



## *Williamsburg Planning Board*

141 Main Street, P.O. Box 447

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### Minutes for meeting on **June 3, 2020**

Member	Present	Not Present	Member	Present	Not Present
Amy Bisbee	X		Eric Schmitt	X	
Chris Flory	X		Steve Smith	X	
Holly Hendricks	X		Steve Snow	X	
Jean O'Neil	X				
<b>Others present:</b>					

At 6:00 pm Chair Bisbee called the meeting to order.

1. Minutes approved for February, March and April meetings

Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
02/18/20	O'Neil abstains	Flory		Snow	6-0
03/09/20	Flory, Schmitt abstain	Hendricks		Snow	5-0
04/20/20	Teleconference	O'Neil		Flory	7-0

2. Chair Bisbee raised the topic of budgeting, noted there is a line item fund, and revolving fund. For the FY21 line item fund, the Board has requested a \$750 budget to allow for legal review of draft bylaws. To the surprise of the board, the revolving fund has a balance of

\$14,153. Chair Bisbee will follow up with Charlene Nardi to understand how the revolving funds may be used.

3. The board took up discussion of the proposed removal from Chapter 61A of 5 Hatfield Street.

<b>Motion</b>	<b>Made by</b>	<b>Seconded by</b>	<b>Outcome</b>
Inform the selectboard that the planning board has no objection to the change in status of 5 Hatfield Street	O'Neil	Flory	Carries unanimously, 7-0

4. The board discussed meeting cadence, and agreed to meet monthly, on Mondays.

5. The next planning board meeting date is set for July 6, 2020, at 7pm.

At 6:38 pm the meeting adjourned.

Respectfully submitted,  
*Eric Schmitt*