

**Board of Trustees of the Williamsburg Libraries**  
Tuesday, January 15, 2019, 7:00 pm  
Hawks-Hayden Community Room, Meekins Library, Williamsburg, MA

**Agenda**

1. Call to order
2. Minutes
  - a. Designate recorder: Cynthia Pat Charlotte Rob Ed
  - b. Review draft minutes of December 10 meeting (Ed)
3. Director's report (Katie)
  - a. School program updates
  - b. Friends news and updates
  - c. Staff updates
  - d. Security updates
  - e. Other library news
4. Financial reports (Katie)
  - a. Annual fund status (goal \$18,500)
  - b. Current budget status
5. Old business
  - a. Meekins building and grounds (Rob, Ed)
  - b. Haydensville building and grounds (Rob, Ed)
  - c. Review draft director performance evaluation form (Charlotte,all)
  - d. Current tax law presentation
6. New business
  - a. KMIT laptop
  - b. Minimum wage
  - c. Town Annual Report 2018 submissions
  - d. Other
7. Next meeting date: Tuesday, February 19, 2019
8. Adjourn