

Town of  
**Williamsburg**  
Massachusetts



**2012**  
**Annual Report**

Town Government could not operate as effectively and efficiently without the dedication and commitment of its elected and appointed officials. With this acknowledgement, the Williamsburg Board of Selectmen would like to highlight and honor four officials who have given an extraordinary amount of service to the Town. Each of them has had a lasting impact on the community.

### **Donald Lawton**



Fire Chief Don Lawton will retire in April 2013. The Board is extremely grateful to him for his 47 years of devoted and caring service to the Williamsburg Fire Department, the last 13 as Chief. His commitment to the Fire Department began when he was 18, and he has been on call 24/7 since that time, regardless of what was happening with his family or in his home. Don's selfless dedication and devotion and his family's sacrifices have ensured that our community and our neighbors had protection and assistance when they needed it most. Don has left an imprint on this community, and during his time as Chief he has moved the department farther along, as each new leader should. As you would expect, Don's service to the Town extended far beyond the Fire Department. He also served on the Board of Health for 25 years and five years on the Sewer Commission, which later became the Water and

Sewer Commission, and he served as the Highway Superintendent for one year. In addition, Don has performed inspections for the community as Gas Inspector (18 years), Plumbing Inspector (16 years), and Animal Inspector (15 years). These positions are time-consuming and require that a level of certification and training be maintained. He also kindly served the town in the capacity of Field Driver for 25 years, which again put him on call at any time of day or night to capture farm animals on the loose. We are grateful to Don for his tremendous contribution to the well-being of our community and his leadership! He has served with honor and pride and we have been honored and proud to call him Chief.



### **Thomas Hodgkins**



Tom Hodgkins has been a mainstay of the Conservation Commission. He began his service to the Town in 1973 on the Conservation Commission, where he served for 24 years. Tom's vigilant and judicious application of the Massachusetts Wetlands and Rivers Protection Act helped guard against the degradation of our rivers and streams, while allowing common sense activities to proceed. Tom also devoted 12 years to the Industrial Development Committee. His knowledge of land use and real estate were an invaluable contribution to the committee as it worked to identify suitable land and appropriate infrastructure to support new and existing business and industry. Tom, your skills and expertise were greatly needed, and we thank you for sharing them. You have helped position our community to meet the environmental and commercial challenges of the 21<sup>st</sup> Century.

## Wilbur Loomis



Wilbur Loomis, a long-time resident, has given many dedicated years of quality service to our community in many different departments. His desire to be a part of his community was strong even at an early age. As a teenager Bill hung out at the Williamsburg Fire Department Company 2 house located in the village of Haydenville, and as soon as he was old enough he joined. He ultimately served as a member of Fire Department Company 2 for several decades. In 1969, Bill heroically saved a two-year-old boy from a burning tenement house. It is these brave and selfless acts that define the spirit and character of a fire fighter and especially that of Bill as a man. Most notable in length of time is his 38 years as a Conservation Commissioner, beginning in 1968 at the Commission's inception and continuing until 2012 with only two 3-year hiatuses. Bill's knowledge of the town and its geography has been invaluable to the Commission's mission and purpose. And if that weren't enough, he also contributed his time and skills in service on the Town's 200<sup>th</sup> Anniversary Ball Committee in 1971, five years on the Finance Committee, ten years on the Trust Fund, four years on the Open Space and Recreation Committee, and the last seven years as a constable. He also fills in at the transfer station for time to time. Thank you, Bill, for so much of your time! We appreciate all that you have done and continue to do in service for our town!

## Marjorie Dunphy

Marjorie Dunphy was a recognizable face at town offices, one you could most often expect to see on Tuesdays. For a span of 37 years Margie devoted time and service to Town Government. Beginning in 1975 as an appointed member of the Zoning Board of Appeals, she served 20 years on the Board, lending her knowledge and expertise. In 1990, Margie became an elected Assessor and the Assessor's Clerk which earned her the reputation of being a dependable and hard worker. Working many hours beyond what she was paid as Clerk, Margie processed paperwork and, in collaboration with the other two Assessors, assisted with setting the tax rate in a timely manner. With her retirement in 2012, we lose a wealth of knowledge. Margie's contributions to the community extend beyond Town Government: she has devoted many years to providing guidance, leadership and structure for young girls through the Girls Scouts Association. We wish her well in all of her future endeavors. Thank you for your extraordinary service to our community. You made a difference.



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**Photo credits:**

Donald Lawton (younger) - Williamsburg Firefighters' Association  
Donald Lawton (in uniform) - Country Journal  
Thomas Hodgkins - Family  
Wilbur and Eleanor Loomis - Family  
Marjorie Dunphy - Country Journal  
All other photos - [Folktographybytom.com](http://Folktographybytom.com)

## **Government Officials**

### **Select Board**

David Mathers, Chair  
Denise Banister, Clerk  
Paul Dunphy

### **Representative in the General Court**

Stephen Kulik  
1<sup>st</sup> Franklin District  
Room 473F, State House, Boston, MA 02133  
(617) 722-2210 Fax: (617) 722-2821  
E-mail: [StephenKulik@state.ma.us](mailto:StephenKulik@state.ma.us)  
1 Sugarloaf Street, South Deerfield, MA 01373  
(413) 665-7200 Fax: (413) 665-7101

### **State Senator (Berkshire, Hampshire & Franklin District)**

Benjamin B. Downing  
Room 413F, State House, Boston, MA 02133  
(617) 772-1625 Fax: (617) 722-1523  
20 Bank Row, Suite 202, Pittsfield, MA 01201  
(413) 442-4008 Fax: (413) 442-4077 [www.bendowning.org](http://www.bendowning.org)

### **United States Representative**

Richard E. Neal  
2nd District  
2208 Rayburn House Office Building, Washington, DC 20515  
(202) 225-5601 Fax: (202) 225-8112  
300 State Street, Suite 200, Springfield, MA 01105  
(413) 785-0325 Fax: (413) 747-0604 <http://www.neal.house.gov>

### **United States Senators**

Elizabeth Warren	John F. Kerry
317 Russell Senate Office Building	218 Russell Senate Office Building
Washington, DC 20510	Washington, DC 20510
Phone: (202) 224-4543	Phone: (202) 224-2742 Fax: (202) 224-8525
2400 JFK Building	E-mail: <a href="mailto:john_kerry@kerry.senate.gov">john_kerry@kerry.senate.gov</a>
15 New Sudbury Street	1500 Main Street, Suite 304
Boston, MA 02203	Springfield, MA 01101
(617) 565-3170 <a href="http://warren.senate.gov">http://warren.senate.gov</a>	(413) 785-4610 <a href="http://kerry.senate.gov">http://kerry.senate.gov</a>

### **Governor**

Deval Patrick  
Office of the Governor, State House, Room 360, Boston, MA 02133  
(617) 725-4005 Fax: (617) 727-9725  
(888) 870-7770 (in-state use only)  
E-mail: [GOffice@state.ma.us](mailto:GOffice@state.ma.us)

## Town Office Hours

*Subject to change, see [www.burgy.org](http://www.burgy.org)*

Town Offices, 141 Main Street

**TOWN ADMINISTRATOR**

Charlene Nardi, (413) 268-8418

Monday through Thursday 9:00-3:00,  
Friday by appointment

**ADMIN. ASST. TO SELECT BOARD**

Eleanor Warnock, (413) 268-8400

Monday and Thursday 10:00-12:00  
Tuesday and Wednesday 10:00-2:00

**TOWN COLLECTOR**

Bonnie Roberge, (413) 268-8401

Monday through Thursday 8:30-3:00

**TOWN CLERK**

Brenda Lessard, (413) 268-8402

Monday 8:30-3:30, eve 5:30-7:00, Tuesday 8:30-3:30  
Thursday 9:00-2:00, eve 6:00-8:00

**ASSESSORS**

(413) 268-8403

Tuesday 9:00-12:00, eve 7:00-8:00

**TOWN ACCOUNTANT**

Joyce Muka, (413) 268-8412

Thursday 9:00-3:00

**TOWN TREASURER**

Peter Mahieu, (413) 268-8415

By appointment

**FOOTHILLS HEALTH AGENT**

Erin Kirchner, (413) 268-8404

By appointment

**SENIOR CENTER**

Director Marie Westburg, (413) 268-8407  
Program Director Fran Goebel

Monday through Thursday 8:30-1:30

**REGIONAL MEAL SITE**

Director Nylda Weeks  
(413) 268-9326

Meals served Tuesday, Wednesday and Thursday  
at 11:45 a.m.

**HIGHWAY SUPERINTENDENT**

Bill Turner, (413) 268-8405

24 Main St., Williamsburg  
Monday through Friday 7:00-3:30

**POLICE CHIEF**

Denise Wickland, (413) 268-7237

16 South Main Street, Haydenville

**HILLTOWN RESOURCE MANAGEMENT**

Administrator Eric Weiss, (413) 268-3845

P.O. Box 630, Williamsburg

**TRANSFER STATION & RECYCLING CENTER**

(413) 268-8408

27 Mountain Street, Haydenville  
Winter: Wednesday and Saturday 9:00-4:00  
Summer: Wed. 10-6 (will change in 2013), Sat. 9-4

**BUILDING INSPECTOR**

Louis Hasbrouck, (413) 587-1240  
Assistant: Chuck Miller

212 Main Street, Northampton, MA 01060  
Monday, Tuesday, Thursday, Friday 8:30-4:30  
Wednesday 8:30-12:30

## Board Meeting Schedules

<b>Agricultural Commission</b>	Four times a year, February, April, August, November 2 <sup>nd</sup> Thursday, 7:00 p.m.
<b>Assessors</b>	Weekly, Tuesday 9:00 a.m.–12:00, 7:00-8:00 p.m.
<b>Brassworks Reuse Committee</b>	Monthly, 2 <sup>nd</sup> Tuesday, 5:00 p.m.
<b>Conservation Commission</b>	Twice a month, 2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays, 7:00 p.m. Site visits as needed
<b>Council on Aging</b>	Monthly, 3 <sup>rd</sup> Wednesday, 10:00 a.m.
<b>Energy Committee</b>	Varies
<b>Finance Committee</b>	Various Thursdays, 7:00 p.m.
<b>Board of Health</b>	2 <sup>nd</sup> and 4 <sup>th</sup> Mondays, 7:00 p.m.
<b>Hilltown Resource Management</b>	Monthly, 1 <sup>st</sup> Thursday, 7:00 p.m., location varies
<b>Library Trustees</b>	Monthly, 3 <sup>rd</sup> Wednesday, at Meekins Library
<b>Open Space Committee</b>	Monthly, varies, often 3 <sup>rd</sup> Thursday, 7:00 p.m.
<b>Planning Board</b>	Twice a month, 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 7:00 p.m.
<b>Recreation Commission</b>	Monthly, 1 <sup>st</sup> Wednesday, 6:30 p.m.
<b>Williamsburg School Committee</b>	Monthly, 3 <sup>rd</sup> Wednesday, 6:30 p.m. Anne T. Dunphy School
<b>Hampshire Regional School Committee</b>	Monthly, 1 <sup>st</sup> Monday, 7:00 p.m. Hampshire Regional School
<b>Select Board</b>	Every other Thursday, 7:00 p.m. (warrant weeks)
<b>Shade Tree Committee</b>	Monthly, 3 <sup>rd</sup> Tuesday, 6:30 p.m.
<b>Technology Committee</b>	Varies
<b>Trust Fund Commission</b>	Monthly, 1 <sup>st</sup> Monday, 7:00 p.m.
<b>Water/Sewer Commission</b>	Every other Wednesday, 7:00 p.m. (warrant weeks)
<b>Woodland Trails</b>	Monthly, 2 <sup>nd</sup> Wednesday, 7:00 p.m.
<b>Zoning Board of Appeals</b>	Per application

*Please note that some changes are made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website [www.burgy.org](http://www.burgy.org).*



## 2012 Elected Officials

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Assessors</b>		
Marjorie Dunphy	3 years	2013 resigned 3/31/12
Peter Shumway	3 year	2014
Denise Banister	3 years	2015
Glen Everett	1 year	2013 appt. to fill seat
<b>Board of Health</b>		
Donna Gibson	3 years	2013
Helen Symons	3 years	2014
Gordon Luce	2 years	2015
<b>Board of Library Trustees</b>		
Anne Haxo	3 years	2013
Eileen Stewart	3 years	2013
Patricia Billingsley	3 years	2014
Connie Fitzgerald	3 years	2014
Christopher B. Loring	3 years	2015
Joan Coryat	3 years	2015
<b>Elector – Oliver Smith Will</b>		
Eric Cerreta	1 year	2013
<b>Finance Committee</b>		
Charles Heath	3 years	2013
Christopher Smith	3 years	2013
Gordon Allen	3 years	2013
Christopher Morris	3 years	2014
Robert Buchele	3 years	2015
Walter (Kim) Boas	3 years	2015
Eric Cerreta	3 year	2015
Gary R. Benoit	3 years	2014
Paul R. Wetzel	3 years	2014
<b>Hampshire Council of Government Councilors</b>		
Eileen Stewart	2 years	2014
<b>Local School Committee</b>		
Jeff Gelbard	3 years	2013
Duncan Laird	3 years	2014
Kayla Gilman Solomon	3 years	2015
Sarah Christiansen	3 years	2014
David Chase	3 years	2013

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Moderator</b>		
Joseph Larkin	1 year	2013
<b>Recreation</b>		
Alan Golash	3 years	2013
Robert Bihler	3 years	2013 resigned 5/9/12
Gary Benoit	3 years	2015
John O'Sullivan	3 years	2014
Pam Plumer	3 years	2014
Jessica Lockwood	1 year	2013 appt. to fill seat
<b>Regional School Committee</b>		
David P. Nardi	3 years	2014
Diane Bishop	3 years	2015
Carl Schlerman	2 years	2013
<b>Board of Selectmen</b>		
David Mathers	3 years	2013
Denise Banister	3 years	2014
Paul Dunphy	3 years	2015
<b>Town Clerk</b>		
Brenda Lessard	3 years	2013
<b>Treasurer</b>		
Peter Mahieu	3 years	2013
<b>Trust Fund/Cemetery Commission</b>		
Andrew Gould	3 years	2013
John Pohanka	3 years	2014
Paul Dunphy	3 years	2015 resigned 8/1/12
David Chase	1 year	2013 appt. to fill seat
<b>Water/Sewer Commission</b>		
Walter Kellogg	3 years	2013
Howard Sanderson	3 years	2014 deceased 8/20/12
Kenneth Taylor	3 years	2014
William Turner	3 years	2015
James Hyslip	3 years	2013
Jeremiah Roberge	1 year	2013 appt. to fill seat

## 2012 Appointed Officials

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>	
<b>Administrative Assistant</b>			
Eleanor Warnock	1 year	2013	
<b>Agricultural Council</b>			
Paul Zononi	3 years	2013	
Meg Taylor	2 years	2014	
Alan Everett	3 years	2014	
Keith Dufresne	1 year	2013	
Amanda Emerson	3 years	2015	
Lincoln Fish	3 years	2014	resigned 6/30/12
Alden Bacon	3 years	2013	resigned 7/9/12
<b>Americans with Disabilities Act Coordinator</b>			
Jeffrey Ciuffreda	1 year	2012	
<b>Animal Control Officer</b>			
Kyle Meservey	1 year	2013	
<b>Animal Inspector</b>			
Donald Lawton	1 year	2013	
<b>Assessors' Clerk</b>			
Dolores Thornhill			
<b>Assistant Town Treasurer</b>			
Karen Karowski	1 year	2013	
<b>Brassworks Reuse Committee</b>			
Peter Mahieu	1 year	2013	Appointed by Finance
Vacancy	1 year	2011	Appointed by Planning Board
Jeffrey Ciuffreda	1 year	2013	
<b>Building Inspector</b>			
Louis Hasbrouck	1 year	2013	
Charles Miller – Assistant	1 year	2013	
<b>Building Supervisor</b>			
James Locke	1 year	2013	

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Capital Planning Committee</b>		
Robert Buchele	1 year	2013
Gary Benoit	1 years	2013
Mitch Cichy	3 years	2015
Jeffrey Ciuffreda	3 years	2014
Vacancy	3 years	2013
Peter Mahieu – Advisory	3 years	2013
* 3 year appointments by Select Board * 1 year appointments by Finance Committee		
<b>Conservation Commission</b>		
C. Todd Lynch	3 years	2015
Robert Stinson, Chair	3 years	2013
Joseph Rogers	3 years	2013
Wilbur Loomis	3 years	2014 resigned
Gerald Mann	2 years	2014
<b>Constables</b>		
Wilbur Loomis	3 years	2015
Paul Sanderson	3 years	2015
Gordon Luce	3 years	2014
Jason Connell	3 years	2014
<b>Council on Aging</b>		
Don Rose	3 years	2015
James Cahillane	3 years	2014
Carl Beach	3 years	2014 resigned 8/24/12
Larry West	3 years	2014
Rose Simmons	3 years	2014 resigned 11/26/12
Fred Goodhue	3 years	2013
Kate Davidheiser	3 years	2013 resigned 7/26/12
Daria D'Arienzo	1 years	2013 to fill K. Davidheiser seat
Philip Reid	3 years	2014 deceased
Nylde Weeks	3 years	2013
Mary Lee Satterfield	3 years	2015
Ana Gillis	3 years	2015
Glen Goebel, Associate	1 year	2013
Frances M. Goebel, Program Director	1 year	2013
Marie Westburg, Director	1 year	2013
Sharon Loomis, Admin. Asst.	1 year	2013
Nylde Weeks, Mealsite Coord.	1 year	2013

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
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**Cultural Council**

Michele Morales-Wolk	3 years	2014
Mary Dudek	3 years	2014
Charles Dudek	3 years	2015
Jennifer Cody	3 years	2013
Deborah Hollingworth	3 years	2013
Catherine Carija	3 years	2015
Vacancy	3 years	

**Emergency Management Director**

Denise Banister	1 year	2013
Jason Connell, Assistant	1 year	2013

**Energy Committee**

Kim Boas	1 year	2013
Mary Dudek	1 year	2013
Charles Dudek	1 year	2013
Gerald Mann	1 year	2013
Rob Stinson	1 year	2013

**Field Driver**

Vacancy	1 year	2011
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**Fire Chief/Forest Fire Warden**

Donald Lawton	1 year	2013
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**Fire Fighters**

Donald Turner – Deputy Chief	1 year	2013
Eric Cerreta – Deputy Chief		
James Ferron – Captain		
Jason Connell – Captain		
Paul Sanderson – Lieutenant		
Cory McGill - Lieutenant		

**Fire Fighters**

Peter Banister	Roger Bisbee	Andy Castillo	Robert Cayo III
Nicholas Denno	Greg Dibrindisi	Alan Everett	Glen Everett
Richard Karowski	Robert LaPointe	Lawrence Lashway	Riley Liptak
Doug McGill	Robin Merritt	Drew Morse	John Pope
Kenneth Taylor	Worth Noyes		

\* Firefighters are appointed by the Fire Chief

Daniel Banister**	Mark Curtin**	Tim McQueston**	Daryl Springman**
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\*\* Consultants to Williamsburg Fire Department

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Flag Committee</b>		
Jeffrey Ciuffreda	1 year	2013
Vacancies		
<b>Gas Inspector</b>		
Donald Lawton	1 year	2013
<b>Highway Superintendent</b>		
William Turner	1 year	2013
<b>Hilltown Resource Management Cooperative</b>		
Paul Wetzel	1 year	2013
Donna Gibson	1 year	2013
<b>Historical Commission</b>		
Mary Bisbee	3 years	2013
Ralmon Black	3 years	2015
Sandra Ginsburg	3 years	2014
Eric Weber	3 years	2015
Steve Herzberg	3 years	2014
<b>Materials Recycling Facility Advisory Board</b>		
Eric Weiss	1 year	2013
<b>Measurer Gravel/Soil and Manure</b>		
Wilbur Loomis	1 year	2013
<b>Mill River Greenway Committee</b>		
Eric Bloomquist	1 year	2013
Neal Bastek	1 year	2013
John Hoogstraten	1 year	2013
Mary Dudek	1 year	2013
Gaby Immerman	1 year	2013
Todd Lynch	1 year	2013
Marvin Ward	1 year	2013
Nick Dines	1 year	2013
Sean Gaffney	1 year	2013
James Ayres	1 year	2013
Charles Dudek	1 year	2013
Lawrence West	1 year	2013
Rob Stinson	1 year	2013

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
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<b>Old Town Hall Project Advisory Committee</b>		
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Andrew Soles	1 year	2013
James Locke	1 year	2013
Louis Hasbrouck	1 year	2013
Mary Bisbee	1 year	2013
Charlene Nardi	1 year	2013

<b>Open Space and Recreation Committee</b>		
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Cate Dollard	1 year	2013
Roz Driscoll	1 year	2013
Sally Loomis	1 year	2013
Kenley Clark	1 year	2013
Eric Bloomquist	1 year	2013
Vacancy		
Vacancy		

\* Representatives to the Five Town Initiative Committee are Sally Loomis and Cate Dollard

<b>Parking Clerk</b>		
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Charlene Nardi	1 year	2013
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<b>Pedestrian Safety Study Committee</b>		
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Sgt. Aimee Wallace	1 year	2013
Eileen Stewart	1 year	2013
Marvin Ward	1 year	2013
Heather Majercik	1 year	2013
Amy Aaron	1 year	2013

<b>Pioneer Valley Planning Commission</b>		
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Robert Barker (commissioner)		
Stephen Snow (alternate)		

Appointed by Planning Bd

<b>Pioneer Valley Region Joint Transportation Commission</b>		
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William Turner	1 year	2013
Vacant – alternate	1 year	2008

<b>Planning Board</b>		
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Jim Locke	5 years	2017
Michael Gove	2 years	2014 resigned 11/7/12
Robert Barker	2 year	2014 to fill M. Gove seat
Timothy McQueston	5 years	2015
Gail Paddock	5 years	2015
Stephen Snow	5 years	2016
Stephen Smith	5 years	2016
Vacancy	5 years	2013

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Plumbing Inspector</b> Donald Lawton	1 year	2013
<b>Police and Fire Chaplain</b> Worth Noyes	1 year	2013
<b>Police Chief</b> Denise Wickland	Contract	
<b>Police Officers</b>		
Aimee Wallace, Sergeant	1 year	2013
Michael Wayne	1 year	2013
Sabrina Willard	1 year	2013
Greg Smith	1 year	2013
Robert Reinke	1 year	2013
Bryan Luszczycki	1 year	2013
Jason Soukup	1 year	2013
<b>Procurement Officer</b> Charlene Nardi	1 year	2013
<b>PVTA Representative</b> Jeffrey Ciuffreda	1 year	2013
<b>Registrar of Voters</b>		
Jean York	3 years	2013
Brenda Lessard	3 years	2013
Marjorie Dunphy	3 years	2014
Diane O'Sullivan	3 years	2015
<b>School Building Committee</b>		
Charlene Nardi		
David Mathers		
Paul Wetzel		
John Pohanka		
Jim Locke		
Andy Soles		
Stacey Jenkins		
Bill Sayre		
M.J. Moran		
Jeff Gelbard		
Alan Everett		
Craig Jurgensen		
Nancy Millette		



<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Shade Tree Committee</b>		
Osa Flory	1 year	2013
Anne Bussler	1 year	2013
John Kuzeja, Jr.	1 year	2013
Vacancy		
Vacancy		
<b>Surveyor Wood/Lumber</b>		
Alden Bacon	1 year	2013
<b>Technology Committee</b>		
Tom Adams	1 year	2013
David Nardi	1 year	2013
David Chase	1 year	2013
Vacancy		
Vacancy		
<b>Town Accountant</b>		
Franklin Council of Governments		
Joyce Muka	Contract	
<b>Town Collector</b>		
Bonnie Roberge	3 years	2013
<b>Tree Warden/Gypsy Moth Superintendent</b>		
Shade Tree Committee	1 year	2013
<b>Trench Permit Granting Authority</b>		
William Turner	1 year	2013
<b>Veterans' Agent</b>		
City of Northampton	Contract	
Steve Connor		
Joseph Russo		
<b>Veterans' Memorial Committee</b>		
James LeBeau	1 year	2013
Edward Roberts	1 year	2013
<b>Williamsburg Woodland Trails Committee</b>		
Diane Merritt	1 year	2013
Eileen Keegan	1 year	2013
John Hoogstraten	1 year	2013
Paul Jahnige	1 year	2013
Gwen Blodgett	1 year	2013
Dwight Baghdoyan	1 year	2013
Andrew Gould	1 year	2013

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Wiring Inspector</b>		
Roger Malo (Electrical Services to be provided by City of Northampton by contract)	1 year	2013
<b>Zoning Board of Appeals</b>		
Donald Turner	3 years	2015
Osa Flory	1 year	2013 to fill out L. Berkman seat
Lisa Berkman	3 years	2013 resigned 10/25/12
Gerald Mann	3 years	2014
Andrew Quient (alternate)	1 year	2013
Charles Dudek (alternate)	1 year	2013
<b><u>Town Employees/Election Workers</u></b>		
<b>Williamsburg Libraries</b>		
Lisa Wenner – Library Director		
Rochelle Wildfong		
Bobbin Young		
<b>Health Agent</b>		
Erin Kirchner	Contract	
<b>Highway Department</b>		
Kenneth Taylor	Donald Turner	Peter Banister
Nolan Rice		
<b>Pollworkers</b>		
Robert D. Acheson	Linda Babcock	Pat Casterline
Wayne Casterline	Joan Donovan	Sheila Dufresne
Eleanor Elovirta	Gail Gagne	Thomas Hodgkins
Dot Lucey	Maureen Mathers	Diane Merritt
Diane Punska	Linda Rowley	Philip Skwira
Statia Skwira	Candy Smith	Fran Tilley
Marvin Ward	Nylda Weeks	Nancy Zimmer
Richard Zimmer		
<b>Election Wardens</b>		
Kathleen Luce	Vacancy	
<b>Town Office Custodian</b>		
Al Golash		
<b>Transfer Station Manager</b>	<b>Transfer Station Staff</b>	
Kurt Kochin	Wilbur Loomis, Richard Lessard, William Ahearn, James Wilson	

## Annual Report of the Town Clerk

The Town Clerk's responsibilities cover a broad spectrum of town business, as set forth by the General Laws of the Commonwealth of Massachusetts. Some of the responsibilities include the recording and certification of all town meeting actions, the recording of all appointments and resignations, the administration of the oath of office to all appointed and elected officials, the posting of all committee meetings, the filing and certification of the permits and plans processed by the Planning Board and the Zoning Board of Appeals, the preparation and oversight of all local, state and Presidential elections, the recording of all vital statistics, and the issuance of many permits and licenses. This only partially covers the responsibilities of this office.

### Vital Statistics

This year was a year that saw a great variance on the ages of those who passed away. The age range was from the late 20's to the late 90's. Our condolences go out to the families that lost a loved one. May their memories stay in their families' hearts.

There were 17 births in town and applications for the Henry Hills Trust Fund were sent to all. Congratulations to the families on welcoming their little ones.

Nine couples took out marriage intentions. May they be blessed with a lifetime of happiness.

2012 Events		Births	Deaths	Marriages
	Male	5	12	
	Female	12	15	
	Total	17	27	9

### Dog Licenses

Dog Licenses are renewed annually by March 31<sup>st</sup>. The fees for a dog license are \$5.00 for spayed or neutered dogs, and \$10.00 for intact dogs. Kennel fees vary in price depending on the size of the kennel. A penalty of \$25.00 is assessed after May 1<sup>st</sup> for late registration with an additional \$25.00 penalty after June 1<sup>st</sup>.

Total Dog Licenses Issued	417
Total Kennel Licenses Issued	7

### Annual Permits, Licenses and Filings

Birth, Death, and Marriage Certificates	122
Marriage Intentions	10
Burial Permits	8
Tag Sale Permits	16
Auctioneer License	1
Business Certificates	21

Gasoline Storage Tank License	6
New & Relocated Pole Filings	4
Raffle Permits	3
Marijuana Citations	19
Mailing Labels	1

## 2012 Town Meetings and Elections

It was an extremely busy year for town meetings and elections. I want to thank my warden, Kathy Luce, and all my poll workers for their dedication and hard work this past year. I have a vacancy for another warden, if anyone is interested, and always can use extra names on my poll worker list. I also wish to thank my constables for their help in making sure the elections run smoothly. The school custodian, Mike O'Brien, gets special thanks also for his help with making sure everything is set up and ready to go for the town meetings and elections.

Total Registered Voters as of 12/31/2012							
Party	Democrat	Green Rainbow	Libertarian	Republican	Socialist	Unenrolled	Total
	719	14	6	136	1	1025	1901

Date	
Special Town Meeting	February 27, 2012
Annual Town Caucus	March 5, 2012
Presidential Primary	March 6, 2012
Debt Exclusion Override Vote	April 2, 2012
Annual Town Election	May 7, 2012
Annual Town Meeting	June 4, 2012
State Primary	September 6, 2012
State Election	November 6, 2012

The full text of all town meeting votes and all election results are published in the Annual Town Report, on the town website at [www.burgy.org](http://www.burgy.org) or available for public inspection at the Town Clerk's Office.

Respectfully submitted,  
Brenda Lessard  
Williamsburg Town Clerk

**Special Town Meeting  
Monday, February 27, 2012**

The warrant was signed and posted on February 13, 2012

Moderator: Joseph Larkin                      Town Clerk: Brenda Lessard

Board of Selectmen present: Jeffrey Ciuffreda, Chair; David Mathers, Clerk; Denise Banister

Constables: Paul Sanderson & Wilbur Loomis

A quorum (60 registered voters) being present (there were 364 registered voters present), the Moderator called the meeting to order at 7:15 p.m. The Moderator noted the return of the warrant and that it had been posted.

**Article 1**

Moved and seconded that the town appropriate a sum up to \$18,435 to purchase and install three generators, one each at the Town Office Building, the Williamsburg Fire Station, and Haydenville Police/Fire Station, and to purchase a laptop for the use of the emergency management director, and to take said sum from Free Cash.

**Passed Unanimously**

**Article 2**

Moved and seconded that the town appropriate the sum of \$275 to pay K&J Tree Service for ice removed from the town office building in January 2011 (fiscal year 2011) that was not billed until fiscal 2012, and to take said sum from Free Cash.

**Passed Unanimously**

**Article 3**

Moved and seconded that the town appropriate the sum of \$234 to pay the Cummington Police Department for road detail work done in relation to the removal of tree on March 3, 2011 (fiscal year 2011), and to take said sum from Free Cash.

**Passed Unanimously**

**Article 4**

Moved and seconded that the town appropriate the sum of \$500 to pay the Pioneer Valley Planning Commission as the town's match for a District Local Technical Assistance grant (DLTA) for the Village Center Visioning and Zoning project done in the spring of 2011 (fiscal year 2011), and to take said sum from Free Cash.

**Passed Unanimously**

## **Article 5**

Moved and seconded that the town appropriate the sum of \$7 to pay the Hampshire County Registry of Deeds for copies of registered deeds received in fiscal year 2011, and to take said sum from Free Cash.

**Passed Unanimously**

## **Article 6**

Moved and seconded that the town appropriate the sum of twelve million, six hundred sixty-eight thousand, eight hundred ninety-four dollars (\$12,668,894) for the purpose of paying costs of the renovation and addition to the Anne T. Dunphy School building, 1 Petticoat Hill Road, including the payment of all costs incidental or related thereto (the “Project”), which school facility shall have an anticipated useful life as an educational facility for the instruction of school children of at least 50 years, and for which the Town of Williamsburg may be eligible for a grant from the Massachusetts School Building Authority (“MSBA”), said amount to be expended under the direction of the Williamsburg School Building Committee. To meet this appropriation the Board of Selectmen, is authorized to borrow said amount under M.G. L. Chapter 44, or pursuant to any other enabling authority. The Town of Williamsburg acknowledges that the MSBA’s grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any project costs the Town of Williamsburg incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Williamsburg; provided further that any grant that the Town of Williamsburg may receive from the MSBA for the Project shall not exceed the lesser of (1) 61.86 percent (%) of eligible, approved project costs, as determined by the MSBA, or (2) the total maximum grant amount determined by the MSBA; provided that any appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½); and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Project Funding Agreement that may be executed between the Town of Williamsburg and the MSBA.

**Passed 2/3 Majority – Yes-341 No-23**

(This vote was held by secret ballot)

Meeting Adjourned at 8:40 p.m.

Filed: February 27, 2012

A True Copy Attest: Brenda Lessard, Town Clerk

Brenda Lessard, Town Clerk

cc: Accountant, Treasurer, Assessors, Board of Selectmen, Town Administrator, Kopelman & Paige, Williamsburg School Building Committee, Department of Revenue, Massachusetts School Building Authority

## Certificate of Nomination – Town Caucus 2012

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Anne T. Dunphy School on the fifth day of March 2012, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 7:05 P.M. once a quorum was met. The Voters of Caucus elected a Chair and Secretary.

