

Town of
Williamsburg
Massachusetts



2011
Annual Report



Emergency Responders

Police Officer Michael Wayne, Police Sgt. Aimee Wallace, Police Officer Bryan Luszczi, Police/Fire Chaplain Worth Noyes, Fire Captain James Ferron, Firefighter Mike Cerreta, Deputy Fire Chief Eric Cerreta, Firefighter John Pope, Firefighter and Highway crew Pete Banister, Fire Captain and Deputy Emergency Manager Jason Connell, Firefighter Drew Morse, Fire Chief Don Lawton, Firefighter Doug McGill, Firefighter Richard Karowski, Emergency Manager Denise Banister, Deputy Fire Chief and Highway crew Donald Turner, Firefighter and Highway crew Ken Taylor, Firefighter Roger Bisbee, Police Officer Sabrina Willard, Police Officer Jason Soukup, Police Officer Robert Reinke, Highway Superintendent Bill Turner, Police Chief Denise Wickland, Firefighter Robert LaPointe, Police Officer Gregory Smith. (Not shown: Fire Lieutenant Cory McGill, Fire Lieutenant Paul Sanderson, Firefighter Andy Castillo, Firefighter Nicholas Denno, Firefighter Greg Dibrindisi, Firefighter Alan Everett, Firefighter Glen Everett, Firefighter Larry Lashway, Firefighter Riley Liptak, Firefighter Robin Merritt, Firefighter Robert Cayo III.)

What a year, weather-wise, was two thousand and eleven!

A snowy winter continued into the new year with a nor'easter in late January, then almost at the half way point of 2011, on June 1, a tornado unlike any other seen in this region hit western Massachusetts. While sparing our town of major damages, it cleared a path in the lower Pioneer Valley almost 31 miles in length. Our town then went on to experience torrential and devastating flooding and loss of trees thanks to the tail end of Hurricane Irene, and then two minor earthquakes were recorded in our town. In late fall, around trick-or-treat time, mother nature had one more trick for us, with over 15 inches of an early wet snow that found our town without power for several days, and without more of our trees.

Clearly, 2011 kept our emergency responders busy doing emergency repairs, conducting house checks to be sure our citizens were safe and able to cope with the hardships, and on edge as to what would happen next.

In recognition of all their efforts, the Williamsburg Town Report for 2011 is **dedicated to those emergency providers of the Town of Williamsburg**. From our Emergency Management Director and Deputy Director, to our Police and Fire departments, and our Highway crew: thank you for your extraordinary service. We always knew you were there when we needed you, but in 2011, we actually saw you in action perhaps more so than ever before!

Roads were cleared, doors were knocked on, meals were prepared, generators were provided, sump pumps and hoses were dropped off where needed during the storms and long after. All of this was done by our emergency responders, in many cases working at or near minimum wage, and oftentimes losing track of their own hours so that they were really volunteers.

Our emergency providers are well trained. Go by the fire house on a Tuesday evening and see the private cars of our firefighters with the firehouse door open and a truck or two gone: out training. Go by the police station on a first Wednesday evening of the month and see our officers' private cars in the lot and the station lights on: staff training. Go down to the Agawam office of the Massachusetts Emergency Management Agency and see a couple of cars from Williamsburg parked in the lot: emergency management director workshops.

Even in the best of times, training goes on.

In the worst of times, and we hope 2011 was just that, they are there, prepared and ready to serve.

On behalf of the residents of Williamsburg, this dedication of the town report is to **Williamsburg's emergency providers**. Thanks for being here!!

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Government Officials

Select Board

Jeffrey Ciuffreda, Chair
David Mathers, Clerk
Denise Banister

Representative in the General Court

Stephen Kulik
1st Franklin District
Room 473F, State House, Boston, MA 02133
(617) 722-2210 Fax: (617) 722-2821
E-mail: StephenKulik@state.ma.us
1 Sugarloaf Street, South Deerfield, MA 01373
(413) 665-7200 Fax: (413) 665-7101

State Senator (Berkshire, Hampshire & Franklin District)

Benjamin B. Downing
Room 413F, State House, Boston, MA 02133
(617) 772-1625 Fax: (617) 722-1523
20 Bank Row, Suite 202, Pittsfield, MA 01201
(413) 442-4008 Fax: (413) 442-4077 www.bendowning.org

United States Representative

John W. Olver
1st District
1111 Longworth HOB, Washington, DC 20515
(202) 225-5335 Fax: (202) 226-1224
57 Suffolk Street, Suite 310, Holyoke, MA 01040
(413) 532-7010 Fax: (413) 532-6543 www.house.gov/olver

United States Senators

John F. Kerry
304 Russell Senate Office Building
Washington, DC 20510
E-mail: john_kerry@kerry.senate.gov
1500 Main Street, Suite 304
Springfield, MA 01101
(413) 785-4610 <http://kerry.senate.gov>

Scott Brown
317 Russell Senate Office Building
Washington, DC 20510
(202) 224-4543
2400 JFK Building, 55 New Sudbury St.
Boston, MA 02203
(617) 565-3170 <http://scottbrown.senate.gov>

Governor

Deval Patrick
Office of the Governor, State House, Room 360, Boston, MA 02133
(617) 725-4005 Fax: (617) 727-9725
(888) 870-7770 (in-state use only)
E-mail: GOffice@state.ma.us

Town Office Hours

Subject to change, see www.burgy.org

Town Offices, 141 Main Street

TOWN ADMINISTRATOR

Charlene Nardi, (413) 268-8418

Monday through Thursday 9:00-3:00,
Friday by appointment

ADMIN. ASST. TO SELECT BOARD

Eleanor Warnock, (413) 268-8400

Monday and Thursday 10:00-12:00
Tuesday and Wednesday 10:00-2:00

TOWN COLLECTOR

Bonnie Roberge, (413) 268-8401

Monday through Thursday 8:30-3:00

TOWN CLERK

Brenda Lessard, (413) 268-8402

Monday 8:30-3:30, eve 5:30-7:00, Tuesday 8:30-3:30
Thursday 9:00-2:00, eve 6:00-8:00

ASSESSORS

(413) 268-8403

Tuesday 9:00-12:00, eve 7:00-8:00

TOWN ACCOUNTANT

Joyce Muka, (413) 268-8412

Thursday 9:00-3:00

TOWN TREASURER

Peter Mahieu, (413) 268-8415

By appointment

FOOTHILLS HEALTH AGENT

Erin Kirchner, (413) 268-8404

By appointment

SENIOR CENTER

Director Marie Westburg, (413) 268-8407
Program Director Fran Goebel

Monday through Thursday 8:30-1:30

REGIONAL MEAL SITE

Director Sandra Liimatainen
(413) 268-9326

Meals served Wednesday and Thursday at 11:45 a.m.

HIGHWAY SUPERINTENDENT

Bill Turner, (413) 268-8405

24 Main St., Williamsburg
Monday through Friday 7:00-3:30

POLICE CHIEF

Denise Wickland, (413) 268-7237

16 South Main Street, Haydenville

HILLTOWN RESOURCE MANAGEMENT

Administrator Eric Weiss, (413) 268-3845

P.O. Box 630, Williamsburg

TRANSFER STATION & RECYCLING CENTER

(413) 268-8408

27 Mountain Street, Haydenville
Winter: Wednesday and Saturday 9:00-4:00
Summer: Wednesday 10:00-6:00, Saturday 9:00-4:00

BUILDING INSPECTOR

Louis Hasbrouck, (413) 587-1240
Assistant: Chuck Miller

212 Main Street, Northampton, MA 01060
Monday, Tuesday, Thursday, Friday 8:30-4:30
Wednesday 8:30-12:30

Board Meeting Schedules

Agricultural Commission	Varies
Assessors	Weekly, Tuesday 10:00-11:30 a.m., 7:00-8:00 p.m.
Brassworks Reuse Committee	Monthly, 2 nd Tuesday, 5:00 p.m.
Conservation Commission	Twice a month, 2 nd and 4 th Thursdays, 7:00 p.m. Site visits as needed
Council on Aging	Monthly, 3 rd Wednesday, 10:00 a.m.
Energy Committee	Varies
Finance Committee	Various Thursdays, 7:00 p.m.
Board of Health	2 nd & 4 th Monday, 7:00 p.m.
Hilltown Resource Management	Monthly, 1 st Thursday, 7:00 p.m., location varies
Library Trustees	Monthly, 3 rd Wednesday, at Meekins Library
Open Space Committee	Monthly, varies, often 3 rd Thursday, 7:00 p.m.
Planning Board	Twice a month, 1 st and 3 rd Mondays, 7:00 p.m.
Recreation Commission	Monthly, 1 st Wednesday, 6:30 p.m.
Williamsburg School Committee	Monthly, 3 rd Wednesday, 6:30 p.m. Anne T. Dunphy School
Hampshire Regional School Committee	Monthly, 1 st Monday, 7:00 p.m. Hampshire Regional School
Select Board	Every other Thursday, 7:00 p.m. (warrant weeks)
Shade Tree Committee	Monthly, 3 rd Tuesday, 6:30 p.m.
Technology Committee	Varies
Trust Fund Commission	Monthly, 1 st Mondays, 7:00 p.m.
Water/Sewer Commission	Every other Wednesday, 7:00 p.m. (warrant weeks)
Woodland Trails	Monthly, 2 nd Wednesday, 7:00 p.m.
Zoning Board of Appeals	Per application

Please note that some changes are made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website www.burgy.org.

2011 Elected Officials

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Assessors		
Marjorie Dunphy	3 years	2013
Peter Shumway	3 year	2014
Denise Banister	3 years	2012
Board of Health		
Donna Gibson	3 years	2013
Helen Symons	3 years	2014
Gordon Luce	2 years	2012
Board of Library Trustees		
Anne Haxo	3 years	2013
Eileen Stewart	3 years	2013
Patricia Billingsley	3 years	2014
Connie Fitzgerald	3 years	2014
Christopher B. Loring	3 years	2012
Joan Coryat	3 years	2012
Elector – Oliver Smith Will		
Eric Cerreta	1 year	2012
Finance Committee		
Charles Heath	3 years	2013
Christopher Smith	3 years	2013
Gordon Allen	3 years	2013
Christopher Morris	3 years	2014
Robert Buchele	3 years	2012
Walter (Kim) Boas	3 years	2012
Eric Cerreta	3 year	2012
Gary R. Benoit	3 years	2014
Paul R. Wetzel	3 years	2014
Hampshire Council of Government Councilors		
Eileen Stewart	3 years	2012
Local School Committee		
Jeff Gelbard	3 years	2013
Duncan Laird	3 years	2014
Charlene Nardi	3 years	2012 resigned 9/1/11
Sarah Christiansen	3 years	2014
David Chase	3 years	2013
Kayla Gilman-Solomon	1 year	2012 appointed to C. Nardi seat

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Moderator		
Joseph Larkin	1 year	2012
Recreation		
Alan Golash	3 years	2013
Robert Bihler	3 years	2013
Gary Benoit	1 year	2012
John O'Sullivan	3 years	2014
Pam Plumer	3 years	2014
Regional School Committee		
David P. Nardi	3 years	2014
Diane Bishop	3 years	2012
Carl Schlerman	2 years	2013
Board of Selectmen		
David Mathers	3 years	2013
Denise Banister	3 years	2014
Jeffrey Ciuffreda	3 years	2012
Town Clerk		
Brenda Lessard	3 years	2013
Treasurer		
Peter Mahieu	3 years	2013
Trust Fund/Cemetery Commission		
Andrew Gould	3 years	2013
John Pohanka	3 years	2014
Paul Dunphy	3 years	2012
Water/Sewer Commission		
Walter Kellogg	3 years	2013
Howard Sanderson	3 years	2014
Kenneth Taylor	3 years	2014
William Turner	3 years	2012
James Hyslip	3 years	2013

2011 Appointed Officials

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
Administrative Assistant			
Eleanor Warnock	1 year	2012	
Agricultural Council			
Paul Zononi	3 years	2013	
Alden Bacon	3 years	2013	
Alan Everett	3 years	2014	
Lincoln Fish	3 years	2014	
Keith Dufresne (alternate)	1 year	2012	
Amanda Emerson	3 years	2012	
Americans with Disabilities Act Coordinator			
Jeffrey Ciuffreda	1 year	2012	
Animal Inspector			
Donald Lawton	1 year	2012	
Assistant Town Treasurer			
Karen Karowski	1 year	2012	
Board of Appeals			
Donald Turner (alternate)	1 year	2012	
Osa Flory (alternate)	1 year	2012	
Martin Mahoney	3 years	2012	
Lisa Berkman (Chair)	3 years	2013	
Gerald Mann	3 years	2014	
Brassworks Reuse Committee			
Peter Mahieu	1 year	2012	Appointed by Finance
Vacancy	1 year	2011	Appointed by Planning Board
Jeffrey Ciuffreda	1 year	2012	
Building Inspector			
Louis Hasbrouck	1 year	2012	
Charles Miller – Assistant	1 year	2012	
Building Supervisor			
James Locke	1 year	2012	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Capital Planning Committee		
Robert Buchele	1 year	2012
Gary Benoit	1 years	2012
Mitch Cichy	2 years	2012
Bill Sayre	3 years	2012
Peter Mahieu – Advisory	3 years	2013
* 3 year appointments by Select Board * 1 year appointments by Finance Committee		
Conservation Commission		
C. Todd Lynch	3 years	2012
Robert Stinson, Chair	3 years	2013
Joseph Rogers	3 years	2013
Tom Hodgkins, alternate	1 year	2012
Wilbur Loomis	3 years	2014
Constables		
Wilbur Loomis	3 years	2012
Paul Sanderson, Asst Chief	3 years	2012
Gordon Luce, Chief	3 years	2014
Jason Connell	3 years	2014
Council on Aging		
Eric Backer, Emeritus	Lifetime	
Dorothy Backer, Emeritus	Lifetime	
Gerald Mann	3 years	2012
James Cahillane	3 years	2014
Carl Beach	3 years	2014
Janet Nurczyk	3 years	2012
Lenore Gervais	3 years	2012
Kate Davidheiser	3 years	2013
Philip Reid	3 years	2014
Nylda Weeks	3 years	2013
Emma Hall	3 years	2012
Sandy Liimatainen, Associate	3 years	2012
Mary Lee Satterfield, Associate	1 year	2012
Rose Simmons, Associate	1 year	2012
Lorraine Barrack, Associate	1 year	2012
Glen Goebel, Associate	1 year	2012
Lawrence West, Associate	1 year	2012
Paula Wentworth, Associate	1 year	2012
Frances M. Goebel, Program Director	1 year	2012
Marie Westburg, Director	1 year	2012
Sandy Liimatainen, Mealsite Coord.	1 year	2012

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Cultural Council		
Michele Morales-Wolk	3 years	2014
Mary Dudek	3 years	2014
Freda Brackley	3 years	2012
Jennifer Cody	3 years	2013
Deborah Hollingworth	3 years	2013

Dog Officer		
Kyle Meservey	1 year	2012

Field Driver		
Vacancy	1 year	2011

Emergency Management Director		
Denise Banister	1 year	2012
Jason Connell, Assistant	1 year	2012

Energy Committee		
Kim Boas	1 year	2012
Christian Lagier	1 year	2012
Douglas McVey	1 year	2012

Fire Chief/Forest Fire Warden		
Donald Lawton	1 year	2012

Fire Fighters		
Donald Turner – Deputy Chief	1 year	2012
Eric Cerreta – Deputy Chief		
James Ferron – Captain		
Jason Connell – Captain		
Paul Sanderson – Lieutenant		
Cory McGill - Lieutenant		

<u>Fire Fighters</u>			
Peter Banister	Roger Bisbee	Andy Castillo	Robert Cayo III
Nicholas Denno	Greg Dibrindisi	Alan Everett	Glen Everett
Richard Karowski	Robert LaPointe	Lawrence Lashway	Riley Liptak
Doug McGill	Robin Merritt	Drew Morse	John Pope
Kenneth Taylor	Worth Noyes		

* Firefighters are appointed by the Fire Chief

Daniel Banister**	Mark Curtin**	Tim McQueston**	Daryl Springman**
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** Consultants to Williamsburg Fire Department

Gas Inspector		
Donald Lawton	1 year	2012

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Hampshire County Regional Housing Authority		
Vacancy	4 years	2006
Highway Superintendent		
William Turner	1 year	2012
Hilltown Resource Management Cooperative		
Paul Wetzel	1 year	2012
Donna Gibson	1 year	2012
Historical Commission		
Mary Bisbee	3 years	2013
Ralmon Black	3 years	2012
Sandra Ginsburg	3 years	2014
Eric Weber	3 years	2012
Steve Herberg	3 years	2014
Materials Recycling Facility Advisory Board		
Eric Weiss	1 year	2012
Measurer Gravel/Soil and Manure		
Wilbur Loomis	1 year	2012
Open Space and Recreation Committee		
Kate Dollard	1 year	2012
Melissa Adams	1 year	2012
Roz Driscoll	1 year	2012
Sally Loomis	1 year	2012
Kenley Clark	1 year	2012
Jennifer Fish	1 year	2012
Eric Bloomquist	1 year	2012
* Representatives to the Five Town Initiative Committee are Sally Loomis and Kate Dollard		
Parking Clerk		
Charlene Nardi	1 year	2012
Pioneer Valley Region Joint Transportation Commission		
William Turner	1 year	2012
Vacant – alternate	1 year	2008

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Planning Board		
Jim Locke	5 years	2012
Roger Bisbee	5 years	2012
Timothy McQueston	5 years	2015
Gail Paddock	5 years	2015
Stephen Snow	5 years	2016
Stephen Smith	5 years	2016
Vacancy	5 years	2013
Plumbing Inspector		
Donald Lawton	1 year	2012
Police and Fire Chaplain		
Worth Noyes	1 year	2012
Police Chief		
Denise Wickland	Contract	
Police Officers		
Aimee Wallace, Sergeant	1 year	2012
Michael Wayne	1 year	2012
Sabrina Willard	1 year	2012
Greg Smith	1 year	2012
Robert Reinke	1 year	2012
Bryan Luszczki	1 year	2012
Procurement Officer		
Charlene Nardi	1 year	2012
PVTA Representative		
Jeffrey Ciuffreda	1 year	2012
Registrar of Voters		
Jean York	3 years	2013
Brenda Lessard	3 years	2013
Marjorie Dunphy	3 years	2014
Diane O'Sullivan	3 years	2012
School Building Committee		
Charlene Nardi		
Steve Herzberg		
David Mathers		
Paul Wetzel		
John Pohanka		
Jim Locke		
Andy Soles		

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
School Building Committee (continued)		
Stacey Jenkins		
Fred Venne		
Bill Sayre		
M.J. Moran		
George Childs		
Jeff Gelbard		
Alan Everett		
Craig Jurgensen		
Nancy Millette		
Nancy Mahoney		
Shade Tree Committee		
Osa Flory	1 year	2012
Anne Bussler	1 year	2012
John Kuzeja, Jr.	1 year	2012
Surveyor Wood/Lumber		
Alden Bacon	1 year	2012
Technology Committee		
Tom Adams	1 year	2012
David Nardi	1 year	2012
Lynn Goodhue	1 year	2012
David Chase	1 year	2012
Town Accountant		
Franklin Council of Governments		
Joyce Muka	Contract	
Town Collector		
Bonnie Roberge	3 years	2013
Tree Warden/Gypsy Moth Superintendent		
Shade Tree Committee	1 year	2012
Trench Permit Granting Authority		
William Turner	1 year	2012
Veterans' Agent		
City of Northampton	Contract	
Steve Connor		
Joseph Russo		

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
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Veterans' Memorial Committee

James LeBeau	1 year	2012
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Williamsburg Woodland Trails Committee

Diane Merritt	1 year	2012
Eileen Keegan	1 year	2012
John Hoogstraten	1 year	2012
Paul Jahnige	1 year	2012
Gwen Blodgett	1 year	2012
Susan Milsom	1 year	2012
Andrew Gould	1 year	2012

Wiring Inspector

George Fournier	1 year	2012
(Electrical Services to be provided by City of Northampton by contract)		

Town Employees/Election Workers**Williamsburg Libraries**

Lisa Wenner – Library Director
Rochelle Wildfong
Bobbin Young

Health Agent

Jackie Duda	Contract
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Highway Department

Kenneth Taylor	Donald Turner	Peter Banister
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Pollworkers

Robert D. Acheson	Pat Casterline	Mary Ann Ciuffreda
Mark Corner	Sheila Dufresne	Mary Kay Hannon
Thomas Hodgkins	Gary Kuntz	Dot Lucey
Maureen Mathers	Diane Merritt	Don Owens
John Pohanka	Linda Rowley	Candy Smith
Fran Tilley	Nylda Weeks	Nancy Zimmer
Richard Zimmer		

Election Wardens

Kathleen Luce	Kate Davidheiser
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Town Office Custodian

Al Golash

Transfer Station Manager

Thomas Poudrier

Transfer Station Staff

Wilbur Loomis, Richard Lessard, Kurt Kochin

Annual Report of the Town Clerk 2011

The following Town Meetings and Elections were held in Williamsburg from January 2011 to December 2011.

