

Town of  
**Williamsburg**  
Massachusetts



**2013**  
**Annual Report**

The Board of Selectmen is pleased to dedicate the 2013 Annual Town Report to three former officials who have dedicated their skills to making a difference in our community and have given years of service to the town.

### **Sam Kellogg**

Walter (Sam) Kellogg III was born and raised on Mountain Street. He began farming at a young age with his father at the Kellogg family dairy farm. There are still many threads of the Kellogg family in Williamsburg and surrounding communities. Sam and his wife, Leah, raised three daughters, Carol, Wendy, and Elizabeth on the farm until the late 1970's. While most of the farm property has been sold, Sam continues to live on a piece of the original land. After the sale of the farm, Sam moved on to work at Smith Vocational High School as Director of Maintenance, until his retirement.



Hard work was a part of Sam's life, and he carried that work ethic into his service for the town, which he served for over 50 years. He joined the Fire Department in the 1960's and continued for over a decade, providing protection for our homes and properties. In the 1970's he served two years as a Board of Appeals Alternate and one year as Dog Officer/Keeper of the Pound. He committed two years to the Police Department from 1975 to 1977. Then in 1977 Sam found his niche in town government – and where he spent the next 37 years, dedicating his time, energy, skills, and expertise – maintaining and expanding the water distribution and sewer systems. He first became a Water Commissioner in 1977 and the Commission's Chair the following year. During that same time period, in 1978, he took on the separate role and responsibility as a Sewer Commissioner. In 1989, his leadership and expertise led the town and the two separate Commissions into the establishment and creation of one highly functioning Water and Sewer Commission, of which he remained Chairman until the spring of 2014.

Sam's commitment to his family and to his community is notable in all that he has accomplished. The town is tremendously fortunate to have had him working for town government. Thank you, Sam, for your commitment and dedication.

### **Gordon Allen**



Gordon Allen and his wife, Charlene, raised three children, Katherine, David, and Jim, in Williamsburg. Gordon worked on the space shuttle program, working at Hamilton Standard, until he retired in 2009. As an industrious man – he enjoyed working outdoors and putting around his home – he also felt it was important to be involved in the community in which he lived. With

his three children attending the local schools, he was active in the school community. He brought the excitement of his work with the space program into the schools by visiting classrooms with an actual space suit in tow, making the idea of space a real concept for the children. He knew that the most important way to have an influence in the areas that affected his family was to be part of the decision-making process in town government, so in 1985 he became an elected School Committee member, serving for ten years, and a member of the School Building Committee which oversaw the two year rehabilitation of the Helen E. James School and the remodeling of the Anne. T. Dunphy School. In 1995 he took his knowledge and expertise to the Finance Committee and was an active contributing member for 18 years, until 2013.

Gordon gave 28 years of service to the Town of Williamsburg, contributing to the maintenance of our school buildings, to the foundation of our educational programs, and to the town's healthy financial status. On behalf of the Town of Williamsburg, thank you, Gordon, for keeping us on track and for making a difference.

### **Kit Smith**

Christopher (Kit) Smith and his wife, Grace, moved to Western Mass. after retirement from the Worcester area in 1996, to be closer to their daughter and grandchildren, landing first in Chesterfield and then, in 1999, Williamsburg. Kit quickly jumped into serving his new



community, joining the Finance Committee in 2001. His lifelong experience in business, starting out as an actuary after earning an MBA from UMass on the GI Bill, made him a natural for the Committee. After twelve years on the Finance Committee, the last few as Chairman, he decided last year not to run for another three-year term, saying, "Twelve years is enough." His calm, soft-spoken manner and his ability to run a good meeting, keep the committee on task, and meet many deadlines every year was appreciated. His familiarity with municipal law, spreadsheets, and his talents with math and accounting were a benefit to the Committee and town. He was known for his straightforward yet respectful manner and willingness to listen.

Kit's service extended beyond the borders of the town. As a founder of our regional ambulance service, Highland Ambulance, he made a difference in the Hilltown communities. He is still serving there both as Williamsburg's representative and as President, which makes him Chairman of the Board of Directors. This volunteer work keeps him quite busy, especially now with a big capital campaign underway to raise the money to construct their own building.

Thank you, Kit, for your dedication to the Town of Williamsburg and for sharing your skills and knowledge, which has helped the town accomplish goals while staying within budget and maintaining a healthy bottom line. We wish you well in all your future endeavors.

# Table of Contents

## General Information

Government Officials	1
Town Office Hours	2
Board Meeting Schedules	3
Elected Officials	4
Appointed Officials	6

## Reports of Boards and Department Heads

Clerk	
Town Clerk's Report	14
Town Caucus March 4	19
Special State Primary April 30	21
Annual Town Election May 6	22
Annual Town Meeting June 3	24
Special State Election June 25	40
Accountant	
Revenue Report	41
Expense Report	43
Special Revenue Funds Report	48
Agricultural Commission	51
Angel Park	52
Animal Control Officer	53
Assessors	54
Brassworks ReUse Committee	55
Building Inspector	56
Building Supervisor	58
Capital Planning Committee	59
Collector	61
Conservation Commission	63
Council on Aging	64
Cultural Council	69
Emergency Management	70
Employee Earnings	71
Energy Committee	76
Finance Committee	77
Fire Department	78
Health Board	79

Health Agent	80
Highland Ambulance EMS	81
Highway Department	82
Hilltown Community Development Corporation	83
Hilltown Resource Management Cooperative	85
Historical Commission	87
Libraries	88
Mill River Greenway Committee	100
Planning Board	101
Police Department	102
Schools	
Williamsburg Elementary Schools	104
Superintendent of Schools	107
Select Board	113
Shade Tree Committee / Tree Wardens	115
Smith Charities	116
Technology Committee	117
Trust Fund and Cemetery Commission and Trustees of the Meekins Library Corporation	118
Veterans' Services	119
Water and Sewer Commission	120
Woodland Trails Committee	121
Zoning Board of Appeals	123
<b>Citizen Participation Form</b>	<b>125</b>

**Photo credits:**

Sam Kellogg - Family  
Gordon Allen - Family  
Kit Smith - Family  
Conservation - Jon Gould  
Council on Aging, Libraries - Sherry Loomis  
Mill River Greenway - Collection of Eric Weber  
Planning - [www.nvrenosolar.com](http://www.nvrenosolar.com)  
All other photos - [www.Folktographybytom.com](http://www.Folktographybytom.com)

Information about the honorees thanks to the families

## **Government Officials**

### **Select Board**

Denise Banister, Chair  
Paul Dunphy, Clerk  
David Mathers

### **Representative in the General Court**

Stephen Kulik  
1<sup>st</sup> Franklin District  
Room 473F, State House, Boston, MA 02133  
(617) 722-2210 Fax: (617) 722-2821  
E-mail: [StephenKulik@state.ma.us](mailto:StephenKulik@state.ma.us)  
1 Sugarloaf Street, South Deerfield, MA 01373  
(413) 665-7200 Fax: (413) 665-7101

### **State Senator (Berkshire, Hampshire & Franklin District)**

Benjamin B. Downing  
Room 413F, State House, Boston, MA 02133  
(617) 772-1625 Fax: (617) 722-1523  
20 Bank Row, Suite 202, Pittsfield, MA 01201  
(413) 442-4008 Fax: (413) 442-4077 [www.bendowning.org](http://www.bendowning.org)

### **United States Representative**

Richard E. Neal  
1<sup>st</sup> District  
2208 Rayburn House Office Building, Washington, DC 20515  
(202) 225-5601 Fax: (202) 225-8112  
300 State Street, Suite 200, Springfield, MA 01105  
(413) 785-0325 Fax: (413) 747-0604 <http://www.neal.house.gov>

### **United States Senators**

Elizabeth Warren  
317 Russell Senate Office Building  
Washington, DC 20510  
Phone: (202) 224-4543  
2400 JFK Building  
15 New Sudbury Street  
Boston, MA 02203  
(617) 565-3170 <http://warren.senate.gov>

Edward Markey  
218 Russell Senate Office Building  
Washington, DC 20510  
Phone: (202) 224-2742 Fax: (202) 224-8525  
1 Bowdoin Square, 10<sup>th</sup> Floor  
Boston, MA 02114  
Phone: (617) 565-8519  
[www.markey.senate.gov/contact](http://www.markey.senate.gov/contact)

### **Governor**

Deval Patrick  
Office of the Governor, State House, Room 360, Boston, MA 02133  
(617) 725-4005 Fax: (617) 727-9725  
(888) 870-7770 (in-state use only)  
E-mail: [GOffice@state.ma.us](mailto:GOffice@state.ma.us)

## Town Office Hours

*Subject to change, see [www.burgy.org](http://www.burgy.org)*

Town Offices, 141 Main Street

**TOWN ADMINISTRATOR**

Charlene Nardi, (413) 268-8418

Monday through Thursday 9:00-3:00,  
Friday by appointment

**ADMIN. ASST. TO SELECT BOARD**

Eleanor Warnock, (413) 268-8400

Monday through Wednesday 10:00-2:00  
Thursday 10:00-12:00

**TOWN COLLECTOR**

Bonnie Roberge, (413) 268-8401

Monday through Thursday 8:30-3:00

**TOWN CLERK**

Brenda Lessard, (413) 268-8402

Monday 8:30-3:30, eve 5:30-7:00, Tuesday 8:30-3:30  
Thursday 9:00-2:00, eve 6:00-8:00

**ASSESSORS**

Dolores Thornhill, (413) 268-8403

Tuesday 9:00-12:00, eve 7:00-8:00

**TOWN ACCOUNTANT**

Joyce Muka, (413) 268-8412

Thursday 9:00-3:00

**TOWN TREASURER**

Nathan Rosewarne, (413) 268-8415

By appointment

**FOOTHILLS HEALTH AGENT**

Valerie Bird, (413) 268-8404

By appointment

**SENIOR CENTER**

Director Marie Westburg, (413) 268-8407  
Outreach Coordinator Fran Goebel  
Administrative Assistant Sherry Loomis

Monday through Thursday 8:30-1:30

**REGIONAL MEAL SITE**

Director Nylda Weeks, (413) 268-9326

Meals served Tuesday, Wednesday and Thursday  
at 11:45

**VETERANS' AGENT**

Tom Geryk, (413) 587-1299

Monday 11:30-1:30, 3<sup>rd</sup> Tuesday 6:00-8:00

**HIGHWAY SUPERINTENDENT**

Bill Turner, (413) 268-8405

24 Main St., Williamsburg  
Monday through Friday 7:00-3:30

**POLICE CHIEF**

Denise Wickland, (413) 268-7237

16 South Main Street, Haydenville

**TRANSFER STATION & RECYCLING CENTER** 27 Mountain Street, Haydenville  
(413) 268-8408  
Wednesday and Saturday 9:00-4:00

**BUILDING INSPECTOR**

Louis Hasbrouck, (413) 587-1240  
Assistant: Chuck Miller

212 Main Street, Northampton, MA 01060  
Monday, Tuesday, Thursday, Friday 8:30-4:30  
Wednesday 8:30-12:30

## Board Meeting Schedules

<b>Agricultural Commission</b>	Four times a year, February, April, August, November 2 <sup>nd</sup> Thursday, 7:00 p.m.
<b>Assessors</b>	Weekly, Tuesday 9:00 a.m.–12:00, 7:00-8:00 p.m.
<b>Brassworks Reuse Committee</b>	Monthly, 2 <sup>nd</sup> Tuesday, 5:00 p.m.
<b>Conservation Commission</b>	Twice a month, 2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays, 7:00 p.m. Site visits as needed
<b>Council on Aging</b>	Monthly, 3 <sup>rd</sup> Wednesday, 10:00 a.m.
<b>Energy Committee</b>	Varies
<b>Finance Committee</b>	Various Thursdays, 7:00 p.m.
<b>Board of Health</b>	Twice a month, 2 <sup>nd</sup> and 4 <sup>th</sup> Mondays, 7:00 p.m.
<b>Hilltown Resource Management</b>	Monthly, 1 <sup>st</sup> Thursday, 7:00 p.m., location varies
<b>Library Trustees</b>	Monthly, 3 <sup>rd</sup> Wednesday, at Meekins Library
<b>Open Space Committee</b>	Varies, often 3 <sup>rd</sup> Thursday, 7:00 p.m.
<b>Planning Board</b>	Twice a month, 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 7:00 p.m.
<b>Recreation Commission</b>	Monthly, 1 <sup>st</sup> Wednesday, 6:30 p.m.
<b>Williamsburg School Committee</b>	Monthly, 3 <sup>rd</sup> Wednesday, 6:30 p.m. Helen E. James School
<b>Hampshire Regional School Committee</b>	Monthly, 1 <sup>st</sup> Monday, 7:00 p.m. Hampshire Regional School
<b>Select Board</b>	Every other Thursday, 7:00 p.m. (warrant weeks)
<b>Shade Tree Committee</b>	Monthly, 3 <sup>rd</sup> Tuesday, 6:30 p.m.
<b>Technology Committee</b>	Varies
<b>Trust Fund Commission</b>	Monthly, 1 <sup>st</sup> Tuesday, 7:00 p.m.
<b>Water/Sewer Commission</b>	Every other Friday 3:30 p.m. (warrant weeks) (subject to change)
<b>Woodland Trails</b>	Monthly, 2 <sup>nd</sup> Wednesday, 7:00 p.m.
<b>Zoning Board of Appeals</b>	Per application

*Please note that some changes are made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website [www.burgy.org](http://www.burgy.org).*

## 2013 Elected Officials

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>	
<b>Assessors</b>			
Peter Shumway	3 year	2014	
Denise Banister	3 years	2015	
Glen Everett	3 year	2016	
<b>Board of Health</b>			
Donna Gibson	3 years	2016	
Helen Symons	3 years	2014	
Gordon Luce	2 years	2015	
<b>Board of Library Trustees</b>			
Anne Haxo	3 years	2016	
Eileen Stewart	3 years	2016	
Patricia Billingsley	3 years	2014	
Connie Fitzgerald	3 years	2014	resigned
Christopher B. Loring	3 years	2015	
Joan Coryat	3 years	2015	
Robert Stinson	1 year	2014	appt to fill seat
<b>Elector – Oliver Smith Will</b>			
Eric Cerreta	1 year	2014	
<b>Finance Committee</b>			
Charles Heath	3 years	2016	
Richard Kisloski	3 years	2016	
Linda Rowley	3 years	2016	
Christopher Morris	3 years	2014	
Robert Buchele	3 years	2015	
Walter (Kim) Boas	3 years	2015	
Eric Cerreta	3 years	2015	
Jacqueline Dufresne	1 year	2014	
Paul R. Wetzel	3 years	2014	
<b>Hampshire Council of Government Councilors</b>			
Eileen Stewart	3 years	2016	
<b>Local School Committee</b>			
Jeff Gelbard	3 years	2016	
Duncan Laird	3 years	2014	
Kayla Gilman Solomon	3 years	2015	
Sarah Christiansen	3 years	2014	
David Chase	3 years	2016	

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>	
<b>Moderator</b>			
Joseph Larkin	1 year	2014	
<b>Recreation</b>			
Alan Golash	3 years	2016	
Gary Benoit	3 years	2015	
John O'Sullivan	3 years	2014	
Pam Plumer	3 years	2014	
Jessica Lockwood	3 years	2016	
<b>Regional School Committee</b>			
David P. Nardi	3 years	2014	
Diane Bishop	3 years	2015	
Carl Schlerman	3 years	2016	
<b>Board of Selectmen</b>			
David Mathers	3 years	2016	
Denise Banister	3 years	2014	
Paul Dunphy	3 years	2015	
<b>Town Clerk</b>			
Brenda Lessard	3 years	2016	
<b>Treasurer</b>			
Nathan Rosewarne	3 years	2016	
<b>Trust Fund/Cemetery Commission</b>			
Andrew Gould	3 years	2016	resigned 12/12/13
John Pohanka	3 years	2014	
David Chase	3 year	2015	resigned 9/18/13
Richard Kisloski	1 year	2014	appt to fill seat
Eric Weber	1 year	2014	appt to fill seat
<b>Water/Sewer Commission</b>			
Walter Kellogg	3 years	2016	
Kenneth Taylor	3 years	2014	
William Turner	3 years	2015	
James Hyslip	3 years	2016	
Jeremiah Roberge	3 years	2014	

## 2013 Appointed Officials

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>	
<b>Town Accountant</b>			
Franklin Council of Governments			
Joyce Muka	Contract		
<b>Administrative Assistant</b>			
Eleanor Warnock	1 year	2014	
<b>Agricultural Council</b>			
Paul Zononi	3 year	2016	
Keith Dufresne	3 years	2016	
Alan Everett	3 years	2014	
Meg Taylor	3 years	2014	
Amanda Emerson	3 years	2015	
Brian Kline, alternate	1 year	2014	
Angela Roell, alternate	1 year	2014	
<b>Americans with Disabilities Act Coordinator</b>			
Vacancy	1 year		
<b>Animal Control Officer</b>			
Candy Laflam	1 year	2014	
<b>Animal Inspector</b>			
Donald Lawton	1 year	2014	
<b>Assistant Town Treasurer</b>			
Karen Karowski	1 year	2014	
<b>Brassworks Reuse Committee</b>			
Peter Mahieu	1 year	2014	Appointed by Planning Board
Richard Kisloski	1 year	2014	Appointed by Finance Cmte
Jeffrey Ciuffreda	1 year	2014	
<b>Building Inspector</b>			
Louis Hasbrouck	1 year	2014	Contract City of Northampton
Charles Miller –Assistant	1 year	2014	
<b>Building Repurposing Committee</b>			
Gordon Allen	1 year	2014	
Barbara Ferrante Bricker	1 year	2014	
Jeff Ciuffreda	1 year	2014	
Paul Dunphy	1 year	2014	

**Building Repurposing Committee (continued)**

Michael Lamothe	1 year	2014
John Pohanka	1 year	2014
Eileen Stewart	1 year	2014
Fran Tilley	1 year	2014
Lisa Wenner	1 year	2014

**Building Supervisor**

James Locke	1 year	2014
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**Capital Planning Committee**

Robert Buchele	1 year	2014
Richard Kisloski	1 year	2014
Jeffrey Ciuffreda	3 years	2014
Mitch Cichy	3 years	2015
Charles Dudek	3 years	2016
Nathan Rosewarne – Advisory	3 year	2016 ex officio

\* 3 year appointments by Selectboard \* 1 year appointments by Finance Cmte

**Collector**

Bonnie Roberge	3 year	2016
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**Conservation Commission**

C. Todd Lynch	3 years	2015
Robert Stinson, Chair	3 years	2016
Joseph Rogers	3 years	2016
Marcianna Caplis	3 years	2014
Gerald Mann	3 years	2015

**Constables**

Wilbur Loomis	3 years	2015
Paul Sanderson, Asst Chief	3 years	2015
Gordon Luce, Chief	3 years	2014
Jason Connell	3 years	2014

**Council on Aging**

James Cahillane	3 years	2014
Lawrence West	3 years	2014
Ana Gillis	3 years	2015
Mary Lee Satterfield	3 years	2015
Fred Goodhue	3 years	2016
Daria D'Arienzo	3 years	2016
Fran Tilley	3 years	2016
Vacancy	3 years	
Vacancy	3 years	
Glen Goebel, Associate	1 year	2014
Eleanor Elovirta, Associate	1 year	2014

**Council on Aging (continued)**

Frances M. Goebel, Outreach Coord.	1 year	2014
Marie Westburg, Director	1 year	2014
Nylda Weeks, Mealsite Coord.	1 year	2014
Sharon Loomis, Admin. Asst.	1 year	2014

**Cultural Council**

Michele Morales-Wolk	3 years	2014
Mary Dudek	3 years	2014
Sean Mallari	3 years	2016
Charles Dudek	3 years	2015
Catherine Carija	3 years	2015

**Emergency Management Director**

Denise Banister	1 year	2014
Jason Connell, Assistant	1 year	2014

**Energy Committee**

Kim Boas	1 year	2014
Mary Dudek	1 year	2014
Charles Dudek	1 year	2014
Gerald Mann	1 year	2014
Rob Stinson	1 year	2014

**Field Driver**

Vacancy	1 year	
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**Fire Chief/Forest Fire Warden**

Jason Connell	1 year	2014
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**Firefighters**

	1 year	2014
Donald Turner – Assistant Chief		
Eric Cerreta – Deputy Chief		
James Ferron – Captain		
Robert Lapointe – Captain		
Paul Sanderson – Lieutenant		
Cory McGill – Lieutenant		
Worth Noyes – Chaplain (Police & Fire)		

**Firefighters**

Peter Banister	Bartholomew Casey	Andy Castillo	Michael Cerreta
Nicholas Denno	Greg Dibrindisi	Alan Everett	Glen Everett
Amanda Flechsig	Terrence Foley	Richard Karowski	Lawrence Lashway
Riley Liptak	Kevin McCarthy	Douglass McGill	Robin Merritt
Drew Morse	John Pope	Brian Renaud	Shawna Rogers
Kenneth Taylor			

\* Firefighters are appointed by the Fire Chief

**Firefighters (continued)**

Daniel Banister\*\*      Mark Curtin\*\*      Tim McQueston\*\*      Daryl Springman\*\*

\*\* Consultants to Williamsburg Fire Department

**Junior Firefighters**

Nicholas Curtin      Joshua Lapointe      Zachary Moran      Connor Payson

**Flag Committee**

Jim Cahillane	1 year	2014
Jeffrey Ciuffreda	1 year	2014
Jen Reagan	1 year	2014

**Gas Inspector**

Donald Lawton	1 year	2014
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**Highland Ambulance Board of Directors**

Christopher Smith	3 years	2015	Appointed by Highland Amb
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**Highway Superintendent**

William Turner	1 year	2014
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**Hilltown Resource Management Cooperative**

Paul Wetzel	1 year	2014
Gordon Luce	1 year	2014

**Historical Commission**

Mary Bisbee	3 years	2016
Ralmon Black	3 years	2015
Sandra Ginsburg	3 years	2014
Eric Weber	3 years	2015
Steve Herzberg	3 years	2014

**Materials Recycling Facility Advisory Board**

Eric Weiss	1 year	2014	Appointed by MRF
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**Measurer Gravel/Soil and Manure**

Wilbur Loomis	1 year	2014
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**Mill River Greenway Committee**

Eric Bloomquist	1 year	2014
Marcianna Caplis	1 year	2014
Nick Dines	1 year	2014
Charles Dudek	1 year	2014
Mary Dudek	1 year	2014
John Hoogstraten	1 year	2014
Gaby Immerman	1 year	2014
Karin McGowan	1 year	2014

**Mill River Greenway Committee (continued)**

Rob Stinson	1 year	2014
Lawrence West	1 year	2014

**Old Town Hall Project Advisory Committee**

Louis Hasbrouck	1 year	2014
James Locke	1 year	2014
Charlene Nardi	1 year	2014
Andy Soles	1 year	2014
Vacancy	1 year	2014

**Open Space and Recreation Committee**

Roz Driscoll	1 year	2014
Sally Loomis	1 year	2014
Kenley Clark	1 year	2014
Eric Bloomquist	1 year	2014
Vacancy	1 year	2014
Vacancy	1 year	2014
Vacancy	1 year	2014

**Parking Clerk**

Charlene Nardi	1 year	2014
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**Pioneer Valley Planning Commission**

Robert Barker	1 year	2014
Stephen Snow, Alternate	1 year	2014

**Pioneer Valley Region Joint Transportation Commission**

William Turner	1 year	2014
Vacant – alternate	1 year	2008

**Planning Board**

Stephen D. Smith	5 years	2016
Jim Locke	5 years	2018
Stephen Snow	5 years	2016
Robert Barker	5 years	2014
Charles Dudek	5 years	2018
Vacancy	5 years	
Vacancy	5 years	

**Plumbing Inspector**

Donald Lawton	1 year	2014
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**Police Chief**

Denise Wickland	Contract	
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**Police Officers**

Aimee Wallace, Sergeant	1 year	2014	
Michael Wayne	1 year	2014	
Sabrina Willard	1 year	2014	
Greg Smith	1 year	2014	
Bryan Luszccki	1 year	2014	
Jason Soukup	1 year	2014	
Peter Granitsas	½ year	2014	
Robert Reinke	1 year	2014	resigned

**Procurement Officer**

Charlene Nardi	1 year	2014
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**Public Safety Complex Committee**

Denise Banister	1 year	2014
Dan Banister	1 year	2014
Jeff Ciuffreda	1 year	2014
Jason Connell	1 year	2014
Louis Hasbrouck	1 year	2014
Dick Kisloski	1 year	2014
Don Lawton	1 year	2014
Peter Mahieu	1 year	2014
Daryl Springman	1 year	2014
Bill Sayre	1 year	2014
Denise Wickland	1 year	2014

**PVTA Representative**

Jeffrey Ciuffreda	1 year	2014
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**Registrar of Voters**

Jean York	3 years	2016
Brenda Lessard	3 years	2016
Marjorie Dunphy	3 years	2014
Diane O'Sullivan	3 years	2015

**School Building Committee**

David Mathers
Paul Wetzel
John Pohanka
Jim Locke
Andy Soles
Bill Sayre
Jim Moran
Stacey Jenkins
Craig Jurgensen
Nancy Millette
Charlene Nardi
Jeff Gelbard

**Shade Tree Committee**

Osa Flory	1 year	2014
Anne Bussler	1 year	2014
John Kuzeja, Jr.	1 year	2014
Vacancy	1 year	2014
Vacancy	1 year	2014

**Surveyor Wood/Lumber**

Alden Bacon	1 year	2014
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**Technology Committee**

Tom Adams	1 year	2014
David Nardi	1 year	2014
David Chase	1 year	2014
Vacancy	1 year	2014
Vacancy	1 year	2014

**Town Administrator**

Charlene Nardi	Contract	2017
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**Tree Warden/Gypsy Moth Superintendent**

Shade Tree Committee	1 year	2014
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**Trench Permit Granting Authority**

William Turner	1 year	2014
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**Veteran's Agent**

City of Northampton	Contract	
Steve Connor		
Joseph Russo		

**Veteran's Memorial Committee**

James LeBeau	1 year	2014
Edward Roberts	1 year	2014
Joseph Russo	1 year	2014

**Williamsburg Woodland Trails Committee**

Diane Merritt	1 year	2014
Eileen Keegan	1 year	2014
John Hoogstraten	1 year	2014
Paul Jahnige	1 year	2014
Gwen Blodgett	1 year	2014
Dwight Baghdoyan	1 year	2014
Andrew Gould	1 year	2014

**Wiring Inspector**

Roger Malo	1 year	2014	Contract City of Northampton
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**Zoning Board of Appeals**

Donald Turner	3 years	2015
Osa Flory	3 years	2016
Gerald Mann	3 years	2014
Charles Dudek (alternate)	1 year	2014
Andrew Quient (alternate)	1 year	2014

**Town Employees/Election Workers****Williamsburg Libraries**

Lisa Wenner – Library Director  
 Rochelle Wildfong  
 Bobbin Young

**Health Agent**

Valerie Bird	Contract
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**Highway Department**

Kenneth Taylor	Donald Turner	Peter Banister
Nolan Rice		

**Pollworkers**

Robert D. Acheson	Linda Babcock	Pat Casterline
Wayne Casterline	Joan Donovan	Sheila Dufresne
Eleanor Elovirta	Gail Gagne	Thomas Hodgkins
Dot Lucey	Diane Merritt	Diane Punska
Linda Rowley	Phil Skwira	Statia Skwira
Candy Smith	Fran Tilley	Marvin Ward
Nylda Weeks	Nancy Zimmer	Richard Zimmer

**Election Wardens**

Kathleen Luce  
 Vacancy

**Town Office Custodian**

Al Golash

**Transfer Station Manager**

Gordon Luce

**Transfer Station Staff**

Wilbur Loomis, Richard Lessard, William Ahearn,  
 James Wilson & Steve Pollen

## Town Clerk

The Town Clerk's office is a very busy place at times. I am frequently greeting the public and assisting and directing them to where they want to go, whether it be another town department or a state agency, and answering many phone calls and emails with various questions. The routine duties of the Town Clerk's office include the issuance of certified copies of vital records, issuing marriage licenses, dog licenses, business certificates, raffle permits, underground storage permits, burial permits, tag sale permits and selling transfer station stickers. All notices of meetings and agendas are filed with this office. The Town Clerk is responsible for recording the minutes of all town meetings as well as the filing officer for the Planning Board and Zoning Board of Appeals. This office maintains Zoning Bylaws and General Bylaws, and all amendments to the Bylaws are submitted to the Attorney General for approval from this office before taking effect. Website updates are done from this office also, along with the maintenance of Cable Channel 15, which is the town's domain. I am also responsible for maintaining all Town records and making sure they are stored correctly and preserving all historical documents related to the history of the town.

The Town Clerk's office is also responsible for running all elections, whether they be local or state elections. I am responsible for making sure all votes are counted and mailing ballots for any absentee ballot requests. I am responsible for certifying each and every election. I also have to update the VRIS (Voter Registration Information System) computer and maintain all voter activity for the state.

The V.I.P. (Vitals Information Partnership), a program created by the State Department of Vital Records, is working on a program to process all vital records (births, deaths, and marriages) electronically. The birth program is complete and births can be processed electronically starting with the records from March of 2011 up to the present and all future births. The next phase will be the death portion of the program, which will begin in early 2014. This has resulted in a lot of learning in webinars and classes I have had to take. It will make things easier once all the modules are in place and working correctly.

I would also like to remind residents of the importance of responding to the Annual Street Listing forms, which are mailed to all households in January of each year. Certification of residency is needed for a variety of purposes such as voting rights, veteran benefits, housing for the elderly, etc., and can only be provided if we receive a response to our mailing.

### Vital Statistics

This year was a year that saw people of a wide range of age who passed away. Our condolences go out to the families that lost a loved one. May their memories stay in their families' hearts.

### Deaths:

The following deaths were recorded in Williamsburg in 2013:

**Bridgens, Francis Ruth** – daughter of Hubbard Hamilton and Pearl Wells. Born in Corder, MO, on August 25, 1922. Date of death was February 12, 2013, in Williamsburg. Lived at 5 Old Goshen Road, Williamsburg.

**MacLeod, Roberta E.** – daughter of Clifford Leavenworth and Ann Hamilton. Born in Springfield, MA, on February 12, 1930. Date of death was February 24, 2013, in Williamsburg. Lived at 16 Old Goshen Road, Williamsburg.

**Miller, Duane Edward** – son of Duane Edsel Miller and Joann Ross. Born in Bessemer Township, MI, on April 22, 1954. Date of death was March 4, 2013, in Williamsburg. Lived at US Route 5, Westminster, VT.



**Parsons, Ruth** – daughter of Robert Claydon and Irene Deplidge. Born in Northampton, MA, on September 26, 1921. Date of death was March 12, 2013, in Williamsburg. Lived at 10 Eastern Avenue, Williamsburg.

**Hemenway, Jeanne Everett** – daughter of Allmon Everett and Stella Trask. Born in Williamsburg, MA, on March 23, 1922. Date of death was April 13, 2013, in Williamsburg. Lived at 71 Hemenway Road, Williamsburg.

**Sullivan, Maureen** – daughter of Robert Lyons and Paula Sahn. Born in Northampton, MA, on September 29, 1949. Date of death was May 13, 2013, in Williamsburg. Lived at 1343 Riverdale Street, West Springfield, MA.

**Mahoney Jr., Martin Vincent** – son of Martin V. Mahoney and Imelda Murphy. Born in New York, NY, on January 4, 1949. Date of death was June 7, 2013, in Williamsburg. Lived at 20 Fort Hill Road, Haydenville.

**Sporbet, June** – daughter of Charles A. Asher and Esther Welch. Born in Northampton, MA, on June 15, 1930. Date of death was May 11, 2013, in Northampton, MA. Lived at 9 Bridge Street, Haydenville.

**Means, Peter R.** – son of William R. Means and Lorraine Dancause. Born in Lowell, MA, on February 24, 1950. Date of death was June 4, 2013, in Northampton, MA. Lived at 42 Briar Hill Road, Williamsburg.

**Superior, Roy Arthur** – son of Daniel Superior and Ethel Shapira. Born in New York, NY, on October 17, 1934. Date of death was August 28, 2013, in Northampton, MA. Lived at 8 Williams Street, Williamsburg.

**Thatcher, Sondra K.** – daughter of Lewis H. Black and Vivian Williams. Born in Northampton, MA, on June 10, 1936. Date of death was August 30, 2013, in Hancock, MA. Lived at 6 Hyde Hill Road, Williamsburg.

**Everett, Marilyn** – daughter of Arthur Bean and Mildred Sanderson. Born in Northampton, MA, on May 8, 1932. Date of death was September 13, 2013, in Williamsburg. Lived at 40 Hemenway Road, Williamsburg.

**Warner Sr., Henry James** – son of Harry Whiting Warner and Louise Damke. Born in Northampton, MA, on October 28, 1931. Date of death was September 15, 2013, in Holyoke, MA. Lived at 110 Cherry Street, Holyoke, MA (previously 105 Adams Road, Haydenville).

**Kellogg, Leah Caroline** – daughter of William Durkee and Edna Dekker. Born in Cummington, MA, on November 23, 1937. Date of death was November 8, 2013, in Northampton, MA. Lived at 82 Mountain Street, Haydenville.

**Childs, Bernice Ann** – daughter of Walter Golash and Bertha Golash. Born in Williamsburg, MA, on November 28, 1925. Date of death was October 17, 2013, in Williamsburg. Lived at 16 Kingsley Avenue, Haydenville.

**Jones, Sheila A.** – daughter of Gordon R. Bostock and Karen Mandeville. Born in Northampton, MA, on July 11, 1969. Date of death was December 26, 2013, in Northampton, MA. Lived at 4 Old Goshen Road, Williamsburg.

**Kramer, Shirley C.** – daughter of Harry Gold and Anna Arowitz. Born in New York, NY, on May 28, 1917. Date of death was December 28, 2013, in Williamsburg. Lived at 20 Fort Hill Road, Haydenville.

**Allen, Christine Sprague** – daughter of Barton B. Allen and Lois Bates. Born in Northampton, MA, on June 22, 1951. Date of death was December 29, 2013, in Williamsburg. Lived at 42 South Street, Williamsburg.

### **Marriages:**

Thirteen couples took out marriage intentions. May they be blessed with a lifetime of happiness.

The following Marriages were recorded in Williamsburg in 2013:

Deborah Noonan from Amston, CT, and John Ralph Warner from Amston, CT, were married on January 5, 2013, in Williamsburg, MA.

Elizabeth Wanning Harries from Williamsburg and Jennifer Whiting from Williamsburg were married on February 15, 2013, in Williamsburg, MA.