Chair: Joseph Larkin

Secretary: Charlene Nardi

<b>OFFICE</b>	<b>TERM</b>	<b>CANDIDATE</b>	<b>RESIDENCE</b>	<b>SIGNATURE</b>
ASSESSOR	3	Denise Banister	54 Old Goshen Road	Signed by same
BOARD OF HEALTH	3	Gordon Luce	26 North Farms Road	Signed by same
BOARD OF LIBRARY TRUSTEES	3	Joan Coryat	109 Nash Hill Road	Signed by same
	3	James Ayres	82 South Street	Signed by same
ELECTOR-OLIVER SMITH WILL	1	Eric Cerreta	157 Main St.	Signed by same
FINANCE COMMITTEE	3	Walter Boas	6 Maple Street	Signed by same
	3	Robert Buchele	4 South Street	Signed by same
	3	Eric Cerreta	157 Main Street	Signed by same
HAMPSHIRE COUNCIL OF GOVERNMENTS COUNCILLOR	2	Eileen Stewart	7 Petticoat Hill Road	Signed by same
LOCAL SCHOOL COMMITTEE	3	Kayla Gilman-Solomon	57 South Street	Signed by same
MODERATOR	1	Joseph Larkin	3 Judd Lane	Signed by same
RECREATION COMMISSION	3	Gary Benoit	8 Grove Street	Signed by same
REGIONAL SCHOOL COMMITTEE	3	Diane Bishop	179 Main Street	Signed by same

SELECTMAN     3       Paul Dunphy                      3 Grove Street                      Signed by same

TRUST FUND/CEMETERY

COMMISSION     3       Paul Dunphy                      3 Grove Street                      Signed by same

WATER/SEWER

COMMISSION     3       William Turner                      21 Lawton Hill Road                      Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 7:23 p.m.

S/ Joseph Larkin, Presiding Officer

S/ Charlene Nardi, Secretary to Caucus

Filed March 12, 2012

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK



## **Minutes of the Presidential Primary March 6, 2012**

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The following were the results of the election.

Wardens: Kathy Luce  
Registered Voters: 1837  
Absentee Ballots: 15  
Votes Tallied by Accu-vote: 210  
Total Ballots Cast: 210  
Democrat Ballots: 84  
Republican Ballots: 124  
Green-rainbow: 2

### **Presidential Preference – Democratic Party**

Blanks: 0  
Barack Obama: 81  
No Preferences: 3  
Write-Ins: 0

### **State Committee Man – Democratic Party**

Blanks: 18  
Michael F. Wilcox: 66  
Write-In: 0

### **State Committee Woman – Democratic Party**

Blanks: 19  
Mary J. Palmer: 65  
Write-In: 0

### **Town Committee – Democratic Party 25 Positions**

Blank: 48	Blank: 1815
Group 1: 36	Christopher Morris: 49
	Michele J. Morris: 47
	Samuel J. Morris: 45
	Paul H. Dunphy: 73
	Anne Marie Westburg: 64
	Write-Ins: 7
	James Cahillane: 6
	Peter Pelland: 1

### **Presidential Preference – Republican Party**

Blanks: 0  
Ron Paul: 19  
Mitt Romney: 75  
Rick Perry: 2  
Rick Santorum: 15  
Jon Huntsman: 1  
Michele Bachman: 0

Newt Gingrich: 7  
No Preference: 2  
Write-In: 3  
    Stephen Colbert: 1  
    Stephen Muike: 1  
    William Weld: 1

State Committee Man – Republican Party  
Blanks: 50  
Michael F. Case: 73  
Write-In: 1  
    Michael Wilcox: 1

State Committee Woman – Republican Party  
Blanks: 51  
Robin S. Almgren: 72  
Write-In: 1  
    Mary Palmer: 1

Town Committee – Republican Party 35 Positions  
Blanks: 4340  
Write-In: 0

Presidential Preference – Green-Rainbow Party  
Blanks: 0  
Kent Mesplay: 0  
Jill Stein: 2  
Harley Mikkelsen: 0  
No Preference: 0  
Write-In: 0

State Committee Man – Green-Rainbow Party  
Blank: 0  
Lee S. Laugenour: 2  
Write-In: 0

State Committee Woman – Green Rainbow Party  
Blank: 2  
Write-In: 0

Town Committee: Green Rainbow Party 10 Positions  
Blank: 20  
Write-In: 0

Filed March 12, 2012

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK  
TOWN OF WILLIAMSBURG

## **Minutes of the Debt Exclusion Override Election April 2, 2012**

Warrant signed on March 13, 2012

Warrant Posted on March 15, 2012

Selectmen: Jeffrey Ciuffreda, David Mathers, and Denise Banister

Last day to register to vote – March 13, 2012

Constables: Jason Connell and Paul Sanderson

Fourteen (14) ballots were used to test the machine and ballots

Twenty-three (23) absentee ballots were mailed, four (4) absentee ballots voted in office, 24 absentee ballots returned, One (1) rejected with no signature.

One provisional ballot voted which was found to be ineligible.

Delivered one thousand, five hundred and eighty-six ballots to the polls.

The polls opened at 10 a.m. in the Anne T. Dunphy School gymnasium and balloting began.

The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results recorded by Warden Kathleen Luce and Town Clerk, Brenda Lessard.

Votes Cast – 508

Number of Eligible Voters – 1831

### **Question 1**

Shall the Town of Williamsburg be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amount required to pay for the bonds issued in order to renovate and construct an addition to the Anne T. Dunphy School Building, 1 Petticoat Hill Road?

Yes – 429

No – 79

Filed: April 3, 2012

Brenda Lessard

Williamsburg Town Clerk

cc: Assessors, Accountant, Board of Selectmen, Town Administrator, Treasurer, Department of Revenue, Massachusetts School Building Authority, Williamsburg School Building Committee, Kopelman & Paige

## Minutes of the Annual Election May 7, 2012

Warrant signed on April 5, 2012                      Warrant Posted on April 12, 2012  
Selectmen: Jeffrey Ciuffreda, David Mathers and Denise Banister  
Last day to register to vote – April 17, 2011  
Constables: Wilbur Loomis, Jason Connell and Paul Sanderson  
Nineteen (19) ballots were used to test the machine and ballots  
Fifteen (15) absentee ballots were mailed, eleven (11) absentee ballots returned.  
Delivered one thousand, one hundred and eighty-one ballots to the polls.

The polls opened at 10 a.m. in the Anne T. Dunphy School gymnasium and balloting begun.  
The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results  
recorded by Warden Kathleen Luce and Town Clerk, Brenda Lessard. All Elected individuals  
take office July 1, 2012 per the bylaw change voted November 14, 2005.

Votes Cast – 136

Number of Eligible Voters – 1806

Assessor – 3 years – vote for 1

Blanks – 7

Denise Banister – 129 E

Write-ins – 0

Board of Health – 3 years – vote for 1

Blanks – 11

Gordon Luce – 125 E

Write-ins – 0

Board of Library Trustees - 3 years - vote for 2

Blanks – 47

Joan Coryat – 115 E

James Ayres – 109 E

Write-Ins – 1

Elector-Oliver Smith Will - 1 year - vote for 1

Blanks - 16

Eric Cerreta – 120 E

Write-Ins – 0

Christopher Morris

Finance Committee – 3 years – vote for 3

Blanks – 80

Walter Boas – 109 E

Robert Buchele – 110 E

Eric Cerreta – 108 E

Write-Ins – 1

Hampshire Council of Governments

Councillor – 2 years – vote for 1

Blanks – 20

Eileen Stewart – 116 E

Write-Ins - 0

Eric Weber

Williamsburg School Committee – 3 years – vote for 1

Blank – 25

Kayla Gilman-Solomon – 111 E

Write-Ins – 0

Moderator – 1 year – vote for 1

Blank – 11

Joseph Larkin – 125 E

Write-Ins – 0

Recreation Commission – 3 years – vote for 1

Blank – 14

Gary Benoit – 122 E

Write-Ins – 0

Regional School Committee – 3 yr - vote for 1

Blanks – 12

Diane Bishop – 124 E

Write-Ins – 0

Selectman – 3 years – vote for 1

Blanks – 4

Paul Dunphy – 132 E

Write-Ins – 0

Trust Fund/Cemetery Commission – 3 years – vote for 1

Blanks – 4

Paul Dunphy – 132 E

Write-In – 0

Water & Sewer Commission – 3 years – vote for 1

Blank – 18

William Turner – 118 E

Write-In – 0

Filed: May 8, 2012

A TRUE COPY ATTEST

Brenda Lessard, Williamsburg Town Clerk

## **Annual Town Meeting June 4, 2012**

The warrant was signed on May 17, 2012 and posted on May 21, 2012

Moderator: Joseph Larkin                      Town Clerk: Brenda Lessard

Board of Selectmen present: Jeffrey Ciuffreda, Chair; David Mathers, Clerk; and Denise Banister

Constables: Paul Sanderson and Wilbur Loomis

A quorum (60 registered voters) being present (there were 97 registered voters present), the Moderator called the meeting to order at 7:03 p.m. The Moderator noted the return of the warrant and that it had been posted.

**A motion was made and seconded** to adopt a rule that the Moderator be authorized to declare 2/3 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

### **Passed Unanimously**

Jeffrey Ciuffreda read the dedication of the Annual Town Report to the Emergency Responders (Fire, Police and Highway) who responded to a number of emergencies throughout 2011.

David Mathers stood and asked everyone to give a round of applause to Jeffrey Ciuffreda who is stepping down as Selectmen after many years of service.

### **Article 1**

Moved and seconded that the town vote to raise and appropriate the sum of \$3,500 to pay the Hilltown CDC for support of the Hilltown Elder Network (HEN) program for Fiscal Year 2011 (FY11) that was funded and not paid, and to take said sum from Free Cash.

### **Passed Unanimously**

### **Article 2**

Moved and seconded that the town vote to empower the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to town departments at such salaries or wage rates as shall be established by the Board of Selectmen.

### **Passed Unanimously**

**Article 3**

Moved and seconded that the town authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

**Passed Unanimously**

**Article 4**

Moved and seconded that the town vote to adopt a Capital Improvement Plan, as prepared by the Capital Planning Committee and whose budget has been accepted by the Finance Committee, including recommended capital improvements for the following five fiscal years.

**Passed Unanimously**

**Article 5**

Moved and seconded that the town vote to fix a salary and compensation of all elected and appointed officers of the town for the twelve month period ending June 30, 2013, as provided in Section 108, Chapter 41, General Laws as amended, and to see if the town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the period as follows.

*(Moved section by section)*

**Article 5**

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of \$424,569, the amount recommended by the Finance Committee for the purpose of General Government, with each item to be considered a separate appropriation and to transfer \$60,000 from Free Cash and to raise \$364,569 from taxation.

<b>Budget Item</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
<b>GENERAL GOVERNMENT</b>				
Moderator	0	292	292	299
Selectboard Salaries	8,043	8,164	8,164	8,368
Selectboard Expenses	3,553	3,750	3,750	3,750
Town Administrator	51,582	46,903	46,900	48,073
Administrative Assistant	12,793	12,988	12,988	13,313
Town Administrator Expenses	144	500	500	500

Oliver Smith Trustee	0	30	30	31
Town Counsel	11,755	15,000	15,000	15,000
Advertising Expense	1,480	1,200	1,200	1,200
Constable Salary	400	400	400	400
Constable Elections	45	100	100	100
Finance Committee Salaries	2,827	3,690	3,690	3,782
Finance Committee Chair	0	166	166	170
Finance Committee Secretary	173	642	642	658
Finance Committee Expenses	152	500	500	500
Reserve Fund from Free Cash	0	0	60,000	60,000
Reserve Fund from Taxation	29,565	55,000	0	0
Capital Planning Labor	0	305	305	313
Capital Planning Expenses	75	75	75	75
Accountant Labor	21,779	21,779	22,078	22,078
Accountant Expense	830	300	300	300
Accounting Software Purchase	1,000	1,000	1,000	1,000
Audit Services	13,000	16,500	13,500	13,500
Assessor's Salaries	8,043	8,164	8,164	8,368
Assessor's Labor	6,150	7,356	10,400	10,660
Assessor's Expenses	2,925	3,700	3,700	3,700
Assessor's Revaluation	1,080	5,270	5,270	5,270
Treasurer Salary	18,100	18,372	18,372	18,831
Assistant Treasurer	5,177	5,255	5,255	5,386
Treasurer's Expenses	3,508	4,600	5,600	5,600
Treasurer's Software	1,960	2,099	2,250	2,250
Collector Salary	26,369	26,765	26,765	27,434
Collector's Add'l Salary	0	1,000	1,000	1,000
Collector's Expenses	6,115	8,430	8,430	8,430
Deputy Collector's Expenses	1,422	2,000	2,000	2,000
Clerk Salary	16,482	16,729	16,729	17,147
Clerk's Assistant	2,073	2,104	2,104	2,157
Clerk's Expenses	1,299	1,500	1,500	1,500
Clerk's Software	500	500	500	500
Elections, Registration, Listing	7,346	8,000	8,000	8,000
Street Listing	1,078	1,100	1,100	1,100
Conservation Comm Labor	1,421	1,929	1,600	1,640
Conservation Comm Expense	299	950	650	650
Energy Committee	0	500	250	250
Planning Board	364	750	750	750
Zoning Bd of Appeals	50	600	600	600
Custodian Labor	10,195	10,181	10,181	10,436
Town Buildings & Grounds	35,708	38,300	38,300	38,300



Town Office Expense	2,659	3,400	3,400	3,400
Town Office Telephone	5,225	6,300	6,800	6,800
Town Office Internet	2,070	2,250	2,250	2,250
Copier Maintenance	2,145	2,700	2,700	2,700
Technology Upgrade	1,108	6,000	6,000	6,000
Town Building Space Utilization	500	0	0	0
Town Buildings Repairs	603	20,000	20,000	20,000
Town Reports	1,318	1,900	1,900	1,900
Building Supervisor	0	6,000	6,000	6,150
<b>Subtotal General Government</b>	<b>332,488</b>	<b>413,988</b>	<b>420,100</b>	<b>424,569</b>

**Passed Unanimously**

## Article 5

Moved and seconded that the town raise and appropriate the sum of \$335,380, the amount recommended by the Finance Committee for the purpose of Protection of Persons and Property, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>PROTECTION PERSONS and PROPERTY</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Police Chief Salary	-	-	54,892	56,264
Police Dept Labor	135,109	167,662	112,771	115,590
Police Dept Expenses	31,576	33,500	33,500	33,500
Regional Records Computers/Software	4,705	5,500	5,500	5,500
Fire Chief Salary	19,728	20,024	20,024	20,525
Fire Dept Labor	30,216	30,847	30,847	31,618
Fire Dept Expenses	18,105	20,320	20,320	20,320
Ambulance Service	30,233	32,863	40,235	40,235
Emergency Management Director	1,035	1,051	1,051	1,077
Emergency Management Deputy	0	0	500	500
Emergency Management Expense	0	3,250	3,250	3,250
Shade Tree Committee Expenses	4,870	5,000	5,000	5,000
Tree Removal/Planting	3,065	2,000	2,000	2,000
<b>Subtotal Protection Persons and Property</b>	<b>278,642</b>	<b>322,017</b>	<b>329,890</b>	<b>335,380</b>

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$1,500, the amount recommended by the Finance Committee for the purpose of School Committee Salaries, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
School Committee Salaries	1,442	1,463	1,463	1,500

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$1,601,570, the amount recommended by the Finance Committee for the purpose of Local School Expenses, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Local School Expenses	1,540,133	1,562,570	1,562,570	1,601,570

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$1,190,629, the amount recommended by the Finance Committee for the purpose of Hampshire Regional School Assessment, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Hampshire Regional Assessment	1,211,650	1,174,644	1,190,629	1,190,629

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$374,204, the amount recommended by the Finance Committee for the purpose of Vocational School Assessment, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Vocational School Assessment	285,420	302,145	374,204	374,204

**Passed Unanimously****Article 5**

Moved and seconded that the town raise and appropriate the sum of \$534,770, the amount recommended by the Finance Committee for the purpose of Public Works and Facilities, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>PUBLIC WORKS and FACILITIES</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Highway Superintendent	-	-	55,143	56,522
Highway Labor	157,736	163,123	134,481	137,843
Highway Road Maintenance	56,741	65,463	65,463	65,463
Highway Garage/Equipment Maintenance	43,027	40,721	40,721	40,721
Highway Surplus Equipment	0	2,000	2,000	2,000
Vehicle Fuel	32,875	35,000	35,000	35,000
Invasive Species Eradication	0	1,000	1,000	1,000
Cement Sidewalk Construction	4,045	5,000	5,000	5,000
Winter Overtime	11,767	13,134	13,134	13,462
Winter Expenses	91,452	72,500	72,500	72,500
Bridges & Street Lighting	10,122	12,150	11,000	11,000
Transfer Station Labor	19,191	19,479	19,479	19,479
Transfer Station Expenses	64,026	73,780	73,780	73,780
Cemetery Commission	1,040	1,000	1,000	1,000
<b>Subtotal Public Works and Facilities</b>	<b>492,022</b>	<b>504,350</b>	<b>529,701</b>	<b>534,770</b>

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$125,708, the amount recommended by the Finance Committee for the purpose of Human Services, with each item to be considered a separate appropriation and to raise said sum from taxation

<b>HUMAN SERVICES</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Board of Health Salaries	0	3,602	3,602	3,692
Board of Health Expenses	300	300	300	300
Public Health Nurse	2,449	2,461	2,461	2,523
Animal Inspector	1,800	1,783	1,500	1,538
COA Director	9,325	17,840	17,840	18,286
COA Office Assistant	15,534	15,844	15,844	16,240
COA Meal Site Staffing	2,550	3,982	3,982	3,982
COA Expenses	3,192	2,100	2,100	2,100
COA HEN Program	0	3,500	3,500	3,500
Veterans Agent	8,058	8,002	8,348	8,348
Veterans Benefits	33,567	36,500	64,800	64,800
Amer With Disabilities Exp	0	400	400	400
<b>Subtotal Human Services</b>	<b>76,775</b>	<b>96,314</b>	<b>124,677</b>	<b>125,708</b>

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$128,949, the amount recommended by the Finance Committee for the purpose of Culture and Recreation, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>CULTURE and RECREATION</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Library Director	0	0	37,816	38,761
Library Labor	83,099	84,345	56,717	47,693
Library Expenses	26,644			
Library Exp-Utilities		13,620	13,620	13,620
Library Exp-Maintenance		10,730	13,590	13,590
Library Exp-Books & Supplies		5,014	5,014	5,014
Recreation Labor	3,607	3,678	3,678	* 3,771

Athletic Fields	4,949	5,000	5,000	5,000
Woodland Trails Committee	440	500	500	500
Open Space Committee	2,530	0	0	0
Historical Commission Exp	134	500	500	500
Veterans Recognition	400	400	500	500
<b>Subtotal Culture and Recreation</b>	<b>121,803</b>	<b>123,787</b>	<b>136,935</b>	<b>128,949</b>

Motion made to amend the motion by adding an additional \$6342 to the Library labor line for total request of \$135291, such sum to be taken from taxation.

### Motion to amend Passed Majority

#### Article 5 (Amended)

Moved and seconded that the town raise and appropriate the sum of \$135,291, the amount recommended by the Finance Committee for the purpose of Culture and Recreation, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>CULTURE and RECREATION</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Library Director	0	0	37,816	38,761
Library Labor	83,099	84,345	56,717	54,035
Library Expenses	26,644			
Library Exp-Utilities		13,620	13,620	13,620
Library Exp-Maintenance		10,730	13,590	13,590
Library Exp-Books & Supplies		5,014	5,014	5,014
Recreation Labor	3,607	3,678	3,678	*3,771
Athletic Fields	4,949	5,000	5,000	5,000
Woodland Trails Committee	440	500	500	500
Open Space Committee	2,530	0	0	0
Historical Commission Exp	134	500	500	500
Veterans Recognition	400	400	500	500
<b>Subtotal Culture and Recreation</b>	<b>121,803</b>	<b>123,787</b>	<b>136,935</b>	<b>135,291</b>

*\*In adding columns for amendment, it was noted the original and amended motion was \$1 higher than the columns added up to. Recreation labor was \$3770 so \$1 was added to make the columns addition correct. The total amount in the motion was correct.*

### Motion as amended Passed Majority

**Article 5**

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of \$497,090, the amount recommended by the Finance Committee for the purpose of Debt Service with each item to be considered a separate appropriation and to transfer \$117,500 from Free Cash and to raise \$379,590 from taxation.

<b>DEBT SERVICE</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Hampshire Regional Debt Service	89,490	86,129	85,982	85,982
Highland Ambulance Debt Service	0	4468	4,519	4,519
School Feasibility Interest	0	0	5,833	5,833
School Building Interest	0	0	171,325	171,325
Capping Wood Waste Principal	20,000	0	0	0
Capping Wood Waste Debt Interest	800	0	0	0
Fire Truck #2 Principal	23,500	23,500	117,500	117,500
Fire Truck #2 Debt Interest	2,797	1,617	1,169	1,169
Highway Garage Principal	25,000	25,000	25,000	25,000
Highway Garage Interest	4,250	2,581	7,604	7,604
Highway Truck 2009-Principal	26,000	26,000	26,000	26,000
Highway Truck 2009-Interest	1,768	895	518	518
Highway Loader Principal	20,000	19,850	0	0
Highway Loader Debt Interest	678	228	0	0
Library Principal	45,000	41,000	46,000	46,000
Library Debt Interest	9,080	7,280	5,640	5,640
Police Cruiser Principal	10,960	0	0	0
Police Cruiser Debt Interest	187	0	0	0
<b>Subtotal Debt Service</b>	<b>279,510</b>	<b>238,548</b>	<b>497,090</b>	<b>497,090</b>

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$67,703, the amount recommended by the Finance Committee for the purpose of Intergovernmental Expenses, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>INTERGOVERNMENTAL EXPENSES</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Hampshire Council of Governments Assessment	2,504	2,504	2,504	2,504
Hampshire County Regional Lockup	2,239	2,239	2,239	2,239
Hilltown Resource Managemnt (Board of Health)	7,814	7,423	7,423	7,423
Foothills Health District (Board of Health)	23,078	24,264	24,164	24,164
Building Inspection Program	19,500	23,405	31,000	31,000
PVPC Assessment	0	0	373	373
<b>Subtotal Intergovernmental Expenses</b>	<b>55,135</b>	<b>59,835</b>	<b>67,703</b>	<b>67,703</b>

**Passed Unanimously**

**Article 5**

Moved and seconded that the town raise and appropriate the sum of \$741,500, the amounts recommended by the Finance Committee for the purpose of Fixed Miscellaneous Expenses with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>FIXED MISCELLANEOUS EXPENSES</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
Hampshire County Retirement	161,688	183,673	176,794	176,794
Worker's Compensation	12,360	14,706	14,706	14,706
Unemployment Insurance	7,500	7,500	7,500	7,500
Group Insurance	414,843	446,250	446,250	446,250
Medicare & Social Security	28,775	30,000	30,000	30,750
Police & Fire Disability Insurance	10,660	11,784	12,500	12,500
Comprehensive Insurance	43,705	50,027	53,000	53,000
<b>Subtotal Fixed Misc Expenses</b>	<b>679,531</b>	<b>743,940</b>	<b>740,750</b>	<b>741,500</b>

**Passed Unanimously**

**Article 5**

Moved and seconded that the town approve the entire budget as moved section by section in the sum of \$6,029,913, the amount recommended by the Finance Committee and to transfer \$177,500 from Free Cash and to raise \$5,852,413 from taxation.

<b>FIXED MISCELLANEOUS EXPENSES</b>	<b>FY11 Actual Expenditure</b>	<b>FY12 Town Meeting Approved Budget</b>	<b>FY13 Department Requests</b>	<b>FY13 Finance Committee Recommendation</b>
TOTAL OPERATING BUDGET	5,373,958	5,543,601	5,975,712	6,029,913
FROM FREE CASH	0	0	177,500	177,500
FROM TAXATION	5,373,958	5,543,601	5,798,212	5,852,413

**Passed Majority****Article 6**

Moved and seconded that the town vote to accept monies from the Massachusetts Department of Transportation, and to expend said monies, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges without further appropriation.

**Passed Unanimously****Article 7**

**Departmental Revolving Funds Authorization.** Moved and seconded that the town vote to authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 §53E1/2 for the fiscal year beginning July 1, 2012.

<b>Revolving Fund</b>	<b>Authorized to Spend Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY13 Spending Limit</b>
Gas Inspector Revolving Fund	Gas Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 1,500.00
Electrical Inspector Revolving Fund	Electrical Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 7,500.00
Plumbing Inspector Revolving Fund	Plumbing Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,500.00
Transfer Station Open Box Revolving Fund	Board of Health	Fees and charges for services related to the Transfer Station and disposal areas.	Disposal costs of the open box and management of the Transfer Station and disposal areas.	\$18,000.00
Planning Board Revolving Fund	Planning Board	Fees charged specific to proposed sub-divisions within Williamsburg and new construction	Expenses associated with proposed sub-divisions within Williamsburg and other related expenses associated with new buildings	\$30,000.00



Dog Control Revolving Fund	Town Clerk	Fees specific to dogs	Expenses associated with licensing and controlling dogs and to pay the Dog Officer salary.	\$ 5,000.00
Recreation Commission Revolving Fund	Recreation Commission	Fees specific to recreation programs	Pay cost of operating recreation programs.	\$30,000.00
Council on Aging Revolving Fund	Council on Aging Executive Director	Fees specific to advertising in the newsletter	Pay for printing and distribution of the Council on Aging newsletter	\$ 2,000.00
Conservation Commission Revolving Fund	Conservation Commission	Fees specific to NOI/WPA Filing fees.	Pay expenses associated with WPA filing fees for administration and Enforcement of Wetlands Protection Act.	\$ 5,000.00
Board of Appeals Revolving Fund	Board of Appeals	Fees specific to applications	Pay expenses associated with processing of applications, purchase of laptop computer and software for record keeping	\$ 6,000.00
Fire Dept Revolving Fund	Fire Chief	Fees specific to inspections (smoke, CO, etc.)	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,000.00
<b>Total Spending</b>	<b>Limit</b>			<b>\$111,500.00</b>

### Passed Unanimously

#### Article 8

Moved and seconded that the town vote to raise and appropriate the sum of \$250,323 composed of the amounts listed below, for the purpose of operating and maintaining the town's water system, including the laying of mains for fiscal year 2013, and to take said sum from Water Enterprise Revenue.

Salaries	\$ 2,800.00
Expenses	\$ 97,163.00
<u>Debt Service</u>	<u>\$150,360.00</u>
Total	\$250,323.00

### Passed Unanimously

**Article 9**

Moved and seconded that the town vote to raise and appropriate \$169,138 composed of the amounts listed below, for the purpose of operating, maintaining and constructing the town sewer system for fiscal year 2013, and to take said sum from Sewer Enterprise Revenue.

Salaries	\$ 2,800.00
Operation & Maintenance	\$ 138,338.00
<u>Debt Service</u>	<u>\$ 28,000.00</u>
Total	\$169,138.00

**Passed Unanimously**

**Article 10**

Moved and seconded that the Town vote to transfer from available funds the sum of \$36,000 for the purchase of a Ford Expedition equipped for the fire department and to transfer said sum from Free Cash.

**Passed Unanimously**

**Article 11**

Moved and seconded that the Town vote to transfer from available funds the sum of \$15,500 for the purchase and upgrade of radio equipment for the highway and fire department and to transfer said sum from Free Cash.

**Passed Unanimously**

**Article 12**

Moved and seconded that the Town vote to transfer from available funds the sum of \$110,000 for the purpose of repairing the broken water main located in the river near Hillenbrand Road which was damaged during tropical storm Irene and to transfer said sum from Water Enterprise Fund Retained Earnings.

**Passed Unanimously**

## Article 13

Moved and seconded that the Town vote to delete from the Zoning Bylaw, Town of Williamsburg, adopted November 17, 2003 and amended June 1, 2009, sections 9.81 Permitted Signs and 9.82 Sign Restrictions and in its place adopt the following Section 9.81 Permitted Signs, Section 9.82 Sign Restrictions and Section 9.83 Exemptions and Grace Period, as set forth below.

### 9.8 Signs

#### Section 9.81 Permitted Signs

##### a. Signs Not Requiring a Special Permit

1. Noncommercial signs not exceeding two (2) square feet in area are permitted in all zones.
2. One sign, not exceeding seven (7) square feet in area, located on the property advertising contractors working or real estate for sale or rent. In the case of subdivisions, the sign may be located at the entrance to the subdivision on property which is part of the subdivision.
3. Temporary signs that are in compliance with this section may be displayed for a period not to exceed three (3) months in any one year.
4. Commercial Sign Area- On a single contiguous lot on which a business or businesses are located, freestanding or projecting signs are allowed up to the following areas:

a) Village Mixed Zone-	1 business-	12 square feet
	2 businesses-	24 square feet
	3 businesses-	30 square feet
	4 businesses-	36 square feet
	5 or more-	40 square feet

On multi business signs, no one business may have more than 12 square feet of sign space.

An additional 4 square feet is allowed for the street address with the street number being at least 6" high and in a contrasting color.

Each business is allowed one additional sign on the building conforming to the above area chart and the bylaw provisions.

Only one side of a freestanding or projecting sign shall be counted toward the measurement of the maximum sign area.

- b) Village residential- 2 square feet for home businesses
- c) Rural residential- 2 square feet for home businesses, 12 square feet for agricultural.
- d) A building permit may be required for commercial signs.

5. Off premises signs not exceeding 4 square feet directing the public to specific establishments are allowed in the Village Mix Zone.

**b. Signs Requiring a Special Permit**

Signs permitted in Village Mixed and not prohibited by Sign Restrictions section below may be allowed in Village Residential and Rural Residential by Special Permit.

**9.82 Sign Restrictions**

- a. Signs shall be illuminated only by shaded or indirect light of constant intensity, and no sign shall be illuminated internally or by flashing, intermittent, rotating, or moving light or lights, or have any visibly moving parts or noise-making devices.
- b. No sign or light shall be placed so as to constitute a traffic hazard or nuisance.
- c. No sign shall be placed on the roof of any building or structure, or extend above the parapet or eave line of the main structure.
- d. A freestanding sign shall not exceed ten (10) feet in height above grade. It shall not be closer to the front property line than fifteen (15) feet except by Special Permit. A real estate or a contractor sign may be closer to the front property line than fifteen (15) feet by right, provided that it does not constitute a traffic hazard. No more than one (1) freestanding sign may be permitted per lot, except that on lots with more than 400 feet of road frontage, Special Permit may permit one (1) freestanding sign for each 200 feet of frontage.
- e. Signs must be removed within thirty (30) days by the owner of the premises, unless it qualifies for a historical exemption, when:
  - 1. Sign has been abandoned
  - 2. The business or activity no longer exists
  - 3. The product described is no longer carried

**9.83 Exemptions and Grace Period**

a. Historical exemptions: A sign may be considered exempt from Section 9.82e when it has been in existence, but not necessarily continually visible or displayed, for a period of forty (40) years or more, and meets at least one (1) of the following criteria:

1. Is identified with the history of a product, business or service advertised.
2. Reflects the history of the building or a Historic District on/in which located.
3. Is recognized as a popular focal point in the area by reason of its prominent location, long existence, large size or unusual design.
4. Exemplifies or reflects the Town's cultural, social, economic, political, engineering and/or architectural history.

The Planning Board will determine historical exemptions and recommend to the Zoning Enforcement Officer.

b. Grace period for Non-Conforming Signs: All signs in existence as of the effective date of this By-law, as amended on (**date voted in**), which do not comply with Section 9.81 and 9.82 and are not exempted under Section 9.83a, shall be brought into compliance or removed within five (5) years of such date or the owners will be required to apply for a Special Permit for a non-conforming sign. Signs documented to be conforming before 2003 are exempt from this section. Owners of all signs will be required to submit documentation of compliance with the bylaw to the Zoning Enforcement Officer within 6 months of the adoption of this section or the signs will be designated non conforming and subject to the provisions of the sign bylaw.

Motion made and seconded to vote the amended bylaw section by section, 9.81, 9.82 and 9.83.

**Motion Failed**

Motion made to amend Section 9.81, sub-section 4c. to read:

- c) Rural residential- 4 square feet for home businesses, 12 square feet for agricultural.

**Motion Failed Majority**

Motion made to amend the motion by changing the title of Section 9.83 and to strike the entire section 9.83 sub-section b in its entirety and replace it with:

**9.83 Exemptions and Non-Conforming Signs**

**b) Non-Conforming Signs:**

1. Signs, which were illegal under any prior Bylaw and are illegal hereunder, shall be considered to be in violations of the Bylaw.
2. Signs which were legal when constructed but are prohibited by this Bylaw shall be allowed to continue as non-conforming structures.

**Motion to amend Passed Majority**

### **Article 13 (amended)**

Moved and seconded that the Town vote to delete from the Zoning Bylaw, Town of Williamsburg, adopted November 17, 2003 and amended June 1, 2009, sections 9.81 Permitted Signs and 9.82 Sign Restrictions and in its place adopt the following Section 9.81 Permitted Signs, Section 9.82 Sign Restrictions and Section 9.83 Exemptions and Non-Conforming Signs, as set forth below.

