



Williamsburg Water/Sewer Commission

141 Main Street, P.O. Box 447
Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8430

Fax: (413) 268-8409

Minutes for Meeting on: Tuesday, December 17, 2019 @ 7:00 PM Public Present:	Members:	Present	Not Present
	Eric Cerreta, Chairman	x	
	James Hyslip	x	
	Don Hultman, Clerk	x	
	Paul Kennedy	x	
	Roger Bisbee	x	
	Brenda Lessard, Secretary	x	
	Others Present:		

Meeting called to order at 7:00 p.m.

1. Sanitary Survey-Repairs to the auto-dialer are not working properly. Tony Lastowski wants to update the system and submitted a quote from Elm Electric for a well control system. He uses one in Hatfield and is able to adjust as needed over the phone. It is computerized and can be purchased in three phases. Phase 1 is not to exceed \$21,560, Phase 2 is not to exceed \$16,000 and Phase 3 is not to exceed \$9,500. Discussion of proper procurement. (ec) will talk to Charlene about an RFQ.
2. IMC with Northampton-(dh) is drafting a letter to respond to Northampton with the Commission's concerns addressing the comments by (jh) and Tighe & Bond.
3. I & I Report to DEP-a letter was drafted by Don Hultman addressing our inability to have a response by 12/31/19. The letter to send to DEP was signed by (ec) and will be sent. The addendum to the contract from Tighe & Bond adds \$5000 to the price for their response to DEP on our behalf. They anticipate having it ready by 1/31/2020.
4. Water Superintendent job description-(dh) has the description done. The commission will look it over for additions or deletes. The Commission would like Tony, Jenn & Bryan to look it over also.
5. (rb) spoke to the Commission about his water quality. His water is not tasting as good as it has. He will check with neighbors to see if theirs is the same before sampling is done.
6. (jh) will reach out to Northampton regarding the waste-water and the TSS and BOD spikes and the spikes in discharge. He will report at the next meeting.
7. Motion made and seconded to adjourn the meeting at 6:05 pm. Motion so voted. Next meeting will be 11/19/19.

Respectively submitted,
Brenda Lessard, Secretary

Eric Cerreta

James Hyslip

Don Hultman

Paul Kennedy

Roger Bisbee