Annual Town Caucus – March 7, 2011

Annual Town Election – May 2, 2011

Annual Town Meeting – June 6, 2011

As of December 31, 2011, there were 1,842 registered voters. The breakdown of registered voters:

674 active registered Democrats

138 active registered Republicans

1016 active registered Unenrolled (formerly called Independent)

7 registered Green-Rainbow

7 registered Libertarian

Thank you to the Registrar of Voters – Diane O’Sullivan, Jean York and Marjorie Dunphy; the Wardens – Kate Davidheiser and Kathleen Luce; and the dedicated and efficient election workers – Robert D. Acheson, Pat Casterline, Maryann Ciuffreda, Mark Corner, Sheila Dufresne, Mary Kay Hannon, Thomas Hodgkins, Gary Kuntz, Dot Lucey, Maureen Mathers, Diane Merritt, John Pohanka, Linda Rowley, Candy Smith, Fran Tilley, Nylda Weeks, Nancy Zimmer, and Richard Zimmer. My office is always looking for new workers, so if you are interested, please let me know.

I appreciate the support and flexibility of the School Administration, Fred Venne, who left at the end of the school year, and the new Principal, Stacey Jenkins, and hard work of head custodian Mike O’Brien in the setup for all our town events. They do a great job. Thank you in your support of the Town of Williamsburg.

I give my thanks to our dedicated constables. Our hardworking constables are: Gordon Luce, Paul Sanderson, Wilbur Loomis, and Jason Connell. Thank you for helping keep our elections and town meetings running smoothly.

The following numbers and licenses were recorded as of December 31, 2011:

The total population – 2537

Residents 18 and over – 2149

The Dog Officers and Town Clerk licensed 448 dogs (including kennel licenses).

Fishing and Hunting Licenses were issued from the Town Clerk’s office as listed below:

33 Sporting and Hunting Licenses

27 Fishing Licenses

Unfortunately, all good things must come to an end. Due to electronic licensing and a new way of issuing licenses, my office will no longer be selling sporting, hunting or fishing licenses as of the start of 2012.

It is with great joy that the town of Williamsburg recorded 19 births for 2011. May all the children be happy and healthy, and bring their parents joy.

It is always exciting to see couples take the step of committing to one another through marriage. The town of Williamsburg issued and recorded 9 marriages for 2011. May you all have many years of wedded bliss!

The town of Williamsburg recorded 25 deaths in the year 2011. The town extends its deepest condolences to all the families that lost a loved one. May the memories of them stay close to their loved ones' hearts.

Respectfully submitted,

Brenda M. Lessard
Town Clerk

Certificate of Nomination – Town Caucus 2011

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Anne T. Dunphy School on the seventh day of March 2011, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 7:30 p.m., once a quorum was met. The Voters of Caucus elected a Chair and Secretary.

Chair: Eileen Stewart Secretary: Bonnie Roberge

OFFICE	TERM	CANDIDATE	RESIDENCE	SIGNATURE
ASSESSOR	3	Peter Shumway	185 Ashfield Road	Signed by same
BOARD OF HEALTH	3	Helen Symons	9 High Street	Signed by same
BOARD OF LIBRARY TRUSTEES	3	Constance Fitzgerald	8 South Main Street	Signed by same
	3	Patricia Billingsley	82 South Street	Signed by same
ELECTOR-OLIVER SMITH WILL	1	Eric Cerreta	157 Main St.	Signed by same
FINANCE COMMITTEE	3	Paul Wetzel	108 Petticoat Hill Road	Signed by same
	3	Christopher Morris	28 Village Hill Road	Signed by same
	3	Gary Benoit	8 Grove Street	Signed by same
LOCAL SCHOOL COMMITTEE	3	David Nardi	67 Nash Hill Road	Declined Nomination
	3	Sarah Christiansen	109 Petticoat Hill Road	Signed by same
	3	Duncan Laird	104 Petticoat Hill Road	Signed by same
MODERATOR	1	Joseph Larkin	3 Judd Lane	Signed by same
RECREATION COMMISSION	3	Pam Plumer	7 Deer Haven Drive	Signed by same
	3	John O'Sullivan	12 Fairfield Avenue	Signed by same
	1	Gary Benoit	8 Grove Street	Signed by same
REGIONAL SCHOOL COMMITTEE	3	David Nardi	67 Nash Hill Road	Signed by same
	2	Carl Schlerman	11 South Street	Signed by same

SELECTMAN 3 Denise Banister 54 Old Goshen Road Signed by same

TRUST FUND/CEMETERY

COMMISSION 3 John Pohanka 123 South Street Signed by same

WATER/SEWER

COMMISSION 3 Howard Sanderson 2 Village Hill Avenue Signed by same

 3 Kenneth Taylor 13 Williams Street Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 7:42 p.m.

S/ Eileen Stewart, Presiding Officer S/ Bonnie Roberge, Secretary to Caucus

Filed March 10, 2011

A TRUE COPY ATTEST BRENDA LESSARD, TOWN CLERK

Minutes of the Annual Election May 2, 2011

Warrant signed on April 7, 2011 Warrant Posted on April 14, 2011
Selectmen: Denise Banister, Jeffrey Ciuffreda and David Mathers
Last day to register to vote – April 12, 2011
Constables: Wilbur Loomis, Jason Connell and Paul Sanderson
Twenty-four (24) ballots were used to test the machine and ballots
Ten (10) Absentee ballots were mailed, one (1) absentee ballot voted in office, seven (7) absentee ballots returned.
Delivered one thousand, one hundred and seventy four ballots to the polls.

The polls opened at 10 a.m. in the Anne T. Dunphy School gymnasium and balloting begun.
The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results recorded by Warden Kathleen Luce and Town Clerk, Brenda Lessard. All Elected individuals take office July 1, 2011, per the bylaw change voted November 14, 2005.

Votes Cast – 106

Number of Eligible Voters – 1856

Assessor – 3 years – vote for 1

Blanks – 1

Peter Shumway – 104 E

Write-in – 1

Board of Health – 3 years – vote for 1

Blanks – 9

Helen Symons – 96 E

Write-in – 1

Board of Library Trustees – 3 years – vote for 2

Blank – 40

Patricia Billingsley – 82 E

Constance Fitzgerald – 89 E

Write-In – 1

Elector-Oliver Smith Will – 1 year – vote for 1

Blank – 10

Eric Cerreta – 95 E

Write-In – 1

Finance Committee – 3 years – vote for 3

Blank – 41

Gary Benoit – 92 E

Christopher Morris – 92 E

Paul Wetzel – 93 E

Write-In – 0

Williamsburg School Committee – 3 years – vote for 2

Blank – 25

Sarah Christiansen – 96 E

Duncan Laird – 90 E

Write-In – 1

Moderator – 1 year – vote for 1

Blank - 5

Joseph Larkin – 100 E

Write-In – 1

Recreation Commission – 3 yrs – vote for 2

Blank – 21

John O'Sullivan – 100 E

Pam Plumer – 91 E

Write-In – 0

Recreation Commission – 1 year – vote for 1

Blank – 7
Gary Benoit – 99 E
Write-In – 0

Regional School Committee – 3 yr. – vote for 1

Blank - 7
David Nardi – 99 E
Write-In – 0

Regional School Committee – 1 yr – vote for 1

Blank – 12
Carl Schlerman – 94 E
Write-In – 0

Selectman – 3 years – vote for 1

Blank – 6
Denise Banister – 100 E
Write-In – 0

Trust Fund/Cemetery Commission – 3 years – vote for 1

Blanks – 11
John Pohanka – 95 E
Write-In – 0

Water and Sewer Commission – 3 years – vote for 2

Blank – 19
Howard Sanderson – 97 E
Kenneth Taylor – 96 E
Write-In – 0

Filed: May 4, 2011

A TRUE COPY ATTEST

Brenda Lessard, Williamsburg Town Clerk

Annual Town Meeting June 6, 2011

The warrant was signed on May 19, 2011 and posted on May 23, 2011.

Moderator: Joseph Larkin Town Clerk: Brenda Lessard

Selectmen Present: Denise Banister, Jeffrey Ciuffreda, and David Mathers

Constables: Paul Sanderson and Wilbur Loomis

A quorum (60 registered voters) being present (there were 122 registered voters there), the meeting was called to order at 7:08 p.m. The moderator noted the return of the warrant and that it had been posted.

A motion was made and seconded to adopt a rule that the Moderator be authorized to declare 2/3 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

Passed Majority

Donna Gibson from the Board of Health made an announcement regarding needing volunteers for the Emergency Dispensing Site and noted the pamphlets that were available.

Denise Banister, Chair of the Selectboard, made an announcement about a Breakfast for Veterans that will be held June 14, 2011, at the Council on Aging. She also noted that the Open Space and Recreation Update Plan had been approved. She also noted that she had attended a performance by the local Girl Scout Troop at Town Office auditorium and that the Girl Scouts had donated new flags for the auditorium.

Denise Banister read the dedication in the 2010 Annual Town Report which dedicated it to all the volunteers in town who give their time to be on town boards and committees with little or no compensation. She thanked them for all their time and dedication to the Town.

Article 1

Moved and seconded that the town empower the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to town departments at such salaries or wage rates as shall be established by the Board of Selectmen.

Passed Unanimously

Article 2

Moved and seconded that the Town authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

Passed Unanimously

Article 3

Moved and seconded that the Town accept the provisions of Chapter 138 Sections 33A and 33B, concerning the hours of operation of liquor license holders.

Passed Unanimously

Article 4

Moved and seconded that the Town adopt a Capital Improvement Budget and Capital Improvement Program, as prepared by the Capital Planning Committee and whose budget has been accepted by the Finance Committee, including recommended capital improvements for the following five fiscal years.

Passed Unanimously

Article 5

Moved and seconded that the Town amend Section Three of the Williamsburg Town Caucus rules adopted at the Annual Town Meeting on March 2, 1964, and amended at the Annual Town Meeting on April 5, 1982, by reducing the number of persons necessary for a quorum from 40 to 25 persons.

Failed 2/3 Majority

Article 6

Moved and seconded that the town appropriate any funds remaining in the Brassworks Recreation Trust Fund to be expended under the direction of the Recreation Commission to enhance recreational facilities in the Town and to terminate this trust fund.

THE BRASSWORKS RECREATION TRUST FUND

This fund shall be established at the level of \$ 100,000 of which \$ 50,000 shall be spent on recreational activities, including but not limited to maintenance of existing facilities, purchase of new structures, and purchases of supplies and materials related to any recreational activities. Those expenditures under \$ 10,000 may be authorized by the Brassworks Reuse Committee. Those expenditures equal to and over \$ 10,000 shall be authorized by a vote of Town Meeting.

Additionally, up to \$ 50,000 of this account can be spent on long range projects, including but not limited to the purchase or lease of land to be used for recreational purposes, the purchase or lease of equipment for recreational purposes, improvements to recreational land. Items up to \$ 10,000 can be authorized by the Brassworks Reuse Committee with expenditures equal to and over \$ 10,000 to be authorized by a vote of Town Meeting;

Passed Unanimously

Article 7

Moved and seconded that the Town fix a salary and compensation of all elected and appointed officers of the town for the twelve month period ending June 30, 2012, as provided in Section 108, Chapter 41, General Laws as amended, and to see if the town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the period as follows:

(Moved Section by Section)

Article 7

Moved and seconded that the town raise and appropriate the sum of **\$413,986**, the amount recommended by the Finance Committee for the purpose of **General Government**, with each item to be considered a separate appropriation and to raise said sum from taxation.

Budget Item	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
GENERAL GOVERNMENT				
Moderator	0	288	288	292
Selectboard Salaries	7,924	8,043	8,043	8,164
Selectboard Expenses	2,802	3,750	3,750	3,750
Town Administrator	45,527	46,210	46,210	46,903
Administrative Assistant	12,608	12,796	12,796	12,988
Town Administrator Expenses	1,381	1,500	500	500
Oliver Smith Trustee	0	29	29	30
Town Counsel	11,468	15,000	15,000	15,000
Advertising Expense	652	1,000	1,200	1,200
Constable Salary	284	400	400	400
Constable Elections	0	100	100	100
Finance Committee Salaries	2,785	3,635	3,635	3,690
Finance Committee Chair	0	164	164	166
Finance Committee Secretary	395	633	633	642
Finance Committee Expenses	0	500	500	500
Reserve Fund from Free Cash	0	0	0	0
Reserve Fund from Taxation	0	55,000	55,000	55,000
Capital Planning Labor	0	318	300	305
Capital Planning Expenses	75	75	75	75
Accountant Labor	22,379	21,785	21,779	21,779
Accountant Expense	339	250	300	300
Accounting Software Purchase	1,000	1,000	1,000	1,000
Audit Services	12,500	14,500	16,500	16,500
Assessor's Salaries	7,924	8,043	8,043	8,164
Assessor's Labor	6,609	7,247	7,247	7,356

Assessor's Expenses	2,050	3,700	3,700	3,700
Assessor's Revaluation	9,650	4,500	5,270	5,270
Treasurer Salary	17,833	18,100	18,100	18,372
Treasurer's Add'l Salary	0	1,000	0	0
Assistant Treasurer	5,100	5,177	5,177	5,255
Treasurer's Expenses	4,045	4,600	4,600	4,600
Treasurer's Software	1,831	1,960	2,099	2,099

Budget Item	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Collector Salary	25,979	26,369	26,369	26,765
Collector's Add'l Salary	0	0	1,000	1,000
Collector's Expenses	8,365	8,430	8,430	8,430
Deputy Collector's Expenses	0	2,000	2,000	2,000
Clerk Salary	16,238	16,482	16,482	16,729
Clerk's Assistant	2,042	2,073	2,073	2,104
Clerk's Expenses	864	1,300	1,500	1,500
Clerk's Software	500	500	500	500
Elections, Registration, Listing	3,643	7,800	8,000	8,000
Street Listing	1,047	1,100	1,100	1,100
Conservation Comm Labor	0	1,900	1,900	1,929
Conservation Comm Expense	2,012	950	950	950
Energy Committee	0	500	500	500
Planning Board	536	750	750	750
Zoning Board of Appeals	358	600	600	600
Custodian Labor	8,453	10,031	10,031	10,181
Town Buildings & Grounds	33,156	38,300	38,300	38,300
Town Office Expense	2,087	3,400	3,400	3,400
Town Office Telephone	5,509	6,300	6,300	6,300
Town Office Internet	1,991	2,250	2,250	2,250
Copier Maintenance	1,907	2,700	2,700	2,700
Technology Upgrade	0	2,500	6,000	6,000
Town Building Space Utilization	2,000	0	0	0
Town Buildings Repairs	0	0	20,000	20,000
Town Reports	1,800	1,900	1,900	1,900
Building Supervisor	0	0	6,000	6,000
Subtotal General Government	295,648	379,437	411,473	413,986

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate the sum of **\$322,016**, the amount recommended by the Finance Committee for the purpose of **Protection of Persons and Property**, with each item to be considered a separate appropriation and to raise said sum from taxation.

PROTECTION PERSONS and PROPERTY	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Police Dept Labor	129,642	164,633	165,184	167,662
Police Dept Expenses	23,882	33,500	33,500	33,500
Regional Records Computers/Software	4,978	5,500	5,500	5,500
Fire Chief Salary	19,436	19,728	19,728	20,024
Fire Dept Labor	27,861	30,391	30,391	30,847
Fire Dept Expenses	17,976	20,320	20,320	20,320
Ambulance Service	27,718	30,233	32,863	32,863
Emergency Management Director	1,020	1,035	1,035	1,051
Emergency management Expense	0	0	3250	3250
Shade Tree Committee Expenses	4,295	5,000	5,000	5,000
Tree Planting	0	1,000	2,000	2,000
Subtotal Protection Persons and Property	256,808	311,340	318,771	322,016

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate the sum of **\$1,463**, the amount recommended by the Finance Committee for the purpose of **School Committee Salaries**, and to raise said sum from taxation.

EDUCATION	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
School Committee Salaries	1,420	1,441	1,441	1,463

Passed Unanimously

Moved and seconded that the town raise and appropriate the sum of **\$1,562,570**, the amount recommended by the Finance Committee for the purpose of **Local School Expenses**, and to raise said sum from taxation.

EDUCATION	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Local School Expenses	1,510,984	1,540,133	1,562,570	1,562,570

Passed Unanimously

Moved and seconded that the town raise and appropriate the sum of **\$1,174,644**, the amount recommended by the Finance Committee for the purpose of **Hampshire Regional School Assessment**, and to raise said sum from taxation.

Passed Unanimously

EDUCATION	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Hampshire Regional Assessment	1,270,278	1,211,650	1,174,644	1,174,644

Moved and seconded that the town raise and appropriate the sum of **\$302,145**, the amount recommended by the Finance Committee for the purpose of **Vocational School Assessment**, and to raise said sum from taxation.

EDUCATION	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Vocational School Assessment	282,758	314,285	302,145	302,145

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$504,350**, the amount recommended by the Finance Committee for the purpose of **Public Works and Facilities**, with each item to be considered a separate appropriation and to raise said sum from taxation.

PUBLIC WORKS and FACILITIES	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Highway Labor	153,943	160,712	160,712	163,123
Highway Road Maintenance	86,402	65,463	65,463	65,463
Highway Garage/Equipment Maintenance	41,205	40,721	40,721	40,721
Highway Surplus Equipment	0	2,000	2,000	2,000
Vehicle Fuel	23,317	29,969	35,000	35,000
Invasive Species Eradication	0	0	1000	1000
Cement Sidewalk Construction	2,485	10,000	5,000	5,000
Winter Salaries	7,690	12,940	12,940	13,134
Winter Expenses	66,930	67,500	72,500	72,500
Bridges & Street Lighting	10,304	12,150	12,150	12,150
Transfer Station Labor (Board of Health)	18,691	19,191	19,191	19,479
Transfer Station Expenses (Board of Health)	71,780	71,800	73,780	73,780
Cemetery Commission	650	1,000	1,000	1,000
Subtotal Public Works and Facilities	483,397	493,446	501,457	504,350

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$96,315**, the amount recommended by the Finance Committee for the purpose of **Human Services**, with each item to be considered a separate appropriation and to raise said sum from taxation.

HUMAN SERVICES	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Board of Health Salaries	3,497	3,549	3,549	3,602
Board of Health Expenses	116	300	300	300
Public Health Nurse	2,389	2,425	2,425	2,461
Animal Inspector	1,731	1,757	1,757	1,783
COA Director	11,072	11,238	17,576	17,840
COA Office Assistant	15,379	15,610	15,610	15,844
COA Meal Site Staffing	2,574	2,615	3,923	3,982
COA Expenses	2,800	2,800	2,100	2,100
COA HEN Program	3,500	3,500	3,500	3,500
Veterans Agent	0	8,465	8,002	8,002
Veterans Benefits	33,548	28,000	36,500	36,500
Amer With Disabilities Exp	0	400	400	400
Subtotal Human Services	76,606	80,659	95,642	96,315

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$123,788**, the amount recommended by the Finance Committee for the purpose of **Culture and Recreation**, with each item to be considered a separate appropriation and to raise said sum from taxation.

CULTURE and RECREATION	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Library Salaries	76,945	83,099	89,869	84,345
Library Expenses	26,635			
Library Exp-Utilities		13,620	13,620	13,620
Library Exp-Maintenance		8,040	12,540	10,730
Library Exp-Books & Supplies		5,014	5,014	5,014
Recreation Labor	3,643	3,624	3,624	3,678
Athletic Fields	4,000	5,000	5,000	5,000
Woodland Trails Committee	0	500	500	500
Open Space Committee	0	2,500	0	0
Historical Commission Exp	0	500	500	500
Veterans Recognition	100	400	400	400
Subtotal Culture and Recreation	111,323	122,297	131,067	123,788

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$238,548**, the amount recommended by the Finance Committee for the purpose of **Debt Service** with each item to be considered a separate appropriation and to raise said sum from taxation.

DEBT SERVICE	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Hampshire Regional Debt Service	89,233	89,490	86,129	86,129
Highland Ambulance	0	0	4,468	4,468
Capping Wood Waste Principal	20,000	20,000	0	0
Capping Wood Waste Debt Interest	1,500	800	0	0
Fire Truck Principal	18,000	0	0	0
Fire Truck Debt Interest	630	0	0	0
Fire Truck #2 Principal	23,500	23,500	23,500	23,500
Fire Truck #2 Debt Interest	4,581	2,797	1,617	1,617
Highway Garage Principal	0	25,000	25,000	25,000
Highway Garage Interest	0	4,250	2,581	2,581
Highway Truck 2009-Principal	26,000	26,000	26,000	26,000
Highway Truck 2009-Interest	3,168	1,768	895	895
Highway Loader Principal	20,000	20,000	19,850	19,850
Highway Loader Debt Interest	1,459	678	228	228
Library Principal	41,000	45,000	41,000	41,000
Library Debt Interest	10,515	9,080	7,280	7,280
Police Cruiser Principal	10,000	10,960	0	0
Police Cruiser Debt Interest	511	187	0	0
Subtotal Debt Service	270,097	279,510	238,548	238,548

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$59,835**, the amount recommended by the Finance Committee for the purpose of **Intergovernmental Expenses**, with each item to be considered a separate appropriation and to raise said sum from taxation.

