

Foothills Health District Meeting Minutes - June 10, 2022

Call to Order: 10:10 AM

Attending: Mike Archbald (MA), Robby Armenti (RA), Mark Bushee (MB), Fran Fortino (FF), Donna Gibson (DG), Becky Jones (BJ), Tom Martin, Chair (TM)

- I. Minutes
 - A. BJ moves to accept them.
 - B. FF seconds.
 - C. Passes unanimously.
- II. PHN Report
 - A. MA reports cases down to 8
 - 1. Williamsburg – 4
 - 2. Whately – 2
 - 3. Westhampton – 1
 - 4. Goshen – 1
 - B. There have been a couple of calls from people who have been home testing and, therefore, are not in MAVEN
 - C. BJ notes the possible use of Opioid Settlement Funds
 - 1. Use for prevention in schools
 - 2. Classes or education with reward or programs
 - 3. MA suggests that maybe ZOAR would be interested
 - 4. RJ also suggests that Northfield or other bicycle shops might be interested
 - 5. RJ wonders if ARPA funds could be used, as well.
 - 6. Programs could be suggested to towns' select boards at their next meetings.
- III. Report of Health Director
 - A. MB says he ordered inspection tablets and they came quickly.
 - B. He was notified from the State that the Grant money came in, so we are able to pay our bill a year ahead.
 - C. He finalized the clothing orders.
 - D. Listed and ordered office supplies.
 - E. Ordered signs for ticks, etc. for district trails.
 - F. Noted that MA spent an extra night at conference training.
- IV. Review of Scanning – Three Quotes
 - A. Discussion of Quotes
 - 1. Chris Bell – (MHA) Data Tree Discovery
 - a. Did come out and check.
 - b. 55k
 - 2. Scan Optics
 - a. Did not come out
 - b. 19k
 - 3. ProScan

- a. Did not come out
 - b. 20k
- B. Set Up
 - 1. File Folders with addresses
 - 2. Title V Reports
 - 3. Septic Plans
 - 4. Other Items as needed
- C. DG wonders if we can check references
 - 1. FF agrees.
 - 2. MB will do so and report at next meeting.
- D. DG moves that a subcommittee be formed to check references, compare pricing, and decide which company to go with.
 - 1. Seconded.
 - 2. Scanning Task Force formed: FF, MB, TM
- V. Health Inspector Hiring
 - A. Nikki Vaughn – prospective Health Inspector
 - B. FF feels we should interview her as soon as possible.
 - C. TM expresses the need for a new Chair for the Personnel Committee – discussion.
 - D. MB will reach out to Ms. Vaughn to find out dates for her availability for interview.
 - E. TM moves that the Board tasks the Personnel Subcommittee with interviewing Nikki Vaughn for the position of Health Inspector
 - 1. Seconded.
 - 2. Passed unanimously.
- VI. Review of Personnel Policy
 - A. DG moves to adopt Final Copy
 - B. TM seconds
 - C. Passes unanimously
- VII. Review of District By-Laws
 - A. Titled: By-Laws of the Foothills Health District
 - B. TM moves to approve Draft.
 - C. DG seconds.
 - D. Passes unanimously.

Meeting Adjourned 11:45 AM

Next Meeting: Wednesday, June 22, 2022, 5:30 PM Haydenville

Respectfully Submitted,

Robby Armenti