

Minutes
Williamsburg Board of Selectmen
June 2, 2022

The members of the Board of Selectmen met in regular session on Thursday, June 2, 2022, at the town office. The chair called the meeting to order at 9:00 a.m.

Present: David Mathers, Denise Banister and William Sayre

Also present: Lisa Bertoldi (250th Anniversary), Nick Caccamo (Town Administrator)

1. No members of the public spoke.
2. 250th Anniversary – Committee chair Lisa Bertoldi reported on the current plans for the anniversary celebration.
3. Annual Town Meeting – Board members reviewed the warrant articles and decided who would speak to each one. They reviewed the borrowing options for the Fire Rescue Truck.
4. Chesterfield Rd/ Gere Hill, removal of invasive plants – Town Administrator Nick Caccamo presented a letter from the Conservation Commission asking for the Board’s support of their arranging for removal of invasive plants on town-owned property on Chesterfield Road, near the Gere Hill Conservation area. **Motion** was made and seconded (WS/DB) to sign a letter to the Conservation Commission in support of the effort to hire a licensed contractor to create and implement a bittersweet eradication plan. **So voted** (3-0).
6. East Main Street repairs – Conservation Commission is concerned about the state of the roadway and riverbank along East Main Street and urges repairs. This concern will be forwarded to the Highway Superintendent
7. MassDOT Shared Streets and Spaces grant – **Motion** was made and seconded (WS/DB) to authorize the chair to sign acceptance of the MassDOT Shared Streets and Spaces grant. **So voted** (3-0).
8. Hill Engineers boundary survey – Town Administrator Nick Caccamo presented the proposed scope of work for the boundary survey of the Helen E. James lot. The \$4500 fee will come out of a 2017 Special Town Meeting article for the Mill River Greenway. **Motion** was made and seconded (WS/DB) to authorize the chair to sign the acceptance of the Hill Engineers proposal. **So voted** (3-0).
9. Town Administrator’s report –
Covid – Town Administrator Nick Caccamo reported that there are Covid cases in town but that town functions are going well.
Economic Development self-assessment – He shared the UMass Donahue Institute survey that will be distributed to look at how residents do business in town.

Personnel contracts – He will draft a renewal contract for the Town Administrator position. He and chair Dave Mathers will meet with Highway Superintendent Dan Banister to negotiate the new Highway Superintendent contract.

Open Meeting Violation Response – He notified the Board that on Tuesday 05/24/22 he sent the final response as approved and signed by the Chair to the Office of Attorney General. He would follow up if additional steps needed to be taken by the Town.

8. Warrant – Selectman Dave Mathers will review and sign the warrant.

Documents used

Annual Town Meeting warrant

Letters from and to Conservation Commission

MassDOT grant

Hill Engineers boundary survey scope of work

Adjourned at about 11:00 a.m.

Approved:

Clerk