INTERGOVERNMENTAL EXPENSES	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Hampshire Council of Governments Assessment	3,338	2,504	2,504	2,504
Hampshire County Regional Lockup	2,239	2,239	2,239	2,239
Hilltown Resource Management (Board of Health)	8,225	7,814	7,423	7,423
Foothills Health District (Board of Health)	21,630	23,078	24,264	24,264
Building Inspection Program	23,055	23,405	23,405	23,405
Subtotal Intergovernmental Expenses	58,487	59,040	59,835	59,835

Passed Unanimously

Article 7

Moved and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$743,940**, the amounts recommended by the Finance Committee for the purpose of **Fixed Miscellaneous Expenses** with each item to be considered a separate appropriation and to raise said sum from taxation.

FIXED MISCELLANEOUS EXPENSES	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
Hampshire County Retirement	143,602	161,688	183,673	183,673
Worker's Compensation	12,252	13,593	14,706	14,706
Unemployment Insurance	15,000	7,500	7,500	7,500
Group Insurance	371,503	446,250	446,250	446,250
Medicare & Social Security	27,984	29,000	30,000	30,000
Police & Fire Disability Insurance	0	11,222	11,784	11,784
Comprehensive Insurance	50,292	46,640	50,027	50,027
Subtotal Fixed Misc Expenses	620,633	715,893	743,940	743,940

Passed Unanimously

Article 7

Moved and seconded that the town approve the **entire budget** as moved section by section in the sum of **\$5,543,599**, the amount recommended by the Finance Committee and to raise said sum from taxation.

	FY10 Actual Expenditure	FY11 Town Meeting Approved Budget	FY12 Department Requests	FY12 Finance Committee Recommendation
TOTAL OPERATING BUDGET	5,238,438	5,509,131	5,541,533	5,543,599
FROM FREE CASH			0	0
FROM TAXATION		5,509,131	5,541,533	5,543,599
 STABILIZATION FUND APPROPRIATION				
FROM FREE CASH	133,000	100,000		270,000
FROM TAXATION	17,000			

Passed Unanimously

Article 8

Moved and seconded that the Town accept monies from the Massachusetts Department of Transportation, and expend said monies, including but not limited to Chapter 90 funds, for the maintenance and reconstruction of Town roads and bridges without further appropriation.

Passed Unanimously

Article 9

Moved and seconded that the Town raise and appropriate the sum of money \$270,000 for the Stabilization Fund and to appropriate said sum from Free Cash.

Passed Unanimously

Article 10

Departmental Revolving Funds Authorization. Moved and seconded that the Town authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 §53E1/2 for the fiscal year beginning July 1, 2011, or take any other action relative thereto.

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY12 Spending Limit
Gas Inspector Revolving Fund	Gas Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 1,500.00
Electrical Inspector Revolving Fund	Electrical Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 7,500.00
Plumbing Inspector Revolving Fund	Plumbing Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,500.00
Transfer Station Open Box Revolving Fund	Board of Health	Fees and charges for services related to the Transfer Station and disposal areas.	Disposal costs of the open box and management of the Transfer Station and disposal areas.	\$18,000.00
Planning Board Revolving Fund	Planning Board	Fees charged specific to proposed sub-divisions within Williamsburg and new construction	Expenses associated with proposed sub-divisions within Williamsburg and other related expenses associated with new buildings	\$30,000.00
Dog Control Revolving Fund	Town Clerk	Fees specific to dogs	Expenses associated with licensing and controlling dogs and to pay the Dog Officer salary.	\$ 5,000.00
Recreation Commission Revolving Fund	Recreation Commission	Fees specific to recreation programs	Pay cost of operating recreation programs.	\$30,000.00
Council on Aging Revolving Fund	Council on Aging Executive Director	Fees specific to advertising in the newsletter	Pay for printing and distribution of the Council on Aging newsletter	\$ 2,000.00
Conservation Commission Revolving Fund	Conservation Commission	Fees specific to NOI/WPA Filing fees.	Pay expenses associated with WPA filing fees for administration and Enforcement of Wetlands Protection Act.	\$ 5,000.00
Board of Appeals Revolving Fund	Board of Appeals	Fees specific to applications	Pay expenses associated with processing of applications, purchase of laptop computer and software for record keeping	\$ 6,000.00
Fire Dept Revolving Fund	Fire Chief	Fees specific to inspections (smoke, CO, etc.)	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,000.00
Total Spending	Limit			\$111,500.00

Passed Unanimously

Article 11

Moved and seconded that the Town raise and appropriate the sum of \$242,890.00 composed of the amounts listed below, for the purpose of operating and maintaining the town's water system, including the laying of mains for fiscal year 2012, and take said sum from Water Retained Earnings.

Motion made and seconded to amend the motion that the Town raise and appropriate the sum of \$242,890.00 composed of the amounts listed below, for the purpose of operating and maintaining the town's water system, including the laying of mains for fiscal year 2012, and take said sum from Water Enterprise Revenue.

Salaries	\$ 2,800.00
Expenses	\$ 89,370.00
<u>Debt Service</u>	<u>\$ 150,720.00</u>
Total	\$ 242,890.00

Motion to amend the motion Passed Unanimously

Amended Motion Passed Unanimously

Article 12

Moved and seconded that the Town raise and appropriate \$162,095.00 composed of the amounts listed below, for the purpose of operating, maintaining and constructing the town sewer system for fiscal year 2012, and take said sum from Sewer Enterprise Revenue.

Salaries	\$ 2,800.00
Operation & Maintenance	\$ 130,295.00
<u>Debt Service</u>	<u>\$ 29,000.00</u>
Total	\$ 162,095.00

Passed Unanimously

Article 13

Moved and seconded that the Town adopt the “Stretch Energy Code” set forth in the State Building Code at 780 CMR 115.AA (*i.e.*, Appendix 115.AA), as may be amended from time to time, a copy of which is on file with the Town Clerk, and to amend the Town’s General Government By-law by inserting a new provision, entitled “Stretch Energy Code”, as set forth below:

ADD after the Right-to-Farm By-law:

Stretch Energy Code

- Section 1. Adoption. The Town of Williamsburg has adopted the provisions of 780 CMR 115.AA (*i.e.*, Appendix 115.AA of the State Building Code or the “Stretch Energy Code”), as may be amended from time to time, in place of the provisions set forth under 780 CMR 13.00, 34.00 and 51.00. Buildings not included within the scope of the Stretch Energy Code shall comply with the applicable provisions of the State Building Code.
- Section 2. Purpose. The purpose of the Stretch Energy Code shall be to provide the Town with a more energy efficient alternative to the base energy code, otherwise set forth under the State Building Code.

Passed Unanimously

Article 14

Moved and seconded that the Town raise and appropriate or transfer from available funds the sum of \$35,000 for the purchase of a Ford Explorer for the police department to replace cruiser #22, and to appropriate said sum from Free Cash.

Passed Majority

Article 15

Moved and seconded that the Town raise and appropriate the sum of \$25,000 for the purchase and installation of a computer server system and wiring for the Town Offices, and to appropriate said sum from Free Cash.

Passed Majority

Article 16

Moved and seconded that the Town raise and appropriate the sum of \$30,000 for architectural, assessment and cost estimating services and other planning and design services related to the preservation and repair of the Old Town Hall at 8 Main Street, and to appropriate said sum from Free Cash.

Passed Majority

Article 17

Moved and seconded that the Town raise and appropriate the sum of \$31,000 for the purchase and installation of an air conditioning system for the Meekins Library, and to appropriate said sum from Free Cash.

Passed Unanimously

The meeting adjourned at 9:12 P.M.

Filed: June 7, 2011

A true copy attest: Brenda Lessard, Town Clerk

Brenda Lessard
Williamsburg Town Clerk

Cc: Accountant, Assessors, Brassworks Reuse Committee, Building Inspector, Department of Revenue, Finance Committee, Highway Department, Historical Commission, Kopelman & Paige, Meekins Library, Planning Board, Police Department, Selectboard, Technology Committee, Town Administrator, Treasurer, Water & Sewer Commission

**Annual Report of the Town Accountant
Budget vs Revenue Report
FY2011**

	<u>Account Name</u>	<u>2011 Budget</u>	<u>2011 YTD Revenues</u>	<u>Over/(Under)</u>
<u>Taxes</u>				
001-001-4110-000-000-0	Personal Property Taxes	92,809.30	84,512.61	8,296.69
001-001-4120-000-000-0	Real Estate Taxes	4,516,694.70	4,545,111.68	-28,416.98
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	2,778.82	-2,778.82
001-001-4146-000-000-0	Rollback Taxes	0.00	655.00	-655.00
001-001-4150-000-000-0	Motor Vehicle Excise	230,000.00	254,081.38	-24,081.38
001-001-4162-000-000-0	Farm Animal Tax	0.00	0.00	0.00
001-001-4163-000-000-0	Forest Products Tax	0.00	0.00	0.00
001-001-4170-000-000-0	Pen & Int on Taxes	30,000.00	19,024.28	10,975.72
001-001-4173-000-000-0	Pen & Int on Tax Titles	10,000.00	177.26	9,822.74
001-001-4180-000-000-0	Pmts In Lieu of Taxes	21,500.00	39,253.71	-17,753.71
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	509.18	-509.18
	<u>Total Taxes</u>	<u>4,901,004.00</u>	<u>4,946,103.92</u>	<u>-45,099.92</u>
<u>Fees</u>				
001-141-4320-000-000-0	Fees-Assessors	0.00	7.00	-7.00
001-149-4320-000-000-0	Fees-Registry Markings	0.00	1,680.00	-1,680.00
001-161-4320-000-000-0	Fees-Town Clerk	0.00	778.00	-778.00
001-210-4320-000-000-0	Fees-Police	5,000.00	5,550.20	-550.20
001-220-4320-000-000-0	Fees-Fire Dept	1,000.00	860.00	140.00
001-431-4320-000-000-0	Fees-Transfer Station Stickers	45,000.00	49,721.00	-4,721.00
001-512-4320-000-000-0	Fees-Bd of Health	4,000.00	5,937.00	-1,937.00
	<u>Total Fees</u>	<u>55,000.00</u>	<u>64,533.20</u>	<u>-9,533.20</u>
<u>Licenses & Permits</u>				
001-122-4410-000-000-0	Licenses-Liquor	9,000.00	11,445.00	-2,445.00
001-122-4420-000-000-0	Licenses-Other	1,000.00	985.00	15.00
001-210-4450-000-000-0	Permits-Police Dept	0.00	537.50	-537.50
001-241-4450-000-000-0	Permits-Building Insp	10,000.00	26,585.35	-16,585.35
001-242-4450-000-000-0	Permits-Gas Inspection	0.00	0.00	0.00
001-243-4450-000-000-0	Permits-Plumbing Insp	0.00	0.00	0.00
001-245-4450-000-000-0	Permits-Electrical Insp	0.00	0.00	0.00
	<u>Total Licenses & Permits</u>	<u>20,000.00</u>	<u>39,552.85</u>	<u>-19,552.85</u>
<u>State Revenue</u>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	3,367.00	3,367.00	0.00
001-001-4613-000-000-0	Veterans Abatements	23,238.00	33,912.00	-10,674.00
001-001-4616-000-000-0	Elderly Abatements	0.00	0.00	0.00
001-001-4620-000-000-0	School Aid Chapter 70	430,684.00	452,646.00	-21,962.00
001-001-4621-000-000-0	School Transportation	0.00	0.00	0.00
001-001-4661-000-000-0	Lottery Aid	256,078.00	256,078.00	0.00
001-001-4665-000-000-0	Veterans Benefits	16,652.00	18,172.00	-1,520.00
001-001-4680-000-000-0	Other State Revenue	0.00	690.00	-690.00
	<u>Total State Revenue</u>	<u>730,019.00</u>	<u>764,865.00</u>	<u>-34,846.00</u>

	<u>Account Name</u>	<u>2011 Budget</u>	<u>2011 YTD Revenues</u>	<u>Over/(Under)</u>
<u>Fines</u>				
001-001-4685-000-000-0	Fines - RMV	5,000.00	5,495.00	-495.00
001-001-4770-000-000-0	Fines - Parking	0.00	25.00	-25.00
001-001-4771-000-000-0	Fines - District Court	1,000.00	2,325.00	-1,325.00
	<u>Total Fines</u>	<u>6,000.00</u>	<u>7,845.00</u>	<u>-1,845.00</u>
<u>Other Revenue</u>				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	10,572.00	-10,572.00
001-001-4820-000-000-0	Earnings on Investments	15,000.00	9,706.36	5,293.64
001-001-4839-000-000-0	Indirect Costs Reimbursed	0.00	9,873.42	-9,873.42
001-001-4840-000-000-0	Miscellaneous Revenue	24,000.00	91,511.80	-67,511.80
001-001-4971-000-000-0	Tr Fr Special Revenue	35,000.00	0.00	35,000.00
001-001-4973-000-000-0	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0	Tr Fr Stabilization	0.00	0.00	0.00
	<u>Total Other Revenue</u>	<u>74,000.00</u>	<u>121,663.58</u>	<u>-47,663.58</u>
	<u>Total Revenue</u>	<u>5,786,023.00</u>	<u>5,944,563.55</u>	<u>-158,540.55</u>

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	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100-000-000-0 Moderator	288.00	0.00	288.00	0.00	288.00	0.00%
001-122-5100-000-000-0 Selectboard Salaries	8,043.00	0.00	8,043.00	8,043.00	0.00	100.00%
001-122-5400-000-000-0 Selectboard Expenses	3,750.00	0.00	3,750.00	3,552.64	197.36	94.74%
001-123-5100-000-000-0 Town Administrator	46,210.00	5,371.86	51,581.86	51,581.86	0.00	100.00%
001-123-5110-000-000-0 Administrative Assistant	12,796.00	0.00	12,796.00	12,792.78	3.22	99.97%
001-123-5400-000-000-0 Town Administrator Expenses	1,500.00	-1,300.00	200.00	144.32	55.68	72.16%
001-130-5110-000-000-0 Capital Planning Labor	318.00	0.00	318.00	0.00	318.00	0.00%
001-130-5400-000-000-0 Capital Planning Expenses	75.00	0.00	75.00	75.00	0.00	100.00%
001-131-5100-000-000-0 Finance Committee Salaries	3,635.00	0.00	3,635.00	2,944.23	690.77	81.00%
001-131-5110-000-000-0 Finance Committee Chair	164.00	0.00	164.00	0.00	164.00	0.00%
001-131-5120-000-000-0 Finance Committee Secretary	633.00	0.00	633.00	172.50	460.50	27.25%
001-131-5400-000-000-0 Finance Committee Expenses	500.00	0.00	500.00	152.00	348.00	30.40%
001-132-5400-000-000-0 Reserve Fund	55,000.00	-29,565.52	25,434.48	0.00	25,434.48	0.00%
001-135-5110-000-000-0 Accountant Labor	21,779.00	0.00	21,779.00	21,779.00	0.00	100.00%
001-135-5400-000-000-0 Accountant Expenses	250.00	611.05	861.05	830.09	30.96	96.40%
001-135-5420-000-000-0 Accounting Software	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5800-000-000-0 Audit Services	14,500.00	2,000.00	16,500.00	13,000.00	3,500.00	78.79%
001-141-5100-000-000-0 Assessor's Salaries	8,043.00	0.00	8,043.00	8,043.00	0.00	100.00%
001-141-5110-000-000-0 Assessor's Labor	7,247.00	0.00	7,247.00	6,149.98	1,097.02	84.86%
001-141-5400-000-000-0 Assessor's Expenses	3,700.00	0.00	3,700.00	2,925.38	774.62	79.06%
001-142-5400-000-000-0 Assessor's Revaluation	4,500.00	770.00	5,270.00	1,080.00	4,190.00	20.49%
001-145-5100-000-000-0 Treasurer's Salary	18,100.00	0.00	18,100.00	18,100.00	0.00	100.00%
001-145-5110-000-000-0 Treasurer's Add'l Salary	1,000.00	0.00	1,000.00	0.00	1,000.00	0.00%
001-145-5120-000-000-0 Treasurer's Assistant	5,177.00	0.00	5,177.00	5,177.00	0.00	100.00%
001-145-5400-000-000-0 Treasurer's Expenses	4,600.00	0.00	4,600.00	3,508.45	1,091.55	76.27%
001-145-5420-000-000-0 Treasurer's Software	1,960.00	0.00	1,960.00	1,959.89	0.11	99.99%
001-146-5100-000-000-0 Collector's Salary	26,369.00	0.00	26,369.00	26,369.00	0.00	100.00%
001-146-5400-000-000-0 Collector's Expenses	8,430.00	0.00	8,430.00	6,115.24	2,314.76	72.54%

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	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-146-5410-000-000-0 Deputy Collector Expenses	2,000.00	0.00	2,000.00	1,421.65	578.35	71.08%
001-149-5100-000-000-0 Oliver Smith Trustee	29.00	0.00	29.00	0.00	29.00	0.00%
001-151-5400-000-000-0 Town Counsel	15,000.00	0.00	15,000.00	11,755.35	3,244.65	78.37%
001-159-5410-000-000-0 Energy Committee	500.00	0.00	500.00	0.00	500.00	0.00%
001-159-5400-000-000-0 Advertising Expenses	1,000.00	480.18	1,480.18	1,480.18	0.00	100.00%
001-160-5100-000-000-0 Constable-Salary	400.00	0.00	400.00	400.00	0.00	100.00%
001-160-5400-000-000-0 Constable-Elections	100.00	0.00	100.00	45.00	55.00	45.00%
001-161-5100-000-000-0 Clerk's Salary	16,482.00	0.00	16,482.00	16,482.00	0.00	100.00%
001-161-5120-000-000-0 Clerk's Assistant	2,073.00	0.00	2,073.00	2,073.00	0.00	100.00%
001-161-5400-000-000-0 Clerk's Expenses	1,300.00	0.00	1,300.00	1,298.98	1.02	99.92%
001-161-5420-000-000-0 Clerk's Software	500.00	0.00	500.00	500.00	0.00	100.00%
001-162-5400-000-000-0 Registrar/Election Expenses	7,800.00	0.00	7,800.00	7,345.67	454.33	94.18%
001-164-5400-000-000-0 Street Listing	1,100.00	0.00	1,100.00	1,077.60	22.40	97.96%
001-171-5110-000-000-0 Conservation Comm Labor	1,900.00	0.00	1,900.00	1,421.07	478.93	74.79%
001-171-5400-000-000-0 Conservation Comm Expenses	950.00	0.00	950.00	298.55	651.45	31.43%
001-175-5400-000-000-0 Planning Board	750.00	0.00	750.00	364.05	385.95	48.54%
001-176-5400-000-000-0 Zoning Bd of Appeals Expenses	600.00	0.00	600.00	50.48	549.52	8.41%
001-192-5120-000-000-0 Custodian Labor	10,031.00	163.80	10,194.80	10,194.80	0.00	100.00%
001-192-5400-000-000-0 Town Bldgs & Grounds	38,300.00	-643.98	37,656.02	35,708.41	1,947.61	94.83%
001-192-5410-000-000-0 Town Office Expense	3,400.00	0.00	3,400.00	2,659.09	740.91	78.21%
001-192-5420-000-000-0 Town Office Telephone	6,300.00	0.00	6,300.00	5,224.67	1,075.33	82.93%
001-192-5430-000-000-0 Town Office Internet Services	2,250.00	0.00	2,250.00	2,070.02	179.98	92.00%
001-192-5440-000-000-0 Copier Maintenance	2,700.00	0.00	2,700.00	2,144.52	555.48	79.43%
001-192-5800-000-000-0 Technology Upgrades	2,500.00	887.30	3,387.30	1,108.00	2,279.30	32.71%
001-192-5810-000-000-0 Repair Boiler/Heating System	0.00	4,000.00	4,000.00	602.50	3,397.50	15.06%
001-192-5820-000-000-0 Painting/Siding Town Office	35,000.00	0.00	35,000.00	35,000.00	0.00	100.00%
001-192-5830-000-000-0 Town Office Weatherization	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00%
001-192-5840-000-000-0 Town Building Space Utilization	0.00	500.00	500.00	500.00	0.00	100.00%