### **9.8 Signs**

#### **Section 9.81 Permitted Signs**

##### **a. Signs Not Requiring a Special Permit**

1. Noncommercial signs not exceeding two (2) square feet in area are permitted in all zones.
2. One sign, not exceeding seven (7) square feet in area, located on the property advertising contractors working or real estate for sale or rent. In the case of subdivisions, the sign may be located at the entrance to the subdivision on property which is part of the subdivision.
3. Temporary signs that are in compliance with this section may be displayed for a period not to exceed three (3) months in any one year.
4. Commercial Sign Area- On a single contiguous lot on which a business or businesses are located, freestanding or projecting signs are allowed up to the following areas:
  - a) Village Mixed Zone-

1 business-	12 square feet
2 businesses-	24 square feet
3 businesses-	30 square feet
4 businesses-	36 square feet
5 or more-	40 square feet

On multi business signs, no one business may have more than 12 square feet of sign space.

An additional 4 square feet is allowed for the street address with the street number being at least 6" high and in a contrasting color.

Each business is allowed one additional sign on the building conforming to the above area chart and the bylaw provisions.

Only one side of a freestanding or projecting sign shall be counted toward the measurement of the maximum sign area.

- b) Village residential- 2 square feet for home businesses
- c) Rural residential- 2 square feet for home businesses, 12 square feet for agricultural.
- d) A building permit may be required for commercial signs.

5. Off premises signs not exceeding 4 square feet directing the public to specific establishments are allowed in the Village Mix Zone.

**b. Signs Requiring a Special Permit**

Signs permitted in Village Mixed and not prohibited by Sign Restrictions section below may be allowed in Village Residential and Rural Residential by Special Permit.

**9.82 Sign Restrictions**

- a. Signs shall be illuminated only by shaded or indirect light of constant intensity, and no sign shall be illuminated internally or by flashing, intermittent, rotating, or moving light or lights, or have any visibly moving parts or noise-making devices.
- b. No sign or light shall be placed so as to constitute a traffic hazard or nuisance.
- c. No sign shall be placed on the roof of any building or structure, or extend above the parapet or eave line of the main structure.
- d. A freestanding sign shall not exceed ten (10) feet in height above grade. It shall not be closer to the front property line than fifteen (15) feet except by Special Permit. A real estate or a contractor sign may be closer to the front property line than fifteen (15) feet by right, provided that it does not constitute a traffic hazard. No more than one (1) freestanding sign may be permitted per lot, except that on lots with more than 400 feet of road frontage, Special Permit may permit one (1) freestanding sign for each 200 feet of frontage.
- e. Signs must be removed within thirty (30) days by the owner of the premises, unless it qualifies for a historical exemption, when:
  - 1. Sign has been abandoned
  - 2. The business or activity no longer exists
  - 3. The product described is no longer carried

**9.83 Exemptions and Non-Conforming Signs**

- a. Historical exemptions: A sign may be considered exempt from Section 9.82e when it has been in existence, but not necessarily continually visible or displayed, for a period of forty (40) years or more, and meets at least one (1) of the following criteria:

1. Is identified with the history of a product, business or service advertised.
2. Reflects the history of the building or a Historic District on/in which located.
3. Is recognized as a popular focal point in the area by reason of its prominent location, long existence, large size or unusual design.
4. Exemplifies or reflects the Town's cultural, social, economic, political, engineering and/or architectural history.

The Planning Board will determine historical exemptions and recommend to the Zoning Enforcement Officer.

b. Non-Conforming Signs:

1. Signs, which were legal under any prior Bylaw and are illegal hereunder, shall be considered to be in violation of the Bylaw
2. Signs which were legal when constructed but are prohibited by this Bylaw shall be allowed to continue as non-conforming structures.

**Motion Passes Unanimously**

The meeting adjourned at 8:51 P.M.

Filed: June 5, 2012

A true copy attest: Brenda Lessard, Town Clerk

Brenda Lessard  
Williamsburg Town Clerk

cc: Accountant, Department of Revenue, Finance Committee, Selectboard, Treasurer, Assessors, Kopelman & Paige, Fire Department, Highway Department, Town Administrator, Water & Sewer Commission, Planning Board



## Minutes of the 2012 State Primary September 6, 2012

The polls were opened at 7:00 a.m. and closed at 8:00 p.m. The following were the results of the election.

Warden: Kathy Luce

Constables: Gordon Luce, Wilbur Loomis, Jason Connell and Paul Sanderson

Registered Voters: 1853

Absentee Ballots: 35

Total Ballots cast: 414 (22.5% voter turnout)

Democrat Ballots: 366

Republican Ballots: 47

Green-Rainbow Ballots: 1

### **Democrat Ballot:**

#### Senator in Congress:

Blanks:	24
Elizabeth A Warren:	341
Write-Ins:	1
Scott Brown	

#### Representative in Congress:

Blanks:	5
Richard E Neal:	224
Andrea Nuciforo Jr.:	85
Bill Shein:	52
Write-Ins:	0

#### Councillor:

Blanks:	84
Michael J Albano	120
Gerry Roy	18
Kevin J Sullivan:	143
Write-Ins:	1
Tatum Hathaway	

#### Senator in General Court:

Blanks:	87
Benjamin B Downing:	279
Write-Ins:	0

#### Representative in General Court:

Blanks:	48
Stephen Kulik:	318
Write-Ins:	0

#### Clerk of Courts:

Blanks:	83
Harry Jekanowski Jr.:	283
Write-Ins:	0

#### Register of Deeds:

Blanks:	25
Bonnie MacCracken:	115
Mary K Olberding:	166
Timothy P O'Leary:	60
Write-Ins:	0

#### Register of Probate:

Blanks:	75
Michael Carey:	291
Write-Ins:	0

**Republican Ballot:**Senator in Congress:

Blanks:	1
Scott P Brown:	46
Write-Ins:	0

Representative in Congress:

Blanks:	45
Write-Ins:	2
Richard Neal	

Councillor:

Blanks:	15
Michael F Case:	21
Michael Franco:	11
Write-Ins:	0

Senator in General Court:

Blanks:	46
Write-Ins:	1
Scott Brown	

Representative in General Court:

Blanks:	47
Write-Ins:	0

Clerk of Courts:

Blanks:	47
Write-Ins:	0

Register of Deeds:

Blanks:	44
Write-Ins:	3
Mary K Olberding-1	
Timothy P O'Leary-2	

Register of Probate:

Blanks:	46
Write-Ins:	1
Michael Carey	

**Green Rainbow Ballot:**Senator in Congress:

Blanks:	0
Write-Ins:	1
Scott Brown	

Representative in Congress:

Blanks:	0
Write-Ins:	1
Bill Shein	

Councillor:

Blanks:	1
Write-Ins:	0

Senator in General Court:

Blanks:	1
Write-Ins:	0

Representative in General Court:

Blanks:	1
Write-Ins:	0

Clerk of Courts:

Blanks:	1
Write-Ins:	0

Register of Deeds:

Blanks:	1
Write-Ins:	0

Register of Probate:

Blank:	1
Write-Ins:	0

**FILED: SEPTEMBER 17, 2012**  
**A TRUE COPY ATTEST**

BRENDA LESSARD, TOWN CLERK

## General and State Election November 6, 2012

Election held at Anne T. Dunphy School gymnasium, 1 Petticoat Hill Road

Polls opened at 7:00 a.m. and closed at 8:00 p.m.

Total Registered Voters: 1908

Total Ballots cast: 1634 (85.7%)

Warrant Signed: October 4, 2012

Warrant Posted: October 15, 2012

Constables: Gordon Luce, Paul Sanderson, Jason Connell and Wilbur Loomis

Warden: Kathleen Luce

Clerks: Joan Donovan and Nancy Zimmer

Total Absentee Ballots Requested: 147

Total Absentee Ballots Voted: 128

### **Electors of President & Vice-President**

Blanks ..... 6  
Johnson & Gray ..... 17  
Obama & Biden ..... 1240  
Romney & Ryan ..... 325  
Stein & Honkala..... 43  
Write-Ins ..... 3  
    Ron Paul-2  
    Mike Huckabee-1

### **Senator in Congress**

Blanks ..... 12  
Scott P Brown ..... 416  
Elizabeth A Warren..... 1206  
Write-Ins ..... 0

### **Representative in Congress**

Blanks ..... 291  
Richard E Neal..... 1342  
Write-Ins ..... 1  
    Bill Shein

### **Councillor**

Blanks ..... 206  
Michael J Albano ..... 1107  
Michael Franco ..... 321  
Write-Ins ..... 0

### **Senator in General Court**

Blanks ..... 361  
Benjamin B Downing ..... 1273  
Write-Ins ..... 0

### **Representative in General Court**

Blanks ..... 273  
Stephen Kulik..... 1361  
Write-Ins ..... 0

### **Clerk of Courts**

Blanks ..... 341  
Harry Jekanowski, Jr..... 1292  
Write-Ins ..... 1  
    Len Jekanowski

### **Register of Deeds**

Blanks ..... 194  
Mary K Olberding..... 894  
George R Zimmerman ..... 546  
Write-Ins ..... 0

### **Register of Probate**

Blanks ..... 362  
Michael Carey ..... 1272  
Write-Ins ..... 0

### **QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

#### **SUMMARY**

This proposed law would prohibit any motor vehicle manufacturer, starting with model year 2015, from selling or leasing, either directly or through a dealer, a new motor vehicle without allowing the owner to have access to the same diagnostic and repair information made available to the manufacturer's dealers and in-state authorized repair facilities.

The manufacturer would have to allow the owner, or the owner's designated in-state independent repair facility (one not affiliated with a manufacturer or its authorized dealers), to obtain diagnostic and repair information electronically, on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

The manufacturer would have to provide access to the information through a non-proprietary vehicle interface, using a standard applied in federal emissions-control regulations. Such information would have to include the same content, and be in the same form and accessible in the same manner, as is provided to the manufacturer's dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would require a manufacturer of motor vehicles sold in Massachusetts to make available for purchase, by vehicle owners and in-state independent repair facilities, the same diagnostic and repair information that the manufacturer makes available through an electronic system to its dealers and in-state authorized repair facilities. Manufacturers would have to make such information available in the same form and manner, and to the same extent, as they do for dealers and authorized repair facilities. The information would be available for purchase on an hourly, daily, monthly, or yearly subscription basis, for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For vehicles manufactured from 2002 through model year 2014, the proposed law would also require manufacturers to make available for purchase, by vehicle owners and in-state independent repair facilities, all diagnostic repair tools, incorporating the same diagnostic, repair and wireless capabilities as those available to dealers and authorized repair facilities. Such tools would have to be made available for no more than fair market value and on terms that do not unfairly favor dealers and authorized repair facilities.

For all years covered by the proposed law, the required diagnostic and repair information would not include the information necessary to reset a vehicle immobilizer, an anti-theft device that prevents a vehicle from being started unless the correct key code is present. Such information would have to be made available to dealers, repair facilities, and owners through a separate, secure data release system.

The proposed law would not require a manufacturer to reveal a trade secret and would not interfere with any agreement made by a manufacturer, dealer, or authorized repair facility that is

in force on the effective date of the proposed law. Starting January 1, 2013, the proposed law would prohibit any agreement that waives or limits a manufacturer's compliance with the proposed law.

Any violation of the proposed law would be treated as a violation of existing state consumer protection and unfair trade-practices laws.

**A YES VOTE** would enact the proposed law requiring motor vehicle manufacturers to allow vehicle owners and independent repair facilities in Massachusetts to have access to the same vehicle diagnostic and repair information made available to the manufacturers' Massachusetts dealers and authorized repair facilities.

**A NO VOTE** would make no change in existing laws.

**BLANKS-225**

**YES-1268**

## **QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

### **SUMMARY**

This proposed law would allow a physician licensed in Massachusetts to prescribe medication, at a terminally ill patient's request, to end that patient's life. To qualify, a patient would have to be an adult resident who (1) is medically determined to be mentally capable of making and communicating health care decisions; (2) has been diagnosed by attending and consulting physicians as having an incurable, irreversible disease that will, within reasonable medical judgment, cause death within six months; and (3) voluntarily expresses a wish to die and has made an informed decision. The proposed law states that the patient would ingest the medicine in order to cause death in a humane and dignified manner.

The proposed law would require the patient, directly or through a person familiar with the patient's manner of communicating, to orally communicate to a physician on two occasions, 15 days apart, the patient's request for the medication. At the time of the second request, the physician would have to offer the patient an opportunity to rescind the request. The patient would also have to sign a standard form, in the presence of two witnesses, one of whom is not a relative, a beneficiary of the patient's estate, or an owner, operator, or employee of a health care facility where the patient receives treatment or lives.

The proposed law would require the attending physician to: (1) determine if the patient is qualified; (2) inform the patient of his or her medical diagnosis and prognosis, the potential risks and probable result of ingesting the medication, and the feasible alternatives, including comfort care, hospice care and pain control; (3) refer the patient to a consulting physician for a diagnosis and prognosis regarding the patient's disease, and confirmation in writing that the patient is capable, acting voluntarily, and making an informed decision; (4) refer the patient for psychiatric or psychological consultation if the physician believes the patient may have a disorder causing impaired judgment; (5) recommend that the patient notify next of kin of the patient's intention; (6)

recommend that the patient have another person present when the patient ingests the medicine and to not take it in a public place; (7) inform the patient that he or she may rescind the request at any time; (8) write the prescription when the requirements of the law are met, including verifying that the patient is making an informed decision; and (9) arrange for the medicine to be dispensed directly to the patient, or the patient's agent, but not by mail or courier.

The proposed law would make it punishable by imprisonment and/or fines, for anyone to (1) coerce a patient to request medication, (2) forge a request, or (3) conceal a rescission of a request. The proposed law would not authorize ending a patient's life by lethal injection, active euthanasia, or mercy killing. The death certificate would list the underlying terminal disease as the cause of death.

Participation under the proposed law would be voluntary. An unwilling health care provider could prohibit or sanction another health care provider for participating while on the premises of, or while acting as an employee of or contractor for, the unwilling provider.

The proposed law states that no person would be civilly or criminally liable or subject to professional discipline for actions that comply with the law, including actions taken in good faith that substantially comply. It also states that it should not be interpreted to lower the applicable standard of care for any health care provider.

A person's decision to make or rescind a request could not be restricted by will or contract made on or after January 1, 2013, and could not be considered in issuing, or setting the rates for, insurance policies or annuities. Also, the proposed law would require the attending physician to report each case in which life-ending medication is dispensed to the state Department of Public Health. The Department would provide public access to statistical data compiled from the reports.

The proposed law states that if any of its parts was held invalid, the other parts would stay in effect.

**A YES VOTE** would enact the proposed law allowing a physician licensed in Massachusetts to prescribe medication, at the request of a terminally-ill patient meeting certain conditions, to end that person's life.

**A NO VOTE** would make no change in existing laws.

**BLANKS-53**

**YES-1144**

**NO-437**

### **QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives on or before May 1, 2012?

#### **SUMMARY**

This proposed law would eliminate state criminal and civil penalties for the medical use of marijuana by qualifying patients. To qualify, a patient must have been diagnosed with a debilitating medical condition, such as cancer, glaucoma, HIV-positive status or AIDS, hepatitis

C, Crohn's disease, Parkinson's disease, ALS, or multiple sclerosis. The patient would also have to obtain a written certification, from a physician with whom the patient has a bona fide physician-patient relationship, that the patient has a specific debilitating medical condition and would likely obtain a net benefit from medical use of marijuana.

The proposed law would allow patients to possess up to a 60-day supply of marijuana for their personal medical use. The state Department of Public Health (DPH) would decide what amount would be a 60-day supply. A patient could designate a personal caregiver, at least 21 years old, who could assist with the patient's medical use of marijuana but would be prohibited from consuming that marijuana. Patients and caregivers would have to register with DPH by submitting the physician's certification.

The proposed law would allow for non-profit medical marijuana treatment centers to grow, process and provide marijuana to patients or their caregivers. A treatment center would have to apply for a DPH registration by (1) paying a fee to offset DPH's administrative costs; (2) identifying its location and one additional location, if any, where marijuana would be grown; and (3) submitting operating procedures, consistent with rules to be issued by DPH, including cultivation and storage of marijuana only in enclosed, locked facilities.

A treatment center's personnel would have to register with DPH before working or volunteering at the center, be at least 21 years old, and have no felony drug convictions. In 2013, there could be no more than 35 treatment centers, with at least one but not more than five centers in each county. In later years, DPH could modify the number of centers.

The proposed law would require DPH to issue a cultivation registration to a qualifying patient whose access to a treatment center is limited by financial hardship, physical inability to access reasonable transportation, or distance. This would allow the patient or caregiver to grow only enough plants, in a closed, locked facility, for a 60-day supply of marijuana for the patient's own use.

DPH could revoke any registration for a willful violation of the proposed law. Fraudulent use of a DPH registration could be punished by up to six months in a house of correction or a fine of up to \$500, and fraudulent use of a registration for the sale, distribution, or trafficking of marijuana for non-medical use for profit could be punished by up to five years in state prison or by two and one-half years in a house of correction.

The proposed law would (1) not give immunity under federal law or obstruct federal enforcement of federal law; (2) not supersede Massachusetts laws prohibiting possession, cultivation, or sale of marijuana for nonmedical purposes; (3) not allow the operation of a motor vehicle, boat, or aircraft while under the influence of marijuana; (4) not require any health insurer or government entity to reimburse for the costs of the medical use of marijuana; (5) not require any health care professional to authorize the medical use of marijuana; (6) not require any accommodation of the medical use of marijuana in any workplace, school bus or grounds, youth center, or correctional facility; and (7) not require any accommodation of smoking marijuana in any public place.

The proposed law would take effect January 1, 2013, and states that if any of its part were declared invalid, the other parts would stay in effect.

*A YES VOTE* would enact the proposed law eliminating state criminal and civil penalties related to the medical use of marijuana, allowing patients meeting certain conditions to obtain marijuana produced and distributed by new state-regulated centers or, in specific hardship cases, to grow marijuana for their own use.

*A NO VOTE* would make no change in existing laws.

**BLANKS-53**

**YES-1261**

**NO-320**

#### **QUESTION 4**

Shall the amendments to the Hampshire Council of Governments Charter proposed by the Council of Governments councilors be enacted?

#### **SUMMARY**

The revisions to the Hampshire Council of Governments Charter proposed by the Council of Governments councilors would modify administrative and procedural provisions regarding membership in the Hampshire Council of Governments and the adoption of organization plans for Hampshire Council of Governments departments and agencies. The proposed revisions would also modify the term of office and the number of councilors. Lastly, the proposed revisions would clarify the powers and duties of the councilors, the qualifications and responsibilities of the chief administrative officer, delete transitional provisions that are no longer needed, alter the titles of the chief administrative officer and the chief financial officer, and correct typographical errors and inconsistencies in the Charter.

**BLANKS-370**

**YES-1089**

**NO-175**

#### **QUESTION 5**

#### **THIS QUESTION IS NOT BINDING**

Shall the state senator from this district be instructed to vote in favor of a resolution calling upon Congress to propose an amendment to the U.S. constitution affirming the (1) corporations are not entitled to the constitutional rights of human beings, and (2) both Congress and the states may place limits on political contributions and political spending?

**BLANKS-192**

**YES-1261**

**NO-181**

FILED: November 19, 2012

Brenda Lessard, Williamsburg Town Clerk



**Town Accountant**  
**Budget vs Revenue Report**  
**June 30, 2012**

	<u>Account Name</u>	<u>2012 Budget</u>	<u>2012 YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Taxes</u></b>				
001-001-4110-000-000-0	Personal Property Taxes	102,683.52	104,495.32	-1,811.80
001-001-4120-000-000-0	Real Estate Taxes	4,602,010.48	4,642,008.29	-39,997.81
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	3,310.55	-3,310.55
001-001-4146-000-000-0	Rollback Taxes	0.00	4,928.00	-4,928.00
001-001-4150-000-000-0	Motor Vehicle Excise	230,000.00	257,804.86	-27,804.86
001-001-4162-000-000-0	Farm Animal Tax	0.00	0.00	0.00
001-001-4163-000-000-0	Forest Products Tax	0.00	0.00	0.00
001-001-4170-000-000-0	Pen & Int on Taxes	15,000.00	16,794.29	-1,794.29
001-001-4173-000-000-0	Pen & Int on Tax Titles	0.00	83.87	-83.87
001-001-4180-000-000-0	Pmts In Lieu of Taxes	21,500.00	36,904.34	-15,404.34
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	759.37	-759.37
	<u>Total Taxes</u>	<u>4,971,194.00</u>	<u>5,067,088.89</u>	<u>-95,894.89</u>
<b><u>Fees</u></b>				
001-141-4320-000-000-0	Fees-Assessors	0.00	13.00	-13.00
001-149-4320-000-000-0	Fees-Registry Markings	1,000.00	1,560.00	-560.00
001-161-4320-000-000-0	Fees-Town Clerk	0.00	2,011.20	-2,011.20
001-175-4320-000-000-0	Fees-Planning Board	0.00	100.00	-100.00
001-210-4320-000-000-0	Fees-Police	5,000.00	3,685.80	1,314.20
001-220-4320-000-000-0	Fees-Fire Dept	0.00	780.00	-780.00
001-431-4320-000-000-0	Fees-Transfer Station Stickers	45,000.00	52,680.00	-7,680.00
001-512-4320-000-000-0	Fees-Bd of Health	4,000.00	4,830.00	-830.00
	<u>Total Fees</u>	<u>55,000.00</u>	<u>65,660.00</u>	<u>-10,660.00</u>
<b><u>Licenses &amp; Permits</u></b>				
001-122-4410-000-000-0	Licenses-Liquor	9,500.00	10,865.00	-1,365.00
001-122-4420-000-000-0	Licenses-Other	500.00	895.00	-395.00
001-210-4450-000-000-0	Permits-Police Dept	0.00	900.00	-900.00
001-241-4450-000-000-0	Permits-Building Insp	15,000.00	17,818.36	-2,818.36
001-242-4450-000-000-0	Permits-Gas Inspection	0.00	0.00	0.00
001-243-4450-000-000-0	Permits-Plumbing Insp	0.00	354.00	-354.00
001-245-4450-000-000-0	Permits-Electrical Insp	0.00	0.00	0.00
	<u>Total Licenses &amp; Permits</u>	<u>25,000.00</u>	<u>30,832.36</u>	<u>-5,832.36</u>
<b><u>State Revenue</u></b>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	3,488.00	3,488.00	0.00
001-001-4613-000-000-0	Veterans Abatements	23,623.00	17,273.00	6,350.00
001-001-4620-000-000-0	School Aid Chapter 70	415,779.00	415,779.00	0.00
001-001-4640-000-000-0	Charter School Reimb	25,405.00	24,655.00	750.00
001-001-4661-000-000-0	Lottery Aid	237,562.00	237,562.00	0.00
001-001-4665-000-000-0	Veterans Benefits	25,740.00	22,227.00	3,513.00
001-001-4680-000-000-0	Other State Revenue	0.00	18,516.00	-18,516.00
	<u>Total State Revenue</u>	<u>731,597.00</u>	<u>739,500.00</u>	<u>-7,903.00</u>

	<u>Account Name</u>	<u>2012 Budget</u>	<u>2012 YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Fines</u></b>				
001-001-4685-000-000-0	Fines - RMV	6,000.00	10,035.00	-4,035.00
001-001-4770-000-000-0	Fines - Parking	0.00	680.00	-680.00
001-001-4771-000-000-0	Fines - District Court	0.00	3,315.00	-3,315.00
	<u>Total Fines</u>	<u>6,000.00</u>	<u>14,030.00</u>	<u>-8,030.00</u>
<b><u>Other Revenue</u></b>				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	0.00	0.00
001-001-4820-000-000-0	Earnings on Investments	9,000.00	9,871.08	-871.08
001-001-4839-000-000-0	Indirect Costs Reimbursed	0.00	10,799.18	-10,799.18
001-001-4840-000-000-0	Miscellaneous Revenue	24,000.00	60,480.05	-36,480.05
001-001-4971-000-000-0	Tr Fr Special Revenue	0.00	0.00	0.00
001-001-4973-000-000-0	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0	Tr Fr Stabilization	0.00	0.00	0.00
	<u>Total Other Revenue</u>	<u>33,000.00</u>	<u>81,150.31</u>	<u>-48,150.31</u>
	<b><u>Total Revenue</u></b>	<b><u>5,821,791.00</u></b>	<b><u>5,998,261.56</u></b>	<b><u>-176,470.56</u></b>

**Town Accountant  
Budget Expense Report  
June 30, 2012**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100-000-000-0 Moderator	292.00	0.00	292.00	0.00	292.00	0.00%
001-122-5100-000-000-0 Selectboard Salaries	8,164.00	0.00	8,164.00	8,163.98	0.02	100.00%
001-122-5400-000-000-0 Selectboard Expenses	3,750.00	89.68	3,839.68	3,839.68	0.00	100.00%
001-123-5100-000-000-0 Town Administrator	46,903.00	0.00	46,903.00	35,558.25	11,344.75	75.81%
001-123-5110-000-000-0 Administrative Assistant	12,988.00	0.00	12,988.00	12,986.61	1.39	99.99%
001-123-5400-000-000-0 Town Administrator Expenses	500.00	0.00	500.00	499.65	0.35	99.93%
001-130-5110-000-000-0 Capital Planning Labor	305.00	0.00	305.00	0.00	305.00	0.00%
001-130-5400-000-000-0 Capital Planning Expenses	75.00	0.00	75.00	75.00	0.00	100.00%
001-131-5100-000-000-0 Finance Committee Salaries	3,690.00	0.00	3,690.00	3,010.00	680.00	81.57%
001-131-5110-000-000-0 Finance Committee Chair	166.00	0.00	166.00	0.00	166.00	0.00%
001-131-5120-000-000-0 Finance Committee Secretary	642.00	0.00	642.00	226.40	415.60	35.26%
001-131-5400-000-000-0 Finance Committee Expenses	500.00	0.00	500.00	152.00	348.00	30.40%
001-132-5400-000-000-0 Reserve Fund	55,000.00	-25,083.28	29,916.72	0.00	29,916.72	0.00%
001-135-5110-000-000-0 Accountant Labor	21,779.00	0.00	21,779.00	21,460.00	319.00	98.54%
001-135-5400-000-000-0 Accountant Expenses	300.00	0.00	300.00	208.07	91.93	69.36%
001-135-5420-000-000-0 Accounting Software	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5800-000-000-0 Audit Services	16,500.00	3,500.00	20,000.00	13,500.00	6,500.00	67.50%
001-141-5100-000-000-0 Assessor's Salaries	8,164.00	0.00	8,164.00	7,483.66	680.34	91.67%
001-141-5110-000-000-0 Assessor's Labor	7,356.00	0.00	7,356.00	5,724.13	1,631.87	77.82%
001-141-5400-000-000-0 Assessor's Expenses	3,700.00	7.00	3,707.00	3,055.14	651.86	82.42%
001-142-5400-000-000-0 Assessor's Revaluation	5,270.00	4,190.00	9,460.00	1,480.00	7,980.00	15.64%
001-145-5100-000-000-0 Treasurer's Salary	18,372.00	0.00	18,372.00	18,372.00	0.00	100.00%
001-145-5110-000-000-0 Treasurer's Add'l Salary	0.00	0.00	0.00	0.00	0.00	#DIV/0!
001-145-5120-000-000-0 Treasurer's Assistant	5,255.00	0.00	5,255.00	5,255.00	0.00	100.00%
001-145-5400-000-000-0 Treasurer's Expenses	4,600.00	0.00	4,600.00	3,224.35	1,375.65	70.09%
001-145-5420-000-000-0 Treasurer's Software	2,099.00	0.00	2,099.00	2,098.72	0.28	99.99%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-146-5100-000-000-0	26,765.00	0.00	26,765.00	26,765.00	0.00	100.00%
001-146-5110-000-000-0	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-146-5400-000-000-0	8,430.00	0.00	8,430.00	8,383.79	46.21	99.45%
001-146-5410-000-000-0	2,000.00	0.00	2,000.00	1,458.40	541.60	72.92%
001-149-5100-000-000-0	30.00	0.00	30.00	0.00	30.00	0.00%
001-151-5400-000-000-0	15,000.00	0.00	15,000.00	13,612.64	1,387.36	90.75%
001-159-5410-000-000-0	500.00	0.00	500.00	0.00	500.00	0.00%
001-159-5400-000-000-0	1,200.00	0.00	1,200.00	347.00	853.00	28.92%
001-160-5100-000-000-0	400.00	0.00	400.00	400.00	0.00	100.00%
001-160-5400-000-000-0	100.00	0.00	100.00	0.00	100.00	0.00%
001-161-5100-000-000-0	16,729.00	0.00	16,729.00	16,729.00	0.00	100.00%
001-161-5120-000-000-0	2,104.00	0.00	2,104.00	2,095.25	8.75	99.58%
001-161-5400-000-000-0	1,500.00	0.00	1,500.00	1,483.78	16.22	98.92%
001-161-5420-000-000-0	500.00	0.00	500.00	500.00	0.00	100.00%
001-162-5400-000-000-0	8,000.00	0.00	8,000.00	6,774.03	1,225.97	84.68%
001-164-5400-000-000-0	1,100.00	0.00	1,100.00	1,083.50	16.50	98.50%
001-171-5110-000-000-0	1,929.00	0.00	1,929.00	1,331.83	597.17	69.04%
001-171-5400-000-000-0	950.00	0.00	950.00	727.02	222.98	76.53%
001-175-5400-000-000-0	750.00	0.00	750.00	472.30	277.70	62.97%
001-176-5400-000-000-0	600.00	0.00	600.00	57.01	542.99	9.50%
001-192-5120-000-000-0	10,181.00	0.00	10,181.00	10,160.64	20.36	99.80%
001-192-5130-000-000-0	6,000.00	0.00	6,000.00	2,992.08	3,007.92	49.87%
001-192-5400-000-000-0	38,300.00	685.32	38,985.32	33,999.24	4,986.08	87.21%
001-192-5410-000-000-0	3,400.00	0.00	3,400.00	3,400.00	0.00	100.00%
001-192-5420-000-000-0	6,300.00	0.00	6,300.00	4,952.38	1,347.62	78.61%
001-192-5430-000-000-0	2,250.00	0.00	2,250.00	2,234.84	15.16	99.33%
001-192-5440-000-000-0	2,700.00	0.00	2,700.00	2,005.96	694.04	74.29%
001-192-5800-000-000-0	6,000.00	2,279.30	8,279.30	7,920.25	359.05	95.66%
001-192-5810-000-000-0	0.00	3,397.50	3,397.50	1,121.64	2,275.86	33.01%
001-192-5830-000-000-0	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00%
001-192-5850-000-000-0	20,000.00	0.00	20,000.00	10,399.99	9,600.01	52.00%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-192-5860-000-000-0	25,000.00	0.00	25,000.00	7,380.61	17,619.39	29.52%
001-192-5870-000-000-0	30,000.00	0.00	30,000.00	15,000.00	15,000.00	50.00%
001-192-5880-000-000-0	0.00	18,514.00	18,514.00	1,439.00	17,075.00	7.77%
001-193-5400-000-000-0	50,027.00	0.00	50,027.00	47,689.05	2,337.95	95.33%
001-195-5400-000-000-0	1,900.00	0.00	1,900.00	1,495.30	404.70	78.70%
001-210-5120-000-000-0	167,662.00	0.00	167,662.00	165,873.69	1,788.31	98.93%
001-210-5400-000-000-0	33,500.00	234.00	33,734.00	32,239.95	1,494.05	95.57%
001-210-5410-000-000-0	5,500.00	0.00	5,500.00	5,500.00	0.00	100.00%
001-210-5810-000-000-0	35,000.00	0.00	35,000.00	35,000.00	0.00	100.00%
001-220-5110-000-000-0	20,024.00	0.00	20,024.00	20,024.00	0.00	100.00%
001-220-5120-000-000-0	30,847.00	0.00	30,847.00	27,182.99	3,664.01	88.12%
001-220-5400-000-000-0	20,320.00	0.00	20,320.00	18,117.82	2,202.18	89.16%
001-220-5810-000-000-0	0.00	36,000.00	36,000.00	0.00	36,000.00	0.00%
001-220-5820-000-000-0	0.00	15,500.00	15,500.00	0.00	15,500.00	0.00%
001-231-5400-000-000-0	32,863.00	0.00	32,863.00	32,863.00	0.00	100.00%
001-232-5110-000-000-0	1,051.00	0.00	1,051.00	1,051.00	0.00	100.00%
001-232-5400-000-000-0	3,250.00	0.00	3,250.00	3,249.13	0.87	99.97%
001-294-5400-000-000-0	5,000.00	0.00	5,000.00	2,802.60	2,197.40	56.05%
001-294-5410-000-000-0	2,000.00	435.00	2,435.00	0.00	2,435.00	0.00%
001-300-5100-000-000-0	1,463.00	0.00	1,463.00	0.00	1,463.00	0.00%
001-300-5400-000-000-0	1,562,570.00	0.00	1,562,570.00	1,562,339.03	230.97	99.99%
001-300-5820-000-000-0	0.00	39,660.42	39,660.42	5,017.30	34,643.12	12.65%
001-310-5400-000-000-0	1,174,644.00	0.00	1,174,644.00	1,174,644.00	0.00	100.00%
001-320-5400-000-000-0	302,145.00	0.00	302,145.00	270,394.16	31,750.84	89.49%
001-422-5110-000-000-0	163,123.00	0.00	163,123.00	159,246.56	3,876.44	97.62%
001-422-5400-000-000-0	65,463.00	8,223.04	73,686.04	73,686.04	0.00	100.00%
001-422-5410-000-000-0	40,721.00	-984.02	39,736.98	39,297.59	439.39	98.89%
001-422-5800-000-000-0	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00%
001-422-5420-000-000-0	35,000.00	183.71	35,183.71	35,183.71	0.00	0.00%
001-422-5440-000-000-0	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00%
001-422-5810-000-000-0	5,000.00	9,067.92	14,067.92	7,716.60	6,351.32	0.00%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-422-5820-000-000-0 Highway Building Addition	0.00	17,041.46	17,041.46	16,368.12	673.34	0.00%
001-423-5110-000-000-0 Winter Overtime	13,134.00	0.00	13,134.00	6,186.08	6,947.92	47.10%
001-423-5400-000-000-0 Winter Expenses	72,500.00	0.00	72,500.00	51,605.71	20,894.29	71.18%
001-424-5400-000-000-0 Street Lighting	12,150.00	-299.70	11,850.30	8,795.43	3,054.87	74.22%
001-433-5110-000-000-0 Transfer Station Labor	19,479.00	0.00	19,479.00	19,204.30	274.70	98.59%
001-433-5400-000-000-0 Transfer Station Expenses	73,780.00	4,300.00	78,080.00	74,357.42	3,722.58	95.23%
001-491-5400-000-000-0 Cemetery Expense	1,000.00	810.00	1,810.00	1,325.00	485.00	73.20%
001-510-5400-000-000-0 Animal Inspector	1,783.00	0.00	1,783.00	1,535.00	248.00	86.09%
001-512-5100-000-000-0 Bd of Health Salaries	3,602.00	0.00	3,602.00	3,600.99	1.01	99.97%
001-512-5400-000-000-0 Bd of Health Expenses	300.00	0.00	300.00	38.25	261.75	12.75%
001-512-5410-000-000-0 Public Health Nurse	2,461.00	0.00	2,461.00	1,235.98	1,225.02	50.22%
001-541-5110-000-000-0 COA Director	17,840.00	0.00	17,840.00	17,662.38	177.62	99.00%
001-541-5120-000-000-0 COA Office Assistant	15,844.00	0.00	15,844.00	15,839.20	4.80	99.97%
001-541-5130-000-000-0 COA Meal Site Staffing	3,982.00	0.00	3,982.00	3,846.42	135.58	96.60%
001-541-5400-000-000-0 COA Expenses	2,100.00	1,200.00	3,300.00	3,039.40	260.60	92.10%
001-541-5410-000-000-0 COA HEN Program	3,500.00	3,500.00	7,000.00	7,000.00	0.00	100.00%
001-543-5400-000-000-0 Veterans Agent	8,002.00	29.00	8,031.00	8,031.00	0.00	100.00%
001-543-5410-000-000-0 Veterans Benefits	36,500.00	23,891.27	60,391.27	60,391.27	0.00	100.00%
001-549-5400-000-000-0 Amer With Disabilities Expense	400.00	0.00	400.00	0.00	400.00	0.00%
001-610-5110-000-000-0 Library Labor	84,345.00	53.77	84,398.77	84,242.18	156.59	99.81%
001-610-5400-000-210-0 Library Exp-Utilities	13,620.00	-1,325.14	12,294.86	12,137.97	156.89	98.72%
001-610-5400-000-240-0 Library Exp-Maintenance	10,730.00	0.00	10,730.00	9,558.71	1,171.29	89.08%
001-610-5400-000-850-0 Library Exp-Books & Supplies	5,014.00	1,271.37	6,285.37	6,249.95	35.42	99.44%
001-610-5810-000-000-0 Library Air Conditioning	31,000.00	0.00	31,000.00	0.00	31,000.00	0.00%
001-630-5110-000-000-0 Recreation Labor	3,678.00	0.00	3,678.00	3,565.28	112.72	96.94%
001-630-5400-000-000-0 Athletic Fields	5,000.00	0.00	5,000.00	5,000.00	0.00	100.00%
001-630-5410-000-000-0 Woodlands Trail Committee	500.00	0.00	500.00	378.28	121.72	75.66%
001-691-5400-000-000-0 Historical Commission	500.00	0.00	500.00	0.00	500.00	0.00%

