

Minutes
Williamsburg Board of Selectmen
May 26, 2016

The members of the Board of Selectmen met in regular session on Thursday, May 26, 2016, at the town office. The chair called the meeting to order at 7:00 p.m. The acting chair noted that the meeting was being recorded, at the request of the reporter.

Present: Denise Banister and William Sayre

Absent: David Mathers

Also present: Kim Boas (Energy), Louis Hasbrouck (Building Inspector), Kathy Haskell, James LeBeau (Veterans Memorial), Charlene Nardi (Town Administrator), Peter Spotts (reporter, Country Journal), Eleanor Warnock (Administrative Assistant)

1. Building Inspector – Building Inspector Louis Hasbrouck reported that building activity is going well; no new houses but a lot of renovation. Valley View Farm will have a Site Plan approval meeting with the Planning Board in the middle of June. The Clerk-Magistrate hearing on the Hodgkins property, requested by Mr. Hodgkins, will be tomorrow. He has had a lot of involvement in things recently; hopefully over the summer a lot of situations will be resolved.

2. Live entertainment – **Motion** was made and seconded (WS/DB) to approve the permit for Live Entertainment for Village Green and Local Burgy for Ray Mason music Thursday, June 23, 2016, 6:30 to 9 p.m. **So voted** (2-0). **Motion** was made and seconded (WS/DB) to approve the permit for Live Entertainment for the American Legion Post 236 for a D.J., Saturday, June 18, 4 to 10 p.m. **So voted** (2-0).

3. Community Use Training discussion – Town Administrator Charlene Nardi reported that several people went to the training, dealing with having a policy for use of town facilities. The town currently has a policy, which needs updating. The Town Offices are currently short of space, as the Council on Aging has extended programming to 7 p.m. and there is some overlap with evening committee meetings. The Helen E. James Building is not currently being opened up to the public. Town insurance covers when town facilities are used but the insurance company likes people to get their own coverage. She will check with the facilitators of the training to see what they may have to offer to the town.

4. Appointments –

Pioneer Valley Planning Commission – The Planning Board recommended Kathy McKeown as the PVPC Alternative Commissioner, appointed by the Select Board. The main Commissioner is appointed by the Planning Board. **Motion** was made and seconded (WS/DB) to appoint Kathy McKeown as PVPC Alternate Commissioner for the remainder of this year, through June 30, 2016. **So voted** (2-0).

Facilities Master Plan Committee – **Motion** was made and seconded (WS/DB) to create a Facilities Master Plan Committee and appoint Jim Ayres, Bob Barker, Kim Boas, Mitch Cichy, Carol Conz, Nick Dines, Fred Goodhue, Charlene Nardi, and Eric Weber as members for a term

through June 30, 2017. It was noted that nine people were appointed. The committee's charge will be considered at the next meeting.

Council on Aging Advisory Board – The acting chair read the resignation from Glen Goebel, Associate Member on the COA Advisory Board. **Motion** was made and seconded (WS/DB) to accept the resignation of Glen Goebel from the COA Advisory Board, Associate Member, with regret and with thanks. **So voted** (2-0).

5. Surplus refrigerator – The Senior Center had bought a commercial grade refrigerator. One refrigerator was broken and has been taken to the Transfer Station; the other still works. **Motion** was made and seconded (WS/DB) to declare the Senior Center Whirlpool refrigerator as surplus. **So voted** (2-0).

6. Town Meeting –

Articles – Town Administrator Charlene Nardi reported that when the Water/Sewer Commission put out an RFP relating to a Water/Sewer Capital Plan, the lowest bidder came in at considerably more than the \$39,000 that the town has through the Community Compact. Since the Town Meeting warrant cannot be changed and reposted, and the sewer article cannot be amended because the item is not within the scope of the article, and there is not time to post a Special Town Meeting to happen on Annual Town Meeting night, a Special Town Meeting will have to be held later.

Motions – The Board reviewed the articles and decided who would move each one.

7. Minutes – **Motion** was made and seconded to approve the minutes of April 28, 2016. **So voted** (2-0). **Motion** was made and seconded (WS/DB) to approve the minutes of May 12, 2016, as amended. **So voted** (2-0).