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	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-193-5400-000-000-0						
001-193-5410-000-000-0	46,640.00	0.00	46,640.00	43,704.55	2,935.45	93.71%
001-195-5400-000-000-0	11,222.00	0.00	11,222.00	10,660.00	562.00	94.99%
001-195-5400-000-000-0	1,900.00	0.00	1,900.00	1,317.90	582.10	69.36%
001-210-5120-000-000-0	164,633.00	-43.00	164,590.00	135,109.40	29,480.60	82.09%
001-210-5400-000-000-0	33,500.00	0.00	33,500.00	31,575.81	1,924.19	94.26%
001-210-5410-000-000-0	5,500.00	0.00	5,500.00	4,704.50	795.50	85.54%
001-220-5110-000-000-0	19,728.00	0.00	19,728.00	19,728.00	0.00	100.00%
001-220-5120-000-000-0	30,391.00	0.00	30,391.00	30,215.59	175.41	99.42%
001-220-5400-000-000-0	20,320.00	0.00	20,320.00	18,104.60	2,215.40	89.10%
001-231-5400-000-000-0	30,233.00	0.00	30,233.00	30,233.00	0.00	100.00%
001-232-5110-000-000-0	1,035.00	0.00	1,035.00	1,035.00	0.00	100.00%
001-294-5400-000-000-0	5,000.00	0.00	5,000.00	4,870.00	130.00	97.40%
001-294-5410-000-000-0	1,000.00	2,500.00	3,500.00	3,065.00	435.00	87.57%
001-300-5100-000-000-0	1,442.00	0.00	1,442.00	1,442.00	0.00	100.00%
001-300-5400-000-000-0	1,540,133.00	0.00	1,540,133.00	1,540,133.00	0.00	100.00%
001-300-5820-000-000-0	0.00	59,067.38	59,067.38	19,406.96	39,660.42	32.86%
001-310-5400-000-000-0	1,211,650.00	0.00	1,211,650.00	1,211,650.00	0.00	100.00%
001-320-5400-000-000-0	314,285.00	0.00	314,285.00	285,420.00	28,865.00	90.82%
001-422-5110-000-000-0	160,712.00	-2,905.71	157,806.29	157,735.53	70.76	99.96%
001-422-5400-000-000-0	65,463.00	-1,000.00	64,463.00	56,741.36	7,721.64	88.02%
001-422-5410-000-000-0	40,721.00	2,995.00	43,716.00	43,027.25	688.75	98.42%
001-422-5800-000-000-0	2,000.00	-1,995.00	5.00	0.00	5.00	0.00%
001-422-5420-000-000-0	29,969.00	2,905.71	32,874.71	32,874.71	0.00	0.00%
001-422-5810-000-000-0	10,000.00	3,112.52	13,112.52	4,044.60	9,067.92	0.00%
001-422-5820-000-000-0	0.00	27,426.52	27,426.52	10,385.06	17,041.46	0.00%
001-422-5830-000-000-0	66,000.00	0.00	66,000.00	65,984.00	16.00	0.00%
001-423-5110-000-000-0	12,940.00	0.00	12,940.00	11,767.31	1,172.69	90.94%
001-423-5400-000-000-0	67,500.00	23,951.71	91,451.71	91,451.71	0.00	100.00%

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	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-424-5400-000-000-0 Street Lighting	12,150.00	0.00	12,150.00	10,121.62	2,028.38	83.31%
001-433-5110-000-000-0 Transfer Station Labor	19,191.00	0.00	19,191.00	19,191.00	0.00	100.00%
001-433-5400-000-000-0 Transfer Station Expenses	71,800.00	0.00	71,800.00	64,026.46	7,773.54	89.17%
001-491-5400-000-000-0 Cemetery Expense	1,000.00	850.00	1,850.00	1,040.00	810.00	56.22%
001-510-5400-000-000-0 Animal Inspector	1,757.00	43.00	1,800.00	1,800.00	0.00	100.00%
001-512-5100-000-000-0 Bd of Health Salaries	3,549.00	0.00	3,549.00	3,549.00	0.00	100.00%
001-512-5400-000-000-0 Bd of Health Expenses	300.00	0.00	300.00	300.00	0.00	100.00%
001-512-5410-000-000-0 Public Health Nurse	2,425.00	23.98	2,448.98	2,448.98	0.00	100.00%
001-541-5110-000-000-0 COA Director	11,238.00	-930.00	10,308.00	9,325.48	982.52	90.47%
001-541-5120-000-000-0 COA Office Assistant	15,610.00	0.00	15,610.00	15,533.74	76.26	99.51%
001-541-5130-000-000-0 COA Meal Site Staffing	2,615.00	0.00	2,615.00	2,550.19	64.81	97.52%
001-541-5400-000-000-0 COA Expenses	2,800.00	930.00	3,730.00	3,192.35	537.65	85.59%
001-541-5410-000-000-0 COA HEN Program	3,500.00	0.00	3,500.00	0.00	3,500.00	0.00%
001-543-5110-000-000-0 Veterans Agent	8,465.00	0.00	8,465.00	8,057.69	407.31	95.19%
001-543-5410-000-000-0 Veterans Benefits	28,000.00	5,566.75	33,566.75	33,566.75	0.00	100.00%
001-549-5400-000-000-0 Amer With Disabilities Expense	400.00	0.00	400.00	0.00	400.00	0.00%
001-610-5110-000-000-0 Library Labor	83,099.00	0.00	83,099.00	83,099.00	0.00	100.00%
001-610-5400-000-210-0 Library Exp-Utilities	13,620.00	0.00	13,620.00	13,580.92	39.08	99.71%
001-610-5400-000-240-0 Library Exp-Maintenance	8,040.00	0.00	8,040.00	8,049.45	-9.45	100.12%
001-610-5400-000-850-0 Library Exp-Books & Supplies	5,014.00	0.00	5,014.00	5,014.00	0.00	100.00%
001-630-5110-000-000-0 Recreation Labor	3,624.00	0.00	3,624.00	3,606.93	17.07	99.53%
001-630-5400-000-000-0 Athletic Fields	5,000.00	0.00	5,000.00	4,949.44	50.56	98.99%
001-630-5410-000-000-0 Woodlands Trail Committee	500.00	0.00	500.00	439.94	60.06	87.99%
001-630-5420-000-000-0 Open Space Committee	2,530.00	0.00	2,530.00	2,530.00	0.00	100.00%
001-691-5400-000-000-0 Historical Commission	500.00	0.00	500.00	134.20	365.80	26.84%
001-699-5400-000-000-0 Veterans Recognition	400.00	0.00	400.00	399.58	0.42	0.00%
001-710-5910-000-000-0 Principal-School Debt	89,490.00	0.00	89,490.00	89,490.00	0.00	100.00%

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	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-710-5920-000-000-0	20,000.00	0.00	20,000.00	20,000.00	0.00	100.00%
Principal-Capping Wood Waste						
001-710-5935-000-000-0	23,500.00	0.00	23,500.00	23,500.00	0.00	100.00%
Principal-Fire Truck #2						
001-710-5950-000-000-0	45,000.00	0.00	45,000.00	45,000.00	0.00	100.00%
Principal-Library						
001-710-5965-000-000-0	10,960.00	0.00	10,960.00	10,960.00	0.00	100.00%
Principal-Police Cruiser						
001-710-5975-000-000-0	25,000.00	0.00	25,000.00	25,000.00	0.00	100.00%
Principal-Town Garage						
001-710-5980-000-000-0	26,000.00	0.00	26,000.00	26,000.00	0.00	100.00%
Principal-Highway Truck						
001-710-5985-000-000-0	20,000.00	0.00	20,000.00	20,000.00	0.00	100.00%
Principal-Highway Loader						
001-751-5920-000-000-0	800.00	0.00	800.00	800.00	0.00	100.00%
Interest-Capping Wood Waste						
001-751-5935-000-000-0	2,797.00	0.00	2,797.00	2,796.50	0.50	99.98%
Interest-Fire Truck #2						
001-751-5950-000-000-0	9,080.00	0.00	9,080.00	9,080.00	0.00	100.00%
Interest-Library						
001-751-5965-000-000-0	187.00	0.00	187.00	186.32	0.68	99.64%
Interest-Police Cruiser						
001-751-5975-000-000-0	4,250.00	0.00	4,250.00	4,250.00	0.00	100.00%
Interest-Highway Garage						
001-751-5980-000-000-0	1,768.00	0.00	1,768.00	1,768.00	0.00	100.00%
Interest-Highway Truck						
001-751-5985-000-000-0	678.00	0.00	678.00	677.44	0.56	99.92%
Interest-Highway Loader						
001-820-5640-000-000-0	682.00	0.00	682.00	682.00	0.00	100.00%
Air Pollution District						
001-820-5646-000-000-0	2,120.00	0.00	2,120.00	1,760.00	360.00	83.02%
RMV Marking Surchg						
001-820-5663-000-000-0	24,638.00	0.00	24,638.00	24,638.00	0.00	100.00%
Reg Transit Authority						
001-820-5691-000-000-0	202,426.00	0.00	202,426.00	249,624.00	-47,198.00	123.32%
School Choice Assessment						
001-830-5622-000-000-0	2,504.00	0.00	2,504.00	2,503.12	0.88	99.96%
HCOG Assessment						
001-830-5640-000-000-0	2,239.00	0.00	2,239.00	2,239.00	0.00	100.00%
Hamp County Regional Lockup						
001-840-5400-000-000-0	7,814.00	0.00	7,814.00	7,813.62	0.38	100.00%
Hilltown Resource Management						
001-840-5410-000-000-0	23,078.00	0.00	23,078.00	23,077.25	0.75	100.00%
Foothills Health District						
001-840-5420-000-000-0	23,405.00	0.00	23,405.00	19,500.00	3,905.00	83.32%
Building Inspec Program						
001-911-5400-000-000-0	161,688.00	0.00	161,688.00	161,688.00	0.00	100.00%
Hampshire County Retirement						
001-912-5400-000-000-0	13,593.00	0.00	13,593.00	12,359.50	1,233.50	90.93%
Worker's Compensation						
001-913-5400-000-000-0	7,500.00	0.00	7,500.00	7,500.00	0.00	100.00%
Unemployment Insurance						
001-914-5400-000-000-0	446,250.00	-4,048.78	442,201.22	414,843.11	27,358.11	93.81%
Group Insurance						
001-916-5400-000-000-0	29,000.00	0.00	29,000.00	28,775.14	224.86	99.22%
Medicare & Social Security Exp						
001-970-5962-000-000-0	0.00	0.00	0.00	0.00	0.00	0.00%
Tr To Stabilization Fund						
Totals	<u>5,840,023.00</u>	<u>108,224.77</u>	<u>5,948,247.77</u>	<u>5,736,125.51</u>	<u>212,122.26</u>	<u>96.43%</u>

Annual Report of the Town Accountant **Special Revenue Funds FY2011**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Highway Funds</u>				
MA Highway-C291 FY06	26.63	0.00	0.00	26.63
Highway C291 FY07	-5,397.13	90,644.39	-99,851.51	-14,604.25
<u>Revolving Funds</u>				
Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
Dog Revolving Fund	389.87	3,355.00	-417.35	3,327.52
Transfer Station Open Box	28,527.71	16,460.00	-19,827.82	25,159.89
Planning Board	9,057.59	300.00	0.00	9,357.59
Recreation Revolving Fund	7,361.62	4,505.00	-1,512.78	10,353.84
COA Newsletter	493.56	0.00	-408.66	84.90
Fire Inspections	985.00	1,100.00	-1,040.00	1,045.00
Plumbing Inspections	109.00	3,538.00	-3,473.00	174.00
Electrical Inspections	5,060.00	4,715.00	-6,333.00	3,442.00
Appeals Consultant	-615.61	0.00	0.00	-615.61
Board of Appeals Revolving	1,105.13	404.00	-724.75	784.38
Conservation Revolving	1,321.09	190.00	-30.00	1,481.09
<u>Receipts Reserved for Appropriation</u>				
Insurance Claims	4,083.27	0.00	0.00	4,083.27
Library Fees Revolving Fund	8,870.60	0.00	0.00	8,870.60
<u>Other Special Revenue Funds</u>				
Special Donation Acct (Burgy Bullets)	0.00	1,000.00	-369.95	630.05
COA Donations	2,886.64	1,086.31	-1,002.48	2,970.47
Flag Donations	535.42	0.00	0.00	535.42
War Memorial Fund	133.80	450.00	0.00	583.80
Police Donations Fund	600.00	0.00	0.00	600.00
Library Donations	5,415.49	400.00	-4,895.33	920.16
Library Local	17,585.83	32,590.99	-30,231.56	19,945.26
Library School	87.44	13,500.00	-13,354.88	232.56
Shade Tree Comm Donations	5.36	0.00	0.00	5.36
Town Line Signs	1,161.83	0.00	0.00	1,161.83
Angel Garden Fund	175.09	360.00	-79.50	455.59
Woodland Trails Project	121.27	0.00	0.00	121.27
Law Enforcement Fund	317.62	0.00	0.00	317.62
NIMS Training	90.00	0.00	0.00	90.00
Septic Grants	15,934.23	0.00	0.00	15,934.23
Highland Valley Elder Serv	897.79	250.00	-250.00	897.79
Consortium Support	175.37	516.50	-175.37	516.50
PVTA	-2,028.52	10,990.08	-7,512.69	1,448.87
EOEA Service Incentive Grant	-1,429.23	0.00	-1,769.00	-3,198.23
Timber Sales	9.02	0.00	0.00	9.02
Bond Premium-Issuance Costs	8,523.88	0.00	0.00	8,523.88
Land Acquisition Fund	5,611.50	0.00	0.00	5,611.50
Comcast Technology Fund	6,702.19	5,929.97	-8,721.37	3,910.79
Appraisal Grant	4,100.00	0.00	0.00	4,100.00
MTC Clean Energy Grant	21,775.13	0.00	0.00	21,775.13
Fire Pagers	508.00	0.00	-508.00	0.00
DOE EECBG Grant	0.00	30,046.50	-61,904.78	-31,858.28

Annual Report of the Town Accountant **Special Revenue Funds FY2011**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>State & Federal Grants</u>				
Mass Personal Safety Grant	-630.54	0.00	0.00	-630.54
Bulletproof Vest Grant	1,578.50	1,578.50	0.00	3,157.00
Gov Highway Safety Grant	683.34	3,762.00	-3,582.00	863.34
Local Preparedness	3,169.10	0.00	0.00	3,169.10
FY08 Police Station Grant	875.50	0.00	0.00	875.50
MEMA-LEPC Grant	43,014.65	0.00	-43,014.65	0.00
MEMA Grant	2,517.52	0.00	-2,517.52	0.00
Council on Aging Grant	1,769.65	3,500.00	-1,811.82	3,457.83
Library State Aid	1,032.94	9,477.17	-10,851.25	-341.14
Cultural Council	3,395.43	3,886.66	-5,265.00	2,017.09
Library OTSP Grant	0.00	0.00	0.00	0.00
Library Equal Accesss Grant	0.00	0.00	0.00	0.00
Library Tweens & Teens Grant	3,802.51	0.00	-3,802.51	0.00
Fire Dept SAFE Grant	4,670.50	3,915.00	-3,664.47	4,921.03
Fire Dept Equip Grant	0.03	0.00	0.00	0.03
Bd of Health Mini Grant	0.00	0.00	0.00	0.00
<u>Education Funds</u>				
Title I Grant	11,500.67	0.00	-12,500.05	-999.38
School Choice	350,559.77	74,926.00	-146,119.82	279,365.95
REAPS Grant	1,100.06	23,376.00	-23,375.45	1,100.61
Early Literacy Grant	2,816.03	0.00	0.00	2,816.03
Kindergarten Enhancement Grant	-1,986.39	15,400.00	-15,399.99	-1,986.38
Special Education Grant	93,587.66	51,675.40	-25,270.01	119,993.05
ARRA Grant	0.00	2,577.00	-5,754.98	-3,177.98
Stimulus for SPED	-4,316.43	19,513.00	-22,638.90	-7,442.33
Stimulus for Stabilization	-0.04	6,000.00	-2,176.98	3,822.98
Stimulus for Title 1	4,129.01	10,454.00	-9,175.95	5,407.06
Stimulus for Robotics	-11,000.00	27,960.00	-11,750.98	5,209.02
Preschool Program	78,694.21	103,548.30	-72,849.45	109,393.06
School Building Use	1,986.40	1,457.25	0.00	3,443.65
School Lunch Fund	-2,642.27	43,750.69	-43,750.69	-2,642.27
Elaine Lawton Fund	20,151.05	268.15	-245.27	20,173.93
Foundation Reserve	14,000.73	0.00	0.00	14,000.73
<u>Enterprise Funds</u>				
Water Enterprise Fund	81,004.19	324,368.79	-237,887.07	167,485.91
Sewer Enterprise Fund	346,720.11	188,320.34	-137,903.71	397,136.74
<u>Capital Projects</u>				
Library Construction	2,665.60	0.00	0.00	2,665.60
Capping Wood Waste Area	-2,797.25	0.00	0.00	-2,797.25
Police/Fire Station Roof	5,005.00	0.00	0.00	5,005.00

Annual Report of the Town Accountant

Special Revenue Funds FY2011

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>School Trust Funds</u>				
Daniel Collins Fund	430,598.46	70,697.25	-36,624.91	464,670.80
O C Spellman Fund	86,481.85	14,203.91	-6,849.58	93,836.18
Ethel Curry Fund	836.49	136.13	-90.52	882.10
Albert D Sanders Fund	20,375.38	3,345.45	-1,647.43	22,073.40
Dunphy-Dunphy School Fund	23,391.50	3,839.98	-2,123.98	25,107.50
Dunphy-James School Fund	31,411.20	5,157.56	-2,661.27	33,907.49
Ellsworth Hyde Fund	5,940.28	974.07	-592.38	6,321.97
Byron Loomis Fund	22,565.51	3,704.87	-2,022.11	24,248.27
Helen E James Fund	16,860.74	2,773.72	-247.46	19,387.00
<u>Town Trust Funds</u>				
WCTU Clock Fund	11,515.57	1,981.09	-1,622.50	11,874.16
Cemetery Perpetual Care	1,203.07	0.00	-192.87	1,010.20
Whiting Street Fund	3,757.43	614.27	0.00	4,371.70
Arthur King Fund	55,806.69	9,201.28	0.00	65,007.97
Albert Hills Fund	15,187.03	2,492.75	-2,508.36	15,171.42
Christian Hills Fund	21,750.50	3,635.51	-1,309.92	24,076.09
Henry Hills Fund	68,445.17	11,235.65	-4,265.41	75,415.41
Mary Main Fund	6,875.43	1,126.75	-1,124.86	6,877.32
Lyman Wait Fund	374.31	61.71	0.00	436.02
Electra Wait Fund	4,278.60	705.43	0.00	4,984.03
Henry Warner Fund	29,983.46	4,961.11	-1,407.70	33,536.87
Women's Club Fund	1,513.92	249.05	-61.23	1,701.74
James Taylor Fund	2,033.16	334.47	-217.53	2,150.10
Sanderson/Heath Fund	3,232.64	531.79	-232.09	3,532.34
Library Humanities Fund	10,169.10	1,672.91	-1,607.25	10,234.76
William J Sheehan Fund	79.70	13.15	0.00	92.85
KMIT Library Fund	322,219.64	53,029.02	-3,253.57	371,995.09
<u>Brassworks Funds</u>				
Brassworks-Rec Operating	26,705.12	4,528.29	-334.02	30,899.39
Brassworks-Rec Long-Range	652.70	-591.44	-61.26	0.00
Brassworks-Economic Dev	66,601.42	6,419.41	-184.99	72,835.84
Brassworks-Loan Fund	211,466.21	804.51	0.00	212,270.72
<u>Other Funds</u>				
Unemployment Compensation	22,666.78	83.88	0.00	22,750.66
Elder Trust Fund	10,913.50	53.85	-343.59	10,623.76
Stabilization Fund	387,161.28	1,558.43	0.00	388,719.71
Meekins Library Trust	20,519.43	3,223.11	-236.92	23,505.62
Seewald Technology Grant	7,914.57	6,273.97	-3,637.63	10,550.91
<u>Agency Funds</u>				
Off Duty Police Detail	-5,287.97	19,602.08	-13,095.08	1,219.03
Firearm ID Cards	-252.00	1,362.50	-2,187.50	-1,077.00
Clerk Fees	295.28	1,562.55	-1,562.55	295.28
State Wildlife Permits	0.00	1,137.00	-1,137.00	0.00
Collector Fees	45.00	12,326.62	-12,186.62	185.00
Deputy Collector Fees	139.00	7,752.00	-7,752.00	139.00

Annual Report of the Angel Park Quiet Reflections Garden

The Angel Park Quiet Reflections Garden again hosted a Summer Music Series that coincided with the Thursday Farmers' Market (Burgundy Thursdays). The park also hosted a few private weddings, photo sessions and other such events. No serious vandalism occurred at the Garden this year, but the October snow and ice storm damaged a number of trees that required severe pruning and, in one instance, removal.