Philip Lee Culver from Williamsburg and Carly Chiapputi from Williamsburg were married on June 1, 2013, in Williamsburg, MA.

Paul Matthew Dabkowski from Torrington, CT, and Angela Marie Jacobs from Torrington, CT, were married on June 9, 2013, in Williamsburg, MA.

Eileen P. Keegan from Williamsburg and John Robert Hoogstraten from Williamsburg were married on June 21, 2013, in Williamsburg, MA.

James Benjamin Ricci from Williamsburg and Sarah Julia Hulton from Williamsburg were married on July 18, 2013, in Williamsburg, MA.

Jessica Ruth Lawton from Williamsburg and Jason Thomas Camp from Williamsburg were married on August 3, 2013, in Williamsburg, MA.

Gary Ralph Walker from Fairfield, CA, and Terence Bernard Johnston from Sunshine Beach, QLD, Australia, were married on August 9, 2013, in Williamsburg, MA.

Nancy Ann Lapointe from Williamsburg and Jina Sue Johnson from Williamsburg were married on August 17, 2013, in Amherst, MA.

Laurie Ann Refeen from Williamsburg and Charles Freitag from Williamsburg were married on August 19, 2013, in Williamsburg, MA.

Thomas Abram Barker from Phoenix, AZ, and Justin Randal Detwiler from Phoenix, AZ, were married on August 23, 2013, in Williamsburg, MA.

William Carlyle Kopec from Williamsburg and Nancy Louise Wright from Williamsburg were married on September 7, 2013, in Williamsburg, MA.

Hilary Emerson Lay from Northampton, MA, and Isaac Jude Snell from Colton, NY, were married on December 14, 2013 in Montague, MA.

### **Births:**

There were 17 births in town and applications for the Henry Hills Trust Fund were sent to all. Congratulations to the families on welcoming their little ones. (Due to identity theft, I choose not to publish the names of the children whose births were recorded in 2013).

2013 Events		Births	Deaths	Marriages
	Male	12	5	
	Female	10	13	
	Total	22	18	13

### **Dog Licenses**

Dog Licenses are renewed annually by March 31<sup>st</sup>. The fees for a dog license are \$5.00 for spayed or neutered dogs, and \$10.00 for intact dogs. Kennel fees vary in price depending on the size of the kennel. A penalty of \$25.00 is assessed after May 1<sup>st</sup> for late registration, with an additional \$25.00 penalty after June 1<sup>st</sup>.

Total Dog Licenses Issued	430
Total Kennel Licenses Issued	5

### **Annual Permits, Licenses & Filings 2013**

Marriage Intentions	11
Vital Records-Birth, Death, Marriage	151
Business Certificates	26
Pole Hearings	2
Underground Storage Tanks	6
Raffle Permits	2
Tag Sales/Craft Fairs	10
Auctioneer License	1
Burial Permit	10

## 2013 Town Meetings and Elections

It was an moderate year for town meetings and elections. We moved all town meetings and elections to the Town Offices at 141 Main Street in Haydenville while the Anne T. Dunphy is undergoing renovations. I am enjoying having the elections at Town Offices. It is nice to see residents come in. I want to thank my warden, Kathy Luce, and all my poll workers for their dedication and hard work this past year. I have a vacancy for another warden, if anyone is interested, and always can use extra names on my poll worker list. I also wish to thank my constables for their help in making sure the elections run smoothly. The town office custodian, Al Golash, gets special thanks also for his help with making sure everything is set up and ready to go for the town meetings and elections.

Total Registered Voters as of 12/31/2013							
Party	Democrat	Green Rainbow	Libertarian	Republican	Socialist	Unenrolled	Total
	709	12	5	123	1	1001	1851

Election Type	Date
Annual Town Caucus	March 4, 2013
Special State Primary	April 30, 2013
Annual Town Election	May 6, 2013
Annual Town Meeting	June 3, 2013
Special State Election	June 25, 2013

The full text of all town meeting votes and all election results are published in the Annual Town Report, on the town website at [www.burgy.org](http://www.burgy.org) or available for public inspection at the Town Clerk's Office. I look forward to serving all the residents in the upcoming year.

Respectfully submitted,

Brenda Lessard

Williamsburg Town Clerk

## Certificate of Nomination – Town Caucus 2013

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Williamsburg Town Offices, 141 Main Street, on the fourth day of March 2013, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 7:05 P.M. The Voters of Caucus elected a Chair and Secretary.

Chair: Joseph Larkin

Secretary: Charlene Nardi

<b>OFFICE</b>	<b>TERM</b>	<b>CANDIDATE</b>	<b>RESIDENCE</b>	<b>SIGNATURE</b>
ASSESSOR	3	Glen Everett	40 Hemenway Road	Signed by same
BOARD OF HEALTH	3	Donna Gibson	110 Nash Hill Road	Signed by same
BOARD OF LIBRARY TRUSTEES	3	Anne Tumblin-Haxo	11 High Street	Signed by same
	3	Eileen Stewart	7 Petticoat Hill Road	Signed by same
ELECTOR-OLIVER SMITH WILL	1	Eric Cerreta	157 Main St.	Signed by same
FINANCE COMMITTEE	3	Charles Heath	83 Mountain Street	Signed by same
	3	Richard Kisloski	12 Cole Road	Signed by same
	3			
FINANCE COMMITTEE	1	Jacqueline Dufresne	113 Goshen Road	Signed by same
HAMPSHIRE COUNCIL OF GOVERNMENTS COUNCILLOR	3	Eileen Stewart	7 Petticoat Hill Road	Signed by same
LOCAL SCHOOL COMMITTEE	3	David Chase	99 Adams Road	Signed by same
	3	Jeff Gelbard	6 O'Neil Road	Signed by same
MODERATOR	1	Joseph Larkin	3 Judd Lane	Signed by same
RECREATION COMMISSION	3	Alan Golash	28 Kingsley Avenue	Signed by same
	3	Jessica Lockwood	45 Mountain Street	Signed by same

REGIONAL SCHOOL				
COMMITTEE	3	Carl Schlerman	11 South Street	Signed by same
SELECTMAN				
	3	David Mathers	7 Eastern Avenue	Signed by same
TOWN CLERK				
	3	Brenda Lessard	42 Nash Hill Road	Signed by same
TREASURER				
	3	Nathan Rosewarne	89 Ashfield Road	Signed by same
	3	Brenda Lessard	42 Nash Hill Road	Signed by same
TRUST FUND/CEMETERY				
COMMISSION	3	Andrew Gould	106 Petticoat Hill Rd	Signed by same
TRUST FUND/CEMETERY				
COMMISSION	2	David Chase	99 Adams	Signed by same
WATER/SEWER				
COMMISSION	3	James Hyslip	29 Petticoat Hill Road	Signed by same
	3	Walter “Sam” Kellogg	82 Mountain Street	Signed by same
WATER/SEWER				
COMMISSION	1	Jeremiah Roberge	10 Laurel Road	Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 7:18 p.m.

S/ Joseph Larkin, Presiding Officer                      S/ Charlene Nardi, Secretary to Caucus

Filed March 7, 2013

A TRUE COPY ATTEST                      BRENDA LESSARD, TOWN CLERK

**Minutes of the Special State Primary  
April 30, 2013**

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The following were the results of the election.

Wardens: Kathy Luce  
Registered Voters: 1911  
Absentee Ballots: 13  
Votes Tallied by Accu-vote: 507  
Total Ballots Cast: 508  
Democrat Ballots: 430  
Republican Ballots: 78

**Senator in Congress Preference – Democratic Party**

Blanks: 0  
Stephen F. Lynch: 57  
Edward J. Markey: 373  
Write-In: 0

**Senator in Congress Preference – Republican Party**

Blanks: 0  
Gabriel E. Gomez: 48  
Michael J. Sullivan: 19  
Daniel B. Winslow: 10  
Write-In: 1  
Edward J. Markey

Filed: May 2, 2013

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK  
TOWN OF WILLIAMSBURG

## Minutes of the Annual Election May 6, 2013

Warrant signed on April 18, 2013

Warrant posted on April 23, 2013

Selectmen: David Mathers, Denise Banister and Paul Dunphy

Last day to register to vote – April 10, 2013

Constables: Wilbur Loomis and Paul Sanderson

Twenty-one (21) ballots were used to test the machine and ballots

Twenty-six (26) absentee ballots were mailed, two (2) absentee ballots voted in office, eleven (11) absentee ballots returned, one (1) rejected

Delivered three hundred and fifty ballots to the polls.

The polls opened at 10 a.m. in the Williamsburg Town Offices, 141 Main Street, Haydenville, and balloting begun.

The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results recorded by Warden Kathleen Luce and Town Clerk, Brenda Lessard. All Elected individuals take office July 1, 2013, per the bylaw change voted November 14, 2005.

Votes Cast – 224

Number of Eligible Voters – 1910

Assessor – 3 years – vote for 1

Blanks – 26

Glen Everett – 198 E

Write-ins – 0

Board of Health – 3 years – vote for 1

Blanks – 29

Donna Gibson – 195 E

Write-ins-0

Board of Library Trustees – 3 years – vote for 2

Blank – 98

Anne Tumblin-Haxo – 175 E

Eileen Stewart – 175 E

Write-In – 0

Elector–Oliver Smith Will – 1 year–vote for 1

Blank – 34

Eric Cerreta – 190 E

Write-ins – 0

Finance Committee – 3 years – vote for 3

Blank – 307

Charles Heath – 187 E

Richard Kisloski – 172 E

Write-ins– 6

Linda Rowley – 3 E

Russell Warner– 1

Sandra Warren – 1

Brenda Lessard – 1

Finance Committee – 1 year – vote for 1

Blank – 45

Jacqueline Dufresne –179 E

Write-ins – 0

Hampshire Council of Government Councillor – 3 years – vote for 1

Blanks – 42

Eileen Stewart – 182 E

Write-In – 0

Williamsburg School Committee – 3 years – vote for 2

Blank – 103  
David Chase – 182 E  
Jeff Gelbard – 163 E  
Write-In – 0

Moderator – 1 year – vote for 1

Blank – 31  
Joseph Larkin – 193 E  
Write-In – 0

Recreation Commission – 3 years – vote for 2

Blank – 72  
Alan Golash – 187 E  
Jessica Lockwood – 189 E  
Write-In – 0

Regional School Committee – 3 years – vote for 1

Blank – 41  
Carl Schlerman – 183 E  
Write-In – 0

Selectman – 3 years – vote for 1

Blank – 45  
David Mathers – 179 E  
Write-ins – 0

Town Clerk – 3 years – vote for 1

Blank – 19  
Brenda Lessard – 205 E  
Write-In – 0

Treasurer – 3 years – vote for 1

Blank – 4  
Brenda Lessard – 93  
Nathan Rosewarne – 127 E  
Write-ins – 0

Trust Fund/Cemetery Commission – 3 years – vote for 1

Blanks – 38  
Andrew Gould – 186 E  
Write-In – 0

Trust Fund/Cemetery Commission – 2 years – vote for 1

Blanks – 43  
David Chase – 179 E  
Write-ins – 2  
    Helen Symons – 1  
    Barbara Young – 1

Water & Sewer Commission – 3 years – vote for 2

Blank – 78  
James Hyslip – 183 E  
Walter “Sam” Kellogg – 187 E  
Write-In – 0

Water & Sewer Commission – 1 year – vote for 1

Blank – 37  
Jeremiah Roberge – 187 E  
Write-ins – 0

Filed: May 6, 2013

A TRUE COPY ATTEST

Brenda Lessard, Williamsburg Town Clerk

## **Annual Town Meeting June 3, 2013**

The warrant was signed on May 16, 2013 and posted on May 20, 2013

Moderator: Joseph Larkin

Town Clerk: Brenda Lessard

Board of Selectmen present: David Mathers, Chair; Denise Banister, Clerk; and Paul Dunphy

Constables: Paul Sanderson & Wilbur Loomis

A quorum (60 registered voters) being present (there were 114 registered voters present), the Moderator called the meeting to order at 7:00 p.m. The Moderator noted the return of the warrant and that it had been posted.

A motion was made and seconded to adopt a rule that the Moderator be authorized to declare 2/3 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

### **Passed Unanimously**

Walter Boas, Co-chair of the Finance Committee, asked to address the town meeting. He noted that two longtime Finance Committee members were leaving the committee as of 6/30/13 and asked for a round of applause for thanks to Gordon Allen and Christopher Smith for their years of service to the town.

#### **Article 1**

Moved and seconded that the Town vote to appropriate the sum of \$8.59 to pay the Williamsburg Pharmacy for purchases made to repair the Town office floor in **Fiscal Year 2012 (FY12)**, and to take said sum from Free Cash.

### **Passed Unanimously**

#### **Article 2**

Moved and seconded that the Town vote to transfer the sum of \$65.00 to pay Leo Dextraze for land maintenance work at Town offices in **Fiscal Year 2012 (FY12)**, and to take said sum from Free Cash.

### **Passed Unanimously**

#### **Article 3**

Moved and seconded that the Town vote to empower the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to Town departments at such salaries or wage rates as shall be established by the Board of Selectmen.

### **Passed Unanimously**

#### **Article 4**

Moved and seconded that the Town vote to authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

### **Passed Unanimously**

**Article 5**

Moved and seconded that the Town vote to adopt a Capital Improvement Plan, as prepared by the Capital Planning Committee and whose budget has been accepted by the Finance Committee, including recommended capital improvements for the following five fiscal years.

\*Noted it was on page 19 of the packet handed out at Town Meeting

**Passed Unanimously****Article 6**

Moved and seconded that the Town vote to fix a salary and compensation of all elected and appointed officers of the Town for the twelve month period ending June 30, 2014, as provided in Section 108, Chapter 41, General Laws as amended, and to see if the Town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the period as follows:

**Moved Section by Section****Article 6**

Moved and seconded that the Town vote to raise and appropriate, and transfer from available funds the sum of \$435,970, the amount recommended by the Finance Committee for the purpose of General Government, with each item to be considered a separate appropriation and to raise \$375,970 from taxation and to transfer \$60,000 from Free Cash.

<b>Budget Item</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
<b>GENERAL GOVERNMENT</b>						
Moderator	0	299	299	4	303	4
Selectboard Salaries	8,164	8,368	8,368	126	8,494	126
Selectboard Expenses	3,840	3,750	3,750		3,750	0
Town Administrator	35,558	48,073	48,073	721	48,794	721
Administrative Assistant	12,987	13,313	13,313	200	13,513	200
Town Administrator Expenses	500	500	500		500	0
Oliver Smith Trustee	0	31	31	1	32	1
Town Counsel	13,613	15,000	15,000		15,000	0
Advertising Expense	347	1,200	1,200		1,200	0
Constable Salary	400	400	400	6	406	6
Constable Elections	0	100	100		100	0
Finance Committee Salaries	3,010	3,782	3,782	57	3,839	57
Finance Committee Chair	0	170	170	3	173	3
Finance Committee Secretary	226	658	658	10	668	10

Finance Committee Expenses	152	500	<b>500</b>		<b>500</b>	0
Reserve Fund from Free Cash	0	60,000	<b>60,000</b>		<b>60,000</b>	0
Reserve Fund from Taxation	29,917	0	<b>0</b>		<b>0</b>	0
Capital Planning Labor	0	313	<b>313</b>	<b>5</b>	<b>318</b>	<b>5</b>
Capital Planning Expenses	75	75	<b>75</b>		<b>75</b>	0
Accountant Labor	21,460	22,078	<b>23,045</b>		<b>23,045</b>	<b>967</b>
Accountant Expense	208	300	<b>300</b>		<b>300</b>	0
Accounting Software Purchase	1,000	1,000	<b>1,000</b>		<b>1,000</b>	0
Audit Services	13,500	13,500	<b>14,000</b>		<b>14,000</b>	<b>500</b>
Assessor's Salaries	7,484	8,368	<b>8,368</b>	<b>126</b>	<b>8,494</b>	<b>126</b>
Assessor's Labor	5,724	10,660	<b>10,660</b>	<b>160</b>	<b>10,820</b>	<b>160</b>
Assessor's Expenses	2,980	3,700	<b>8,136</b>		<b>8,136</b>	<b>4,436</b>
Assessor's Revaluation	1,480	5,270	<b>5,270</b>		<b>5,270</b>	0
Treasurer Salary	18,372	18,831	<b>18,831</b>	<b>282</b>	<b>19,113</b>	<b>282</b>
Treasurer's Add'l Salary	0	0	<b>0</b>		<b>0</b>	0
Assistant Treasurer	5,255	5,386	<b>5,386</b>	<b>81</b>	<b>5,467</b>	<b>81</b>
Treasurer's Expenses	3,224	5,600	<b>5,600</b>		<b>5,600</b>	0
Treasurer's Software	2,099	2,250	<b>2,410</b>		<b>2,410</b>	<b>160</b>
Collector Salary	26,765	27,434	<b>27,434</b>	<b>412</b>	<b>27,846</b>	<b>412</b>
Collector's Add'l Salary	1,000	1,000	<b>1,000</b>		<b>1,000</b>	0
Collector's Expenses	8,384	8,430	<b>8,630</b>		<b>8,630</b>	<b>200</b>
Deputy Collector's Expenses	1,458	2,000	<b>2,000</b>		<b>2,000</b>	0
Clerk Salary	16,729	17,147	<b>17,147</b>	<b>257</b>	<b>17,404</b>	<b>257</b>
Clerk's Assistant	2,095	2,157	<b>2,157</b>	<b>32</b>	<b>2,189</b>	<b>32</b>
Clerk's Expenses	1,484	1,500	<b>1,500</b>		<b>1,500</b>	0
Clerk's Software	500	500	<b>500</b>		<b>500</b>	0
Elections, Registration, Listing	6,774	8,000	<b>8,000</b>		<b>8,000</b>	0
Street Listing	1,084	1,100	<b>1,200</b>		<b>1,200</b>	<b>100</b>
Conservation Comm Labor	1,332	1,640	<b>1,640</b>	<b>25</b>	<b>1,665</b>	<b>25</b>
Conservation Comm Expense	727	650	<b>1,940</b>		<b>1,940</b>	<b>1,290</b>
Energy Committee	0	250	<b>250</b>		<b>250</b>	0
Planning Board	472	750	<b>750</b>		<b>750</b>	0
Zoning Bd of Appeals	57	600	<b>600</b>		<b>600</b>	0
Custodian Labor	10,160	10,436	<b>10,436</b>	<b>157</b>	<b>10,593</b>	<b>157</b>
Town Buildings & Grounds	33,999	38,300	<b>38,300</b>		<b>38,300</b>	0
Town Office Expense	3,400	3,400	<b>3,400</b>		<b>3,400</b>	0
Town Office Telephone	4,952	6,800	<b>6,800</b>		<b>6,800</b>	0
Town Office Internet	2,235	2,250	<b>2,250</b>		<b>2,250</b>	0

Copier Maintenance	2,006	2,700	<b>3,335</b>		<b>3,335</b>	<b>635</b>
Technology Upgrade & Maintenance	7,920	6,000	<b>6,000</b>		<b>6,000</b>	<b>0</b>
Town Building Repairs	10,400	20,000	<b>20,000</b>		<b>20,000</b>	<b>0</b>
Town Reports	1,495	1,900	<b>1,900</b>		<b>1,900</b>	<b>0</b>
Building Supervisor	2,992	6,150	<b>6,500</b>	<b>98</b>	<b>6,598</b>	<b>448</b>
<b>Subtotal General Government</b>	<b>339,995</b>	<b>424,569</b>	<b>433,207</b>		<b>435,970</b>	<b>11,401</b>

**Passed Unanimously**

### **Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$351,357, the amount recommended by the Finance Committee for the purpose of Protection of Persons and Property, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>PROTECTION PERSONS and PROPERTY</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Police Chief Salary		56,264	<b>57,389</b>	<b>861</b>	<b>58,250</b>	<b>1,986</b>
Police Dept Labor	165,874	115,590	<b>120,590</b>	<b>1,809</b>	<b>122,399</b>	<b>6,809</b>
Police Dept Expenses	32,006	33,500	<b>33,500</b>		<b>33,500</b>	<b>0</b>
Regional Records Computers/Software	5,500	5,500	<b>5,500</b>		<b>5,500</b>	<b>0</b>
Fire Chief Salary	20,024	20,525	<b>20,525</b>	<b>308</b>	<b>20,833</b>	<b>308</b>
Fire Dept Labor	27,183	31,618	<b>31,618</b>	<b>474</b>	<b>32,092</b>	<b>474</b>
Fire Dept Expenses	18,118	20,320	<b>20,320</b>		<b>20,320</b>	<b>0</b>
Ambulance Service	32,863	40,235	<b>46,112</b>		<b>46,112</b>	<b>5,877</b>
Emergency Management Director	1,051	1,077	<b>1,077</b>	<b>16</b>	<b>1,093</b>	<b>16</b>
Emergency Management Deputy	0	500	<b>500</b>	<b>8</b>	<b>508</b>	<b>8</b>
Emergency Management Expense	3,249	3,250	<b>3,750</b>		<b>3,750</b>	<b>500</b>
Shade Tree Committee Expenses	2,803	5,000	<b>5,000</b>		<b>5,000</b>	<b>0</b>
Tree Removal/Planting	0	2,000	<b>2,000</b>		<b>2,000</b>	<b>0</b>
<b>Subtotal Protection Persons and Property</b>	<b>308,671</b>	<b>335,379</b>	<b>347,881</b>		<b>351,357</b>	<b>15,978</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$1,523, the amount recommended by the Finance Committee for the purpose of School Committee Salaries, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
School Committee Salaries	0	1,500	<b>1,500</b>	<b>23</b>	<b>1,523</b>	<b>23</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$1,665,486, the amount recommended by the Finance Committee for the purpose of Local School Expenses, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Local School Expenses	1,562,339	1,601,570	<b>1,665,486</b>		<b>1,665,486</b>	<b>63,916</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$279,567, the amount recommended by the Finance Committee for the purpose of Vocational School Assessment, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Vocational School Assessment	270,394	374,204	<b>279,567</b>		<b>279,567</b>	<b>-94,637</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town **vote** to raise and appropriate the sum of \$1,195,818, the amount recommended by the Finance Committee for the purpose of Hampshire Regional Assessment, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Hampshire Regional Assessment	1,174,644	1,190,629	<b>1,195,818</b>		<b>1,195,818</b>	<b>5,189</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$544,814, the amount recommended by the Finance Committee for the purpose of Public Works and Facilities, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>PUBLIC WORKS and FACILITIES</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Highway Superintendent	-	56,522	<b>56,522</b>	<b>848</b>	<b>57,370</b>	<b>848</b>
Highway Labor	159,247	137,483	<b>137,483</b>	<b>2,062</b>	<b>139,545</b>	<b>2,062</b>
Highway Road Maintenance	73,686	65,463	<b>65,463</b>		<b>65,463</b>	<b>0</b>
Highway Garage/Equipment Maintenance		39,298	40,721	<b>40,721</b>		<b>40,721</b>
Highway Surplus Equipment	0	2,000	<b>2,000</b>		<b>2,000</b>	<b>0</b>
Vehicle Fuel	35,184	35,000	<b>42,000</b>		<b>42,000</b>	<b>7,000</b>
Invasive Species Eradication	0	1,000	<b>1,000</b>		<b>1,000</b>	<b>0</b>
Cement Sidewalk Construction	7,717	5,000	<b>5,000</b>		<b>5,000</b>	<b>0</b>
Winter Overtime	6,186	13,462	<b>13,462</b>	<b>202</b>	<b>13,664</b>	<b>202</b>
Winter Expenses	51,606	72,500	<b>72,500</b>		<b>72,500</b>	<b>0</b>
Bridges & Street Lighting	8,795	11,000	<b>11,000</b>		<b>11,000</b>	<b>0</b>
Transfer Station Labor (Board of Health)	19,204	19,479	<b>19,479</b>	<b>292</b>	<b>19,771</b>	<b>292</b>
Transfer Station Expenses (Board of Health)	74,357	73,780	<b>73,780</b>		<b>73,780</b>	<b>0</b>
Cemetery Commission	1,325	1,000	<b>1,000</b>		<b>1,000</b>	<b>0</b>
<b>Subtotal Public Works and Facilities</b>	<b>476,605</b>	<b>534,410</b>	<b>541,410</b>		<b>544,814</b>	<b>10,404</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$144,351, the amount recommended by the Finance Committee for the purpose of Human Services, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>HUMAN SERVICES</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Board of Health Salaries	3,601	3,692	<b>3,692</b>	<b>55</b>	<b>3,747</b>	<b>55</b>
Board of Health Expenses	38	300	<b>300</b>		<b>300</b>	<b>0</b>
Public Health Nurse	1,236	2,523	<b>2,523</b>	<b>38</b>	<b>2,561</b>	<b>38</b>
Animal Inspector	1,783	1,538	<b>1,500</b>	<b>23</b>	<b>1,523</b>	<b>-15</b>
COA Director	17,662	18,286	<b>18,286</b>	<b>274</b>	<b>18,560</b>	<b>274</b>
COA Office Assistant	15,839	16,240	<b>16,240</b>	<b>244</b>	<b>16,484</b>	<b>244</b>
COA Admin Assistant			<b>10,140</b>		<b>10,140</b>	<b>10,140</b>
COA Meal Site Staffing	3,846	3,982	<b>4,082</b>	<b>61</b>	<b>4,143</b>	<b>161</b>
COA Expenses	3,039	2,100	<b>3,218</b>		<b>3,218</b>	<b>1,118</b>
COA HEN Program	3,500	3,500	<b>3,500</b>		<b>3,500</b>	<b>0</b>
Veterans Agent	8,031	8,348	<b>8,275</b>		<b>8,275</b>	<b>-73</b>
Veterans Benefits	60,391	64,800	<b>71,500</b>		<b>71,500</b>	<b>6,700</b>
Amer With Disabilities Exp	0	400	<b>400</b>		<b>400</b>	<b>0</b>
<b>Subtotal Human Services</b>	<b>118,966</b>	<b>125,709</b>	<b>143,656</b>		<b>144,351</b>	<b>18,642</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$136,740, the amount recommended by the Finance Committee for the purpose of Culture and Recreation, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>CULTURE and RECREATION</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Library Director		38,761	<b>38,761</b>	<b>581</b>	<b>39,342</b>	<b>581</b>
Library Labor	84,242	54,035	<b>54,035</b>	<b>811</b>	<b>54,846</b>	<b>811</b>
Library Expenses			<b>0</b>		<b>0</b>	<b>0</b>
Library Exp-Utilities	12,138	13,620	<b>13,620</b>		<b>13,620</b>	<b>0</b>
Library Exp-Maintenance	9,559	13,590	<b>13,590</b>		<b>13,590</b>	<b>0</b>
Library Exp-Books & Supplies	6,250	5,014	<b>5,014</b>		<b>5,014</b>	<b>0</b>
Recreation Labor	3,565	3,771	<b>3,771</b>	<b>57</b>	<b>3,828</b>	<b>57</b>
Athletic Fields	5,000	5,000	<b>5,000</b>		<b>5,000</b>	<b>0</b>
Woodland Trails Committee	378	500	<b>500</b>		<b>500</b>	<b>0</b>
Open Space Committee	0	0	<b>0</b>		<b>0</b>	<b>0</b>
Historical Commission Exp	0	500	<b>500</b>		<b>500</b>	<b>0</b>
Veterans Recognition	140	500	<b>500</b>		<b>500</b>	<b>0</b>
<b>Subtotal Culture and Recreation</b>	<b>121,272</b>	<b>135,291</b>	<b>135,291</b>		<b>136,740</b>	<b>1,449</b>

**Passed Majority**

**Yea – 113      No – 1**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$529,903, the amount recommended by the Finance Committee for the purpose of Debt Service, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>DEBT SERVICE</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Hampshire Regional Debt Service	86,129	85,982	<b>84,046</b>		<b>84,046</b>	-1,936
Highland Ambulance Debt Service	4,468	4,519	<b>4,576</b>		<b>4,576</b>	57
School Feasibility Interest	0	5,833	<b>3,503</b>		<b>3,503</b>	-2,330
School Feasibility Principal			<b>23,350</b>		<b>23,350</b>	23,350
School Building Interest	0	171,325	<b>152,798</b>		<b>152,798</b>	-18,527
School Building Principal			<b>166,650</b>		<b>166,650</b>	166,650
Fire Truck Principal	0	117,500	<b>0</b>		<b>0</b>	-117,500
Fire Truck Debt Interest	0	1,169	<b>0</b>		<b>0</b>	-1,169
Fire Truck #2 Principal	23,500	0	<b>0</b>		<b>0</b>	0
Fire Truck #2 Debt Interest	1,617	0	<b>0</b>		<b>0</b>	0
Highway Garage Principal	25,000	25,000	<b>15,000</b>		<b>15,000</b>	-10,000
Highway Garage Interest	2,581	7,604	<b>5,050</b>		<b>5,050</b>	-2,554
Highway Truck Principal	0	0	<b>0</b>		<b>0</b>	0
Highway Truck Debt Interest	0	0	<b>0</b>		<b>0</b>	0
Highway Truck 2009-Principal	26,000	26,000	<b>26,000</b>		<b>26,000</b>	0
Highway Truck 2009-Interest	895	518	<b>130</b>		<b>130</b>	-388
Highway Loader Principal	19,850	0	<b>0</b>		<b>0</b>	0
Highway Loader Debt Interest	228	0	<b>0</b>		<b>0</b>	0
Library Principal	41,000	46,000	<b>45,000</b>		<b>45,000</b>	-1,000
Library Debt Interest	7,280	5,640	<b>3,800</b>		<b>3,800</b>	-1,840
<b>Subtotal Debt Service</b>	<b>238,548</b>	<b>497,090</b>	<b>529,903</b>		<b>529,903</b>	<b>32,813</b>

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$66,702, the amount recommended by the Finance Committee for the purpose of Intergovernmental Expenses, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>INTERGOVERNMENTAL EXPENSES</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Hampshire Council of Governments Assessment	2,504	2,504	<b>2,504</b>		<b>2,504</b>	0
Hampshire County Regional Lockup	2,239	2,239	<b>2,239</b>		<b>2,239</b>	0
Hilltown Resource Management (Board of Health)	7,423	7,423	<b>7,423</b>		<b>7,423</b>	0
Foothills Health District (Board of Health)	24,260	24,164	<b>23,003</b>		<b>23,003</b>	-1,161
Building Inspection Program	21000	31,000	<b>31,000</b>		<b>31,000</b>	0
Building Inspector training			<b>160</b>		<b>160</b>	160
PVPC Assessment	0	373	<b>373</b>		<b>373</b>	0
<b>Subtotal Intergovernmental Expenses</b>	<b>57,426</b>	<b>67,703</b>	<b>66,702</b>		<b>66,702</b>	-1,001

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to raise and appropriate the sum of \$768,974, the amount recommended by the Finance Committee for the purpose of Fixed Miscellaneous Expense, with each item to be considered a separate appropriation, and to raise said sum from taxation.

<b>FIXED MISCELLANEOUS EXPENSES</b>	<b>FY12 Actual Expenditure</b>	<b>FY13 Town Meeting Approved Budget</b>	<b>FY14 Department Requests</b>	<b>Salary or Fincom change</b>	<b>FY14 Finance Committee Recommends</b>	<b>Change</b>
Hampshire County Retirement	180173	176,794	<b>195,941</b>		<b>195,941</b>	19,147
Worker's Compensation	13971	14,706	<b>18,706</b>		<b>18,706</b>	4,000
Unemployment Insurance	7500	7,500	<b>8,500</b>		<b>8,500</b>	1,000
Group Insurance	414389	446,250	<b>446,250</b>		<b>446,250</b>	0
Medicare & Social Security	28545	30,750	<b>32,250</b>	<b>484</b>	<b>32,734</b>	1,984
Police & Fire Disability Insurance	10793	12,500	<b>12,843</b>		<b>12,843</b>	343
Comprehensive Insurance	47689	53,000	<b>54,000</b>		<b>54,000</b>	1,000
<b>Subtotal Fixed Misc Expenses</b>	<b>703,060</b>	<b>741,500</b>	<b>768,490</b>		<b>768,974</b>	27,474

**Passed Unanimously**

**Article 6**

Moved and seconded that the Town vote to approve the entire budget as moved section by section in the sum of \$6,121,205, the amount recommended by the Finance Committee and to transfer \$60,000 from Free Cash and to raise \$6,061,205 from taxation.

<b>TOTAL OPERATING BUDGET</b>	<b>5,376,937</b>	<b>6,029,554</b>	<b>6,108,911</b>	<b>12,294</b>	<b>6,121,205</b>	<b>91,651</b>
<b>FROM FREE CASH/STABILIZATION</b>	<b>0</b>	<b>177,500</b>	<b>60,000</b>		<b>60,000</b>	<b>-117,500</b>
<b>FROM TAXATION</b>	<b>5,376,937</b>	<b>5,852,054</b>	<b>6,048,911</b>		<b>6,061,205</b>	<b>209,151</b>

**Passed Unanimously**

**Article 7**

Moved and seconded that the Town vote to accept monies from the Massachusetts Department of Transportation, and to expend said monies, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges without further appropriation.

**Passed Unanimously**

**Article 8**

Moved and seconded that the Town vote to transfer from available funds \$100,000 for the Stabilization Fund, and to take said sum from Free Cash.

**Passed Unanimously**

**Article 9**

Moved and seconded that the Town vote to transfer a sum not to exceed \$6,000.00 from Water Retained Earnings to Water Expenses for upgrades to the meter reading equipment.

**Passed Unanimously**

**Article 10**

Moved and seconded the Town vote to transfer a sum not to exceed \$6,000.00 from Sewer Retained Earnings to Sewer Expenses for upgrades to the meter reading equipment.

**Passed Unanimously**

**Article 11****Departmental Revolving Funds Authorization.**

Moved and seconded that the Town vote to authorize revolving funds for certain Town departments under Massachusetts General Laws Chapter 44 §53E1/2, and as outlined in the table in Article 11 of the Warrant, for the fiscal year beginning July 1, 2013.