8. Energy – Kim Boas, chair of the Energy Committee proposed replacing the lighting in the Meekins Library and Town Office Building, with Green Communities money. The combined cost for the two buildings, after rebate, would be about \$30,000. The committee will make sure that the lighting color matches what is already there and that the library staff approves. The Meekins insulation project did not work out, and is now part of a larger project with ventilation and stained glass. The energy audit of the Town Offices had recommended replacing the current boiler with a more efficient propane system and doing a zoning modification, for a cost of about \$85,000, which the Energy Committee agrees is a good project. There is not enough Green Communities money to do all that they want to do with the building. The time frame for staying in the building is as long as possible; it was noted that the town cannot keep postponing doing improvements on the basis that it doesn't know what it will be doing with the buildings. The town has two more years to spend the Green Communities money. **Motion** was made and seconded (WS/DB) to affirm the Energy Committee's recommendation to replace the lighting at the Meekins Library and Town Office Building and to ask that the Town Administrator forward the project request to the Department of Energy Resources. **So voted** (2-0).

9. Town Meeting budget – Charlene reported that the Finance Committee is proposing a budget of \$6,903,363, an increase of \$272,824 over last year. They recommend taking \$190,000 from free cash, with \$60,000 of it going to the Reserve Fund, and \$130,000 toward the budget. The

budget increase is 4.1% without the free cash, 2.2% with the free cash. They will hold a public meeting before Town Meeting, to talk about the budget. They are recommending a 2% pay increase for town employees. The tax rate is increasing about \$.50.

10. Town Administrator's report – Town Administrator Charlene Nardi again noted that the Town Office Building is getting more use, especially by the Council on Aging, which is excellent, and some adjustments will need to be made.

Zoning Board of Appeals posting – Charles Dudek, chair of the ZBA, says that all applications to the ZBA will be posted to the website.

Fire training days – A home in Goshen was being demolished and provided a great opportunity to practice on a real house.

Tree removal – There were no bids because the description was too confusing. The request for bids has been sent out again to several companies.

Water/Sewer RFP – The contract was awarded to Tighe & Bond to develop a hydraulic model of the water system and to assess the sewer system, which are needed in order to put together a capital plan.

Fire Department, life saving award – Fire Chief Jason Connell, Deputy Chief Daryl Springman, Captain Robert Lapointe, and Firefighters Bart Casey and Amanda Flechsig were honored at a Hampshire County Emergency Medical Services banquet recognizing those who have saved lives.

Healthy Aging – There will be a meeting Friday, June 10, to look at issues that have arisen during the Healthy Aging outreach program.

Brassworks – It has been confirmed that there are no restrictions on the money and the town can use its discretion.

Helen E. James building locks – The second floor has separate locks from the third floor, as does the room with Dunphy School attic stock.

Mountain Street project – There will be a meeting on June 17 with Rep. Kulik, MassDOT Districts One and Two, and Northampton and Whately. Charlene noted that Ishmael Dengate, who had brought a petition about the sidewalks to Solar Circle, asked for an update and will ask residents to write letters in support of getting the project funded.

Pedestrian sign – The sign has been found. The police chief would like more such signs.

Vacation – Charlene would like to take a vacation day on June 16 and will be going to a meeting on June 17.

Ambulance – She will look into the cost for Northampton Ambulance.

11. Correspondence – Included a note of appreciation for Town Collector Bonnie Roberge, and the Highland Ambulance quarterly report.

12. Warrant – Approved and signed the warrant.

13. Miscellaneous –

Town barbecue – There was a suggestion for a town barbecue to honor all the people who volunteer. It was noted that there will be an end-of-year event for the kids at the Anne T. Dunphy School with the Fire Department providing hamburgers and hot dogs. A modest amount of money can be spent on a public event. Some possible dates for a barbecue were mentioned.

Accountant – The new accountant used to be a school business person and is very conscientious. It was noted that the town has been very lucky with the FRCOG accounting program.

Generator maintenance – A proposed maintenance contract for the three generators, with service twice year, will cost \$310 per building. Building Supervisor Jim Locke recommends it. The generators run every week for fifteen minutes. It was noted that the generators should be charged.

Documents used

- Agenda and notes
- Live entertainment permits
- Planning Board minutes
- Resignation letter
- Town meeting warrant
- Generator maintenance quote
- Minutes
- Warrant and expense report

Adjourned at 8:50 p.m.

Approved:

Clerk