



Williamsburg Conservation Commission  
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## **Meeting Minutes – November 8, 2018**

**Commissioners present – *Marci Caplis, Todd Lynch, Andrew MacLachlan, and Joe Rogers***

**Members of the public present – *Chris Duval, Rosana Duval, Mary Colwell, Charlene Elvers, Ron Lavigne, Lesley Spokes***

**Meeting was called to order at 7:00 pm**

**Discussion of proposed work at 13 Main Street.** Owner Mary Colwell presented information about proposed work at that address, asking for suggestions on how to proceed with the Conservation Commission. There are three projects planned.

1. Relocate parking area closer to the road, while returning existing parking area located behind house to green space. The area proposed for the new parking area is smaller than the existing area. There would be a net gain of green space, as well as an increased distance from the river. The existing driveway would be used.
2. Construction of a shed on the old parking area. Sheds can be built on the riverfront. Sheds are exempt from the WPA if not built into the ground.
3. Extension of existing deck behind house three feet closer to the river. This project requires 2 pillars to be installed.

The commissioners advised that plans need to have distances to river and demarcation of the FEMA 100-year Flood Plain. That information can be found on the MassGIS online mapping tool, OLIVER. They also advised Ms. Colwell to submit a NOI rather than a RDA because the work is within the riverfront, as well as to submit the NOI to the DEP as early as possible to obtain a file number in time for the next Conservation Commission meeting.

**Discussion about Beaver Brook Golf Course.** Ron Lavigne and Lesley Spokes presented existing issues and what the owner, Chris Duval, hopes to do. Lesley drafted an RDA for two projects: part of normal maintenance of the golf course, and plans to submit NOIs for other work.

1. Replace 3 dilapidated bridges: one larger one for carts crossing Beaver Brook, and 2 foot bridges crossing the tributary. These bridges would be prefabricated and made of steel. They would sit on I-beams that span the brook. Mr. Duval would like to extend the length of the bridges so they sit higher and span the banks, reducing impact on the banks.
2. Repair of golf cart ways. Much of the existing surface (porous TRG) has broken up and there are now standing puddles and uneven surfaces. Mr. Duval would like to do the work in winter, raising the level of the cart ways, using TRG.
3. There is also a cracked culvert, but that would be replaced during a low flow time in the summer.

The commissioners advised as to how best to describe the proposed work, and suggested giving a unique narrative for each bridge, with clear explanation of work to be done and any impact on the wetlands, especially potential erosion from banks disturbed by removal of old bridges. Since practically the entire golf course is in the wetlands resource area, getting the land delineated does not seem necessary.

All agreed that a NOI is required because all of the work to be done is in the riverfront area. They plan to submit a NOI for the December 13th meeting.

### **Solar array on Hull Forest Products lands**

Commissioners discussed the situation of water detention failure and its effects on the surrounding forest. After a site visit with the DEP, the DEP commissioners decided to handle the enforcement matter themselves.

### **7 Depot Road**

Commissioners discussed the installation of a water level indicator as well as the recent flooding there.

### **FEMA watershed study**

Commissioners discussed the group's qualifications to participate in the study and decided that no one was qualified to take part.

Minutes were read and approved subject to some minor amendments with a motion to approve by AM and a second by JR.

Mail was read.

**Meeting was adjourned at 9pm**

Respectfully submitted,  
Melinda McCall  
Secretary - Williamsburg Conservation Commission

Marcianna Caplis   C. Todd Lynch   Joseph Rogers   Mary Dudek   Andrew MacLachlan  
Williamsburg Conservation Commissioners  
Melinda McCall, Commission Secretary