

Application # _____

**TOWN OF WILLIAMSBURG
HIGHWAY DEPARTMENT
Driveway Permit Application**

Applicant _____ Phone# _____

Mailing
Address _____
Property
Owner _____ Phone# _____

Mailing
Address _____
Address of Driveway _____

Project Description _____

Paving only _____

Sketch drawing must show water patterns of run off and drainage provisions.

Length _____

Grade of first 20 feet % _____ Steepest Grade _____

If grade is steeper than 10% access for emergency vehicles may be limited to the nearest road

Material to be used _____

Sight Distance _____

The applicant and/or property owner agree to maintain the said driveway modification and adhere to the directions, restrictions, and conditions forming part of the permit, if issued.

Applicant

Date

Property Owner

Date

**TOWN OF WILLIAMSBURG
HIGHWAY DEPARTMENT**

Notice of Approval to Proceed

Driveway application #_____

Applicant/Property Owner _____

Property lo#_____ Road name, _____

Project Description:

Directions, Restrictions, and Conditions:

Approval to Proceed: Upon receipt of this Notice, you are authorized to proceed with the project in accord with the conditions, specifications and restrictions described herein and any attachments made hereto. Approval covers only the work described in the application (unless modified by a condition, restriction or specification) and must be performed as directed.

Notice: The issuance of this Notice does not release the applicant from any requirements of statutes or ordinances ruled by other local, regional or state agencies. Any damage caused to the town highway resulting from an activity authorized by this Notice is the responsibility of the applicant to repair. Repairs must meet the minimum standards defined by the Highway Superintendent.

Issuance/Effective Date of the Permit: A Permit authorizing the use of the driveway and/or recognizing completion of the project will be issued and become effective when it is determined that compliance with all conditions, specifications, and restrictions described in the Notice to Proceed are met. The Highway Superintendent will have the authority and responsibility to determine when the conditions, restrictions and specifications defined above are met.

Application Approval to proceed issued on _____, 200__

Highway Superintendent

Fire Chief

Note: This permit is valid for two (2) years from the date of Approval to Proceed and will expire on _____, 200__ if not completed.

**TOWN OF WILLIAMSBURG
HIGHWAY DEPARTMENT**

Driveway Permit

Permit # _____

Applicant/Property Owner

Property lot # _____ Town Highway # _____ Road name

Project Description _____

Directions, Restrictions, and Conditions:

DUE TO THE STEEPNESS OF THE DRIVEWAY THE ACCESS FOR EMERGENCY VEHICLES WILL BE LIMITED TO THE ROAD IN FRONT OF THE PROPERTY IT IS RECOMMENDED IN SLIPPERY CONDITIONS TO PARK VEHICLES AT THE BOTTOM OF DRIVEWAY TO AVOID SLIDING INTO TRAFFIC

Notice: It is the determination of the Williamsburg Highway Superintendent that all conditions, restrictions, and specifications described in the Notice to Proceed have been complied with and are hereby incorporated into the issuance of this permit. All conditions, specifications, and restrictions of this permit will remain in force as long as the present land use continues. Any change in the present land use will require a new permit.

The issuance of this permit does not release the applicant from any requirements of statutes or ordinances ruled by other local, regional or state agencies. Any damage caused to the town highway resulting from an activity authorized by the issuance of this permit is the responsibility of the applicant to repair. Repairs must meet the minimum standards defined by the Highway Superintendent.

Final Permit Approval issued on _____, 200__.

Highway Superintendent

Fire Chief