



Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447
Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8430

Fax: (413) 268-8409

Minutes for Meeting on: Tuesday, November 24, 2015@ 7:00 PM Public Present:	Members:	Present	Not Present
	William Turner, Acting Chairman	X	
	James Hyslip		X
	Jeremiah Roberge, Clerk		X
	Eric Cerreta	X	
	Don Hultman	X	
	Brenda Lessard, Secretary	X	
	Others Present:		

Meeting called to order by (WT) @ 7:04 PM.

1. Motion made (DH) and seconded (EC) to accept the Minutes of 11/10/15. Motion so voted.
2. Motion made (EC) and seconded (DH) to sign and accept the water and sewer warrants for 12/2/15. Motion so voted.
3. Motion made (DH) and seconded (EC) that if a Board member is expecting payment or reimbursement for a license, CEU, or being paid for time spent going to classes to obtain CEU's, they must seek Board approval prior to submitting the bill for payment on the warrant. Motion so voted.
4. Meter Updates- (WT) will have the members of the Highway Department start installing the new meters.
5. Sodium Hydroxide Tank and Pump- Discussed the quote received and will take no action at this time.
6. Regulations-They will be sent to Kopelman & Paige for their input. There were a few changes and (DH) will send them to the Town Administrator when the grammar errors are fixed.
7. Chlorine Analyzer-Is in and running.
8. Motion made (DH) and seconded (EC) to allow Brenda Lessard to sign the payroll warrants going forward. She may also sign the bill warrants if (WT) is unavailable. Motion so voted.
9. Motion made (DH) and seconded (EC) to adjourn. Motion so voted.

Respectfully Submitted,
Brenda Lessard, Secretary

CLERK: _____

William Turner

James Hyslip

Jerry Roberge

Eric Cerreta

Don Hultman