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-699-5400-000-000-0 Veterans Recognition	400.00	0.00	400.00	140.00	260.00	0.00%
001-710-5910-000-000-0 Principal-School Debt	86,129.00	0.00	86,129.00	86,129.00	0.00	100.00%
001-710-5915-000-000-0 Debt Service Highland Ambulance	4,468.00	0.00	4,468.00	4,468.00	0.00	100.00%
001-710-5935-000-000-0 Principal- Fire Truck #2	23,500.00	0.00	23,500.00	23,500.00	0.00	100.00%
001-710-5950-000-000-0 Principal-Library	41,000.00	0.00	41,000.00	41,000.00	0.00	100.00%
001-710-5975-000-000-0 Principal-Town Garage	25,000.00	0.00	25,000.00	25,000.00	0.00	100.00%
001-710-5980-000-000-0 Principal-Highway Truck	26,000.00	0.00	26,000.00	26,000.00	0.00	100.00%
001-710-5985-000-000-0 Principal-Highway Loader	19,850.00	0.00	19,850.00	19,850.00	0.00	100.00%
001-751-5935-000-000-0 Interest-Fire Truck #2	1,617.00	0.00	1,617.00	1,617.00	0.00	100.00%
001-751-5950-000-000-0 Interest-Library	7,280.00	0.00	7,280.00	7,280.00	0.00	100.00%
001-751-5975-000-000-0 Interest-Highway Garage	2,581.00	0.00	2,581.00	2,580.31	0.69	99.97%
001-751-5980-000-000-0 Interest-Highway Truck	895.00	0.00	895.00	894.51	0.49	99.95%
001-751-5985-000-000-0 Interest-Highway Loader	228.00	0.00	228.00	227.64	0.36	99.84%
001-820-5640-000-000-0 Air Pollution District	702.00	0.00	702.00	702.00	0.00	100.00%
001-820-5646-000-000-0 RMV Marking Surchg	1,760.00	0.00	1,760.00	1,720.00	40.00	97.73%
001-820-5663-000-000-0 Reg Transit Authority	22,175.00	0.00	22,175.00	22,175.00	0.00	100.00%
001-820-5691-000-000-0 School Choice Assessment	253,560.00	0.00	253,560.00	223,558.00	30,002.00	88.17%
001-830-5622-000-000-0 HCOG Assessment	2,504.00	0.00	2,504.00	2,503.12	0.88	99.96%
001-830-5640-000-000-0 Hamp County Regional Lockup	2,239.00	0.00	2,239.00	2,239.00	0.00	100.00%
001-840-5400-000-000-0 Hilltown Resource Management	7,423.00	0.00	7,423.00	7,422.94	0.06	100.00%
001-840-5410-000-000-0 Foothills Health District	24,264.00	0.00	24,264.00	24,259.70	4.30	99.98%
001-840-5420-000-000-0 Building Inspec Program	23,405.00	0.00	23,405.00	21,000.00	2,405.00	89.72%
001-911-5400-000-000-0 Hampshire County Retirement	183,673.00	0.00	183,673.00	180,173.00	3,500.00	98.09%
001-912-5400-000-000-0 Worker's Compensation	14,706.00	0.00	14,706.00	13,970.70	735.30	95.00%
001-913-5400-000-000-0 Unemployment Insurance	7,500.00	0.00	7,500.00	7,500.00	0.00	100.00%
001-913-5410-000-000-0 Police & Fire Accident Insurance	11,784.00	0.00	11,784.00	10,793.00	991.00	91.59%
001-914-5400-000-000-0 Group Insurance	446,250.00	0.00	446,250.00	414,389.02	31,860.98	92.86%
001-916-5400-000-000-0 Medicare & Social Security Exp	30,000.00	0.00	30,000.00	28,545.47	1,454.53	95.15%
001-970-5962-000-000-0 Tr To Stabilization Fund	270,000.00	0.00	270,000.00	270,000.00	0.00	0.00%
<b><u>Totals</u></b>	<b><u>6,212,798.00</u></b>	<b><u>172,871.62</u></b>	<b><u>6,385,669.62</u></b>	<b><u>5,945,045.07</u></b>	<b><u>440,624.55</u></b>	<b><u>93.10%</u></b>

**Town Accountant  
Special Revenue Funds  
June 30, 2012**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<b><u>Highway Funds</u></b>				
213 Chapter 90 Funds	0.00	132,815.28	-132,815.28	0.00
<b><u>Revolving Funds</u></b>				
231 Wetlands Protection Fund	4,416.25	112.50	-112.50	4,416.25
232 Dog Revolving Fund	3,327.52	2,366.00	-2,610.39	3,083.13
233 Transfer Station Open Box	25,159.89	13,552.50	-13,572.75	25,139.64
234 Planning Board	9,357.59	125.00	0.00	9,482.59
235 Recreation Revolving Fund	10,353.84	2,650.00	-3,330.52	9,673.32
236 COA Newsletter	84.90	0.00	0.00	84.90
237 Fire Inspections	1,045.00	1,130.00	-1,080.00	1,095.00
238 Plumbing Inspections	174.00	3,888.00	-4,105.00	-43.00
239 Electrical Inspections	3,442.00	7,060.00	-3,662.00	6,840.00
241 Board of Appeals Revolving	168.77	827.50	-642.23	354.04
243 Conservation Revolving	1,481.09	0.00	0.00	1,481.09
<b><u>Receipts Reserved for Appropriation</u></b>				
256 Insurance Claims	4,083.27	0.00	0.00	4,083.27
258 Road Machiner Fund	8,870.60	0.00	0.00	8,870.60
<b><u>Other Special Revenue Funds</u></b>				
268 EMPG Grant	0.00	0.00	-2,500.00	-2,500.00
269 Special Donation Acct (Burgly Bullets)	630.05	500.00	-900.00	230.05
270 COA Donations	2,970.47	1,656.25	-3,105.89	1,520.83
271 Flag Donations	535.42	20.00	-535.42	20.00
272 War Memorial Fund	583.80	0.00	0.00	583.80
273 Police Donations Fund	600.00	0.00	0.00	600.00
274 Library Donations	920.16	1,196.00	0.00	2,116.16
275 Library Local	19,945.26	30,277.26	-29,717.75	20,504.77
276 Library School	232.56	13,800.00	-13,753.24	279.32
277 Shade Tree Comm Donations	5.36	0.00	-5.36	0.00
278 Town Line Signs	1,161.83	0.00	0.00	1,161.83
279 Angel Garden Fund	455.59	600.00	-79.50	976.09
280 Woodland Trails Project	121.27	0.00	0.00	121.27
281 Law Enforcement Fund	317.62	58.50	0.00	376.12
282 NIMS Training	90.00	0.00	-90.00	0.00
283 Septic Grants	15,934.23	0.00	0.00	15,934.23
284 Highland Valley Elder Serv	897.79	8,394.38	-10,210.75	-918.58
285 Consortium Support	516.50	1,022.50	0.00	1,539.00
287 PVT A	1,448.87	6,570.68	-6,861.82	1,157.73
289 Timber Sales	9.02	-9.02	0.00	0.00
290 Bond Premium-Issuance Costs	8,523.88	0.00	0.00	8,523.88
291 Land Acquisition Fund	5,611.50	0.00	0.00	5,611.50



	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
293 Comcast Technology Fund	3,910.79	5,795.88	-7,250.00	2,456.67
296 Appraisal Grant	4,100.00	0.00	0.00	4,100.00
297 MTC Clean Energy Grant	21,775.13	0.00	0.00	21,775.13
299 DOE EECBG Grant	-31,858.28	31,858.28	0.00	0.00
<b><u>State &amp; Federal Grants</u></b>				
402 Mass Personal Safety Grant	-630.54	630.54	0.00	0.00
405 Bulletproof Vest Grant	3,157.00	661.50	-1,274.54	2,543.96
407 Gov Highway Safety Grant	863.34	2,007.00	-2,067.00	803.34
408 Local Preparedness	3,169.10	2,500.00	0.00	5,669.10
409 FY08 Police Station Grant	875.50	0.00	-875.50	0.00
410 FEMA Snow Account	0.00	18,541.41	-3,928.90	14,612.51
412 Council on Aging Grant	182.10	3,788.00	-3,604.12	365.98
414 Library State Aid	-341.14	9,579.28	-9,486.82	-248.68
415 Cultural Council	2,017.09	3,884.33	-2,050.00	3,851.42
420 Fire Dept SAFE Grant	1,821.03	3,765.00	-2,024.88	3,561.15
422 Fire Dept Equip Grant	0.03	0.00	-566.05	-566.02
<b><u>Education Funds</u></b>				
501 Title I Grant	-999.38	13,625.00	-14,000.09	-1,374.47
502 School Choice	279,365.95	68,692.00	-134,771.00	213,286.95
503 REAPS Grant	1,100.61	20,728.00	-20,728.00	1,100.61
504 Early Literacy Grant	2,816.03	0.00	0.00	2,816.03
505 Kindergarten Enhancement Grant	-1,986.38	21,624.00	-15,199.92	4,437.70
508 Special Education Grant	119,993.05	19,500.00	-34,553.06	104,939.99
509 ARRA Grant	-3,177.98	21,509.00	-19,363.05	-1,032.03
510 Stimulus for SPED	-7,442.33	0.00	0.00	-7,442.33
511 Stimulus for Stabilization	3,822.98	0.00	0.00	3,822.98
512 Stimulus for Title 1	5,407.06	0.00	0.00	5,407.06
514 Stimulus for Robotics	5,209.02	0.00	-2,700.00	2,509.02
515 DOE Improve Service	0.00	32,459.00	0.00	32,459.00
552 Preschool Program	109,393.06	45,329.75	-66,573.99	88,148.82
554 School Building Use	3,443.65	1,000.00	0.00	4,443.65
559 School Lunch Fund	-2,642.27	38,946.22	-47,164.14	-10,860.19
560 Elaine Lawton Fund	20,173.93	200.00	0.00	20,373.93
561 Foundation Reserve	14,000.73	0.00	0.00	14,000.73
562 Big Yellow Bus	0.00	400.00	-359.84	40.16
<b><u>Enterprise Funds</u></b>				
610 Water Enterprise Fund	168,495.91	326,218.71	-280,070.10	214,644.52
620 Sewer Enterprise Fund	397,136.74	180,186.83	-146,466.03	430,857.54
<b><u>Capital Projects</u></b>				
710 Library Construction	2,665.60	0.00	0.00	2,665.60
712 Capping Wood Waste Area	-2,797.25	0.00	0.00	-2,797.25
718 Police/Fire Station Roof	5,005.00	0.00	0.00	5,005.00
725 School Construction	0.00	282,949.00	-229,895.00	53,054.00
<b><u>School Trust Funds</u></b>				
801 Daniel Collins Fund	464,670.80	8,242.92	-13,387.30	459,526.42

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
802 O C Spellman Fund	93,836.18	1,688.93	-3,772.92	91,752.19
803 Ethel Curry Fund	882.10	11.52	-1,619.64	-726.02
804 Albert D Sanders Fund	22,073.40	393.37	-2,246.94	20,219.83
805 Dunphy-Dunphy School Fund	25,107.50	439.44	-2,368.93	23,178.01
806 Dunphy-James School Fund	33,907.49	601.72	-2,533.54	31,975.67
807 Ellsworth Hyde Fund	6,321.97	106.07	-2,103.36	4,324.68
808 Byron Loomis Fund	24,248.27	422.12	-2,362.56	22,307.83
810 Helen E James Fund	19,387.00	387.43	-143.32	19,631.11
<b><u>Town Trust Funds</u></b>				
821 WCTU Clock Fund	11,874.16	136.73	-2,353.02	9,657.87
822 Cemetery Perpetual Care	1,010.20	0.00	0.00	1,010.20
823 Whiting Street Fund	4,371.70	87.47	-32.06	4,427.11
824 Arthur King Fund	65,007.97	1,310.32	-480.24	65,838.05
825 Albert Hills Fund	15,171.42	194.88	-1,961.56	13,404.74
826 Christian Hills Fund	24,076.09	450.56	-681.79	23,844.86
827 Henry Hills Fund	75,415.41	1,332.80	-4,851.16	71,897.05
828 Mary Main Fund	6,877.32	96.35	-551.97	6,421.70
829 Lyman Wait Fund	436.02	42.83	0.00	478.85
830 Electra Wait Fund	4,984.03	100.45	-36.83	5,047.65
831 Henry Warner Fund	33,536.87	637.72	-450.39	33,724.20
832 Women's Club Fund	1,701.74	30.97	-12.67	1,720.04
833 James Taylor Fund	2,150.10	28.32	-166.29	2,012.13
834 Sanderson/Heath Fund	3,532.34	56.19	-176.51	3,412.02
835 Library Humanities Fund	10,234.76	-100.57	-2,020.28	8,113.91
836 William J Sheehan Fund	92.85	9.12	0.00	101.97
838 KMIT Library Fund	371,995.09	7,494.71	-2,748.18	376,741.62
<b><u>Brassworks Funds</u></b>				
841 Brassworks-Rec Operating	30,899.39	639.36	-234.33	31,304.42
842 Brassworks-Rec Long-Range	0.00	612.94	0.00	612.94
843 Brassworks-Economic Dev	72,835.84	4,210.85	-129.77	76,916.92
844 Brassworks-Loan Fund	212,270.72	539.81	0.00	212,810.53
<b><u>Other Funds</u></b>				
851 Unemployment Compensation	22,750.66	4,511.54	0.00	27,262.20
852 Elder Trust Fund	10,623.76	51.68	-40.00	10,635.44
853 Stabilization Fund	388,719.71	271,887.98	0.00	660,607.69
854 Meekins Library Trust	23,505.62	464.43	-1,599.64	22,370.41
855 Seewald Technology Grant	10,550.91	-44.24	-5,702.51	4,804.16
<b><u>Agency Funds</u></b>				
891 Off Duty Police Detail	1,219.03	12,422.06	-11,953.56	1,687.53
892 Firearm ID Cards	-1,077.00	2,650.00	-3,712.50	-2,139.50
893 Clerk Fees	295.28	1,501.85	-1,499.85	297.28
895 State Wildlife Permits	0.00	274.25	-274.25	0.00
897 Collector Fees	185.00	12,474.38	-13,064.38	-405.00
898 Deputy Collector Fees	139.00	6,962.00	-6,962.00	139.00

## **Annual Report of Angel Park Quiet Reflections Garden**

The Angel Park Quiet Reflections Garden continued to serve as the home of the Summer Music Series, organized so effectively by Tom Adams. The Park plantings have begun to mature and the perimeter Inkberry hedges now clearly define the interior space. The stately White Fir trees have begun to filter the hot western setting sun and provide a barrier to the school parking lot. The park did not experience any vandalism during 2012 (thanks to parents and the Police Department).

### **Park Improvements and Ongoing Care Projects for the 2012 Garden Year:**

1. New memorial bricks were added to the walkway adjacent to the Angel statue.
2. The Park lawns (along with all other Public Garden lawns) were again successfully treated with beneficial nematodes (to guard against grubs), and calcium sulfate was applied in early spring to help flush out winter salt in areas adjacent to the road and parking lot at the Park's perimeter. The flowering trees were sprayed in March with dormant oil to discourage insect infestation and periodic applications of Pyrethrin spray (an organic insecticide derived from African chrysanthemum flowers) were applied during the growing season.
3. The beds were fed with organic fertilizer and weeded and pruned by N. Dines and the Williamsburg Dead Head Society, led by Joan Coryat, Heidi Johnson, and Gaby Immerman. Zononi Lawn Maintenance provided regular mowing, trimming and raking services throughout the season.

### **Plans for 2013:**

1. The perennials will again be thinned and transplanted to other Public Garden beds and new varieties will be introduced due to shrub and tree growth and changing light conditions.
2. A new bench has been donated for the upper terrace and will be installed along the outer curve viewing the performance area at the south end of the Park. Two additional benches will be installed to replace two of the existing benches that need replacement. (New benches will be made of teak for long wear.)
3. The existing teak benches will be cleaned with a bleaching agent and sealed with a special teak oil finish.

### **Funding:**

The Park is funded in part by donations from memorial brick purchases, contributions from the Summer Music Series (thanks to Tom Adams), and the ongoing care funds provided by the Williamsburg Beautification Fund, which also supports all of the Public Gardens, including Meekins Library and the Mill River Park, the Market Square Gardens, and the flower beds along Route 9. The Fund is administered by Mr. Doug Baker at the Florence Savings Bank and receives private donations as well as weekly income from the redemption of bottles and cans collected at the Transfer Station. The Williamsburg Redemption Society is a group of volunteers, who work in shifts on Wednesdays and Saturdays to sort, stack and transport the bottles and cans to Pat's for deposit redemption (thanks to John Hoogstraten, Rick Murnane, Sarah Palmer, Ellen Wittlinger, David Prichard, Roger Bisbee, Rob and Judy Stinson, Fred Goodhue, and Eileen Stewart). Many thanks to Pat's for their generous cooperation. Look for a new flower garden in front of Pat's next summer as a token of our appreciation!

Submitted by N. Dines, FASLA

## Annual Report of the Animal Control Officer

I was appointed the Animal Control Officer in the Town of Williamsburg in September of 2011. The year of 2012 was my first full year as the Town's Animal Control Officer. Overall there were a total of 126 calls between January and December 2012. The calls varied from dog attacks to residences seeking information and are broken down below.

This past year saw some changes in Animal Control. At the end of 2012 the Town of Williamsburg and the Town of Goshen signed an agreement allowing Williamsburg to use Goshen's animal control vehicle, a 2003 Chevy Express van that was commissioned as an animal control unit in 2010. This allows for safer transport of the animals I pick up.

As a reminder, all dogs six months and older must be licensed by the Town Clerk by April 1<sup>st</sup>. Also remember that dog licenses expire March 31<sup>st</sup> of each year. To obtain a license please bring an up-to-date rabies certificate from a veterinarian to the Town Clerk. In addition Williamsburg has a year-round restraining order. Dog owners can be held fully responsible for paying for any and all damage caused by an unrestrained dog.

The Animal Control/Dog Bylaws can be found online at [www.burgy.org](http://www.burgy.org) or by contacting the Town Clerk or Animal Control Officer. Anyone with any questions or concerns can reach me on my cell phone at (413) 336-0228 or by email at [animalcontrol@burgy.org](mailto:animalcontrol@burgy.org).

- 8 – Barking Dog Complaints
- 5 – Reports of Aggressive/Nuisance Dogs
- 5 – Reports of Loose Livestock
- 6 – Reports of Sick Animals
- 4 – Reports of Animal Welfare/Cruelty
- 3 – Reports of Deceased Animals
- 5 – Reports of Dog Attacks
- 1 – Report of Stray Cat
- 6 – Reports of Missing Dogs
- 8 – Reports of Found Dogs
- 4 – Animal Surrenders
- 18 – Reports of Loose or Stray Dogs
- 15 – Wildlife Complaints
- 38 – Information requests



Kyle Meservey  
Animal Control Officer

## **Annual Report of the Board of Assessors**

The Board of Assessors met on a weekly basis to assess the real and personal property in the Town of Williamsburg. As of January 1, 2012, there were 1279 real property accounts and 100 personal property accounts for a total value of \$299,172,309. To meet the town budget, \$5,038,062 was raised by taxation, with the final tax rate set at \$16.84 per thousand of valuation.

The Board met with property owners, interested citizens, special interest groups, town officials, regional planning agencies and Department of Revenue personnel for the purpose of maintaining and updating the assessors' information. This included oversight of the Assessors' hired consultant, Bishop Associates, and the mapping consultant, Holmberg and Howe.

Our longtime friend and assessor Margie Dunphy retired at the end of March. We wish her well in her retirement. With her leaving, the Board of Assessors requested a position of Assessors' Clerk be created. The position was advertised and filled in April. Additionally, the filling of this position allowed for the public office hours to increase. The additional hours have been a benefit in providing requested information faster and having the Assessors available to communicate with other public offices more efficiently.

The Assessors' page on the town website was revised, with additional information now posted. Property record cards were put online and a variety of search options were made available. Tax maps, various application forms, and frequently asked questions were also posted for residents and citizens who were not able to attend regular meetings.

The Board continued to discuss the future of the town database and mapping. Transition to a more modern system such as GIS was discussed. Regional planning agency as well as state funded map upgrades were considered. Although the Board voted to move forward with change, it was apparent that Williamsburg has ongoing issues with mapping. The Department of Revenue has made recommendations that the town implement changes before the next revaluation in 2015.

Respectfully submitted,

Denise Banister  
Chairperson

## **Annual Report of the Brassworks ReUse Committee**

The Brassworks Committee was established by Town Meeting vote and its membership was set as one appointee of each of the Board of Selectmen, Finance Committee and Planning Board. It was established to oversee the use of funds the town obtained through the repayment of a loan to the developers of the Brassworks building in Haydenville.

The committee has regularly scheduled meetings on the second Tuesday of each month at 5:00 p.m. in the Town Offices. During 2012 the committee met on eight occasions, with some meetings being cancelled due to the lack of activity.

The lack of activity is mostly in the major fund, the Small Business Loan Fund. While this fund was well used over the early years of the fund, it has had no activity over the last several years. One application was taken out and the committee had discussions about it, but the applicant later withdrew it. The funds continue to be invested in an interest-bearing account at a local bank.

There continues to be one outstanding loan from the Housing and Economic Development Fund, to the Hilltown Community Development Corporation, which remains current. The committee did vote to reaffirm its approval of being in a subordinate position on this loan in order to allow the HCDC to refinance.

The Recreation funds that had been overseen by the committee were transferred into the Recreation Commission's revolving fund. This action was approved on Town Meeting floor in 2012.

At the end of the year the members of the Committee were:

Chairman Peter Mahieu, appointed by the Finance Committee  
Clerk Jeffrey Ciuffreda, appointed by the Board of Selectmen  
The Planning Board position was open

## **Annual Report of the Building Inspector**

The Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M. G. L. c. 143, § 3 and c. 40A, §7. The town has also contracted with Northampton to provide Electrical Inspection services. Roger Malo is now the Inspector of Wires for the town.

The Building Department office in Northampton is open from 8:30 to 4:30 Monday through Friday except for Wednesdays after 12:00. The telephone number is (413) 587-1240 and my email address is [lhasbrouck@northamptonma.gov](mailto:lhasbrouck@northamptonma.gov). The office has three building inspectors, two electrical inspectors and a full time clerk. This staffing allows us to schedule timely inspections and provide timely support for permit applications.

140 building permits and 81 electrical permits were issued in 2012. The number of building and electrical permits issued in 2012 increased by 16% but the sizes of the individual projects were much smaller. There were no new commercial buildings or single- or multi-family homes in 2012. The number of permits for repairs and renovations went from 13 in 2010 to 32 in 2011 and to 40 in 2012; a very significant increase. Building permit fees totaled \$14,757 in 2012, down from \$20,116 in 2011. This compares to \$21,274 collected in 2010, \$13,301 in 2009, \$14,471 in 2008 and \$24,497 in 2007. The permit fees in 2012 represent a significant decrease from the past few years. The total estimated cost of construction in Williamsburg in 2012 was \$2,281,259 compared to \$2,897,883 in 2011. There is more detailed information in the table on the next page.

We investigated a number of zoning complaints. Most were satisfactorily resolved but some are still under investigation. All establishments holding liquor licenses were inspected, as were schools and places of assembly.

We look forward to providing prompt and courteous building, zoning and electrical inspection services to Williamsburg and Haydenville residents in the coming year. The Dunphy School project is underway and will likely be our biggest challenge for 2013. As always, feel free to contact me with any problems or concerns you may have regarding building or zoning issues.

Respectfully Submitted,

Louis Hasbrouck

Building Commissioner  
Town of Williamsburg

## Town of Williamsburg Building Department Activity 2012

### Building Permits

Work Category	Number of Permits	Permit Fees	Estimated Cost of Construction
Additions	8	\$2,703	\$436,000
Swimming Pools	2	\$132	\$2,000
Decks	3	\$99.60	\$17,800
Demolish Structures	2	\$60	\$3,800
Garages	6	\$762	\$185,495
Insulation	20	\$691	\$69,941
New Commercial Buildings	0	\$0	\$0
New Single Family Houses	0	\$0	\$0
Repairs and Renovations	40	\$8,206	\$1,255,900
Replacement Windows & Doors	6	\$220	\$36,770
Siding	5	\$150	\$35,025
Roofing	19	\$687	\$162,655
Sheds	3	\$115	\$2,000
Wood Stoves	20	\$600	\$17,522
Solar Panels	2	\$48	\$28,000
Signs	2	\$50	\$850
Zoning Determinations	3	\$45	
Town of Williamsburg Permits (Helen James School)	2	\$0.00	\$29,400.00
	<b>Number of Permits</b>	<b>Permit Fees</b>	<b>Total Estimated Cost of Construction</b>
<b>Building Permit Totals</b>	<b>140</b>	<b>\$14,757</b>	<b>\$2,281,259</b>

### Electrical Permit Totals

<b>Number of Permits</b>	<b>Permit Fees</b>
<b>81</b>	<b>\$6,410</b>



## **Annual Report of the Capital Planning Committee**

The charge of the Capital Planning Committee is to help the town plan for anticipated capital expenditures and their financing. The Committee is to be composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the Town Treasurer, serving as an ex-officio member.

The members as of the end of the year are Robert Buchele, Gary Benoit, Mitch Cichy, Jeffrey Ciuffreda, and Peter Mahieu. William Sayre was a member until June 30 and Jeffrey Ciuffreda joined the committee July 1.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all town departments. (Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years.) It then compiles and prioritizes these requests and forwards them to the Finance Committee along with its funding recommendations. The town votes to accept or modify the plan each year at the annual town meeting.

The Committee forwarded the following Capital Improvement Budget FY13 and Capital Improvement Program FY14 – FY18 for the Town of Williamsburg to the Finance Committee in May 2012 (see spreadsheet on the next page.)

