

Owners Project Manager Steering Committee Meeting  
**Wednesday, December 18, 2019 at 6:00 p.m.**  
Williamsburg Town Offices  
141 Main Street  
Haydenville, MA 01039

**Agenda Items:**

Minutes from November 14, 2019 – vote to approve

**Report from small community meetings**

- Senior center luncheon
- Lions Club – Brewmasters
- Library and Friends – Meekins

Reminder – *Senior Men's Breakfast – Thursday, Dec 19<sup>th</sup> 8am at the Snack Bar*

**Discuss Next Steps:** Special Town Meeting is Monday, February 24, 2020

- Review budget / what is \$400,000 buying?
- Presentation materials – *clear about what is the money for and what are we getting and what is goal with the funds, outline next steps and timeline*
- Flyers – handouts
- Public forums
- Small community meetings
- Additional outreach
- Financial calculations

Other

Set Meeting dates: