



Minutes
for meeting on
July 25, 2016
Approved

Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8400

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Members:	present	not present
Jim Locke	x	
Steve Snow	x	
Bob Barker	x	
Steve Smith	x	
Charles Dudek	x	
Kathy McKeown	x	
Others present:		
Susan Fortgang, Terry Reynolds, Engineer, Ed Etheridge, and Mary Dudek		

Chairman Jim Locke called the meeting to order at 7:05PM.

1. The Board reviewed minutes from the July 11 meeting. Item 3 had to be amended to reflect that the Board advised Mr. Gallo to discuss his concerns with the Williamsburg Postmaster and the owners of the Brewmaster's Tavern. One typo was also noted in item 4. Bob Barker moved to accept the minutes as amended. Charles Dudek seconded the motion and it was approved by unanimous vote.
2. The Board reviewed for completeness a Site Plan Review application submitted by Susan Fortgang of Valley View Farm. The Board went over the checklist and determined that the application was complete. Locke stamped one copy COMPLETE. Locke noted that the latest date for a joint public hearing on the matter would be 65 days hence: September 28.
3. The Board set its next meeting for Monday August 15.
4. The Board discussed compliance with the Sign Bylaw. Kathy McKeown distributed a list of businesses with neon or similarly-lit OPEN signs. Steve Smith asked for further guidance on preparing a letter or flyer about the sign bylaw to be distributed to business owners. The Board discussed the meaning of language in the bylaw relating to pre-existing and non-conforming signs.
5. The meeting adjourned at 8:55PM.

Respectfully submitted,
Steve Smith