

Minutes for the Board of Trustees of the Williamsburg Libraries

Monday, August 1, 2022, 6:00 pm

Virtual meeting via Zoom

Present: Charlotte Meryman, Pat Billingsley, Ken Borden, Beverly Bullock (Director), Joan Coryat (scribe), Rob Stinson, Fred Goodhue

1. Joan called the meeting to order at 6:12 pm.

2. Minutes

a. Joan was designated as recorder.

1. Review FY 23 budget

- a. Ken updated the trustees on his meeting with John Palmer regarding our FY 23 budget questions concerning the budget amounts listed as income from the Friends and the Greta Carey Fund. Both amounts seemed low to trustees when discussed at the July meeting. Both numbers are estimates based on multi-year averages which John did not feel should be increased so no changes were made to the FY 23 budget.
- b. John agreed that we have sufficient carry-over funds to cover this year's 25% decrease in funding compared to expenses although we cannot continue to do so year after year. The group agreed that expenses increased largely due to the increase in required spending for materials now that the school library budget is a line item in the library's budget instead of the school's budget. Ken noted that the 'Library Functions' category is the only part of the budget that is not fixed and therefore able to be modified in order to decrease some expenses if necessary.
- c. After confirming Bev's approval of FY 23 budget, Pat moved to accept the FY 23 budget, Ken seconded; approved unanimously.

2. Election of officers

- a. The following officers slate was proposed for FY 23:
Chair: Charlotte Meryman
Vice-Chair: Joan Coryat
Treasurer: Ken Borden
Secretary: Pat Billingsley

Joan will continue to be responsible for creating agenda and posting agenda and minutes.

Rob moved to accept the proposed slate; Pat seconded; unanimously approved.

3. Next meeting date: Monday, September 19, 2022.

4. The meeting was adjourned at 6:36. Joan moved; Pat seconded; approved unanimously.