<b>Revolving Fund</b>	<b>Authorized to Spend Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY14 Spending Limit</b>
Gas Inspector Revolving Fund	Gas Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits	\$ 1,500
Electrical Inspector Revolving Fund	Electrical Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 7,500
Plumbing Inspector Revolving Fund	Plumbing Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,500
Transfer Station Open Box Revolving Fund	Board of Health	Fees and charges for services related to the Transfer Station and disposal areas.	Disposal costs of the open box and management of the Transfer Station and disposal areas.	\$18,000
Planning Board Revolving Fund	Planning Board	Fees charged specific to proposed sub-divisions within Williamsburg and new construction	Expenses associated with proposed sub-divisions within Williamsburg and other related expenses associated with new buildings	\$30,000
Dog Control Revolving Fund	Town Clerk	Fees specific to dogs	Expenses associated with licensing and controlling dogs and to pay the Dog Officer salary.	\$ 5,000
Recreation Commission Revolving Fund	Recreation Commission	Fees specific to recreation programs	Pay cost of operating recreation programs.	\$30,000
Council on Aging Revolving Fund	Council on Aging Executive Director	Fees specific to advertising in the newsletter	Pay for printing and distribution of the Council on Aging newsletter	\$ 2,000
Conservation Commission Revolving Fund	Conservation Commission	Fees specific to NOI/WPA Filing fees.	Pay expenses associated with WPA filing fees for administration and Enforcement of Wetlands Protection Act.	\$ 5,000
Board of Appeals Revolving Fund	Board of Appeals	Fees specific to applications	Pay expenses associated with processing of applications, purchase of laptop computer and software for record keeping	\$ 6,000
Fire Dept Revolving Fund	Fire Chief	Fees specific to inspections (smoke, CO, etc.)	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,000
<b>Total Spending</b>	<b>Limit</b>			<b>\$111,500</b>

**Passed Unanimously**

**Article 12**

Moved and seconded that the Town vote to raise and appropriate the sum of \$251,663.00 composed of the amounts listed in Article 12 of the Warrant, for the purpose of operating and maintaining the Town's water system, including the laying of mains for fiscal year 2014, and take said sum from Water Enterprise Revenue.

Salaries	\$ 2,800.00
Expenses	\$ 98,063.00
<u>Debt Service</u>	<u>\$150,800.00</u>
Total	\$251,663.00

**Passed Unanimously****Article 13**

Moved and seconded that the Town vote to raise and appropriate \$169,108.00 composed of the amounts listed in Article 13 of the Warrant, for the purpose of operating, maintaining and constructing the Town sewer system for fiscal year 2014, and take said sum from Sewer Enterprise Revenue.

Salaries	\$ 2,800.00
Operation & Maintenance	\$139,308.00
<u>Debt Service</u>	<u>\$ 27,000.00</u>
Total	\$169,108.00

**Passed Unanimously****Article 14**

Moved and seconded that the Town vote to transfer from available funds the sum of \$40,000 for the purchase of a 2013 Ford Interceptor Utility vehicle equipped for the police department, and to take said sum from Free Cash.

**Passed Unanimously****Article 15**

Moved and seconded that the Town vote to transfer from available funds the sum of \$40,000 for the purchase of a F350 or equivalent truck equipped for the highway department, and to take said sum from Free Cash.

**Passed Unanimously****Article 16**

Moved and seconded that the Town vote to transfer from available funds a sum up to \$15,000 for the purchase and installation of insulation in the Meekins Library, and to take said sum from Free Cash.

**Passed Unanimously****Article 17**

Moved and seconded that the Town vote to transfer from available funds the sum of \$35,000 for the stabilization and repair of the old Town Hall, and to take said sum from Free Cash.

Motion made and seconded to amend the original motion to include “and have the Board of Selectmen establish a committee to examine the issue with the Old Town Hall and come up with a plan to include the future use within three weeks of Town Meeting”.

There was some discussion for and against the amendment.

Motion made and seconded to withdraw the proposed amendment to the original motion.

**Passed Unanimously**

The Building Supervisor James Locke spoke to the Town Meeting about the condition of the building.

**The original motion Passed Unanimously**

**Article 18**

Moved and seconded that the Town vote to amend the Town’s Zoning Bylaw by adding a new Section 2.7, amend Section 3.2, adding a new 9.30, Ground-mounted Solar Photovoltaic Installation requirements, adding Definitions to Section 18 required by the Solar Photovoltaic Installation requirements, adding the Solar Photovoltaic Installation requirements to the Table of Contents, and to renumber Section 7 to simplify the listing of the Town’s overlay districts, and add a Solar Photovoltaic Overlay, and making such other changes to numbering or style of the Bylaw to clarify and make the Bylaw internally consistent.

*\*The changes in the bylaws were handed out to Town Meeting in the packets at check in.*

**Passed Unanimously**

**Article 19**

Moved and seconded that the Town vote to amend the Town’s Zoning Bylaw by adding a new Section 4.6, Temporary Moratorium on Medical Marijuana Treatment Centers, that would provide as follows, and further to amend the Table of Contents to add to Section 4, “Temporary Moratorium on Medical Marijuana Treatment Centers:”

**Section 4.6.1 Purpose**

By vote at the State election on November 6, 2012, the voters of the Commonwealth approved a law regulating the cultivation, distribution, possession and use of marijuana for medical purposes. The law provides that it is effective on January 1, 2013 and the State Department of Public Health promulgated regulations effective May 24, 2013. Currently under the Zoning Bylaw, a Medical Marijuana Treatment Center is not a specifically permitted use in the Town of Williamsburg. The regulation of medical marijuana raises novel and complex legal, planning, and public safety issues and the Town needs time to study and consider these issues. Such a study will consider the potential impact of State regulations on local zoning, and will consider amending our

Zoning Bylaw. The State Regulations are expected to provide guidance to the Town in regulating medical marijuana. The Town intends to adopt a temporary moratorium on the use of land and structures in the Town for Medical Marijuana Treatment Centers to allow sufficient time to address these issues, and to propose bylaws consistent with sound land use planning goals and objectives.

**Section 4.6.2 Definition**

“Medical Marijuana Treatment Center” shall mean a “not-for-profit entity, as defined by Massachusetts law only, registered by the Department of Public Health as a Registered Marijuana Dispensary, that acquires, cultivates, possesses, processes (including development of related products such as food, tinctures, aerosols, oils or ointments), transfers, transports, sells, distributes, dispenses, or administers marijuana, products containing marijuana, related supplies, or educational materials to qualifying patients or their personal caregivers.”

**Section 4.6.3 Temporary Moratorium**

For the reasons set forth above and notwithstanding any other provision of the Zoning Bylaw to the contrary, the Town hereby adopts a temporary moratorium on the use of land or structures for a Medical Marijuana Treatment Center. The moratorium shall be in effect through June 30, 2014. During the moratorium period, the Town shall undertake a planning process to address the potential impacts of medical marijuana in the Town, consider the Department of Public Health regulations regarding Medical Marijuana Treatment Facilities and related uses, and shall consider adopting new Zoning Bylaws to address the impact and operation of Medical Marijuana Treatment Centers and related uses.

Motion made and seconded to amend the proposed By-law to read “in effect through December 31, 2013” instead of June 30, 2014.

There was discussion on the state regulations not being ready, the time line to come up with a By-law and the need for a Special Town Meeting.

Motion made and seconded to withdraw the proposed amendment to the original motion.

**Passed Unanimously**

Motion made and seconded to call the question.

**Motion Passed Unanimously**

**The original motion passed 2/3 Majority declared by Moderator**

**No – 9**

***There were 114 town meeting members***

## **Article 20**

Moved and seconded that the Town vote to: (1) authorize the Board of Selectmen to acquire, by gift, purchase, or eminent domain, a perpetual easement, to be held jointly with the City of Northampton, for trail purposes, including, but not limited to, the right to construct, reconstruct, install, repair, maintain, operate, use, inspect, patrol and allow the public to use for multi-use, non-motorized trail purposes, upon property now or formerly of Karen J. McElroy, on the easterly side of South Main Street, further described in a deed recorded with the Hampshire Registry of Deeds in Book 7994, Page 185, the design of said trail to be at the discretion of the Board of Selectmen and the City of Northampton; and to authorize the Board of Selectmen to enter into all agreements and take all related actions necessary or appropriate to carry out this acquisition; (2) authorize the Board of Selectmen to convey a parcel of land shown on a plan entitled “Plan of Land in Williamsburg (Haydenville), MA,” dated December 11, 2012, prepared by Northeast Survey Consultants, said plan on file with the Town Clerk, and being a portion of property of the Town acquired by a deed from the City of Northampton, recorded with the Hampshire Registry of Deeds in Book 10329, Page 57, upon which property the City of Northampton has an easement for multi-use trail purposes, as reserved in the deed recorded with the Hampshire Registry of Deeds in Book 10329, Page 57, which property includes a portion of a garage now or formerly of Karen J. McElroy, and such other property so that the garage complies with the setback provisions of the Zoning By-Law, such conveyance contingent upon the conveyance to the Town of the trail easement described in item number 1, above, and authorize the Board of Selectmen to convey said parcel on such terms and conditions, and for such consideration, including no consideration, as the Board of Selectmen deems appropriate, which property is protected by the provisions of Article 97 of the Amendments to the Constitution of the Commonwealth of Massachusetts; and (3) authorize the Board of Selectmen to petition the Massachusetts General Court for approval of the conveyance by the Town of Williamsburg of a fee interest, and a release by the City of Northampton of an easement interest, in the parcel described in item number 2, above, under Article 97 of the Amendments to the Massachusetts Constitution, if such approval is deemed by the Board of Selectmen to be needed.

**Passed 2/3 Majority declared by Moderator**

**No – 1**

***There were 114 Town Meeting Members***

The meeting adjourned at 8:50 P.M.

Filed: June 4, 2013

A true copy attest: Brenda Lessard, Town Clerk

Brenda Lessard  
Williamsburg Town Clerk

cc: Accountant, Department of Revenue, Finance Committee, Board of Selectmen, Treasurer, Assessors, Board of Library Trustees, Kopelman & Paige, Fire Department, Highway Department, Planning Board, Town Administrator, Water & Sewer Commission, Planning Board, Energy Committee

***Regarding Article 18, the Zoning Bylaw and Zoning Map are available in the Town Clerk's office and online at [www.burgy.org](http://www.burgy.org).***

**Minutes of the Special State Election  
June 25, 2013**

The polls were open at 7:00 a.m. and closed at 8:00 p.m at 141 Main Street, Haydenville, MA.  
The following were the results of the election.

Wardens: Kathy Luce

Registered Voters: 1909

Absentee Ballots: 56 Mailed, 43 returned, 42 cast, 1 disqualified (no signature)

Votes Tallied by Accu-vote: 805

Total Ballots Cast: 805

Senator in Congress

Blanks: 0

Gabriel E. Gomez: 199

Edward J. Markey: 603

Richard A. Heos: 3

Write-In: 0

Filed: June 26, 2013

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK  
TOWN OF WILLIAMSBURG

**Town Accountant**  
**Budget vs Revenue Report**  
**June 30, 2013**

	<u>Account Name</u>	<u>2013 Budget</u>	<u>2013 YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Taxes</u></b>				
001-001-4110-000-000-0	Personal Property Taxes	106,046.25	83,383.46	22,662.79
001-001-4120-000-000-0	Real Estate Taxes	4,858,176.75	4,868,165.18	-9,988.43
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	9,878.86	-9,878.86
001-001-4146-000-000-0	Rollback Taxes	0.00	0.00	0.00
001-001-4150-000-000-0	Motor Vehicle Excise	230,000.00	271,313.52	-41,313.52
001-001-4162-000-000-0	Farm Animal Tax	0.00	0.00	0.00
001-001-4163-000-000-0	Forest Products Tax	0.00	0.00	0.00
001-001-4170-000-000-0	Pen & Int on Taxes	15,000.00	14,600.41	399.59
001-001-4173-000-000-0	Pen & Int on Tax Titles	0.00	1,220.17	-1,220.17
001-001-4180-000-000-0	Pmts In Lieu of Taxes	21,500.00	39,447.02	-17,947.02
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	38.75	-38.75
	<u>Total Taxes</u>	<u>5,230,723.00</u>	<u>5,288,047.37</u>	<u>-57,324.37</u>
<b><u>Fees</u></b>				
001-141-4320-000-000-0	Fees-Assessors	0.00	10.00	-10.00
001-149-4320-000-000-0	Fees-Registry Markings	1,000.00	1,160.00	-160.00
001-161-4320-000-000-0	Fees-Town Clerk	1,500.00	1,101.00	399.00
001-175-4320-000-000-0	Fees-Planning Board	0.00	0.00	0.00
001-210-4320-000-000-0	Fees-Police	3,500.00	1,793.60	1,706.40
001-220-4320-000-000-0	Fees-Fire Dept	0.00	665.00	-665.00
001-431-4320-000-000-0	Fees-Transfer Station Stickers	45,000.00	37,776.00	7,224.00
001-512-4320-000-000-0	Fees-Bd of Health	4,000.00	5,497.00	-1,497.00
	<u>Total Fees</u>	<u>55,000.00</u>	<u>48,002.60</u>	<u>6,997.40</u>
<b><u>Licenses &amp; Permits</u></b>				
001-122-4410-000-000-0	Licenses-Liquor	9,500.00	11,783.88	-2,283.88
001-122-4420-000-000-0	Licenses-Other	500.00	840.00	-340.00
001-210-4450-000-000-0	Permits-Police Dept	0.00	2,500.00	-2,500.00
001-241-4450-000-000-0	Permits-Building Insp	15,000.00	14,916.98	83.02
001-242-4450-000-000-0	Permits-Gas Inspection	0.00	0.00	0.00
001-243-4450-000-000-0	Permits-Plumbing Insp	0.00	30.00	-30.00
001-245-4450-000-000-0	Permits-Electrical Insp	0.00	3,145.00	-3,145.00
	<u>Total Licenses &amp; Permits</u>	<u>25,000.00</u>	<u>33,215.86</u>	<u>-8,215.86</u>
<b><u>State Revenue</u></b>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	3,489.00	3,489.00	0.00
001-001-4613-000-000-0	Veterans Abatements	23,344.00	13,058.00	10,286.00
001-001-4620-000-000-0	School Aid Chapter 70	434,689.00	434,689.00	0.00
001-001-4621-000-000-0	School Transportation	0.00	3,321.00	-3,321.00
001-001-4640-000-000-0	Charter School Reimb	39,345.00	42,440.00	-3,095.00
001-001-4661-000-000-0	Lottery Aid	256,078.00	256,078.00	0.00
001-001-4665-000-000-0	Veterans Benefits	34,317.00	64,784.30	-30,467.30
001-001-4680-000-000-0	Other State Revenue	0.00	0.00	0.00
	<u>Total State Revenue</u>	<u>791,262.00</u>	<u>817,859.30</u>	<u>-26,597.30</u>

	<u>Account Name</u>	<u>2013 Budget</u>	<u>2013 YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Fines</u></b>				
001-001-4685-000-000-0	Fines - RMV	6,000.00	10,600.00	-4,600.00
001-001-4770-000-000-0	Fines - Parking	0.00	190.00	-190.00
001-001-4771-000-000-0	Fines - District Court	2,000.00	4,380.00	-2,380.00
	<u>Total Fines</u>	<u>8,000.00</u>	<u>15,170.00</u>	<u>-7,170.00</u>
<b><u>Other Revenue</u></b>				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	1,835.00	-1,835.00
001-001-4820-000-000-0	Earnings on Investments	8,000.00	17,395.03	-9,395.03
001-001-4839-000-000-0	Indirect Costs Reimbursed	0.00	11,752.05	-11,752.05
001-001-4840-000-000-0	Miscellaneous Revenue	15,000.00	75,379.81	-60,379.81
001-001-4971-000-000-0	Tr Fr Special Revenue	0.00	0.00	0.00
001-001-4973-000-000-0	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0	Tr Fr Stabilization	0.00	0.00	0.00
	<u>Total Other Revenue</u>	<u>23,000.00</u>	<u>106,361.89</u>	<u>-83,361.89</u>
	<b><u>Total Revenue</u></b>	<b><u>6,132,985.00</u></b>	<b><u>6,308,657.02</u></b>	<b><u>-175,672.02</u></b>

# **Town Accountant** **Budget Expense Report** **June 30, 2013**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100-000-000-0 Moderator	299.00	0.00	299.00	0.00	299.00	0.00%
001-122-5100-000-000-0 Selectboard Salaries	8,368.00	0.00	8,368.00	8,368.00	0.00	100.00%
001-122-5400-000-000-0 Selectboard Expenses	3,750.00	0.00	3,750.00	3,750.00	0.00	100.00%
001-123-5100-000-000-0 Town Administrator	48,073.00	0.00	48,073.00	48,073.00	0.00	100.00%
001-123-5110-000-000-0 Administrative Assistant	13,313.00	0.00	13,313.00	13,309.66	3.34	99.97%
001-123-5400-000-000-0 Town Administrator Expenses	500.00	0.00	500.00	500.00	0.00	100.00%
001-130-5110-000-000-0 Capital Planning Labor	313.00	0.00	313.00	0.00	313.00	0.00%
001-130-5400-000-000-0 Capital Planning Expenses	75.00	0.00	75.00	0.00	75.00	0.00%
001-131-5100-000-000-0 Finance Committee Salaries	3,782.00	0.00	3,782.00	2,941.56	840.44	77.78%
001-131-5110-000-000-0 Finance Committee Chair	170.00	0.00	170.00	170.00	0.00	100.00%
001-131-5120-000-000-0 Finance Committee Secretary	658.00	0.00	658.00	240.32	417.68	36.52%
001-131-5400-000-000-0 Finance Committee Expenses	500.00	0.00	500.00	500.00	0.00	100.00%
001-132-5400-000-000-0 Reserve Fund	60,000.00	-44,479.88	15,520.12	0.00	15,520.12	0.00%
001-135-5110-000-000-0 Accountant Labor	22,078.00	0.00	22,078.00	22,078.00	0.00	100.00%
001-135-5400-000-000-0 Accountant Expenses	300.00	0.00	300.00	29.05	270.95	9.68%
001-135-5420-000-000-0 Accounting Software	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5800-000-000-0 Audit Services	13,500.00	6,500.00	20,000.00	13,500.00	6,500.00	67.50%
001-141-5100-000-000-0 Assessor's Salaries	8,368.00	0.00	8,368.00	7,670.54	697.46	91.67%
001-141-5110-000-000-0 Assessor's Labor	10,660.00	0.00	10,660.00	10,092.61	567.39	94.68%
001-141-5400-*000-0 Assessor's Expenses	3,700.00	0.00	3,700.00	2,501.69	1,198.31	67.61%
001-142-5400-000-000-0 Assessor's Revaluation	5,270.00	7,980.00	13,250.00	9,500.00	3,750.00	71.70%
001-145-5100-000-000-0 Treasurer's Salary	18,831.00	0.00	18,831.00	18,831.00	0.00	100.00%
001-145-5120-000-000-0 Treasurer's Assistant	5,386.00	0.00	5,386.00	5,386.00	0.00	100.00%
001-145-5400-000-000-0 Treasurer's Expenses	5,600.00	0.00	5,600.00	2,981.09	2,618.91	53.23%
001-145-5420-000-000-0 Treasurer's Software	2,250.00	0.00	2,250.00	2,248.38	1.62	99.93%
001-146-5100-000-000-0 Collector's Salary	27,434.00	0.00	27,434.00	27,434.00	0.00	100.00%
001-146-5110-000-000-0 Collector's Add'l Salary	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-146-5400-000-000-0 Collector's Expenses	8,430.00	0.00	8,430.00	4,986.76	3,443.24	59.15%
001-146-5410-000-000-0 Deputy Collector Expenses	2,000.00	0.00	2,000.00	1,377.48	622.52	68.87%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-149-5100-000-000-0 Oliver Smith Trustee	31.00	0.00	31.00	31.00	0.00	100.00%
001-151-5400-000-000-0 Town Counsel	15,000.00	0.00	15,000.00	14,593.00	407.00	97.29%
001-159-5400-000-000-0 Advertising Expenses	1,200.00	0.00	1,200.00	1,160.62	39.38	96.72%
001-159-5410-000-000-0 Energy Committee	250.00	0.00	250.00	0.00	250.00	0.00%
001-160-5100-000-000-0 Constable-Salary	400.00	0.00	400.00	400.00	0.00	100.00%
001-160-5400-000-000-0 Constable-Elections	100.00	0.00	100.00	0.00	100.00	0.00%
001-161-5100-000-000-0 Clerk's Salary	17,147.00	0.00	17,147.00	17,147.00	0.00	100.00%
001-161-5120-000-000-0 Clerk's Assistant	2,157.00	0.00	2,157.00	2,153.25	3.75	99.83%
001-161-5400-000-000-0 Clerk's Expenses	1,500.00	0.00	1,500.00	1,277.89	222.11	85.19%
001-161-5420-000-000-0 Clerk's Software	500.00	0.00	500.00	500.00	0.00	100.00%
001-162-5400-000-000-0 Registrar/Election Expenses	8,000.00	4,000.00	12,000.00	10,497.52	1,502.48	87.48%
001-164-5400-000-000-0 Street Listing	1,100.00	0.00	1,100.00	1,091.80	8.20	99.25%
001-171-5110-000-000-0 Conservation Comm Labor	1,640.00	0.00	1,640.00	1,073.73	566.27	65.47%
001-171-5400-000-000-0 Conservation Comm Expenses	650.00	0.00	650.00	599.48	50.52	92.23%
001-175-5400-000-000-0 Planning Board	750.00	0.00	750.00	744.32	5.68	99.24%
001-176-5400-000-000-0 Zoning Bd of Appeals Expenses	600.00	0.00	600.00	243.28	356.72	40.55%
001-192-5120-000-000-0 Custodian Labor	10,436.00	0.00	10,436.00	10,435.59	0.41	100.00%
001-192-5130-000-000-0 Building Supervisor	6,150.00	0.00	6,150.00	6,150.00	0.00	100.00%
001-192-5400-000-000-0 Town Bldgs & Grounds	38,300.00	4,060.00	42,360.00	41,935.16	424.84	99.00%
001-192-5400-212-000-0 Town Bldgs & Grounds FY12	0.00	73.59	73.59	73.59	0.00	100.00%
001-192-5410-000-000-0 Town Office Expense	3,400.00	0.00	3,400.00	2,198.84	1,201.16	64.67%
001-192-5420-000-000-0 Town Office Telephone	6,800.00	0.00	6,800.00	6,266.33	533.67	92.15%
001-192-5430-000-000-0 Town Office Internet Services	2,250.00	0.00	2,250.00	2,201.58	48.42	97.85%
001-192-5440-000-000-0 Copier Maintenance	2,700.00	0.00	2,700.00	713.65	1,986.35	26.43%
001-192-5800-000-000-0 Technology Upgrades	6,000.00	0.00	6,000.00	5,320.44	679.56	88.67%
001-192-5830-000-000-0 Town Office Weatherization	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00%
001-192-5850-000-000-0 Town Building Repairs	20,000.00	9,600.01	29,600.01	21,216.92	8,383.09	71.68%
001-192-5860-000-000-0 Computer Server/Wiring	0.00	17,619.39	17,619.39	2,942.01	14,677.38	16.70%
001-192-5870-000-000-0 Planning/Design 8 Main Street	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00%
001-192-5880-000-000-0 Town Building Generators	0.00	17,075.00	17,075.00	17,075.00	0.00	100.00%
001-192-5890-000-000-0 Stab/Repair Old Town Hall	0.00	35,000.00	35,000.00	0.00	35,000.00	0.00%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-193-5400-000-000-0	53,000.00	5,427.15	58,427.15	58,427.15	0.00	100.00%
001-195-5400-000-000-0	1,900.00	0.00	1,900.00	1,498.75	401.25	78.88%
001-210-5110-000-000-0	56,264.00	0.00	56,264.00	56,264.00	0.00	100.00%
001-210-5120-000-000-0	115,590.00	0.00	115,590.00	111,028.75	4,561.25	96.05%
001-210-5400-* *-0	33,500.00	1,875.00	35,375.00	32,829.81	2,545.19	92.81%
001-210-5410-000-000-0	5,500.00	0.00	5,500.00	5,500.00	0.00	100.00%
001-210-5820-000-000-0	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00%
001-220-5110-000-000-0	20,525.00	0.00	20,525.00	18,724.59	1,800.41	91.23%
001-220-5120-000-000-0	31,618.00	0.00	31,618.00	28,482.38	3,135.62	90.08%
001-220-5400-000-000-0	20,320.00	2,000.00	22,320.00	21,836.37	483.63	97.83%
001-220-5810-000-000-0	0.00	36,000.00	36,000.00	35,755.00	245.00	99.32%
001-220-5820-000-000-0	0.00	15,500.00	15,500.00	15,389.76	110.24	99.29%
001-231-5400-000-000-0	40,235.00	0.00	40,235.00	40,235.00	0.00	100.00%
001-232-5110-000-000-0	1,077.00	0.00	1,077.00	1,077.00	0.00	100.00%
001-232-5120-000-000-0	500.00	0.00	500.00	500.00	0.00	100.00%
001-232-5400-000-000-0	3,250.00	0.00	3,250.00	3,249.13	0.87	99.97%
001-294-5400-000-000-0	5,000.00	0.00	5,000.00	3,799.00	1,201.00	75.98%
001-294-5410-000-000-0	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00%
001-300-5100-000-000-0	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00%
001-300-5400-000-000-0	1,601,570.00	0.00	1,601,570.00	1,601,332.30	237.70	99.99%
001-300-5820-000-000-0	0.00	34,643.12	34,643.12	1,311.19	33,331.93	3.78%
001-310-5400-000-000-0	1,190,629.00	0.00	1,190,629.00	1,190,629.00	0.00	100.00%
001-320-5400-000-000-0	374,204.00	0.00	374,204.00	295,224.95	78,979.05	78.89%
001-422-5100-000-000-0	56,522.00	0.00	56,522.00	56,522.00	0.00	100.00%
001-422-5110-000-000-0	137,843.00	0.00	137,843.00	124,079.82	13,763.18	90.02%
001-422-5400-000-000-0	65,463.00	0.00	65,463.00	65,412.19	50.81	99.92%
001-422-5410-000-000-0	40,721.00	3,000.00	43,721.00	43,700.28	20.72	99.95%
001-422-5800-000-000-0	2,000.00	0.00	2,000.00	826.00	1,174.00	0.00%
001-422-5420-000-000-0	35,000.00	7,412.92	42,412.92	42,412.92	0.00	0.00%
001-422-5440-000-000-0	1,000.00	0.00	1,000.00	900.00	100.00	0.00%
001-422-5810-000-000-0	5,000.00	6,351.32	11,351.32	9,536.62	1,814.70	0.00%
001-422-5840-000-000-0	0.00	40,000.00	40,000.00	0.00	40,000.00	0.00%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-423-5110-000-000-0 Winter Overtime	13,462.00	329.30	13,791.30	13,791.30	0.00	100.00%
001-423-5400-000-000-0 Winter Expenses	72,500.00	-3,329.30	69,170.70	57,016.03	12,154.67	82.43%
001-424-5400-000-000-0 Street Lighting	11,000.00	0.00	11,000.00	8,977.58	2,022.42	81.61%
001-433-5110-000-000-0 Transfer Station Labor	19,479.00	0.00	19,479.00	18,807.35	671.65	96.55%
001-433-5400-000-000-0 Transfer Station Expenses	73,780.00	0.00	73,780.00	67,151.55	6,628.45	91.02%
001-491-5400-000-000-0 Cemetery Expense	1,000.00	0.00	1,000.00	950.00	50.00	95.00%
001-510-5400-000-000-0 Animal Inspector	1,538.00	0.00	1,538.00	1,275.00	263.00	82.90%
001-512-5100-000-000-0 Bd of Health Salaries	3,692.00	0.00	3,692.00	3,646.08	45.92	98.76%
001-512-5400-000-000-0 Bd of Health Expenses	300.00	0.00	300.00	152.45	147.55	50.82%
001-512-5410-000-000-0 Public Health Nurse	2,523.00	0.00	2,523.00	681.00	1,842.00	26.99%
001-541-5110-000-000-0 COA Director	18,286.00	0.00	18,286.00	18,286.00	0.00	100.00%
001-541-5120-000-000-0 COA Office Assistant	16,240.00	0.00	16,240.00	16,226.80	13.20	99.92%
001-541-5130-000-000-0 COA Meal Site Staffing	3,982.00	35.32	4,017.32	4,017.32	0.00	100.00%
001-541-5400-000-000-0 COA Expenses	2,100.00	1,500.00	3,600.00	3,554.57	45.43	98.74%
001-541-5410-000-*0 COA HEN Program	3,500.00	0.00	3,500.00	3,500.00	0.00	100.00%
001-543-5400-000-000-0 Veterans Agent	8,348.00	1.00	8,349.00	8,349.00	0.00	100.00%
001-543-5410-000-000-0 Veterans Benefits	64,800.00	11,192.00	75,992.00	72,295.26	3,696.74	95.14%
001-549-5400-000-000-0 Amer With Disabilities Expense	400.00	0.00	400.00	0.00	400.00	0.00%
001-610-5100-000-000-0 Library Director	38,761.00	0.00	38,761.00	38,761.00	0.00	100.00%
001-610-5110-000-000-0 Library Labor	54,035.00	3,844.75	57,879.75	57,874.54	5.21	99.99%
001-610-5400-000-210-0 Library Exp-Utilities	13,620.00	0.00	13,620.00	13,620.00	0.00	100.00%
001-610-5400-000-240-0 Library Exp-Maintenance	13,590.00	0.00	13,590.00	13,590.00	0.00	100.00%
001-610-5400-000-850-0 Library Exp-Books & Supplies	5,014.00	0.00	5,014.00	5,014.00	0.00	100.00%
001-610-5810-000-000-0 Library Air Conditioning	0.00	31,000.00	31,000.00	31,000.00	0.00	100.00%
001-610-5820-000-000-0 Library Insulation	0.00	15,000.00	15,000.00	0.00	15,000.00	0.00%
001-630-5110-000-000-0 Recreation Labor	3,771.00	0.00	3,771.00	3,537.82	233.18	93.82%
001-630-5400-000-000-0 Athletic Fields	5,000.00	0.00	5,000.00	4,683.00	317.00	93.66%
001-630-5410-000-000-0 Woodlands Trail Committee	500.00	0.00	500.00	39.64	460.36	7.93%
001-691-5400-000-000-0 Historical Commission	500.00	0.00	500.00	0.00	500.00	0.00%
001-699-5400-000-000-0 Veterans Recognition	500.00	0.00	500.00	156.39	343.61	0.00%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-710-5910-000-000-0	85,982.00	0.00	85,982.00	85,982.00	0.00	100.00%
001-710-5915-000-000-0	4,519.00	0.00	4,519.00	4,519.00	0.00	100.00%
001-710-5935-000-000-0	117,500.00	0.00	117,500.00	117,500.00	0.00	100.00%
001-710-5950-000-000-0	46,000.00	0.00	46,000.00	46,000.00	0.00	100.00%
001-710-5975-000-000-0	25,000.00	0.00	25,000.00	25,000.00	0.00	100.00%
001-710-5980-000-000-0	26,000.00	0.00	26,000.00	26,000.00	0.00	100.00%
001-710-5980-000-000-0	5,833.00	0.00	5,833.00	3,210.63	2,622.37	55.04%
001-751-5915-000-000-0	171,325.00	0.00	171,325.00	141,084.37	30,240.63	82.35%
001-751-5925-000-000-0	1,169.00	0.00	1,169.00	1,168.47	0.53	99.95%
001-751-5935-000-000-0	5,640.00	0.00	5,640.00	5,640.00	0.00	100.00%
001-751-5975-000-000-0	7,604.00	0.00	7,604.00	6,618.06	985.94	87.03%
001-751-5980-000-000-0	518.00	0.00	518.00	517.11	0.89	99.83%
001-752-5900-000-000-0	0.00	6,802.74	6,802.74	6,802.74	0.00	100.00%
001-820-5640-000-000-0	717.00	0.00	717.00	717.00	0.00	100.00%
001-820-5646-000-000-0	1,720.00	0.00	1,720.00	1,620.00	100.00	94.19%
001-820-5663-000-000-0	19,697.00	0.00	19,697.00	19,697.00	0.00	100.00%
001-820-5690-000-000-0	91,488.00	0.00	91,488.00	167,931.00	-76,443.00	183.56%
001-820-5691-000-000-0	166,949.00	0.00	166,949.00	154,616.00	12,333.00	92.61%
001-830-5622-000-000-0	2,504.00	0.00	2,504.00	2,503.12	0.88	99.96%
001-830-5640-000-000-0	2,239.00	0.00	2,239.00	2,239.00	0.00	100.00%
001-840-5400-000-000-0	7,423.00	0.00	7,423.00	7,422.94	0.06	100.00%
001-840-5410-000-000-0	24,164.00	0.00	24,164.00	23,911.81	252.19	98.96%
001-840-5420-000-000-0	31,000.00	0.00	31,000.00	31,000.00	0.00	100.00%
001-840-5430-000-000-0	373.00	0.00	373.00	372.30	0.70	99.81%
001-911-5400-000-000-0	176,794.00	0.00	176,794.00	176,794.00	0.00	100.00%
001-912-5400-000-000-0	14,706.00	0.00	14,706.00	14,240.50	465.50	96.83%
001-913-5400-000-000-0	7,500.00	0.00	7,500.00	7,500.00	0.00	100.00%
001-913-5410-000-000-0	12,500.00	204.00	12,704.00	12,704.00	0.00	100.00%
001-914-5400-000-000-0	446,250.00	0.00	446,250.00	387,984.59	58,265.41	86.94%
001-916-5400-000-000-0	30,750.00	0.00	30,750.00	30,155.35	594.65	98.07%
001-970-5962-000-000-0	0.00	100,000.00	100,000.00	100,000.00	0.00	100.00%
Tfr to Stabilization						
<b>Totals</b>	<u>6,310,485.00</u>	<u>437,717.43</u>	<u>6,748,202.43</u>	<u>6,322,899.77</u>	<u>425,302.66</u>	93.70%

