

Approved HRMC Meeting Minutes
November 20, 2023 ~ 10 am to noon
Williamsburg Town Offices, Haydenville, MA

1. John Chandler Chair called the meeting to order at 10:10 am.

Board Attendees:

- Ashfield- Tom Poissant
- Chesterfield- John Chandler and Peg Whalen
- Cummington- Jim Wettereau
- Goshen- Laura Barrus
- Huntington- Absent
- Middlefield- Sean Curran
- Plainfield- Jack Nelson and Judith Hanson
- Westhampton- Bill Jablonski
- Williamsburg- Rusty Luce
- Worthington- Richard Mansfield

Also in attendance: HRMC Administrator ~ Linda Cernik

Meeting called to order 10:10am by Chairman, John Chandler

1. The minutes of September 25, 2023, Motion made by Jack Nelson, Plainfield 2nd Sean Curran, Middlefield, were reviewed and All were in favor.
 2. Finance – Treasurer was absent. Linda Presented Q1 Revenue and Expenditures. All Towns of The Town's Assessments have been received as of October 6, 2023. Linda Reviewed Any invoices that were still outstanding (payment due to HRMC) \$1886.00 was outstanding due from towns. (Pass through budget. Linda has sent out 2nd notices. Linda explained that all Towns are invoiced in a timely manner via email this seems to be working. Emailing seems to streamline the process. Linda reported HRMC budget is on target for year to date no unexpected expenses. Approved, All in favor.
- MassDEP Compliance~
 - Linda Reported that all the Third-Party inspection are completed, signed by the town officials, with instruction to Town's on what Town officials receive copies and that a copy is required to be placed on site at the Transfer Station attendants shed in a Binder!
 - All Billing is complete for the HHW and reciprocal HHW events.
 - Linda distributed to all Town's Solid Waste and Recycling Survey Questioner CY23 with a deadline for submission back to me via email by January 12, 2024

- Outreach~ Linda reviewed the following.
- Family tire~ invoicing procedure
- MASSPSC~ Mass product Stewardship
- Meet and greets, January 31st @noonMiddlefield COA, Linda offered this to all the Towns.
- Discover Book picked up at the Huntington Library
- Recycling Swaps before snow flies, Tires were requested.
- Linda asked the towns to review towns web site for outdated pricing structure,
- Linda handed out Lithium battery laminated outreach info.
- Call to Recycle Will NO longer be offering their program for FREE. Linda has explored all options, NLC FAC110 State contract has the best prices, and there is NO transportation fee, Lithium batteries .99 per pound. Damaged batteries another cost and protocol, Outreach handout.

Sustainable Materials Recovery Program (RDP and Small Scales)

- Grant Award letters mailed to all towns. Linda asked If any had questions.
- Small Scales awarded to HRMC \$1,000 will be used for pro-shred paper shredding event free to residents. Town of Williamsburg was approved for the site, DPW yard.
- Repair Café? Any interest?
- Earth machines this year State contract rate \$58.00per unit, Run same as last year. Pre- order, Towns will be billed directly for the number of units EM from HRMC. Residents that pre-paid will pay the town directly. This process worked great last year. Linda will coordinate the pre-orders and list all the towns when you pick them up from the delivery point.
- PAYT best practice

Guest Speaker; Taylor Millspaugh, Waste Zero

- Founded in 1991 to increase residential recycling participation. National leader in municipal Waste reduction. Certified B Corp. PAYT can gain your town 5 RDP points, follow best practices, reduce waste, divert to recycling. This process along with the other model Bag tags are very effective is reducing pounds per household.

Certifications and meetings

- Third party inspector training completed.
- Linda proposed to the Board of Directors brining in speaker regarding Food waste and composting. Future meeting.

Next meeting January 22, 2024

Sincerely, Linda Cernik