Jeffrey Ciuffreda  
Chairman

**Capital Improvement Budget FY13  
Capital Improvement Program FY14-FY18**

Requests	Prioritized <sup>1</sup>	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding <sup>3</sup>	Current Year	Condition	Town's Share of Project (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017	FY 2018	
APPROVED REQUESTS																		
1																		
2					Bonded													
3		11	3	3.3	Library - Meekins (2003)	DE	2003	Good		\$500,000	\$141,000	\$51,640	\$48,800	\$52,000				
4		20	20	3.5	School - Dunphy Bldg. Final Design & Renovation	DE	1986	Poor		\$5,340,567	\$5,340,567	\$171,325	\$386,900	\$389,900	\$437,550	\$433,275	\$423,825	
5					Short Term Borrowing													
6		10	1	4.0	Fire Dept. - Engine II	FC	2006	Excellent		\$235,000	\$117,500	\$117,500						
7		10	10	3.5	Hwy. Dept. - Addition & Improvements	DE	2010	Good		\$250,000	\$175,000	\$5,615	\$21,125	\$20,600	\$20,075	\$19,550	\$19,025	
8		10	10	3.5	Anne T. Dunphy Building Renovation - Design Phase	DE	NA	NA		\$57,000	\$57,000	\$1,829	\$7,695	\$7,496	\$7,296	\$7,097	\$6,897	
9		5	2	1.0	Hwy. Dept. - Truck #6 w. plow	DE	2009	Good		\$130,000	\$52,000	\$26,520	\$27,040					
10					Third Party Assessments													
11		7	4	7.0	Highland Ambulance	DE	2009	Excellent		\$24,234	\$19,664	\$4,535	\$4,535	\$4,535	\$4,535			
12		25	12	?	Hampshire Regional - Renovation	DE	1999	Good		\$4,768,088	\$1,161,000	\$85,673	\$86,482	\$86,791	\$87,604	\$87,263	\$87,277	
13					Other													
14		0	0	0.0	Fire Dept - Roof, Wmsburg Sta.	BU	?	Poor		\$20,000	\$20,000	\$0						
15					Approved Requests Subtotals					\$11,324,889	\$7,083,731	\$464,636	\$582,577	\$561,322	\$557,060	\$547,185	\$537,024	
CURRENT REQUESTS PROPOSED 2013																		
16																		
17	3	-	-	-	Health - Hopper & Box	Y	RF	?	Poor	\$11,700		\$0						
18	3	-	-	-	Fire - Chief's Vehicle	Y	FC	2001	Poor	\$35,515		\$35,515						
19	1	-	-	-	Fire/Hwy - Radios	Y	FC	?	?	\$15,500		\$15,500						
20					Current Requests Subtotals					\$62,715	\$0	\$51,015	\$0	\$0	\$0	\$0	\$0	
FUTURE REQUESTS <sup>2</sup>																		
21																		
22	20			4.0	Fire - Public Safety Complex	DE	1887	Poor		\$1,737,754						\$176,027	\$172,115	
23	10			4.0	Hist. Comm - Old Town Hall Renov.	DE	1841	Poor		\$125,000			\$17,500	\$17,000	\$16,500	\$16,000	\$15,500	
24					Sale of Town Office Bldg/Renovate James					\$0								
25					Police - Car 23 C. Vic.	FC	2008	Good		\$34,202					\$37,373			
26					Police - Car 22 Ford Explorer	FC	2012	Excellent		\$34,428							\$41,109	
27					Police - Car 20 Ford Explorer	FC	2007	Fair		\$34,428			\$35,461					
28					Police - Car 21, C. Vic. (spare)		2005	Fair		NA								
29	10			4.0	Fire - Engine I		1987	Fair		\$249,312				\$37,029	\$35,971	\$34,913	\$33,855	
30	5			4.5	Hwy. - Truck 1 F350	FC	2006	Good		\$45,000					\$52,167			
31	5			4.5	Hwy. - Truck 4 & Sander Int'l		2000	Fair		\$145,000					\$37,536	\$36,557	\$35,577	
32	5			4.5	Hwy. - Backhoe John Deere 410E		2000	Fair		\$130,000							\$35,702	
33	5			4.5	Hwy. - Truck 3 F350	FC	1999	Fair		\$45,000			\$45,000					
34					School - Tractor	BU	1999?	Fair?		\$20,000							\$23,185	
35					Future Year Requests Subtotals					\$2,600,124	\$0	\$0	\$97,961	\$54,029	\$179,547	\$263,497	\$357,044	
36					Payments from Free Cash/Stabilization/Other							(\$168,515)	(\$80,461)		(\$89,540)		(\$64,294)	
37					TOTALS					\$13,987,728	\$7,083,731	\$347,136	\$600,077	\$615,351	\$647,067	\$810,682	\$829,774	
												[See Note 4]						
Note 1: Current requests are prioritized as follows: 1. State mandated/health and safety; 2. Imminent large dollar loss; 3. Potential dollar loss/quality of life/replacement; 4. Lowest priority																		
Note 2: Current Dollars; Amounts Under FY__ are Adjusted for Inflation of 3%/yr																		
Note 3: DE = Debt Exclusion FC = Free Cash Tax = Taxation RF = Revolving Fund BU = Budget																		
Note 4: Average Capital Expenditure + Requests for Last 5 Years = \$340,754																		
Note 5: Road projects not included, costs offset by Chap. 90.																		

## Annual Report of the Town Collector for FY2012

The following lists represent amounts that remain outstanding as of the end of the year - June 30th.

<b>Real Estate Taxes</b>	<b>Year</b>	<b>Balance o/s 06/30/2007</b>	<b>Balance o/s 06/30/2008</b>	<b>Balance o/s 06/30/2009</b>	<b>Balance o/s 6/30/2010</b>	<b>Balance o/s 06/30/2011</b>	<b>Balance o/s 6/30/2012</b>
	<b>2013</b>						
	<b>2012</b>						
	2011				\$ 109,575.52	\$ 78,394.50	\$ -
	2010				\$ 472.52	\$ -	\$ -
	2009	\$ -	\$ -	\$ 66,617.00	\$ -	\$ -	\$ -
	2008	\$ -	\$ 97,198.75	\$ 1,999.00	\$ -	\$ -	\$ -
	2007	\$ 176,212.34	\$ 43,254.30	\$ -	\$ -	\$ -	\$ -
	2006	\$ 57,270.97	\$ 31,377.43	\$ -	\$ -	\$ -	\$ -
	2005	\$ 31,185.72	\$ 12,869.71	\$ -	\$ -	\$ -	\$ -
	2004	\$ 11,011.53	\$ 8,106.53	\$ -	\$ -	\$ -	\$ -
	2003	\$ 10,733.18	\$ 3,792.62	\$ -	\$ -	\$ -	\$ -
	2002	\$ 4,281.27	\$ -	\$ -	\$ -	\$ -	\$ -
	2001	\$ 495.68	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		\$ 291,190.69	\$ 196,599.34	\$ 68,616.00	\$ 110,048.04	\$ 78,394.50	\$ 28,599.33
<b>Personal Property Taxes</b>							
	2012						\$ 2,580.67
	2011				\$ -	\$ 2,843.05	\$ 20.72
	2010				\$ 1,676.43	\$ 1,655.81	\$ -
	2009	\$ -	\$ -	\$ 124.00	\$ -	\$ -	\$ -
	2008	\$ -	\$ 1,443.07	\$ -	\$ -	\$ -	\$ -
	2007	\$ 1,325.08	\$ 293.56	\$ -	\$ -	\$ -	\$ -
	2006	\$ 1,082.18	\$ 303.04	\$ -	\$ -	\$ -	\$ -
	2005	\$ 1,510.67	\$ 1,279.95	\$ -	\$ -	\$ -	\$ -
	2004	\$ 368.92	\$ 368.92	\$ -	\$ -	\$ -	\$ -
	Prior Yrs	\$ 5,433.00	\$ -	\$ -	\$ -	\$ -	\$ -
<b>Totals</b>		\$ 9,719.85	\$ 3,688.54	\$ 124.00	\$ 1,676.43	\$ 4,498.86	\$ 2,601.39

Motor Vehicle	2012								\$	6,424.59
	2011								\$	2,870.34
	2010								\$	1,346.88
	2009								\$	2,106.36
	2008	\$ -							\$	-
	2007	\$ 51,205.30							\$	-
	2006	\$ 7,099.24							\$	-
	2005	\$ 2,715.56							\$	-
	2004	\$ 2,736.66							\$	-
	Prior Yrs	\$ 20,582.70							\$	-
Totals	\$ 84,339.46	\$ 35,845.23	\$ 18,352.00	\$ 33,081.35	\$ 17,816.17	\$ 12,748.17				
Water and Sewer Usage										
	Water	\$ 64,577.12	\$ 22,570.36	\$ 43,168.00	\$ 34,996.14	\$ 31,017.46	\$ 25,932.34			
	Sewer	\$ 36,588.30	\$ 13,217.50	\$ 17,608.00	\$ 20,646.98	\$ 19,535.71	\$ 15,274.69			
	Liens	\$ -	\$ 13,432.24	\$ 344.00	\$ 175.93	\$ 2,731.28	\$ 1,041.58			
Totals	\$ 101,165.42	\$ 49,220.10	\$ 61,120.00	\$ 55,819.05	\$ 53,284.45	\$ 42,248.61				
Total outstanding	\$ 486,415.42	\$ 285,353.21	\$ 148,212.00	\$ 200,624.87	\$ 153,993.98	\$ 86,197.50				

## **Annual Report of the Conservation Commission**

Members of the Williamsburg Conservation Commission include Robert Stinson, Chairman, Christopher Lynch, Joseph Rogers and Gerald Mann.

In 2012 the Conservation Commission approved the following MA Department of Environmental Protection forms submitted on behalf of town residents and property owners not residing in Williamsburg:

- 17 Requests for Determination
- 2 Notices of Intent
- 2 Order of Conditions
- 2 Emergency Certificates

The Commission participated in eighteen site visits throughout the year. Collaborations and discussions continued with the Open Space Committee, School Building Committee and Williamsburg Woodland Trails; this included participation in Briar Hill trail maintenance projects.

The Commission notes the resignation of two commissioners, Wilbur Loomis and Tom Hodgkins, and the appointment of new member Gerald Mann. The Commission currently has one vacancy that it seeks to fill.

The role of the Conservation Commission is to ensure protection of resource areas, which can include wet meadows, marshes, swamps, or bogs bordering on any creek, river, stream, pond or lake. The Conservation Commission helps to make sure that these systems function through the review of development proposals and site plans as provided in Requests for Determination and Notices of Intent. Please see the Conservation Commission page on the town website, [www.burgny.org](http://www.burgny.org).

The Conservation Commission generally meets on the second and fourth Thursdays of every month at 7 p.m. on the second floor of the Town Offices in Haydenville. Committee members, as well as Linda Babcock, the Commission secretary, can answer questions or provide relevant information about resource areas on your land. Linda Babcock's office hours are on a weekly as-needed basis at the Town Offices. The telephone contact number is (413) 268-8416. For more general information about wetlands, stream and river protection, please visit the Massachusetts Department of Environmental Protection, <http://www.mass.gov/dep/about/index.htm>.

Respectfully submitted,

The Williamsburg Conservation Commission

Rob Stinson, Chair; Christopher T. Lynch; Joseph Rogers; Gerald Mann

## **Annual Report of the Williamsburg Council on Aging/Senior Center**

### **MISSION STATEMENT**

The Williamsburg Senior Center is dedicated to enhancing the quality of lives of people over 60. We provide programs and services for elders, their families and caregivers in order to support elders in achieving the highest possible level of independence and activity in their lives. We strive to provide information to the public on issues of aging and act as an advocate and liaison to elders in accessing local, state and federal resources.

### **COUNCIL ON AGING ADVISORY BOARD**

The Council on Aging Advisory Board advises and supports the work of the Williamsburg Senior Center in its mission to serve the community. People of all ages are welcome to get involved in the work of the Council. The board meets once monthly (3<sup>rd</sup> Wednesdays at 10:30 a.m.) with the staff of the Williamsburg Senior Center and is open to the public. If you wish to join the advisory board please come to at least one meeting. A commitment of at least one year is desired and members are appointed by the Select Board. To be appointed please submit a letter of interest to the Select Board stating your interest and skills offered. To serve on a subcommittee no Select Board appointment is necessary, just a willingness to assist in projects the Council chooses to focus on. Please call to inquire about getting involved as a volunteer in other ways.

## **WILLIAMSBURG COUNCIL ON AGING/SENIOR CENTER OVERVIEW 2012**

### **STATISTICS**

The WCOA is now serving 606 seniors in Williamsburg and Haydenville. This is roughly 20% of the population of the town. The number increases yearly as people reach the age of sixty and as new seniors move into the area. The most recent census shows that at least 6% of this population is living below the poverty income guidelines set by the state.

### **FUNDING**

The WCOA received funding this year from the Town of Williamsburg, the Williamsburg Cultural Council, the Executive Office of Elder Affairs, Pioneer Transit Authority, Williamsburg Elder Trust Fund, and Highland Valley Elder Services. In October 2012 we were awarded funding from Highland Valley Elder Services Title III Funding for two of four proposals submitted, to continue services of transportation and companionship. Although we did not receive funding to subsidize reduced fees for the Take Home Dinner Program, we continue to offer meals at full rate of \$5.50. Our proposal for outreach services was also denied but we have been able to continue this focus by restructuring the use of staff time and shifting funding to provide additional staff. As the resources available to serve seniors are clearly becoming harder to secure each year, the COA staff, COA Board and its volunteers have begun development of fundraising strategies to support programs and services which continue to be in high demand.

### **VISIONING**

Visioning sessions were held this year with a consultant, COA staff, COA Advisory Board and the Town Administrator, who serves as liaison to the Select Board. These sessions focused on review

of the COA's mission, policies and working relationships among all parties. We were able to identify problems, solutions and goals for improving the overall effectiveness of our work together. The process helped create new energy for our shared work and to develop goals and strategies to increase communication. We outlined a plan to improve community outreach efforts and develop subcommittees to address agency and community needs in more depth. As a result we have begun a new level of work together and feel more prepared for addressing the needs of this rapidly growing population.

### **COMMUNITY OUTREACH**

This year more staff time was directed towards outreach to homebound residents and to the community in general. An Outreach team made up of COA Advisory Board members and staff began to meet monthly to discuss ways to involve the community in connecting elders to the support services available through the COA. As a result of this team approach more information is making its way out into the community and thus more folks are accessing services. This community-driven approach is guided by the knowledge that many folks are unaware of available resources and also often hesitant to ask for help. We have learned that concern offered by a neighbor or familiar person is often more readily received. It is our aim to offer support and facilitate connections within the community before there is a crisis that may ultimately lead to an inability to age in place. Often all that is needed is a call to our Outreach Coordinator for advocacy and referrals. Anyone who would like to distribute information (e.g., at church, to neighbors, etc.) is welcome to join us in getting the word out in the community.

### **PROGRAMS & SERVICES**

Programs held at the COA include weekly offerings of classes that provide for physical and mental wellness, education, recreation, socialization and nutrition. These programs included Line Dancing, Osteoporosis Class, Yoga, Tai Chi, Card Club/ Puzzle Club, Garden Club, Cooking Club, Writing Group... Did you know that most of our activities are intergenerational and open to people of all ages?

Services offered include Congregate Meals, Take Home Meals, Companion Services, Transportation, Blood Pressure Clinic, Foot Clinic, Tax preparation, and much more... Some services are also available to low income non-seniors, caregivers and families as well.

### **OUTREACH SERVICES**

The COA is now offering intakes sessions in order to better assess and serve the needs of clients. During these appointments a senior or caregiver is oriented to programs and services available and offered assistance in applying for entitlements. These appointments can happen on-site or as a home visit. Caregivers, families and clients themselves are all welcome to be part of these appointments.

### **S.H.I.N.E. PROGRAM (Serving Health Information Needs of Elders)**

This program continues to assist over 30 seniors with health insurance/Medicare/Medicaid issues a year. This FREE program is offered locally to seniors and caregivers by a very dedicated volunteer. Thank you, Lucille Temple!

## **TAX PREPARATION PROGRAM**

Through the generous work of AARP volunteer Kate Davidheiser, over 50 seniors and people with low incomes were assisted with filing their State and Federal taxes free of charge.

## **HEALTH PROGRAMS**

A monthly Foot Clinic was offered this year by Kip Moeller, RN. A Flu Shot Clinic was held by Board of Health where over 40 shots were administered. Podiatry and Blood Pressure clinics are held monthly.

## **NUTRITION PROGRAMS**

*Congregate meals* continue to be served on Tuesdays, Wednesdays and Thursdays through the meal program provided by Highland Valley Elder Services.

*The Take-Home Dinner Program*, a HVES grant funded program, provided a weekly meal for participants for a reduced fee. These meals were made by local restaurant Blue House Café and Smith Vocational High School Culinary Program. This program is available for seniors, people with disabilities, and caregivers who need a break from meal preparation. Volunteers provide delivery.

*The Brown Bag Program*, provide by the Food Bank of Western Massachusetts, continues to provide 32 clients with a monthly bag of groceries at the senior center.

*The Intergenerational Garden Program* offers fresh produce to seniors to take home and to be used in a weekly cooking class here. The garden and cooking class are part of a collaboration with Fertile Ground, Inc., which received grant funding to support gardening and food initiatives with seniors and the local schools.

## **COMPANIONSHIP PROGRAM**

This year, through HVES Funding, a *Companionship Program* was implemented to allow homebound seniors and people with disabilities a chance to socialize, get out into the community or attend to errands, etc. This program also is a benefit to the people who are active, as they are socializing, are given a small stipend, and enjoy routine and satisfaction in helping others. We have found this program to be a big success, as it has allowed us to connect with and help more isolated and underserved seniors in the community.

## **TRANSPORTATION PROGRAMS**

This year transportation continued to be one of the most needed services here in the Hilltowns. Through PVTa funding and volunteer drivers we have provided medical rides to many seniors. Grant funding was again sought to address the need for other transportation needs, such as grocery shopping, errands, etc. We have seen an increase in requests for this since the HCDC's HEN Program had to cut back on these services after funding was cut. In an attempt to address these needs we have had to be creative. We acquired a used van and began the process of developing a transportation program. Unfortunately our plans have been very slow in the making, as the van that we received turned out to be too old and in need of repairs to begin this program in earnest. As a result of the change in plans, we instead focused on providing transportation through our Companion Program. Good News! With help from PVTa we applied through Mass. Department



of Transportation and were awarded a new van. We are working hard to secure funding for this program and should be receiving the van in June of 2013.

## COMMUNITY PARTNERSHIPS

*Film Project:* In February a collaborative project between Meekins Library, the COA, Fertile Ground, Inc., Williamsburg Schools and the Williamsburg Historical Society began. An event was held at the library called “Cross Cultural Conversations.” This event involved a public conversation with local elders, as well as younger generations, about life in Williamsburg. A film was created to help preserve the stories that were shared for future generations to enjoy. The film was shown at the 50<sup>th</sup> Anniversary celebration of the Williamsburg Historical Society in June and is also available for viewing at Meekins Library. The project was made possible through grant funding from the Williamsburg Cultural Council, Fertile Ground, Inc., as well as contributions from Meekins and the COA. Thank you to all who made contributions of time, space, food and transportation. A big thank you to Tom Adams of [Folktography.com](http://Folktography.com) for his great work and the countless hours of editing he and Daria D’Arienzo (Archivist at Meekins) provided to make this film so enjoyable to watch. This was truly a wonderful community event. Stay tuned as we plan to continue this project as a series starting up again in spring of 2013.

*Cultural Event:* The “Dance Generators” Dance Troupe performed for seniors, grandparents, parents and children at the local elementary school as part of a collaborative effort to increase intergenerational interaction in town. This event was funded by a grant from the Williamsburg Cultural Council.

*Intergenerational Gardening Program:* In the last several years Fertile Ground, Inc., which is funded through the Tufts Health Plan Foundation, has engaged the COA/Senior Center and the Haydenville Congregational Church in working together to grow food and provide a place for children, families and elders in the community to come together. This project, which happens in the park behind the town offices and at the local elementary schools gardens, contains raised beds for easy access for seniors and people with disabilities. Food grown in the program is given out to seniors and is used in our *Cooking Club*, in which food is prepared and sent home with participants. Seniors involved in this Gardening Program often help assist in the schools gardening curriculum and teach the children about food preservation through workshops like jam making. We are currently looking for more folks to get involved in this great program.

## 2012 EVENTS

**January:** Everyone enjoyed a performance by a local singing group (Suzanne Anderson, Larry West and Mary Smith).

**February:** “*Cross Generational Conversations*,” a living archives film project at Meekins Library, funded by Williamsburg Cultural Council. Educational Event: “*The Benefits of Light Therapy*,” presentation by Reed Schimmelfing.

**March:** A lovely performance was provided for us by children of “The Ukulele Group” from the Hilltown Cooperative Charter Public School.

**April:** Intergenerational “*Dance Generators*” Dance Troupe Event at Anne T. Dunphy Elementary School. Performance by Northampton High School Improvisation Group.

**May:** Mothers Day Luncheon with performance of “*Atticus*” by actor Richard Clark, funded through a grant from the Williamsburg Cultural Council.

**June:** COA trip to *Wistariahurst Museum*. Veterans’ Breakfast.

**July:** Ice Cream Social generously provided by the Village Green.

**August, September, October:** (No events held due to COA visioning and restructuring work.)

**November:** Volunteer Recognition Dinner. Holiday Luncheon.

**December:** Holiday Luncheon with choral performance (1<sup>st</sup> & 2<sup>nd</sup> grade: Helen E. James School).

**THANK YOU, VOLUNTEERS AND COMMUNITY SUPPORTERS OF THE COA!**

We would like to say thank you to all the volunteers, businesses, town departments and families of elders who contributed time, money, supplies, physical labor, and space in support of the mission of this agency. The effectiveness of our work to support the quality of life and ongoing independence of elders in Williamsburg depends so much on the involvement of the community. We could not do what we do without you. Thank you!!

Respectfully submitted,  
Marie Westburg  
Director, Williamsburg Senior Center

## Annual Report of the Cultural Council

The Williamsburg Cultural Council is part of a network of 329 Local Cultural Councils serving all 351 cities and towns in the Commonwealth. The state legislature provides an annual appropriation to the Massachusetts Cultural Council, a state agency, which then allocates funds to each community.

For 2012/2013, the Williamsburg Cultural Council was allocated a total of \$3,870 from the Massachusetts Cultural Council for grants to individuals or organizations for cultural projects that benefit the community. Projects eligible for grants may be in the arts, humanities, or interpretive sciences. Application forms and instructions were posted on bulletin boards around town, including at the Town Offices, the Williamsburg and Haydenville Post Offices, Meekins Library, Florence Savings Bank, Berkshire Bank, Bread Euphoria, and the Williamsburg Pharmacy & Hardware.

In making grant decisions, the council gave priority to applicants from Williamsburg and projects that related to the town's character or history, and projects that bring residents together in community activities. The recipients of grants for the 2012/2013 period were: The Trustees of Reservations, Bryant Day; Hilltown Choral Society; Chesterfield 4<sup>th</sup> of July Association, Mime and Silent Entertainment; Hampshire Regional High PTSO, Community Musical; Pothole Pictures Film Series; Gregory Maichack, How to Paint Pastels; Steve Damon, Music for Seniors;



Friends of Williamsburg Libraries, Hilltown Winter Concert Series; Ashfield Community Theater Play production; Jackson Gillman, A Family Cabaret; Susan Farrell, Singing with Susan; The Valley Five, Songs of the Master Composers; John Root, Edible Perennial Gardening and Landscaping; Williamsburg Council on Aging, Cross Generation Conversations; Williamsburg Schools, Recycled Rhythms Show; Dance Generators, Dance for All Ages; Jacqueline Cooper, Legacy of Rural Music, People, Place; Hilltown Community Development, Hilltown Spring Festival.

For more information about the Williamsburg Cultural Council, visit the council's web site at <https://www.mass-culture.org/Williamsburg> or write to [BurgyCC@yahoo.com](mailto:BurgyCC@yahoo.com).

The members of the Williamsburg Cultural Council are: Chairperson, Mary Dudek; Treasurer, Jennifer Cody; Secretary, Charles Dudek; Catherine Carija, Deborah Hollingworth, Michelle Morales Wolk.

## **Annual Report of the Emergency Management Director**

There is a wonderful spirit of cooperation among the emergency personnel in Williamsburg. 2012 was a quiet year for the emergency management team. The weather was kind, and although Hurricane Sandy wreaked havoc to the south and east, we were left relatively unscathed.

National Grid has instituted a system of community liaisons, and this program works very well for us. We now have a dedicated person to contact if emergency services are needed from the power company.

The Williamsburg Fire Station and the Haydenville Police and Fire Station are each equipped with emergency generators. These are locations where emergency personnel are staged and work, and a reliable source of power is crucial. A third generator is located at the Town Office Building in Haydenville to provide power for a gathering place for residents in the case of a power outage.

Using funding from an emergency management grant, the sirens on both fire stations are being restored to service. In combination with the Reverse 911 calls, these sirens will be used to warn residents in the case of emergency. We plan on testing the sirens on a to-be-determined schedule. More information will be put out to the public before the testing begins.

Our emergency response trailer has been stocked with supplies and is ready to be towed to the scene of an emergency. Funds from an emergency grant will be used to purchase additional signs and supplies.

We work with the Board of Health setting up Emergency Dispensing Sites. Volunteers are always needed and welcome to assist at the Emergency Dispensing Site, which would be open in the case of a need for many people to be treated in a short period of time.



The emergency responders spend many hours planning for and preparing for emergencies, so if an incident does occur, we are ready to help keep residents safe.

Respectfully submitted,

Denise L. Banister  
Emergency Manager

## Annual Report of Employee Earnings

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
ACHESON	ROBERT	DEAN	POLL WORKER	65.00
AHEARN	WILLIAM	B	TRANSFER STATION	1,348.67
ALLEN	GORDON F.		Finance Committee	410.00
ANDREWS	RANDY	K	CUSTODIAN	25,778.52
AUST-ANASTASI	MARGARET	W.	LIBRARY	814.00
BABCOCK	LINDA	L	CON. COMM. SEC	2,156.65
BABCOCK	LINDA	L	POLL WORKER	240.00
BAKER	BETTINA		Clerical	38,891.46
BANISTER	DANIEL		Firefighter	272.04
BANISTER	DENISE		Assessor	6,649.93
BANISTER	PETER	B	FIRE FIGHTER	407.40
BANISTER	PETER	B	Highway	43,579.61
BARRACK	LORRAINE		SWOP	822.00
BEEBE	JANET	M	SWOP	194.00
BELDENGREEN	CLAUDIA	A	TEACHER	12,717.08
BENOIT	GARY	R.	FINANCE COMMITTEE	410.00
BERG	AMANDA	E	SCHOOL-AIDES	5,579.68
BISBEE	ROGER		Firefighter	40.41
BISHOP	DAPHNE	G	SCHOOL-SUBSTITUTE	90.00
BLACK	HANNAH	R	SCHOOL-SUBSTITUTES	1,800.00
BLACK	JENNIFER L.		Teacher	41,742.02
BOAS	WALTER	K	FINANCE COMMITTEE	410.00
BOISJOLIE	NANCY	J	SCHOOL - AIDES	6,045.20
BORG	MAUREEN	L	SCHOOL - SUBSTITUTE	150.00
BOYLE	THOMAS	J	HIGHWAY-WINTER	615.06
BRAMAN	DIANA L.		Teacher	65,020.82
BRAZEAU	JAMES	M	SCHOOL- SUB	150.00
BRODA	MOLLY	S	SCHOOL -SUBSTITUTES	120.00
BROOKS	RHONDA	G	SCHOOL-TEACHERS	17,756.54
BUCHELE	ROBERT K.		Finance Committee	410.00
CALANDRELLA	AMY	L	SCHOOL-SUBSTITUTES	60.00
CASTERLINE	PATRICIA A.		Pollworker	325.00
CASTERLINE	WAYNE	E	POLL WORKER	220.00
CASTILLO	ANDREW	C	FIRE DEPT	594.99
CATLIN	ROBERT	C	SCHOOL SUBSTITUTE	150.00
CAYO III	ROBERT A.		Firefighter	53.88
CERRETA	ERIC		FINANCE COMMITTEE	410.00
CERRETA	ERIC		FIRE FIGHTER	882.52
CHILDS	LARAINÉ		Teacher	53,824.67
CIUFFREDA	JEFFREY S.		Select Board	1,360.66
CLARK	SETH	N	SCHOOL-SUBSTITUTE	1,250.20

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
CONNELL	JASON	A.	CONSTABLE	275.33
CONNELL	JASON A.		Fire Fighter	3,363.99
CURTIS	BRENDA	L	SCHOOL-SUBSTITUTE	210.00
DEATLEY	SHOSHANA		SCHOOL-SUBSTITUTE	520.00
DENNO	NICHOLAS	M.	FIREFIGHTER	216.84
DIBRINDISI	GREG	ALAN	FIREFIGHTER	514.50
DINES	EMILY	S	SCHOOL SUBSTITUTE	240.00
DONOVAN	JOAN	A	POLL WORKER	175.00
DUFRESNE	SHELIA		POLL WORKER	175.00
DUNPHY	MARJORIE		ASSESSOR	2,176.33
DUNPHY	PAUL	H	SELECTBOARD	1,394.66
EDWARDS	CHARLES H.		WATER	3,250.00
ELOVIRTA	ELEANOR	J	POLL WORKER	285.00
EVERETT	ALAN		FIREFIGHTER	326.25
EVERETT	GLEN	A	BOARD OF ASSESSORS	697.32
EVERETT	GLEN		FIREFIGHTER	340.05
FERRON	JAMES		FIREFIGHTER	1,400.28
FINN	CHARLES	A	LIBRARY-CUSTODIAN	275.00
FORMAN	SUZANNE		SCHOOL SUBSTITUTE	180.00
FORSTER	NANCY	S	TEACHERS AIDE	22,187.37
GAGNE	GAIL	M	POLL WORKER	130.00
GELBARD	ANNE C.		SCHOOL AIDE	9,075.77
GIBSON	DONNA		BOARD OF HEALTH	600.33
GOEBEL	FRANCES M.		COA-ACTIVITIES DIRECTOR	16,107.87
GOLASH	ALAN	A.	CUSTODIAN	10,416.76
GOUGEON	SONJA	S	POLICE-CUSTODIAN	1,594.74
GURDAK-FOLEY	ROBIN GRACE		TEACHER	65,993.17
HARVEY	JENNIFER	M	SCHOOL - CAFETERIA	1,028.31
HARVEY	RENEE		CAFETERIA	28,773.22
HEATH	CHARLES	D.	FINANCE COMMITTEE	410.00
HEFFERNAN	JOHN S.		Teacher	65,046.44
HENDRY	KAREN	A.	SCHOOL NURSE	36,274.96
HODGKINS	THOMAS	C.	POLL WORKER	175.00
HOWLAND	BETH	C.	SCHOOL SUBSTITUTE	80.00
HOWLAND	BETH	C	SWOP	24.00
HUNTINGTON	SARAH	K	SCHOOL - TEACHERS	8,992.40
HYSLIP	JAMES	P	WATER DEPARTMENT	1,100.00
JANIK	MICHAEL	E	SCHOOL-SUBSTITUTE	1,083.12
JENKINS	STACEY	L	SCHOOL PRINCIPAL	83,000.03
JOYCE	KATHRYN	E	SCHOOL-TEACHERS	13,404.32
KAROWSKI	KAREN	M	ASSISTANT TREASURER	5,287.92
KAROWSKI	RICHARD P.		Firefighter	950.16
KEATS	SAMI	L	SCHOOL SUBSTITUTE	60.00
KELLER	RACHEL		TEACHER	19,915.20

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
KELLOGG III	WALTER E.		Water	15,218.07
KISLOSKI	LINDA	A	SCHOOL SUBSTITUTE	4,972.50
KOCHIN	KURT	J	TRANSFER STATION	6,611.86
KORPITA	JOHANNA M.		Teacher	55,432.51
KRESS	CHERYL A.		Teachers Aide	15,089.30
LAPOINTE	ROBERT	A.	FIREFIGHTER	1,650.99
LASHWAY	LAWRENCE J. III		Firefighter	80.82
LAWTON	DAVID	E	HIGHWAY	610.93
LAWTON	DONALD	E	HIGHWAY	240.40
LAWTON	DONALD	E	Fire Chief	25,974.66
LAWTON	JESSICA	R	SCHOOL-CAFETERIA	1,140.61
LESSARD	BRENDA	M	TOWN CLERK	27,751.95
LESSARD	RICHARD	J	TRANSFER STATION	2,413.73
LEVITT	KIRSTEN	J	SCHOOL-TEACHERS	18,597.20
LIIMATAINEN	SANDRA		COA	1,035.08
LIPTAK	RILEY	J	FIREFIGHTER	530.28
LOCKE	JAMES	W	BUILDING SUPERVISOR	5,890.28
LONG	JENNIFER	K	SCHOOL-SUBSTITUTES	238.98
LONG	MARY JANE		Teacher	61,296.34
LOOMIS	SHARON	A	COA ASSISTANT	4,713.75
LOOMIS	WILBUR	W	POLL WORKER	45.00
LOOMIS	WILBUR W.		Constable	100.00
LOOMIS	WILBUR W.		PT Winter Hwy	4,699.91
LUCE	CONNOR	T	SCHOOL CUSTODIAN	1,517.76
LUCE	GORDON	R.	CONSTABLE	993.29
LUCE	GORDON	R	POLL WORKER	95.00
LUCE	KATHLEEN		Poll Worker	530.00
LUCE	RITA MACINNIS		Teacher	54,199.67
LUCEY	DOROTHY L.		Poll Worker	175.00
LULEK	AGNES T.		Clerical	22,470.40
LULEK	CHESTER J.		Custodian	6,391.91
LUSZCZKI	BRYAN	J	POLICE	9,608.48
MAHIEU	PETER		Treasurer	18,488.06
MAHONEY	NANCY K.		Teacher	32,555.56
MARTI	SHERYL A.		Teacher	61,233.82
MATHERS	DAVID E.		Select Board	2,755.34
MATHERS	MAUREEN		POLL WORKER	65.00
MAYNARD	PATRICIA		Teacher	46,375.32
MCGILL	CORY J.		Firefighter	882.48
MCGILL	DOUGLAS	C.	FIREFIGHTER	677.46
MCQUESTON	TIMOTHY E.		Firefighter	164.28
MERRITT	DIANE U.		Poll Worker	45.00
MERRITT	ROBIN	L	FIREFIGHTER	1,820.82
MESERVEY	KYLE	P	DOG OFFICER	2,366.69