**Town Accountant  
Special Revenue Funds Report  
June 30, 2013**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<b><u>Highway Funds</u></b>				
213 Chapter 90 Funds	0.00	0.00	0.00	0.00
<b><u>Revolving Funds</u></b>				
231 Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
232 Dog Revolving Fund	3,083.13	3,260.00	-2,748.10	3,595.03
233 Transfer Station Open Box	25,139.64	13,223.00	-15,294.26	23,068.38
234 Planning Board	9,482.59	50.00	0.00	9,532.59
235 Recreation Revolving Fund	9,673.32	32,365.22	-7,984.02	34,054.52
236 COA Newsletter	84.90	374.14	0.00	459.04
237 Fire Inspections	1,095.00	1,350.00	-1,320.00	1,125.00
238 Plumbing Inspections	-43.00	4,158.00	-4,123.00	-8.00
239 Electrical Inspections	6,840.00	3,326.00	-7,025.00	3,141.00
241 Board of Appeals Revolving	354.04	582.00	-184.96	751.08
243 Conservation Revolving	1,481.09	382.50	-120.00	1,743.59
<b><u>Receipts Reserved for Appropriation</u></b>				
256 Insurance Claims	4,083.27	0.00	-850.00	3,233.27
258 Road Machiner Fund	8,870.60	0.00	0.00	8,870.60
<b><u>Other Special Revenue Funds</u></b>				
268 EMPG Grant	-2,500.00	6,999.00	-4,499.00	0.00
269 Special Donation Acct (Burgy Bullets)	230.05	0.00	0.00	230.05
270 COA Donations	1,520.83	4,421.38	-4,233.34	1,708.87
271 Flag Donations	20.00	0.00	0.00	20.00
272 War Memorial Fund	583.80	0.00	0.00	583.80
273 Police Donations Fund	600.00	0.00	0.00	600.00
274 Library Donations	2,116.16	680.00	-928.63	1,867.53
275 Library Local	20,504.77	28,887.64	-30,901.89	18,490.52
276 Library School	279.32	14,098.00	-11,667.55	2,709.77
278 Town Line Signs	1,161.83	0.00	0.00	1,161.83
279 Angel Garden Fund	976.09	660.00	-132.50	1,503.59
280 Woodland Trails Project	121.27	0.00	-67.30	53.97
281 Law Enforcement Fund	376.12	0.00	0.00	376.12
283 Septic Grants	15,934.23	0.00	0.00	15,934.23
284 Highland Valley Elder Serv	-918.58	18,070.62	-19,400.86	-2,248.82
285 Consortium Support	1,539.00	372.00	0.00	1,911.00
287 PVTA	1,157.73	6,989.22	-7,914.14	232.81
289 Timber Sales	0.00	0.00	0.00	0.00
290 Bond Premium-Issuance Costs	8,523.88	0.00	0.00	8,523.88
291 Land Acquisition Fund	5,611.50	0.00	0.00	5,611.50
293 Comcast Technology Fund	2,456.67	5,889.45	-5,968.75	2,377.37
296 Appraisal Grant	4,100.00	0.00	0.00	4,100.00
297 MTC Clean Energy Grant	21,775.13	0.00	-20,738.55	1,036.58
299 DOE EECBG Grant	0.00	0.00	0.00	0.00

	<u>Opening</u> <u>Balance</u>	<u>YTD</u> <u>Revenue</u>	<u>YTD</u> <u>Expense</u>	<u>Ending</u> <u>Balance</u>
<b><u>State &amp; Federal Grants</u></b>				
405 Bulletproof Vest Grant	2,543.96	322.00	-790.65	2,075.31
407 Gov Highway Safety Grant	803.34	1,560.00	-780.00	1,583.34
408 Local Preparedness	5,669.10	1,999.00	-6,999.00	669.10
410 FEMA Snow Account	14,612.51	0.00	-1,750.00	12,862.51
412 Council on Aging Grant	365.98	4,242.00	-4,202.01	405.97
414 Library State Aid	-248.68	8,560.25	-8,308.46	3.11
415 Cultural Council	3,851.42	3,877.09	-5,285.43	2,443.08
420 Fire Dept SAFE Grant	3,561.15	6,225.00	-5,922.46	3,863.69
422 Fire Dept Equip Grant	-566.02	1,012.00	0.00	445.98
<b><u>Education Funds</u></b>				
501 Title I Grant	4,625.53	14,000.00	-13,999.95	4,625.58
502 School Choice	213,286.95	25,067.00	-151,255.07	87,098.88
503 REAPS Grant	1,100.61	13,469.00	-19,468.99	-4,899.38
504 Early Literacy Grant	2,816.03	0.00	0.00	2,816.03
505 Kindergarten Enhancement Grant	1,025.23	22,900.00	-13,900.07	10,025.16
508 Special Education Grant	93,139.99	33,217.00	-119,111.10	7,245.89
509 ARRA Grant	369.97	0.00	-369.97	0.00
510 Stimulus for SPED	-425.43	425.43	0.00	0.00
511 Stimulus for Stabilization	-0.02	0.02	0.00	0.00
512 Stimulus for Title 1	0.01	-0.01	0.00	0.00
514 Stimulus for Robotics	0.00	0.00	0.00	0.00
515 DOE Improve Service	32,459.00	0.00	-22,273.96	10,185.04
552 Preschool Program	114,272.82	60,001.25	-67,610.02	106,664.05
554 School Building Use	4,443.65	900.00	0.00	5,343.65
559 School Lunch Fund	-10,860.19	29,683.15	-30,662.28	-11,839.32
560 Elaine Lawton Fund	20,373.93	350.00	0.00	20,723.93
561 Foundation Reserve	14,000.73	0.00	-14,000.73	0.00
562 Big Yellow Bus	40.16	200.00	0.00	240.16
<b><u>Enterprise Funds</u></b>				
610 Water Enterprise Fund	214,644.52	292,191.80	-344,618.15	162,218.17
620 Sewer Enterprise Fund	430,857.54	174,360.87	-151,982.44	453,235.97
<b><u>Capital Projects</u></b>				
710 Library Construction	2,665.60	0.00	-2,665.60	0.00
712 Capping Wood Waste Area	-2,797.25	0.00	0.00	-2,797.25
718 Police/Fire Station Roof	5,005.00	0.00	0.00	5,005.00
725 School Construction	53,054.00	5,995,570.43	-1,919,837.95	4,128,786.48
<b><u>School Trust Funds</u></b>				
801 Daniel Collins Fund	459,526.42	58,910.32	-11,236.44	507,200.30
802 O C Spellman Fund	91,752.19	11,876.43	-4,318.15	99,310.47
803 Ethel Curry Fund	-726.02	42.20	0.00	-683.82
804 Albert D Sanders Fund	20,219.83	2,734.27	-3,503.29	19,450.81
805 Dunphy-Dunphy School Fund	23,178.01	3,112.98	-3,539.84	22,751.15
806 Dunphy-James School Fund	31,975.67	4,236.90	-3,648.32	32,564.25
807 Ellsworth Hyde Fund	4,324.68	722.08	-3,308.26	1,738.50
808 Byron Loomis Fund	22,307.83	3,001.93	-3,529.09	21,780.67
810 Helen E James Fund	19,631.11	2,505.33	-147.37	21,989.07

	<u>Opening</u> <u>Balance</u>	<u>YTD</u> <u>Revenue</u>	<u>YTD</u> <u>Expense</u>	<u>Ending</u> <u>Balance</u>
<b><u>Town Trust Funds</u></b>				
821 WCTU Clock Fund	9,657.87	1,536.58	-1,505.59	9,688.86
822 Cemetery Perpetual Care	1,010.20	0.00	-325.00	685.20
823 Whiting Street Fund	4,427.11	560.93	-32.99	4,955.05
824 Arthur King Fund	65,838.05	8,396.44	-493.50	73,740.99
825 Albert Hills Fund	13,404.74	1,836.32	-2,927.78	12,313.28
826 Christian Hills Fund	23,844.86	3,126.77	-1,682.20	25,289.43
827 Henry Hills Fund	71,897.05	9,354.21	-3,650.51	77,600.75
828 Mary Main Fund	6,421.70	855.36	-1,548.62	5,728.44
829 Lyman Wait Fund	478.85	61.23	0.00	540.08
830 Electra Wait Fund	5,047.65	644.19	-37.90	5,653.94
831 Henry Warner Fund	33,724.20	4,332.59	-1,753.47	36,303.32
832 Women's Club Fund	1,720.04	219.52	-12.92	1,926.64
833 James Taylor Fund	2,012.13	273.14	-165.90	2,119.37
834 Sanderson/Heath Fund	3,412.02	451.78	-176.41	3,687.39
835 Library Humanities Fund	8,113.91	974.55	-53.62	9,034.84
836 William J Sheehan Fund	101.97	13.04	0.00	115.01
838 KMIT Library Fund	376,741.62	36,291.74	-2,827.92	410,205.44
<b><u>Brassworks Funds</u></b>				
841 Brassworks-Rec Operating	0.00	0.00	0.00	0.00
842 Brassworks-Rec Long-Range	612.94	12,668.46	0.00	13,281.40
843 Brassworks-Economic Dev	76,916.92	6,125.00	-133.55	82,908.37
844 Brassworks-Loan Fund	212,810.53	508.25	0.00	213,318.78
<b><u>Other Funds</u></b>				
851 Unemployment Compensation	27,262.20	3,592.37	-353.68	30,500.89
852 Elder Trust Fund	10,635.44	33.91	0.00	10,669.35
853 Stabilization Fund	660,607.69	101,902.69	0.00	762,510.38
854 Meekins Library Trust	22,370.41	2,893.49	-3,168.73	22,095.17
855 Seewald Technology Grant	4,804.16	434.68	-546.78	4,692.06
<b><u>Agency Funds</u></b>				
891 Off Duty Police Detail	1,687.53	12,126.15	-15,471.15	-1,657.47
892 Firearm ID Cards	-2,139.50	7,250.00	-7,475.00	-2,364.50
893 Clerk Fees	297.28	1,775.83	-1,775.83	297.28
895 State Wildlife Permits	0.00	0.00	0.00	0.00
897 Collector Fees	-405.00	11,660.00	-11,125.00	130.00
898 Deputy Collector Fees	139.00	5,975.00	-5,910.00	204.00

## Agricultural Commission

### Purpose:

The purpose of the Agricultural Commission is to support agricultural practices and other farming activities in the Town of Williamsburg, Massachusetts. We meet quarterly, usually on the second Thursday in April, August, November, and February and on an as-needed basis. Meetings are held at the Town Offices in Haydenville at 7 p.m. and are open to the public. Meeting dates are posted on our website calendar of events at: [burgyag.weebly.com](http://burgyag.weebly.com).

### What We Do:

- Serve as a local voice advocating for farmers, farm businesses, and farm interests
- Provide visibility for farming
- Give farmers a place to go for help
- Work with town boards on issues facing farming in town
- Help resolve farm-related problems or conflicts
- Work to protect farmland and other natural resources



### 2013 Projects:

1. We created a Williamsburg Agricultural Commission brochure for distribution to town farmers, residents, and visitors. Visit our website to view our brochure.
2. We had a booth outside the Williamsburg Grange Fair in September 2013 in an effort to let community members know about the agricultural commission, the work we do, and the Right-to-Farm bylaw.
3. We have been actively recruiting alternate members for the agricultural commission as a way to have a wide variety of farm interests represented. Currently our seven members are made up of farmers who produce the following: maple products, milk, vegetables, preserves, fiber products, eggs, honey and beeswax products, hay, manure/compost, and holiday trees/wreaths.
4. As part of our outreach efforts, we donated a basket of Williamsburg produced farm products for the school Harvest Feast at the Grange in October. The basket was included in the silent auction, which raised funds for the school gardening program at the James School. Members of the agricultural commission attended the Harvest Feast.
5. We successfully raised funds to produce two signs that will tell visitors and residents alike that Williamsburg is a Right-to-Farm community. These signs will be posted spring 2014 on Route 9 when entering Williamsburg. The signs were generously funded through donations from the Williamsburg Farmers' Market Committee, the Williamsburg Grange, and a few individuals. We thank these organizations and individuals for providing the funds to create the Williamsburg Right-to-Farm signs!
6. We created a website as a way to share the work we do, inform and involve others, promote the work and products of our local farmers, and connect all of us in town who are interested in supporting our farms and preserving agricultural land in Williamsburg. Website address: [burgyag.weebly.com](http://burgyag.weebly.com)

Respectfully submitted,

Williamsburg Agricultural Commission

Paul Zononi, Chair, Email: [pzmaple@aol.com](mailto:pzmaple@aol.com), Phone: 268-3544

Meg Taylor, Clerk/ Website, Email: [megptaylor@comcast.net](mailto:megptaylor@comcast.net)

Keith Dufresne, Amanda Emerson, Alan Everett, Brian Kline, Alternate, Angela Roell, Alternate

## Angel Park Quiet Reflections Garden

The Angel Park Quiet Reflections Garden hosted another successful Summer Music Series, organized so effectively by Tom Adams. The park access was altered by the exciting new school expansion project, but the plants did not seem to notice and look forward to the eventual removal of the security fences and the restoration of adjacent lawns.

### Park Improvements and Ongoing Care Projects for the 2013 Garden Year:

1. New Memorial Bricks were added to the walkway adjacent to the Angel statue.
2. The Park lawns and planting beds continued to receive organic care to prevent infestations of an array of garden pests.
3. The beds were fed with organic fertilizer and weeded and pruned by N. Dines and the Williamsburg Dead Head Society, led by Joan Coryat, Heidi Johnson and Susan Childs. Zononi Lawn Maintenance provided regular mowing, trimming and raking services throughout the season.
4. A new bench honoring the memory of Cynthia (Taylor) Smith's mother was installed on the upper terrace and displaced plants were replanted in adjacent beds.
5. Two benches were installed on the lower terrace to replace aging existing benches.

### Plans for 2014:

1. The perennials will again be thinned and transplanted to other Public Garden beds and new varieties will be introduced due to shrub and tree growth and changing light conditions.
2. Trees will be pruned to remove winter damage and overgrowth.
3. The perimeter will be restored after construction fence removal.



### Funding

The Park is funded in part by donations from memorial brick purchases, contributions from the Summer Music Series (thanks to Tom Adams), and the ongoing care funds provided by the Williamsburg Beautification Fund, which also supports all of the Public Gardens, including Meekins Library and the Mill River Park, the Market Square Gardens, and the flower beds along Route 9. The Fund is administered by Mr. Doug Baker at the Florence Savings Bank and receives private donations as well as weekly income from the redemption of bottles and cans collected at the Transfer Station. Local businesses that support the fund are: the Florence Savings Bank, Williamsburg Market, Cichy's Garage, Dove Business Associates, and the General Store. The Williamsburg Redemption Society is a group of volunteers who work in shifts on Wednesdays and Saturdays to sort, stack and transport the bottles and cans to Pat's for deposit redemption. (Thanks to John Hoogstraten, Eileen Keegan, Rick Murnane, Sarah Palmer, Ellen Wittlinger, David Prichard, Roger Bisbee, Rob and Judy Stinson, Fred Goodhue, and Eileen Stewart). Many thanks to Pat's for their generous cooperation. Look for expansion of the new flower garden in front of Pat's as a token of our appreciation!

Submitted by N. Dines, FASLA

## Animal Control Officer

I was appointed the Animal Control Officer in May 2013. During the period of May thru December, I received approximately 76 calls, many which varied from residents seeking information, loose dogs, and many calls regarding wildlife issues. The calls are broken down below.

The first and biggest change that I made upon becoming your ACO was to incorporate social media into the everyday happenings of Animal Control. Specifically, a Facebook Group was created. This group has grown to over 120 members already, and has expedited the process of reuniting dogs with their owners, spreading the word regarding missing pets, informing residents of upcoming events and information that is helpful as pet owners. I encourage all residents that utilize facebook to join the group: [www.Facebook.com/AnimalControl-Goshen&WilliamsburgMass](http://www.Facebook.com/AnimalControl-Goshen&WilliamsburgMass).

As a reminder, all dogs six months and older must be licensed by the Town Clerk by April 1<sup>st</sup> each year.

I had so many lost and found dogs this past year who were not wearing identification tags, nor were microchipped. I encourage all residents to somehow have your pet be able to be identified. Tags are the quickest way to reunite, but microchipping your dog (or cat) will guarantee he/she is identified even if the tags fall off from their collar.

To reach me, my contact information:  
[Candy.Laflam@gmail.com](mailto:Candy.Laflam@gmail.com)  
or by cell/text: 413-695-0427

Listing of various calls ACO received:

- Lost dogs: 10
- Found dogs: 18
- Calls re cats: 5
- Wildlife issues: 12
- Nuisance/Loose dogs: 11
- Other (various): 19
- Quarantine: 1

Thank you.

Candy Laflam  
Animal Control Officer



## **Board of Assessors**

The Board of Assessors submits the following annual report for the year ending December 31, 2013.

The Board of Assessors met on a weekly basis to assess the real and personal property in the Town of Williamsburg. As of January 1, 2013, there were 1,284 real property accounts and 92 personal property accounts for a total value of \$301,729,237. To meet the Town budget, \$5,241,037 was raised by taxation with the final tax rate set at \$17.37 per thousand of valuation.

This year, 2013, is an interim tax year for the Town of Williamsburg. The Board continued to implement the tax requirements set by the Department of Revenue in 2012. The intent of maintaining and updating the assessors' information will be to address the requirements of the 2015 town-wide revaluation.

This year saw an increase in requests for information from private citizens and public officials. Information posted on the website was supplemented by requests to the assessors' clerk. The clerk's office hours were increased to meet the need.

The Board has retained the services of Bishop Associates as the hired consultant for all Department of Revenue requirements, and our mapping consultant remained Holmberg and Howe. This year a proposal for the Town's first solar project came before the Board. Bishop Associates had significant experience in solar development and was hired by the Board to negotiate a tax agreement, instead of a standard tax bill, as required by the Department of Revenue. The complexity of the issue will be addressed thoroughly before bringing the proposal to town meeting for approval.

The Board continued to discuss the future of the town database and mapping. A state funded GIS map upgrade was completed. It is again apparent that Williamsburg has ongoing issues with mapping of the village centers, but the completed project will be available to guide future Town decisions which the Department of Revenue may require in 2015.

Respectfully submitted,

Denise Banister  
Chairperson

## **Brassworks ReUse Committee**

The Brassworks Committee was established by Town Meeting vote and its membership was set as one appointee of each of the Board of Selectmen, Finance Committee and Planning Board. It was established to oversee the use of funds the town obtained through the repayment of a loan to the developers of the Brassworks building in Haydenville.

The committee has regularly scheduled meetings on the second Tuesday of each month at 5:00 p.m. in the Town Offices. During 2013 the committee met on a semi-regular basis to discuss possible future uses for the funds as we continue to have a lack of activity. The Brassworks ReUse Committee will continue to work with the Board of Selectmen to determine the future of the funds.

The lack of activity is mostly in the major fund, the Small Business Loan Fund. While this fund was well used over the early years of the fund, it has had no activity over the last several years. The funds continue to be invested in an interest-bearing account at a local bank.

There continues to be one outstanding loan from the Housing and Economic Development Fund, to the Hilltown Community Development Corporation, which remains current.

At the end of the year the members of the Committee were:

Chairman Peter Mahieu, appointed by the Planning Board  
Clerk Jeffrey Ciuffreda, appointed by the Board of Selectmen  
Richard Kisloski, appointed by the Finance Committee

## **Building Inspector**

The Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M. G. L., c. 143 § 3 and c. 40A § 7 and for Electrical Inspection services in accordance with M.G.L., c. 166 § 32. The Building Commissioner is Louis Hasbrouck and the Inspector of Wires is Roger Malo.

The Building Department office in Northampton is open from 8:30 to 4:30 Monday through Friday except for Wednesdays closing at 12:00. The telephone number is (413) 587-1240 and my email address is [lhasbrouck@northamptonma.gov](mailto:lhasbrouck@northamptonma.gov). The office has three building inspectors, two electrical inspectors and a full time clerk. This staffing allows us to schedule timely inspections and provide timely support for permit applications.

The permit for an addition and renovations to the Dunphy School was issued in April 2013. It is the most significant permit issued this year; the estimated cost of that project is \$8,258,397. There were 152 other building permits and 81 electrical permits issued in 2013. The numbers of building and electrical permits increased again; this year by 10% over 2012 and 25% more than the past 3-year average. For the third year in a row, permitted jobs are much smaller. There was one new single family home permitted in 2013. There were no new commercial buildings or multi-family dwellings. There were 8 permits for additions and 36 permits for renovations. Estimated costs of renovations were \$984,489 this year; nearly half of the estimated cost of all work. Building permit fees totaled \$11,544 in 2013, down from \$14,757 in 2012. This compares to \$20,116 collected in 2011, \$21,274 in 2010, \$13,301 in 2009, \$14,471 in 2008 and \$24,497 in 2007. The total estimated cost of construction in Williamsburg in 2013, excluding the school, was \$2,078,603 compared to \$2,281,259 in 2012. There is more detailed information in the table on the next page.

The permit fee schedule has not been revised since 2009. I plan to present a revised permit fee schedule to the Board of Selectmen. The proposal will represent an approximately 15% increase in overall fees.

We investigated a number of zoning complaints. Most were satisfactorily resolved. All establishments holding liquor licenses were inspected, as were schools and places of assembly.

We look forward to providing prompt and courteous building, zoning and electrical inspection services to Williamsburg and Haydenville residents in the coming year. The Dunphy School project will be completed in 2014, and as the economy improves I expect to see building activity increase. As always, feel free to contact me with any problems or concerns you may have regarding building or zoning issues.

Respectfully submitted,

Louis Hasbrouck

Building Inspector

## Town of Williamsburg Building Department Activity 2013

### Building Permits

Work Category	Number of Permits	Permit Fees	Estimated Cost of Construction
Additions	8	\$1,018	\$119,600
Swimming Pools	1	\$30	\$6,000
Decks	3	\$90	\$13,450
Cell Tower Antennas	1	\$90	\$30,000
Garages	4	\$752	\$140,500
Barns	4	\$893	\$169,200
Sheds	5	\$176	\$5,000
New Single Family Houses	1	\$797	\$88,000
Repairs and Renovations	36	\$4,090	\$984,489
Insulation	20	\$695	\$46,946
Windows and Doors	18	\$580	\$104,914
Roofing and Siding	28	\$944	\$215,537
Wood Stoves	16	\$475	\$8,739
Solar Panels	5	\$891	\$146,031
Signs	1	\$25	\$200
Zoning Determinations	1	\$15	
Town of Williamsburg Permits not included in totals below			
Anne Dunphy School	1	\$0	\$8,258,397
<b>Building Permit Totals</b>	<b>152</b>	<b>\$11,544</b>	<b>Total Estimated Cost of Construction \$2,078,603</b>

### Electrical Permit Totals

Number of Permits	Permit Fees
<b>82</b>	<b>\$6921</b>

## **Building Supervisor**

The Building Supervisor handles unusual maintenance and upgrades to Town buildings, not including the schools. The job is only a few hours per week, but tries to respond to building issues that arise. In 2013, I've worked on almost every town building. These are some of this year's tasks, in no particular order:

- Replaced the roof on the old pump building at the pump station. Exterior finishes remain to be done. I also insulated the inside, since the building is heated to around 40°.
- Repaired water table cap at Town Office building entry
- Repaired a leaky check valve, Town Office boiler room sump pump
- Repaired dishwasher installation, COA Meal Site
- Insulated the attic of the Haydenville Fire Station
- Disconnected water heater for salvage/reuse, Dunphy School
- Arranged to replace the water heater at the Town Offices
- Helped Meekins with air conditioning upgrade, insulation grant app, etc.
- Fixed an air conditioning leak and the back door at the Police station
- Saved some roller shades from the Dunphy School for re-use at the Town Offices
- Checked operation of James School solar array, control boxes
- Checked a sinking slab at the Williamsburg Fire Station
- Helped with Green Communities energy audits
- Dye-tested the sewer flows at the Old Town Hall
- Replaced a damaged Haydenville Fire Station roof panel
- Checked roof leaks at Meekins and the Town Offices

Upcoming is rebuilding the shed at the rear of the Old Town Hall, repairs to the Transfer Station roof and walls, and finishing up the Dunphy School renovation. I meet quarterly with the Selectboard to keep them up to date on anticipated projects. I applaud the effort the Town is putting in to keep its buildings preserved.

Jim Locke

## Capital Planning Committee

The charge of the Capital Planning Committee is to help the town plan for anticipated capital expenditures and their financing. The Committee is composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the Town Treasurer, serving as an ex-officio member.

The members as of the end of the year were Robert Buchele, Mitch Cichy, Jeffrey Ciuffreda, Charles Dudek, and Treasurer Nathan Rosewarne, ex officio. Gary Benoit was a member until February 2013 and Treasurer Peter Maheiu was an ex officio member until the end of June 2013.



Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all town departments. (Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years.) It then compiles and prioritizes these requests and forwards them to the Finance Committee along with its funding recommendations. The town votes to accept or modify the plan each year at the annual town meeting.

The Committee forwarded the following Capital Improvement Budget FY14 and Capital Improvement Program FY15 – FY19 for the Town of Williamsburg to the Finance Committee in May 2013 (see spreadsheet on the next page.)

Jeffrey Ciuffreda  
Chairman

**Capital Improvement Budget FY14**  
**Capital Improvement Program FY15-FY19**

	Requests Prioritized	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding <sup>1</sup>	Current Year	Condition	Town's Share (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	FY 2019
1					<b>APPROVED REQUESTS</b>												
2					Bonded												
3																	
4		11	2	3.3	Library - Meekins (2003)		DE	2003	Good	\$500,000	\$95,000	\$48,800	\$52,000				
5		5	5	3.0	ATD School Building Feasibility		DE	2014		\$116,750	\$116,750	\$26,853	\$26,152	\$25,452	\$24,751	\$24,051	
5		20	20	3.0	ATD School Building Construction		DE	1986	Poor	\$5,183,250	\$5,183,250	\$386,900	\$389,900	\$437,550	\$433,275	\$423,825	\$419,375
6		10	9	3.5	Hwy. Dept. - Addition & Improvements		DE	2010	Good	\$175,000	\$175,000	\$20,050	\$19,600	\$19,150	\$18,700	\$18,250	\$22,800
7					Short Term Borrowing												
8		5	1	1.0	Hwy. Dept. - Truck #6 w. plow		DE	2009	Good	\$130,000	\$26,000	\$26,130					
9					Third Party Assessments												
10		7	4	7.0	Highland Ambulance		DE	2009	Excellent	\$24,234		\$4,576	\$4,576				
11		25	12	?	Hampshire Regional - Renovation		DE	1999	Good	\$4,768,088	\$1,161,000	\$86,482	\$86,791	\$87,604	\$87,263	\$87,277	\$86,886
12					Other												
13																	
14																	
15					<b>Approved Requests Subtotals</b>					<b>\$10,897,322</b>	<b>\$6,757,000</b>	<b>\$599,791</b>	<b>\$579,019</b>	<b>\$574,332</b>	<b>\$563,989</b>	<b>\$553,403</b>	<b>\$529,061</b>
16					<b>CURRENT REQUESTS PROPOSED 2014</b>												
17					Hist. Comm - Old Town Hall Renov.	FC	1841	1841	Poor	\$35,000	\$35,000	\$35,000					
18					Police - Car 20 Ford Explorer	FC	2007	2007	Fair	\$40,000	\$40,000	\$40,000					
19					Hwy. - Truck 1 F350	FC	2006	2006	Good	\$40,000	\$40,000	\$40,000					
20					Meekins Library	FC				\$15,000	\$15,000	\$15,000					
21					<b>Current Requests Subtotals</b>					<b>\$130,000</b>	<b>\$130,000</b>	<b>\$130,000</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
22					<b>FUTURE REQUESTS</b>												
23					Fire - Public Safety Complex	DE	1887	1887	Poor	\$1,737,754					\$156,398	\$152,922	\$149,447
24					Hist. Comm - Old Town Hall Renov.		1841	1841	Poor	\$280,000							
25					Sale of Town Office Bldg/Renovate James					\$0							
26					Police - Car 23 C. Vic.	FC	2008	2008	Good	\$34,202				\$37,373			
27					Police - Car 22 Ford Explorer	FC	2012	2012	Excellent	\$34,428						\$41,109	
28					Fire - Engine I		1987	1987	Fair	\$249,312			\$37,029	\$35,971	\$34,913	\$33,855	\$32,797
29					Fire - Engine II		2006	2006	Excellent	\$250,000							
30					Fire - Engine III		1993	1993	Good	\$240,000							\$41,328
31					Fire - Engine IV		2001	2001	Excellent	\$268,000							
32					Fire - Chief's Vehicle	FC	2012	2012	Excellent	\$35,515							
33																	
34					Hwy. - Truck 4 & Sander Int'l		2000	2000	Fair	\$145,000				\$37,536	\$36,557	\$35,577	\$34,598
35					Hwy. - Backhoe John Deere 410E		2000	2000	Fair	\$130,000						\$35,702	\$34,771
36					Hwy. - Grader John Deere		1987	1987	Good	\$200,000							
37					Hwy. - Loader Cat 446		2006	2006	Good	\$160,000							
38					Hwy. - Truck 6 Int'l.		2009	2009	Good	\$135,000							
39					Hwy - Truck 5 F550		2011	2011	Excellent	\$75,000							
40					Hwy - Truck 3 F350	FC	1999	1999	Fair	\$45,000				\$52,167			
41					Highland Ambulance		1998	1998	Good	\$24,720							
42					School - Tractor	BU	1999	1999	Fair	\$20,000							
43					<b>Future Year Requests Subtotals</b>					<b>\$4,063,931</b>	<b>\$0</b>	<b>\$0</b>	<b>\$37,029</b>	<b>\$163,047</b>	<b>\$227,868</b>	<b>\$23,185</b>	<b>\$292,942</b>
44					<b>Payments from Free Cash/Stabilization/Other</b>												
45					<b>TOTALS</b>					<b>\$15,091,253</b>	<b>\$6,887,000</b>	<b>\$599,791</b>	<b>\$616,048</b>	<b>\$737,379</b>	<b>\$791,857</b>	<b>\$875,753</b>	<b>\$822,003</b>
					<b>Note:</b> DE = Debt Exclusion FC = Free Cash Tax = Taxation RF = Revolving Fund BU = Budget												

## Town Collector - FY2013

The following lists represent amounts that remain outstanding as of the end of the year - June 30th.

Real Estate Taxes	Year	Balance o/s 06/30/2007	Balance o/s 06/30/2008	Balance o/s 06/30/2009	Balance o/s 06/30/2010	Balance o/s 06/30/2011	Balance o/s 06/30/2012	Balance o/s 06/30/13
	<b>2013</b>							
	2012							
	2011							
	2010				\$ 109,575.52	\$ 78,394.50	\$ (4,280.89)	\$ 62,536.23
	2009	\$ -	\$ -	\$ 66,617.00	\$ 472.52	\$ -	\$ -	\$ -
	2008	\$ -	\$ 97,198.75	\$ 1,999.00	\$ -	\$ -	\$ -	\$ -
	2007	\$ 176,212.34	\$ 43,254.30	\$ -	\$ -	\$ -	\$ -	\$ -
	2006	\$ 57,270.97	\$ 31,377.43	\$ -	\$ -	\$ -	\$ -	\$ -
	2005	\$ 31,185.72	\$ 12,869.71	\$ -	\$ -	\$ -	\$ -	\$ -
	2004	\$ 11,011.53	\$ 8,106.53	\$ -	\$ -	\$ -	\$ -	\$ -
	2003	\$ 10,733.18	\$ 3,792.62	\$ -	\$ -	\$ -	\$ -	\$ -
	2002	\$ 4,281.27	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	2001	\$ 495.68	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Totals</b>	\$ 291,190.69	\$ 196,599.34	\$ 68,616.00	\$ 110,048.04	\$ 78,394.50	\$ 28,599.33	\$ 62,536.23
<b>Personal Property Taxes</b>								
	2013							\$ 1,697.18
	2012						\$ 2,580.67	\$ 80.45
	2011					\$ 2,843.05	\$ 20.72	\$ 20.72
	2010				\$ 1,676.43	\$ 1,655.81	\$ -	\$ -
	2009	\$ -	\$ -	\$ 124.00	\$ -	\$ -	\$ -	\$ -
	2008	\$ -	\$ 1,443.07	\$ -	\$ -	\$ -	\$ -	\$ -
	2007	\$ 1,325.08	\$ 293.56	\$ -	\$ -	\$ -	\$ -	\$ -
	2006	\$ 1,082.18	\$ 303.04	\$ -	\$ -	\$ -	\$ -	\$ -
	2005	\$ 1,510.67	\$ 1,279.95	\$ -	\$ -	\$ -	\$ -	\$ -
	2004	\$ 368.92	\$ 368.92	\$ -	\$ -	\$ -	\$ -	\$ -
	Prior Yrs	\$ 5,433.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	<b>Totals</b>	\$ 9,719.85	\$ 3,688.54	\$ 124.00	\$ 1,676.43	\$ 4,498.86	\$ 2,601.39	\$ 1,798.35

[illegible]

Water	\$ 64,577.12	\$ 22,570.36	\$ 43,168.00	\$ 34,996.14	\$ 31,017.46	\$ 25,932.34	\$ 33,353.19
Sewer	\$ 36,588.30	\$ 13,217.50	\$ 17,608.00	\$ 20,646.98	\$ 19,535.71	\$ 15,274.69	\$ 23,039.28
Liens	\$ -	\$ 13,432.24	\$ 344.00	\$ 175.93	\$ 2,731.28	\$ 1,041.58	\$ 2,347.87
Totals	\$ 101,165.42	\$ 49,220.10	\$ 61,120.00	\$ 55,819.05	\$ 53,284.45	\$ 42,248.61	\$ 58,740.34
Total outstanding	\$ 486,415.42	\$ 285,353.21	\$ 148,212.00	\$ 200,624.87	\$ 153,993.98	\$ 86,197.50	\$ 139,296.49

	FY2007	FY2008	FY2009	FY2010	FY2011	FY2012	FY2013
Water Connection Fees	\$ 2,100.00	\$ 2,040.00	\$ 437.00	\$ 1,647.00	\$ 1,257.60	\$ 1,010.00	\$ -
Sewer Connection Fees	\$ 19,560.00	\$ 35,590.00	\$ 21,330.00	\$ 5,490.00	\$ 25,080.00	\$ 14,030.00	\$ 15,570.00
Cross Connection Insp Fees/Misc	\$ -	\$ 2,200.00	\$ 10,425.00	\$ 4,717.00	\$ 1,757.09	\$ 2,200.00	\$ 1,712.50
Final Water Readings for MLCs			\$ 100.00	\$ 450.00	\$ 225.00	\$ 175.00	\$ 300.00
Brassworks Loan Payments	\$ 3,635.88	\$ 3,332.89	\$ 3,029.90	\$ 4,544.89	\$ 3,635.88	\$ 3,635.88	\$ 3,635.88
PILOT	\$ -		\$ 20,590.02	\$ 22,535.33	\$ 39,253.71	\$ 36,904.34	\$ 39,447.02

Respectfully submitted,  
*Bonnie Roberge, Collector*

## Conservation Commission

Members of the Williamsburg Conservation Commission for most of 2013 were Robert Stinson, Chairman, Todd Lynch, Joseph Rogers and Gerald Mann. The Commission welcomed the appointment of Marcianna Caplis in December. Anyone interested in serving on the Commission should contact one of the current members.

In 2013, the Conservation Commission approved the following MA Department of Environmental Protection forms submitted on behalf of town residents and property owners residing in Williamsburg:

13	Requests for Determination	0	Order of Conditions
1	Certificate of Compliance	0	Emergency Certificates
0	Notices of Intent		

The Commission participated in 14 site visits throughout the year. The Commission collaborated with the Williamsburg Woodland Trails Committee in organizing a work day to improve trail conditions at the Briar Hill Conservation Area. Further collaboration is expected in assessing and managing invasive flora in the town's Conservation Areas.

