

Town of Williamsburg
Joint Meeting Select Board and Finance Committee Minutes
In Person (Town Hall)
14 July 2022

Finance Committee Members Present: Paul Wetzel, Julia Peters, Eric Cerreta, Richard Kisloski, Charles Dudek, Melissa Zawadzki, Gordon Allen
Finance Committee Members Absent: Gil Loud, Lisa Sheehy
Select Board Members Present: Denise Banister, David Mathers, William Sayre
Town Administrator, Nick Caccamo

The meeting was called to order by P. Wetzel at 5:00 p.m.

Two new members of the Finance Committee introduced themselves—Melissa Zawadzki and Gordon Allen.

Minutes from the meeting held 18 May 2022 were reviewed. E. Cerreta moved to approve the minutes; R. Kisloski seconded the motion. The motion passed by majority; M. Zawadzki and G. Allen abstained.

Minutes from the meeting held 6 June 2022 were reviewed. E. Cerreta moved to approve the minutes; J. Peters seconded the motion. The motion passed by majority; M. Zawadzki and G. Allen abstained.

N. Caccamo presented the Finance Committee with the following reserve transfers. E. Cerreta moved to approve all reserve transfers as listed. G. Allen seconded the motion.

R. Kisloski noted that the fire labor line is overspent and felt that the Fire Chief should control spending of the labor. D. Banister stated that the labor line is related to the number of calls and that the number of calls is not known when the budget is set. D. Mathers also pointed out that starting this fiscal year the Chief's salary was increased and he is no longer able to charge to time at calls. This was expected to reduce the fire labor line.

A vote was called on the motion; the motion passed unanimously.

Account Number	Department	Account Name	Balance (neg)
001-122-5400	selectmen	general expenses	937.54
001-135-5110	accountant	salaries + wages	1,507.00
001-145-5400	treasurer	general expenses	980.67
001-146-5100	collector	salaries + wages (Collector retired, had 7 weeks' vacation pay)	6,323.23
001-151-5400	legal	general expenses for 125 Goshen Rd.	2,616.67
001-159-5400	town office	Other operations support	278.94
001-192-5806	town office	town server—estimate was low; added additional capacity to the server	2,956.50
001-220-5122	fire	labor	16,207.49

001-220-5400	fire	general expenses	2,936.13
001-220-5131	fire	Administrative assistant	129.08
001-422-5417	highway	Fuel—unit cost increased; amount of fuel used fairly level	2433.07
001-423-5110	snow/ice	salaries + wages	2,970.35
001-423-5400	snow/ice	general expenses	7,185.66
001-491-5400	cemetery	general expenses	1,619.75
001-840-5492	inspection program	PVPC assessment	20.30
001-840-5493	inspection program	plumbing/gas inspection	300.00
Total			47,882.63

The following line transfers were brought before both boards. A majority of both the Select Board and the Finance Committee was needed to pass each line transfer.

Department Money Transferred From	Account Name	Department Money Transferred To	Account Name	Amount Transferred	Motion made and seconded by	Vote
Police	Labor	Police	General expenses	14,683.84	1° E. Cerreta 2° M. Zawadzki	Unanimous
Interest debt	School building	Interest debt	Highway garage	275.86	1° E. Cerreta 2° M. Zawadzki	Unanimous
Council on Aging	COA meal site staff	Council on Aging	COA admin asst.	100.60	1° E. Cerreta 2° M. Zawadzki	Unanimous
Council on Aging	COA meal site staff	Council on Aging	General expenses	1,619.75	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	General expenses	Town office	Custodian labor	456.44	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	General expenses	Town office	Internet	166.35	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	General expenses	Town office	Telephone	837.61	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	General expenses	Town office	Electricity	1,110.64	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	General expenses	Insurance	General expenses	2,786.00	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	General expenses	Unemployment compensation	Police/Fire	724.00	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town admin	Salaries + wages	Town admin	Admin. Assist.	121.39	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town admin	General expenses	Revolving Fund	Art #2/PSC	18.60	1° E. Cerreta 2° M. Zawadzki	Unanimous
Assessors	General expenses	Town Office	Town server	5,000.00	1° E. Cerreta 2° M. Zawadzki	Unanimous
Town office	Computer services	Town Office	Town server	5,000.00	1° E. Cerreta 2° M. Zawadzki	Unanimous

There being no further business before the Committee, E. Cerreta moved to adjourn the meeting; the motion was seconded by G. Allen. The motion passed unanimously, and the meeting was adjourned at 6:40 p.m.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Paul Wetzel". The signature is written in a cursive, flowing style.

Paul R. Wetzel