

Town of Williamsburg

Minutes of the Finance Committee Williamsburg Town Offices 8 September 2016

Members Present: Paul Wetzel, Jacqueline Dufresne, Linda Rowley, Charlie Heath, Steven Romanowski (left at 7:00), Richard Kisloski

Members Absent: Chris Morris, Charles Dudek, Eric Cerreta

The meeting was called to order by co-chair Paul Wetzel at 6:30 p.m.

The Town Administrator requested that the Committee make a reserve fund transfer of \$2597.43 for comprehensive insurance (property & vehicles) for the Town. L. Rowley moved to approve the transfer. R. Kisloski seconded the motion. The motion passed unanimously.

The Town Administrator requested that the Committee make a reserve fund transfer of \$6998.69 for workers compensation insurance for the Town. Not enough money was budgeted to pay this year's premium. L. Rowley moved to approve the transfer. J. Dufresne seconded the motion. The motion passed unanimously.

Meeting days of the week and times for future Committee meetings were discussed. Wednesdays at 6:00 p.m. were considered the best day of the week and time of the day for meetings.

Charlie Heath will contact Stacey Mousseau (Town Accountant) to ask her to meet with the Committee to discuss: the free cash amount, the tax rate, and local revenue estimates.

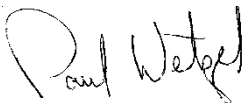
Paul Wetzel will contact the local school committee to arrange a meeting to discuss their finances through the first quarter of the fiscal year.

It was also agreed that the Committee should check in with the Safety Complex Committee and consider the salary survey results in January or February, 2017.

Minutes from the meeting held 27 April 2016 were reviewed. J. Dufresne moved to approve the minutes as corrected; C. Dudek seconded the motion. R. Kisloski abstained; the remaining members voted for the motion.

There being no further business before the Committee, C. Heath moved to adjourn the meeting and the motion was seconded by J. Dufresne. The motion passed unanimously and the meeting was adjourned at 7:03 p.m.

Respectfully submitted,



Paul R. Wetzel