

Minutes
Williamsburg Board of Selectmen
Joint Meeting with the Finance Committee
July 15, 2021

The members of the Board of Selectmen met in a special session with the Finance Committee to close out the books for Fiscal Year 2021.

The members of the Board and Committee reviewed, discussed and approved the final transfers for Fiscal Year 2021 – Reserve Fund transfers and Year-End transfers.

For details of the meeting, see the minutes of the Finance Committee on the town website, www.burgy.org.

Approved:

Clerk

Town of Williamsburg

Minutes of the Finance Committee Meeting held Town Offices in Haydenville, MA 15 July 2021

Finance Committee

Members Present: Paul Wetzel, Richard Kisloski, Julia Peters, Lisa Sheehy, Linda Rowley, Charles Dudek, Charlie Heath

Members absent: Eric Cerreta, Gil Loud

Select Board

William Sayre, Denise Banister, David Mathers

Nicholas Caccamo, Town Administrator

Nathan Rosewarne, Town Treasurer

The meeting was called to order by co-chair Paul Wetzel at 6:05 p.m.

Year end requests for fund transfers were acted on by both the Finance Committee and the Select Board voting with a roll call vote.

1. Motion to transfer \$27,000.00 from the Highway bond payment line to Treasurer's expenses. Money to pay expenses related to refinancing the school building debt. C. Dudek moved to accept the motion. R. Kisloski seconded the motion. All voted yes, except L. Rowley abstained.
2. Motion to transfer \$22,548.00 from the School bond interest line to Treasurer's expenses. Money to pay expenses related to refinancing the school building debt. J. Peters moved to accept the motion. R. Kisloski seconded the motion. The motion passed unanimously.
3. Motion to transfer \$100.00 from the Town Clock General Expenses line to Cemetery expenses. R. Kisloski moved to accept the motion. C. Dudek seconded the motion. The motion passed unanimously.
4. Motion to transfer \$2092.67 from the Council on Aging (COA) Administrative Assistant line to COA labor. R. Kisloski moved to accept the motion. L. Sheehy seconded the motion. The motion passed unanimously.
5. Motion to transfer \$229.84 from the Council on Aging (COA) Administrative Assistant line to COA meal site staff. J. Peters moved to accept the motion. L. Rowley seconded the motion. The motion passed unanimously.
6. Motion to transfer \$3,120.30 from Police labor line to Police general expenses. R. Kisloski moved to accept the motion. L. Rowley seconded the motion. The motion passed unanimously.

The following Reserve Transfers were voted on by the Finance Committee:

Town Clerk Brenda Lassard requested a reserve transfer of \$3951.00 to the Elections budget line. This is to pay labor required for extraordinary election year, two special Town meetings, and a Public Safety election. C. Dudek moved to approve the transfer. R. Kisloski seconded the motion. The motion passed unanimously.

Town Administrator N. Caccamo requested a reserve transfer of \$1,111.49 to the Town Administrator Administrative Assistant budget line. This is to pay Eleanor Warnock additional hours during the transition of the new Town Administrator. L. Rowley moved to approve the motion. L. Sheehy seconded the motion. The motion passed unanimously.

Town Administrator N. Caccamo requested a reserve transfer of \$5,558.51 to the computer services budget line. This is to pay for additional labor hours for IT services. J. Peters moved to approve the motion. L. Sheehy seconded the motion. The motion passed unanimously.

Fire Chief Jason Connell requested a reserve transfer of \$2,061.56 to the Fire Department budget line. This is to pay for labor from higher call volume and junk yard fire in North Adams mutual aid. L. Rowley moved to approve the motion. R. Kisloski seconded the motion. The motion passed unanimously.

Town Treasurer N. Rosewarne requested a reserve transfer of \$8,257.88 to the Town Administrator budget line. This is to pay for the Town Administrator vacation time payout. J. Peters moved to approve the motion. L. Sheehy seconded the motion. The motion passed unanimously.

Town Treasurer N. Rosewarne requested a reserve transfer of \$3,919.69 to the Treasurer Expenses budget line. This is to pay for legal fees regarding the deed of 125 Goshen Rd. L. Rowley moved to approve the motion. L. Sheehy seconded the motion. The motion passed unanimously.

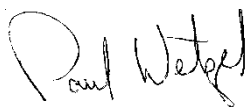
Meekins Librarian B. Bullock requested a reserve transfer of \$1,052.50 to the Library Maintenance budget line. This is to pay for mowing and the fire alarm monitoring contract. J. Peters moved to approve the motion. L. Sheehy seconded the motion. The motion passed unanimously.

Meekins Librarian B. Bullock requested a reserve transfer of \$2,693.40 to the Library Maintenance budget line. This is to pay for mowing, air conditioning repairs, and elevator inspection. C. Dudek moved to approve the motion. L. Rowley seconded the motion. The motion passed unanimously.

The minutes of the 7 June 2021 meeting were reviewed. C. Dudek moved to accept the minutes. J. Peters seconded the motion. C. Heath abstained. The motion passed unanimously.

There being no further business before the Committee, C. Heath moved to adjourn the meeting and the motion was seconded by L. Rowley. The motion passed unanimously and the meeting was adjourned at 6:55 p.m.

Respectfully submitted,



Paul R. Wetzel