Park Improvements and Projects for the 2011 Garden Year:

1. The park irrigation system received a new back flow preventer valve that was installed on the exterior of the Historical Society building to make it easier to service and to comply with updated plumbing regulations. The project was part of the installation of a new main line to service the Walk of Flowers plantings along Route 9 between the General Store and Brewmaster's Tavern.
2. New Memorial Bricks were added to the walkway adjacent to the Angel statue.
3. Again, lawns were treated with beneficial nematodes to guard against grubs, and calcium sulfate was applied in early spring to help flush out winter salt in areas adjacent to the road and parking lot at the Park's perimeter. The Shad trees and magnolia trees were sprayed with horticultural oil in early spring and the Shad trees were treated with Spinosad (plant derivative insect spray) to control an infestation of Lace Bug, which causes leaves to yellow and drop early. The results were mixed, so a different formulation may be applied next year (2012).
4. The beds were fed with organic fertilizer and weeded and pruned by N. Dines and the Williamsburg Dead Head Society, led by Joan Coryat and Heidi Johnson. Zononi Lawn Maintenance provided regular mowing, trimming and raking services throughout the season.
5. A new wooden bench was installed on the upper terrace to provide strategic seating for concerts and an additional view to the south. All improvements and soil amendments and plant care materials, as well as additional plants and replacement plantings, were funded by the Garden and Park Beautification Fund (administered by Doug Baker at the Florence Savings Bank), which is supported by local contributions and receipts from redeemed beverage bottles and cans gathered at the Town Recycling building at the Transfer Station (through tireless efforts from Roger, Corky and Donna). Contributions are welcome and are put to good use for the ongoing care of the Gardens and Parks.



Plans for 2012:

A major perennial division is scheduled for early spring and the plants will be potted and planted in new beds scheduled for Haydenville at the Town Office Building and along the Route 9 corridor. Volunteers are welcome as we work to "move the flowers down the road." The thinning will help to invigorate the plantings and to sustain blooming, while allowing space for adjacent trees and shrubs to continue to spread and to fill in the gaps.

Submitted by N. Dines, FASLA

Annual Report of the Board of Assessors

The Board of Assessors works to keep its records as current and accurate as possible. To that end, we visit properties on a regular basis, review changes resulting from building permits, sales, and applications for abatement. Along with our consultant and using sales data from calendar years 2008 and 2009, we have adjusted property values to bring them into the range of 90% to 110% of market value. Our values are submitted to and certified by the state Department of Revenue yearly prior to the setting of the tax rate. The tax rate for FY 2011 is \$14.89 per thousand dollars of value.

The state requirements for assessors have necessitated an ever-increasing workload for our office. More time is required each year to meet our obligation to the residents of the Town of Williamsburg.

If residents have any questions or concerns regarding property valuations, we urge them to contact us at 268-8403, or to come in to our meeting any Tuesday evening from 7:00 to 8:00 p.m.

Marjorie Dunphy
Peter Shumway
Denise Banister

Annual Report of the Brassworks ReUse Committee

The Brassworks Committee, made up of an appointee from each of the Board of Selectmen, Finance Committee and Planning Board, met seven times during the 2011 year. Due to a delay in the reappointment of certain members, there were two additional meetings but they were unofficial and therefore discussion only.

The Small Business Loan Fund continued to be dormant, with no applications taken out. The funds continue to be invested in an interest-bearing account at a local bank.

The one outstanding loan from the Housing and Economic Development Fund, to the Hilltown Community Development Corporation, remains current.

At the Annual Town Meeting, upon recommendation of the Committee, the town voted to close out one of the Recreation funds that basically had a zero balance in it, and to transfer the money in other Recreation fund into the Recreation Commission's revolving fund. This issue was discussed on Town Meeting floor and it was explained that it would simply allow the Recreation Commission to use those funds as they saw fit and in accordance with the purpose for which the original fund had been set up, without having to go through the Brassworks ReUse Committee.

Toward the end of the year, the Committee recommended to the Board of Selectmen that a letter go out to businesses affected by the flooding caused by Tropical Storm Irene, explaining that the Committee might be willing to look at loans for businesses that did not have funds from insurance or other sources. A letter did go out but no businesses applied.

The members of the Committee were:

Chairman, Peter Mahieu, appointed by the Finance Committee

Clerk, Jeffrey Ciuffreda, appointed by the Board of Selectmen

Member, Steve Snow, appointed by the Planning Board

Annual Report of the Building Commissioner

The Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M. G. L. c. 143, § 3 and c. 40A, §7. Beginning July 1, 2011, the town has also contracted with Northampton to provide Electrical Inspection services. George Fournier is now the Inspector of Wires for the town.

The Building Department office in Northampton is open from 8:30 to 4:30 Monday through Friday except for Wednesdays after 12:00. The telephone number is (413) 587-1240 and my email address is lhasbrouck@northamptonma.gov. The office has three building inspectors, three electrical inspectors and a full time clerk. This staffing allows us to schedule timely inspections and provide timely support for permit applications.

120 building permits and 41 electrical permits were issued in 2011. Overall building activities in 2011 were comparable to 2010 but the types of projects changed. There were only 4 new single family homes in 2011 compared to 6 in 2010. The number of permits for repairs and renovations went from 13 in 2010 to 32 in 2011; a very significant increase. Building permit fees totaled \$20,116 in 2011. This compares to \$21,274 collected in 2010, \$13,301 in 2009, \$14,471 in 2008 and \$24,497 in 2007. The total estimated cost of construction in Williamsburg in 2011 was \$2,897,883. There is more detailed information in the table on the next page.

We investigated a number of zoning complaints. Most were satisfactorily resolved but some are still under investigation. All establishments holding liquor licenses were inspected, as were schools and places of assembly.

We look forward to providing prompt and courteous building, zoning and electrical inspection services to Williamsburg and Haydenville residents in the coming year. We are especially excited about the upcoming Dunphy School project. As always, feel free to contact me with any problems or concerns you may have regarding building or zoning issues.

Respectfully Submitted,

Louis Hasbrouck

Building Commissioner
Town of Williamsburg

Town of Williamsburg Building Department Activity 2011

Building Permits

Work Category	Number of Permits	Permit Fees	Estimated Cost of Construction
Additions	6	\$1,988	\$176,400
Swimming Pools	2	\$130	\$43,000
Decks	2	\$111	\$4,500
Demolish Structures	2	\$60	\$12,000
Garages	3	\$515	\$115,000
Insulation	10	\$335	\$35,769
New Commercial Buildings	1	\$1,575	\$52,000
New Single Family Houses	4	\$7,596	\$1,078,201
Repairs and Renovations	32	\$5,757	\$1,105,399
Replacement Windows	9	\$270	\$36,686
Siding	4	\$120	\$72,405
Roofing	15	\$533	\$81,692
Sheds	5	\$140	\$7,000
Wood Stoves	16	\$535	\$33,126
Solar Panels	1	\$221	\$36,935
Signs	6	\$200	\$7,720
Zoning Determinations	2	\$30	
Building Permit Totals	120	\$20,116	\$2,897,833

Electrical Permit Totals (starting July 1, 2011)

Number of Permits	Permit Fees
41	\$3,600

Annual Report of the Capital Planning Committee

The charge of the Capital Planning Committee is to help the town plan for anticipated capital expenditures and their financing. The Committee is to be composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the Town Treasurer, serving as an ex-officio member.

The current members are Gary Benoit, Robert Buchele, Mitch Cichy, William Sayre, and Peter Mahieu.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all town departments. (Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years.) It then compiles and prioritizes these requests and forwards them to the Finance Committee along with its funding recommendations. The town votes to accept or modify the plan each year at the annual town meeting.

The Committee forwarded the following Capital Improvement Budget FY12 and Capital Improvement Program FY13 – FY17 for the Town of Williamsburg to the Finance Committee in May 2011 (see spreadsheet on the next page.)

William Sayre
Chairman



Annual Report of the Capital Planning Committee
Capital Improvement Budget FY12
Capital Improvement Program FY13-FY17

Requests Prioritized ¹	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Quote Received	Funding ³	Current Year	Condition	Town's Share of Project. (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016	FY 2017
				APPROVED REQUESTS												
				Bonded												
	11	5	3.3	Library - Meekins (2003)		DE	2003	Good	\$500,000	\$182,000	\$48,280	\$51,640	\$48,800	\$52,000		
				Short Term Borrowing												
	10	7	1.7	Fire Dept. - Engine II			2006		\$235,000	\$164,500	\$25,897	\$25,498	\$25,098	\$24,699	\$24,299	\$23,900
	5	2	1.9	Hwy. Dept. - Loader Cat 446			2006	Good	\$99,850	\$39,850	\$20,264					
	5	4	1.7	Hwy. Dept. - Truck #6 w. plow			2009		\$130,000	\$104,000	\$27,326	\$26,884	\$26,442			
	10	10	1.7	Hwy. Dept. - Addition & Improvements		DE	2010	Good	\$250,000	\$250,000	\$28,825	\$28,400	\$27,975	\$27,550	\$27,125	\$26,700
	10	10	2.5	Anne T. Dunphy Building Renovation - Design Phase			2010	Poor	\$103,464	\$73,464		\$9,183	\$8,999	\$8,816	\$8,632	\$8,448
				Third Party Assessments												
	7	5	7.0	Highland Ambulance			2009	Excellent	\$24,234	\$19,664	\$4,535	\$4,535	\$4,535	\$4,535	\$4,535	
	25	13	?	Hampshire Regional - Renovation			1999	Good	\$4,768,088	\$1,314,421	\$86,123	\$86,558	\$87,376	\$87,688	\$88,509	\$88,165
				Approved Requests Subtotals					\$6,110,636	\$2,147,899	\$241,250	\$232,698	\$229,225	\$205,287	\$153,100	\$147,213
				CURRENT REQUESTS PROPOSED 2012												
				Recommended												
3	-	-	-	Police - Cruiser - Car 22 Ford Exp. - Replace C. Vic.	Y	FC	2005	Fair	\$34,960		\$34,960					
3	-	-	-	Library - Air conditioning	Y	FC	-	Poor	\$30,950		\$30,950					
3	-	-	-	Selectboard - Old Town Hall Renovation	N	FC	-	Poor	\$100,000		\$100,000					
3	-	-	-	Selectboard - Server, Town Office Bldg	N	Tax	-	-	\$25,000		\$25,000					
				Current Requests Subtotals					\$190,910	\$0	\$190,910	\$0	\$0	\$0	\$0	\$0
				FUTURE REQUESTS²												
20	4.5			A. T. Dunphy Bldg. Final Design & Renovation			1986	Poor	\$3,000,000			\$285,000	\$278,250	\$271,500	\$264,750	\$258,000
20	4.5			Fire - Public Safety Complex			1887	Poor	\$1,638,000					\$170,039	\$166,012	\$161,985
20	4.5			Helen E. James Site Upgrade			1986	Fair	\$440,207					\$45,697	\$44,615	\$43,533
10	4.5			Hwy - Mt. Street, Engineering				Poor	\$450,000				\$69,224	\$67,075	\$64,927	\$62,779
10	4.5			Hwy - Chesterfield St.				Poor	\$590,000					\$93,483	\$90,582	\$87,680
5	4.5			Police - Cruiser - Car 23 C. Vic.			2008	Excellent	\$34,202				\$8,346	\$8,128	\$7,910	\$7,692
5	4.5			Police - 4x4 - Car 20 Ford Explorer			2006	Good	\$34,960				\$8,530	\$8,308	\$8,085	\$7,863
10	4.5			Fire - Engine I			1987	Fair	\$235,000			\$36,150	\$35,028	\$33,906	\$32,785	\$31,663
5	4.5			Fire - Chief's Vehicle			2001	Good	\$35,000			\$8,832	\$8,508	\$8,183	\$7,859	\$7,534
5	4.5			Hwy. - Truck 1 F350			2006	Good	\$45,000							\$11,998
5	4.5			Hwy. - Truck 4 & Sander Int'l			2000	Fair	\$145,000						\$37,536	\$36,557
5	4.5			Hwy. - Truck 3 F350 (School)			1999	Fair	\$45,000			\$10,661	\$10,382	\$10,104	\$9,826	\$9,548
7	4.5			Highland Ambulance			1998	Good	\$28,627							\$7,014
				Future Year Requests Subtotals					\$6,720,996	\$0	\$0	\$340,643	\$418,268	\$716,425	\$734,887	\$733,846
				TOTALS					\$13,022,542	\$2,147,899	\$432,160	\$573,340	\$647,494	\$921,712	\$887,987	\$881,059
											[See Note 4]					

Note 1: Current requests are prioritized as follows: 1. State mandated/health and safety; 2. Imminent large dollar loss; 3. Potential dollar loss/quality of life/replacement; 4. Lowest priority

Note 2: Current Dollars; Amounts Under FY__ are Adjusted for Inflation of 3%/yr **Note 3:** DE = Debt Exclusion FC = Free Cash Tax = Taxation

Note 4: Average Capital Expenditure + Requests for Last 5 Years = \$321,797 (5.8% of budget)

Annual Report of the Town Collector for FY2011

The following lists represent amounts that remain outstanding as of the end of the fiscal year - June 30th.

Real Estate Taxes	Year	Balance o/s 06/30/2007	Balance o/s 06/30/2008	Balance o/s 06/30/2009	Balance o/s 6/30/2010	Balance o/s 06/30/2011
	2011					
	2010				\$ 109,575.52	\$ 78,394.50
	2009	\$ -	\$ -	\$ 66,617.00	\$ 472.52	-
	2008	\$ -	\$ 97,198.75	\$ 1,999.00	-	-
	2007	\$ 176,212.34	\$ 43,254.30	-	-	-
	2006	\$ 57,270.97	\$ 31,377.43	-	-	-
	2005	\$ 31,185.72	\$ 12,869.71	-	-	-
	2004	\$ 11,011.53	\$ 8,106.53	-	-	-
	2003	\$ 10,733.18	\$ 3,792.62	-	-	-
	2002	\$ 4,281.27	-	-	-	-
	2001	\$ 495.68	-	-	-	-
Totals		\$ 291,190.69	\$ 196,599.34	\$ 68,616.00	\$ 110,048.04	\$ 78,394.50
Personal Property Taxes						
	2011					
	2010				\$ 1,676.43	\$ 1,655.81
	2009	\$ -	\$ -	\$ 124.00	-	-
	2008	\$ -	\$ 1,443.07	-	-	-
	2007	\$ 1,325.08	\$ 293.56	-	-	-
	2006	\$ 1,082.18	\$ 303.04	-	-	-
	2005	\$ 1,510.67	\$ 1,279.95	-	-	-
	2004	\$ 368.92	\$ 368.92	-	-	-
	Prior Yrs	\$ 5,433.00	-	-	-	-
Totals		\$ 9,719.85	\$ 3,688.54	\$ 124.00	\$ 1,676.43	\$ 4,498.86

Annual Report of the Conservation Commission

Members of the Williamsburg Conservation Commission include Robert Stinson, Chairman, Wilbur Loomis, Christopher Lynch, Joseph Rogers and Tom Hodgkins (alternate).

In 2011, the Conservation Commission approved the following:

- 12 Requests for Determination
- 0 Notices of Intent
- 1 Certificate of Compliance
- 2 Emergency Certificates

In the aftermath of Tropical Storm Irene of August 2011 and as part of our role in disseminating information, we responded to nine requests for guidance and advice. The Commission participated in eight site visits; included among them were a visit to an experimental and successful knotweed spraying site along the Mill River on Route 9, a visit to Valley View Road and Ashfield Road to view pole replacement proposals in conjunction with the Highway Department, and a visit to the Briar Hill trail as part of a collaboration with the Williamsburg Woodland Trails Committee. We will continue our collaboration with the Trails committee.

The role of the Conservation Commission is to ensure protection of resource areas, which include wet meadows, marshes, swamps, or bogs bordering on any creek, river, stream, pond or lake. Wetlands and rivers provide important ecological services like flood control and drinking water. The Conservation Commission helps to make sure that these systems function through review of development proposals and site plans as provided in Requests for Determination and Notices of Intent. Please see the Conservation Commission page on the town website, www.burgy.org.

The Conservation Commission meets the second and fourth Thursdays of every month at 7 p.m. on the second floor of the Town Offices in Haydenville. Committee members as well as Linda Babcock, the secretary of the Commission, can answer questions or provide relevant information about resource areas on your land. Linda Babcock's office hours are 9-11 a.m. every Wednesday at the Town Offices. The telephone contact number is (413) 268-8416. For more general information about wetlands, stream and river protection, please visit the Massachusetts Department of Environmental Protection, <http://www.mass.gov/dep/about/index.htm>.

Respectfully submitted,

The Williamsburg Conservation Commission

Wilbur Loomis Rob Stinson Christopher T. Lynch Joseph Rogers Tom Hodgkins (alt)
Williamsburg Conservation Commissioners

Annual Report of the Council on Aging/Senior Center

MISSION STATEMENT

The Williamsburg Senior Center is dedicated to enhancing the quality of lives of people over 60. We provide programs and services for elders, their families and caregivers in order to support elders in achieving the highest possible level of independence and activity in their lives. We strive to provide information to the public on issues of aging and act as an advocate and liaison to elders in accessing local, state and federal resources.

The Council on Aging Advisory Board advises and supports the work of the Williamsburg Senior Center in its mission to serve the community. People of all ages are welcome to get involved in the work of the Council. The board meets once monthly (3rd Wednesdays at 10 a.m.) with the staff of the Senior Center and is open to the public. If you wish to join the board please come to at least one meeting. A commitment of at least one year is desired and members are appointed by the Select Board. To be appointed please submit a letter of interest to the Select Board stating your interest and skills offered. To serve on a subcommittee no Select Board appointment is necessary, just a willingness to assist in projects the Council chooses to focus on. Please call to inquire about getting involved as a volunteer.

STATISTICS

The Williamsburg Council on Aging is now serving 606 seniors in Williamsburg and Haydenville. This is roughly 20% of the population of the town. This number increases yearly as people reach the age of sixty and as new seniors move into the area. The most recent census shows that at least 6% of this population is living below the poverty income guidelines set by the state.

STAFF/OFFICE/NEW POLICIES

In February of 2011, Marie Westburg came on as the new Director. In the fall Mrs. Westburg changed the hours of operation in order to allow for more efficiency, administrative work time and meeting with homebound clients off site. Staff members are now able to do needs assessment sessions off site by appointment in order to serve the elders who need this level of accommodation.

The Director holds Community Meetings on 1st Wednesday of the month (12:15) in order to provide a forum for clients to ask questions, share ideas and concerns. There is also a suggestion box located in the hallway for feedback and suggestions. Please submit serious grievances in writing to the Council on Aging Advisory Board or come to our regular meeting on the 3rd Wednesday of the month at 10:00. The COA Board and the Director are interested in hearing from you and in working to make the Senior Center the best it can be for everyone.

FUNDING

The Williamsburg Council on Aging received funding this year from the Town of Williamsburg, the Williamsburg Cultural Council, the Executive Office of Elder Affairs, Pioneer Transit Authority, Williamsburg Elder Trust Fund, Highland Valley Elder Services and various newsletter advertisers. This year four applications to Highland Valley Elder Services for Title III Funding were submitted. In October we were awarded funding for programs which address needs around

food, transportation and companionship. These programs aim to serve seniors, disabled people and their caregivers.

SURVEY

A survey of the general public was conducted in order to assess the needs and interests of seniors in Williamsburg. This survey was utilized in program design changes and in seeking funding for needed services. Thanks to all who participated in providing this feedback!

VISIONING

This year as part of long-term planning for the needs of the town's senior population, focus groups were held where seniors in the community were invited to voice their concerns, ideas and needs. This information was compiled for program development, assessing needs for planning and collaboration with other organizations. A discussion of the current needs of the senior population (who are 20% of the total population), and in light of the estimation that this number will rise to 30-38% by 2020, many concerns were raised about the COA's ability to serve seniors in our current location. Ideas about the future use of town buildings or building a senior center were discussed. Many folks were interested in knowing more about how the school building project would create opportunities for shared use of buildings in town. During these sessions many issues were discussed, including the struggle many seniors face in the current state of the economy, especially around transportation and housing. Transportation is something many people struggle with and efforts to improve on these services are a big focus of the work of the COA. Housing issues were discussed and many expressed, with the loss of home equity and a poor housing market, that they are unable to downsize. The need for senior housing in Williamsburg for seniors of varying income levels was discussed. Several folks expressed interest in bringing this issue to a larger format for discussions. Many folks expressed a need for changing the perception of the Senior Center as a place for "old folks" and suggested many program ideas to help attract new retirees, caregivers and families to attend programming.

VOLUNTEERS

Due to limited funding the COA depends on donations and help from volunteers to provide activities, programs and services to local seniors. We would like to say thank you to all the folks who contributed time, money, supplies, physical labor, and space in support of our mission to support the improved quality of life and ongoing independence of elders in Williamsburg.

COMMUNITY OUTREACH

The Director, Marie Westburg, attended several community groups meetings this year in order to connect with local seniors, recruit volunteers and advisory board members, and propose opportunities for pooling resources and building community. The Lions Club, the Meekins Library, Williamsburg Public Schools, the Williamsburg Historical Society and Fertile Ground's School Gardening Program were all open to working together in some capacity. Plans for collaborative projects and seeking funding were started with the Meekins Library, Williamsburg Elementary School, the Williamsburg Historical Society and Fertile Ground, Inc., for projects to occur in 2012.

SERVICES PROVIDED

The COA provided numerous services to elders in town under the general categories of outreach, advocacy, support services, wellness classes/clinics, transportation, education and recreation. This year we saw an increase in the numbers of folks seeking services in most of these areas. We believe this is due in part to the depressed economy and because this winter was particularly difficult for many seniors due to the enormous amounts of snow and ice. The COA referred many more seniors this year to Highland Valley Elder Services and other agencies due to the added strain of this inclement weather.

SHINE

(Serving Health Information Needs of Elders.) This free program assisted over 30 seniors with health insurance/Medicare/Medicaid issues this year. This is twice the amount served last year. This program is offered locally to seniors and caregivers by a very dedicated volunteer. Thank you, Lucille Temple!

H.E.N.

(The Hilltown Elder Network is a program of The Hilltown Community Development Corporation.) Referrals for homecare needs are made to this program almost daily. This program, which is partially funded by the Town and state funded grants awarded to HCDC, is not officially a COA program but is a direct referral site due to the dual role of our activities director, who is also the Williamsburg HEN Coordinator. For appointments and information about HEN, please call Fran Goebel for an appointment outside of COA/Senior Center hours. Snow plowing, shoveling and roof raking were offered through this program this year and were very much a necessity for many seniors who would have had difficulty getting out of their homes safely without this assistance.

TAXES

Through the generous work of AARP volunteer and COA Board member Kate Davidheiser, over 50 seniors and people with low incomes were assisted with filing their State and Federal taxes free of charge.

HEALTH

The COA sponsored a Health Information and Safety Fair, which had over 30 agencies in attendance to inform seniors and caregivers about services available to them. A Foot Clinic was offered by Kip Moeller, RN, and Flu Shot Clinic was held by Williamsburg Visiting Nurse Association. Over 40 shots were administered. Additional shots were given in the community to homebound elders and elders at Nash Hill Place. As part of regular services offered by the Senior Center, Podiatry and Blood Pressure Clinics are held monthly on site. We are currently working on arranging for monthly Hearing Clinics as well.

MEALS

In July we began serving congregate meals on Tuesdays, in addition to Wednesdays and Thursdays. In October we were awarded grants (through Highland Valley Elder Services) to begin a Take-Home Dinner program through a collaboration with local restaurants. This program is available for seniors, people with disabilities, and caregivers who need a break from meal preparation. Meals are offered on a sliding scale of \$2.50-\$5.50 per meal. The fees and donations to this program will help to extend this program beyond the grant period.

TRANSPORTATION

Coordination of transportation, provided through PVTa funding and volunteer drivers, is arranged for seniors on a daily basis through the COA. We had an increase in the use of medical ride services this year. Our pool of volunteer drivers has decreased, so arranging rides for things other than medical appointments was more difficult. In order to address the need for more transportation services, grant funding was sought and awarded through Highland Valley Elder Services. These funds are being used to fund stipends for companions to assist in rides for homebound elders and people with disabilities. Funding was also awarded to support the use of a van, donated by PVTa, to provide more transportation for seniors to programs, meals, shopping and recreational trips.

COMPANIONSHIP

Through HVES funding, a Companionship Program has been implemented to allow homebound seniors and people with disabilities a chance to socialize, get out into the community or attend to needs of daily living such as errands, etc. This program is also a benefit to the people who are active and independent, as they are given a small stipend, have routine and satisfaction in helping others.

COMMUNITY PROJECTS

The **Nash Hill Elevator Project** was completed this spring and is up and running thanks to the work of Hilltown Community Development Corporation and the many committee members who helped oversee the project (Phil Reid (COA Board Chair), Sandra Leary, Connie Young, Julia Kellogg and Jacquelyn Burgin(HCDC)). This elevator will enable folks to get around the building more easily and accommodates emergency needs as well.

Intergenerational Gardening Program: The COA and Fertile Ground, Inc. (funded through Tufts Health Plan Foundation) are working together to grow food and provide a place for children, families and elders in the community to come together. This project, which happens in the park behind the town offices and at the local elementary schools' gardens, contains raised beds for easy access for seniors and people with disabilities. Food grown in this program is used to add to Brown Bag and in our Cooking Club, in which food is prepared and sent home with participants. Seniors involved in the Gardening Program often help assist in the school gardening curriculum and teach the children about food preservation through workshops like jam making. We are currently looking for more folks to get involved. A Community Picnic and Work Day was held in the spring and members from the Haydenville Congregational Church, a group of families from Haydenville and members of the COA Garden Program worked together to repair the play structure and picnic tables, plant for the season, and make this area a nice place for the community to use. Stay tuned for future community work days, as we hope to make this an annual event.

PROGRAMS

Programs and activities held at the COA include weekly offerings of classes that provide for physical and mental wellness, education, recreation, socialization and nutrition. These programs included Quilting Class, English Tea Social Hour, Line Dancing, Osteoporosis Class, Yoga, Tai Chi, Card Club/ Puzzle Club, Garden Club, Cooking Club, Writing Group, Watercolor Class, Care for Caregivers Support Group, Blood Pressure Clinic, Foot Clinic and much more. Did you know that most of our activities are intergenerational and open to people of all ages!

2011 EVENTS

February: AARP “Circuit Breaker” and free help filing Federal and State Tax Returns.

March: English Tea Time/Social Hour offered.

April: Guest Speaker Attorney Julie Lackner, Topic: *Setting up a Power of Attorney*.

May: Mother’s Day Luncheon: We had a very entertaining performance, called “Tom Sawyer,” by actor Richard Clark, funded through a grant from the Williamsburg Cultural Council.

Community Picnic and Workday to improve the playground and Intergenerational Garden.

Educational Workshop: *Taking Control of Your Future* by Julie Lackner.

June: Flag Day we had a Veterans’ Breakfast with Guest Speaker Steve Connors from Central Hampshire Veterans Services. Guest speaker Anasuya Weil presented about *Tibetan Medicine*. Educational Workshops by Marge Pietras, RN: *Caregiver Survival Tips*, *Making the Most of Health Insurance*, *Managing Difficult Behaviors*.

July: Elders attended an Ice Cream Social at the COA, which was generously provided by the Village Green. Educational Workshops: *Caregiver Burnout*, and *Staying In Your Own Home*, led by Marge Pietras, RN.

August: An Intergenerational Potluck was held for seniors, their grandchildren and families.

September: The Annual Picnic took place on a beautiful day this year and was attended by over 80 people. Entertainment was provided by the Horse Mountain Jazz Band. The grilled food for this event was generously donated and prepared by Donald Lawton.

October: COA Movie Matinee started.

November: Health Information and Safety Fair (flu shots, foot clinic, etc.)

December: Holiday Luncheon with entertainment from the Northampton High School Improvisational Theater Group. School kids from Helen E. James came to sing Holiday music and were delightful! Two trips occurred this month to Bright Nights holiday light show in Springfield and were attended by seniors and disabled adults from the COA and Nash Hill Place.

The Senior Center is always in need to volunteers. To get involved in any of the exciting activities, events or our COA Board subcommittee work, please call us at 268-8410!

Respectfully submitted,

Marie Westburg
Director
Williamsburg Senior Center

Annual Report of the Dog Officer

I was appointed the Dog Officer in the Town of Williamsburg in September of 2011. The month of December had the most call volume out of the year. Overall there were a total of 41 calls between September and December 2011. The calls varied from dog attacks to residents seeking information and are broken down below.

- 1 Stray dog pickup
- 2 Dogs reported missing
- 1 Dog located and returned to owner
- 2 Citations issued
- 1 Call about a cat who had been hit
- 2 Reports of Dog bites
- 2 Calls to check the welfare of a animal
- 1 Assist another agency
- 7 Reports of leash law violations
- 22 Calls seeking information

As a reminder, all dogs six months and older must be licensed by the town clerk by April 1st. Also remember that dog licenses expire March 31st of each year. To obtain a license please bring an up-to-date rabies certificate from a veterinarian to the Town Clerk.

Please also note that all cats six months and older are also require an up-to-date rabies shot. This is state law not town law. In addition Williamsburg has a year-round restraining order. Dog owners can be held fully responsible for paying for any and all damages caused by an unrestrained dog.

The Animal Control/Dog Bylaws can be found online at www.burgy.org or by contacting the Town Clerk or Dog Officer. Anyone with any questions or concerns can reach me on my cell phone at (413) 336-0228.



Kyle Meservey, Dog Officer



Annual Report of the Emergency Manager

This past year we experienced two events that required action by the emergency management team – police, highway, and fire departments along with the emergency manager. After each event the team has met to determine what we did right, and what we can do better. During the hurricane, response centers were based in Williamsburg at the Fire Station and in Haydenville at the Police/Fire Station because the main road between the two villages became impassable, and having teams based in each village quickened the response to residents.

During the early snow storm, the response was directed from the Williamsburg Fire Station. Because electric and phone lines were down, it has become apparent that we need to have a protocol in place in the event that a similar situation happens.

- We recommend that residents register their cell phone numbers with the Blackboard Connect system, so if “land lines” are down and cell service is available, important information could be sent to the cell phones.
- We would also like a listing of residents who may need assistance, so we could send emergency workers to check on these folks.
- We need residents who are willing and able to volunteer for “second wave” emergency response teams. These volunteers could also be useful in staffing an Emergency Dispensing Site.
- Once a generator is installed at the Town Office building in Haydenville, it will be designated as a gathering place for residents who need assistance. A switch for the generator at the Town Office building has been procured and installed using an Emergency Management Performance Grant through the Massachusetts Emergency Management Agency.
- Work is underway to establish a similar gathering place at the Williamsburg Congregational Church. Arrangements are being made with the Red Cross to conduct a shelter workshop in the near future.
- We suggest that individuals do some emergency planning. To that end, please take advantage of information at www.WesternMassREADY.org, or at www.ready.gov. Also, please watch the newspaper for announcements of workshops on emergency planning.
- The Williamsburg Fire Station will continue to be used as the Emergency Operations Center.

Be aware, have a plan, and stay safe.

Denise Banister
Emergency Manager

Annual Report of Employee Earnings

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
ADAMS	CATHLEEN W.		Substitute School	0.00
ALLEN	GORDON F.		Finance Committee	403.89
ANDREWS	RANDY	K	CUSTODIAN	33782.60
AUST-ANASTASI	MARGARET	W.	LIBRARY	1408.00
AVAKIAN	AMY	E.	SCHOOL NURSE	18536.94
BABCOCK	LINDA	L	CON. COMM. SEC	2159.07
BAKER	BETTINA		Clerical	38434.58
BAKER	JOANNE	E	SCHOOL-SUBSTITUTES	170.00
BANISTER	DANIEL		Firefighter	133.70
BANISTER	DENISE		Assessor	8614.67
BANISTER	PETER	B	FIRE FIGHTER	133.90
BANISTER	PETER	B	Highway	45217.06
BEEBE	JANET	M	SWOP	216.00
BELDENGREEN	CLAUDIA	A	TEACHER	12763.64
BENOIT	GARY	R.	FINANCE COMMITTEE	403.89
BERRYHILL	ROXANNE	M	SCHOOL SUBSTITUTE	240.00
BIERWERT	KAREN		SCHOOL SUBSTITUTE	260.00
BISBEE	ROGER		Firefighter	480.12
BISHOP	DAPHNE	G	SCHOOL-SUBSTITUTE	210.00
BLACK	HANNAH	R	SCHOOL-SUBSTITUTES	1740.00
BLACK	JENNIFER L.		Teacher	60784.12
BOAS	WALTER	K	FINANCE COMMITTEE	403.89
BOYLE	THOMAS	J	HIGHWAY-WINTER	1624.86
BRAMAN	DIANA L.		Teacher	64540.16
BRENNAN	MEGHAN	G	LIBRARY	1783.68
BROOKS	RHONDA	G.	SCHOOL AIDE	17821.47
BUCHELE	ROBERT K.		Finance Committee	403.89
CASTERLINE	PATRICIA A.		Pollworker	45.00
CASTILLO	ANDREW	C	FIRE DEPT	269.40
CATLIN	ROBERT	C	SCHOOL SUBSTITUTE	90.00
CAYO III	ROBERT A.		Firefighter	161.44
CERRETA	ERIC		FINANCE COMMITTEE	403.89
CERRETA	ERIC		FIRE FIGHTER	1186.73
CHASE	DAVID	C	SCHOOL COMMITTEE	288.40
CHILDS	LARAINÉ		Teacher	54164.83
CHRISTIANSEN	SARAH	E.	SCHOOL COMMITTEE	288.40
CIUFFREDA	JEFFREY S.		Select Board	2701.17
CLICHE	BOBBI-JO	A	SCHOOL SUBSTITUTE	390.00
CONNELL	JASON	A.	CONSTABLE	618.25
CONNELL	JASON A.		Fire Fighter	2973.01
CORNER	MARK	D.	POLLWORKER	45.00
CURTIS	BRENDA	L	SCHOOL-SUBSTITUTE	120.00
DEATLEY	SHOSHANA		SCHOOL-SUBSTITUTE	97.50
DENNO	NICHOLAS	M.	FIREFIGHTER	626.69
DIAS	NATALEE	M	SCHOOL-SUBSTITUTE	195.00

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
DIBRINDISI	GREG	ALAN	FIREFIGHTER	1321.33
DINES	EMILY	S	SCHOOL SUBSTITUTE	30.00
DUFRESNE	SHELIA		POLL WORKER	45.00
DUNPHY	MARJORIE		ASSESSOR	8304.64
EDWARDS	CHARLES H.		WATER	3200.00
EVERETT	ALAN		FIREFIGHTER	571.81
EVERETT	GLEN		FIREFIGHTER	930.50
FERRON	JAMES		FIREFIGHTER	1735.30
FISHER	MICHAEL	S	TRANSFER STATION	758.40
FORSTER	NANCY	S	TEACHERS AIDE	21861.92
GELBARD	ANNE C.		SCHOOL AIDE	9345.24
GELBARD	JEFFREY D.		SCHOOL COMMITTEE	288.40
GIBSON	DONNA		BOARD OF HEALTH	1191.50
GOEBEL	FRANCES M.		COA-ACTIVITIES DIRECTOR	15938.30
GOLASH	ALAN	A.	CUSTODIAN	10184.96
GOUGEON	SONJA	S	POLICE-CUSTODIAN	364.10
GURDAK-FOLEY	ROBIN GRACE		TEACHER	65298.85
HARVEY	JENNIFER	M	SCHOOL - CAFETERIA	3935.03
HARVEY	RENEE		CAFETERIA	27361.16
HEATH	CHARLES	D.	FINANCE COMMITTEE	403.89
HEFFERNAN	JOHN S.		Teacher	66301.09
HENDRY	KAREN	A.	SCHOOL NURSE	35643.03
HERZBERG	STEVEN	M	TOWN ADMINISTRATOR	29426.86
HODGKINS	THOMAS	C.	POLL WORKER	45.00
HOWLAND	BETH	C.	SCHOOL SUBSTITUTE	110.00
HOWLAND	BETH	C	SWOP	24.00
HYSLIP	JAMES	P	WATER DEPARTMENT	1100.00
JANIK	MICHAEL	E	SCHOOL AIDE	11459.35
JENKINS	STACEY	L	SCHOOL PRINCIPAL	41500.00
KAROWSKI	KAREN	M	ASSISTANT TREASURER	5201.10
KAROWSKI	RICHARD P.		Firefighter	1227.84
KELLER	RACHEL		TEACHER	28671.05
KELLOGG III	WALTER E.		Water	14737.98
KISLOSKI	LINDA	A	SCHOOL SUBSTITUTE	2700.00
KOCHIN	KURT	J	TRANSFER STATION	206.83
KORPITA	JOHANNA M.		Teacher	55020.66
KRESS	CHERYL A.		Teachers Aide	22062.70
LAIRD	DUNCAN		School Committee	288.40
LAPOINTE	ROBERT	A.	FIREFIGHTER	1866.60
LASHWAY	LAWRENCE J. III		Firefighter	827.14
LAWTON	DONALD	E	HIGHWAY	301.20
LAWTON	DONALD	E	Fire Chief	25222.17
LESSARD	BRENDA	M	TOWN CLERK	25477.70
LESSARD	RICHARD	J	TRANSFER STATION	2198.04
LIIMATAINEN	SANDRA		COA	2111.76
LIPTAK	RILEY	J	FIREFIGHTER	134.70
LONG	MARY JANE		Teacher	58294.31

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
LOOMIS	WILBUR W.		PT Winter Hwy	5898.61
LUCE	GORDON	R.	CONSTABLE	1517.42
LUCE	KATHLEEN		Poll Worker	100.00
LUCE	RITA MACINNIS		Teacher	53519.83
LUCEY	DOROTHY L.		Poll Worker	45.00
LULEK	AGNES T.		Clerical	22086.63
LULEK	CHESTER J.		Custodian	5660.15
LUSZCZKI	BRYAN	J	POLICE	8767.48
MAHIEU	PETER		Treasurer	18179.17
MAHONEY	NANCY K.		Teacher	32105.08
MARTI	SHERYL A.		Teacher	60905.82
MATHERS	DAVID E.		Select Board	2701.16
MAWDSLEY	JULIA	E	SCHOOL-SUBSTITUTE	420.00
MAYNARD	PATRICIA		Teacher	62018.10
MCGILL	CORY J.		Firefighter	1868.80
MCGILL	DOUGLAS	C.	FIREFIGHTER	893.89
MCQUESTON	TIMOTHY E.		Firefighter	293.54
MERRITT	DIANE U.		Poll Worker	45.00
MERRITT	ROBIN	L	FIREFIGHTER	404.10
MESERVEY	KYLE	P	DOG OFFICER	800.00
MILLETTE	NANCY		Teacher	56037.35
MILSOM	SUSAN D.		Teachers Aide	25904.89
MORAN	SEVUN	S	POLICE-CUSTODIAN	953.28
MORRIS	CHRISTOPHER		Finance Committee	403.89
MORSE	DREW	E	FIREFIGHTER	161.64
MOULTON	SHARON		Teacher	63883.92
MURASKI	STEVEN	R.	SCHOOL SUBSTITUTE	600.00
NARDI	CHARLENE L.		TOWN ADMINISTRATOR	10748.89
NEWMAN	GEORGE A.		Transfer Station	1744.32
NICHOLS	MARTHA	A	SCHOOL-CROSSING GUARD	600.00
NOYES	WORTH	H	FIRE FIGHTER	465.25
O'BRIEN	MICHAEL	J	FIRE FIGHTER	623.69
O'BRIEN	MICHAEL P.		Custodian	43778.73
O'CONNELL	MICHAEL P.		Teacher	23761.96
O'DONNELL	ERIN	M.	SCHOOL-AIDE	5506.70
O'SULLIVAN	DIANE M.		Poll Worker	80.00
PARKER	ROBERT A.		Firefighter	106.16
PELOQUIN	LISA A.		Teacher	60763.97
POPE	JOHN P.		Firefighter	853.68
POUDRIER	THOMAS		Transfer Station	9880.39
PROVENCAL	DAVID	B	SCHOOL AIDES	13814.18
REINKE	ROBERT	K	POLICE	6655.95
RHOADES	SOLANGE	R	COA	125.70
ROBERGE	BONNIE		Collector	40450.80
ROMANO	MICHAEL	A	POLICE OFFICER	490.64
ROSENTHAL	KIMBERLY	E	SCHOOL - SUBSTITUTE	60.00
ROWLEY	LINDA		Finance Comm.Secretary	172.50

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
RYAN	ANNE	M	TEACHERS AIDE	21831.92
RYAN	AUDREY	J	SCHOOL SUBSTITUTE	540.00
SANDERSON	HOWARD		Water	1100.00
SANDERSON	PAUL		CONSTABLE	100.00
SANDERSON	PAUL		Firefighter	1403.15
SCANLON	LAURIE	L	LIBRARY	852.50
SCARFE	DEANNA	B	LIBRARY	419.65
SCHWEITZER	KAREN		Teacher	56415.63
SHIPPEE	JULIA		TEACHER	17591.93
SHUMWAY	PETER B., JR		Board of Assessors	3920.68
SMITH	CANDACE	M	SWOP	236.00
SMITH	GREGORY	C.	POLICE OFFICER	6228.17
SMITH	MARY		SWOP	750.00
SONERSON	PAUL	A	SCHOOL SUBSTITUTE	1320.00
SPIZZ	RENEE	J	SCHOOL SUBSTITUTE	1880.00
SPRAGUE	DAVID R.		Teacher	1050.00
SPRINGMAN	DARYL R.		Firefighter	493.59
SYMONS	HELEN	E	BOARD OF HEALTH	624.00
TANGUAY	DENISE	A.	SCHOOL SUBSTITUTE	180.00
TAYLOR JR.	KENNETH H.		FIRE FIGHTER	53.48
TAYLOR, JR.	KENNETH H.		Highway	46599.59
TOMASKOWICZ	JASON	P	HIGHWAY	1808.46
TURNER	DONALD W.		FIRE FIGHTER	2723.36
TURNER	DONALD W.		Highway	44817.53
TURNER	WILLIAM		Highway Supt	54258.82
VENNE	ALFRED		School Principal	45659.94
WALLACE	AIMEE M.		Police Officer	45099.82
WARD	MARVIN	J	SCHOOL SUBSTITUTE	60.00
WARNOCK	ELEANOR	H	ADMINISTRATIVE ASSISTANT	12785.22
WAYNE	MICHAEL H.		Police Officer	10570.58
WEEKS	NYLDA		SWOP	750.00
WEEKS	NYLDA	L.	COA-MEALSITE	1530.18
WEEKS	NYLDA	L.	POLLWORKER	45.00
WENNER	LISA W.		Library Director	37841.78
WENTWORTH	PAULA A.		SWOP	750.00
WESTBURG	ANNE MARIE		COA DIRECTOR	15878.28
WICKLAND	DENISE		Police Officer	55747.07
WILCOX	WENDY	J.	SCHOOL-CAFETERIA	4928.75
WILDFONG	ROCHELLE L.		Librarian	28004.77
WILLARD	SABRINA	M	POLICE OFFICER	30703.32
WOLK	MICHELE	MORALES	LIBRARY	6512.69
WOODS	MARY ELLEN		Teacher	59424.99
WRIGHT	AMELIA		Teacher	60638.97
YORK	JEAN T.		POLL WORKER	80.00
YOUNG	BARBARA		Library	17042.34
ZIMMER	NANCY	A	POLL WORKER	45.00
ZIMMER	RICHARD	W	POLL WORKER	45.00

Annual Report of the Finance Committee

The Town of Williamsburg Finance Committee consists of nine elected members who meet monthly to approve budget transfers and to review expenditures by the town's departments. The Finance Committee works closely with these departments to create a budget that will in turn be presented to the town at its annual meeting for discussion and approval.