The Conservation Commission wishes to remind landowners to contact the Commission prior to breaking ground or commencing any project within 200 feet of a stream or river and within 100 feet of a wetland. The role of the Conservation Commission is to ensure protection of resource areas, which can include wet meadows, marshes, swamps, or bogs bordering on any creek, river, stream, pond or lake. The Conservation Commission helps to make sure that these systems function through the review of development proposals and site plans as provided in Requests for Determination and Notices of Intent. Please see the Conservation Commission page on the town website.

The Conservation Commission generally meets on the second and fourth Thursdays of every month at 7 p.m. on the second floor of the Town Offices in Haydenville. Committee members and Linda Babcock, Commission secretary, can answer questions or provide relevant information about resource areas on your land. Office hours are on a weekly as-needed basis at the Town Offices. The telephone contact number is (413) 268-8416. For more general information about wetlands, stream and river protection, please visit the Massachusetts Department of Environmental Protection website.

Respectfully submitted,

The Williamsburg Conservation Commission

Rob Stinson, C. Todd Lynch, Joseph Rogers,  
Gerald Mann, Marcianna Caplis



## **Council on Aging / Senior Center 2013**

### **MISSION STATEMENT**

The Williamsburg Senior Center is dedicated to enhancing the quality of lives of people over 60. We provide programs and services for elders, their families and caregivers in order to support elders in achieving the highest possible level of independence and activity in their lives. We strive to provide information to the public on issues of aging and act as an advocate and liaison to elders in accessing local, state and federal resources.

### **COUNCIL ON AGING ADVISORY BOARD**

The Council on Aging Advisory Board advises and supports the work of the Williamsburg Senior Center in its mission to serve the community. People of all ages are welcome to get involved in the work of the Council. The board meets once monthly (3<sup>rd</sup> Wednesdays at 10:45 a.m.) with the staff of the Williamsburg Senior Center and is open to the public. If you wish to join the advisory board please come to at least one meeting. A commitment of at least one year is desired and members are appointed by the Select Board. To be appointed please submit a letter of interest to the Select Board stating your interest and skills offered. To serve on a subcommittee, or as a volunteer, no Select Board appointment is necessary, just a willingness to assist in projects the Council chooses to focus on. Also please call to inquire about getting involved as a volunteer for as little as one hour a month, share a skill, teach a class, help in the garden, etc.

### **WILLIAMSBURG COUNCIL ON AGING / SENIOR CENTER 2013 OVERVIEW**

#### **STATISTICS**

According to the most recent census (2010) there are 606 seniors in Williamsburg and Haydenville. This is roughly 20% of the population of the town, and 6% of these seniors are living below the poverty income guidelines set by the state. These numbers may actually be significantly higher (street listing shows 772 residents age 60 and over) but formal confirmation will not be possible until the next census data is released. We anticipate growth and increased need for services, as the Executive Office of Elder Affairs reports that a significant increase in the senior population is occurring due to “baby boomers coming into their 60’s”. They have determined that the national senior population will increase by 25% by 2030!

#### **FUNDING**

The WCOA received funding this year from the Town of Williamsburg, the Williamsburg Cultural Council, the Executive Office of Elder Affairs, Pioneer Transit Authority, Williamsburg Elder Trust Fund, and Highland Valley Elder Services. In October 2013 (FY13) we were awarded funding from Highland Valley Elder Services, Title III Funding, to continue services through our Companionship Program. The Director and COA Advisory Board created a FY14 Budget Request which included funding for an additional staff person. With the current steady growth in the 60+ population and an increase in direct services and programs through this agency, an increase in the infrastructure seemed paramount. Thanks to a vote of “yes” at town meeting we were able to hire a permanent (part-time) Administrative Assistant. During this time

of fiscal crisis in our country, resources available to serve seniors are becoming harder to secure each year and so new fundraising efforts are being developed to supplement funds for programs and services which continue to be in high demand. This has allowed us to avoid cutting back on services. Efforts to secure funding and support through other creative collaborations, grants and partnerships continue to be a big focus in the daily work of the director. Community involvement is always welcome.

## **OUTREACH INITIATIVES**

### **OUTREACH TO THE COMMUNITY**

The Outreach Coordinator Fran Goebel focuses much of her efforts on connecting with elders who are isolated, homebound, at risk and who cannot always access us on their own. Often the success of this goal is dependent upon developing relationships and maintaining active connections with possible referral sources throughout the community. She also coordinates an Outreach team, made up of COA Advisory Board members and volunteers, which meets monthly to discuss and implement ways to involve the community in connecting more elders to resources. As a result of this team approach, more information is making its way out into the community and thus more folks are accessing services. This community driven approach is guided by the knowledge that many folks are unaware of available resources and also often hesitant to ask for help. Anyone who would like to distribute information (i.e., at church, to neighbors, etc.) is welcome to join us in getting the word out in the community!

### **CASE MANAGEMENT**

The Outreach Coordinator is available for walk-in questions and by appointment. She is able to provide information and referrals, assist with advocacy, and register clients for direct service programs that our agency provides. A 60 to 90 minute Intake Session is available by appointment and we encourage this, as it allows for a better assessment of needs and for more thorough on-going case management and advocacy on behalf of a client. During these appointments a senior is oriented to programs and services available and offered assistance in applying for all applicable entitlements. Often people are unaware that they qualify for financial assistance, discounts and services. The guidelines and requirements change often and are not always out of reach because of what is perceived as an “adequate income”. Many folks are surprised to find they still qualify due to changes to income guidelines, figuring in their medical deductions, due to disabilities, etc. These appointments can happen on-site or as a home visit. Caregivers and supportive friends are welcome to be part of these appointments and encouraged to partner with us in building a support network which helps a senior stay in their home. We also strive to support clients and their families during crises, hospital stays and through transitions to new living arrangements.

### **INVITATION TO THE COMMUNITY**

Do you know someone 60+ in the community who is in need? We invite you to be their advocate! You can easily help someone in need by showing concern and encouraging them, or helping them to address their need. The first step is a call to our Outreach Coordinator to ask about resources. We want to stress that it is important not to wait until a crisis, as this is what ultimately may lead to their inability to age in place. All matters are treated with the utmost confidentiality.

## **PROGRAMS & SERVICES (\* means new this year)**

Did you know that most of our activities are intergenerational and open to people of all ages?

Stay up to date on our latest offerings: Sign up for our monthly newsletter mailing list  
(call 268-8407 or email Sherry at [sloomis@burgy.org](mailto:sloomis@burgy.org)),

sign up online for announcements through our blog at [www.williamsburgcoa.blogspot.com](http://www.williamsburgcoa.blogspot.com),  
follow us on Facebook at [www.facebook.com/pages/Williamsburg-Council-on-Aging/](http://www.facebook.com/pages/Williamsburg-Council-on-Aging/)

### **Educational Programs**

Guest speakers conduct presentations throughout the year which provide information about issues of health, finances, estate planning/legal matters, insurance and entitlements.

### **Physical Wellness**

Monthly and weekly classes that provide for physical and mental wellness, Osteoporosis Class, Yoga, Tai Chi.

**Recreation:** Card Club, Puzzle Club, Garden Club, Cooking Club, Crafts, Special Entertainment Events, Cultural Trips, and more...

### **Health and Other Services**

- Blood Pressure Clinic
- Podiatry Clinic
- AARP Tax Preparation
- Veterans' Services/Veterans' Agent
- SHINE (Serving Health Information Needs of Elders)
- Assistive Equipment Loans

### **Companion Services**

Our Companion Program, funded through Highland Valley Elder Services, continues to provide homebound seniors and people with disabilities more opportunities to socialize, get out into the community, attend to errands, etc. This program also is a benefit for the Companion Workers, who receive a small stipend and enjoy routine and satisfaction in helping others. This program has allowed us to connect with and help more isolated and underserved seniors in the community to have more active lives. Donations for this program are greatly appreciated, as this allows us to supplement the small amount of grant funds we receive to run this program, providing more people with these very needed services.

### **Transportation Services (\* means new this year)**

This year Transportation services continued to be one of the most needed services.

- **Medical Rides:** Free rides to medical appointments for seniors by private drivers.
- **Non-Medical Rides:** Companion Program recipients receive rides for errands, etc.
- **PVTA Dial a Ride:** Door to door transportation; we can help you apply and sell you tickets to ride.
- **\*COA Van:** This PVTA sponsored program began in August and provides weekly trips for grocery shopping (Tuesdays).

## Nutritional Services (\* means new this year)

**Congregate Meals** Continue to be served on Tuesdays, Wednesdays and Thursdays through the meal program provided by Highland Valley Elder Services. These meals are free for anyone 60+. Donations are accepted and help fund more meals for the program.

**Take-Home Dinner Program** “Meat and Potato” style meals, provided by Smith Vocational High School Culinary Program, are available for purchase for \$6 each, lower fees available for qualifying seniors. Delivery available.

**Cooking Club:** Volunteers meet once monthly to cook a soup and dessert for our Bread & Soup Program (volunteers eat free!). We hope to increase this class to once weekly, so call us if you are interested in joining!

**\*Bread & Soup Program:** Every 3<sup>rd</sup> Monday we serve a \$1 luncheon and (\$2 Take-out and Wednesday delivery), with bread (donated by *Bread Euphoria Bakery*) and a dessert.

**\*Breakfast Program:** FREE Breakfast of steel cut oats, fruit smoothies and muffins are provided on-site with coffee (Tuesdays at 9), delivered with other meal deliveries (Wednesday) and are available to Take Home anytime. These meals are provided by the Executive Office of Affairs and Highland Valley Elder Services.

**\*Food Pantry:** Free non-perishable items are available Monday through Thursday 8:30-1:30. Donations welcome!

**Brown Bag Program:** Second Thursdays, bagged groceries of perishable and non-perishable items are provided at the senior center. This food is provided by the Food Bank of Western Massachusetts and on-site distribution and deliveries are provided by volunteers.

**Intergenerational Garden Program** provides fresh produce to seniors to take home and to be used in our Cooking Club. The garden and cooking class are a collaborative effort with Fertile Ground, Inc., which received grant funding from the Tufts Foundation to support gardening and food initiatives between seniors and children at the school and senior center. Although grant funds for this program were not renewed for FY 2015, we will continue to work with Fertile Ground to engage seniors at both garden sites and in related programs. Fertile Ground, Inc., born of a parent initiative, is how the garden programs in the local schools began. Over the last several years seniors and children from the COA, the schools, Haydenville Congregational Church, Williamsburg Grange, the Burgy Farmers Market, etc., have collaborated in projects around food preservation, agriculture, cooking and so much more. Want to get involved? There are many opportunities to help out, share in the crops and help educate future generations. Call for more information.

## COMMUNITY CULTURAL PARTNERSHIPS

*“Cross Generational Conversations” Film Project:* In September, the second event of a three part series was held at the library to document and preserve the stories of the lives of people in Williamsburg. This is a collaborative project between Meekins Library, the WCOA, Fertile Ground, Inc., Williamsburg Schools and the Williamsburg Historical Society. Funding was provided by all of the above as well as the Williamsburg Cultural Council. The films have been shown publicly and are available at Meekins Library. Thank you to all who made contributions of time, space, food and transportation. A big thank you to Tom Adams of [Folktography.com](http://Folktography.com) for his great work and the countless under/un-paid hours of editing he and Daria D’Arienzo (Archivist at Meekins) provided to make this film so enjoyable to watch. These great films will

be enjoyed by many for years to come! Let us hear from you, your children and even the grandchildren for Part Three, which will be held at the newly renovated Anne T. Dunphy School in the Fall of 2014.

### 2013 COA EVENTS AND ACTIVITIES

**January:** Program development and office restructuring.

**February:** New dishwasher installed!

**March:** HeathWise Program Presentation, staff trainings.

**April:** “Name that Tune” with Steve Damon funded by the Williamsburg Cultural Council, “10 Warning Signs of Alzheimers” by the Mass. Alzheimers Association, SHINE Presentation (Serving the Health Information Needs of Elders Program).

**May:** “Name that Tune” with Steve Damon, TRIAD/ COA Senior Safety Fair

**June:** COA Annual Picnic, Palliative Care Presentation by Cooley Dickenson Hospital, 6<sup>th</sup> Graders/Senior Luncheon.

**July:** Safe Driving Presentation by AAA, Ice Cream Social generously provided by the Village Green, Karaoke Sing-A-Long with Patrick Callinan.



**August:** Senior Van Pilot Program started for grocery shopping.

**September:** “Folk Songs, Games and Dances” with Steve Damon, “*Cross Generational Conversations*”, film project (part 2) of the Living Archives at Meekins Library, funded by the Williamsburg Cultural Council.

**October:** Senior Breakfast Program starts, “Name that Tune” with Steve Damon, SHINE (Serving the Health Information Needs of Elders Program) Presentation.

**November:** Flu Shot Clinic, Bread & Soup Program started, SNAP Presentation (Senior Nutritional Assistance Program), Holiday Centerpiece Fundraiser

**December:** Holiday Luncheon with choral performance (1<sup>st</sup> & 2<sup>nd</sup> grade: Helen E. James School), Holiday Letter Writing Program.

### THANK YOU, VOLUNTEERS AND COMMUNITY SUPPORTERS!

We would like to say thank you to all the volunteers, businesses, town departments and families of elders who contributed time, money, supplies, physical labor, and space in support of the mission of this agency. The effectiveness of our work to support the quality of life and ongoing independence of elders in Williamsburg depends so much on the involvement of the community. We could not do what we do without you. Thank You!!!

Respectfully submitted,  
Marie Westburg  
Director, Williamsburg Senior Center

## Cultural Council

The Williamsburg Cultural Council is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community.

For 2013, the Williamsburg Cultural Council was allocated a total of \$4,000 from the Massachusetts Cultural Council for grants to individuals or organizations for cultural projects that benefit the community. Projects eligible for grants may be in the arts, humanities, or interpretive sciences. Application forms and instructions were posted on bulletin boards around town, including at the Town Offices, the Williamsburg and Haydenville Post Offices, Meekins Library, and Florence Savings Bank.

In making grant decisions, the council gave priority to applicants from Williamsburg and projects that related to the town's character or history, and projects that bring residents together in community activities. The recipients of grants in 2013 for the 2014 season are:

Williamsburg Schools' trip to UMass Fine Arts Center for "Spirit of Uganda"; Friends of Williamsburg Libraries for the Hilltown Winter Concert Series; Williamsburg Council on Aging for "Cross Generation Conversations"; Williamsburg resident Todd Lynch for Flotsam Weirs; Roger Tincknell for "From Ireland to America"; Motoko Dworkin & Eshu Bumpus for "Tales from Asia & Africa" for Meekins Summer Reading kick-off; Hilltown Choral Society; Chesterfield 4<sup>th</sup> of July Parade; Hampshire Regional High PTSO for the Community Musical; Pothole Pictures Film Series; Gregory Maichack for "Sublime Sunflowers: How to Paint Like the Masters" at Meekins Library; Ashfield Community Theater play production and summer arts program; Jacqueline Cooper, "Tribute to Leonard Cohen"; Plainfield Congregational Church's "Concerts at 7"; Memorial Hall Association for "The Magic Flute"; and Richard Clark for "A Time to Laugh, A Time to Weep."

Members of the Williamsburg Cultural Council are: Chairperson, Mary Dudek; Secretary, Michele Morales Wolk; Treasurer, Charles Dudek; Catherine Carija; and Sean Mallari.

For more information about the Williamsburg Cultural Council, visit the council's web site at <https://www.mass-culture.org/Williamsburg> or write to [BurgyCC@yahoo.com](mailto:BurgyCC@yahoo.com).

## **Emergency Management Director**

There were no emergencies requiring response by the Emergency Management team in 2013, but that does not mean that we rested. The team members met several times during the year, honing our skills so we will be prepared in the event of an emergency. The emergency manager hosted emergency responders from Williamsburg, Goshen, and Chesterfield at a training class to learn skills for the evacuation of persons with disabilities. During the year the emergency manager and other team members attended several trainings and participated in a table top exercise sponsored by the Hampshire Regional Emergency Planning Commission.

The emergency manager hosted a town-wide CPR training, and will host a CPR training and a First Aid course in the spring. I welcome suggestions for other trainings that you would find useful.

Respectfully submitted,

Denise L. Banister  
Emergency Manager

## Employee Earnings

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
AHEARN	WILLIAM	B	TRANSFER STATION	2,089.11
ALLEN	GORDON F.		Finance Committee	420.22
BABCOCK	LINDA	L	CON. COMM. SEC	1,431.64
BABCOCK	LINDA	L	School Comm. Sec.	270.85
BABCOCK	LINDA	L	POLL WORKER	175.00
BAKER	BETTINA		Clerical	39,355.19
BANISTER	DANIEL		Firefighter	484.47
BANISTER	DENISE		Assessor	7,844.86
BANISTER	PETER	B	FIRE FIGHTER	41.40
BANISTER	PETER	B	Highway	45,930.67
BARRACK	LORRAINE		SWOP	1,000.00
BELDENGREEN	CLAUDIA	A	TEACHER	9,484.39
BENOIT	GARY	R.	FINANCE COMMITTEE	210.12
BERG	AMANDA	E	SCHOOL-AIDES	18,131.06
BLACK	HANNAH	R	SCHOOL-SUBSTITUTES	1,500.00
BLACK	JENNIFER	L	Teacher	19,513.52
BLAKESLEY	TODD	D	FIREFIGHTER	317.40
BOAS	WALTER	K	FINANCE COMMITTEE	505.22
BOISJOLIE	NANCY	J	SCHOOL - AIDES	20,059.96
BOWEN	ALISON	H	Crossing Guard	410.00
BRAMAN	DIANA L.		Teacher	67,262.72
BROOKS	RHONDA	G	SCHOOL-TEACHERS	12,765.24
BUCHELE	ROBERT K.		Finance Committee	420.22
BUSSLER	ANNE	M	SCHOOL-SUBSTITUTES	520.00
CASEY	BARTHOLOMEW	E	FIREFIGHTER	1,059.72
CASTERLINE	PATRICIA A.		Pollworker	205.00
CASTERLINE	WAYNE	E	POLL WORKER	175.00
CASTILLO	ANDREW	C	FIRE DEPT	236.07
CATLIN	ROBERT	C	SCHOOL SUBSTITUTE	60.00
CERRETA	ERIC		FINANCE COMMITTEE	451.22
CERRETA	ERIC		FIRE FIGHTER	1,154.06
CHASE	DAVID	C	SCHOOL COMMITTEE	300.00
CHILDS	LARAINÉ		Teacher	38,545.74
CHRISTIANSEN	SARAH	E.	SCHOOL COMMITTEE	300.00
CLARK	ELAINE	M	Custodian	1,641.26
CLARK	SETH	N	SCHOOL-SUBSTITUTE	891.60
CONNELL	JASON	A.	CONSTABLE	600.00
CONNELL	JASON A.		Fire Chief	14,172.53
COONEY	ELIZABETH		SWOP	296.00
DALEY	DANIEL	J	CUSTODIAN	1,405.80

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
DENNO	NICHOLAS	M.	FIREFIGHTER	430.11
DIBRINDISI	GREG	ALAN	FIREFIGHTER	568.53
DONOVAN	JOAN	A	POLL WORKER	270.00
DUFRESNE	JACQUELINE	EK	FINANCE COMMITTEE	210.12
DUFRESNE	SHELIA		POLL WORKER	175.00
DUNPHY	MARJORIE	J	REGISTRAR	80.00
DUNPHY	PAUL	H	SELECTBOARD	2,810.34
DUPONT	JOANNE	E	SCHOOL-SUBSTITUTES	1,017.60
EDWARDS	CHARLES H.		WATER	4,600.00
ELOVIRTA	ELEANOR	J	POLL WORKER	195.00
EVERETT	ALAN		FIREFIGHTER	636.27
EVERETT	GLEN	A	BOARD OF ASSESSORS	3,194.28
EVERETT	GLEN		FIREFIGHTER	582.12
FARRELL	SUSAN	E	FINANCE COMMITTEE SEC.	423.72
FERRON	JAMES		FIREFIGHTER	1,093.56
FLECHSIG	AMANDA	E	VOLENTEER FIRE	56.04
FORSTER	NANCY	S	TEACHERS AIDE	23,108.20
GARBETT	RUTH	E	Psychologist	2,234.80
GELBARD	ANNE C.		SCHOOL AIDE	9,275.60
GELBARD	JEFFREY D.		SCHOOL COMMITTEE	300.00
GERTZ	LUCY	A	TEACHER	12,245.94
GIBSON	DONNA		BOARD OF HEALTH	1,215.36
GILLIS	ANA	M	SCHOOL-SUBSTITUTE	300.00
GOEBEL	FRANCES M.		COA-ACTIVITIES DIRECTOR	16,593.64
GOLASH	ALAN	A.	CUSTODIAN	11,211.31
GOUGEON	SONJA	S	POLICE-CUSTODIAN	1,313.62
GRANITSAS	PETER	J	POLICE	15,634.65
GURDAK-FOLEY	ROBIN GRACE		TEACHER	68,135.52
HARVEY	RENEE		CAFETERIA	28,993.03
HEATH	CHARLES	D.	FINANCE COMMITTEE	505.22
HEFFERNAN	JOHN S.		Teacher	65,415.24
HENDRY	KAREN	A.	SCHOOL NURSE	37,790.60
HODGKINS	THOMAS	C.	POLL WORKER	175.00
HUNTINGTON	SARAH	K	SCHOOL - TEACHERS	29,695.80
HUYSER	DIANE	M	SCHOOL SUBSTITUTE	60.00
HYSLIP	JAMES	P	WATER DEPARTMENT	1,100.00
INMAN	CHARLES	E	CUSTODIAN	1,363.20
JANIK	MICHAEL	E	SCHOOL-SUBSTITUTE	4,585.69
JENKINS	STACEY	L	SCHOOL PRINCIPAL	88,017.46
JOYCE	KATHRYN	E	SCHOOL-TEACHERS	44,177.52
KAROWSKI	KAREN	M	ASSISTANT TREASURER	5,409.06
KAROWSKI	RICHARD	P	HIGHWAY	832.32
KAROWSKI	RICHARD P.		Firefighter	1,341.54

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
KELLOGG III	WALTER E.		Water	15,028.68
KISLOSKI	LINDA	A	SCHOOL SUBSTITUTE	1,085.00
KOCHIN	KURT	J	TRANSFER STATION	4,815.16
KONCAL	HILLARY	L	SCHOOL-SUBSTITUTE	930.00
KORPITA	JOHANNA M.		Teacher	57,464.64
LAFLAM	CANDY	A	ANIMAL CONTROL	1,360.00
LAIRD	DUNCAN		School Committee	300.00
LAPOINTE	ROBERT	A.	FIREFIGHTER	2,235.87
LASHWAY	LAWRENCE J. III		Firefighter	83.01
LAWTON	DONALD	E	Fire Chief	9,596.41
LESSARD	BRENDA	M	TOWN CLERK	27,167.14
LESSARD	RICHARD	J	TRANSFER STATION	1,354.42
LEVITT	KIRSTEN	J	SCHOOL-TEACHERS	61,570.96
LIIMATAINEN	SANDRA		COA	0.00
LIPTAK	RILEY	J	FIREFIGHTER	540.72
LOCKE	JAMES	W	BUILDING SUPERVISOR	6,343.48
LONG	JENNIFER	K	SCHOOL-SUBSTITUTES	90.00
LONG	MARY JANE		Teacher	63,562.44
LOOMIS	RICHARD	G	SWOP	672.00
LOOMIS	SHARON	A	COA ASSISTANT	9,577.50
LOOMIS	WILBUR W.		Constable	100.00
LOOMIS	WILBUR W.		PT Winter Hwy	4,169.10
LUCE	CONNOR	T	SCHOOL CUSTODIAN	73.78
LUCE	GORDON	R.	CONSTABLE	7,077.10
LUCE	KATHLEEN		Poll Worker	330.00
LUCE	RITA MACINNIS		Teacher	57,043.68
LUCEY	DOROTHY L.		Poll Worker	45.00
LULEK	AGNES T.		Clerical	23,053.50
LULEK	CHESTER J.		Custodian	8,252.91
LUSZCZKI	BRYAN	J	POLICE	8,823.57
MAHIEU	PETER		Treasurer	9,957.52
MAHONEY	NANCY K.		Teacher	33,506.06
MARTI	SHERYL A.		Teacher	63,374.96
MATHERS	DAVID E.		Select Board	2,810.33
MCGILL	CORY J.		Firefighter	1,068.48
MCGILL	DOUGLAS	C.	FIREFIGHTER	554.52
MCQUESTON	TIMOTHY E.		Firefighter	153.06
MERRITT	ROBIN	L	FIREFIGHTER	1,748.04
MESERVEY	KYLE	P	DOG OFFICER	666.68
MESSIER	ALISON	L	Custodian	288.15
MIELE	ELIZABETH	R	SCHOOL-NURSE	17,908.88
MILLETTE	NANCY		Teacher	58,301.72
MILSOM	SUSAN D.		Teachers Aide	27,033.36

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
MORRIS	CHRISTOPHER		Finance Committee	420.22
MORSE	DREW	E	FIREFIGHTER	250.08
MOULTON	SHARON		Teacher	50,708.64
MURASKI	STEVEN	R.	SCHOOL SUBSTITUTE	2,010.00
NARDI	CHARLENE L.		TOWN ADMINISTRATOR	48,278.16
NOYES	WORTH	H	FIRE FIGHTER	525.66
O'BRIEN	MICHAEL P.		Custodian	42,694.10
O'CONNELL	MICHAEL P.		Teacher	24,622.00
O'SULLIVAN	DIANE M.		Poll Worker	80.00
PALMER	JOHN	S	LIBRARY	3,089.00
PELOQUIN	LISA A.		Teacher	63,074.96
PIGHETTI	GARY	A	SCHOOL-SUBSTITUTE	480.00
POLLEN	STEVEN	R	TRANSFER STATION	860.87
POPE	JOHN P.		Firefighter	374.91
PUNSKA	DIANE	K	POLL WORKER	110.00
REINKE	ROBERT	K	POLICE	14,106.26
RENAUD	BRIAN	D	FIREFIGHTER	957.03
RICE	NOLAN	R	HIGHWAY	39,788.89
RIDENOUR	PAMELA	S	TEACHER	17,688.32
ROBERGE	BONNIE		Collector	39,882.07
ROBERGE	JEREMIAH	F	WATER	1,100.50
ROSEWARNE	NATHAN	E	TREASURER	8,953.56
ROWLEY	LINDA		Finance Committee	56.60
RYAN	ANNE	M	TEACHERS AIDE	22,738.92
SADOSKI	NORMA	J	LIBRARY	682.44
SANDERSON	PAUL		CONSTABLE	100.00
SANDERSON	PAUL		Firefighter	1,730.88
SCANLON	LAURIE	L	LIBRARY	4,730.94
SCHIPPELLITE	KAREN M.		Substitute	960.00
SCHWEITZER	KAREN		Teacher	58,018.68
SHAW	PHOEBE		SCHOOL-SUBSTITUTES	300.00
SHIPPEE	JULIA		TEACHER	17,925.95
SHUMWAY	PETER B., JR		Board of Assessors	2,810.28
SKWIRA	PHILIP	E	POLL WORKER	65.00
SMITH	CANDACE	M.	POLL WORKER	65.00
SMITH	GLENN	E	SCHOOL-SUBSTITUTES	60.00
SMITH	GREGORY	C.	POLICE OFFICER	5,802.34
SOLES	LEAH	D	SCHOOL-CROSSING GUARD	1,030.00
SOLOMON	KAYLA		SCHOOL COMMITTEE	300.00
SOUKUP	JASON T		POLICE	13,350.45
SPIZZ	RENEE	J	SCHOOL SUBSTITUTE	140.00
SPRINGMAN	DARYL R.		Firefighter	763.62
STINSON	ROBERT L.		Con Comm Sec.	0.00

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
SULZYCKI	ELLEN	E	LIBRARY	1,454.16
SYLVESTER	GAIL	A	SWOP	1,000.00
SYMONS	HELEN	E	BOARD OF HEALTH	1,215.36
TAYLOR JR	KENNETH H		FIRE FIGHTER	69.00
TAYLOR JR	KENNETH H		Highway	46,113.62
THAYER	CLIFFORD	M	SCHOOL-SUBSTITUTES	30.00
THORNHILL	DOLORES	S	ASSESSOR LABOR	10,103.43
TILLEY	FRANCES		POLL WORKER	175.00
TURNER	DONALD W.		FIRE FIGHTER	4,046.75
TURNER	DONALD W.		Highway	46,049.83
TURNER	WILLIAM		Highway Supt	58,271.98
WALLACE	AIMEE M.		Police Officer	37,634.69
WARD	MARVIN	J	SCHOOL SUBSTITUTE	120.00
WARD	MARVIN	J	SWOP	1,000.00
WARD	MARVIN	J	POLL WORKER	175.00
WARNOCK	ELEANOR	H	ADMINISTRATIVE ASSISTANT	13,417.80
WAYNE	MICHAEL H.		Police Officer	10,942.65
WEEKS	NYLDA		SWOP	1,000.00
WEEKS	NYLDA	L.	COA-MEALSITE	4,816.68
WEEKS	NYLDA	L.	POLLWORKER	65.00
WENNER	LISA W.		Library Director	38,928.41
WENTWORTH	PAULA A.		SWOP	208.00
WESTBURG	ANNE MARIE		COA DIRECTOR	18,436.30
WESTLAKE	JENNIFER	L	HIGHWAY	1,195.44
WICKLAND	DENISE		Police Officer	59,408.49
WILCOX	WENDY	J.	SCHOOL-CAFETERIA	6,838.61
WILDFONG	ROCHELLE L.		Librarian	28,612.13
WILLARD	SABRINA	M	POLICE OFFICER	30,873.60
WILSON	JAMES	G	TRANSFER STATION	713.52
WOLK	MICHELE	MORALES	LIBRARY	7,080.98
WOODS	MARY ELLEN		Teacher	61,614.96
WRIGHT	AMBER	L	CROSSING GUARD	180.00
WRIGHT	AMELIA		Teacher	63,054.96
YORK	JEAN T.		POLL WORKER	80.00
YOUNG	BARBARA		Library	22,821.81
ZIMMER	NANCY	A	POLL WORKER	110.00
ZIMMER	RICHARD	W	POLL WORKER	65.00

## Energy Committee

After many months of work, the two major accomplishments of the Energy Committee were realized in December 2013: achieving the Town's designation as a Green Community under the Massachusetts Department of Energy Resources (DOER) Green Communities Program; and, in partnership with the towns of Whately and Chesterfield, being selected to participate in the Solarize Mass Program.

As a Green Community, the Town was awarded a grant of \$142,975. In order to receive this grant award, the Town is required to submit a project application proposing how the funds will be spent. The committee recommended, and the Select Board approved, the Town's initial request to the DOER to use part of the grant funds to fund level-two energy audits for the James School and Meekins Library. The Town retains the ability to make additional funding requests in the future for the balance of the grant allocation.

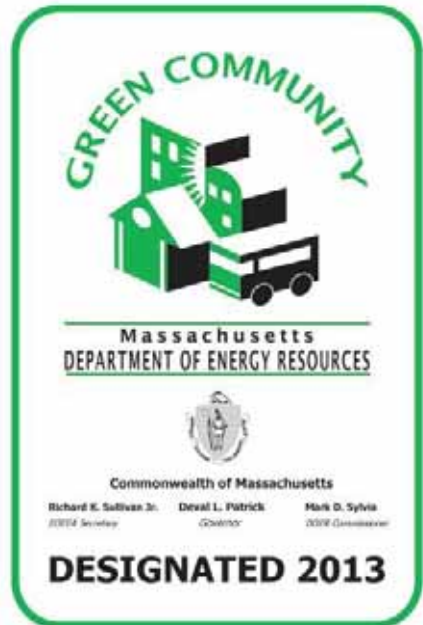
Upon being selected to participate in the Solarize Massachusetts program, the Williamsburg Solarize Team began work to conduct a Solar 101 information session at the Town Offices, followed by a "Meet the Installer" event. These activities will take place in February and March 2014, and are meant to provide Town residents and business owners



information on the benefits and costs of installing small-scale solar systems. The Williamsburg-Whately-Chesterfield Solarize Program looks to increase the adoption of small-scale solar electricity systems through a grassroots educational campaign, driven mainly by volunteers, and a tiered pricing structure that increases the savings for everyone as more home and business owners in town sign up. The Solarize Team anticipates that the program will achieve significant participation and the corresponding cost savings for participants by the June 30, 2014, sign-up deadline.

The Energy Committee continued in its role of providing advice to the Select Board on energy use related matters including a proposed privately-owned large scale solar installation. The Committee has continued to work closely with the Hampshire Council of Governments on possible development of solar energy projects. Chairman Kim Boas also resolved operational issues with a small scale photovoltaic installation on the James School.

The members of the Williamsburg Energy Committee are: Kim Boas, Chairperson; Gerald Mann, Robert Stinson, Mary Dudek; Charles Dudek, Secretary.



## Finance Committee

The Town of Williamsburg Finance Committee consists of nine elected members who meet monthly to approve budget transfers and to review expenditures by the town's departments. The current members are Eric Ceretta, Christopher Morris, Bob Buchele, Walter 'Kim' Boas, Charlie Heath, Paul Wetzel, Jacqueline Dufresne, Richard Kisloski, and Linda Rowley. The Finance Committee works closely with the departments to create a budget that will in turn be presented to the town at its annual meeting for discussion and approval.

The past year has been one of many transitions for the finance committee and for the town. Two seasoned veterans on the committee, Chairman Kit Smith and former Chairman Gordon Allen have departed from the committee. Last year's co-chair Kim Boas is not able to co-chair this year. The committee has appointed Paul Wetzel as co-chair along with returning co-chair Charlie Heath.

There have also been transitions of the Treasurer and Fire Chief, and the Director of the Library is retiring next summer. The school building project, in various stages of planning for the past several years, is underway and expected to be completed next summer in time for school year 2014-2015.

The town is fortunate to be facing these transitions with a strong financial position built over the past several years. Free cash and stabilization funds rank in the top quartile in the state.

Finance Committee Reserve Fund transfers for Fiscal Year 2013 were as follows:

<b><u>Opening Balance:</u></b>	<b>\$ 60,000.00</b>	
Sept 20	\$ 204.00	Police / Fire Insurance
Sept 20	\$ 5,398.15	Insurance – Deductable
Dec 20	\$ 1,500.00	COA Expense
April 10	\$ 5,000.00	Estimated fuel reserve transfer
May 1	\$ 11,193.00	Veterans' Benefits
May 21	\$ 4,000.00	Elections and Registration
May 30	\$ 4,060.00	Town Building and Grounds
June 13	\$ 29.00	Comprehensive Insurance
June 13	\$ 3,844.75	Library labor
June 30	\$ 35.32	COA Mealsite
June 30	\$ 6,802.74	Verizon Pole Tax reversal – statewide
June 30	\$ 2,412.92	Vehicle Fuel
<b><u>Total</u></b>	<b>\$ 44,479.88</b>	
<b><u>Balance</u></b>	<b>\$ 15,520.12</b>	

## Fire Department

The Williamsburg Fire Department has made some changes and improvements in 2013. The biggest change being my appointment as Fire Chief. In addition, the department has seen several men and women step forward and join the ranks of the department. A big thanks goes out to them for coming forward to help their community.

