

Williamsburg Board of Selectmen
141 Main Street, Room 201
Thursday, March 17, 2016, 6:30 p.m.
Agenda

6:30 Call to Order

Public and Public Officials and Personnel Reviews

1. Personnel review – Marie Westburg, Director of Senior Center
2. Senior Center – regular report and budget
 - a. Helen E. James Building
3. Members of public who wish to speak
4. Highland Ambulance – Leslie Smith – assessment
5. Woodland Trails – John Hoogstraten – Dam Site Agreement and Town Meeting article

New Business

6. Audit
 - a. Letter of representations – possible vote
 - b. Management Letter responses
7. Elections – warrant for Annual Town Election May 2
8. Appointments – possible votes
 - a. COA Advisory Board – Nancy Winninger
 - b. Inspector of Animals – Don Lawton
 - c. Resignation – Lisa Tucker from Mill River Greenway
 - d. Resignation – Diane Bishop from Hampshire Regional School Committee
 - e. Resignation – Donald Turner from Hampshire County Emergency Communication System Oversight Committee
 - f. Nomination – Daryl Springman to Hampshire County Emergency Communication System Oversight Committee
9. Conservation Commission update – Joe Rogers of Conservation Commission completed Fundamentals for Conservation Commissioners certificate training program through Mass. Assoc. of Conservation Commissions
10. Licenses – Live entertainment – Beaver Brook Lounge – possible vote
11. Public Safety Complex discussion
12. Budget
13. Salary survey
14. Capital Planning request
15. Town Administrator's report
 - a. Finance Committee meetings
 - b. Helen E. James Building
 - c. Mass. Assoc. of Health Boards/Mass. Dept. of Public Health grant events
 - d. Zero-Based Budgeting
 - e. Building Inspector update

- f. Tree 156 Main St.
 - g. Pigs 13 Hyde Hill Rd.
 - h. Sculpture
 - i. Adams Rd. accident update
 - j. Town boundaries
 - k. Highway – dam
 - l. Smith Vocational
- 16. Correspondence
 - 17. Annual Town Report dedication
 - 18. Minutes – employee evaluations 3/3 Roberge & Warnock, minutes 3/3; executive session minutes 2007-10 – possible votes
 - 19. Any other business
 - 20. Warrant

Correspondence

- Stan Rosenberg's Hampshire & Franklin Municipal Conference Sat. Apr 9 Greenfield registration form
- MassDOT bridge inspection reports – Geer Hill Road, Meekin Brook
- Hampshire Regional preliminary budget, dated 3/2/16
- Comcast annual notice filing – policies and procedures, sample subscriber bill, sample work order, rate and channel line-up information
- Comcast Connections newsletter
- Comcast programming change
- Kopelman & Paige memo – copying fee for public records is 5 cents per page, plus fee for time

Financial position:

- Free cash, current, as of 2/1/16, from Town Accountant: 594,419.25
- Stabilization Fund, current, as of 7/1/15, from Town Accountant 10/14/15: \$1,158,575.92