

## **Board of Trustees of the Williamsburg Libraries**

Monday, 23 January 2017, 7:00 pm

Meekins Library, Williamsburg, MA

### **Agenda**

1. Call to order
2. Minutes
  - a. Designate recorder: Cynthia Joan Jon Charlotte **Rob**
  - b. Review draft minutes of Dec 19 meeting (Cynthia)
  - c. Minutes posting update (Joan)
3. Director's report (Katie)
  - a. Library-school collaboration
  - b. Recent requests to Friends
  - c. Town policy on donation of surplus property
  - d. Toppled sculpture on north lawn
  - e. Distribution of mailing lists for corrections and updates
4. Financial reports
  - a. Annual fund update (Katie)
  - b. Progress-sign update (Joan)
  - c. Overall budget (Cynthia & Katie)
5. Old business
  - a. Front steps repair project (Jon)
  - b. Insulation project (Rob)
  - c. Stumbling-blocks sculpture
  - d. Framed calligraphy donation
6. New business
  - a. Annual open-meeting law training requirement
  - b. Capital Planning Committee requests
  - c. Proposed FY18 funding requests for staffing, hours, materials
7. Next meeting: Monday, February 27, 7:00 pm
8. Adjourn