Each year at the Annual Town Meeting the Finance Committee is authorized to spend up to a specified dollar amount to cover unforeseen departmental expenses. The Fiscal Year 2011 transfers approved by the Finance Committee are shown below.

<u>Opening Balance</u>	<u>\$55,000.00</u>	
May-2011	\$ 1,541.95	Veterans' Benefits
Jun-2011	\$23,951.71	Winter Expense
Jun-2011	\$ 4,071.86	Town Administrator
<u>Total Transfers</u>	<u>\$29,565.52</u>	
<u>Closing Balance</u>	<u>\$25,434.48</u>	

Annual Report of the Fire Department

The members of the Williamsburg Fire Department responded to a total of 313 calls in 2011 (17 more than in 2010). The calls are broken down into the categories below:

Structure fire/explosion	21
Grass and brush	3
Alarm sounding/good intent	51
Hazardous conditions	21
Motor vehicle accident	27
Medical or rescue	112
Animal rescue	1
Assist police	3
Service calls	13
Mutual aid	3
Unclassified calls	58
(alarm malfunctions or false calls)	



The late October snowstorm kept everyone busy checking the wellbeing of residents, pumping cellars and assisting anyone who was in need.

At the Annual Town Meeting the Fire Department will be asking for a new utility vehicle to replace our existing 2000 Ford Expedition, which has 170,000 miles on it. This vehicle was purchased used in 2002, and has been very dependable, but the body rust and the age of the vehicle are making it less dependable.

The Fire Department is in need of a new fire station! The current two stations are too small for the larger equipment we have, they are very hard to heat, and both are in need of extensive repairs. I hope in the near future the town will come together and build one new building to house all of the Fire Department equipment.

The Fire Department again received a grant from the state for the fire safety program being taught in the schools. Several members of the Fire Department volunteer their time to teach children in the schools age-appropriate fire safety information. Worth Noyes is the program director again and we appreciate all the hard work and time he and the others have given.

Burning season runs from January 15 to April 30. You must have a permit from the Fire Department in order to burn brush during this time. Remember, this is the only time outside burning is permitted by state law. You can obtain a permit by calling the fire station at (413) 268-7233 the day before you plan to burn, leave a message with your name and phone number. The Fire Chief checks the messages several times a day during burning season and will return your call.

We have several new members of the Fire Department. Thank you to all members of the Fire Department for all their time and hard work.

Respectfully submitted,

Donald Lawton, Fire Chief

Annual Report of the Board of Health

Don Lawton retired from the Board of Health after 25 years of service to the Town. We applaud his service and wish him well and good health in his retirement.

Helen Symons, a registered nurse and Haydenville resident, joined the Board of Health in July. Helen has a Master's Degree in Community Health Nursing and currently works at Baystate Medical Center.

Donna Gibson represented the Town on the Hampshire County Council of Governments Planning Committee for the District Health Incentive Grant. This grant aimed to study the feasibility of consolidating health departments in Western Mass. As Williamsburg is already a member of the Foothills Health District, the Board could not find a reason to recommend a change at this time.

Transfer Station

Long time employee George Newman passed away in February. His family was given a gift certificate from the residents and a donation to his church was made in his memory. He is still missed.

Richard Lessard, Wilbur Loomis, and Kurt Cochin have been hired as Transfer Station Attendants.

Gordon "Rusty" Luce acts as a liaison for the Board of Health to the Transfer Station employees for their concerns and suggestions.

As suggested by a resident, the Board had a 6-week trial of extending the hours of the Transfer Station on Wednesdays from 9-4:30 p.m. We feel we did not advertise this change in a timely manner and so it was difficult to make an accurate evaluation. We will consider doing this again. Currently the hours are from 9-4 on both Wednesdays and Saturdays.

There have been several upgrades made to the existing buildings and new equipment purchased. An attractive new sign was installed at the front entrance to the Transfer Station by Don Lawton. The attendants' shed had a new roof built and installed by Karl Smith and was painted by the Transfer Station employees. Thanks to all the employees and volunteers who work to improve the facilities for all.

A snow blower was purchased and has had little use this year. Hurrah!!

Eric Weiss, Administrator of the HRMC (Hilltown Resource Management Cooperative) evaluated the compactor and hopper for their current condition. The compactor needed an overhaul and the hopper will need to be replaced. McGuire and Sons, the company from which the compactor was purchased in 2002, was able to fix the compactor so that it is currently running and will not need to be replaced within the next few years.

Currently the recycling rate for the Town is about 40%. The Board would like to see that amount increased, as recycling saves the Town money and helps the environment. Station fees support most of the operation so that the transfer station contributes to the Town's revenues. The current sticker price of \$60 is the lowest of all the surrounding towns. Because of this, the Board has been diligent to make sure that only residents of the Town are able to use this facility. With the anticipated closing of the Northampton Landfill, Williamsburg has been advised by the

HRMC that the Town could find the hauling fees increased by 20% when the non-recyclable trash has to be sent to another facility. As a member of the HRMC, the Town has been proactive in developing plans for that eventuality. Interested residents are always welcome to attend the meetings of the HRMC. You can find the times and dates by contacting Eric at hrmc@crocker.com.

As mandated by the Mass. DEP, the capped Wood Waste Disposal Area has been tested annually for its groundwater and any runoff. A copy of the report is available at the Town Office. The water has been found to be of near drinking water quality and there is no toxic runoff. Fuss and O'Neil have conducted this extensive test for the past several years at a significant cost to the Town. We are fortunate that they have not increased their fee for this service.

Volunteers led by Donna Baldwin have continued to collect bottles and cans at the Transfer Station, that after being redeemed help to support the work of the Angel Park Committee.

Board of Health

The Board of Health as a member of the FHD (Foothills Health District) supervises the work of the Health Agent and is legally responsible for any decisions made by them.

The Board of Health has met in Emergency Session on several occasions because of housing concerns presented by our former Health Agent Jackie Duda. Some problems were remediated; one house had to be condemned as unfit for human habitation.

As outlined in her report, the Health Agent made health inspections to restaurants and stores impacted by the snowstorm of October 2011. The owners are to be commended for following safe food handling practices under very stressful circumstances. A great deal of food had to be discarded because of the loss of refrigeration.

Fortunately, for the year 2011 the incidence of flu has been mild. The Board of Health has ensured that any resident can receive the flu vaccine if unable to receive it through their health care provider, by sponsoring flu clinics in cooperation with the Council on Aging. The Board of Health has flu vaccine supplied by the State of Massachusetts. If there were an emergency disaster, the Town has a Comprehensive Disaster Plan with many volunteers ready to work in conjunction with the Police and Fire Departments. The Public Health Emergency Planning Committee (funded by the State of Massachusetts MEMA and federally by FEMA) is responsible for planning for Regional Disaster Preparedness. The Town of Williamsburg has been commended for its current plan, thanks to the work of the many volunteers and Donna's leadership.

Donna Gibson represents the Town of Williamsburg at several regional health and emergency planning committees. The Mohawk Area Public Health Coalition meets monthly in Greenfield. The Foothills Health District meets quarterly and includes the Towns of Whately, Goshen and Williamsburg. Laura Barrus of Goshen is the current chair.

The Board welcomes any interested resident to attend the biweekly meeting of the Board of Health; currently the Board meets at the Town Offices on the second and fourth Mondays of the month at 7 p.m.

Respectfully submitted,
Donna Gibson, chair
Gordon Luce
Helen Symons

Annual Report of the Foothills Health Agent

With jubilation, but also with sadness, I announce my resignation as your health agent. I have accepted a similar position in Easthampton, and by the time you read this my successor will have been on board for several months. I hope you will call and welcome her. The past seven years have been interesting and rewarding for me and I will miss the community, especially the great folks at the Town Offices. I am especially grateful to Donna Gibson, Chair of the Board of Health, for her constant support.

In 2011 I witnessed 16 perc tests and 7 Title V inspections; I performed 13 food inspections or reinspections – of which several were in response to the area-wide storm and prolonged electrical outage. I also inspected 3 new septic systems, and issued 2 well permits and 3 new septic system permits. Housing and nuisance complaints were up considerably, resulting in 29 investigations or inspections/reinspections during the year. One complaint resulted in an appearance at Hampshire Housing Court. Six beaver removal permits were issued in 2011. Adding to the workload in 2011 was permitting for vendors at the farmer's market, which was a great success for the community. A total of \$5277 was collected in fees during the year.

A trend I have seen in the past couple of years is a growing interest in raising chickens. Before you decide to embark on this, please read "Should I Raise Chickens?" at the Board of Health portion of the town webpage.

I was again fortunate to attend the FEMA training center this year, where I completed advance training in response to agricultural emergencies. I also completed certification training for housing inspectors, and training in lead testing/determination. For others in the community I designed and provided training in bed bugs (yes, they are out there!).

My successor may be reached at 268-8404. In-person help should always be scheduled in advance. Written messages or mail should be directed to P.O. 447 Haydenville, MA 01039. You will also find much information on the town webpage at www.burgy.org.

Farewell.

Jackie Duda
Health Agent
Foothills Health District

Annual Report of Highland Ambulance EMS

Operations. Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. Highland also provides primary back-up in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight seven days a week. During the midnight to 6 a.m. time period, on-call Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required.

Staffing and Training. Highland's active roster consists of 41 members, including 15 Paramedics and 26 EMT's. We provided free continuing education courses for all EMT's in the area. We participated in an Emergency Vehicles Operations Course and held a Paramedics Assistants Course for EMT's. We implemented computer software to meet new State and Federal reporting requirements and the staff was trained in its use.

Emergency Responses. During 2011 Highland responded to 594 emergency calls. These are broken down by town as follows:

Ashfield	112	Chesterfield	52	Cummington	68	Worthington	31
Goshen	70	Plainfield	60	Williamsburg	194	Other	7

Out of these responses, 366 required advanced life support services of a paramedic.

Community Involvement. We provide Ambulance Coverage for Community events including the Chesterfield 4th of July Parade, the Cummington Fair and the Ashfield Fair. Our 2011 Annual Fund Drive raised over \$13,500 that helped fund equipment upgrades. We received a very generous donation of funds to purchase a new ambulance to replace our 13 year old ambulance. Delivery of this ambulance is expected in February 2012. The depth of ongoing community support we receive is greatly appreciated.

Cash On Hand June 30, 2011

Operating Funds	\$ 7,420.77
Memorial Fund	14,445.71
Dresser Fund	3,007.75
Reserve Funds	
Cummington Funds	\$ 2,978.00
Williamsburg Funds	67.78
Highland Funds	6,912.33
Total	\$ 9,958.11
Total Cash On Hand	\$ 34,832.34

Respectfully Submitted,
Highland Ambulance Board of Directors

Ashfield	Patricia Thayer	Plainfield	James Pilgrim
Chesterfield	Spencer Timm	Williamsburg	Christopher Smith
Cummington	James Drawe	At-Large	Francis Dresser
Goshen	Donald Boisvert	At-Large	Bernard Forgea
		At-Large	Douglas Mollison

Annual Report of the Highway Department

Along with all of the normal yearly maintenance of the Highway Department and Water and Sewer Department and along with snow removal, the following construction projects were done:

The sidewalk from the General Store to South Street was finished this past year. The sidewalk on Kingsley Avenue was replaced with a new one.

The winter of 2011/2012 started off with a large snowstorm on Halloween weekend in October. From then on no major storms and above average temperatures made for a very easy season for the Highway Crew and sub-contractors. This also allowed us to continue road repairs well into the winter season.

Village Hill Road from the intersection of Old Goshen Road to Route 9 was reclaimed and repaved along with Nichols Road from Village Hill Road to Route 9.

Drainage was installed on Old Goshen Road and Briar Hill Road with the remaining to be finished this year.

Hurricane Irene left us with numerous washouts and plugged culverts. Luckily we were spared the damage that neighboring towns received.

I would like to thank the Highway Crew: Don Turner, Ken Taylor and Pete Banister, for their dedicated service to the Town of Williamsburg Highway Department and all the sub-contractors that help with snow removal.

Thank You
Highway Superintendent
Bill Turner



Annual Report of the Hilltown Community Development Corporation

The Hilltown Community Development Corporation (Hilltown CDC) was created in 1981 with a mission to “*improve the quality of life for hilltown residents by addressing economic, housing, educational, social and community needs while preserving the rural character of the area.*” Its core service area includes the ten towns of Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. In recent years its small business assistance program has expanded to serve 20 Hilltowns. Hilltown CDC’s four major program areas are affordable housing, small business assistance, social services and community facilities development. Hilltown CDC also writes applications for and manages Community Development Block Grant (CDBG) funds on behalf of Hilltown communities. In Fiscal Year 2011, Hilltown CDC helped the eight towns of Chesterfield, Cummington, Goshen, Peru, Plainfield, Westhampton, Worthington and Williamsburg secure \$2.035 million in CDBG funds to support the programs highlighted below.

Social Services: Hilltown CDC’s Hilltown Elder Network (HEN) Program delivered 7,000 hours of in-home caregiving assistance (primarily chore and transportation assistance) to over 120 low-income Hilltown elders at no cost to the participants. HEN staff provided 20,000 miles of transportation for medical visits and other purposes, and \$10,000 in snow removal help. Hilltown CDC also secured CDBG funding for three locally-based social service programs:

- **The Health Outreach Program for Elders (HOPE)**, administered by Hilltown Community Health Centers (HCHC), provided free in-home nursing care and podiatric services to nearly 250 eligible homebound elders.
- **The Hilltown Food Pantry** served 281 individuals (124 households) who made 3,003 individual visits (1,278 household visits), picking up 76,656 pounds of food during that time. The Pantry is administered by the Northampton Survival Center at the Goshen Town Hall. Call 586-6564 or 268-7578 for information.
- **Families Together**, another HCHC program, offered training and peer support activities focused on family issues such as parenting, family dynamics, and family health education to 52 hilltown households.

Economic Development: Hilltown CDC, from July 2010 to June 2011:

- Provided individualized consulting and/or business training to 177 hilltown businesses.
- Published the 2011 Hilltown Business Directory, distributed to 13,000 hilltown households in 20 towns, with contact information and descriptions of 287 hilltown businesses in 88 categories. The Directory is also on-line at www.hilltowncdc.org.
- Organized the 5th annual Hilltown Spring Festival at the Cummington Fairgrounds, gathering 2,000 hilltowners to enjoy local music and dance groups, food from local vendors, displays by local businesses and non-profit organizations, and children’s activities for all ages.

Affordable Housing: We actively pursue opportunities to preserve and create affordable housing to meet the needs of low and moderate income Hilltown residents.

- **Westhampton Woods Senior Housing:** Hilltown CDC submitted applications for funding to expand Westhampton Woods Senior Housing from 7 apartments to 15 apartments and continued with predevelopment planning for the expansion.

- **Rental Housing:** Hilltown CDC continued to improve the management of its 30 units of scarce affordable rental housing in Williamsburg, Huntington, Westhampton and Chesterfield.
- **New Project Development:** Hilltown CDC investigated acquisition of additional rental housing units for rehabilitation in Williamsburg and began the process of seeking funding to recapitalize and make additional improvements to some of its existing rental properties.

First-time Homebuyer Program: Hilltown CDC provided individual homebuyer counseling and workshops to 100 households (representing 253 beneficiaries) to help them prepare for the purchase of homes. In addition, CDBG funding enabled 2 income-eligible households to secure grants and deferred payment loans to help them buy homes in the Hilltowns.

Housing Rehabilitation Program: provides zero percent interest, deferred-payment loans to income eligible homeowners for use in making a wide variety of repairs to their homes, including roofs, septic systems, electrical, plumbing, and heating. In addition, the program provides a source of steady year round employment for area contractors. In FY 2011 HCDC:

- Rehabilitated 13 houses in the towns of Chesterfield, Cummington, Peru, Plainfield, Williamsburg, and Worthington using deferred payment loans for home repairs and lead paint removal totaling \$319,876.

Community Facilities: Hilltown CDC works with municipalities and a wide range of community groups in the public and private sector. The Community Facilities Program provides project management services for development and the construction of buildings or infrastructure projects, large or small. We provide guidance to building committees and town officials. We also assist by researching and completing applications for project funding. Below is a list of FY 2011 Accomplishments in the Community Facilities Program:

- \$306,690 in CDBG funding was awarded with the Chesterfield Regional Application for the construction of a new elevator and entry at Nash Hill Senior Housing. The project was bid in the spring and construction contract was executed in May.
- Completed Project Management Services for the Town of Chesterfield for the development of a new Highway Garage. In August and October 2010 the project was voted down at a special town meeting.
- \$30,000 of CDBG funding was received through the FY 2010 Cummington Regional Application to conduct to complete an ADA Self Evaluation and Transition Plan and a Planning Study to provide handicapped access at the Worthington Library. Procurement for these services was conducted near the close of FY 11 and the ADA Self Evaluation was awarded to Austin Design. The Library Study will be awarded in the FY12.

Community Planning: We also work closely with municipalities and community groups in our service area to plan for, raise funds for and/or manage a range of projects. During FY11 HCDC:

- Provided planning assistance to the Northern Hilltowns of Chesterfield, Cummington, Plainfield, Westhampton, Williamsburg, and Worthington for preparing and updating their Community Development Strategies. A number of new community needs were identified, along with projects to be included in future CDBG funding applications.

Respectfully submitted by:

Dave Christopolis, Executive Director

Annual Report of the Hilltown Resource Management Cooperative FY 2011

The Hilltown Resource Management Cooperative (HRMC) was created 23 years ago and includes the Towns of Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. The HRMC was created by a group of dedicated volunteers from each member Town who had the vision to seek a regional solution to help small towns with volunteer local boards that had a desire to protect the environment, become more sustainable and deal with the expensive problem of rapidly rising solid waste disposal costs. In that time the HRMC has created important environmentally beneficial cost saving recycling programs and developed long term regional and town based sustainability based programs.

The past year has seen a significant change in that the HRMC and the Hampshire Council of Governments are now working closely together on sustainability and green energy issues. In fact the HRMC Administrator now splits his time, spending ½ of each week being Administrator of the HRMC and ½ of each week being the Sustainability Director for the Hampshire Council of Governments.

WHAT PROGRAMS DOES THE HRMC HELP WITH?

The HRMC helps your Town manage disposal, recycling and sustainability related programs. The HRMC sole contracted/consultant employee is its Administrator, Eric Weiss. As our one and only staff person he helps with many tasks, including;

- Solid Waste Disposal and Hauling and Contracting
- MRF Household Recycling and Hauling and Contracting
- Electronics, Paint, Propane Tank, Tire, and Clothes Recycling Programs
- Organizing and Managing the Annual Regional Household Hazardous Waste Collection
- Provide Sustainability and Recycling Outreach and Education efforts
- Assisting local Boards with DEP and Compliance Related Issues
- Assisting with monitoring transfer station efforts costs and activities
- Advocating on behalf of the Towns
- Exploring new green energy and sustainability programs and grants
- Assisting member Towns in becoming Massachusetts designated “Green Communities”
- Coordinating sustainability activities and green energy programs in cooperation with the Hampshire Council of Governments
- Exploring zero waste issues on behalf of member Towns

WHO MANAGES THE HRMC?