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
MIELE	ELIZABETH	R	SCHOOL-NURSE	8,035.12
MILLETTE	NANCY		Teacher	56,427.68
MILSOM	SUSAN D.		Teachers Aide	25,937.20
MONDSCHN	NATHAN	Z	SCHOOL-SUBSTITUTE	30.00
MORRIS	CHRISTOPHER		Finance Committee	410.00
MORSE	DREW	E	FIREFIGHTER	2,037.33
MOULTON	SHARON		Teacher	63,705.38
MURASKI	STEVEN	R.	SCHOOL SUBSTITUTE	1,050.00
NARDI	CHARLENE L.		TOWN ADMINISTRATOR	47,751.88
NICHOLS	MARTHA	A	SCHOOL-CROSSING GUARD	1,140.00
NOYES	WORTH	H	FIRE FIGHTER	1,147.98
O'BRIEN	MICHAEL	J	FIRE FIGHTER	40.41
O'BRIEN	MICHAEL P.		Custodian	43,470.30
O'CONNELL	MICHAEL P.		Teacher	24,175.42
O'SULLIVAN	DIANE M.		Poll Worker	80.00
PALMER	JOHN	S	LIBRARY	1,283.75
PARKER	ROBERT A.		Firefighter	148.17
PELOQUIN	LISA A.		Teacher	60,983.32
PIGHETTI	GARY	A	SCHOOL-SUBSTITUTE	480.00
POPE	JOHN P.		Firefighter	149.16
POUDRIER	THOMAS		Transfer Station	3,102.45
PUNSKA	DIANE	K	POLL WORKER	65.00
REA	MARK	S	SCHOOLPSUBSTITUTE	780.00
REINKE	ROBERT	K	POLICE	12,828.31
RICE	NOLAN	R	HIGHWAY	3,428.00
ROBERGE	BONNIE		Collector	40,600.60
ROBERGE	JEREMIAH	F	WATER	274.50
ROSENTHAL	KIMBERLY	E	SCHOOL - SUBSTITUTE	60.00
ROWLEY	LINDA		POLL WORKER	45.00
ROWLEY	LINDA		Finance Comm.Secretary	226.40
RYAN	ANNE	M	TEACHERS AIDE	21,864.33
SANDERSON	HOWARD		Water	825.00
SANDERSON	PAUL		CONSTABLE	100.00
SANDERSON	PAUL		Firefighter	1,700.58
SCANLON	LAURIE	L	LIBRARY	3,591.46
SCHIPPELLITE	KAREN M.		Substitute	240.00
SCHWEITZER	KAREN		Teacher	56,557.14
SEETAL	KYLE	A	SCHOOL SUBSTITUTE	300.00
SHAW	ADA	O	SCHOOL SUBSTITUTE	120.00
SHIPPEE	JULIA		TEACHER	17,011.19
SHUMWAY	PETER B., JR		Board of Assessors	2,933.33
SKWIRA	PHILIP	E	POLL WORKER	175.00
SKWIRA	STATIA		POLL WORKER	160.00
SMITH	CANDACE	M.	POLL WORKER	215.00



<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
SMITH	CANDACE	M	SWOP	746.00
SMITH	GLENN	E	SCHOOL-SUBSTITUTES	120.00
SMITH	GREGORY	C.	POLICE OFFICER	6,812.62
SMITH	MARY		SWOP	732.00
SOLES	LEAH	D	SCHOOL-CROSSING GUARD	520.00
SONERSON	PAUL	A	SCHOOL SUBSTITUTE	1,050.00
SOUKUP	JASON T		POLICE	12,225.55
SPIZZ	RENEE	J	SCHOOL SUBSTITUTE	1,330.00
SPRINGMAN	DARYL R.		Firefighter	407.40
SYMONS	HELEN	E	BOARD OF HEALTH	600.33
TAYLOR JR	KENNETH H		FIRE FIGHTER	258.90
TAYLOR JR	KENNETH H		Highway	44,791.46
THORNHILL	DOLORES	S	ASSESSOR LABOR	6,745.00
TILLEY	FRANCES		POLL WORKER	230.00
TURNER	DONALD W.		FIRE FIGHTER	3,398.35
TURNER	DONALD W.		Highway	43,609.76
TURNER	WILLIAM		Highway Supt	55,952.44
WALLACE	AIMEE M.		Police Officer	42,680.64
WARD	MARVIN	J	SCHOOL SUBSTITUTE	450.00
WARD	MARVIN	J	SWOP	1,000.00
WARD	MARVIN	J	POOL WORKER	130.00
WARNOCK	ELEANOR	H	ADMINISTRATIVE ASSISTANT	13,121.29
WAYNE	MICHAEL H.		Police Officer	10,051.24
WEBSTER	LINDA	J	SCHOOL - SUBSTITUTE	180.00
WEEKS	NYLDA		SWOP	1,000.00
WEEKS	NYLDA	L.	COA-MEALSITE	3,511.33
WEEKS	NYLDA	L.	POLLWORKER	130.00
WENNER	LISA W.		Library Director	38,380.52
WENTWORTH	PAULA A.		SWOP	816.00
WESTBURG	ANNE MARIE		COA DIRECTOR	20,994.20
WICKLAND	DENISE		Police Officer	57,581.68
WILCOX	WENDY	J.	SCHOOL-CAFETERIA	6,060.67
WILDFONG	ROCHELLE L.		Librarian	29,010.66
WILLARD	SABRINA	M	POLICE OFFICER	31,961.67
WILSON	JAMES	G	TRANSFER STATION	451.77
WOLK	MICHELE	MORALES	LIBRARY	6,452.85
WOODS	MARY ELLEN		Teacher	59,708.50
WRIGHT	AMELIA		Teacher	60,983.32
YORK	JEAN T.		POLL WORKER	80.00
YOUNG	BARBARA		Library	21,965.03
ZIMMER	NANCY	A	POLL WORKER	110.00
ZIMMER	RICHARD	W	POLL WORKER	150.00

## **Annual Report of the Energy Committee**

The members of the committee dedicated the majority of their efforts to draft policies and a bylaw to qualify Williamsburg as a Green Community under the Massachusetts Department of Energy Resources (DOER) Green Communities Program. In order to be designated a Green Community and be eligible to receive grant monies, a community must meet five criteria:

Criterion 1: Provide as-of-right siting in designated locations for renewable/alternative energy generation, research and development, or manufacturing facilities.

Criterion 2: Adopt an expedited application and permit process for as-of-right energy facilities.

Criterion 3: Establish an energy use baseline and develop a plan to reduce energy use by twenty percent (20%) within five (5) years.

Criterion 4: Purchase only fuel-efficient vehicles.

Criterion 5: Set requirements to minimize life-cycle energy costs for new construction; one way to meet these requirements is to adopt the new Board of Building Regulations and Standards (BBRS) Stretch Code.

Regarding Criterion 1, the committee worked closely with the Williamsburg Planning Board and David Elvin, Pioneer Valley Planning Commission, to draft a Photovoltaic Bylaw for inclusion in the zoning regulations to apply to certain large-scale-ground-mounted photovoltaic installations in the town.

The town has met the requirements of Criteria 4 and 5 of the Green Communities Program.

The committee drafted and sent to the Select Board a Town of Williamsburg Fuel Efficient Vehicle Policy. The Select Board adopted this policy at its December 27, 2012, meeting. The committee will work to comply with Criterion 3 of the Green Communities Program in 2013. Once the DOER determines that Williamsburg has satisfied the five criteria and is designated a Green Community, the town is eligible to submit an application for a grant to fund an energy-efficiency activity or project.

The committee reviewed the town's electrical usage and contract with its energy supplier and recommended to the Select Board that the town monitor the trend of energy costs with the intent to take advantage of potentially more favorable energy prices as they become available.

The members of the Williamsburg Energy Committee are: Walter Boas, Chairperson; Charles Dudek, Secretary; Gerald Mann, Robert Stinson, Mary Dudek.

## Annual Report of the Finance Committee

The Town of Williamsburg Finance Committee consists of nine elected members who meet monthly to approve budget transfers and to review expenditures by the town's departments. The Finance Committee works closely with these departments to create a budget that will in turn be presented to the town at its annual meeting for discussion and approval.

Each year at the Annual Town Meeting the Finance Committee is authorized to spend up to a specified dollar amount to cover unforeseen departmental expenses. The Fiscal Year 2012 transfers approved by the Finance Committee are shown below.

<b><u>Opening Balance</u></b>	<b>\$ 55,000.00</b>	
January 19	\$ 29.00	Veterans' Agent Expense
January 19	\$ 1,200.00	COA Expense
March 15	\$ 17,600.00	Veterans' Benefits
June 21	\$ 79.00	Generators
June 21	\$ 5,991.57	Veterans' Benefits
June 21	\$ 183.71	Vehicle Fuel
<b><u>Total Transfers</u></b>	<b>\$ 25,083.28</b>	
<b><u>Closing Balance</u></b>	<b>\$ 29,916.72</b>	

## Annual Report of the Fire Department

In 2012 Williamsburg did not have any fires with property loss. We also had no vehicle fires. The total calls including medical calls were 291. The calls are listed below:

- 12 calls for smoke in the building caused by burnt food or heating unit malfunction
- 106 emergency medical calls
- 7 rescue calls
- 2 unpermitted burning
- 4 mutual aid
- 65 assistance calls (lock outs or water problems)
- 28 motor vehicle accidents
- 45 alarms sounding
- 9 hazardous conditions, wires down
- 13 grass and brush

In August of 2012 the Fire Department took delivery of a new 2012 Ford Expedition to replace our 2000 Expedition. It is serving us well and the cost was under what we had budgeted.

The SAFE grant we have been receiving is going well with fire safety education in our schools. We are hoping to expand the program in the coming year. Worth Noyes has completed the 40 hour course to be our lead educator. We have several firefighters that assist him in fire safety education.



Money was appropriated last year to upgrade our radio system to meet the Federal Government's guidelines. The work has been completed and the system is working fine.

In April of 2013, I will be turning 65 and I will be required to retire as Fire Chief. The past 47 years as a firefighter in Williamsburg have been very satisfying to me, working with other firefighters in town as well as surrounding towns to help keep people safe. We have several new members of the Fire Department. They are doing a fine job along with the rest of the members. This is great because in the next few years there are several firefighters who will be eligible for retirement.

Thank you to all the Williamsburg firefighters for supporting me and thank you to the residents of Williamsburg for supporting the Fire Department.

Respectfully submitted,

Donald Lawton  
Fire Chief

## **Annual Report of the Board of Health**

### **Transfer Station**

We have several new faces at the Transfer Station. Our current employees are Kurt Cochin, Wilbur Loomis, Richard Lessard, William Ahearn and Jim Wilson. Kurt has assumed duties as manager at the Transfer Station, as our longtime manager Thomas “Tapper” Poudrier succumbed to cancer in early October. During the summer months the hours were changed on Wednesdays to 10-6.

Volunteers: Nick Dines has taken over the bottle collection to benefit the Town’s gardens. Thanks to the volunteers for doing this and the folks who bring their cans and bottles so that our Town’s gardens can be maintained. Two rain barrels from the Great American Rain Barrel Company were donated for the Town’s use. There was a Swap Shop coordinated by Madge Evers. The shop was closed for the winter.

Maintenance of the equipment and facilities is an ongoing job. In 2012 we purchased a new metal box, fixed the housing of the compactor, made improvements to the attendants’ shed, and made repairs to the large garage. We purchased a Snow blower and a weed whacker for attendants use to make the Transfer Station more convenient and safer for residents’ use. We also have taken over the recycling of metals.

Safe needle disposal: Boxes have been purchased and are available at the Transfer Station or at the Town Clerk’s office for the safe disposal of needles.

### **Flu clinics**

Donna Gibson, RN, arranged for a Vote and Vax campaign conducted on Election Day in November. Thanks to her, a great many more people were able to receive their flu vaccines. Flu clinics were also provided at the Highland Valley Ambulance Service, several Town businesses and the Council on Aging.

### **Health Agent**

We have been privileged to work with our new Health Agent, Erin Kirchner, who oversees health and safety inspections of our Town restaurants and responds to any complaints regarding housing issues. Several of these are in the process of being investigated.

### **Rain Barrel Program**

A successful campaign for residents to purchase Rain Barrels was completed. In June the president of Great American Rain Barrel Company, who lives in Southeastern Mass., was very impressed that a Town of our size did so well. We were able to provide over 80 barrels to residents at a considerable cost savings.

**The Board of Health meets** twice a month at the Town Offices, usually on the second and fourth Mondays of the month. The Town Clerk can be contacted if there any any items for the agenda that residents would like to see discussed.

Respectfully submitted,  
Donna Gibson, Chair  
Gordon”Rusty” Luce  
Helen Symons

## **Annual Report of the Foothills Health Agent**

Since starting in late January, I have had a great time working in Williamsburg as your Health Agent. It has been a busy and productive year. During 2012, I witnessed 16 perc tests and 8 Title 5 inspections. Septic system permits were issued for 16 new systems or system components, and 13 systems were installed. Twenty-three inspections or reinspections of food establishments were completed. Housing/nuisance complaints resulted in 6 inspections or reinspections. A total of \$5400 was collected in fees.

In 2012 I had the opportunity to receive advanced training in housing inspections, pool inspections, lead determinations, and hoarding. I also had the opportunity to travel to the Department of Homeland Security in Anniston, AL, to receive training on pandemic flu.

The following is a general breakdown of the many responsibilities handled on a regular basis by your Board of Health and the Health Agent:

- Witnessing percolation tests and Title 5 inspections for all new and replacement septic systems
- Permit review and on-site inspections for all septic repairs and installations
- Housing code inspections and enforcement
- Infectious disease investigation and reporting
- Tobacco regulation enforcement
- On-site inspections for all beaver conflict permits
- Handling the numerous public-health-related questions and complaints

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. Box 447, Haydenville, MA 01039, or via email at [foothillshealth@yahoo.com](mailto:foothillshealth@yahoo.com). I look forward to another productive year in Williamsburg.

Respectfully submitted,

Erin Kirchner  
Health Agent  
Foothills Health District

## Annual Report of Highland Ambulance EMS

**Operations.** Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight seven days a week. During the midnight to 6 a.m. time period, on-call Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required. Highland's active roster consists of 36 members including 12 Paramedics and 24 EMT's.

**Donations and Grants.** In March Highland dedicated a new ambulance generously donated by John April of Goshen in memory of his father and grandfather. In May Highland received a \$20,000 grant from FEMA for an "Active Shooter" program. This program provided area EMT's and Police with training regarding emergency response when there is risk in an active shooting situation. In December we were awarded a \$77,000 Assistance to Firefighters Grant from FEMA. This grant will provide for the purchase of cardiac monitors for each of our ambulances. These monitors will replace our existing monitors and offer enhancements compliant with current technology. During Fiscal Year 2012 we received \$39,944 in donations. We are grateful for the level of support we receive from the community.

**Emergency Responses.** During 2012 Highland responded to 616 emergency calls. These are broken down by Town as follows:

Ashfield	100	Chesterfield	68	Cummington	67	Worthington	29
Goshen	62	Plainfield	77	Williamsburg	199	Other	14

Out of these responses, 366 required advanced life support services of a paramedic.

**Community Involvement.** Highland provided support to our communities including:

- Ambulance Coverage for Community events including the Junior Olympics held in Chesterfield, Chesterfield 4<sup>th</sup> of July Parade, the Cummington Fair and the Ashfield Fall Festival.
- Safety Day programs at New Hingham School and at Sanderson Academy.
- A flu shot clinic for area first responders and EMT's.
- CPR training. Training is offered on the third Thursday of each month. Information is available by calling Highland Ambulance at 268-7272.

### **Cash On Hand June 30, 2012**

Operating Funds	\$ 4,125.94
Memorial Fund	17,678.58
Dresser Fund	2,726.59
Cummington Funds	1,328.95
Highland Funds	<u>6,955.14</u>
Total Cash On Hand	\$ 32,815.20

Respectfully submitted,

Highland Ambulance Board of Directors

Ashfield – Patricia Thayer	Goshen – Donald Boisvert	At-Large – Francis Dresser
Chesterfield – Spencer Timm	Plainfield – James Pilgrim	At-Large – Bernard Forgea
Cummington – James Drawe	Williamsburg – Christopher Smith	At-Large – Douglas Mollison

## Annual Report of the Highway Department

Along with all of the normal yearly maintenance of the Highway and Water and Sewer Departments, along with the expected snow removal, the following construction projects were done:

Route 143 was milled and repaved. Millings from this project were placed on Conway Road and on a section of Nash Hill Road. This section of Nash Hill Road was then covered with gravel and repaved. Conway Road was also reclaimed and repaved. The sidewalk on East Main Street was replaced and the road in this area was milled and repaved.



The late winter of 2011/2012 had no major storms and had above-average temperatures. The early winter of 2012/2013 was fairly calm.

Thanks to the Town's support at Town Meeting in June we were able to add a new man to the Department. Nolan Rice of Goshen has been an asset to the Department since he came on board.

I would like to thank the entire Highway Crew – Don Turner, Ken Taylor, Pete Banister and Nolan Rice – for their dedicated service to the Town of Williamsburg Highway Department, and Rich Karowski and Jennifer Westlake, who are both part-time employees for snow removal. I would also like to thank our sub-contractors, Don Lawton and John Bisbee, for their continued snowplowing for the Town.

Thank You  
Highway Superintendent  
Bill Turner



## Annual Report of the Hilltown Community Development Corporation FY 2012

The Hilltown Community Development Corporation (Hilltown CDC) was created in 1981 with a mission to *“improve the quality of life for hilltown residents by addressing economic, housing, educational, social and community needs while preserving the rural character of the area.”* Its core service area includes the ten towns of Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. In recent years its small business assistance program has expanded to serve 20 Hilltowns. Hilltown CDC’s four major program areas are affordable housing, small business assistance, social services and community development/planning.

Hilltown CDC works with the community to identify and secure financial resources to serve the community development needs of the region. In Fiscal Year 2012, Hilltown CDC helped the hilltown region care for the elderly, provided safe affordable housing to seniors and low income families, improved many hilltown homes and sponsored an annual hilltown spring festival celebrating the hilltown region. The following details provide more information about services delivered in 2012.

**Social Services:** Hilltown CDC’s **Hilltown Elder Network (HEN)** Program delivered over 7,000 hours of in-home caregiving assistance (primarily chore and transportation assistance) to over 120 low-income Hilltown elders at no cost to the participants. HEN staff provided over 20,000 miles of transportation for medical visits and other purposes, and \$8,000 in snow removal help. Community Development Block Grant (CDBG) funding was not awarded in 2012 but Hilltown CDC continued to provide HEN services by seeking alternate funding. Hilltown CDC utilized 2011 CDBG funding for four locally-based social service programs:

- **The Health Outreach Program for Elders (HOPE)**, administered by Hilltown Community Health Centers (HCHC), provided free in-home nursing care and podiatric services to 96 eligible homebound elders.
- **The Hilltown Food Pantry** distributed over 75,000 pounds of food to almost 300 hilltown individuals. The Pantry is administered by the Northampton Survival Center at the Goshen Town Hall. Call 586-6564 or 268-7578 for information.
- **Families Together**, another HCHC program, offered training and peer support activities focused on family issues such as parenting, family dynamics, and family health education to 60 hilltown households.
- **Child Care Subsidies**, 13 hilltown families were provided subsidies to assist them with child care expenses this past year.
- 

**Economic Development:** Hilltown CDC, from July 2011 to June 2012:

- Provided individualized business consulting and/or training to 68 hilltown businesses, ranging from one hour to 60 hours per business.
- Published the 2012 Hilltown Business Directory, distributed to 13,000 hilltown households in 20 towns, with contact information and descriptions of 282 hilltown businesses in 84 categories. The Directory is also on-line at [www.hilltowncdc.org](http://www.hilltowncdc.org).
- Worked with WiredWest to move closer to its goal of universal access to high speed broadband service in all of Western Massachusetts, including the hilltowns.

- Organized the 6th annual Hilltown Spring Festival at the Cummington Fairgrounds, gathering 2,000 hilltowners to enjoy local music and dance groups, food from local vendors, displays by local businesses and non-profit organizations, and children's activities for all ages.

**Affordable Housing:** We actively pursue opportunities to preserve and create affordable housing to meet the needs of low and moderate income Hilltown residents.

- **Westhampton Woods Senior Housing:** Hilltown CDC secured funding to expand Westhampton Woods Senior Housing from 7 apartments to 15 apartments. Construction will begin in the spring of 2013.
- **Rental Housing:** Hilltown CDC continued to improve the management of its 30 units of scarce affordable rental housing in Williamsburg, Huntington, Westhampton and Chesterfield and is applying for funding to do significant improvements to all existing properties in 2014. This includes the acquisition of a new property in Haydenville.
- **New Project Development:** Hilltown CDC completed a senior housing market study in Goshen and is discussing the next steps toward development with the Town of Goshen and its senior housing committee. Hilltown CDC has also assisted the Town of Chesterfield in exploring senior housing this past year. Finally, Hilltown CDC completed a senior housing market study in Becket.

**First-time Homebuyer Program:** Hilltown CDC provided individual homebuyer counseling and workshops to 155 beneficiaries to help them prepare for the purchase of homes. In addition, CDBG funding enabled 4 income-eligible households to secure grants and deferred payment loans to help them buy homes in the Hilltowns.

**Housing Rehabilitation Program:** provides zero percent interest, deferred-payment loans to income eligible homeowners for use in making a wide variety of repairs to their homes, including roofs, septic systems, electrical, plumbing, and heating. In addition, the program provides a source of steady year-round employment for area contractors.

In FY 2012 HCDC:

- Rehabilitated 16 houses in the towns of Chesterfield, Cummington, Goshen, Peru, Plainfield, Westhampton, Williamsburg, and Worthington using deferred payment loans for home repairs and lead paint removal totaling \$367,815.

**Community Planning:** We also work closely with municipalities and community groups in our service area to plan for, raise funds for and/or manage a range of projects. During FY12 HCDC:

- Provided planning assistance to the Northern Hilltowns of Chesterfield, Cummington, Plainfield, Westhampton, Peru, Williamsburg and Worthington for preparing and updating their Community Development Strategies. Community needs were identified along with projects to be included in the CDBG funding application. Unfortunately, an FY 2012 CDBG grant was not awarded to the region. Hilltown CDC will work with local towns to prepare an FY 2013 CDBG application.

Respectfully submitted,

Dave Christopolis  
Executive Director

## **Annual Report of the Hilltown Resource Management Cooperative FY 2012**

The Hilltown Resource Management Cooperative (HRMC) was created 24 years ago and includes the Towns of Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. The HRMC was created by a group of dedicated volunteers from each member Town who had the vision to seek a regional solution to help small towns with volunteer local boards that had a desire to protect the environment, become more sustainable and manage the expensive problem of rapidly rising solid waste disposal costs.

In the past 24 years the HRMC has created cost saving recycling and sustainability programs. The past year has also been one in which the HRMC and the Hampshire Council of Governments continued their partnership by working closely together on sustainability and green energy development issues. In fact the HRMC Administrator splits his time, spending half of each week being Administrator of the HRMC and half of each week being the Sustainability Director for the Hampshire Council of Governments.

### **WHAT PROGRAMS DOES THE HRMC HELP WITH?**

The HRMC contracted Administrator, Eric Weiss, helps your Town manage disposal recycling and sustainability programs, including;

- Solid Waste Disposal and Hauling Contracting
- MRF Household Recycling and Hauling and Contracting
- Electronics, Paint, Propane Tank, Tire, and Clothes Recycling Programs
- Organizing and Managing the Annual Regional Household Hazardous Waste Collection
- Providing Sustainability and Recycling Outreach and Education efforts
- Assisting local Boards with DEP Compliance Related Issues
- Assisting with monitoring transfer station efforts costs and activities
- Advocating on behalf of the Towns with State Legislators
- Exploring new green energy and sustainability programs and grants
- Assisting member Towns in becoming Massachusetts designated “Green Communities”
- Coordinating sustainability activities and green energy program development in cooperation with the Hampshire Council of Governments
- Exploring zero waste issues on behalf of member Towns

### **WHO MANAGES THE HRMC?**

- Two residents (appointed by your Town’s Board of Selectmen) from each of the ten member Towns serve on the HRMC Board, which is responsible for the management and oversight of the HRMC.
- The current Chairman of the HRMC is Joe Kearns from Middlefield, the current Vice-Chairman of the HRMC is Donna Gibson from Williamsburg and the current Treasurer of the HRMC is Tom Martin from Westhampton.
- The HRMC has an annual assessment which is approved by each Town at thits annual Town meeting. The annual assessment is based on population and the amount of tonnage

handled at your Town's transfer station. The total (for the ten Towns combined) annual assessments are currently \$39,487.56. After two years of budget reductions the HRMC has level-funded its assessment budget for two the past two fiscal years in a row.

- The HRMC also receives grant and recycling revenues to supplement its budget and many efforts on behalf of its member Communities. The HRMC continues to be a very successful effort for the Hilltown region. It has become a program which local boards of Selectmen and Health and Energy Committees have grown to depend on for sound technical assistance and guidance on recycling and sustainability issues.
- The HRMC works closely with local officials in every one of its member Towns by providing information and important technical assistance to the Towns.
- We also help your Towns obtain access to the resources needed for the management of successful solid waste, recycling, sustainability and green energy (solar) programs.

**Last year the HRMC helped the 10 member Towns:**

Recycle 1083 tons of material

Save \$73,644 in disposal costs

Save 6001 tons of greenhouse gas emissions

Earn over \$49,472 in recycling revenue.

We look forward to continuing to assist your Town during this upcoming year. If you have any questions about recycling or have a waste disposal problem, please call us at (413) 268-3845 or (413) 687-3356 or email us at [hrmc@crocker.com](mailto:hrmc@crocker.com) right away.

Eric Weiss

Administrator, HRMC

Sustainability Director, HCOG

## **Annual Report of the Historical Commission**

The Historical Commission is charged by law with preserving, protecting, developing and advocating for Williamsburg's historic and archaeological resources of all kinds, whether publicly or privately held. But none of those resources are owned or controlled by the Commission, so its work consists entirely of cooperating with the people and entities who do control them to promote their conservation. In the past year Commission members have taken an active interest in the future of our 1841 Old Town Hall and in the efforts of the Cemetery Commissioners to preserve and protect the Old Village Hill Cemetery. Mary Bisbee has represented both the Commission and the Historical Society (a private organization) on the town committee studying options for renovating the Old Town Hall, which by annual agreement with the Select Board has served since 1971 as the Historical Society's main museum. The Commission will continue to follow that renovation project as it proceeds and will be on the lookout for ways to help.

With those projects in mind, the Commission has discussed supporting local efforts to adopt the Community Preservation Act (CPA) in Williamsburg as soon as possible. The CPA offers one of the few opportunities, if not the only one, to obtain state funding assistance for projects like the Old Town Hall renovation, cemetery improvements and repairs, conserving and digitizing old records, and other historic preservation projects — as well as open space preservation, affordable housing and public recreation projects — that are hard to fit into the town's annual budget. CPA funds can also be earmarked and accumulated from year to year for projects too big to fund in a single year, like the Old Town Hall.

Commission members were contacted by the Northampton Water Department's consulting forester for comments on a plan to harvest timber in the vicinity of the 1874 failed reservoir dam (which is on Water Department property). As a result of the ensuing conversations, the planned harvest should cause little or no impact on the ruins of the dam. Visits to the dam site, which must always be led by a member of the Commission, will be suspended during the logging operation for safety's sake.

In the course of some consulting work Steve Herzberg did during the year, a question arose about the boundaries of Williamsburg's two Historic Districts. That question was resolved through the volunteer help of Norene Roberts of Goshen, for which the Commission is grateful.

The Commission is also interested in the work of the recently-formed Mill River Greenway Committee. We will watch for opportunities to celebrate the river's historic role in the development of our villages.

Eric Weber, Chairman  
Ralmon Black, Secretary  
Mary Bisbee  
Sandra Ginsburg  
Steven Herzberg

## Annual Report of the Williamsburg Libraries ~ Meekins & Haydenville ~

### *2012 News and Highlights:*

**New service coming to patrons!** Find respite from next summer's sweltering days at the Meekins. Work was completed in 2012 on air-conditioning the 118-year-old granite Meekins building and the nine-year-old addition. The three units installed in the original building and the two in the new addition can be used independently to save on energy. These units also can be used for heating during interim weeks between heavy heating and cooling times. This too may well turn out to be an energy saving strategy. Thanks to the Meekins Facilities Committee: Lisa Sheehy, Sean Mallari, Art Silver, Steve Herzberg, Lisa Wenner and special thanks to Jim Moran and Co. for all their advice and help on this project.

**Additional help with temperature control comes through the generosity of the Friends of the Library, who paid for new shades in Meekins' sunniest south and west side windows.** Heat and glare have been reduced, contributing to a more comfortable and safer environment for both books and people. Thanks to Daria D'Arienzo for help with this project.

**A highlight of each and every year at the library is the help we receive from people in the community.** We send a heartfelt thank you to the hundreds of people who, through donation of labor or funds or in-kind donations, make the Williamsburg Libraries so vital. Your generosity and thoughtfulness provide a constant reminder that libraries remain an active and important service for people all ages. From our patron who regularly brings us paper towels, to our neighbor who rides his lawnmower over to the Meekins and mows the library lawn as a gift, to each and to every one of you we thank you for your small and large acts of kindness. To our volunteers from Conway, Florence, Goshen, Leeds, Haydenville, Northampton and Williamsburg who we see each and every week we say thank you. The volunteer hours you give keep the library open evenings and Saturdays. You also shelve most of the over 100,000 books and other materials that the library circulates each year.

Since 1986 the **Friends of the Williamsburg Libraries** have supported the Williamsburg Libraries through a variety of friend and fundraisers. Library Friends provide cultural programming as well funds to purchase items outside the regular budget. This past year they provided additional funding to allow the Town of Williamsburg to sign a contract to provide the Meekins Library with air-conditioning. For a longer list of Friends' purchases see Friends section at the end of this report.

**Evergreen Circulation System:** All library members of CW/MARS switched to a new circulation system this year. All in-library planning for this move was done by Bobbin Young, who kept Meekins on top of all the changes, as well as keeping both Staff and Volunteers aware of the migration calendar and training. Our town was exceptionally lucky to have Bobbin in charge of this important project. The switch from the old to the new system was made here at Meekins as smoothly as possible due to her diligence and hard work.

**Trustee Moves on:** Smith College Library Director Chris Loring served on the Williamsburg Board of Library Trustees for many years. He retired from our Board in 2012. We say a special

thanks to Chris for bringing strong support to both the library board and the staff, as well as sharing his knowledge and his abilities with us for so long.

**National Award 3 STARS in 2012:** For the fourth year in a row; Meekins Library was awarded gold stars from the Library Journal Index of Public Library Service 2012. This year Meekins was awarded 3 stars! Nationally, only 262 libraries (3.4% of 7,513 public libraries that were rated) received stars. In Massachusetts, only 2% of public libraries received stars. Meekins Library excelled in four service measures compared with peer libraries nationally: circulation, patron visits, program attendance, and public internet terminal use. The Library was recognized in the \$100,000-\$199,000 expenditure range. For more information and the full text article in the November 2012 Library Journal go to: <http://lj.libraryjournal.com/2012/11/managing-libraries/lj-index/class-of-2012/americas-star-libraries-2012-top-rated-libraries/>

**Digital Commonwealth: Williamsburg's past on the web.** During 2012 a group headed by Daria D'Arienzo, with assistance from Eric Weber, John Lancaster and Bobbin Young, worked with Boston Public Library to prepare historical library materials for scanning and addition to the state online database of historical treasures – The Digital Commonwealth. The work was made possible by the Boston Public Library through a Digital Commonwealth grant. Scanned and soon available online are the Dr. Paine ledger, the Collins Memorandum book and two early notebooks of birth and death listing; also scanned 109 images from the 1874 Williamsburg Flood. [www.digitalcommonwealth.org/](http://www.digitalcommonwealth.org/) Last year's cooperative Library/Historical Society scanning project can be seen at Digital Treasures at [www.dlib.cwmars.org/](http://www.dlib.cwmars.org/) Take a look at these precious historical articles!

**Thanks to Rochelle Wildfong and Bobbin Young** who took charge of the library while Library Director Lisa Wenner was out on medical leave this past summer. Great Job – well done!

### ***Governance, Staff, Programs, Fundraising:***

**Trustees and Staff:** Trustees: Anne Haxo, Chair; Patricia Billingsley; Joan Coryat; Connie Fitzgerald, Treasurer; Jim Ayres; and Eileen Stewart. Chris Loring retired from the board in May 2012.

Library Staff: Lisa Wenner, Library Director; Rochelle Wildfong, Children's Librarian; Bobbin Young, Technical Services; Michele Morales-Wolk, Circulation Assistant; John Palmer, Book Keeper; Meg Aust-Anastasi, Teen Grant Coordinator; and Daria D'Arienzo, Meekins Archivist. From January to July 2012 the 8,500 square foot Meekins Library was cleaned five hours a week by Laurie Scanlon and Lila Mahieu. Cleaning hours were increased July 1, 2012, to ten hours a week and cleaning was performed by Laurie Scanlon.

**Volunteers:** Over 70 volunteers gave more than 4,500 hours of service to the Meekins and Haydenville libraries providing public, technical and support services. (See complete volunteer list at end of report.) The Library provides a place for students and other members of the community to perform community service.

**Haydenville Library:** The Haydenville Library is open thanks to the generosity of volunteers organized by Maureen Mathers. Anne Bussler, Ken Chapin, Marianna and John Connolly, Maureen Mathers and Kathy Thomas all volunteered at the Haydenville Library during 2012.

