

Board of Health Minutes Town of Williamsburg Tuesday December 13, 2016

Members present, Donna Gibson, chair, Helen Symons, Rusty Luce absent

Meeting called to order 2pm

Minutes of the meeting 11/21/2016 approved with no corrections

Old Business:

Motion was made and approved to increase the charge rain soaked furniture, *negs \$5 min*
Recycling inserts are being mailed to residents

Health Agent Concerns:

Donna received a call from realtor re final inspection of property, Donna referred the caller to temp Health Agent Ron Laurin for follow up.

New Business:

Bills were received for payment, animal officer stipend, and board of health member's stipend. and transfer station expenses.

Motion was made and approved to pay these bills.

Donna received query from MAPCO if the current board would be interested in ICS and NIMS training, the opinion of board members was that they were not interested at this time.

Helen is planning to attend the Webinar training for the Town website on 12/20 from 11am to 1pm

Donna discussed with Charlene the possibility of the BOH purchasing another lap top for her use as the Board will now be required to post information to the Town's website. Currently she is using an older model, which was purchased with Grant money from MAPHCO. She uses it for both BOH business and her personal business. Charlene felt it would be better to purchase one that could be used exclusively for BOH business. The Board agreed to authorize Charlene to investigate what would be the cost and the decision whether to purchase will be discussed at next meeting. The board has in its current budget \$1050 which could be used for such a purchase.

Next meeting 1/9/2017 2pm

Meeting adjourned 320pm

Respectfully submitted,

Helen Symons
Helen Symons, secretary