



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

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Minutes for meeting on **January 2, 2024**

Member	Present	Not Present	Member	Present	Not Present
Tariq Abu-Jaber	X		Jean O'Neil	X	
Chris Flory	X		Eric Schmitt	X	
Holly Hendricks	X [R]		Steve Smith	X	
Other attendees: Ken Comia (PVPC); Darlene Stone-Adair, Leslie Macutkiewicz					

At 7:03 pm Chair Smith called the meeting to order.

Leslie Macutkiewicz presented an ANR Plan concerning 43 North Farms Road. The plan is dated 11/27 and signed by surveyor Steven Salvini of Richard Labarge and Son, surveyors. After brief discussion the board voted unanimously:

Meeting Date	Motion	Motion made by	Second	Vote Yea - Nay
1/2/2024	The plan presented regarding the Macutkiewicz property at 43 North Farms Road does not require approval under the Subdivision Control Law.	Schmitt	Flory	6-0

Comprehensive Plan. Comia provided an update. A community meeting summary has been prepared by PVPC. PVPC has also revised the survey summary. PVPC has prepared posters for the second community meeting (Historical and Cultural resources), which is scheduled for January 11th from 6:00 - 7:30. Comia shared an outline for the January 11th session, including candidate attendees, suggested questions.



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The board discussed attendees, outreach to the Historical Commission, Cultural Council, Libraries, Grange, etc. Various board members signed up to contact potential attendees, and to hang event posters around town.

The board discussed funding and grant options for the next phase of comprehensive planning. Municipal Vulnerability Preparedness (MVP), Community One Stop, Planning Assistance Grants (via Executive Office of Energy and Environmental Affairs, 25% match requirement).

On the topic of childcare, Abu-Jaber heard from a high school student who may be able to provide childcare support. Meeting attendee Darlene Stone-Adair volunteered to support.

A senior listening session is planned for Monday 2/26 midday (after lunch) at COA Meal Site.

New planning board member search. Chair Smith shared a one page draft document outlining the roles and responsibilities of board members. Board members felt the document was very well done, and provided a point or two of minor feedback.

Minutes review and vote:

Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
10/16/2023	Meeting minutes	O'Neil		Flory	6-0
10/30/2023	Meeting minutes	Abu-Jaber		O'Neil	5-0 (Schmitt abstains)
11/20/2023	Meeting minutes	Flory		Abu-Jaber	6-0
12/4/2023	Meeting minutes	Schmitt		O'Neil	6-0

Committee Liaison reports: Chair Smith noted he heard from a PVPC employee working on the Watershed Plan, with a request for documents and upcoming discussions.

The next meetings are scheduled for Tuesday January 16th, Monday January 29th and Monday February 12th.

The meeting adjourned at 9:03 PM.



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Respectfully submitted,

Eric Schmitt