

# Town of Williamsburg

## Minutes of the Finance Committee Williamsburg Town Offices 25 May 2016

Members Present: Paul Wetzel, Jacqueline Dufresne, Charles Dudek, Charlie Heath, Richard Kisloski, Linda Rowley

Members Absent: Chris Morris, Steven Romanowski, Eric Cerreta

Charlene Nardi, Town Administrator was also present.

The meeting was called to order by co-chair Paul Wetzel at 6:35 p.m.

The Committee reviewed a draft budget cover letter to be distributed to citizens at Town meeting. Numerous corrections and additions were made. P. Wetzel will make the changes and send a revised copy to Committee members. C. Heath moved to approve the draft letter as amended and any small edits made in the future. J. Dufresne seconded the motion. The motion passed unanimously.

The Committee reviewed and discussed the current Capital Plan. C. Heath moved to accept the Capital Plan and recommend acceptance of Article 3 [To see if the Town will vote to approve a Capital Improvement Plan, as prepared by the Capital Planning Committee and approved by the Finance Committee, including recommended capital improvements for the following five fiscal years, or take any other action relative thereto.] on the Town meeting warrant. Linda seconded the motion. The motion passed unanimously.

Town meeting information packets will be distributed at the Town transfer station on Wednesday, 1 June 2016 and Saturday, 4 June 2016 with the schedule listed below.

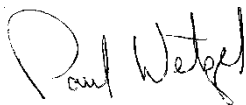
Time	Wednesday, 1 June	Saturday, 4 June
9:00–11:00	Dick Kisloski	Paul Wetzel
11:00–1:00	Charlie Heath	Steve Romanowski
1:00–3:00	Charles Dudek	Jacqueline Dufresne

Minutes from the meeting held 18 May 2016 were reviewed. C. Dudek moved to approve the minutes as corrected; L. Rowley seconded the motion. The motion passed unanimously.

**The next meeting of the Finance Committee will be held on 1 June 2016 at 6:30 p.m. This will be an informational meeting to answer any questions about the budget from the public.**

There being no further business before the Committee, C. Heath moved to adjourn the meeting and the motion was seconded by L. Rowley. The motion passed unanimously and the meeting was adjourned at 7:50 p.m.

Respectfully submitted,



Paul R. Wetzel