



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **October 16, 2023**

Member	Present	Not Present	Member	Present	Not Present
Tariq Abu-Jaber	X		Jean O'Neil	X	
Chris Flory	X		Eric Schmitt	X [R]	
Holly Hendricks	X		Steve Smith	X	
Other attendees: Ken Comia (PVPC), Sandy Warren (member of public)					

At 7:03 pm Chair Smith called the meeting to order.

Comprehensive Plan survey results. Ken Comia reported that we have closed the survey after inputting all of the hard copies. A total of 452 surveys were completed, plus 3 partial responses. Approximately 50 of these surveys were completed on paper (the rest were completed electronically).

Initial survey results are available [here](#).

(https://drive.google.com/file/d/147513CY4AmkMn-VUXkM2CkxI4iCp6r1Z/view?usp=drive_link)

The board is pleased with the volume of responses, as the 2020 U.S. Census reported 2,288 Williamsburg residents ages 18+, and 452 survey responses represent approximately 20% of that overall population.

Comia noted that the PVPC team is starting to do a dive to develop themes and trends for future discussions, including responses by geography as suggested at a previous meeting. Initial survey results were reviewed and discussed. A spirited discussion was had.

Chair Smith noted that he is preparing to provide the Board of Selectmen with an update on the Comprehensive Planning Process on October 19th.



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The next agenda item was dates and topics for public meetings and focus groups. Tariq reported that he spoke to Stacy Jenkins about the potential for using the school as a venue to host the community meetings. Evening meetings will be scheduled from 6-8p.

The board discussed the following draft meeting schedule

Meeting Type	Topic	Date
Community Meeting		Thurs Nov. 30 6-8PM
Focus Group #1	Housing	
Focus Group #2	Transport / Services & Facilities	
Focus Group #3	Cultural, Historical, Natural Resources	
Focus Group #4	Econ. Dev.	

Committee Liaison reports: Jean reports that she continues to work with the Conservation Commission on the topic of solar arrays in town, and specifically the question of reports from solar array operators.

The next meeting is planned for October 30th.

The meeting adjourned at 9:00.

Respectfully submitted,

Eric Schmitt