



Williamsburg Planning Board

141 Main Street, P.O. Box 447

Haydenville, Massachusetts 01039-0447

Phone: (413) 268-8400

Fax: (413) 268-8409

Minutes for meeting on **November 6, 2023**

Member	Present	Not Present	Member	Present	Not Present
Tariq Abu-Jaber	X		Jean O'Neil	X	
Chris Flory		X	Eric Schmitt	X	
Holly Hendricks	X		Steve Smith	X	
Other attendees: Ken Comia (PVPC), Sally Loomis					

At 7:04 pm Chair Smith called the meeting to order.

Sally Loomis described the Municipal Vulnerability Plan Grant and Mill River Watershed Management Plan. The idea is to develop a watershed plan for the Mill River; 95% of Williamsburg is in the watershed as well as a small piece of the uphill towns. The grant is coming to the town administration through PVPC. Sally and Sarah Welch represent Hilltown Land Trust, and are in charge of community outreach and engagement. Their goal at this stage is to introduce the project and to build awareness. In line with that, Sally and Sarah would like to speak for a few minutes at the first upcoming Comprehensive Plan public session.

The board spent the rest of the time discussing and adjusting the Comprehensive Plan meeting schedule, topics, logistics, and publicity. See draft schedule below:



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Community Meeting #1	Overview Survey Results Maps +Watershed Sign up for upcoming focus groups	Thurs Nov. 30 6-8PM
Focus Group #1	Housing Cluster Tiny Affordability /	1/11/25
Focus Group #2	Transport / (Services & Facilities) (insert recreation topic?)	1/25/24
Focus Group #3	Cultural and Historical	2/1/24
Focus Group #4	Economic Opportunities Tourism? Utilize nat/cult. resources? Agriculture? Chamber of Commerce? Why "no" to industrial dev.?	2/8/24
Makeup day	Makeup Day	2/22 or 2/29
	* All focus groups will include climate resiliency considerations	
Community Meeting #2		Saturday, March 16th

Abu-Jaber to work with Comia on the flyer, Smith to print.

Schmitt to work on assessing representativeness in survey response data.

Prior meeting minutes review and vote:



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Meeting Date	Comments	Motion to Accept	Motion to Accept as Amended	Second	Vote Yea - Nay
9/26/2023	Meeting minutes		Abu-Jaber	O'Neil	6-0

The next meeting is planned for November 20th.

The meeting adjourned at 9:01.

Respectfully submitted,

Eric Schmitt