As a department, Williamsburg Fire responded to 277 incidents.

- 28 No Specific Classification
- 33 Fire Incidents
  - 15 Structure Fires
  - 9 Grass/Brush Fires
  - 8 Fire/Unclassified
  - 1 Vehicle Fire
- 41 Good Intent Calls
  - 36 Fire Alarms
  - 5 Other
- 14 Hazardous Conditions (Wires Down/Fluid Spills, etc.)
- 11 Motor Vehicle Accidents
- 14 Motor Vehicle Accidents with Personal Injury
- 121 Emergency Medical Incidents
- 15 Service Calls



The department has also started a junior program, which gives individuals 15 to 18 years old an introduction into the fire service. The program started with four individuals and has already grown to six. Captain Robert Lapointe has taken charge of the group and has been doing a terrific job.

Once again, with the assistance of the Department of Fire Services “SAFE” grant, Williamsburg Fire has been able to teach fire safety to the children of the Williamsburg Elementary and Hilltown Charter Schools. Although the success of the program is hard to gauge, the decline in fires and fire-related injuries and deaths throughout the state and country tells us we are making a difference. Worth Noyes and several other members of the department have also expanded the “SAFE” education into a weekly program for the 3<sup>rd</sup> grade class in the 2013-2014 school year. I am pleased to say the Fire Department will be able to continue the program in 2014, with an expansion into the senior community, teaching senior citizens about fire safety. This will also be funded for the first time through the “SAFE” grant.

Over the next several years, the department will be working on upgrading gear and other equipment. Much of the current equipment have gone past its prime and is nearing the end of its useful life span.

In closing, I would like to thank everyone for supporting me during my first year as chief and especially big thanks for the members of the department for making this an easy transition. It has been a learning curve for me and an adjustment for all. It does really make me appreciate all the work done by chiefs of years past.

Respectfully submitted,  
Jason A. Connell, Fire Chief

## **Board of Health**

The Board of Health continues to meet twice a month, on the second and fourth Mondays, with some exceptions because of our work schedules. Current Board members are Donna Gibson, chair, Gordon Rusty Luce and Helen Symons.

The Board also meets every four months with the Foothills Health District, of which Williamsburg is a member along with the towns of Goshen and Whately. Foothills Health District elected Helen Symons to be chair for the current year. We participated in the selection of our current health agent, Valerie Bird, who replaced Erin Kirchner. Erin resigned in June for a position in Eastern Mass. We are very pleased to have Valerie as our health agent.

In December, Donna Gibson received an award from the Springfield Materials Recycling Facility as the “Outstanding Recycler of the Year”. Donna was recognized for her 25 years of service on the Board of Health, during which she played a main role in establishing the Williamsburg Recycling Center, and 20 years of service on the Hilltown Resource Management Cooperative, which was formed in 1989 by residents of 10 towns looking to reduce the costs of waste disposal.

### **Transfer Station**

Rusty Luce stepped in and took over the manager’s position at the Transfer Station in April, as no applicant had the necessary qualifications. Current employees are Steve Pollen, Billy Ahern, Jim Wilson and Wilbur Loomis. We applaud them for their service in weather hot and cold.

The Board was able to negotiate a contract for the hauling of recyclables, with the help of the Hilltown Resource Management, at a significant savings. Our volume of recyclables has continued to increase, thus saving money in the hauling fees for waste. Donna keeps a very accurate account of the balance of costs and income for the Transfer Station (she has done this for over 25 years) and it shows that the sale of residents’ stickers supports the Transfer Station by about 50% and the Town’s contributions is about 50%. We do not anticipate having to raise the cost of stickers, which are currently \$60 per year for 2014.

Rusty has organized the recycling of metals, which not only saves in waste hauling fees but also has generated about \$4000 in income.

Because over the past 20 years there has been no change in the quality of the Wood Waste Water Monitoring (required to be done annually at a cost of \$3100), we were able to petition the State Department of Environmental Protection to change the requirement to every two years.

### **Recycling**

We have had a successful program to bring Rain Barrels for residents to purchase at a reasonable cost for collecting rain water, through the Great American Rain Barrel Company. The President of the company donated two rain barrels for the use of the Town, that have been given to Nick Dines to use for the Angel Park. Nick continues to lead a group of dedicated volunteers for the recycling of bottles and cans to benefits the Town’s gardens. We thank them for their efforts.

### **Composting of food materials**

The Board hopes to develop this idea in the future and any volunteers for this would be most welcome. The State Department of Environmental Protection will be requiring the recycling of food materials from large restaurants and institutions in the future.

Respectfully submitted,  
Donna Gibson, Helen Symons, Gordon Luce

## **Foothills Health Agent**

As the newly appointed Health Agent for Williamsburg, this annual report is compiled from some of the data of my predecessor and some from myself. During 2013, the department witnessed 10 perc tests and 8 Title 5 inspections. Septic system permits were issued for 4 new systems or system components were installed. Twenty-three inspections or reinspections of food establishments were completed. A total of \$5762 was collected in fees, an increase of \$362 from last year.

I come to this office fully trained, having been in the business over 20 years. Having said this, it is important to stay up to date, as regulations change.

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Witnessing percolation tests and Title 5 inspections for all new and replacement septic systems
- Permit review and on-site inspections for all septic repairs and installations
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public-health-related questions and complaints
- Restaurant inspections

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. 447, Haydenville, MA 01039, or via email at [VBird113@gmail.com](mailto:VBird113@gmail.com). I look forward to another productive year in Williamsburg.

Respectfully submitted,

Valerie Bird  
Health Agent  
Foothills Health District

## Highland Ambulance EMS

**Operations.** Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight seven days a week. During the midnight to 6 a.m. time period, Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required. Highland's active roster consists of 36 members, including 12 Paramedics and 24 EMT's.

**Emergency Responses.** During 2013 Highland responded to 507 emergency calls. These are broken down by Town as follows:

Ashfield	95	Chesterfield	56	Cummington	64	Worthington	25
Goshen	54	Plainfield	44	Williamsburg	165	Other	4

Out of these responses, 320 required advanced life support services of a paramedic.

**Training.** The following special training events were held:

- Advanced Cardiac Life Support training.
- Advanced training in critical care for children with special needs.
- Training in use of bone needle drill for use when standard IV access is not available.
- Training for all area EMT's in the new State protocol on spinal immobilization.

**Community Involvement.** Highland provided support to our communities including:

- Ambulance Coverage for Community events including the Chesterfield 4<sup>th</sup> of July Parade, the Cummington Fair, the Ashfield Fall Festival and the Hilltown Bicycle Race.
- Safety Day programs at New Hingham School and at Sanderson Academy.
- A flu shot clinic for area first responders and EMT's.
- Support for an evacuation drill at Sanderson Academy.
- Participated with State and Local Police and Fire officials in a lock-down drill at Berkshire Elementary School.

### **Cash On Hand June 30, 2013**

Operating Funds	\$ 12,749.29
Memorial Fund	19,394.35
Dresser Fund	2,737.25
Highland Funds	<u>6,982.65</u>
Total Cash on Hand	\$ 41,863.54

We were saddened by the death of Jim Pilgrim, a valued Plainfield representative on the Board. He will be greatly missed by all of us.

Respectfully submitted,

Highland Ambulance Board of Directors

Ashfield – Patricia Thayer	Goshen – Donald Boisvert	At-Large – Francis Dresser
Chesterfield – Spencer Timm	Plainfield – vacant	At-Large – Bernard Forgea
Cummington – James Drawe	Williamsburg – Christopher Smith	At-Large – Douglas Mollison

## Highway Department

Along with all of the normal yearly maintenance of the Highway Department and the Water and Sewer Department, including the expected snow removal, the following construction projects were done:

- Reconstruction of the sidewalk on South Main to Bridge Street and the one on South Street were started and will continue until finished in 2014.
- Engineering and design, along with grant applications, continue for the replacement of the culvert on Depot Road.
- The lower end of Hemenway Road and Judd Lane had drainage improvements done and were reclaimed and repaved.
- Two water valves were replaced prior to the paving of Route 9, one at the intersection of Route 9 and South Street and the other at Route 9 and Skinner Bridge.

I would like to thank the entire Highway Crew: Don Turner, Ken Taylor, Pete Banister and



Nolan Rice, for their dedicated service to the Town of Williamsburg Highway Department, and Dave Lawton and Jennifer Westlake, who are both part-time employees for snow removal. I would also like to thank our sub-contractors, Don Lawton and John Bisbee, for their continued snowplowing for the Town. This crew continues to keep up with the snow removal, even though we are becoming more short-handed every winter. The crew continues to put in longer hours and works harder to keep the roads safe.

Thank You  
Highway Superintendent  
Bill Turner

24 Main Street, P.O. Box 447  
Haydenville, MA 01039  
Telephone (413) 268-8405, fax (413) 268-9977

## Hilltown Community Development Corporation FY 2013

The Hilltown Community Development Corporation (Hilltown CDC) was created in 1981 with a mission to *“improve the quality of life for hilltown residents by addressing economic, housing, educational, social and community needs while preserving the rural character of the area.”* Its core service area includes the ten towns of Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. In recent years its small business assistance program has expanded to serve 20 Hilltowns. Hilltown CDC’s four major program areas are affordable housing, small business assistance, social services and community development/planning. In 2013 Hilltown CDC began administering a regional program that secures federal grant funds from the Department of Housing and Urban Development to ensure housing and services are provided to the homeless through a Continuum of Care model which serves Hampshire, Franklin and Berkshire Counties.

Hilltown CDC works with the community to identify and secure financial resources to serve the community development needs of the region. In Fiscal Year 2013, Hilltown CDC helped the hilltown region care for the elderly, provided safe affordable housing to seniors and low income families, improved many hilltown homes and sponsored an annual hilltown spring festival celebrating the hilltown region. The following details provide more information about services delivered in 2013.

**Social Services:** Hilltown CDC’s **Hilltown Elder Network (HEN)** Program delivered over 7,000 hours of in-home caregiving assistance (primarily chore and transportation assistance) to over 120 low-income Hilltown elders at no cost to the participants. HEN staff provided over 20,000 miles of transportation for medical visits and other purposes, including snow removal help. CDBG funding was awarded in 2013 allowing Hilltown CDC to provide CDBG funded HEN services again. This grant will allow these services to be delivered through calendar year 2014.

The following social service programs provided assistance to residents in the hilltowns:

- **The Health Outreach Program for Elders (HOPE)**, administered by Hilltown Community Health Centers (HCHC), provided free in-home nursing care and podiatric services to nearly 90 eligible homebound elders.
- **The Hilltown Food Pantry** distributed over 75,000 pounds of food to 281 hilltown individuals. The Pantry is administered by the Northampton Survival Center at the Goshen Town Hall.
- **Families Together**, another HCHC program, offered training and peer support activities focused on family issues such as parenting, family dynamics, and family health education to 60 hilltown households.
- **Child Care Subsidies**, 18 hilltown families were provided subsidies through this program to assist them with child care expenses.

**Economic Development:** Hilltown CDC, from July 2012 to June 2013:

- Provided individualized business consulting and/or training to 35 hilltown businesses, ranging from one hour to 30 hours per business.

- Published the 2013 Hilltown Business Directory, distributed to 13,000 hilltown households in 22 towns, with contact information and descriptions of 308 hilltown businesses in 84 categories. The Directory is also on-line at [www.hilltowncdc.org](http://www.hilltowncdc.org).
- Organized the 7th annual Hilltown Spring Festival at the Cummington Fairgrounds, gathering 1,500 hilltowners to enjoy local music and dance groups, food from local vendors, displays by local businesses and non-profit organizations, and children's activities for all ages.

**Affordable Housing:** We actively pursue opportunities to preserve and create affordable housing to meet the needs of low and moderate income Hilltown residents.

- **Westhampton Woods Senior Housing:** Hilltown CDC secured funding to expand Westhampton Woods Senior Housing from 7 apartments to 15 apartments. Construction was completed in December 2013 and tenants moved in for the new-year.
- **Rental Housing:** Hilltown CDC received funding to renovate 24 units of scarce affordable rental housing in Williamsburg, Westhampton and Chesterfield and is planning to do significant improvements to all existing properties in 2014. This includes the acquisition of a new property in Haydenville. Hilltown CDC has chosen a contractor for the work and is in the process of planning the phasing of the renovation to begin in the spring/summer of 2014.
- **New Project Development:** Hilltown CDC is working with the Town of Goshen and its Senior Housing Committee to purchase a piece of land in Goshen to build senior housing. Hilltown CDC applied for and was awarded \$80,000 in CPA funds in Goshen to acquire this land, obtain permitting and apply for permanent financing of the development.

**Housing Rehabilitation Program:** provides zero percent interest, deferred-payment loans to income eligible homeowners for use in making a wide variety of repairs to their homes, including roofs, septic systems, electrical, plumbing, and heating. In addition, the program provides a source of steady year-round employment for area contractors. In FY 2013:

- Hilltown CDC closed its FY 2011 CDBG grant which allowed 14 homes to be rehabilitated in the Towns of Chesterfield, Cummington, Goshen, Peru, Plainfield and Williamsburg.
- Hilltown CDC received a regional FY 2013 CDCBG grant, which will allow Hilltown CDC to rehabilitate 22 homes in the towns of Williamsburg, Cummington, Chesterfield, Westhampton and Plainfield.

**Community Planning:** We also work closely with municipalities and community groups in our service area to plan for, raise funds for and/or manage a range of projects. During FY13:

- Hilltown CDC conducted a number of community engagement sessions in the hilltowns exploring the needs of the community from input by residents in many of the hilltowns. Residents expressed needs in the community regarding economic development/small business assistance, agricultural/farming, emergency preparedness, senior services and affordable housing. Hilltown CDC participated in a number of community discussions regarding sustainability.

Respectfully submitted,

*Dave Christopolis*

Dave Christopolis, Executive Director

## **Hilltown Resource Management Cooperative FY 2013**

The Hilltown Resource Management Cooperative (HRMC) was created 25 years ago and includes the Towns of Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton Williamsburg and Worthington. The HRMC was created by a group of dedicated volunteers from each member Town who had the vision to seek a regional solution to help small towns with volunteer local boards that had a desire to protect the environment, become more sustainable and manage the expensive problem of rapidly rising solid waste disposal costs.

In the past 25 years the HRMC has created cost saving recycling and sustainability programs. The past year has also been one in which the HRMC and the Hampshire Council of Governments continued their partnership by working closely together on sustainability and green energy development issues in the Hilltown region. In fact the HRMC Administrator splits his time, spending half of each week being Administrator of the HRMC and half of each week being the Sustainability Director for the Hampshire Council of Governments.

### **WHAT PROGRAMS DOES THE HRMC HELP WITH?**

The HRMC contracted Administrator, Eric Weiss, helps your Town manage disposal recycling and sustainability programs, including:

- Solid Waste Disposal and Hauling Contracting
- MRF Household Recycling and Hauling and Contracting
- Electronics, Paint, Propane Tank, Tire, and Clothes Recycling Programs
- Organizing and Managing the Annual Regional Household Hazardous Waste Collection
- Providing Sustainability and Recycling Outreach and Education efforts
- Assisting local Boards with DEP Compliance Related Issues
- Assisting with monitoring transfer station efforts, costs and activities
- Advocating on behalf of the Towns with State Legislators
- Exploring zero waste issues on behalf of member Towns
- Advocating on sustainability and green energy issues for its member Towns
- Supporting and bidding green energy projects where appropriate.

### **WHO MANAGES THE HRMC?**

- Two residents (appointed by your Town's Board of Selectmen) from each of the ten member Towns serve on the HRMC Board, which is responsible for the management and oversight of the HRMC.
- The current Chairman of the HRMC is Joe Kearns from Middlefield, the current Vice-Chairman of the HRMC is Adam Leach from Worthington and the current Treasurer of the HRMC is Tom Martin from Westhampton.
- The HRMC has a half time contracted administrator, Eric Weiss, who works 25 hours each week to manage and operate the HRMC.

- The HRMC has an annual assessment, which is approved by each Town at their annual Town meeting. The annual assessment is based on population and the amount of tonnage handled at your Town's transfer station. The total (for the ten Towns combined) annual assessments are currently \$39,487.56. After two years of budget reductions the HRMC has level funded its assessment budget for the past three fiscal years in a row.
- The HRMC also receives grant and recycling revenues to supplement its budget and many efforts on behalf of its member Communities. The HRMC continues to be a very successful effort for the Hilltown region. It has become a program which local boards of Selectmen and Health have grown to depend on for sound technical assistance and guidance on recycling and sustainability issues.
- The HRMC works closely with local officials in every one of its member Towns by providing information and important technical assistance to the Towns.
- We also help your Towns obtain access to the resources needed for the management of successful solid waste, recycling, sustainability and green energy (solar) programs.

**Last year the HRMC helped the 10 member Towns:**

Recycle and divert 1,811 tons of material from disposal

Save \$122,272 in avoided disposal costs

Save 5,198 tons of greenhouse gas emissions through recycling

Earn over \$24,757 in recycling revenue

We look forward to continuing to assist your Town during this upcoming year. If you have any questions about recycling or have a waste disposal problem, please call us at (413) 268-3845 or (413) 687-3356 or email us at [hrmc@crocker.com](mailto:hrmc@crocker.com) right away. You can also access our new upgraded web site at [www.hrmc-ma.org](http://www.hrmc-ma.org).

Eric Weiss  
Administrator, HRMC  
Sustainability Director, HCOG

Hilltown Resource Management Cooperative  
P.O. Box 630  
Williamsburg, MA 01096  
(413) 268-3845 / [hrmc@crocker.com](mailto:hrmc@crocker.com)  
Cell # (413) 687-3356

## Historical Commission

The Historical Commission is charged by law with preserving, protecting, developing and advocating for historic and archaeological resources of Williamsburg, of all kinds, whether publicly or privately held. But none of those resources are owned or controlled by the Commission, so its work consists entirely of cooperating with the people and entities who do control them to promote their conservation. Commission members have taken an active interest in the future of the 1841 Old Town Hall and in the efforts of the Trust Fund and Cemetery Commissioners to preserve and protect the Old Village Hill Cemetery. Mary Bisbee has represented both the Commission and the Historical Society (a private organization) on the town committee studying options for the future of the Old Town Hall, which by annual agreement with the Board of Selectmen has served since 1971 as the main museum of Historical Society. The Commission will continue to follow that renovation project as it proceeds, and will be on the lookout for ways to help.

With those projects in mind, the Commission has discussed supporting local efforts to adopt the Community Preservation Act (CPA) in Williamsburg as soon as possible. The CPA offers one of the few opportunities, if not the only one, to obtain state funding assistance for projects like the Old Town Hall renovation, cemetery improvements and repairs, conserving and digitizing old records, and other historic preservation projects – as well as open space preservation, affordable housing and public recreation projects – that are hard to fit into the town's annual budget. CPA funds can also be earmarked and accumulated from year to year for projects too big to fund in a single year, like the Old Town Hall.

Commission members have been in constant contact with the Northampton Water Department concerning plans to harvest timber in the vicinity of the 1874 failed reservoir dam (which is on Northampton owned property). The planned harvest should cause little or no impact on the ruins of the dam, but there is a plan to invite local people to attend a workshop on site to learn, from Northampton's consulting forester, more about the forest species there and what the harvest will entail. Visits to the failed dam site, which must be led by a member of the Commission, have been very popular, but will be suspended during the logging operation for safety's sake.

The Commission is also interested in the work of the Mill River Greenway Committee and watches for opportunities to celebrate the river's historic role in the development of our villages.

Eric Weber, Chairman  
Ralmon Black, Secretary  
Mary Bisbee  
Sandra Ginsburg  
Steven Herzberg

## Williamsburg Libraries ~ Meekins & Haydenville ~

### 2013 News and Highlights:

**Cooling Center:** Why *was* the Meekins Library really crowded on hot summer days in 2013? Patrons in the reading room, patrons in the children's rooms, patrons in the main stacks! For the first time in 116 years, the Meekins Library was air-conditioned. Since the 2003 library addition, air-conditioning has been available in the Community Room and downstairs. The rest of the library was, frankly, very hot and uncomfortable for most people, and bad for the books and other materials. The Meekins is now a true heating and cooling center for the town. Thank you, Town, and thank you, Friends of the Libraries!

**Drop-in Tech-Night just for you:** Join us every third Thursday from 6-8 p.m. You can bring your tablet, phone or laptop to Meekins and receive help down-loading materials from the CW/MARS digital catalog, accessing our new Meekins Library digital collections of periodicals, indie movies and classic and popular e-audios. Michele Morales-Wolk and Steve Berlin are on hand to help you learn how to sign up, sign in and use all digital materials available to you as Meekins Library card holders. They will also help you sign up for a Boston Public Library e-card where thousands of additional digital and print materials are available to you.

**Strategic Planning Process:** Good library practices as well as the Massachusetts Board of Library Commissioners require that all Massachusetts Libraries complete and have on file in Boston an up-to-date long range plan. In the spring the Williamsburg Board of Library Trustees appointed a community library advisory group to begin working on a library plan for the next five years. The group met spring of 2013 and worked with Mass. Library System Consultant Mary King, completing SOAR (strengths, opportunities, aspirations and results) and visioning exercises for both the library and the community. Over the summer community-wide Focus Groups met and completed SOAR exercises. Jason Heffner met with a group of out-of-town patrons, Daria D'Arienzo facilitated exercises with COA members and board members. Fall of 2013 Jon Gould, a representative from the advisory group, Rob Stinson, Library Board member, and Lisa Wenner, Library Director, met to create an online library survey where patrons and non-patrons alike were asked about the library, its services and potential new services. All input, including information from focus and advisory groups, as well as survey responses, will be crafted in to a strategic plan for next five years.

**Best Small Library in America:** A team of Meekins librarians, trustees and friends to the library, nominated the Williamsburg Libraries for the *Library Journal's* annual award for the Best Small Library in America, cosponsored by the Bill & Melinda Gates Foundation. The award was established to encourage and showcase the exemplary work of the U.S. public library that most profoundly demonstrates outstanding service to populations of 25,000 or less. Co-chaired by Daria D'Arienzo, Meekins Archivist, and Eileen Stewart, Trustee, the team crafted a nomination that highlighted the evolution of the library over the last 30 years and showcased the dynamic and integral community resource that is the Meekins today. While in the end the library did not receive the award, the nomination process offered an opportunity to chronicle the library's vibrant contributions to our community. It was some consolation to know, from exchanges with the *Library Journal* in preparing the nomination, that the Meekins was a contender.

**National Award 4 STARS in 2013:** For the fifth year in a row, Meekins Library was awarded gold stars from the Library Journal Index of Public Library Service 2013. This year Meekins was awarded 4 stars! Nationally, only 366 libraries or 3.5% of all public libraries (that were rated) received stars. In Massachusetts, 11 libraries or **2.9%** of public libraries received stars and only four received four stars. Meekins Library excelled in four service measures compared with peer libraries nationally: circulation, patron visits, program attendance, and public internet terminal use. The Library was recognized in the \$100,000-\$199,000 expenditure range. For more information and the full text article in the November 2013 Library Journal go to: <http://lj.libraryjournal.com/2013/11/managing-libraries/lj-index/class-of-2013/americas-star-libraries-2013-top-rated-libraries>.

**A highlight of each and every year at the library is the help we receive from people in the community In 2013 we received special help from the following people and groups:**

**Old Chairs Made New:** This year we would especially like to thank both Lea Archbald of *Lea's Re-covery* and Holly Hendricks of *Holly's Custom Sewing* for generously donating their time and expertise to recovering the fifteen Meekins arm chairs located in the Hawks-Hayden Community Room. The used chairs were donated ten years ago during the renovation and addition and have been given a new life!

**Who Shelves the Books?** This year we also want to draw attention to our volunteer shelveers. The Library circulates approximately 100,000 items each year. Each one of these items has to be re-shelved, add to this number additional thousands of items that are taken off the shelves by patrons and students that must be re-shelved. That's a very large number. For the past 35 years Williamsburg resident **Myra Ilson** has worked alongside librarians here at the Meekins. For the past 29 years she's re-shelved most of the books and materials taken out by children during school library visits. **Jan Tudryn**, of Leeds, a Meekins volunteer since 2006, works each Tuesday. While Jan helps with a number of other jobs such as keeping track of our holiday books section, she spends much of Tuesday re-shelving. **Mally O'Hare**, of Williamsburg, volunteers two days a week; we call Mally our saving grace. Without her, return-carts would overflow and books and DVDs would be piled on the floor. Since 2005, **Elaine Hyde**, of Williamsburg, has volunteered during school visits at the circulation desk greeting students by name and checking books out; she also spends hours in the stacks shelving all kinds of materials. On Wednesdays, when she's not searching for overdue materials or helping with library signage, **Susan Goulet**, a Williamsburg native who lives in Leeds, shelves books and other materials. Susan has been a volunteer since 2011. Thank you to our shelveers, as all our other wonderful volunteers. Without you the library would not function.

Since 1986 the **Friends of the Williamsburg Libraries** has supported the Williamsburg Libraries through a variety of fundraisers and fundraisers. Library Friends provide cultural programming as well as funds to purchase items outside the regular budget. This past year they outdid themselves with a very special Valentine's Day Event: *Love Your Library*. Children and adults alike bopped to the tunes of JMPT Jazz Quartet, decorated cookies, and made valentines. Possibly the highlight of the event was the drawing of the winners of over 20 home-made dinners donated by 18 volunteer chefs and their families.

**Birds of Prey with Tom Ricardi** was brought to the Meekins this November through the generosity of the friends of Christine Allen who gave to the Friends of the Library in honor of

Christine's birthday on June 22<sup>nd</sup>. Christine passed away late in December 2013. She was a long-time very good friend to the Williamsburg Libraries, generously giving her time and her expertise in the areas of preservation and library supplies. She also made possible the donation of much of the furniture in the Teen Tween area. We expect to continue to be able to offer programs in her honor in the areas of cooking, nature and gardening thanks to her friends and our Friends of the Williamsburg Libraries.

### **Meekins works on making Williamsburg's past accessible to all**

#### **Digital Public Library of America Launched and Meekins Highlighted:**

The Digital Public Library of America was launched in April 2013, National Library Month. Digital images from the Meekins earliest accession logs (1895-1898) from the online collection were highlighted in special exhibitions, displays and promotion celebrating the launch.

#### **Digital Commonwealth Scanning:**

During 2013 the Meekins continued its digital reformatting partnership with the Digital Commonwealth by scanning every extant volume of the Williamsburg High School yearbook, ("The Unquomunk" and "The Tattler") from 1916 through 1971: <http://www.meekins-library.org/yearbooks>. The Williamsburg Historical Society lent copies of volumes not in the library's holdings so that a complete digital collection could be created and made available to virtual patrons everywhere. Use began immediately and the response to online access to the library's archival and manuscript collections has been overwhelmingly positive.

#### ***Hampshire County Memories:***

The Meekins joined the *The Daily Hampshire Gazette*, the Forbes Library and area historical societies to create a hardcover book featuring stunning historic images of the early years in Hampshire County, Massachusetts. The Meekins contributed images from our unique holdings of stereographs documenting the flood of 1874, images of town historical celebrations and images of wood engravings in local history volumes from the 1830's. The history is now in the Meekins collection. Thanks to Meekins Archivist Daria D'Arienzo and Williamsburg Historical Commissioner Eric Weber for all their fine work

#### **Governance, Staff, Programs, Fundraising**

**Trustees and Staff:** Trustees: Anne Haxo, Chair; Eileen Stewart, Treasurer; Joan Coryat; Patricia Billingsley; Jim Ayres; and Rob Stinson.

Long-time Board member Connie Fitzgerald resigned her position in March of 2013. Connie served as Treasurer of the Board of Library Trustees for seven years. Thank you, Connie, for your dedicated service to the town and the library and your years of wise counsel.

Library Staff: Lisa Wenner, Library Director; Rochelle Wildfong, Children's Librarian; Bobbin Young, Technical Services; Michele Morales-Wolk, Circulation Assistant; John Palmer, Bookkeeper; Ellen Sulzycki, Teen-Tween Coordinator; and Daria D'Arienzo, Meekins Archivist. The 8,500 square foot Meekins Library was cleaned 10 hours a week by Laurie Scanlon.

**Volunteers:** Over 70 volunteers gave more than 4,500 hours of service to the Meekins and Haydenville libraries, providing public, technical and support services. (See complete volunteer list at end of report.) The Library provides a place for students and other members of the community to perform community service.

**Haydenville Library:** The Haydenville Library is open by reservation for meetings, gatherings, study space, and other small group activities. In 2013, 341 people attended meetings in the Haydenville Library. Library Wi-Fi is available to patrons, neighbors and those near the library 24/7. Many thanks go to Jim Weigang for keeping Haydenville Wi-Fi in good working order. Reserve the lovely Haydenville Library by emailing: [meekinslib@gmail.com](mailto:meekinslib@gmail.com) or [meekins@cwmar.org](mailto:meekins@cwmar.org) or call the Meekins at 268-7472.

**Library Annual Appeal:** The town supports its libraries through an annual appropriation each year. However, to fund the full range of services, programs and hours, the book and materials budget, teen programs and additional costs, the Williamsburg Board of Library Trustees depend on your donations to the Annual Fund to go beyond the town appropriation. During the winter of 2013 (FY14) the Williamsburg Board of Library Trustees undertook their sixth Annual Appeal for FY2015. The Board set an overall goal of \$22,000 for the FY15 appeal. The FY15 Annual Fund is underway until June 30, 2014.

**Hilltown Community Challenge:** As part of the winter of 2013 Annual Appeal (for FY15), Goshen resident Kay Warren has once again generously issued her own \$2,000 “Hilltown Challenge” to encourage residents of surrounding communities to support the library they use. Last year, the FY14 matching challenge raised a record \$4116 towards the Hilltown Challenge match!

**Facilities:** Our “new” library addition was ten years old this summer! To celebrate, staff and volunteers gave both the old building and the new addition a thorough cleaning. All carpets were professionally cleaned. Woodwork and windows were washed as well as all book stacks and furniture. Collections were re-cataloged and moved. Thanks to Technical Services Librarian, Bobbin Young, the Young Adult non-fiction and Teen collection were re-cataloged. Young Adult non-fiction can now be found on the upper level, making it more convenient for school classes, and teens can enjoy more privacy in the lower level stacks close to the teen study area. After the drawers had been turned out and the closets cleaned Meekins Archivist Daria D’Arienzo put together a special display of odd and quirky finds from our deep-cleaning called “Funky Finds at Cleaning Time”.

### **Common Goals: Serving as the Elementary School Library:**

*To ensure that students and staff are effective users of ideas and information*

*To empower students to be critical thinkers, enthusiastic readers, skillful researchers, ethical users of information*

*To instill a love of learning in all students and ensure equitable access to information*

*To collaborate as time allows with classroom teachers to design and implement units of instruction*

*(paraphrased from MSLA description of the School Librarian and introduction to goals for Meekins Library school-library program)*

Through working with students and teachers at the library and in the classroom, Meekins Library and the Williamsburg Elementary School continue to develop their unique school-library collaboration created by working together in the village-campus of Williamsburg to offer our students the opportunity to work and learn in the public library. Children’s and Young Adult collections in the library have been expanded and tailored over the past 20 years to provide both students and teachers strong curriculum appropriate choices. Through the library’s membership

in CW/MARS, resource sharing opportunities for all books and other media not held in our small town are readily available. Multiple copies of required classroom materials are borrowed using the Library's membership capabilities. Rochelle Wildfong and Lisa Wenner work closely with teachers to bring the new world of information to students at every level during twice-weekly visits to the library. After school and over the summer, students and parents are able to use the library's extended collection to continue the work begun in the classroom and at the library.

**Teens and Tweens Program:** Since October 2008, Meekins has been opening its doors each Monday afternoon from 2:30 to 5:00 to tweens and teens. The Williamsburg Board of Library Trustees has made it a priority to offer this important service to teens and their families. With help from the Library's Annual Fund, the Friends of the Williamsburg Libraries, who pay for afternoon snacks and programs, and additional funds from the Pritchard Foundation, which helps continue to grow the Teen reading collection, our tweens and teens have a special place at the library.

In 2013 Librarian Ellen Sulzycki, the Teen Coordinator, offered cool crafts, games, cookie decorating, and art projects. Program participants and the coordinator used Instagram as a way to document activities and special times at the library. Teens also use the library computers, do homework, play games (board and video) or chat in the library.

**Summer Reading Program:** 192 children participated in the 2013 "Dig into Reading at your Library" and 59 teens and tweens signed up for "Beneath the Surface," a reading program for young adults. The program opened with a performance by Jackson Gilman, whose summer reading kick-off was a "Riot in the Garden!" At Meekins 47 adults participated in "Groundbreaking Reads," played library bingo, read "Lunch with Buddha" by Roland Merullo or books from the Massachusetts Center for the Book Must Reads List. We all had a great time!

The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Massachusetts Cultural Council, the Massachusetts Library System (which provides, at no cost to the library, program promotional materials that included posters, bookmarks, certificates, and reading records), and the Massachusetts Board of Library Commissioners. Donations of prizes and other support materials were made by Acme Surplus of Northampton, and participating families.

### **Library Statistics and Services FY 2013:**

- **Circulation:** In FY2013 total circulation was 98,000. During FY2013 the Williamsburg Libraries lent 11,117 items to other libraries and borrowed 9,817 items for our patrons from other libraries through the statewide inter-library loan system.
- **Haydenville Library:** In FY2013 the Haydenville Library was open 83 hours, provided wireless access 24/7, was used 32 times for meetings with a total attendance of 341.
- **Hours:** In FY2013 Meekins Library was open to the public a total of 1,471 hours. Once again thanks to support from the Library Annual Appeal, the Meekins maintained Wednesday evening and full Saturday hours.
- **Patrons and Attendance:** As of December 31, 2013, 2,471 patrons listed Williamsburg as their home library. These cards are used interchangeably at all CW/MARS libraries. During 2013 there were more than 49,500 patron visits to the library.

- Website and social media: Wonderful Wi-Fi! In 2013 wireless at Meekins was upgraded and now works better than it has for some time.

Follow Meekins on INSTAGRAM! a very cool, visual, social media. You'll see lots of fun photos of events, displays, and our Tween Teen program. Sign in at [www.Instagram.com](http://www.Instagram.com) on your phone or computer and follow meekinslibrary. You'll be glad you did.

