

Owners Project Manager Steering Committee Meeting
Thursday, October 17, 2019 at 6:00 p.m.
Williamsburg Town Offices
141 Main Street
Haydenville, MA 01039

Minutes:

Meeting was called to order at 6:10 p.m.

Committee Attendance

- OPM Members in attendance: Jim Ayres (Co-chair), Mitch Cichy (Co-chair), Jason Connell, Dan Bonham, W. Kim Boas, Brenda Lessard, Paul Wetzell
- Not present: Denise Wickland, Jean O'Neil, Robert Todisco (P3)
- Others present: Charlene Nardi (Town Administrator), William Sayre (Selectboard), Eric Weiss (PVPC), Jim Moran (resident), Dick K... (resident)

Approval of Minutes from September 19, 2019

- Motion to approve (BL, JC)
 - Unanimously approved

Agenda:

- Review notes and experiences from the two forums
- Discuss and vote recommendation to Board of Selectmen
- Discuss Next Steps:
 - Go to Select Board with recommendation
 - Prepare materials to educate public for Special Town Meeting
 - Schedule forums for Special Town Meeting
 - Discuss what materials will be handed out.
 - What studies should we do next? Engineering Study? Hazmat Study?
 - Discussion to consider additional engineering study on HEJ – structural analysis and structural study (Jim Moran)
 - Suggested that a structural study be done. A member of the public suggested that it could be done for under \$10,000
 - Then decide if it makes sense to take down or renovate
 - The public member asked that the Committee consider connecting police/fire to the James building, it was noted that it was considered and not deemed ideal.
 - Are there blueprints for the building? Charlene says she cannot locate them.
 - The member of the public does not agree with numbers presented at the public safety building forum regarding HEJ and the sq. ft. cost that P3 suggested for the complex
 - Other questions to investigate – asbestos, environmental study

- Discussion regarding the public's understanding of the building process, HEJ issues, and renovations
- Does it make sense to do the HazMat (Level 2) study now or either way?
- **MOTION: Have P3 issue RFQ for engineering/structural and environmental studies (BL, JC) – unanimous agreement**
- Funds available – P3 contract was \$18,000 and the town had voted \$30,000 to do (about \$11,000 remaining) the work of OPM so it is likely possible to use some of the remainder for an engineering study
- More reaching out to other groups in the community – library, Lion's Club, Senior Center
- Do we put forward a scenario about moving the town offices?
- How and who decides what "we" are going to do?
 - A decision tree regarding the next steps to bring to town meeting
 - Town meeting articles for various studies on HEJ and architectural services (need an RFQ)
 - More discussion on how to address the voting issue with the emotional and political issues around HEJ
- W Kim Boas has resigned from the committee due to him moving from Williamsburg

Public Comment Period

Identification of Items for next Meeting

Next Steps

Meeting Adjourned at 7:45 PM (BL, DB)