

Town of Williamsburg

Finance Committee Minutes

Town Hall

11 May 2023

Finance Committee Members Present: Paul Wetzel, Julia Peters, Melissa Zawadzki, Eric Cerreta, Gordon Allen, Lisa Sheehy, Richard Kisloski

Finance Committee Members Absent: Gil Loud, Charles Dudek

Town Administrator, Nick Caccamo

The meeting was called to order by P. Wetzel at 6:20 p.m.

N. Caccamo reported that the budget has not changed since the last meeting. He discussed the capital purchases on the Town meeting warrant that will be paid for with free cash. N. Caccamo pointed out that department heads must work with him in the procurement process. Purchases greater than an estimated cost of \$50,000 must use sealed bids.

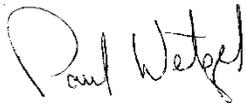
The Committee discussed the wage changes. Chair P. Wetzel will write a one-page recommendation to the Select Board (and ultimately Town Meeting) of the wage considerations discussed in the last several Committee meetings. Committee members thought that the recommendation should consider the COLA amount and that using the UMASS Boston study provides some degree of a systematic approach to setting employee wages. The Employee Positions salary ranges for the different job grades can be adjusted by COLA percentages when those ranges need to be expanded. There was a strong consensus on the Committee that using the classification system and their corresponding wage ranges determined by a market analysis was a better method of setting compensation levels than simply making changes when people ask. The Committee recommendation will be reviewed by the Committee at a meeting prior to the joint meeting with the Select Board.

Minutes from the meeting held 11 May 2023 were reviewed. M. Zawadzki moved to approve the minutes as written; J. Peters seconded the motion. The motion passed unanimously.

The next Finance Committee meeting will be held 18 May 2023 at 5:30 at the Town offices. The joint meeting with the Select Board will begin at 6:00.

There being no further business before the Committee, M. Zawadzki moved to adjourn the meeting; the motion was seconded by G. Allen. The motion passed unanimously, and the meeting was adjourned at 8:05 p.m.

Respectfully submitted,



Paul R. Wetzel