



# Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Ph: (413) 268-8400

Fax: (413) 268-8409

## Minutes

for meeting on

March 20, 2017

Approved

| Members:               | present | not present |
|------------------------|---------|-------------|
| Steve Snow             | x       |             |
| Robert Barker          | x       |             |
| Steve Smith            | x       |             |
| Charles Dudek          | x       |             |
| Chris Flory            | x       |             |
| <b>Others present:</b> |         |             |

Steve Smith called the meeting to order at 7:05PM.

1. **Motion** by Steve Smith: To elect Charles Dudek as acting Chair of the meeting.

**Second** Chris Flory

**Approved** 5 in favor, 0 opposed.

2. Robert Barker reported that Bill Sayre had told him the Board of Selectmen had received Jim Locke's letter resigning from the Planning Board.
3. Barker reported that Town Administrator Charlene Nardi and Highway Superintendent Bill Turner were still working on a draft of the Complete Streets Policy. When they forward their draft to Barker he would review and bring to the Board.
4. Chris Flory pointed out that there is a draft of a bylaw for Registered Marijuana Dispensaries on the town website. It was determined that this was some sort of left-over draft from the Board's past work on Section 9.25 of the Zoning bylaw. This superfluous draft should be removed from the website.
5. Dudek reported that all Warrant Articles for the June Town meeting had to be in to Charlene by April 10.
6. Dudek said he would submit to Charlene a copy of the proposed change to the General Bylaws regarding local licenses and permits; denial, revocation or suspension for failure to pay municipal taxes or charges.
7. Review of minutes

| Meeting Date: | Comments | Motion to Accept As is | Motion to Accept as amended | Second | Vote Yea – Nay | Reject |
|---------------|----------|------------------------|-----------------------------|--------|----------------|--------|
| 1/3/17        | -        | Barker                 |                             | Dudek  | 5-0            |        |
| 1/23/17       | -        | Barker                 |                             | Snow   | 5-0            |        |
| 2/21/17       | -        | Barker                 |                             | Flory  | 5-0            |        |
| 3/6/17        | -        | Snow                   |                             | Dudek  | 5-0            |        |

8. The Board reviewed the status of the Sign Bylaw Informational Flyer. The draft dated 2/8/17 was ready to present to the Board of Selectmen.
9. The Board discussed who would take the role of Chairman. Barker said he would be willing to do the job if other Board members would handle a portion of the work which he would delegate. All were pleased that Barker would be able to fill this position.

**Motion** by Charles Dudek: That Robert Barker be the new Chairman of the Planning Board, effective immediately.

**Second** Steve Snow and Chris Flory

**Approved** 4 in favor, 0 opposed, Barker abstained.

10. The next meeting was set for Monday April 3. The following meeting was scheduled for Monday April 24 (April 17 is Patriots Day).

11. The Board reviewed draft revisions to the Zoning Bylaw to be put on the Warrant for the June Town Meeting.

**Motion** by Steve Smith: That the Board submit a change to the Use Table, Section 3.2, making Businesses with A Drive-through Not Permitted in any district.

Current Text:

|                               |   |        |   |                             |
|-------------------------------|---|--------|---|-----------------------------|
| Business with a drive-through | N | SP/SPR | N | See Definitions, Section 19 |
|-------------------------------|---|--------|---|-----------------------------|

Proposed Revision:

|                               |   |   |   |                             |
|-------------------------------|---|---|---|-----------------------------|
| Business with a drive-through | N | N | N | See Definitions, Section 19 |
|-------------------------------|---|---|---|-----------------------------|

**Second** Snow

**Approved** 5 in favor, 0 opposed

**Motion** by Steve Smith: To fix a typographical error in the Signs section of the Bylaw, Section 9.83 b. Under the current wording, items 1. and 2. conflict with each other.

Current Text:

b. Non-Conforming Signs:

1. Signs, which were legal under any prior Bylaw and are illegal hereunder, shall be considered to be in violation of the Bylaw

2. Signs which were legal when constructed but are prohibited by this Bylaw shall be allowed to continue as non-conforming structures.

Proposed Revision;

b. Non-Conforming Signs:

1. Signs which were illegal under any prior Bylaw and are illegal hereunder shall be considered to be in violation of the Bylaw.

2. Signs which were legal when constructed but are prohibited by this Bylaw shall be allowed to continue as non-conforming structures.

**Second** Snow

**Approved** 5 in favor, 0 opposed

12. Smith reported that a letter had been received from the PVPC notifying the Board that its request for District Local Technical Assistance had been approved.
13. The meeting adjourned at 8:20PM.

Respectfully submitted,  
*Steve Smith*