



# *Williamsburg Conservation Commission*

141 Main Street, P.O. Box 447  
Haydenville, Massachusetts 01039-0447  
Ph: (413) 268-8416 Fax: (413) 268-8409

## **Meeting Minutes – September 8, 2016 – Williamsburg Town Hall**

The meeting was called to order at 7:00 p.m. by Chair, Marcianna Caplis

Commissioners present: Marcianna Caplis, Todd Lynch, Andrew MacLachlan

Members of the public present: Steve and Susan Snow, Tom Leue.

Commissioners reviewed NOI submittal dated 8/20/16 regarding upgrade and repair to septic system at 2 Cleary Rd., by property owners Steve and Susan Snow. Consultant Tom Leue provided details on the drainage, work site and stabilization of the surrounding area. Andrew MacLachlan made a motion to approve proposal by Mr. Snow and colleagues, with conditions. Todd Lynch seconded the motion. Approval was unanimous. A site visit will be made in the fall to assess work and post-construction issues.

Town of Williamsburg, Highway Department Chair Bill Turner and Town Administrator Charlene Nardi were in attendance at last meeting, August 25<sup>th</sup> to submit a NOI (Notice of Intent) regarding proposed widening of Bridge St. and sidewalk construction. Upon receipt of required documents (MESA and NHESP approval) and notices to abutters, the hearing continued today without their presence. Todd Lynch made a motion to accept the NOI and issue an OOC (Order of Conditions) for the proposed project. Andrew MacLachlan seconded motion. Approval was unanimous.

Commissioners reviewed Request for Certificate of Compliance received for 7 N. Farms Rd. by Hilltown Community Development Corporation (HCDC) on behalf of Julie Berube and discussed September 6<sup>th</sup> site visit. Andrew MacLachlan made a motion to give complete Certificate of Compliance for 7 N. Farms Rd. Todd Lynch seconded the motion. Approval was unanimous.

Commissioners discussed findings from site visit of 9/6 at 142 Main St. and will contact contractor about issues.

Todd Lynch made a motion to accept the minutes of August 25<sup>th</sup> as amended. Andrew MacLachlan seconded. Approval was unanimous. Todd Lynch made a motion to adjourn the meeting at 8:28 p.m. Andrew MacLachlan seconded. Next meeting will be held September 22, 2016

Respectfully submitted,  
Linda Babcock  
Secretary - Williamsburg Conservation Commission

*Marcianna Caplis, Chair Christopher T. Lynch Joseph Rogers Mary Dudek Andrew MacLachlan*  
*Williamsburg Conservation Commissioners*