

Williamsburg Planning Board

141 Main Street, P.O. Box 447

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Minutes for meeting on Oct 21, 2019	Members:	present	not present		present	not present
	Amy Bisbee	X		Jean O'Neil		x
	Steve Snow	X		Eric Schmitt	X	
	Steve Smith	X				
	Chris Flory	X				
	Others present: Joe Shanahan, Bob Fournier, Bill Sayre, Robert and Misty Torrey, Robert Barker					

1. Chairs Charles Dudek of the ZBA called the continuation of the public hearing on the solar array at 10 River Rd to order and Chair Amy Bisbee called to order a meeting of the Planning Board and continuation of the public hearing at 6:31 PM. Town Clerk Brenda Lessard also recorded the minutes.
2. Shanahan provided an update on the status of the project. A third party review of the wetlands requested by the Conservation Commission is underway and needs to be completed before the plans can be finalized. Fournier provided a summary of the changes made to the plans.
3. Due to anticipated changes in State Law with regards to the SMART program, Shanahan asked if a decision could be made by November 15, 2019. The boards each agreed to continue the hearing until the same night as the Conservation Commission meeting.
4. There will be no vote on the site plan review until the Conservation Commission has finished its review and the PB has obtained all applications materials and completed its review.
5. Smith moved that the hearing be continued until the Conservation Commission's next meeting tentatively scheduled for November 14, 2019. Snow seconded and the motion carried.
6. The hearing closed at 7:20 PM. The Planning Board continued its meeting.
7. There were no meeting minutes to review.

8. Bisbee circulated the correspondence for the Board to review. She will ask the Town Administrator what to do with the loan modification promotional materials received.
9. Bisbee will invite the Chairperson of the Conservation Commission to attend the December 9, 2019 meeting to hear her request for an addition to the zoning bylaws regarding wetlands.
10. The board discussed what issues or ideas they have with detached accessory apartments. Schmitt is developing a summary to help with outlining language for a draft bylaw amendment that can be presented at a public forum or hearing.
11. Bisbee will ask to be added to the agenda for the next Board of Selectmen meeting to report back the three items the board is considering for changes to the zoning regulations: (1) minor updates to the solar array section; (2) language from the Conservation Commission regarding wetlands; and (3) detached accessory apartments.
12. The board agreed that a meeting should be held the same night as the continuation of the 10 River Road public hearing. The next scheduled meeting is tentatively scheduled for be November 14, 2019 either before or after the Conservation Commission hearing. Due to scheduling conflicts, the first meeting in December will be December 9, 2019 at 7pm
13. The meeting adjourned at 8:21 PM.