



Williamsburg Planning Board

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Minutes
for meeting on
August 15, 2016
Approved

Members:	present	not present
Jim Locke	x	
Steve Snow	x	
Bob Barker	x	
Steve Smith	x	
Charles Dudek	x	
Kathy McKeown		x
Others present:		
Susan Fortgang, Mary Dudek		

Chairman Jim Locke called the meeting to order at 7:07PM.

1. The Board discussed possible dates for a joint public hearing on the Valley View Farm Special Permit and Site Plan Review application. September 22 was the best option. Locke planned to discuss with the ZBA to determine the actual date of the hearing.
2. The Board set 8/29 and 9/12 for its next meeting dates.
3. The Board reviewed minutes from the July 25 meeting. Bob Barker made a motion to approve the minutes and Steve Snow seconded the motion. It passed unanimously.
4. Locke said he had heard that Cumberland Farms (CF) might be planning some renovations. With consensus from the Board, Locke planned to call the Building Inspector to ask him to review with CF compliance with the sign bylaw and with their Special Permit.
5. Under New Business, Mary Dudek asked the Board if the Town could have clearer regulations on portable toilets. Some brief discussion led to a question of whether state law covers those. Dudek said she would research that.
6. The Board reviewed application materials and observations from the site visit to Valley View Farm. The Board had visited the site along with the ZBA at 4PM that day. Discussion points included drainage and rain garden design, downspout drains on the south side of the building, traffic and emergency vehicle access, parking restrictions, lighting, and signs. Locke planned to discuss fire truck access with the Fire Chief.
7. The meeting adjourned at 8:37PM.

Respectfully submitted,
Steve Smith