You can keep up with our programs, activities or just cool library stuff by "friending" the Meekins on Facebook. We'd love to have 500 friends by June 2014. You can friend us at [facebook.com/meekinslibrary](http://facebook.com/meekinslibrary).

If you want to know about new materials first – sign up for **WOWBRARY!**, a service that sends a list of the latest library acquisitions – new books, CDs, DVDs and other materials – to your email inbox each week. Sign up at <http://wowbrary.org/signup.aspx>. Be the first to request the items you want!

The Library web-site <http://www.meekins-library.org/> continues to provide access to library and community information, the library catalog, information databases, our new digital periodicals and movies, and links to other libraries, thanks to our volunteer webmaster Steve Berlin.

**Exhibitions: The following shows appeared in the Neil Hammer Gallery in the Hawks~Hayden Community Room and in the Helen Bacon Rotunda and on the Meekins Library grounds during 2013.**

- January 2013: *Ben Hotchkiss ~ Abstract Art*
- February and March 2013: *Soul of the Highlands: Early Farms in the Local Foothills ~ Jackie Cooper*
- March to May 2013: *My Ideal Bookshelf ~* In the rotunda, Meekins Library Staff
- April 2013: *Black and White Portraits, a photography exhibit* by Jenn Burdick
- May 2013: *Photography* by Sienna Wildfield
- June 2013: *Oils* by Nancy Hill Diehl
- June to August 2013: First Grade Cider Press (publishing non-fiction about New England History). Kindergarten Wizard Press (interested in fantastical fiction). Display of Underground Railroad Quilt and Wampanoag Village created by Mrs. Foley's and Mrs. Luce's classes led by *Jennifer Marshall & Sarah Palmer*
- June 2013: *Sixth Grade Peace Posters "Imagine Peace"*
- July 2013: *"Acuarelas" Watercolor paintings inspired by nature coupled with poems by Goshen's Virginia Otis and others* by Gloria Black
- September 2013: *Photography* by Brian Isaac
- September to October 2013 Funky Finds at Cleaning Time, in the Rotunda
- October 2013: *"At Home in Our Town: Families and Homes in Williamsburg and Haydenville" Meekins Library Exhibition for American Archives month* by Daria D'Arienzo and Eric Weber
- November 2013: *"Outsider Art" Sculptural objects* by Gina Vernova and Edite Cunha
- November 2013: Remembering JFK, Exhibition in the Rotunda, Daria D'Arienzo
- December 2012: *Shirley Cranston's Winter Wonderland Village* by Shirley Cranston and Rochelle Wildfong and *"Paintings"* by Greta Carey from the Meekins collection

**Public Programs held in the Hawks~Hayden Community Room, the Black Room, and or sponsored by the Williamsburg Libraries and Friends of the Williamsburg Libraries:**

- Pre-school Story-time every Wednesday morning with Rochelle Wildfong 10:30 a.m.
- Weekly Tween and Teen time every Monday, 2:30-5:00 during school year for ages 11-19 only
- Community Parent Child Center 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month 10-12 a.m. Hosted by Meekins Library and funded by Hampshire Regional School District's Coordinated Family and Community Engagement Grant with Victoria Loud, educator
- Monthly French Conversation with Cynthia Poirier
- Monthly Yarn Spinners knitting group
- Monthly Burgy BookShare

**January 2013**

- *"Shays' Rebellion: Reclaiming the Revolution,"* a talk by Tom Goldscheider January 3<sup>rd</sup>
- Hilltown Winter Concert Series – *PEACE IN THE VALLEY* – 20 voice group of singers; songs of peace, love and struggle – Friends of Williamsburg Libraries and Local Cultural Councils Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington, January 13<sup>th</sup>
- *Wild About Mushrooms*, a talk by Marty Klein, January 23<sup>rd</sup>
- *"Trolley Days" America's Past Comes to Life*, a reading and discussion by Bob McMaster, January 24<sup>th</sup>
- *"Arctic Canoe Trip Slideshow: six women, seven weeks 650 miles..."* a talk and slideshow by Julia Garrido, January 25<sup>th</sup>

**February 2013**

- *"American Phoenix; the remarkable story of William Skinner, a man who turned disaster into destiny"*, a reading, talk and signing by author, Sarah S. Kilborne, February 3<sup>rd</sup>
- Hilltown Winter Concert Series: *JMPT Quartet* sponsored by the Friends of the Williamsburg Libraries, Inc., and Local Cultural Councils from Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington, February 10<sup>th</sup>
- *"Love Your Library"* event at Meekins sponsored by the Friends of the Williamsburg Libraries including JMPT Jazz Quartet performance, make your own valentine, decorate a cookie, dress as your favorite book character, and win a special home cooked dinner, February 10<sup>th</sup>
- Burgy Reads 2013 – *"The Worst Hard Times: the untold stories of those who survived the great American dust bowl,"* by Timothy Egan, a reading and viewing program, watching *The Dust Bowl* and *Bound for Glory*, February 7<sup>th</sup> and 21<sup>st</sup>
- *"Be Prepared, Not Scared: Emergency Prep Talk"* with Frank Grindrod Earthworks Program, February 19<sup>th</sup>
- *A Legacy of Music Workshop and Performance*, a live string band and vintage country music from the 1800's and the 1940's – Jackie Cooper and Co., February 24<sup>th</sup>

**March 2013**

- Hilltown Winter Concert Series: *The Paul Arslanian and Jessica Freeman Duo*, original compositions and jazz standards, March 10<sup>th</sup>

- Poet, screenwriter and narrator Susan Snively, producer and film-maker Ernest Urvater for a screening of the new insightful documentary about the extraordinary poet Emily Dickinson, *"My Business is to Sing,"* the third film in the trilogy *Angles of a Landscape*, March 12<sup>th</sup>
- A conversation with novelist Roger King, author of *"Love and Fatigue in America,"* March 30<sup>th</sup>

### April 2013

- Celebration of National Poetry Month, all month
- *Modern American Abstraction*, a class with Gregory John Maichack; *How to Pastel Paint Flowers*, a class, April 3<sup>rd</sup>
- *Eating Mediterranean in the Pioneer Valley*, a talk with Bill Bradley R.D., L.D.N., April 24<sup>th</sup>
- Library Volunteer Appreciation for all library volunteers and the public, April 21<sup>st</sup>
- World Tai Chi Day, with Tai Chi teacher Marty Phinney, April 27<sup>th</sup>

### May 2013

- *Free Drawing Class* with Isabelle Page and Olivia De Lisle, Wednesday afternoons, April 24<sup>th</sup>, May 1<sup>st</sup>, May 8<sup>th</sup>
- *Vernal Pool Workshop and Exploration*, with Scott Jackson, sponsored by the Trustees of Reservations, May 2<sup>nd</sup>
- *"The Greenhorns: a documentary film by, for, and about young farmers in America"* Presented by the Yardbirds Farm, also offering dinner, May 6<sup>th</sup>
- *Library Indoor Booksale*, Friends of the Williamsburg Libraries, from May 6<sup>th</sup> to the 22<sup>nd</sup>
- *"The Spacial Engineer"*, a documentary about sculptor James Kitchen; a film by Ben Tobin, a Meekins Library World Premier, on May 7<sup>th</sup>
- Plant Swap on the terrace with Erica Verillo, May 24<sup>th</sup>
- *"Healthy Cooking with Michele~ Leafy Greens~ Kale, Collard greens and Swiss Chard,"* with Michele LaRock, MS RD LDN, May 29<sup>th</sup>

### June 2013

- Nancy Hill~ *OILS*~ reception, June 2<sup>nd</sup>
- Have a *"RIOT IN THE GARDEN"* with Jackson Gilman, 2013 summer reading kick-off, June 22<sup>nd</sup>
- Burgy Farmers' Market Dairy Day in addition to regular local vendors, local ice-cream, local cheese and milk, June 27<sup>th</sup> on the lawn

### July 2013

- *"Lungwort, Lungs of the Planet,"* a presentation by Canadian author Jeffrey Riordan Hinich about his book *"Waking with Thoreau,"* July 9<sup>th</sup>
- Tween Teen Movie Night *Jurassic Park*, July 16<sup>th</sup>
- Drop-In Tech Night: Downloading e-books & using the Digital Catalog with Michele Morales, Steve Berlin and Ellen Sulzycki, July 18<sup>th</sup>
- *Ayurveda Talk* with Chelynn Tetreault, July 25<sup>th</sup>
- Gloria Black ~*Acuarelas*~ artists reception, July 27<sup>th</sup>
- Ben Tobin film, *"The Creatress of the Hilltowns"*, a film about herbalist Miriam Massarro, July 30<sup>th</sup>

### August 2013

- Teen/Tween Summer Movie Series *Whip It!*, August 1<sup>st</sup>
- Western Massachusetts Master Gardeners Soil Workshop, August 17<sup>th</sup>
- Drop-In Tech Night: Downloading e-books & using the Digital Catalog~ Drop in tech-night with Michele Morales, Steve Berlin and Ellen Sulzycki, August 15<sup>th</sup>
- Calling all out-of-town patrons! Be a part of the library planning process focus group with facilitator Jason Heffner, August 21<sup>st</sup>

### September 2013

- *Celebration of Banned Books Week*, September 22<sup>nd</sup>
- *Cross Generations Conversations Returns*, September 29<sup>th</sup> led by Daria D'Arienzo
- *Funky Finds at Cleaning Time*: Display September – October 2013

### October 2013

- Columbus Day Weekend Book Sale Friends of the Williamsburg Libraries, October 6<sup>th</sup> and October 7<sup>th</sup>
- Reception for “*At Home in Our Town: Families and Homes in Williamsburg and Haydenville*” Meekins Library Exhibition for American Archives month by Daria D'Arienzo and Eric Weber, a celebration of American Archives Month at Meekins, October 6<sup>th</sup>
- “*Tour of the Parsons' House, the Newest Old House in Burgy*” with John Otis, a part of the Meekins Living Archives Program, October 15<sup>th</sup>
- *Solarize Williamsburg*, October 19<sup>th</sup>
- “*Sleep and the School-Aged Child: Help for the Whole Family*”, a talk by Beth Grams Haxby, Ed. M., October 21<sup>st</sup>
- “*Federico Garcia Lorca and Philip Cummings in Vermont*”, a talk by Patricia Billingsley, October 23<sup>rd</sup>
- Annual Day of the Dead and Halloween Celebration, October 31<sup>st</sup>
- Master Gardeners Fall Series October and November

### November 2013

- In Honor of Christine Allen~ Meekins Library Fall 2013 Nature Series Tom Ricardi, wildlife rehabilitator and his “*Birds of Prey*,” November 3<sup>rd</sup>
- Artists Reception Mixed Media – *Outsider Art* for Gina Vernava and Edite Cunha, November 9<sup>th</sup>
- “*The Tao of Love*” Leda Joandaughter reads from her novel, November 14<sup>th</sup>
- “*Remembering JFK*” Where were you on November 22<sup>nd</sup> 1963 when you heard those words? A part of Meekins “Living Archives” Program, November 21<sup>st</sup>

### December 2013

- November and December – Collection of coats and other warm clothing for the Northampton Survival Center as well as canned goods for the COA supplemental pantry and Daikin animal shelter
- *Meekins Market* all month, sixth annual shop “outside the box,” Daria D'Arienzo
- “*Got Health Insurance?*”, the affordable care act and you, information session with health navigator Eli Stark, December 4<sup>th</sup>

- Holiday Game Swap, Hilltown Families, December 7<sup>th</sup>
- “*Harvey Allen, a man for all seasons*”, inaugural showing of a film by Robert A. Jonas and edited by Tom Adams, December 7<sup>th</sup>
- *Valley Gives Day 12-12-13*
- “Celebrate the Spirit of the Season with Hanukkah and Christmas Stories at Meekins,” a community reading of *The Miracle of Potato Latkes* by Malka Penn, *A Christmas Carol* by Charles Dickens, December 15<sup>th</sup>
- 250<sup>th</sup> Anniversary of Williamsburg organization planning started

**Meeting Space for Clubs, Organizations, Boards and Departments: both the Meekins and the Haydenville Library provided meeting space for the following groups:**

4-H Team Meeting, assorted private conferences, Alcohol Study Group, Burgy Book Share, Burgy Market Committee, Camp Howe Board, Council on Aging, Community Development Corporation – 1<sup>st</sup> Time Home Buyers workshops, Foster Care Staff Meeting, Foster Parent Adoption Group, Foster Parents, French Film and Conversation, Friends of the Williamsburg Libraries, Girl Scouts of America, Daisies and Brownies, Hampshire County Riding Club, Healing Families, Hilltown Families Board, Hilltown Hoofbeats, Lui Collins~ Hilltown Music and Kids Jam, Hilltown Land Trust, Junior Community Service Committee, Kindergarten Publishing Party, Lego Club, Master Gardeners’ Association, Meekins Library Reading Group, Meekins Library Teen/Tween Group, Mill River Greenway Committee, My Life – My Health, 6 Week Workshop, Neighborhood Watch, Reading to Dogs, School Building Subcommittee, Solarize Mass, student tutoring, Tai-Chi with Marty Phinney, Trustees of Reservations, wedding by the river, Williamsburg Alumni Association, Williamsburg Board of Library Trustees, Williamsburg Cultural Arts Council, Williamsburg Historical Commission, Williamsburg Historical Society Board, Williamsburg Elementary School Meeting, Williamsburg PTO, Williamsburg Technology Committee, Yarn Spinners, Yoga with Kelli Finn

**Additional Programs, Activities and Events**

**Remembering JFK:** Where were you 50 years ago when you heard the President had been shot? Those of us alive then will never forget. A very special display and event to go along with the anniversary was developed by Daria D’Arienzo and Lisa Wenner. Over twenty people sat together in the Hawks-Hayden room, reminisced and remembered what it was like way back then when the world changed. Vintage refreshments were served including a cabbage sputnik developed and donated by Thorne Wenner!

**Reading Programs:** Children’s Librarian Rochelle Wildfong continued her popular weekly pre-school story hour on Wednesdays at 10:30. The program offered at the Library since 1985 has given many of Williamsburg’s children their first experience in a library. The Meekins Parent Child Center met every other Monday morning in the Hawks~Hayden Room. Led by Victoria Loud, and made possible through funds from the Hampshire Regional Coordinated Family and Community Engagement Grant. The parent/child center playgroup is sponsored by HRSD and the Williamsburg Libraries. Please call the library for more information. Participants in Burgy Reads, a library sponsored program, read *The Last Hard Time* by Tony Egan and watched the Ken Burns movie on the dust bowl.

**Meekins Market:** In November 2013, library Archivist Daria D'Arienzo opened the sixth Meekins Market! The special in-house tag sale, matching donated good quality new and gently used items with gift-givers and treasure seekers has proven popular with children and adults alike. With loads of community support, patrons enthusiastically provide quick changing inventory and make regular purchases. After six very successful years the Meekins Market is now an annual community-building event.

**Community Giving:** In December 2013 the Meekins held local community collections for the Survival Center and local COA food pantry and the Dakin Animal Shelter, collecting many pounds of food and numerous warm coats, clothing, and blankets for families and animals in need. The Williamsburg libraries also offer the opportunity for students and others to perform community service. During 2013 students from Hampshire Regional and other local schools gave many hours of service to the Meekins Library.

**Burgy Farmers' Market on the lawn at Meekins:** In May of 2013, for the third year, the Williamsburg Farmers' Market opened along the riverside at the Meekins Library. The Burgy Market and the Williamsburg Libraries signed an agreement that gave permission to the Burgy Market to set up each Thursday afternoon on the lawn at Meekins. During good weather grown-ups and children relaxed on the lawn and enjoyed shopping for a wide variety of locally grown fruits, vegetables, meats, as well as locally produced maple sugar and other hand crafted food and goods.

**Friends of the Williamsburg Libraries 2013:** Susan Farrell, President, and Anne Bussler, Treasurer. In September of 2013 Susan Farrell stepped down and Anne Bussler was elected President of the Friends. The Friends of the Williamsburg Libraries continue to support our libraries with financial donations, gifts and volunteer efforts, quite notably at the Haydenville Library. From 2008 through 2013, the Friends of the Williamsburg Libraries, Inc. were the recipients of a Florence Savings Bank Customers' Choice Community Grant, with voting orchestrated by the Friends. In October 2013, the annual Fall Foliage Book Sale over Columbus Day weekend brought book enthusiasts to the front lawn of the Meekins. The Friends once again presented and supported (with additional funding from the Local Cultural Councils) the wonderful **Hilltown Winter Concert Series**. The Friends continue to make donations toward major gifts to the library, supporting the filming of Cross-Generations Conversations, snacks and other items for the Teen/Tween Program, outdoor furniture for the library, purchase of DVD sets, magazines and books, passes to Smith College Museum of Art, Mass. MOCA, Springfield Museums, Eric Carle Museum, Old Deerfield, Berkshire Museum and the Holyoke Children's Museum.

**A Good-Bye:** A final Annual Report – After twenty-nine years as Library Director it's time to move on. But before I go, I want to express my deepest gratitude to the people of Williamsburg and surrounding communities for making my job such a pleasure. I have had the great fortune in life to be able to do a job that I truly loved, amidst the very best and most dedicated colleagues and volunteers. The professional and personal pleasure found in our small-town library working with patrons of all ages, as well as school classes, has been immense, and I thank each and every one of you who helped me along my way, and whom I hope I helped in some measure, for allowing me to do the job I loved. Lisa Wenner

### **Williamsburg Libraries – Volunteers – January 2013 to December 2013**

Lea Archbald	Jon Gould	Sandra Papush
Lorraine Barrack	Susan Goulet	Monica Niccoletti
Jack Barry	Jason Heffner	Torrey Niccoletti
Amy Bedell	Holly Hendricks	Lauren Salva
Steve Berlin-Chavez	John Hoogstraten	Aliyah Sarro-Schwartz
Ralmon Black	Suzy Hoyt	Mary Smith
Robert Buchele	Elaine Hyde	John G. Stevens
Anne Bussler	Myra Ison	Ellen Sulzycki
Hannah Carlson	Eileen Keegan	Barnes Taft
Rose Carragher	Beth Kilduff	Sally Taft
Kathleen Casey	John Lancaster	Sandy Thomson
Eliza Cooney	Jennifer Lewis	Janet Tudryn
Linda Culver	Jim Locke	Elaine Ulman
Daria D'Arienzo	Maureen McKenna	Margo Valone
Nick Dines	Charles Mathers	Susan Waltner
Ellen Doyle	Maureen Mathers	Marvin Ward
Joan Donovan	Alison Messier	Virginia Warner
Friends of Library	Jennifer Miller-Antill	Eric Weber
Susan Farrell	Michele Morales-Wolk	Jim Weigang
Gayle Fitzgerald	Mally O'Hare	Rochelle Wildfong
Mary Gabrielson	John Palmer	Bobbin Young

### **The following volunteered their time as members of, or consultants to the Williamsburg Library Planning Committee**

Jim Ayres	Mary King
Lisa Bertoldi	Mary Loring
Pat Billingsley	Charlene Nardi
Collin Black	Peter Pelland
Anne Bussler	David Pesuit
Joan Coryat	John Pickard
Daria D'Arienzo	Phoebe Shaw
Ellen Doyle	Rob Stinson
Jon Gould	Lisa Wenner
Anne Haxo	Carolyn Wetzel
Charlie Heath	Sienna Wildfield
Jason Heffner	



Respectfully submitted,

Lisa Wenner, Library Director

Anne Haxo, Chair; Connie Fitzgerald and Eileen Stewart, Treasurer; Pat Billingsley; Joan Coryat; Jim Ayres; and Rob Stinson

Williamsburg Board of Library Trustees

## Mill River Greenway Committee

The Mill River Greenway Committee is pleased to report that we are making progress in our efforts to create a Greenway along the Mill River, between the villages of Haydenville and Williamsburg.

In 2013, the committee:

- facilitated a community meeting in May, at which we gave town residents a general overview of the Greenway concept and solicited feedback from over 70 town residents in attendance
- presented the Select Board with our initial feasibility study, available on the town website
- continued working with Smith College faculty member Reid Bertone-Johnson and his students, who have been very helpful with mapping resources
- started coordination of efforts with the Massachusetts Department of Transportation for improvements along Route 9 between the villages
- worked with the Northampton Department of Planning and Sustainability to apply for a joint Northampton-Williamsburg grant from the Massachusetts Department of Conservation and Recreation Recreational Trails Program, which we hope to use towards pedestrian and bicyclist safety improvements on the existing unimproved path along the Mill River at the Williamsburg-Northampton boundary and out onto South Main Street

In 2014, the Mill River Greenway Committee looks forward to:

- laying the groundwork with the Department of Transportation for the Route 9 project
- discussing options for public access with private property owners along possible Greenway routes
- working with the Williamsburg Highway Department and the residents of South Main Street on possible safety improvements

Respectfully submitted,

Mill River Greenway Committee

Eric Bloomquist, Chair  
Marci Caplis  
Nick Dines  
Mary Dudek  
Charles Dudek  
John Hoogstraten  
Gaby Immerman  
Karin McGowan  
Rob Stinson  
Larry West



Scene in Williamsburg, Mass.

## Planning Board

The Williamsburg Planning Board meets the first and third Mondays of each month unless a holiday or town meeting interferes. We are very grateful to all members for their service. We are now five members out of a possible seven, and would welcome new member applicants.

We started 2013 crafting a Solar Siting bylaw, anticipating increased interest in larger-scale Solar Photovoltaic installations. The Pioneer Valley Planning Commission helped us a great deal. We determined it was important to the Town to control such sites as much as possible, and came up with an Overlay District near the Transfer Station where a large-scale ground-mounted system could be built with the required minimal Town approvals. A hearing on May 6 drew several interested parties; some wished we were “more encouraging” of solar power. We brought our proposal to Town Meeting and voters approved.



Also for Town Meeting the Board brought a Moratorium measure for regulating Medical Marijuana facilities. The Commonwealth issued its somewhat-final regulations

just a few days before Meeting, and the Board thought we needed more time to see how state regulations would mesh with the town’s needs. Town Meeting approved the Moratorium.

The latter part of 2013 was taken up with an application by Diversified Construction of Amherst to install a large solar PV array on the Lashway property off Kellogg Road. The Board’s jurisdiction here was for Site Plan Review. SPR compares a project with our Town bylaws, to see if the project “reasonably protects visual and environmental qualities and property values of the Town, and assures safe vehicular access, safe pedestrian movement, and adequate drainage of surface water.”

The Board interviewed the applicant’s representatives several times, spoke with neighbors and building officials, and participated in a Public Hearing along with the Zoning Board of Appeals. Our determination was that the project would be good for the Town as a whole, and minimally detrimental to several neighbors, who were in favor of the project. After being satisfied that Diversified would be responsible for maintenance and eventual dismantling, the Board approved their SPR application.

We also finalized a new Medical Marijuana bylaw, now in the hands of Town Counsel. Upcoming is further review of our bylaws with the aim of streamlining some applications and making sure our bylaws continue to support the Town’s objectives.

Respectfully submitted,  
Jim Locke, Chair  
Steve Snow, PVPC alternate  
Steve Smith, Clerk  
Bob Barker, PVPC Commissioner  
Charles Dudek, most-committees champ

## Police Department

2013 was a busy year for the Williamsburg Police Department. With the continued support from the Town, the Police Department was able to provide necessary street patrols, answer calls for service, assist residents and visitors, and work towards our community policing goals. Our work together with businesses and residents has continued to pay off. We saw a decrease in the number of serious motor vehicle crashes and house breaks. The Police Department conducted several lengthy and time-consuming felony investigations throughout the year. Some of these investigations resulted in the recovery of stolen goods and others removed dangerous drugs from our streets.

During this year we welcomed another new officer. Officer Peter Granitsas joined our team in the fall of 2013. We also said goodbye to Officer Robert Reinke, who resigned from the Department early in the year. Sergeant Aimee Wallace, Officer Michael Wayne, Officer Sabrina Willard, Officer Gregory Smith, Officer Bryan Luszccki, and Officer Jason Soukup continue to dedicate themselves to the Town of Williamsburg. Their collective duties include handling department administrative functions, routine patrols, investigations of various crimes, responding to 911 calls, responding to general service calls, responding to medical emergencies, responding to and investigating traffic accidents, attending court, and attending special events. I would like to personally thank each and every one of these officers for the job they do on a daily basis. Many times these officers have to respond to calls in progress while off duty and we are fortunate to have such a dedicated, highly trained professional team of officers.

### Year End Statistics

- Number of calls handled (emergency and non-emergency walk in calls) 2,362
- Arrests 148
- Motor vehicle accident responses 66
- Motor vehicle citations issued 464

The Police Department has continued to work closely with area police departments as well as the Massachusetts State Police. We were lucky enough to receive training in preparation for Active Shooter type incidents. We continue to practice lock down drills on a regular basis in our school.

The Police Department applied for and received two grants through the Executive Office of Public Safety. The first grant was a Child Passenger Safety Equipment Grant which permitted our agency to purchase a number of child seats, including infant seats, convertible seats, and booster seats. These seats are distributed during child seat checks when officers find a damaged, recalled, or expired seat. The department is also able to issue seats to income-eligible families.

The second grant was a Pedestrian, Bicycle Safety Grant. This grant provides funding for crosswalk enforcement decoys, pedestrian sweeper patrols, and to purchase approved highway safety equipment.

I would like add in a thank-you to all of the dispatchers at the State Police Communications Center, the Massachusetts State Police, the Williamsburg Fire Department, the Williamsburg Highway Department, and Highland Ambulance. Each and every one of these agencies work alongside us and their hard work appreciated.

Denise Wickland, Chief of Police

## **Police Department Services**

### **GENERAL ACTIVITY**

- ◆ Alarm monitoring, response and billing
- ◆ Animal Control
- ◆ Court: traffic, misdemeanor and felony court calls
- ◆ Domestic calls/Juvenile problems
- ◆ First Responder
- ◆ Fingerprinting business, residents and child fingerprinting for identification
- ◆ Home, business, and school security surveys
- ◆ House watch checks (vacant houses/vacations)
- ◆ Lost and found (persons and property)
- ◆ Neighborhood Watch Programs/Senior Citizens Assistance
- ◆ Preventive/Deterrent Patrol
- ◆ Report safety problems, e.g., road hazards, water-main breaks, and icy streets

### **TRAFFIC ACTIVITY**

- ◆ Accident reporting and investigation
- ◆ Enforcement of moving violations
- ◆ O.U.I. and Zero Tolerance enforcement
- ◆ Parking enforcement
- ◆ Preventive/Deterrent Patrol



### **CRIMINAL ACTIVITY**

- ◆ Burglar/holdup alarm response
- ◆ Business premise examinations after hours
- ◆ Crime scene processing
- ◆ Drug enforcement
- ◆ Follow up/suspicious circumstance investigations
- ◆ Identification Theft Investigation
- ◆ Juvenile investigations
- ◆ Liquor licensee premise examinations
- ◆ Multi-jurisdictional cooperation, e.g., burglary/robbery surveillances, and drug investigations
- ◆ Preventive Patrol

## Williamsburg Elementary Schools Principal's Report 2013

As the principal of the Williamsburg Schools, it is my pleasure to submit this annual report. The commitment of the staff, the energy of the students, and the support of the community of Williamsburg continue to create a very special community, of which I am proud to be part.

I want to acknowledge the continued importance of the support provided by the School Council, the PTO, and the community of Williamsburg. I would also like to acknowledge the service of Williamsburg's School Committee members, **Sarah Christiansen, Duncan Laird, Jeff Gelbard, David Chase, and Kayla Gilman-Solomon.** Our school community is also incredibly grateful to the many community organizations that have made the consolidation phase of our school building project successful. Without the flexibility and support of the Williamsburg Grange, Williamsburg Highway Department, Meekins Library, and the First Congregational Church of Williamsburg, we may have been unable to continue to provide important and quality experiences for our students.



In 2013, staff continued to participate in professional development opportunities to strengthen our existing programs and ensure continued academic success for our students. Our work is linked to the initiatives of the Massachusetts Department of Elementary and Secondary Education (DESE). Our focus in 2013 turned toward alignment of our language arts instruction to the new Massachusetts English Language Arts Frameworks (Common Core). Elementary staff throughout the Hampshire Regional School District have worked closely this fall to

strengthen instructional and assessment practices in the area of writing. This has been powerful and productive work, and has provided consistent experiences for students among the four elementary schools in the district. We also continue to work together to successfully implement the new Educator Evaluation System being employed by all public schools across the Commonwealth.

In the early weeks of 2013, work continued to complete the removal of property from the Anne T. Dunphy School in preparation for the renovation and addition construction project. We are incredibly grateful to the members of the Williamsburg Highway Department who were crucial to removing and storing the last of the school items remaining in the building. On January 26<sup>th</sup>, we opened the building to the community to offer small pieces of furniture and equipment that had been determined to be of no use to the town departments. It was a unique event, drawing folks of all ages who were looking to find a 'piece' of Anne T. Dunphy School to call their own.

It is heartening to know that there are pieces of the Dunphy School's history scattered throughout the community.

Excitement continued to rise as the construction fences went up in early spring. Enfield Builders began work on the site and changes to the building were visible almost immediately. On May 8<sup>th</sup> the machines quieted to allow for a special Groundbreaking Ceremony, complete with brightly decorated construction shovels created by the students, which continue to brighten the construction fences! Although the weather didn't cooperate, spirits weren't dampened as we listened to our special guests acknowledge the special event.

As the 2012-2013 school year closed, we celebrated the careers of two longtime staff members. **Lorrie Childs** retired after many years of service to our school community supporting young children. She was also instrumental in developing the preschool program in the Williamsburg schools. In her thirty-seven year career, reading specialist **Sharon Moulton** helped countless numbers of children to experience the joy of reading. The community celebrated with them in June. **Claudia Beldengreen**, resigned from her role as school psychologist to pursue another professional opportunity. We wish Sharon, Lorrie, and Claudia the best in their new endeavors.

The spring brought two other special acknowledgements in our community. **Mrs. Rita Luce**, first grade teacher, was selected to receive the Harold Grinspoon Pioneer Valley Excellence in Teaching Award, acknowledging her important work with young students. Our school community also gathered to celebrate the eleventh and final recipient of the Lawrence Fisher Award given for citizenship, kindness, and courage. Lawrence Fisher passed away eleven years ago, during his fifth grade year. An award to celebrate his spirit and courage was created and has been awarded to a fifth grader each spring. We have been grateful to have his family share with us in this annual presentation, and we will continue to keep Lawrence's memory and spirit in our school community. **Mary Elias-Gillette** was selected for this special award in 2013.

On June 27<sup>th</sup>, a special celebration was held to honor ten sixth graders as they prepared to begin middle school. Graduates honored in the Class of 2013 were **Isaiah Anderson, Luca Burgess, Noah Connors, Evrett Fiddian-Green, Emma Kuntz, Juliana Merullo, Hannah Potyrala, Caleb Schmitt, Sydney Shumway, and Carley Stenson**. We were grateful to access the freshly painted auditorium at the Town Offices for this celebration, and couldn't help but imagine the many classes who have graduated from that very same space.

We welcomed several new staff members at the start of 2013-2014. We were pleased to welcome **Lucy Gertz** as our preschool teacher, **Ruth Garbett** as a school psychologist, and **Elaine Clark** as a part-time evening custodian to our school community. We welcomed back

Student Enrollment Fall 2013	
Preschool	12
Kindergarten	12
1 <sup>st</sup> grade	16
2 <sup>nd</sup> grade	25
3 <sup>rd</sup> grade	25
4 <sup>th</sup> grade	17
5 <sup>th</sup> grade	27
6 <sup>th</sup> grade	19
Choice in students: 2	
Choice/Charter out students: 20	

classroom teacher **Jennifer Black** from her one year leave of absence. With 153 students filling our halls, we began the 2013-2014 school year at Helen E James School, knowing that it will end in the 100<sup>th</sup> year this special building has served the community of Williamsburg!

Even in our consolidated environment, we have committed to maintaining the academic and enrichment opportunities for our students. We appreciate the support of the Williamsburg Cultural Council, which funded experiences such as a spring residency and community performance by well-known band Rani Arbo & Daisy Mayhem. We continue to emphasize opportunities for our students to explore local resources throughout the year. In 2013, classes visited locations such as Historic Deerfield, Northfield Mountain Environmental and Recreation Center, Boston Museum of Science, Springfield Science Museum, American Museum of Natural History, Metropolitan Museum of Art, Hitchcock Center for the Environment, UMASS Fine Arts Center performances, Eric Carle Museum of Picturebook Art, the Beneski Museum of Natural History, and local artist studios. Fifth grade students experienced an overnight trip to Becket Chimney Corners YMCA focusing on leadership and teamwork. We hope this will become an annual event to help prepare our students for the final year of their elementary school career and their status as student leaders in our school community.

The staff and students at the Williamsburg Schools wish to thank the citizens of Williamsburg for your continued support. We also want to acknowledge and thank you for the commitment you have made to the children of Williamsburg through your support of the school building construction project. We look forward, with great anticipation, to the opening of the 2014-2015 school year in our beautiful new building!

Respectfully submitted,



Stacey Jenkins, Principal



## Superintendent of Schools 2013

School Superintendent Craig Jurgensen reports that the schools in the Hampshire Regional School District have had another productive and reaffirming year. The District has adopted the phrase, “Five Towns, One K-12 Community” validating reaffirming the collaboration and coordination between and among the District’s five schools that continues to grow and flourish. This is the work that will support continual improvement in student performance and achievement, as well as in our ability to address the needs of all learners.

In a recent welcome back letter to district staff, I reminded our staff members that while teaching students academic skills, we must also continue to embrace our increasing responsibility to address “21<sup>st</sup> Century Learning Skills” including critical thinking, creativity, communication, and collaboration paired with an integration of emerging technologies. With this in mind, I noted that it was interesting to consider the portion of the Massachusetts State Constitution ratified in 1780 which addresses the state’s interest in “The Encouragement of Literature” that states

*. . . it shall be the duty of legislatures and magistrates, in all future periods of this commonwealth, to cherish the interests of literature and the sciences, and all seminaries of them; especially the university at Cambridge, public schools and grammar schools in the towns; to encourage private societies and public institutions, rewards and immunities, for the promotion of agriculture, arts, sciences, commerce, trades, manufactures, and a natural history of the country; to countenance and inculcate the principles of humanity and general benevolence, public and private charity, industry and frugality, honesty and punctuality in their dealings; sincerity, good humor, and all social affections, and generous sentiments among the people.*

The language, while courtly and a little awkward (certainly not framed for a text message or email), clearly conveys the importance of education and teaching as a public responsibility in a global society. It is also apparent that 230 years later, our efforts to create safe schools for all students, staff, and community members is consistent with the “principles of humanity and general benevolence.” As a K-12 community, all of our school staff work conscientiously with commitment and purpose to uphold our responsibilities not only to teach and increase student achievement, but also to connect, support, and strengthen our connections to our communities and the world around us. The following report highlights some of the programs, events, and activities undertaken to promote excellence in achievement and to support our students’ success as life-long learners and responsible participants in our society.