Haydenville Library Wi-Fi is available to patrons, neighbors and those near the library 24/7. Many thanks go to Jim Weigang for keeping Haydenville Wi-Fi in good working order. Thanks to funds provided by the Friends of the Williamsburg Libraries the interior of the Haydenville Library was repainted, older bookshelves were removed and new furnishings purchased. The library collection is now displayed in a more appealing fashion. Groups of comfortable chairs and tables make the small space usable for those looking for a quiet study space or a place to sit and read. The Library has been encouraging small groups to sign up to use the Haydenville Library space when it is not open to the public. A coffee corner is in place. Please call the Meekins Library to ask about using the Haydenville Library for your group. It's a lovely, warm, inviting space for a small group.

**Library Annual Appeal:** During the winter of 2012 the Williamsburg Board of Library Trustees undertook their fifth Annual Appeal for FY2013. Goals for the annual fund included: to maintain 28.5 public library hours including : Teen/Tween Mondays, Wednesday and Thursday evenings and Saturday hours; provide continuing service and programming for children, teens and seniors; continue to build the collection in areas of community interest; upgrade computers and Wi-Fi; improve Community Room resources and, not least of all, provide thousands of dollars to help fund the books and materials budget. The Board set an overall goal of \$20,000 for the 2012 appeal. Hundreds of families helped the library reach our goal by the end of June 2012. FY14 Annual Fund is underway until June 30, 2013.

**Hilltown Community Challenge:** As part of the winter of 2012 Annual Appeal (for FY13), Goshen resident Kay Warren generously issued her own \$2,000 "Hilltown Challenge" to encourage residents of surrounding communities to support the library they use. The 2012 matching challenge raised \$2,700.

**Facilities and Grounds:** The "new" library addition and renovation is nine years old. Expenditures for maintenance on the building, systems, as well as replacement of parts and upkeep, increased again last year. The gardens and grounds continue to be maintained during the summer by volunteers **Nick Dines, Eric Weber, Kathleen Casey and John Stevens** and in winter by Ken Woofenden of Ken's Lawn Care. During the first half of 2012 volunteer Bob Buchele picked up and delivered all library recycling and trash to the Williamsburg Transfer Station, as he had for the previous eight years.



**Serving as the Elementary School Library:**

Classes from the James and Dunphy schools make visits twice a week to the Meekins Library to learn library research skills, choose materials for class and individual school projects, participate in discussions about books, and listen to stories told by librarians, as well as select books and other library materials. Fall 2012 marked the 28<sup>th</sup> year that Meekins has served as the school library.

**Teens and Tweens Program:** Since October 2008, when the Meekins was awarded a grant to design and implement new services for teens



and tweens in the local area, Meekins has been opening its doors each Monday afternoon from 2:30 to 5:00 to tweens and teens. The grant-funded program ended in September of 2010 and since then the Williamsburg Board of Library Trustees has made it a priority to try to keep this important service going. In 2012 Librarian Meg Aust-Anastasi continued her work as Teen Coordinator. The Monday afternoon “Teen Space” offers a special library time for teens and tweens to use the computers, do homework, play games (board and video) or chat in the library. With help from the Annual Fund, and additional funds from the Pritchard Foundation, the Teen reading collection continues to grow.

**Summer Reading Program:** 235 children participated in the 2012 “Dream Big Read” and 68 teens and tweens signed up for “Own the Night,” a reading program for young adults. The program opened with a performance by Tim Van Egmond in June 2011. Meekins offered adults the chance to participate in a reading program. “Between the Covers” drew interest from 45 adults who played library bingo and read “Canada” by Richard Ford. We all had a great time!

The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Massachusetts Cultural Council, the Massachusetts Library System (which provides, at no cost to the library, program promotional materials that included posters, bookmarks, certificates, and reading records), and the Massachusetts Board of Library Commissioners. Donations of prizes and other support materials were made by the Village Green of Williamsburg, Acme Surplus of Northampton, and participating families.

### **Library Statistics and Services FY 2012:**

- **Circulation:** In FY2012 total circulation was 105,935. During FY2012 the Williamsburg Libraries lent 11,117 items to other libraries and borrowed 9,817 items for our patrons from other libraries through the statewide inter-library loan system.
- **Haydenville Library:** In FY2012 the Haydenville Library circulated 140 items and was open to the community, thanks to the generosity of volunteers.
- **Hours:** In FY2012 Meekins Library was open to the public a total of 1,481 hours. Once again thanks to support from the Library Annual Appeal, the Meekins maintained Wednesday evening and full Saturday hours.
- **Patrons and Attendance:** As of December 31, 2012, 2,178 patrons listed Williamsburg as their home library, while many others held CW/MARS cards from other area libraries. These cards are used interchangeably at all CW/MARS libraries. During 2012 more than 50,000 patrons came to the library.
- **Website and social media:** Wonderful Wi-Fi! More and more library users come to the library to access Wi-Fi. The library is full of people sitting at tables, on the floor, in the reading room...they may be working, looking for a job, downloading a book or music or playing a game on their computer. And from first thing in the morning to late at night you can see people sitting in cars in the parking lot using the library’s free Wi-Fi. Friend us on Facebook! <http://www.facebook.com/meekinslibrary>. Follow us on Twitter @MeekinsLibrary, or join our circle @ Google+. You can keep up with our programs, activities or just cool library stuff. If you want to know about new materials first, sign up for **WOWBRARY!**, a service that sends a list of the latest library acquisitions – new

books, CDs, DVDs and other materials – to your email inbox each week. Sign up at [www.meekins-library.org](http://www.meekins-library.org). Be the first to request the items you want! The Library website, <http://www.meekins-library.org/>, continues to provide access to library and community information, the library catalog, information databases and links to other libraries, thanks to our volunteer webmaster Steve Berlin-Chavez.

**Exhibitions: The following shows appeared in the Neil Hammer Gallery in the Hawks~Hayden Community Room and in the Helen Bacon Rotunda and on the Meekins Library grounds during 2012.**

- January 2012: *Charter School Student Art~ The Connecticut River Valley History~*, teacher Joy Kinigstein
- February 2012: *Nature's Peaceful Places*, Ed O'Brien's original oil paintings
- March 2012: *Salmagundi* by Jeff Gillis Oil Paintings
- April 2012: *Post-A-Poem, National Poetry Month* display by Rochelle Wildfong
- May & June 2012: *A World of Colors, photography* by Amanda Merullo
- July 2012: *Floral Duet* by Emily Dines and Jennifer Burdick Photography
- August and September 2012: *Irrelevant....* photography by Lauren Salva
- October 2012: *"What's Cooking in Burgy?; an exhibition celebrating food, family, and friends"*; *national archives month* by Daria D'Arienzo
- November & December 2012: *Drawings in Colored Pencil* by Grace Strong West
- November & December 2012: *Prints, Paintings, Paper-Cuts, Photographs* by Kim Wachtel
- December 2012: *Shirley Cranston's Winter Wonderland Village* by Shirley Cranston and Rochelle Wildfong
- December 2012: Miriam Kaye's *Chinet of the Romanovs* throughout the library

**Public Programs held in the Hawks~Hayden Community Room, the Black Room, and/or sponsored by the Williamsburg Libraries and Friends of the Williamsburg Libraries:**

- Pre-school Story-time every Wednesday morning with Rochelle Wildfong 10:30 am
- Community Parent Child Center 2<sup>nd</sup> and 4<sup>th</sup> Monday of each month. Hosted by Meekins Library and funded by Hampshire Regional School District's Coordinated Family and Community Engagement Grant
- Monthly French Conversation with Cynthia Poirier
- Monthly Yarn Spinners knitting group

**January 2012**

- Hilltown Winter Concert Series – KWAJMAL – young jazz musicians – Friends of Williamsburg Libraries and Local Cultural Councils Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington January 1st
- Writing and Publishing a Local History, Sources and Contexts Talk by George Fleck January 29<sup>th</sup>
- "Reading to Dogs" with Hopi and his person Jennifer Black

**February 2012**

- "Love the Library" Event by Friends of the Williamsburg Libraries; fabulous filled baskets and deliciously dark chocolate day at the Meekins February 11<sup>th</sup>

- Hilltown Winter Concert Series: Red Wine and Lace; American Country Music sponsored by the Friends of the Williamsburg Libraries, Inc., and Local Cultural Councils from Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington February 12<sup>th</sup>
- “Cross Generations Conversations: Creating a ‘Living Archives’ for Our Town,” a collaborative project of the Meekins Library, Williamsburg Council on Aging, and Fertile Ground. Supported in part by a grant from the Williamsburg Cultural Council. Additional support from the Tufts Health Plan Foundation February 26<sup>th</sup>
- Demons of the Blank Page; presentation/workshop; a Benefit for the Meekins Library by Roland Merullo February 29<sup>th</sup>

### March 2012

- Reception for Salmagundi Art Show with Jeff Gillis March 17<sup>th</sup>
- *A Partial History of Lost Causes* by Jennifer duBois, a reading and reception for her award winning novel March 28<sup>th</sup>

### April 2012

- Celebration of National Poetry Month all month
- Net Zero Building Presentation by Lance Hodes and Chris Cappello April 11<sup>th</sup>
- Town Meeting: Practicing Democracy in Rural New England, a talk by Donald Robinson April 15<sup>th</sup>
- Library Volunteer Appreciation for all library volunteers and the public April 21<sup>st</sup>
- Poetry Reading” OPEN MIKE April 28<sup>th</sup>
- World Tai Chi Day, with Tai Chi teacher Marty Phinney April 28<sup>th</sup>

### May 2012

- Training for new EVERGREEN SYSTEM Staff and Volunteers
- Plant Swap with Erica Verillo on the patio May 5<sup>th</sup>
- Hilltown Winter Concert Series: *Honest Harmonies*, sponsored by the Friends of the Williamsburg Libraries, Inc., and Local Cultural Councils from Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington May 11<sup>th</sup>
- Williamsburg Tag Sale sponsored by the Friends of the Williamsburg Libraries May 12<sup>th</sup> at the Dunphy School
- Reception for Amanda Merullo photography May 12<sup>th</sup>
- Celebrating Children’s Book Week with author Anna Alter May 19<sup>th</sup>
- Safe and Healthy Food Choices; Educating & Empowering Families in an Era of High-Tech Food Production with Ed Stockman, Tony Lemos and Jennifer Hartley by Hilltown Families May 29<sup>th</sup>

### June 2012

- Dorothy Backer Memorial and reception June 4<sup>th</sup>
- Cross Generations Conversations: Creating a Living Archive for Our Town ~ A screening of the video of the conversation held on February 26<sup>th</sup> June 14<sup>th</sup>
- Imagine That! A story and Song Celebration Summer Reading Kick-off party and performance with Davis Bates and Roger Tincknell June 23<sup>rd</sup>

### July 2012

- Emily Dines and Jennifer Burdick Floral Duet reception July 14<sup>th</sup>
- Horse Health with Betsey Merritt July 21<sup>st</sup>
- “Teen/Tween Summer Movie Series *Marvels: The Avengers* July 28<sup>th</sup>

**August 2012**

- Teen/Tween Summer Movie Series *Big Miracle* August 4<sup>th</sup> and *The Hunger Games* August 25<sup>th</sup>

**September 2012**

- Todd Brodeur Frisbee Show and Playshop September 29<sup>th</sup>

**October 2012**

- Columbus Day Weekend Book Sale Friends of the Williamsburg Libraries October 6<sup>th</sup> and October 7<sup>th</sup>
- Hilltown Families Winter Wear and Costume Exchange October 13<sup>th</sup>
- Jay Mankita, Singer, Songwriter and Guitarist performance October 20<sup>th</sup>
- Reception for What's Cooking in Burgy? ", a celebration of National Archives Month at Meekins October 21<sup>st</sup>
- Annual Day of the Dead and Halloween Celebration October 31<sup>st</sup>

**November 2012**

- Healthy Food, Local Heroes, with Tevis Robertson-Goldberg of Crabapple Farm, Shana Totino of Good Field Farm November 1<sup>st</sup>
- Timeless Tales with Caravan Puppets, wondrous tales for everyone November 17<sup>th</sup>

**December 2012**

- Coats and other warm clothing collection for the Northampton Survival Center as well as canned goods for the Hilltown Pantry and Daikin Animal Shelter all month
- Holiday Game Swap, Hilltown Families December 1<sup>st</sup>
- Reception for Kim Wachtel December 1<sup>st</sup>
- Reception for Dave and Nancy West December 1<sup>st</sup>
- *Art on Fire* by Hilary Sloin, a reading from her novel December 4<sup>th</sup>
- Yoga for the Holidays with Sandra Ginsburg December 8<sup>th</sup> and December 12<sup>th</sup>
- "Celebrate the Spirit of the Season with Hanukkah and Christmas Stories at Meekins" a community reading of *The Spotted Pony* as retold by Eric Kimmel, *A Christmas Mystery* by William Locke and *The Little Fir Tree* by Margaret Wise Brown December 9<sup>th</sup>
- Volunteer and Staff Holiday Cheer Party December 11<sup>th</sup>
- Reception for Chinet of the Romanovs, Miriam Kay December 15<sup>th</sup>

**Meeting Space for Clubs, Organizations, Boards and Departments:**

4-H Team Meeting, assorted private conferences, Burgy Book Share, Burgy Market Committee, Camp Howe Board, Council on Aging, Community Development Corporation – 1<sup>st</sup> Time Home Buyers workshops, Foster Care Staff Meeting, Foster Parent Adoption Group, Foster Parents, French Conversation, Friends of the Williamsburg Libraries, Girl Scouts of America, Daisies & Brownies, Hampshire County Riding Club, Healing Families, Hilltown Hoofbeats, Lui Collins~Hilltown Music and Kids Jam, Hilltown Land Trust, Kindergarten Publishing Party, Lego Club, Master Gardeners' Association, Meekins Library Reading Group, Meekins Library Teen/Tween Group~The Library Transformers, Mill River Greenway Committee, Neighborhood Watch, Reading to Dogs, Student tutoring, Trustees of Reservations, Williamsburg Alumni Association, Williamsburg Board of Library Trustees, Williamsburg Cultural Arts Council, Williamsburg Historical Commission, Williamsburg Historical Society Board, Williamsburg Elementary School Meeting, Williamsburg PTO, Williamsburg Technology Committee, Yarn Spinners, Yoga with Kelli Finn

### ***Additional Programs, Activities and Events:***

**Reading Programs:** Children's Librarian Rochelle Wildfong continued her popular weekly pre-school story hour on Wednesdays at 10:30. The program, offered at the Library for decades, has given many of Williamsburg's children their first experience in a library. The Meekins Parent Child Center every other Monday morning in the Hawks~Hayden Room is a group led by Victoria Loud and made possible through funds from the Hampshire Regional Coordinated Family and Community Engagement Grant. The parent/child center playgroup is sponsored by HRSD and the Williamsburg Libraries. Please call the library for more information. Jennifer Black, a teacher at the Anne T. Dunphy School, and her dog Hopi offered the very popular children's reading program, "Reading to Dogs" during winter of 2012.

**Meekins Market:** In November, 2012, library Archivist Daria D'Arienzo opened the fifth Meekins Market! The special in-house tag sale, matching donated good quality new and gently used treasures with new homes has proven popular with children and adults alike. With Friends and community support, patrons enthusiastically provide quick changing inventory and make regular purchases. After four very successful years the Meekins Market is now an annual community-building event. In November 2012 American Libraries published an article in the On My Mind Column called "Creating a New Tradition: a tag sale yields goodwill along with revenue" by Daria D'Arienzo, Meekins Archivist, about the success of the Meekins Library as a fundraiser and a friendmaker! You can access the full article at: <http://americanlibrariesmagazine.org/columns/my-mind/creating-new-tradition>

**Community Giving:** In December 2012 the Meekins held local community collections for the Survival Center and Hilltown Pantry and the Dakin Animal Shelter, collecting many pounds of food and numerous warm coats, clothing, and blankets for families and animals in need. The Williamsburg libraries also offer the opportunity for students and others to perform community service. During 2012 students from Hampshire Regional and other local schools gave many hours of service to the Meekins Library.

**Burgy Market on the lawn at Meekins:** In May of 2012, for the second year, the Williamsburg Farmers' Market opened along the riverside at the Meekins Library. The Burgy Market and the Williamsburg Libraries signed an agreement that gave permission to the Burgy Market to set up each Thursday afternoon on the lawn at Meekins. During good weather throngs of shoppers as well as many children relaxed on the lawn and enjoyed shopping for a wide variety of locally grown fruits, vegetables and meats, as well as locally produced maple sugar and other hand crafted food and goods.

**Friends of the Libraries:** 2012 Susan Farrell President and Anne Bussler, Treasurer. The Friends of the Williamsburg Libraries continue to support our libraries with financial donations, gifts and volunteer efforts, quite notably at the Haydenville Library, where Maureen Mathers, the volunteer coordinator, keeps the library staffed with volunteers. From 2008 through 2012, the Friends of the Williamsburg Libraries, Inc., were the recipients of a Florence Savings Bank Customers' Choice Community Grant, with voting orchestrated by the Friends. In October 2012, the annual Fall Foliage Book Sale over Columbus Day weekend brought book enthusiasts to the front lawn of the Meekins. The Friends once again presented and supported (with additional funding from the Local Cultural Councils) the wonderful Hilltown Winter Concert series. The Friends continued to make donations toward major gifts at the library, voting to support new sun

shades, interior painting and new furnishings at the Haydenville Library fall/winter 2011/12, a new media cart for the Hawks-Hayden Community Room, the filming of Cross-Generations Conversations, snacks and other items for the Teen/Tween Program, outdoor furniture for the library, purchase of DVD sets, magazines and books, passes to Smith College Museum of Art, MASS MOCA, Springfield Museums, Eric Carle Museum, Old Deerfield, Berkshire Museum and the Holyoke Children's Museum.

Respectfully Submitted,

Lisa Wenner, Library Director

Anne Haxo, Chair; Connie Fitzgerald, Treasurer; Pat Billingsley, Joan Coryat; Jim Ayres; and Eileen Stewart, Williamsburg Board of Library Trustees

#### Williamsburg Libraries – Volunteers – January 2012 to December 2012

Christine Allen	John Hoogstraten	Lisa Sheehy
Kathy Anderson	Suzy Hoyt	Art Silver
Jennifer Miller-Antill	Elaine Hyde	Mary Smith
Lorraine Barrack	Myra Ilson	John G. Stevens
Jack Barry	Terry Johnson	Ellen Sulzycki
Amy Bedell	Eileen Keegan	Lilly Sundell-Thomas
Steve Berlin-Chavez	Beth Kilduff	Helen Symons
Ralmon Black	Bobbie Knox	Barnes Taft
Alison Bowen	John Lancaster	Sally Taft
Robert Buchele	Jennifer Lewis	Kathy Thomas
Anne Bussler	Jim Locke	Sandy Thomson
Hannah Carlson	Sean Mallari	Woody Tucker
Rose Carragher	Matthew Marian	Janet Tudryn
Kathleen Casey	Maureen McKenna	Elaine Ulman
Ken Chapin	Ian McKenna-Donnelly	Margo Valone
Dee Cinner	Charles Mathers	Susan Waltner
John Connolly	Maureen Mathers	Marvin Ward
Marianna Connolly	Michele Morales-Wolk	Virginia Warner
Linda Culver	M.J. Moran	Eric Weber
Daria D'Arienzo	Mally O'Hare	Jim Weigang
Nick Dines	Sandra Papush	Paul Wetzell
Joan Donovan	Rueben Perkins	Rochelle Wildfong
Friends of Library	Ben Preston	Victoria Yoshen
Mary Gabrielson	Susan Riley	Bobbin Young
Susan Goulet	Aliyah Sarro-Schwartz	Mayra Zilberberg
Jason Heffner	Deanna Scarfe	Noah Zilberberg
Steve Herzberg	Kristina Schmukler	

## **Annual Report of the Mill River Greenway Committee**

On June 14<sup>th</sup>, 2012, responding to a request from town residents, the Williamsburg Select Board voted to create the Mill River Greenway Committee.

Interest in the possibility of a multipurpose greenway along the Mill River, linking the villages of Haydenville and Williamsburg, was raised during citizen participation in the Open Space and Recreation Plan update process and the Village Center Visioning process. The Williamsburg Open Space Committee hosted a forum on the idea in May of 2012, which resulted in the request to the Select Board.

The first goal of the Mill River Greenway Committee is to present an initial feasibility study to the Select Board and town residents by June of 2013. To that end, the Committee met monthly in 2012 and will continue to meet to prepare the study.

Among the committee's efforts in 2012 were:

- traveling to Great Barrington, to see the Housatonic RiverWalk and speak with Rachel Fletcher, one of the founders of the RiverWalk, about the history of that greenway trail
- hosting a committee meeting focused on gathering information about local resources and independent efforts that may be helpful in the creation of a greenway
- working with Smith College faculty member Reid Bertone-Johnson and his students, who have been very helpful with mapping resources
- connecting with Mark Moore, Project Development Engineer for MassDOT, regarding possible coordination of efforts along Route 9

In 2013 the Mill River Greenway Committee looks forward to soliciting input from residents and business owners along the Mill River corridor between the villages, as well as meeting with all interested town residents at a Mill River Greenway Community Forum on May 19<sup>th</sup>. That input will be central to our report to the Select Board.

The Committee's activities in 2013 after our report to the Select Board in June will depend on the Select Board's recommendations at the time.

Respectfully submitted,

Mill River Greenway Committee

Eric Bloomquist, Chair  
Jim Ayres  
Neal Bastek  
Nick Dines  
Mary Dudek  
Charles Dudek  
Sean Gaffney

John Hoogstraten  
Gaby Immerman  
Todd Lynch  
Rob Stinson  
Marvin Ward  
Larry West

## **Annual Report of the Planning Board**

The Williamsburg Planning Board meets the first and third Mondays of each month unless a holiday or town meeting interferes. The Board Chair of many years, Roger Bisbee, retired from the Board in June, and was replaced as Chair by Jim Locke. Steve Smith joined the Board and agreed to act as Clerk. Gail Paddock of Haydenville moved from town, and Bob Barker of South Street joined the Board in November. Mike Gove joined but then had to leave the Board after moving from town. We are very grateful to all members for their service.

Bob Barker agreed to act as the town's Commissioner to the Pioneer Valley Planning Commission (PVPC), and Steve Snow will act as Alternate Commissioner. We are now five members out of a possible seven, and would welcome new member applicants.

The first part of 2012 was taken up with revisions to the Town's sign bylaw. The Board presented the revisions at the annual Town Meeting and they were passed by voters. The Attorney General used its review of the sign bylaw to propose minor changes, which the Board will present at the 2013 Town Meeting.

We next turned to the Green Communities Act, and the renewable-energy siting provisions it requires. Williamsburg has only one area designated as marginally suitable for wind energy production, and it is environmentally sensitive and therefore off-limits. Solar photovoltaic collection seems to have the most public support.

Towns may not refuse to site renewable energy facilities, but may regulate where and how they may be installed. We met with the Energy Committee and a representative from the PVPC and crafted a bylaw update that satisfies the Green Communities Act yet allows residents to comment on most sites before they are developed. The update will be presented at the June 2013 Town Meeting.

In November, Berkshire Design Group presented documents for a Site Plan Review of the renovations at the Dunphy School, a 2013-2014 project. SPR is not required for a municipal project, and the Board declined to conduct the review, noting extensive work done already on the site plan by project architects and the Owner's Project Manager.

The Board will continue to hone the Solar Siting bylaw and investigate the zoning implications of Medical Marijuana dispensaries in 2013, as well as other topics the Town or residents bring to us.

Respectfully submitted,

Jim Locke, Chair

Steve Smith, Clerk

Tim McQueston, guru

Steve Snow, PVPC alternate and Brassworks Reuse representative

Bob Barker, PVPC Commissioner



## **Annual Report of the Police Department**

2012 was another year of growth for both the Town of Williamsburg and also the Police Department. During this year we welcomed another new officer. Officer Jason Soukup joined our team at the start of 2012.

Sergeant Aimee Wallace, Officer Michael Wayne, Officer Sabrina Willard, Officer Gregory Smith, Officer Robert Reinke and Officer Bryan Luszczki continue to dedicate themselves to the Town of Williamsburg. Their collective duties include handling department administrative functions, routine patrols, investigations of various crimes, responding to 911 calls, responding to general service calls, responding to medical emergencies, responding to and investigating traffic accidents, attending court, and attending special events. A huge “thank you” goes out to each of these officers for making themselves available and providing the service they do. Williamsburg is lucky to have such a professional group of individuals serving the community.

### **Year End Statistics**

▪ Number of calls handled (all types)	2,300
▪ Arrests	155
▪ Motor vehicle accident responses	61
▪ Motor vehicle citations issued	507

A “thank you” also goes out to the residents of Williamsburg. The community has been very supportive of the police force. Citizens have been of great assistance when the Police Department has called upon them for information. The Citizens Neighborhood Watch Program, which was formed in 2011, has continued to expand. The Police Department has also worked closely with area police departments as well as the Massachusetts State Police in preparing for emergencies in our schools. We practice lock down drills on a regular basis and are in the schools frequently. Officers have also been lucky enough to receive free training offered by the Department of Homeland Security and the Massachusetts State Police. We pride ourselves on being professional and well trained.

Submitted by,

Denise Wickland – Chief of Police

## **Police Department Services**

### **GENERAL ACTIVITY**

- ◆ Alarm monitoring, response and billing
- ◆ Animal Control
- ◆ Court: traffic, misdemeanor and felony court calls
- ◆ Domestic calls/Juvenile problems
- ◆ First Responder
- ◆ Fingerprinting business, residents and child fingerprinting for identification
- ◆ Home, business, and school security surveys
- ◆ House watch checks (vacant houses/vacations)
- ◆ Lost and found (persons and property)
- ◆ Neighborhood Watch Programs/Senior Citizens Assistance
- ◆ Preventive/Deterrent Patrol
- ◆ Report safety problems, e.g., road hazards, water-main breaks, and icy streets

### **TRAFFIC ACTIVITY**

- ◆ Accident reporting and investigation
- ◆ Enforcement of moving violations
- ◆ O.U.I. and Zero Tolerance enforcement
- ◆ Parking enforcement
- ◆ Preventive/Deterrent Patrol

### **CRIMINAL ACTIVITY**

- ◆ Burglar/holdup alarm response
- ◆ Business premise examinations after hours
- ◆ Crime scene processing
- ◆ Drug enforcement
- ◆ Follow up/suspicious circumstance investigations
- ◆ Identification Theft Investigation
- ◆ Juvenile investigations
- ◆ Liquor licensee premise examinations
- ◆ Multi-jurisdictional cooperation, e.g., burglary/robbery surveillances, and drug investigations
- ◆ Preventive Patrol

## Annual Report of the Williamsburg Elementary Schools Principal's Report

As the principal of the Williamsburg Schools, it is my pleasure to submit this annual report. I continue to enjoy the opportunity to work alongside the staff, students, and community of the Williamsburg Schools and am appreciative of the energy and daily commitment the staff members bring to their profession. I want to acknowledge the continued importance of the support provided by the School Council, the PTO, and the community of Williamsburg. I would also like to acknowledge the service of Williamsburg's School Committee members, **Sarah Christiansen, Duncan Laird, Jeff Gelbard, David Chase, and Kayla Gilman-Solomon.**

The students in the Williamsburg Schools have maintained strong performance on the Massachusetts Comprehensive Assessment System (MCAS). Using assessment and test data, our staff continues to strengthen existing programs, as well as seek additional curriculum tools to ensure continual academic success for our students.

We have continued to strengthen our connections to Hampshire Regional High School (HRHS). Successful transition events and activities helped our sixth graders to connect with other sixth graders across the district, as well as with the facilities of HRHS. This fall, the Williamsburg PTO organized a Speaker Series event during which Williamsburg families had the opportunity to hear from HRHS administrators and students, and ask questions regarding the programs and experiences available to students. The entire school community was also able to enjoy connections to HRHS through events such as a preview of the spring musical for our upper grades, and a combined field experience for HRHS students and our first graders working on the Salmon Project.

In 2012, a significant amount of professional development focused on two initiatives from the Massachusetts Department of Elementary and Secondary Education (DESE). Staff throughout the Hampshire Regional School District continued their work to align our mathematics curriculum and instruction to the new Massachusetts Mathematics Frameworks that incorporate the Common Core standards. The DESE also developed a new Educator Evaluation System to be implemented in all public schools across the Commonwealth. This initiative, while having many benefits, has required a significant amount of preparation and training for all staff members. The focus on this work will continue throughout the remainder of this school year and next. Through district professional development events, we have continued to collaborate with teachers and administrators from New Hingham, William E. Norris, and Westhampton Elementary Schools.

The 2011-2012 school year closed with the opportunity to celebrate the careers of some longtime staff members of the Williamsburg Schools. **Patricia Maynard** supported our students and staff members in her role as reading specialist for our schools for twenty years. We were also fortunate to have **Cheryl Kress** working with our young students as a paraprofessional in the Helen E. James School for sixteen years. We wish both Pat and Cheryl well in their retirement. We also wish **Rachel Keller**, school adjustment counselor, and **Randy Andrews**, part-time custodian, well in their new endeavors.

On June 18<sup>th</sup>, a special celebration was held to honor seventeen sixth graders as they prepared to begin middle school. Graduates honored in the Class of 2012 were **Amanda Adams, Andrew Dickinson, Jr., Jastryn Dunphy, Odelia Forman, Emma Gougeon, Emma Gould, Lexi Harris,**

**Liana Heath, Dylan Huff, Brendan Loud, Molly Muellner, Victoria Nicoletti, Lillian Powers, CJ Shelkey, Abigail Tobin, Corey Trudeau, and Isabella Wolk.**

A significant and exciting event for our school community, and for the entire Town of Williamsburg, was the outcome of the town meeting vote and ballot initiative for the Anne T. Dunphy renovation and addition project. In preparation for this project, staff members worked during the summer months to merge the Anne T. Dunphy and Helen E. James school communities. Small repairs and upgrades were made to the Helen E. James School to accommodate an increased student and staff population. Areas of the building were painted and refreshed, a wall was constructed to create two classrooms in the former cafeteria area, many outdated materials were recycled or donated, and unusable items were discarded. The custodial staff worked incredibly hard all summer and we were grateful for their efforts, as well as to the Williamsburg Highway Department for their work in helping us to create some additional parking locations. Community members were invited to visit the Helen E. James School during two open house events.

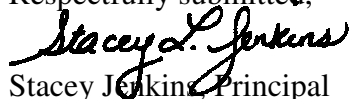
We welcomed 158 students during a surprisingly smooth opening of the 2012-2013 school year in our 'new' school community. For a typically very stable school staff, we experienced a significant shift in our staffing. A one-year leave of absence was granted to **Jennifer Black** for the 2012-2013 school year. In her absence, we welcomed **Katherine Joyce** to our staff. We were also pleased to welcome **Kirsten Levitt** as a reading specialist; **Sarah Huntington** as our school adjustment counselor; **Liz Miele** as a part-time school nurse; **Amanda Berg** and **Nancy Boisjolie** as para-professionals; and **Michael Janik** as a part-time evening custodian.

The Williamsburg Schools are committed to maintaining the academic and enrichment opportunities our students have experienced in recent years. Through a competitive STARS Residency Grant from the Massachusetts Cultural Council, our staff and students were able to work with local storyteller and musician, John Porcino, during a six week residency connected to our writing curriculum. Our students continue to have many opportunities to explore local resources throughout the year. In 2012, classes visited locations such as Historic Deerfield, Northfield Mountain Environmental and Recreation Center, Boston Museum of Science, American Museum of Natural History, Metropolitan Museum of Art, Hitchcock Center for the Environment, Eric Carle Museum of Picture Book Art, the Beneski Museum of Natural History, and local artist studios.

Student Enrollment Fall 2012	
Preschool	15
Kindergarten	19
1 <sup>st</sup> grade	27
2 <sup>nd</sup> grade	25
3 <sup>rd</sup> grade	18
4 <sup>th</sup> grade	27
5 <sup>th</sup> grade	18
6 <sup>th</sup> grade	10
No. of School Choice Students attending Williamsburg Schools: 4	
No. of Williamsburg students <i>out</i> on elementary School Choice or Charter School: 36	

The staff and students at the Williamsburg Schools wish to thank the citizens of Williamsburg for your continued support and invite you to get to know our school!

Respectfully submitted,

  
Stacey Jenkins, Principal

## **Annual Report of the School Building Committee**

The \$12,668,894 Anne T. Dunphy Renovation and Addition project was approved by 93.6% of the voters present at the February 27, 2012, Special Town Meeting, and the Debt Exclusion was passed by 84.4% of the ballots cast at an all-day ballot vote on April 2, 2012. The project will renovate the existing building and add new constructed space with the Massachusetts School Building Authority (MSBA) reimbursing the Town for 61.86% of all eligible costs. With Town Meeting approval, the Building Committee continued to meet every other Thursday throughout the year working with Drummey Rosane Anderson, Inc. (DRA), project architect, and ARCADIS, Owner's Project Manager, to complete and finalize the detail specifications of the project. While the project incorporates many energy efficiencies utilizing the Massachusetts Collaborative for High Performance School (Mass CHPS) criteria, the School Building Committee, in collaboration with the Williamsburg School Committee, requested that the Department of Energy Resources (DOER) contract with the US Forest Service Wood Education and Resource Center (WERC) to explore the possibility of incorporating a wood energy furnace into the project. It was determined that the size of the school did not make this initiative cost effective. In December 2012, the School Building Committee had submitted the final plans to the MSBA. With the project on schedule, it is expected that the Town will go out to bid in late January and construction will begin in March 2013.

