

## Minutes for the Board of Trustees of the Williamsburg Libraries

Thursday, June 3, 2021, 4:00 pm

Virtual meeting via Zoom

Present: Pat Billingsley, Ken Borden, Bev Bullock (director), Joan Coryat (recorder), Fred Goodhue Charlotte Meryman, Rob Stinson.

1. The meeting was called to order by Joan at 4:03 pm.
2. Minutes
  - a. Joan was designated as recorder.
3. Old business
  - a. Amendment of Article for front pathway replacement

The group discussed what \$ amount should replace the \$12,500 that is currently on the article in the town warrant to be discussed in the town meeting on June 7<sup>th</sup> now that Nick Dines has agreed to lead a volunteer effort to replace the front pathway with assistance from the Highway Dept. Joan will amend the article at Town Meeting to replace the \$12,500 with the new agreed upon amount. Rob suggested that we should include a 10% contingency. Based on Nick's materials estimate of \$2806.85, Joan suggested we request \$3000 which the group agreed to although it includes less than 10% contingency. Joan motioned to amend the amount in the article to \$3000, seconded by Fred Goodhue, approved unanimously.

Fred suggested that Joan may be able to read the original article at town meeting with the new amount instead of having to read the original article with the \$12,500 and then amend. Joan will follow up on this suggestion to see if that is the proper process.
  - b. Cost to cover Tax Attorney research and deliberation of Meekins Library Corporation tax status

Joan informed the group that tax attorney Peter Ziomek agrees with Collin Black's assessment that there is no reason for continuing to file the 990 PF form or the related MA form. Per Peter "If all funds of the corporation are administered by and co-mingled with other trust funds under the town of Williamsburg, the town's exemption would cover these funds and obviate the need for 501c(3) status."

4. Other

a. Annual Fund updates

Charlotte will send out the Annual Fund post cards on Monday, June 7. Notice of the final June 30<sup>th</sup> deadline for giving is now on the town signs.

Charlotte suggested that we put something out on the Williamsburg Facebook pages about a week later though it was not decided who will do that.

b. Library Website

Bev shared her frustration with the lack of response from PiperWebs related to the updated website and difficult process to update content. She will follow up with PiperWebs having already paid \$875 for the upgrade but is also researching other providers such as Montague Webworks. The annual fee for PiperWebs is \$649.

5. Adjourn

The meeting was adjourned at 4:25 pm.