

Owners Project Manager Steering Committee Meeting  
**Thursday, August 8, 2019 at 6:00 p.m.**  
Town Offices – Board of Selectmen's Office  
141 Main Street  
Haydenville, MA 01039

**Agenda:**

- Approval of Minutes from July 25, 2019

**Reports:**

- Presentation Materials – update on sub-committee work, if applicable
  - What is needed?

**Reminder Groups:**

1. Past Committees work / OPM Steering Committee Process – due diligence / Sites looked at (Jean & Kim)
2. Building design and program – staffed by Chiefs and selected department personnel (include photos of current fleet / equipment) – (Jason and Denise and select EMS personnel)
3. Conditions of current FD Stations and Police Station – include photos and video done by Williamsburg Public Safety Complex Committee (Chiefs – use details that the former Public Safety Complex Committee had – Bill Sayre)
4. Finance / Funding (Paul)
5. Helen E. James building / site - active listening station– provide facts (Jim, Mitch, Brenda,) (David M. and Bill S.– staffing station)
6. Scenarios looked at – costs, why viable or not viable (Paul) – P3

**Next Steps:**

**Review Timeline and outline steps**

- Public Forum Dates – Thursday, September 19, 2019 (6- 8 p.m.) and Saturday, September 21, 2019 (10 a.m.)
  - Advertising the forum: Where and what?

**Public Comment Period**

Set Date and Identification of Items for next Meeting: \_\_\_\_\_, 2019