Respectfully submitted,  
The School Building Committee

David Mathers, Chairman  
Bill Sayre, Vice Chairman  
Craig Jurgensen, Superintendent  
Stacey Jenkins, Principal  
Jeff Gelbard  
Jim Locke  
Nancy Millette  
Jim Moran  
Charlene Nardi, Town Administrator  
John Pohanka  
Andy Soles  
Paul Wetzel

## Annual Report of the Superintendent of Schools

Superintendent Craig Jurgensen reports that the schools in the Hampshire Regional School District have had another productive and reaffirming year while also addressing the challenges facing public schools and teachers. Collaboration and coordination between and among the District's five schools continues to strengthen. Strengthening the work we do to improve coordination, collaboration, and communication among the schools of the Hampshire Regional Public Schools that will support continually improving student performance and welfare, professional development, and instructional strategies to address the needs of all learners continues to be our mission. As a District, all of our school staff work conscientiously with commitment and purpose to uphold our responsibility to teach students to read, write, speak well, and calculate, as we also embrace our increasing responsibility to address "21<sup>st</sup> Century Learning Skills," including critical thinking, creativity, communication, and collaboration paired with an integration of emerging technologies. The following report highlights some of the programs, events and activities undertaken to promote excellence in achievement and to support our students' success as life-long learners and responsible participants in our society.

Hiring thoughtful, creative, and effective school leaders continues to be pivotal to our success and the achievement of our students. In addition to hiring outstanding new teachers in 2012, Ms. Rosemary Larkin was hired to serve as the new school principal of the Chesterfield-Goshen Regional Elementary School. Prior to assuming the leadership role at New Hingham, Ms. Larkin worked extensively in microbiological research, followed by teaching in Pittsfield and the Richmond Consolidated School in Richmond, MA. In October, the District hired Ms. Irene Ryan as the new Director of Pupil Services. Ms. Ryan worked in the Ludlow and Holyoke Public Schools and served on the Westhampton School Committee. She is responsible for administration of the District's special education, early childhood, and English Language Learner programs, as well as several other initiatives related to assisting the District in meeting the needs of all students.

In January, Hampshire Regional School District was awarded one of 28 Community Innovation Challenge Grants awarded by the Massachusetts Executive Office for Administration and Finance. The purpose of the Community Innovation Challenge Grant program was to invest in and incentivize innovation among local governments, including regional schools. The Hampshire Regional CIC grant was funded to improve the efficiencies of the District's technological applications for human resources, accounting and finance, communication, and educational support in all of our schools and to increase the collaboration with the District's five towns (Williamsburg, Westhampton, Goshen, Chesterfield and Southampton).

Additionally, the Massachusetts Department of Elementary and Secondary Education funded the District's grant proposal entitled "Improving Services: Cooperative Services Plan". The grant provided support for improvements to school websites, standard interoperability frameworks (electronic data sharing between/among schools in the District), and other technological improvements designed to better coordinate District operations. The Community Innovation Challenge and DESE grants provided the District with over \$138,000 for these two very important projects.

On September 5, the staff of the Hampshire Regional Schools attended the annual Convocation Day at Hampshire Regional High School. Convocation brings together all of the District's talented and committed staff at the beginning of the new school to reinforce the connections of each of our schools to one another and, in turn, their connection to accepting the challenges and rewards of working together to achieve common goals. This year's speaker was Caltha Crowe, author of "How to Bullyproof Your Classroom." Ms. Crowe spoke to teachers and administrators about the challenges of preventing bullying before it happens. Her engaging and informative presentation offered advice to staff on the importance of modeling appropriate behaviors, creating inclusive classrooms, and ensuring that students know that teachers care.

Using a web-based curriculum mapping tool, District staff continued to develop our district-wide (preK-12) curriculum aligned with the Massachusetts Curriculum Frameworks. HRHS teachers and administrators reaffirmed their commitment to ease the transition of sixth grade students by expanding and enriching their outreach and support for rising sixth grade students.

All District staff have dedicated significant time, attention and effort implementing the Commonwealth's new system of "Educator Evaluation System" that was passed by the Board of Elementary and Secondary Education in June 2011 but released by DESE in January 2012. The Educator Evaluation System significantly changes teacher evaluation for all public school teachers and administrators in Massachusetts. Implementing the system has required much time, planning, and professional development. When fully implemented the new educator evaluation framework will ensure that all children are taught by effective teachers and attend schools that have effective leaders. The system centers on, among other things, student learning and promoting the professional growth and development of teachers and administrators. (More information can be found on the DESE website, [www.doe.mass.edu](http://www.doe.mass.edu).)

We continue to be proud of our student performance record and the achievement of our students, which individual school principals have written about in their annual reports. For parents who are interested in broader access to student performance data, the Department of Elementary and Secondary Education has several useful tools and informational components to their website. Interested parents should look at the DESE website ([www.doe.mass.edu](http://www.doe.mass.edu)) and then select "School/District Profiles" for information and comparison of school and district data. Specific information about MCAS, the Student Growth Model and other assessment topics can be found under "Assessment and Accountability".

The Williamsburg School Building Committee continued to work with the Massachusetts School Building Authority (MSBA) to complete a feasibility study and schematic designs of a renovation/addition project at the Anne T. Dunphy School. By December, plans were almost complete and ready to send the project out to bid, hoping for construction to start in March 2013. The work of the Committee is one more example of the energy, commitment and support our students receive from the residents of our five towns.

Everyone in the District is continually vigilant and mindful of our responsibility to keep one another safe. In December, we were jolted into remembering how critically important this is. Following the tragic shootings in Connecticut, I directed building principals to review with their staff and students their emergency protocols and procedures. At individual schools and as a

District, we have worked with state and local police, fire, and other emergency management personnel to tighten daily procedures (including those that are in place to protect students on their way to and from school). We have made changes where changes were necessary and we will continue to review and refine our safety procedures and practice our drills.

I am very proud of the work our teachers, support staff, and administrators – especially the five school principals – have done to enhance learning opportunities and achievement outcomes for all students. Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. We are increasingly coming together as a “Hampshire Regional Community” and engaging in shared commitment for improving the education we provide to our children. I encourage you to visit the individual school’s or Superintendent’s website ([www.hr-k12.org](http://www.hr-k12.org)) for current news and information about our students and District activities. Whenever you have a question or wish to become involved in your community schools, please call me.

Respectfully submitted by  
Craig Jurgensen  
Superintendent of Schools

## **Pupil Services Annual Report 2012**

During 2012, the Pupil Services Department of the Hampshire Regional School District provided support services to approximately 650 students within the District’s five public schools as well as in specialized programs in the region. These services consisted of educational assistance and remediation aligned with the established regulations of the Individuals with Disabilities Act (IDEA), the Americans with Disabilities Act (ADA), policies and laws for educating students with limited English proficiency and the McKinney-Vento Act for serving homeless students. Direct related services included the following: speech and language therapy, occupational therapy, physical therapy, vision and mobility therapy, support for students with hearing impairments, therapies for students with an Autism Spectrum Disorder and support/training for their families, counseling, and behavior management.

Special education students receiving services in the district were provided access to each school’s curriculum. The least restrictive environment, a best practice concept, mandated by IDEA and the State special education regulations provides for special education within our schools. Some of our elementary schools have developed inclusion classrooms and/or specific subjects where students are taught using a co-teaching model with the regular classroom teacher and the special education teacher.

The Life Skills program at Hampshire Regional High School serves students from 7<sup>th</sup> grade to age 22 with multiple needs. Participation in this program provides students with ongoing access to a pragmatically based academic program as well as education in skills needed for daily independent living, vocational and social success. Students are placed in community-based jobs



with coaches who provide them with guidance and support, allowing for immediate feedback while learning in an environment where skills are practiced in “real time”.

In September, a Language Based Disabilities program was implemented at Hampshire Regional. This program supports students with Language based learning disabilities in being successful learners in the district. Additionally, a new collaboration with Clarke School for the Deaf provides specialized instruction and supports in mainstream classes for students with moderate to profound hearing loss.

Our district preschools provided an exceptional job serving young students with disabilities in an integrated setting. Our programs are language-based and provide intensive related services within the typical preschool setting giving all children an enriched program and allowing students to maximize the development of peer related social skills and readiness for academic learning.

In July, Laurie Farkas, who had been the Pupil Services Director since March 2006, left Hampshire Regional to become the Director of Pupil Services for the Northampton School Department. Irene Ryan, who previously worked for the Ludlow School Department, started work as Hampshire’s Director of Pupil Services on October 15, 2012.

The Pupil Services Department provides a wide array of training and in-service opportunities during the school year. Training was provided in the areas of working with children on the Autism Spectrum, special education regulations and the development of IEPs, de-escalation/restraint training, the development of MCAS alternative assessment portfolios, reading and writing instruction, and the instruction of English Language Learners. Preschool teachers met regularly to enhance their individual work at their respective schools through sharing strategies and aligning curriculum/assessment for all district preschool students.

Additionally, the Pupil Services Department has actively engaged in efforts to establish and maintain an active Parent Advisory Council. Officers will be elected at a PAC meeting in 2013 and monthly meetings are planned. The HRSD PAC joins the Northampton PAC for parent trainings and other council development opportunities.

The breadth and depth of services and programs offered to the students of the Hampshire Regional School District is formidable and provided by skilled faculty working as a team with parents, classroom teachers, community members, and administrators. We continue to strengthen these services through aligning our approach to remediation in the primary subject areas, further implementation of school-wide curriculum based assessment and the development of student goals based on data, and the training of classroom teachers in areas necessary to enable them to reach all students in their classrooms more effectively.

Respectfully submitted by

Irene Ryan  
Director of Pupil Services

Dear Families and Friends of HRHS,

We would like to express a heartfelt “Thank You” from the school community for your continued support of learning at HRHS. Due to your strong support we are able to offer a breadth of learning opportunities across classrooms, labs, stages, fields, courts and online. As more and more people around the world become educated and access to information grows exponentially, it is imperative that the HRHS community continue to shape the education of our students for this changing world. Continued advocacy from the community of HRHS, even in the shadow of a challenging economy, demonstrates your resolve to improve learning for our students.

I am proud to summarize the picture that forms in my mind as I read this report and reflect on our collective efforts. I see a system dedicated to ensuring success for every student. We do this by providing clear student expectations, differentiated instruction based on what data tell us about each student, and challenging curriculum tied to standards. I see a system that ensures a safe and healthy school environment by insisting on an orderly climate, actively engaging parents and holding high expectations for all. I see a learning organization dedicated to continuous improvement – one committed to being tenacious and making decisions based on what the data and research tell us works, rather than past practice or what is popular. I see teachers and leaders working together to realize our common mission.

I am proud to serve an organization that exemplifies such talent, ambition and creativity. From the school committee to the teachers, from para-educators to administrators, to bus drivers, cafeteria workers, to maintenance, data managers and bookkeepers, each one provides an important piece of the system. I am grateful to be a part of such a system.

Our goal is to continually improve our systems of support and delivery of instruction so that all of our students are engaged in rigorous and engaging learning. This belief guides our decision-making as we prepare students to navigate the future. We will continue to explore what we teach and how people learn to support students for a world that changes so rapidly. We live in a world that values the ability to understand other cultures, apply complex and critical thinking skills, exhibit teamwork and leadership qualities, access reliable information and utilize appropriate technologies. As many call for sweeping changes in education, HRHS will move thoughtfully as we embark upon significant change in our learning organization. We must blend what we know improves student learning with research, technology and cost-sensitivity. Above all we must keep the focus on all HRHS students and continue to foster multiple paths for students to experience success through appropriate academic rigor and with appropriate support. Specifically, our learning will encompass three tenets that we believe will enhance student learning:

- Instruction
  - This area focuses on curriculum, instruction and assessment via differentiation, standards-based instruction & assessment, formative & summative assessment methodology, and integrated learning.
- Opportunities
  - This area is developing standards-based Extended Learning Opportunities through the mediums of on-line learning, internships/apprenticeships, independent studies, college courses and self-directed and interest-based learning.

- Communication
  - This area challenges teachers and students to develop and implement a standards-based e-portfolio system that empowers students to capture and convey essential information about their skills, strengths, challenges, goals, interests and learning styles. This essential information will be used by students, teachers and parents to reflect, share and plan for the future.

The HRHS Learning Community has consistently demonstrated their support for learning and high expectations for students and staff. Our students and educators work collaboratively and creatively to reveal depth in content and skills, while compassionately addressing whatever arises in the complex world of adolescence. I feel immeasurably grateful to work with such a dedicated and caring group of students and staff who never cease to amaze!

It is my privilege to serve the students and families of Hampshire Regional School District. It is an honor to work with the teachers, administrators, and school committee whose collective efforts are singularly focused on achieving the very best results. I look forward to my continued work with all of you.

Laurie A. Hodgdon, Ed.D  
Principal of Hampshire Regional Middle and High School

## **Annual Report of the Board of Selectmen**

Over the past year, the Board of Selectmen has moved many projects forward:

- School Building Project – Signed contract with Mass. School Building Authority. Collaborated with bond counsel, the treasurer, finance committee, and the school building committee regarding financing of the project. Signed a twenty-year school bond at three percent interest. Worked with the school staff on some of the logistics for the consolidation of the two school buildings to prepare for the renovation of the Anne T. Dunphy building.
- Old Town Hall Preservation Project – Following the recommendation of the designer selection committee, Austin Design, Inc., of Colrain was named to do the design work for this project. Austin Design's report proposed two phases for this work: Phase 1, stabilizing the structure (estimated cost \$150,000); and Phase 2, upgrades (estimated cost \$750,000). The board supports beginning with Phase 1, and is exploring funding. The occupant of the building, the Williamsburg Historical Society, has pledged to pursue funding for this project.
- A small Solar Photovoltaic system was installed on the Helen E James School roof.
- A new roof was put on the Williamsburg Fire Station.
- Building Superintendent Jim Locke worked on improving the air quality in the Haydenville Police/Fire Station.
- The Selectmen's office was cleaned up and painted.
- Three generators were purchased using funding from a warrant article at last year's town meeting and from donations from the Williamsburg Grange and from residents Bernie and Nancy Bachand in memory of their son Michael. These were installed at the Town Office Building, at the Williamsburg Fire Station, and at the Haydenville Police/Fire Station. Propane tanks were installed, and all three generators are up and operating, ready to provide power in the event of a power outage.
- Town Administrator Charlene Nardi and Highway Superintendent Bill Turner worked with FEMA to submit the paperwork for reimbursement of expenses from Hurricane Irene and from the October 2011 snowstorm. The water main which was broken during Hurricane Irene was repaired, paid for in part by FEMA funding.
- Our current Fire Chief must retire in April 2012 and the board has appointed a fire chief search committee, which is hard at work.
- The Board supported the Director of the Senior Center and the Board of Directors of the Council on Aging as they worked to set their course for the future.
- The Tech Committee instituted a schedule for upgrading computers.
- We are working on becoming a Green Community. The board has adopted a Fuel Efficient Vehicle policy. The Green Community Committee is currently working with the Planning Board on a Photovoltaic Siting bylaw, which is scheduled to be brought to the 2013 Annual Town Meeting.
- A Mill River Greenway Committee has been established, and members have been named.
- With the help of a representative from the town's insurance company, MIIA, communication within town departments was addressed.

- The Personnel Policy was updated. The board adopted a policy requiring CORI checks for all employees who may have unsupervised contact with children or elders in the course of their duties.
- The board endorsed the hiring of an additional member for the highway department, and town meeting supported the funding. Nolan Rice came on board before winter. His help is much appreciated by his fellow workers.
- A STRAP grant was awarded to the town for the grinding and resurfacing of Route 143.
- The battle against knotweed continues with the assistance of Lincoln Fish.
- Kyle Meservey was appointed Animal Control Officer.
- The board worked with the Town Accountant to clean up a list of inactive and closed accounts.
- The Boston Post Cane, which is awarded to the oldest resident in town, was restored through the efforts of Bill Sayre and John Pohanka. The restored cane will be put on display, and replicas will be given out. Criteria were updated for the choosing of the recipient.
- Hampshire Regional High School staff has agreed to put Williamsburg on the schedule for having the school's band play every other year for the Memorial Day observance.
- Williamsburg's 250<sup>th</sup> Anniversary will be in 2021. We will be looking for volunteers and ideas for the celebration.
- The Board said goodbye to Jeff Ciuffreda who retired after serving two terms. We welcomed Paul Dunphy.

Much has been accomplished during the past year. This would not have been possible without the help of our Town Administrator, Charlene Nardi, and our Administrative Assistant, Eleanor Warnock, as well as the work of all the town employees and members of the boards and committees. We always encourage volunteers to step up and join boards and committees. Thanks to all.

Respectfully submitted,

Denise L. Banister  
Clerk

## **Annual Report of the Shade Tree Committee/Tree Wardens**

The weather in 2012 created a situation where the general population was concerned about the trees along the roadways as much as the tree committee! National Grid has been very helpful in taking down any town trees that endangered electrical wires.

The tree committee takes several tree surveys every year. But we appreciate phone calls alerting us to a dangerous tree. Sometimes we are needed to determine if a tree is a town tree or a private tree. State Law Chapter 87 and chapter 40 define town trees as “all trees within a public way”. While the Public Way often changes by the street, it is sometimes within 25 feet of the center of the road. The Tree Committee uses stone walls, property pins, and deeds to determine ownership of trees. Public Shade Trees may be growing on public or private property.

As in other years, we are planning to plant young trees. There has been some interest expressed to us by private citizens to participate in the planning and planting of trees on their street. We encourage and welcome any citizen or group to be of help.

The Tree Warden is currently composed of 3 members. There were at one time seven members. More work was completed when the committee was larger. We urge and welcome citizens to observe our monthly meetings and consider joining our committee.

Respectfully submitted,  
Anne Bussler, 268-7979  
John Kuzeja, 268-7265  
Osa Flory, 268-7522



## Annual Report of the Oliver Smith Will Charities

During the past year five tradespersons were enrolled. Loans of \$600 each were made to thirteen apprentices; the notes of nine tradespersons have been surrendered and the benefit of \$600 granted to each. Two student nurses have enrolled under the Nurses' Program; two nurses who earned their degrees have received the nurses' gift of \$600. Nine tradespersons and two nurses received an additional distribution of \$300 each. Twenty-eight widows have been paid a total of \$10,333 and nine brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$30,052, which includes \$8,919 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. This year, because of the low mortgage interest rate environment, there was no money to place in the Reserve for Beneficiaries account.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

Tradespersons*	\$2,898,900
Nurses**	809,133
Widows	1,756,562
Brides***	1,494,800
Smith's Agricultural School	1,504,337
Annuities	35,374
Taxes	<u>613,717</u>
Total Payments	<u>\$9,112,823</u>

\*Originally designated in the Will as Indigent Boys

\*\*Originally designated in the Will as Indigent Female Children

\*\*\*Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees  
John E. Devine, Jr.  
Andrew F. Rohrs  
John C. LaSalle

To the Residents of the Town of Williamsburg

During Smith Charities' fiscal year, February 1, 2012 – January 31, 2013, the following applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

1 Widow received a gift totaling	\$400.00
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Eric Cerreta, Elector  
Under the Oliver Smith Will

## **Annual Report of the Technology Committee**

The year 2012 was filled with new computer purchases and installations by John Sternala, part-time Information Technology Specialist. Sternala worked closely with Town Administrator Charlene Nardi, the Meekins library, the Police and other town departments to update their technological operations.

The following is a list of Technology Committee related events, tasks, accomplishments:

- IT consultant upgraded and installed several new computers with support and direction of the Burgy Technology Committee and Town Administrator as part of the Town Offices Computer Workstation upgrade project, which also included using refurbished viable, existing workstations for continued use, in other departments.
- IT consultant researched and recommended Server Upgrade path.
- Implemented a wireless plan; stabilized and secured the wireless infrastructure at Burgy Town Offices.
- Specified technology related building improvements (wall shelf, electrical wiring, backup generator connectivity, Comcast Business Class Internet connectivity, UPS power protection on core, key, and critical communication devices).

Tom Adams



## **Annual Report of the Trust Fund and Cemetery Commission & Trustees of the Meekins Library Corporation**

This past year has seen the value of the trusts grow and we have renewed efforts to reach out to more citizens of Williamsburg. Our mission is to manage the many trust funds of the town and to distribute some of the monies to eligible people. The local schools, the regional high school, senior citizens, newborns and financially disadvantaged are just some of the people that we have assisted. We have continually tried to find creative ways to help students with school-related educational projects. Examples include assisting computer purchases for seventh graders at the regional high school or class trips to Europe.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations. In recent years, the Town has received bequests from the estates of Gertrude Ronk, Lois Scott and from the Kmit family. The Kmit gift of \$354,000 is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen.

In managing these gifts the Trust Fund protects the original investment and only expends 5% of the value above the original gift value on an annual basis. As the value of these trusts increases, the amount of gifting increases. In 1856, Dr. Daniel Collins left the town fifty-one shares of bank stock and \$7,000. That gift is now worth almost \$500,000. This gift has annually gifted the local schools and the regional high school tens of thousands of dollars annually.



We are also responsible for the upkeep and management of the Mountain Street and the Old Village Hill Cemeteries. The two town clocks located at the two Congregational churches are also managed and cared for by the Trust Fund.

We meet on the first Monday of each month at 7:00 p.m. in the Town offices.

John Pohanka , chair, Andrew Gould and David Chase

## **Annual Report of Veterans' Services FY 2012**

The Central Hampshire County Veterans Services District (HVSD), through its Northampton Veterans Service main Office (NVSO) and its Veterans Field Agents, have assisted 11 local veterans and their families (in FY 2012) with State Veterans Chapter 115 Benefits, and 23 additional veterans and their families with Veterans Administration filings and other miscellaneous paperwork to include the Massachusetts "Welcome Home Bonuses", Veterans Administration Aid and Attendance applications, VA and State Death Benefits, Massachusetts Veterans Cemeteries, VA Cemetery applications, Grave markers and headstone. This assistance with Veterans Administration cases helps bring federal dollars into the local communities and maintain federal VA monies equal to \$31,439 last year into town of Williamsburg. This work also included assisting veterans and families with Commonwealth of Massachusetts Holyoke Soldiers Home Applications and VA HUD VASH Program applications for housing.

The Field Agent covering Williamsburg attended town meetings, Veterans' Council meetings, Council on Aging meeting and Veterans' Day and Memorial Day parades.

The Hampshire County Veterans District began servicing Williamsburg and the hill towns in 2007 and bought the Ch. 115 veteran support program from 1 veteran up to 11 veterans in 2012. The District has been instrumental handling a \$50 a month benefits program up to \$4,000 a month and again from 1 local veteran to 11 veterans and their families. Across the Commonwealth the average veteran Ch. 115 program runs about 1 veteran for every 1000 population count in most communities. In Williamsburg the veteran proportion stands at 3 per thousand. Last year Veterans benefits payments total \$55,700 with 75% (\$44,555) being returned by the Commonwealth to Williamsburg's general account.

The goal of the Hampshire Veterans District is to assist Veterans who need or are awaiting VA claims approval, Holyoke Soldiers Home assistance or housing, medical approvals and/or hospitalization with Ch.15 benefits.

## **Annual Report of the Water and Sewer Commission**

The Williamsburg Water and Sewer Commission meets every other Wednesday at 7:00 p.m. at the Town Offices. The public is welcome to come in with any questions they may have or any comments they may have for the Board.

We had a loss to our commission this past year of Howard Sanderson when he passed away. Howard was a long time member of the Water and Sewer Commission and was a vast wealth of knowledge to the board. We will miss seeing his cheery face at each meeting.

Meters are read every spring and fall and residents are reminded not to pile anything near the meter readers, as we need to get near them to get a reading of your usage. If we are unable to get a reading, your bill will be estimated for your usage.

The town had a water main break during Tropical Storm Irene on August 28, 2011. A water main that was under the Mill River was compromised by large boulders coming down the river, which broke the old pipe. Hillenbrand Road was the only street affected and residents of that street were put under a “boil water” order for several days until a temporary fix was done. We are happy to report that the repair was done this summer by Davenport Trucking.

We had four major water main leaks that were detected and repaired this past year. If you see large amounts of leaking water from the street, please notify us.

We are still in talks with Northampton in regard to a contract for the sewer disposal through the City of Northampton. The contract is close to being signed. Costs of providing water and sewer are constantly rising and unfortunately we will be passing those costs onto the consumers of our system when the new contract is signed.

Again, we would like to remind you to check for leaky faucets, toilets, sill cocks, showers, etc., around your home. A small drip that goes undetected or is allowed to continue will increase your water usage more than you might think and your water bill will reflect that. It is your responsibility to watch for and repair those leaks. Any water that goes through your meter will be billed, whether it is a leak or not. It “pays” to take that few minutes periodically to check on things.

As always, we thank the Williamsburg Highway Department for their continued work in conjunction with water and sewer lines. It is a pleasure to see the town departments working well together for the benefit of the town.

Respectfully submitted,

Walter “Sam” Kellogg, Chairman

## **Annual Report of the Woodland Trails Committee**

The Williamsburg Woodland Trails Committee (WWTC) was established ten years ago this year by the Selectmen to work with interested public and private property owners to enhance trail opportunities in town.

### **Goals of the committee**

- To identify existing trails in town
- Work with public and private landowners to improve trails for appropriate community use
- Develop a coalition of all trail users (including hikers, skiers, snowmobilers, ATVers, bikers and equestrians) interested in maintaining and improving Williamsburg's trails
- Organize and lead hikes on local trails
- Strengthen the bonds of our community through this effort

Members met with the Conservation Commission to discuss ideas for improvements and ways to assist at the Briar Hill Conservation Area. Under consideration are a parking area, benches, new sign, clear out the vista, mark boundaries, and replace the kiosk information. This year the Highway Department constructed a parking area, we held a workday to clear out the vista, and we placed new maps and information in the kiosk.

WWTC appointed a representative to serve on the new town Mill River Greenway Committee, which with the Williamsburg Village Center Improvement Committee, will explore possible greenway connections between Williamsburg and Haydenville.

We worked with the Pioneer Valley Planning Commission on the development of its publication of valley trails, so that access to our trail maps will be available through a cross link to our website.

Members received copies, reviewed and discussed the proposed Americans with Disabilities Act – Trail Accessibility Requirements.

Our budget was used to purchase power and hand tools used specifically for trail construction and maintenance, and for promotion of our trails through our website, Facebook and printed materials.

### **2012 Hikes**

- First Day Hike from the town center through the new Valley View Trail to Audubon's O'Neil Hill followed by refreshments at a neighborhood residence
- Moonlight Snowshoe Hike, February 4, from the Unquomunk Road trailhead to the Big View lookout for campfire and refreshments
- Tree Bark ID Hike, March 11, at the Mass. Audubon Graves Farm Sanctuary with Michael Wojtech, local author of "Bark, a Field Guide to Trees of the Northeast"
- Earth Day Hike, April 22, at the Tilton Town Trail in Goshen, a joint hike with Goshen Open Space Committee – cancelled due to rain

- Williamsburg Woodland Trails 10<sup>th</sup> Anniversary Hike and Celebration, October 14, at the Briar Hill Conservation Area, with a hike into the DAR State Forest, followed by a potluck picnic at the newly cleared Briar Hill vista
- Late Fall Tree/Shrub ID Hike, November 10, with naturalist Aimee Gelinis of Tamarack Hollow, co-sponsored by the Williamsburg Cultural Council and WWTC at Hilltown Land Trust's Bradley Sanctuary.

### **Trail Maintenance**

In the spring each member surveyed a town trail for clean-up and maintenance needs. Then the following projects were accomplished.

- Individuals from the committee worked to clean up winter debris, refresh blazes, post signage and perform chainsaw and drainage work on trails.
- We were invited by Broad Brook Coalition to assist in a workday on April 4, at their newly acquired Haydenville/Northampton property. We agreed to help by sending out the information to our WWT email list.
- Members continued with the development of the new Valley View Trail to Audubon's O'Neil Hill trail network. Blazing and signage were completed by Audubon. WWTC installed "Entering Private Property" signs at either end of the private parcel the trail passes through. WWTC will install "Tree Cookies," steps to traverse wet sections. The trail is usable as is by avoiding wet sections and allows access into the Audubon Sanctuary from town.
- On September 22, we held a scheduled workday at the town-owned Briar Hill Conservation Area. The vista at the high point of the property was reopened, the kiosk refreshed with new maps and information, and improvements were made to the trail.

### **Using Williamsburg's trails**

Information on Williamsburg's trails and current activities is available on our website [www.WilliamsburgWoodlandTrails.org](http://www.WilliamsburgWoodlandTrails.org). These trails may cross public and private property, so please respect the trails and property. WWTC requests that all users follow the guidelines when using local trails.

- Please follow all posted trail use and property signs
- Please respect all trail uses: hiking, skiing, horseback riding, ATV and snowmobile riding are all important trail uses in Williamsburg
- Please stay on trails
- Please be sensitive to natural and cultural resources, remove trash if you find it, and avoid environmentally sensitive areas

Respectfully submitted,

*Williamsburg Woodland Trails Committee*

Committee members: Paul Jahnige, chair, Gwen Blodgett, Dwight Baghdoyan, Andrew Gould, John Hoogstraten, Eileen Keegan, Diane Merritt

## Annual Report of the Zoning Board of Appeals

The ZBA saw few applications for Special Permits and Variances during the past year. The continuing poor economic climate has resulted in a decrease in new building and modifications of existing structures which often require permitting.

We received five Applications for Special Permits: a request to construct a large barn as an accessory structure to an existing residence; a request to convert a garage into living space; a request to establish a Bed and Breakfast business; a request to construct an accessory apartment in a new home; a request for conversion of an existing driveway to become a shared driveway. All applications were granted.

The ZBA has undergone a change in membership. Lisa Berkman, a long time member and former chair, has moved to Goshen and submitted her resignation. She was a valued member and will be missed. Osa Flory, who has been an alternate member for several years and had a career in real estate and appraising of properties, has been appointed to full membership. Andrew Quient and Charles Dudek have been appointed as alternate members and we welcome them aboard. Gerald Mann and Donald Turner will continue in their capacity as full members.



The current ZBA members and alternates also serve the town in other capacities; some as members of other Town Boards and Committees and some as part of the Williamsburg business community. As ZBA members don't regularly interact with each other, a member's broad knowledge of town government is extremely helpful.

We thank citizens who attended hearings and gave input during our hearings. Citizen opinions are taken seriously into consideration as ZBA members deliberate.

Gerald Mann, Chair



## CITIZEN PARTICIPATION FORM

Residents interested in serving on any of these boards or committees can apply by filling out this form and forwarding it to the Selectmen:

Town Government Talent Bank  
c/o Board of Selectmen  
PO Box 447, Haydenville, MA 01039-0447

Date \_\_\_\_\_

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_ Occupation \_\_\_\_\_

Background \_\_\_\_\_

*Brief description of boards or committees you have served on, if any or any talents you may have*

*Number in the order of your preference*

- |                                                                          |                            |                                                        |
|--------------------------------------------------------------------------|----------------------------|--------------------------------------------------------|
| ___ADA Coordinator                                                       | ___Agricultural Commission | ___Animal Inspector                                    |
| ___Call Firefighter                                                      | ___Capital Planning        | ___Conservation Commission                             |
| ___Constable                                                             | ___Council on Aging        | ___Cultural Council                                    |
| ___Dog Officer/Animal Control                                            | ___Emergency Manager       | ___Energy Committee                                    |
| ___Field Driver                                                          | ___Firefighter             | ___Flag Committee                                      |
| ___Historical Commission                                                 | ___Library Volunteer       | ___Memorial Day Committee                              |
| ___Mill River Greenway                                                   | ___Open Space & Recreation | ___Planning Board                                      |
| ___Poll Worker                                                           | ___Registrar of Voters     | ___Shade Tree Committee                                |
| ___Technology Committee                                                  | ___Town Birthday Committee | ___Transfer Station Staff                              |
| ___Veterans' Day Committee                                               | ___Veterans' Memorial      | ___Volunteer Driver for the Elderly                    |
| ___Woodland Trails                                                       | ___Zoning Board of Appeals | ___Town Parks Beautification Volunteers<br>(Deadheads) |
| ___Emergency Dispensing Site Volunteer<br>(No Medical Background Needed) |                            | ___Other _____                                         |

### THE FOLLOWING ARE ELECTED POSITIONS

- |                               |                              |                              |
|-------------------------------|------------------------------|------------------------------|
| ___Assessor                   | ___Board of Health           | ___Board of Library Trustees |
| ___Elector, Oliver Smith Will | ___Finance Committee         | ___Hampshire COG Councillor  |
| ___HRHS School Committee      | ___Local School Committee    | ___Moderator                 |
| ___Recreation Commission      | ___Board of Selectmen        | ___Town Clerk                |
| ___Treasurer                  | ___Trust Fund/Cemetery Comm. | ___Water & Sewer Commission  |



