

Minutes
Williamsburg Board of Selectmen
June 16, 2022

The members of the Board of Selectmen met in regular session on Thursday, June 16, 2022, at the town office. The chair called the meeting to order at 9:00 a.m.

Present: Denise Banister, William Sayre and David Mathers

Also present: Lisa Bertoldi (250th Anniversary), Nick Caccamo (Town Administrator)

1. Police Department – Police Chief Denise Wickland made her regular report.

Cruiser – The new Chief’s cruiser, hybrid, has arrived. She requested that the 2014 Explorer be declared surplus. **Motion** was made and seconded (WS/DB) to declare the 2014 Explorer police cruiser as surplus. **So voted** (3-0). **Motion** was made and seconded (WS/DB) to sell or trade or otherwise dispose of the 2014 Explorer. **So voted** (3-0).

Budget – She asked for the Board’s support of an end-of-year transfer from Police Labor to Police Expenses; there is extra money in the labor line from the unfilled position. She would like to replace the department’s pistols and rifles, at a cost of \$15,233.80. The current firearms are outdated and the new ones would last a long time and would suit the needs of the department better.

Vehicles – The other hybrid cruiser has arrived and will get substantially better mileage than the old cruiser. The new radar speed trailer has arrived.

2. 250th Anniversary Committee – Chair Lisa Bertoldi reported on current plans. A 250th anniversary tree is being donated and input is requested about possible location. There was discussion about impacts to Route 9 businesses during the parade. Lisa assured the Board the committee was doing everything possible to mitigate the impacts.

3. MassDOT Winter Road Assistance program (WRAP) – **Motion** was made and seconded (WS/DB) to accept the WRAP reimbursement funds. Williamsburg will receive \$141,593.37 in funds that need to be spent by June 30, 2023. **So voted** (3-0).

4. Chapter 90 – Highway Superintendent Dan Banister is submitting a Chapter 90 request for \$32,000 to purchase a roller for patching and maintaining asphalt and dirt roads. **Motion** was made and seconded (WS/DB) to approve the Chapter 90 request. **So voted** (3-0).

5. CARES Act closeout – Town Administrator Nick Caccamo presented the closeout paperwork for the Coronavirus Relief Fund, including the list of expenditures and the return to the state of the unused \$87,708.39. **Motion** was made and seconded (DB/WS) to authorize the chair to sign the paperwork. **So voted** (3-0).

6. Personnel –

Town Administrator contract – Town Administrator Nick Caccamo presented the draft contract with proposed changes highlighted, for the Board’s review and discussion. The main change is a

reduction in the number of hours from 40 to 35. A clean copy of the two-year contract will be brought back next meeting for approval and signing.

Highway Superintendent contract – Nick Caccamo presented the proposed new contract with the Highway Superintendent, at a salary of \$75,000. The three-year contract will be brought back next meeting.

7. Town Administrator's report –

Covid – Town Administrator Nick Caccamo reported that there are still Covid cases in town and that the town operations are going well for the most part.

Collector's office update – Sally Bastiaans accepted the job of Tax Collector and worked with outgoing Collector Bonnie Roberge for a week before Bonnie's retirement June 9. Sally is trying to get up to speed.

FY23 – Nick would like to have a meeting to discuss FY23 priorities, to be sure everyone is on the same page.

Server update – The new server is not working well. Nick is working with Paragus to address the issues.

8. Correspondence – Correspondence included notice of a KENO application by the American Legion.

Documents used

Agenda and notes

Police Chief report

MassDOT WRAP

Chapter 90 request

CARES Act paperwork

Town Administrator contract

Highway Superintendent contract

Adjourned at about 11:00 a.m.

Approved:

Clerk