Owners Project Manager Steering Committee Meeting Thursday, February 20, 2020 at 6:00 p.m.

Williamsburg Town Offices 141 Main Street Haydenville, MA 01039

Present: Jim Ayres, Mitch Cichy, Brenda Lessard, Denise Wickland, Jason Connell, Dan Bonham, Paul

Wetzel,

Absent: W. Kim Boas, Jim O'Neil

Others: Bill Sayre, Charlene Nardi, Rob Todisco (by phone)

Opened the meeting at 6:08 p.m.

Voted unanimously (BL, DW) to approve the minutes from January 23, 2020 Voted unanimously (BL, DW) to accept the notes from Saturday, 8, 2020.

Summary of meeting with Finance Committee: Finance Committee voted to support article 2 on the February 24, 2020 Special Town Meeting.

Members discussed preparing for the Special Town Meeting. Committee members will meet early at 6 p.m. to meet with voters prior to the Special Town Meeting.

Decided on outreach methods, handouts, presenters, physical setup and poster boards. Discussed ISO ratings and effect on insurance. Rob will provide details on why other town properties were dismissed.

The Committee will give a half hour presentation at the town meeting.

Adjourned at 7:30 p.m.