Board of Trustees of the Williamsburg Libraries
Tuesday, 17 January 2017, 7:00 pm
Meekins Library, Williamsburg, MA

Agenda

1. Call to order

2. Minutes

    a. Designate recorder: Cynthia Joan Jon Charlotte **Rob**
    b. Review draft minutes of Dec 19 meeting (Cynthia)
    c. Minutes posting update (Joan)

3. Director's report (Katie)

    a. Library-school collaboration
    b. Recent requests to Friends
    c. Town policy on donation of surplus property
    d. Toppled sculpture on north lawn
    e. Distribution of mailing lists for corrections and updates

4. Financial reports

    a. Annual fund update (Katie)
    b. Progress-sign update (Joan)
    c. Overall budget (Cynthia & Katie)

5. Old business

    a. Front steps repair project (Jon)
    b. Insulation project (Rob)
    c. Stumbling-blocks sculpture
    d. Framed calligraphy donation

6. New business

    a. Annual open-meeting law training requirement
    b. Capital Planning Committee requests
    c. Proposed FY18 funding requests for staffing, hours, materials

7. Next meeting: Monday, February 27, 7:00 pm

8. Adjourn