

# OPM Steering Committee and Select Board

Thursday, April 29, 2021

6 p.m.

## Minutes

Present: Brenda Lessard, Jean O'Neil, Jason Connell, Jim Ayres, Kim Boas, Paul Wetzel, Denise Wickland, Dan Bonham

Select Board: Bill Sayre, Dave Mathers

Others: Rob Todisco, Kevin Chrobak, Charlene Nardi

Congratulations to the Committee and contractors bringing forward the project to vote and approval (84% at Special Town Meeting and 65% at all day vote) . Reflected on what worked and what didn't work for future Committees working on projects:

- Due Diligence
- FAQs
- Dedication
- Communication with community
- Involvement of the community
- Thorough look at all options
- Taking all perspectives and questions seriously
- Facetime with the community

What could we do better: Should do Op-ed in paper, should know how taxes and assessments are figured. St

**Next steps:** establish Building Committee looking for 9 to 11 people by mid-May. OPM recommends not too many people.

Meet every two weeks through the summer – not long meetings for design development but often. Then as we enter fall there will be less meetings.

- Want to make sure energy efficiency – tight building and how much automation

The bidding environment has changed and we may have to focus on a very straightforward simple building. Money will be tight, building materials are costly and the environment went from favorable to unstable (costs increased). May have to have bid alternates. Focus should be on building the basic structure well and efficient. Don't recommend that solar panels should be part of this project. Technology can be challenging and not necessary – a tight envelope is key.

Discussed what was learned from school building project and what we need to pay attention to: Procurement of quality contractor, oversight, knowledgeable contractors

**Leaning towards three separate bid packages:** Demolition, Hazmat, New construction.

Last meeting of the Committee.

Adjourned at 6:57 p.m.