

Board of Trustees of the Williamsburg Libraries
Monday, December 10, 2018, 7:00 pm
Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

Agenda

1. Call to order
2. Minutes
 - a. Designate recorder: Cynthia Pat Charlotte Rob Ed
 - b. Review draft minutes of November 19 meeting (Rob)
3. Director's report (Katie)
 - a. School program updates
 - b. Friends news and updates
 - c. Staff updates
 - d. Security updates
 - e. Other library news
4. Financial reports (Katie)
 - a. Annual fund status (goal \$18,500)
 - b. Current budget status
5. Old business
 - a. Meekins building and grounds (Rob, Ed)
 - b. Haydenville building and grounds (Rob, Ed)
 - c. Mailing of annual fund letter
 - d. Review draft director performance evaluation form (all)
6. New business
 - a. Current tax law presentation
 - b. Other
7. Next meeting date: Monday, January 22, 2019
8. Adjourn