To enhance the coordination of our efforts across a broad range of initiatives, mandates, and activities, we have tried to capture the essence of our work within three primary goal areas: meeting the needs of all students, providing high quality, sustained professional development, and educator evaluation. Each of the five school committees has also dedicated time to refining their vision and philosophy as it relates to their primary responsibilities of budget, policy, and hiring and evaluating the school superintendent.

All staff continue to devote time, attention and effort toward implementation of the Commonwealth’s new system of “Educator Evaluation System” that was released by the

Department of Elementary and Secondary Education (DESE) in January 2012. This new approach to teacher evaluation, when fully implemented, will further strengthen the effectiveness of teachers and school administrators. The system centers on, among other things, student learning and promoting the professional growth and development of teachers and administrators. (More information can be found on the DESE website ([www.doe.mass.edu](http://www.doe.mass.edu).)

Student performance record and the achievement of our students continues to be an area of pride across the District. For parents who are interested in broader access to student performance data, the Department of Elementary and Secondary Education has several useful tools and informational components to their website. Interested parents should look at the DESE website ([www.doe.mass.edu](http://www.doe.mass.edu)) and then select “School/District Profiles” for information and comparison of school and district data. Specific information about MCAS, the Student Growth Model and other assessment topics can be found under “Assessment and Accountability”. Beyond MCAS, our schools will participate in the field testing of the Partnership for Assessment of Readiness for College and Career (PARCC). PARCC is designed to eventually replace MCAS. It is promoted by DESE as a summative assessment that will focus on grade level standards using computer-based performance assessments that provide students with opportunities to demonstrate their mastery of skills and abilities. Hampshire Regional High School also joined the prestigious ranks of the Advanced Placement Honor Roll.

Hiring thoughtful, creative, and effective school leaders continues to be essential for our success and the achievement of our students. In addition to hiring outstanding new teachers in 2013, Kristen Smidy was hired as the Interim Principal for Hampshire Regional High School, Anna-Stina Wardlaw as the Interim Principal at the W.E. Norris School in Southampton, and Gail Lucey as the Director of Curriculum & Grants Management. As the result of some reorganization at the District’s Central Office, Kim Florek was hired as the Director of Information Technology enabling her to coordinate and facilitate technology functions across all five schools, Cynthia Landers, School Business Administrator, retired but agreed to remain in the position while sharing responsibilities with Roberta Jones who will serve as the Assistant Business Manager.

On May 8, ground was broken in Williamsburg for the renovation of the Anne T. Dunphy School. A year earlier, the students and staff of the two Williamsburg Schools – Dunphy and Helen E. James – were consolidated into the James School while construction at the Dunphy School was completed. Students are expected to move back into the Anne T. Dunphy School with the beginning of the 2014-2015 school year. The Helen E. James building will be decommissioned and all preschool to sixth grade students will continue to be educated in one schools. In Southampton, a new roof was installed during between June and October. Both projects were partially reimbursed by the Massachusetts School Building Authority.

Everyone in the District is vigilant and mindful of their responsibility to keep one another safe. At individual schools and as a District, we have worked to tighten daily procedures (including those that are in place to protect students on their way to and from school). We have made changes where changes were necessary and we will continue to review and refine our safety procedures and practice our drills. All school staff are very appreciative of the support and training we receive from State and local police, fire, and other emergency management

personnel. Training, drills, and ongoing reassessment of our needs keeps this topic fresh in our minds and continually improves our responsiveness.

I am very proud of the work our teachers, support staff, and administrators have done to enhance learning opportunities and achievement outcomes for all students. Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. We are increasingly coming together as a learning community and engaging in expanding our shared commitment for improving the education we provide to our children. I encourage you to visit the individual school's or Superintendent's website ([www.hr-k12.org](http://www.hr-k12.org)) for current news and information about our students and District activities. Whenever you have a question or wish to become involved in your community schools, please call me.

Respectfully submitted by  
Craig Jurgensen  
Superintendent of Schools

### **Hampshire Regional Middle and High School**

Interim Principal Kristen Smidy reports that Hampshire Regional Middle and High School engaged in a dynamic year of progress and learning in 2013.

Regardless of the snowy winter, Hampshire Regional offered a variety of academic, athletic, and artistic opportunities to students in 2013. Students were not just involved in rich and engaging lessons within the walls of Hampshire; they also ventured outside of the school for several diverse learning opportunities. Students across every grade level went on field trips to places such as Smith College, UMass Amherst, the Massachusetts College of Liberal Arts, New York City, Boston, and other unique destinations to focus on Environmental Science, American literature, college planning, and contemporary art.

Hampshire's student athletes achieved many outstanding benchmarks in 2013. Sarah Kober surpassed 1000 career points in basketball. John Lachowicz was named the Western Mass. Division III 220-pound champion in wrestling, and Frankie Weir became the Western Mass. Division III Champion in the 170-pound weight class, while also finishing third at the All State competition. Brendan Weir finished out the wrestling awards by being named the Western Mass. and State Division III wrestling champion in the 120-pound weight class. In baseball, Eddie Hagelstien collected his 100<sup>th</sup> career hit; and in track and field, Tanner Bzdel became the Pioneer Valley Interscholastic Athletic Conference outdoor long jump champion. To close out the year in athletics, the girls' softball team won the Franklin League title.

Hampshire Regional's performing art students also had a successful year. Students participated in the musical *Anything Goes* where they performed for crowds of community members, and they performed for our elementary school students. A number of young musicians were selected to be in the Western District Music Festival in the chorus, band, and jazz band.

Cameron Cote earned the honor to participate in the All-Eastern Music Festival as a member of the chorus – an extremely prestigious accolade. The Jazz Band played for big crowds at the annual Jazz and Arts night, while students had their original artwork on display in the hallways. Another group, *The Insingeraiders*, a student-led a cappella ensemble, performed original arrangements at a variety of venues during the year.

In the spring, seventh, eighth, and tenth grade students concentrated on the MCAS Test, while many eleventh and twelfth grade students undertook the Advanced Placement Exams. Hampshire Regional students outperformed the state average on the MCAS Test in every grade and in every subject. Out of the 92 Advanced Placement Exams taken in nine subject areas at Hampshire Regional, 82% of the AP Exams received scores of a 3 or higher. Because of this achievement, the College Board named Hampshire Regional High School to the College Board's AP Honor Roll. The College Board bestows this award to districts for increasing AP access to courses while also maintaining or increasing the percentage of students earning scores of 3 or higher on AP Exams. Only 33 school districts in Massachusetts received this award out of a total of 525 districts.

Physical Education teacher John Plourd was awarded the Grinspoon Teacher of the Year Award for Hampshire Regional. His work to modernize the physical education curriculum and to make it more inclusive and applicable made him an ideal candidate for this accolade.

The Class of 2013 graduated 118 students on June 7, 2013. Valedictorian Else Schlerman, of Williamsburg, salutatorian Megan Thompson-Munson of Goshen, and class president Tanner Bzdel of Southampton were among the student speakers at graduation. Our students earned acceptance into a variety of collegiate settings including American University, Holy Cross, Ithaca College, Mt. Holyoke College, NYU, Rensselaer Polytechnic Institute, Salve Regina, Springfield College, Stonehill College, and Tufts University. The Class of 2013 outscored the Massachusetts and national averages in the SAT critical reasoning, math, and writing portions of the exam. Over 50% of our students chose to go to a four or five year college, while their peers headed to a two-year college, the military, or the workforce.

At the end of the school year, there were several changes to the staff at Hampshire Regional. Principal Laurie Hodgdon left Hampshire to accept a job in another district, and she was replaced by Assistant Principal Kristen Smidy. Ms. Smidy's position was filled internally by chemistry teacher Jesse Porter-Henry. The high school science vacancy was filled by Joshua Schroeder. In the Guidance Department, George Gunn retired, and he was replaced by Heidi Lukas. Nat Smith, a veteran science teacher and curriculum coordinator, also retired, and he was replaced by Jon Letendre. Kira Jewett and Jenny Livingstone each took a leave of absence to pursue opportunities in other educational fields, and Alexandra Furman and Jason Camp were both hired to replace them. Other additions to the staff included Lindsey Sojkowski as an additional full-time nurse, Michael Paine as the new head custodian, and Ben Synder as the new Technology Support Specialist.

The 2013-2014 school year welcomed 756 students to the Hampshire Regional Middle and High School.

Grade	Number of Students
7	119
8	131
9	120
10	135
11	123
12	128
<b>TOTAL</b>	<b>756</b>

In addition to the new staff, students were greeted with a brand new schedule to follow. Instead of seven 47-minute periods, the schedule is now structured to include six 56-minute periods. Each day, one class drops and then it is added onto the following day's schedule so that students are still able to select seven different classes in their schedules (they just do not have all seven every day). The new rotating waterfall schedule took a few weeks to adjust to, but now the students and the staff love the variety of their days, the longer periods, and the break from one class every seventh day.

<b>TIMES</b>	<b>A Day</b>	<b>B Day</b>	<b>C Day</b>	<b>D Day</b>	<b>E Day</b>	<b>F Day</b>	<b>G Day</b>	<b>A Day</b>
<b>7:35-7:40</b>	Locker	Locker	Locker	Locker	Locker	Locker	Locker	Locker
<b>7:40-8:32</b>	1	7	6	5	4	3	2	1
<b>8:35-9:32</b>	2	1	7	6	5	4	3	2
<b>9:35-9:50</b>	Advisory	Advisory	Advisory	Advisory	Advisory	Advisory	Advisory	Advisory
<b>9:53-10:50</b>	3	2	1	7	6	5	4	3
<b>10:53-12:15</b>	4	3	2	1	7	6	5	4
HS LUNCH 1: 10:53-11:18 HS Lunch 2: 11:20-11:45 MS Lunch: 11:50-12:15								
<b>12:18-1:15</b>	5	4	3	2	1	7	6	5
<b>1:18-2:15</b>	6	5	4	3	2	1	7	6

Students also had a variety of new electives to select from this year, including Meteorology, Nutrition, Musical Theatre, Wheel Working, Competitive Games, Geometry Lab, Algebra Lab, AP Economics, and Music Tech. The new electives filled up quickly as students continued to enroll in classes to meet their graduation requirements of 21.5 credits.

Students were also introduced to Hampshire Regional's new advisory program. The purpose of advisory is to support the growth and development of Hampshire Regional Middle and High School students. Every teacher at Hampshire is assigned to an advisory of no more than 15 students. High School advisors encourage students to achieve their academic goals by providing support and advocacy over a four-year period. Middle school advisories are assigned by teams. This program allows students to feel a greater connection to the Hampshire community while gaining access to pertinent study and social skills they will need for the future.

One program that is not new, but that continues to be a welcome addition to our school, is the Clarke Program. The Clarke Program for students with hearing loss fosters a unique and rewarding learning environment for all students at Hampshire. Students with hearing loss are

fully included in academic and enrichment classes, and they are also supported with a teacher of the deaf. Our life skills program, which includes students with cognitive impairments and multiple disabilities, also continues to grow and thrive at Hampshire. Students learn pragmatic, communicative, social, and vocational skills with highly skilled teachers and coaches. Our program for students with language-based disabilities has also expanded. Students are improving both academically and developmentally with the support of our reading specialist and teaching teams.

The curriculum at Hampshire Regional is both comprehensive and rigorous. Teachers in all departments have been working to align curriculum with new Common Core and state standards as well as aligning subject areas. Some departments including science, physical education, and business are completely aligned both by grade level and through grades 7-12. Principal Smidy and new Curriculum Director Gail Lucey offered a five-week course on inquiry-based instruction to the staff in the fall, and twenty teachers participated.

This year's professional development for the staff is focused on the New England Association of Schools and Colleges accreditation process. Most notably, the staff and community focus on the development of Hampshire Regional's core values, learning expectations, and analytic rubrics. Feedback from all stakeholders including students, teachers, staff, families, and the School Committee was solicited to gain a thorough understanding of what this community truly values. In the end, the core values proposed for Hampshire Regional include:

- Respect and Compassion
- Intellectual Curiosity and Engagement
- Responsibility and Perseverance

The next step for the faculty is to analyze our curriculum, instruction, and assessments to ensure that all areas reflect our newly developed core values.

I am particularly thankful for the faculty at Hampshire Regional. Regardless of the increased demands on them, they continue to strive for excellence for themselves and our students on a daily basis. Teachers, nurses, and counselors regularly take on the role of instructor, coach, mentor, advisor, mediator, listener, data analyzer, and cheerleader. Paraprofessionals also work tirelessly to provide the necessary supports for our students to access the curriculum. This year, our cafeteria staff have revamped the lunch system so that students are able to access a new salad bar, healthier options, and tastier choices. Our facilities have never looked better thanks to our custodial staff. At the same time, our administrative assistants do the logistical and organizational work necessary to allow the building to function at its best. The school-based and central office administrative team is thoughtful and collaborative, and the School Committee continues to offer substantial and conscientious support.

Each member of the community at the Hampshire Regional Middle and High School is truly working hard to ensure that our students are receiving the high quality education that they deserve.

Respectfully submitted,  
Kristen Smidy  
Interim Principal

## **Board of Selectmen**

Over the course of 2013, the Board of Selectmen met 31 times in regular or special session. The board established several important committees, installed a new fire chief and celebrated the accomplishments of our retiring chief, promoted alternative energy, oversaw significant building projects and continued to explore shared solutions to regional challenges.

Drawing on the talent and volunteer spirit of the town, the board appointed an 11-member Public Safety Complex Committee to look at the requirements and consider possible locations for a building to house our police and fire departments. Also, knowing that our elementary students are moving out of the Helen E. James School into the newly renovated Anne T. Dunphy School, and mindful of the deteriorating condition of our police and fire stations, and uncertain about the future of the old Town Hall, the board appointed a Building Re-Purposing Committee. The nine-member committee will assess the town's need for office and meeting space and report on the most appropriate disposition of our buildings.

The selectmen also appointed a committee to design a town flag for local display and to join the collection of municipal flags at the Massachusetts State House in Boston.

Based on the recommendations of the Fire Chief Search Committee, the board interviewed three talented finalists and, after considerable discussion, voted to offer the chief's job to Jason Connell, a third generation member of the department. The board endorsed naming long-time firefighter Don Turner to the new position of assistant chief and Bob Lapointe to the position of captain. The board gathered with much of the town in June to honor retiring fire chief Don Lawton for his 41 years of service.

After considerable effort by the Energy Committee, supported by the selectmen, the town was designated a Green Community by the Massachusetts Department of Energy Resources and will be awarded \$142,975, for conservation and alternative energy initiatives. The selectmen also signed a contract with the Massachusetts Clean Energy Center to join with Chesterfield and Whately to take part in the Solarize Mass program, which promises to reduce the cost of photovoltaic installations on homes and businesses in town.

In looking to strengthen services and stretch tax dollars, the board voted to continue the town's affiliation with nine other communities in a regional veterans' services program. The board also voted to continue to contract with Northampton for building inspection and zoning enforcement, and with the Franklin Regional Council of Governments for accounting services. The board signed a mutual aid agreement with the police department in Worthington and continued to support the invaluable municipal aid agreements with our neighboring fire departments. The board also approved participation in a Pioneer Valley Planning Commission study to explore closer cooperation with Chesterfield for highway and public safety services, without committing the town to any particular course of action.

Meanwhile, with cooperation from the City of Northampton and a special act of the Massachusetts Legislature, the board was able to sign an agreement with a property owner in

Haydenville creating an easement to connect the end of the rail trail with River Road. This will, for the first time, provide convenient access to the trail and reduce misunderstandings or conflicts with property owners in the neighborhood.

One of the high points of the year was the board's vote to authorize our chairman to sign the contract with Enfield Builders to renovate the Anne T. Dunphy School. The bid was \$500,000 less than anticipated, which allowed the School Building Committee to restore several details that had been eliminated as cost cutting measures. On a smaller scale, the board approved repainting and some structural repairs to the town office, including the auditorium, to create a more welcoming space for residents and better working conditions for town employees.

The board is grateful for the service of our knowledgeable and efficient board staff, Charlene Nardi, town administrator, and Eleanor Warnock, administrative assistant. The board is also very appreciative of the expertise of our town building supervisor, Jim Locke. His skill in maintaining our town buildings and his oversight of the school building project have been invaluable.

During the course of the year, the board named dozens of residents to town boards and committees, some routine re-appointments, others to fill unexpired terms of townspeople who could no longer serve. The selectmen are very appreciative of the countless hours residents volunteer to the town. We know it takes a village to make a village and we thank you for your service to Williamsburg.

## Shade Tree Committee/Tree Wardens

During the past year the Tree Committee/Tree Warden has worked hard to protect our valuable community trees, while insuring safety along our roadways. The Tree Warden operates under State Law Chapter 87 and Chapter 40. We appreciate citizens who spread the word that the Tree Warden should be consulted before cutting down town trees. Many of you are doing so already! Please also let us know when you see a town tree which is dangerous and we will try to help within the scope of our limited budget.



Town trees along our public ways are valuable community assets. They shade homes and roads, which saves on energy costs and extends the life of roads. They help stabilize soils and protect water quality in our streams. They filter air, remove carbon dioxide and provide oxygen. They provide significant beauty to town, contributing to our community's character and economic vitality.

To protect these assets, the Tree Committee completes a tree survey along our roads each year. We visually survey the town and evaluate trees that have been brought to our attention as possibly being hazardous. The committee confers with registered arborists. We use this information to prioritize tree removal given our limited town budget of \$5,000 per year. A town tree is defined as any tree within the town right-of-way. Town road rights-of-way are often 50.5 feet wide, and a stone wall or property pin can assist us in determining a town tree.

This year, working with partners such as homeowners and the electric company, we identified about 25 dead/potentially hazardous trees in town. Of these, National Grid has taken responsibility for removing 12 trees. Removal of other trees on the list have been/will be contracted by the Tree Committee.

The committee is also concerned about actions by well-meaning citizens that may endanger town trees. These include piling mulch around the base of a tree, called mulch volcanoes; cutting down or pruning town trees without a permit in the process of installing a driveway or enlarging a yard. By State law, prior to cutting, pruning or planting trees in the public way, a public hearing must be held and approval given by the Tree Committee/Tree Warden. Please contact us if you have any questions.

Anne Bussler (268-7979), Chairperson  
Osa Flory (268-7522)  
John Kuzeja (268-7265)

## Oliver Smith Will Charities

During the past year five tradespersons were enrolled. Loans of \$600 each were made to twelve apprentices; the notes of twelve tradespersons have been surrendered and the benefit of \$600 granted to each. Zero student nurses enrolled under the Nurses' Program, and one nurse who earned her degree received a gift of \$600. Twelve tradespersons and one nurse received an additional distribution of \$200 each. Twenty-six widows have been paid a total of \$9,868 and three brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$28,109, which includes \$7,541 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. This year, because of the on-going low mortgage interest rate environment, there was no money to place in the Reserve for Beneficiaries account.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

Tradespersons*	\$2,908,500
Nurses**	809,933
Widows	1,766,430
Brides***	1,495,100
Smith's Agricultural School	1,511,878
Annuities	35,374
Taxes	<u>613,717</u>
Total Payments	<u>\$9,140,932</u>

\*Originally designated in the Will as Indigent Boys

\*\*Originally designated in the Will as Indigent Female Children

\*\*\*Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

### Trustees

Jane A. Lebiecki (Interim)

John C. LaSalle

Lydia Szych

To the Residents of the Town of Williamsburg

### RE: SMITH CHARITIES' FISCAL YEAR DISTRIBUTIONS

During Smith Charities' fiscal year, February 1, 2013 – January 31, 2014, the following applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

<u>Beneficiary Type &amp; Total</u>		<u>Amount</u>
Tradesperson – 1	Received a gift of \$600 plus an additional distribution of \$200.00, totaling	\$800.00
Widow – 1	Received a gift totaling	\$400.00

Eric Cerreta, Elector  
Under the Oliver Smith Will

## **Technology Committee**

The following is a list of Technology Committee related events, tasks and accomplishments:

We hired a new IT consultant, Williamsburg resident Dan Lederer, who has done a wonderful job upgrading, installing and maintaining several computers with support and direction from the Williamsburg Technology Committee and Town Administrator. His work also included using refurbished viable, existing workstations for continued use, in various departments. The Tech committee, with assistance from the IT consultant has revised the server upgrade path and updated the wireless infrastructure at Williamsburg Town Offices. The server account is stable and holding until the town confirms the future location of offices and the focus has been switched from a main server to a network backup system. The Highway, Police Department and Meekins Library systems have been updated and the Fire Department's internet access has been upgraded. We are working with all departments to decide whether we should utilize the Mass Broadband Initiative. A new phone system is under review and an equipment inventory is also being continually updated.

Tom Adams, Chair  
Williamsburg Technology Committee

## **Trust Fund and Cemetery Commission & Trustees of the Meekins Library Corporation**

During 2013, the three member Trust Fund and Cemetery Commission continued to oversee the more than 30 bequests left to the town by generous benefactors over the years, making distributions according to the terms of the various trusts, to our local schools, the library, newborns, senior citizens and the financially disadvantaged. The values of the trusts have grown (14.95% in 2013) and we have renewed efforts to reach out to more citizens of Williamsburg. We continually try to find creative ways to help students with school-related educational projects.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations. In recent years the Town has received bequests from the estates of Gertrude Ronk, Lois Scott, and from the Kmit family. The Kmit gift of \$354,000 is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen. Most bequests have been made for a specific intent but only the creative spirit of the donor limits the purpose of the trust.

Other gifts are now used to aid students and strengthen our public schools. Trust fund support in the past has enabled Williamsburg Public School students to explore robotic technology, enjoy performance and studio arts, take field trips and benefit from many other teacher and student projects. The Trust Fund has also provided support to Hampshire Regional students for academic-related travel, computers, extracurricular activities and study materials. The commission encourages creative, student-initiated proposals.

In managing these gifts the Trust Fund protects the original investment and only expends up to 4% of the value above the original gift value on an annual basis. Distributions from the trusts are based on a formula that uses earned income thereby protecting the principal. As the value of these trusts increases, the amount of gifting increases.

Hill and Mountain Street, and to handle the sale of plots at Mountain Street, the historic Old Village Hill Cemetery being closed for burials.

The Trust Fund is also responsible for the beautiful E. Howard & Co. clock donated to the people of Haydenville in 1901 by Hayden Sands in memory of his mother, Alice, and housed in the steeple of the Haydenville Congregational Church.

Whether helping students, providing for the needy families, sending flowers to the elderly on their birthdays, welcoming newborns, or aiding in beautification projects, your gifts, too, could be a source of continuing giving. The generosity and forethought of a 19<sup>th</sup> century town doctor, Daniel Collins, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Since then the bequest has generated tens of thousands of dollars to help our public school students grow and learn. Yet today the Collins Fund is worth more than \$505,000.

Trust Fund meetings are held each month at the Town offices, as posted.

John Pohanka, Chair; Eric Weber and Richard Kisloski

## Veterans' Services

### Department Responsibilities

The Central Hampshire Veterans' Services District mission is to aid, support, and advocate for the Veterans of our communities and/or their dependents. A secondary mission is to work with the Veterans' Council to arrange for Memorial Day and Veterans' Day Parades and other patriotic events. The District serves Veterans and their families in the communities of Northampton, Amherst, Pelham, Chesterfield, Williamsburg, Goshen, Worthington, Cummington, Hadley, and Middlefield. The expanded district has given all of the member communities access to a Veterans' Service office on a full-time basis. There are two full-time Veterans' Service Officers with diverse backgrounds and experience to better answer questions, solve problems, and deal with the struggles unique to those who have served in our Armed Forces.



Our work with the Massachusetts Interagency Council on Housing and Homelessness to develop an Integrated Plan to Prevent and End Homelessness Among Veterans was completed and the plan was introduced in April 2013. The Director continues to serve on the Governor's committee that developed the plan and is co-chairing the Prevention Working Group, which will implement the plan over the next two years in order to reach the goal.

Our office, through the efforts of the Director and Deputy Director, have continued with the Veterans' Justice Partnership, a collaboration between the Northwest District Attorney's office, the VA, Soldier On and a number of other interested parties to meet the needs of returning veterans struggling to re-integrate back into the community and finding themselves in legal trouble due to the struggles of moving from combat to community life.

The Director is also serving on a statewide committee developing trainings for probation officers and other court personnel regarding the Valor Act, and implementation of how to address the needs of returning veterans.

The District's Veterans' Field Agents have assisted 18 local veterans and their families (in 2013/2014FY) with State Veterans' Chapter 115 Benefits and 13 additional veterans and their families with Veterans' Administration filings and other miscellaneous paperwork, to include the Massachusetts Veterans' Administration Aid and Attendance applications, VA and State Death Benefits, Massachusetts Veterans' Cemeteries, VA Cemetery applications, Grave markers and headstone. This assistance with Veterans' Administration cases helps bring federal dollars into the local communities, totaling \$312,345 for the town of Williamsburg. This work also included assisting veterans and families with Commonwealth of Massachusetts Holyoke Soldiers' Home Applications and VA HUD VASH Program applications for housing.

The Hampshire County Veterans' District began servicing Cummington and the hill towns in 2007 and bought the Chapter 115 veteran support program from 1 veteran up to 15 veterans in 2013. Last year Veterans' benefits payments totaled \$53,850, with 75%, or \$40,388, being returned by the Commonwealth to Williamsburg's general account.

## Water and Sewer Commission

The Williamsburg Water & Sewer Commission usually met every other Wednesday at 7:00 PM at the Town Offices. We have recently had some quorum problems and are now meeting every other Friday at 3:30 PM for now. The public is welcome to come in with any questions they may have or any comments they may have for the Board.

We have three certified water operators and are expecting the other two members to get their certification. If anyone has an interest to serve on the board, please send a letter of interest to the Board of Selectmen, the Water Sewer Commission or the Town Clerk.

Meters are read every spring and fall and residents are reminded not to pile anything near the meter readers, as we need to get near them to get a reading of your usage. If we are unable to get a reading, your bill will be estimated for your usage. We are in the process of replacing all the water meters with new radio-read meters and new software. This will make it much easier to do water meter readings. This will take place over much of the spring, summer and fall of 2014.

We had several major water main leaks that were detected and repaired this past year. If you see large amounts of leaking water from the street, please notify us. We also replaced several water valves along Route 9.

We are still in talks with Northampton in regard to a contract for the sewer disposal through the City of Northampton. Costs of providing water and sewer are constantly rising and unfortunately we will be passing those costs on to the consumers of our system when the new contract is signed.

Again, we would like to remind you to check for leaky faucets including outdoor faucets, toilets, sill cocks, showers, washing machine hoses, etc., around your home. A small drip that goes undetected or is allowed to continue will increase your water usage more than you might think and your water bill will reflect that. It is **your** responsibility to watch for and repair those leaks. Any water that goes through your meter will be billed, whether it is a leak or not. It “pays” to take that few minutes periodically to check on things.

As always, we thank the Williamsburg Highway Department for their continued work in conjunction with water and sewer lines. It is a pleasure to see the town departments working well together for the benefit of the town.

Respectfully submitted,

Walter “Sam” Kellogg, Chairman

## **Woodland Trails Committee**

The Williamsburg Woodland Trails Committee (WWTC) was established by the Selectmen to work with interested public and private property owners to enhance trail opportunities in town.

### **Goals of the committee**

- To identify existing trails in town
- Work with public and private landowners to improve trails for appropriate community use
- Develop a coalition of all trail users (including hikers, skiers, snowmobilers, ATVers, bikers and equestrians) interested in maintaining and improving Williamsburg's trails
- Organize and lead hikes on local trails
- Strengthen the bonds of our community through this effort

The committee continues to work with Nick Dines on a design to construct an informational kiosk in the town center. A four-sided structure with sides assigned to businesses, hiking trails, historic sites and town features is being considered and will be presented to the Selectmen for approval.

In our desire to provide welcoming trails for all users, we have established guidelines for trail usage by dogs. The guidelines are available on the WWT website.

The committee has benefited from two Hilltown Land Trust AmeriCorps interns. In the spring they performed trail maintenance at the Bradley and Breckenridge HLT properties. They have assisted in the design and plan for future construction of trailhead kiosks and will outfit them with maps and ecological and historical materials. They will help to improve and construct bridges and crossings for wetland and stream areas.

Members are collaborating with a Hampshire Regional High School student intern to create interactive trail maps to be posted on our website.

Our budget was used to purchase trail signage, boundary marking paint, equipment used specifically for trail construction and maintenance, and for promotion of our trails through our website, Facebook and printed materials.

### **2013 Hikes**

- First Day Hike, at the Briar Hill Conservation Area to the vista and DAR State Forest trails.
- Moonlight Snowshoe Hike, Feb.23, at Mass Audubon Graves Farm Sanctuary – cancelled due to inclement weather
- Balance Rock Hike, Oct. 19, from the Henhawk Trail head to Balance Rock
- Unquomunk Hill Geology Hike, Nov. 17, from the Big View trailhead

## Trail Maintenance

In the spring each member surveyed a town trail for clean-up and maintenance needs. Then the following projects were accomplished.

- Individuals from the committee worked to clean up winter debris, refresh blazes, post signage and perform chainsaw and drainage work on trails.
- On June 1, we held a workday to provide safe crossing of wet areas with the installation of “Tree Cookies” on the Valley View trail.
- Poison Ivy warning signs were installed at the O’Neil Hill loop trail with a volunteer from Audubon and a WWT member.
- On Nov. 23, we held a workday with the Conservation Commission and volunteers at the Briar Hill Conservation Area to install bog bridges across a wet area and to reroute a wet, rocky section of the trail.
- At the Hall/O’Neil Hill trail, members installed trail and boundary markers and arrows, improved a wet area trail crossing and assessed the trail for additional bog bridges.

## Using Williamsburg’s trails

Information on Williamsburg’s trails and current activities is available on our website [www.WilliamsburgWoodlandTrails.org](http://www.WilliamsburgWoodlandTrails.org). These trails may cross public and private property, so please respect the trails and property. WWTC requests that all users follow the guidelines when using local trails.

- WWTC appreciates the Williamsburg landowners who have opened their properties for public trail use. On private and public properties please follow all posted trail use and property signs.
- Please respect all trail uses: hiking, skiing, horseback riding, ATV and snowmobile riding are all important trail uses in Williamsburg.
- Please stay on trails.
- Please be sensitive to natural and cultural resources, remove trash if you find it, and avoid environmentally sensitive areas.
- Please observe guidelines for trail usage by dogs.

Respectfully submitted,

*Williamsburg Woodland Trails Committee*

Committee members: Paul Jahnige, chair, Gwen Blodgett, Dwight Bagdoyan, Andrew Gould, John Hoogstraten, Eileen Keegan, Diane Merritt



## **Zoning Board of Appeals**

The ZBA considered three applications for Special Permits and Variances during the past year. The continuing economic climate has resulted in a decrease in new building and modifications of existing structures which often requires permitting.

We received our “first ever” Application for a Special Permit to operate a Commercial Solar Photovoltaic System. The Planning Board and the ZBA completed a joint site review, application review, and public hearing. After the applicant agreed to safeguards requested by the Planning Board, the application was granted and a Special Permit issued.

Our second “first ever” application was for a Seasonal Wedding Venue/Seasonal Farm Stand/Farm Store. Because the proposed location is on a narrow road, the Highway Department and Police Department conducted a site visit to determine the viability of safe rescue in emergency cases. The ZBA appreciates the timely cooperation and reports of these Town Departments. After several hearings, the applicant modified the request to running a Seasonal Farm Stand/Sugar House. The application was granted and a Special Permit issued, with the safety limitation imposed that there would be no parking allowed on the narrow road.

The third application for a Special Permit was a request to create a new sign on a commercial property. A public hearing was held and citizens gave positive comments. The request was granted with some conditions.

Your ZBA members are as follows: Gerald Mann, Donald Turner, and Osa Flory. They serve as full members; Andrew Quient and Charles Dudek serve as alternate members.

In March 2013, ZBA members attended training/updating sessions in Worcester. These courses help planning board members and ZBA members stay informed of current and new laws applicable to their roles.

We appreciate and thank citizens who attended hearings and gave input during our hearings. Citizen opinions are taken seriously into consideration as ZBA members deliberate.





## CITIZEN PARTICIPATION FORM

Residents interested in serving on any of these boards or committees can apply by filling out this form and forwarding it to the Selectmen:

Town Government Talent Bank  
c/o Board of Selectmen  
PO Box 447, Haydenville, MA 01039-0447

Date \_\_\_\_\_

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_

Background \_\_\_\_\_

*Brief description of boards or committees you have served on, if any, or any talents you may have*

*Number in the order of your preference*

- |  |                            |  |
|--|----------------------------|--|
| ___ADA Coordinator   | ___Agricultural Commission | ___Animal Inspector                                    |
| ___Call Firefighter  | ___Capital Planning        | ___Conservation Commission                             |
| ___Constable   | ___Council on Aging        | ___Cultural Council                                    |
| ___Dog Officer/Animal Control  | ___Emergency Manager       | ___Energy Committee                                    |
| ___Field Driver  | ___Firefighter             | ___Flag Committee                                      |
| ___Historical Commission   | ___Library Volunteer       | ___Memorial Day Committee                              |
| ___Mill River Greenway   | ___Open Space & Recreation | ___Planning Board                                      |
| ___Poll Worker   | ___Registrar of Voters     | ___Shade Tree Committee                                |
| ___Technology Committee  | ___Town Birthday Committee | ___Transfer Station Staff                              |
| ___Veterans' Day Committee   | ___Veterans' Memorial      | ___Volunteer Driver for the Elderly                    |
| ___Woodland Trails   | ___Zoning Board of Appeals | ___Town Parks Beautification Volunteers<br>(Deadheads) |
| ___Emergency Dispensing Site Volunteer<br>(No Medical Background Needed) |                            | ___Other _____   |

### THE FOLLOWING ARE ELECTED POSITIONS

- |                               |                              |                              |
|-------------------------------|------------------------------|------------------------------|
| ___Assessor                   | ___Board of Health           | ___Board of Library Trustees |
| ___Elector, Oliver Smith Will | ___Finance Committee         | ___Hampshire COG Councillor  |
| ___HRHS School Committee      | ___Local School Committee    | ___Moderator                 |
| ___Recreation Commission      | ___Board of Selectmen        | ___Town Clerk                |
| ___Treasurer                  | ___Trust Fund/Cemetery Comm. | ___Water & Sewer Commission  |

