

Minutes
Williamsburg Board of Selectmen
July 12, 2017

The members of the Board of Selectmen met in a special joint meeting with the Finance Committee to deal with year-end issues and transfers on Wednesday, July 12, 2017, at the town office. The chair called the meeting to order at 5:04 p.m.

Present: Denise Banister, William Sayre, and David Mathers

Finance Committee Present: Paul Wetzel, Dick Kisloski, Eric Cerreta, Gil Loud, and Charles Dudek.

Also present: Jason Connell (Fire Chief) and Charlene Nardi (Town Administrator).

Welcomed Gil Loud, new member of the Finance Committee. Introductions were made.

Year-End Transfers:

The Town Administrator presented eleven (11) year-end transfers for review and consideration.

Motion (EC, CD) made, seconded and unanimously voted to transfer \$2,026.74 from Veterans' Benefits to Fire Department Expenses to cover invoices in relation to service and repairs to Engine # 4. Chief Connell explained the issues and repairs which included pump service and the steering box.

Motion (WS, DM) made, seconded and unanimously voted to transfer \$6,677.05 from Veterans' Benefits to Fire Department Labor. Chief Connell stated that the Fire Department answered 60 more calls than this same time last year, reaching 400 calls. Concerns were raised about the Fire Department responding to every medical call and the fact that since we began doing that it makes the budget for labor unpredictable. It was noted that several years have been over budget and the amounts aren't small. Chief Connell strongly supports the practice of the Fire Department responding to medical calls and feels that it saves lives. All firefighters are certified in CPR and are Emergency Medical responders. A concern was raised that the cost of ambulance service was going up and the added cost of the FD labor was a double payment for the same service. The concern is that the town cannot maintain a budget that continually goes up, is impossible to plan for and duplicates a service that we are already paying for. The Chief was asked if he could estimate the percentage of labor dollars that are for responding to medical calls and if he couldn't today, could he track it in the future. Chief Connell estimated it may be about half; however, they don't track labor in that way. The response of the Fire Department to all medical calls is new since Chief Connell took over. The Chief noted that he feels this is a valuable service and that residents appreciate having this service.

Motion (EC, CD) made, seconded and unanimously voted to transfer from Town Electric Expense to Street Lighting the amount of \$119.68.

Motion (EC, DM) made, seconded and unanimously voted to transfer from Town Heating Oil Expense to COA Admin Assistant the amount of \$646.54. In error FY17 funding was used to pay the final payroll of FY16.

Motion (EC, DM) made, seconded and unanimously voted to transfer from Town Heating Oil Expense to COA Outreach Coordinator the amount of \$496.66. In error FY17 funding was used to pay the final payroll of FY16.

Motion (EC, DM) made, seconded and unanimously voted to transfer from Town Heating Oil Expense to Town Computer Service the amount of \$1,558.80. Lightning struck the Comcast modem and the town modem requiring work by Paragus in the end of June putting the town over budget and requiring after hours work.

Motion (DM, EC) made, seconded and unanimously voted to transfer from Town Heating Oil Expense to Town Office Internet the amount of \$84.47.

Motion (EC, DM) made, seconded and unanimously voted to transfer from Town Heating Oil Expense to Town Bldings & Grounds the amount of \$1,857.92.

Motion (DM, EC) made, seconded and unanimously voted to transfer from Town Heating Oil Expense to Town Counsel the amount of \$5,718.23.

Motion (EC, DM) made, seconded and unanimously voted to transfer from Public Health Nurse to Animal Inspector the amount of \$41.49. The Board of Health informed the Town Administrator that past practice has been to pay the Animal Inspector a stipend for the position plus \$25 per incident, which sometimes results going over the budget if there are multiple incidents. The member present noted that they were comfortable with that because it was a difficult position to fill and required "being on call". It was noted that the amount is small. The animal inspector handles incidents with wild life that is injured in the vicinity of roadways and homes. It does not include dogs.

Motion (EC, DM) made, seconded and unanimously voted to transfer from Conservation Commission Expense to Conservation Commission Labor the amount of \$57.59.

The Finance Committee voted its minutes.

Electricity Rates: The Board of Selectmen (DM, WS) unanimously voted to authorize the Town Administrator to sign documents to lock in the town electric municipal rates on the recommendation of Kim Boas, Energy Committee Chair.

Adjourned at 5:40 p.m.

Approved:

Clerk