- Two residents (appointed by your Town’s Board of Selectmen) from each of the ten member Towns serve on the HRMC Board, which is responsible for the management and oversight of the HRMC.
- The HRMC has an annual assessment which is approved by each Town at their annual Town meeting. The assessment is based on population and the amount of tonnage handled at your Town’s transfer station. The total (for the ten Towns combined) annual assessments are

currently \$39,487.56. The HRMC has reduced its assessments by 5% for each of the last 4 years and level funded its assessment budget this fiscal year.

- The HRMC also receives grant and recycling revenues to supplement its budget and many efforts on behalf of its member Communities. The HRMC continues to be a very successful effort for the Hilltown region. It has become a program which local boards of Selectmen and Health and Energy Committees have grown to depend on for sound technical assistance and guidance on recycling and sustainability issues.

HOW DOES THE HRMC HELP THE TOWNS SAVE MONEY?

The HRMC works closely with local officials in every one of its member Towns by providing information and important technical assistance to the Towns. We also help your Towns obtain access to the resources needed for the management of successful solid waste, recycling, sustainability and new solar/wind/green energy programs.

Last fiscal year the HRMC helped the 10 member Towns:

Recycle 1129.50 tons of material
Save \$73,415.50 in disposal costs
Save 6254 tons of greenhouse gas emissions
Earn over \$47,322 in recycling revenue.

We look forward to continuing to assist your Town during this upcoming year. If you have any questions about recycling or have a waste disposal problem, please call us at (413) 268-3845 or (413) 687-3356 or email us at hrmc@crocker.com right away.

Eric Weiss
Administrator, HRMC
Sustainability Director, HCOG

Hilltown Resource Management Cooperative
PO Box 630
Williamsburg, MA 01096
(413) 268-3845 / hrmc@crocker.com
Cell # (413) 687-3356

Annual Report of the Historical Commission

The Historical Commission works on projects from time to time, in collaboration with the Town Office, Meekins Library and the Williamsburg Historical Society, addressing various aspects of the history of Williamsburg, helping to identify, reorganize and catalog Williamsburg's historic resources, copying, digitizing and transcribing, and developing material for a future Williamsburg historical website.

Members of the Commission have assisted the Town Clerk and the Librarians in responding to the many requests from local, visiting or distant researchers seeking genealogical and historical information on the Town and those who peopled it. Such work has resulted in digitizing and indexing many 19th and early 20th century images of houses, activities and people; photographing from different angles all structures in the Williamsburg and Haydenville Historic Districts; compiling a history of Town Properties present and past; and copying, transcribing and indexing old documents and ledgers.

The Commission is charged by Mass. Gen. Laws chapter 40 § 8D with the preservation, protection and development of the historical assets of the town, empowered to conduct researches on places of historic value, and seeks to coordinate the activities of unofficial bodies (such as the Williamsburg Historical Society) organized for similar purposes, and may advertise, prepare, print and distribute maps, charts, plans and pamphlets which it deems necessary for its work. For the purpose of protecting and preserving such places, it may make such recommendations as it deems necessary to the Selectmen and, subject to the approval of the Selectmen, to the Massachusetts Historical Commission. The Commission is concerned about the condition of the Old Town Hall and urges the restoration of this historic building, designed by Architect William Fenno Pratt and built in 1841, at which time there was very little else standing on Main Street in what has grown up around the Town Hall to become the Village Center.

Many tours have been conducted for the school children, organizations and private individuals whose ancestors once lived in the town.

There has been a continued interest in the site of the failed reservoir dam off Judd Lane. The route to the dam site crosses private property. Anyone traversing that property will be treated as trespassers unless part of an organized tour, giving advance notice to the property owners. Such arrangements may be made through the Historical Commission by contacting Ralmon Black or Eric Weber.

Respectfully submitted,
Ralmon Jon Black, Chair
Mary Bisbee, Clerk
Eric W. Weber
Sandra Ginsburg
Steven Herzberg



Annual Report of the Williamsburg Libraries ~ Meekins & Haydenville ~

2011 News and Highlights:

Changing Library Collection: The library collection at the Meekins Library has served the community well for 117 years. In 1895 when Stephen Meekins left his estate to build and support the library, stories and information were largely transmitted via the written page. The first trustees and librarian chose the books carefully and filled the early oak shelves with classics as well as modern books of the time. Over the years the collection has changed. Today it still reflects the interests of the community it serves, but now materials are available in paper, audio and digital formats. Most importantly the library now provides materials for all ages.

More big changes are at hand. While book circulation continues to grow at Meekins, patrons are becoming more adept at and eager to partake of recreational and informational content coming to them via computers, small screens and/or audio devices. The library catalog and the CW/MARS catalog of available materials reflect these changes – today patrons can borrow books (aka digital content), that can be downloaded to their computer/laptop or any number of hand held devices that display words on a screen or provide the option of listening to the material. For a complete listing as well as tutorials go to: <http://digitalbooks.cwmars.org>. The future is upon us – our library collection of the future will make available a growing variety of digital materials from on-line magazines to movies to music streaming. At this point no one can know what a library collection will hold in the future or what form it will take. Right now librarians all over are working hard to offer instruction and assist patrons with all their information needs from book to the internet, from paper to screen.

National Award 4 STARS in 2011: For the third year in a row; Meekins Library was awarded gold stars from the Library Journal Index of Public Library Service 2011. This year Meekins was awarded 4 stars, one more than before! Nationally, only 262 libraries (3.4% of 7,513 public libraries that were rated) received stars. In Massachusetts, only 2% of public libraries received stars. Meekins Library excelled in four service measures compared with peer libraries nationally: circulation, patron visits, program attendance, and public internet terminal use. The Library was recognized in the \$100,000-\$199,000 expenditure range. For more information and the full text article in the November 1, 2011 Library Journal go to: <http://features.libraryjournal.com/star-libraries/class-of-2011/americas-star-libraries-2011-top-rated-libraries/>

Digital Treasures: Williamsburg's past on the web. During 2011 Daria D'Arienzo and Eric Weber, representing the Meekins Library and the Williamsburg Historical Society, worked together to catalog, scan and add 42 vital images of Williamsburg's past to the statewide database Digital Treasures. From 14-year-old Lucinda Hitchcock's 1821 sampler, to a black and white photo of Sophie Eaton (a Williamsburg teacher and a Pillsbury Bake-off finalist, with then Governor of California Ronald Reagan in 1969), to images of the gold coin given to Collins Graves for his heroism during the Williamsburg flood, see these and other fabulous pieces of Williamsburg's past online at:

<http://dlib.cwmars.org/cdm4/browse.php?CISOROOT=%2Fwilliamsbrg>. The work was made possible by a "Small Institution Grant" of \$1,500.00 from the State of Massachusetts awarded in 2010.

“Lives of the Valley” series: Lively, thoughtful and well attended, this discussion, exhibit series brought to life famous local people and events. Local scholars presented talks, slide shows and demonstrations about the following people during 2010 and 2011: Fannie Clary, Jessie Tarbox Beals, Emily Dickinson, Grace Coolidge, Sojourner Truth, Orra White Hitchcock, Poets of the Valley, Wrack & Ruin: the Mill River Disaster, and Martha Leonard Waite: pioneer of the Pioneer Valley.

Governance, Staff, Programs, Fundraising:

Trustees and Staff: Trustees: Anne Haxo, Chair; Patricia Billingsley; Joan Coryat; Connie Fitzgerald, Treasurer; Chris Loring; and Eileen Stewart.

Library Staff: Lisa Wenner, Library Director; Rochelle Wildfong, Children’s Librarian; Bobbin Young, Technical Services; Michele Morales, Circulation Assistant; Meg Anastasi, Teen Grant Coordinator; Deanna Scarfe, Teen Assistant (half year); and Daria D’Arienzo, Archivist. In 2011 the 8,500 square foot Meekins Library was cleaned five hours a week by Meghan Brennan and Laurie Scanlon.

Volunteers: Over 80 volunteers gave more than 4,500 hours of service to the Meekins and Haydenville libraries, providing public, technical and support services. (See complete volunteer list at end of report.)

Haydenville Library: The Haydenville Library is open thanks to the generosity of volunteers organized by Maureen Mathers. Anne Bussler, John Connolly, Marianna Connolly, Kate Davidheiser, Bobbie Knox, Maureen Mathers, Cheryl Stevens, Helen Symons, Kathy Thomas, Christy Winslow, and Nancy Zimmer all volunteered at the Haydenville Library during 2011. Haydenville Library Wi-Fi is available to patrons, neighbors and those near the library 24/7. Many thanks go to Jim Weigang for keeping Haydenville Wi-Fi in good working order. During the fall of 2011 an interior painting and re-organization of the Haydenville Library was begun.

Library Annual Appeal: During the winter of 2011 the Williamsburg Board of Library Trustees undertook their fourth Annual Appeal for FY2012. Goals for the annual fund included: to maintain 28.5 public library hours, including: Teen/Tween Mondays, Wednesday and Thursday evenings and Saturday hours; provide continuing service and programming for children, teens and seniors; continue to build the collection in areas of community interest; upgrade computers and Wi-Fi. The Board set an overall goal of \$18,000 for the 2011 appeal. Hundreds of families helped the library reach our goal by the end of June 2011. FY13 Annual Fund is underway until June 30, 2012.

Hilltown Community Challenge: As part of the winter of 2011 Annual Appeal (for FY12), Goshen resident Kay Warren generously issued her own \$1,500 “Hilltown Challenge” to encourage residents of surrounding communities to support the library they use. The 2011 matching challenge raised \$2,809.

Regional and State-Wide Activities: In 2011, the librarians attended the annual Hampshire County Legislative Breakfast, meeting with Representative Steve Kulik and his aide, Paul Dunphy. They also participated in the annual Library Legislative Day at the State House.

Facilities and Grounds: The “new” library addition and renovation is eight years old. Expenditures for maintenance on the building, systems, as well as replacement of parts and

upkeep increased again last year. The gardens and grounds continue to be maintained during the summer by volunteers **Nick Dines, Eric Weber, Kathleen Casey and John Stevens** and in winter by Ken Woofenden of Ken's Lawn Care. Each week volunteer Bob Buchele picks up and delivers all library recycling and trash to the Williamsburg Transfer Station. At the June 2011 Town Meeting funds were appropriated to air-condition the main floor of both the original Meekins building as well as the 2003 addition. The Library Board has appointed a Facilities Committee to work on the air conditioning and signage projects at the Meekins. Committee members are: Steve Herzberg, Sean Mallari, Lisa Sheehy, Art Silver and Lisa Wenner.

Serving as the Elementary School Library: Classes from the James and Dunphy schools make visits twice a week to the Meekins Library to learn library research skills, choose materials for class and individual school projects, participate in discussions about books, listen to stories told by librarians, and select books and other library materials. Fall 2011 marked the 27th year that Meekins has served as the school library.

Teens and Tweens Program: Since October 2008, when the Meekins was awarded a grant to design and implement new services for teens and tweens in the local area, Meekins has been opening its doors each Monday afternoon from 2:30 to 5:00 to tweens and teens. The grant-funded program ended in September of 2010 and since then the Williamsburg Board of Library Trustees has made it a priority to try to keep this important service going. In 2011 Librarian Meg Anastasi continued her work as Teen Coordinator; assisting for one-half of 2011 was Librarian Deanna Scarfe. The Monday afternoon "Teen Space" offers a special library time for teens and tweens to use the computers, do homework, play games (board and video) or chat in the library. With help from donations from the Annual Fund and patrons, the Teen reading area continues to grow.

Summer Reading Program: 202 children participated in the 2011 "One World Many Stories at your Library" and 60 teens and tweens signed up for "YOU ARE HERE", a reading program for young adults. The program opened with a performance by Tim Van Egmond in June 2011. For the very first time Meekins offered adults the chance to participate in a reading program. "Novel Destinations" drew interest from 45 adults, who played library bingo and read "Talk Funny Girl" by Roland Merullo, "State of Wonder" by Anne Patchett, as well as David McCullough's book "The Greater Journey: Americans in Paris". We all had a great time!

The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Massachusetts Cultural Council, the Massachusetts Library System (which provides, at no cost to the library, program promotional materials that included posters, bookmarks, certificates, and reading records), and the Massachusetts Board of Library Commissioners. Donations of prizes and other support materials were made by The Village Green of Williamsburg, Acme Surplus of Northampton, and participating families.

Library Statistics and Services FY 2011:

- **Circulation:** In FY2011 total circulation increased from 106,899 to 108,177. During FY2011 the Williamsburg Libraries lent 11,285 items to other libraries and borrowed 11,603 items for our patrons from other libraries through the statewide inter-library loan system. Total inter-library loans were up 10.8% from FY10.

- Haydenville Library: In FY2011 the Haydenville Library circulated 94 items and was open to the community, thanks to the generosity of volunteers.
- Hours: In FY2011 Meekins Library was open to the public a total of 1,479 hours. Once again thanks to support from the Library Annual Appeal, the Meekins maintained Wednesday evening and full Saturday hours.
- Patrons and Attendance: As of December 31, 2011, 2,167 patrons listed Williamsburg as their home library, while many others held CW/MARS cards from other area libraries. These cards are used interchangeably at all CW/MARS libraries. During 2011 more than 54,000 patrons came to the library.
- Website and social media: Wonderful Wi-Fi! More and more library users come to the library to access Wi-Fi. The library is full of people sitting at tables, on the floor, in the reading room....they may be working, looking for a job, downloading a book or music or playing a game on their computer. And from first thing in the morning to late at night you can see people sitting in cars in the parking lot using the library's free Wi-Fi. Friend us on Facebook! <http://www.facebook.com/meekinslibrary>. Follow us on Twitter @MeekinsLibrary, or join our circle @ Google+. You can keep up with our programs, activities or just cool library stuff. If you want to know about new materials first, sign up for **WOWBRARY!**, a service that sends a list of the latest library acquisitions – new books, CDs, DVDs and other materials – to your email inbox each week. Sign up at www.meekins-library.org. Be the first to request the items you want! The Library website: <http://www.meekins-library.org/> continues to provide access to library and community information, the library catalog, information databases and links to other libraries, thanks to our volunteer webmaster Steve Berlin-Chavez.

Exhibitions: The following shows appeared in the Neil Hammer Gallery in the Hawks~Hayden Community Room and in the Helen Bacon Rotunda and on the Meekins Library grounds during 2011.

- January 2011: *Welcome to my World, Photographs*, by Elaine Hyde
- February 2011: *I Didn't Do It!* Katy Schneider's original paintings from the book by Patricia Maclachlan
- March 2011: Katy Schneider and Jacqueline Cooper
- April 2011: *Follow the Thread, America's Jewish Immigrants and the Birth of the Garment Industry; a cultural history exhibit* by Jacqueline Cooper
- May & June 2011: *Drawings*, Roy Superior
- May & June 2011: Bacon Rotunda: *Peace Posters*, 6th grade students
- July 2011: "*Life on the Farm*" a pictorial display organized and created by Daria D'Arienzo and Eric Weber as a companion to the "Farms and Gardens of Williamsburg" farm tour
- August 2011: *Drawn by Glass*, works by Miriam Kaye
- September 2011: *Hilltown Families exhibition of photographs* by Sienna Wildfield
- October 2011: *Our Animal Friends; national archives month* by Daria D'Arienzo
- November 2011: *Vegetable Portraits*, by Todd Lynch
- December 2011: *Shirley Cranston's Winter Wonderland Village* by Shirley Cranston and Rochelle Wildfong and *Candles* by Christiana Broaugh
- August 2008 – present: Sculpture by James Kitchen, on the Meekins grounds

Public Programs held in the Hawks~Hayden Community Room, the Black Room, and/or sponsored by the Williamsburg Libraries:

- Pre-school Story-time every Wednesday morning with Rochelle Wildfong 10:30 a.m.

January 2011

- Reception: “Welcome to My World: photos and vintage camera exhibit” for Elaine Hyde Hawks~Hayden Community Room
- Meditation with Bernadette Nicholson, Hawks~Hayden Community Room

February 2011

- Hilltown Winter Concert Series: Valley Jazz Divas sponsored by the Friends of the Williamsburg Libraries, Inc., and Local Cultural Councils from Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington
- “Lives of the Valley” series, “Grace Coolidge at Home in the Valley, an illustrated talk on Grace Coolidge’s domestic and social life...” by Julie H. Bartlett Archivist, Calvin Coolidge Presidential Library and Museum
- Reception and reading with Katy Schneider, illustrator of “*I Didn’t Do It*” written by Patricia Maclachlan
- “Valentine’s Day Henna Program for all” Traditional temporary tattoo, and Indian culture with Sangita Desai
- “Quieres Practicar tu Espanol?”, Spanish Conversation with Gloria Black, Hawks~Hayden Room, February 2011 and each month through October
- “Lives of the Valley” series: “Sojourner Truth: Recent Discoveries Concerning the Northampton Years, 1844-1857” by Steve Strimer, co-founder of the David Ruggles Center for early Florence History and Underground Railroad Studies

March 2011

- Hilltown Winter Concert Series: “Susan Farrell Sings” at Meekins, sponsored by the Friends of the Williamsburg Libraries, Inc., and Local Cultural Councils from Chesterfield, Cummington, Goshen, Westhampton, Williamsburg, and Worthington
- “Lives of the Valley” series, “Orra White Hitchcock (scientist, teacher, and the Valley’s first published woman artist): An Illustrated Life” by Daria D’Arienzo, Meekins Archivist, and co-curator of the Mead Art Museum exhibition “Orra White Hitchcock (1796-1863): An Amherst Woman of Art and Science”
- “Radioactivity and Nuclear Power, a discussion to illuminate issues raised by the recent nuclear reactor disaster in Japan”, led by David Ham
- “Follow the Thread Fashion Show” fitting and call for models, Jacqueline Cooper

April 2011

- Celebration of National Poetry Month all month
- “Poetry Reading” with poets Jesse Gorham, Bri Leue, Iron Gentleman, Rochelle Wildfong and Jack Barry
- World Tai Chi Day, with Tai Chi teacher Marty Phinney
- “Did You Hear?” Sarah Kirchner of Revival Fitness and Sarah Patton of Integrative Health Counseling share their top 10 tips to energize your life through fitness and nutrition
- Vintage Fashion Show, “Follow the Thread”, fashions from the mid 1800’s though the 1960’s, modeled by local women in the Bacon Rotunda
- “Lives of the Valley” series, “Celebrating the Valley of the Literate: Poems and Poets at Meekins” James F. Cahillane, Anna Kirwan, Stephen Philbrick, reading their own poetry,

and Peter Cerreta, Ed McColgan and Rochelle Wildfong reading poems by Robert Dana. Freda Brackley, Larry Hanson and Joe Larkin reading poems by Jack Barrack.

- “*Monique and the Mango Rains*” a discussion with the author Kris Holloway
- “Understanding and Preventing Ice Dams: an Integrated ‘Whole House’ Approach” with Bick Corsa and Jim Lobley

May 2011

- French Conversation with Cynthia Poirier May 2011 and each month
- “Lives of the Valley” series, “Wrack and Ruin: The Mill River Disaster of 1874” by Eric Weber, local historian
- Foster Parents Open House at Meekins answering questions and sharing the process of becoming a foster parent
- Stretch Code public information session with Kim Boas
- “Healing Homes” with Tom Borden
- Anne T. Dunphy 6th Grade *Peace Posters* in the Helen Bacon Rotunda, May and June

June 2011

- “Roy Superior; Drawings of Italy” a talk and slide presentation by artist, Roy Superior,
- Summer Reading Kick-off party and performance with Tim Van Egmond

July 2011

- “Farms and Gardens of Williamsburg” a tour, educational presentations, demonstrations as well as a pictorial presentation of old Williamsburg, Friends of the Williamsburg Libraries
- “You are Here or Maybe Not!!” Tween and Teen Summer Movie Series

August 2011

- “Model Rocket Launch and Rocket Building for Kids” with Deanna Scarfe and Rueben Perkins, a part of the Summer Reading Program
- Wednesday morning story-times with Rochelle Wildfong and special guests Amanda and Odelia from Girl Scout troop 40252

September 2011

- Reception for Hilltown Families. “Traveling photo exhibit of Life and Landscape throughout the Hilltowns of Western Massachusetts”, Sienna Wildfield
- “Lives of the Valley” series, “Martha Leonard Waite: A Pioneer of the Pioneer Valley (Captured 1677)” by Ralmon Jon Black, local historian
- Winter Clothing Exchange organized by Sienna Wildfield

October 2011

- “From Public Spaces to Private Inspiration” a talk by Nicholas Dines, landscape architect and visionary creator of the gardens of Williamsburg, a part of the Fall Garden Series: The Intentional Landscape, Western Massachusetts Master Gardeners Association
- “Novel Destinations” a discussion with Roland Merullo, author of Meekins featured summer read, “*The Talk Funny Girl*”
- “Reading to Dogs” with Hopi and Oscar and their people Jennifer Black and Sydney Flum-Stockwell through spring
- “Best Kept Secrets of Writing Short Stories” with Linda McCullough Moore, author of “*This Road Will Take You Closer to the Moon*”
- “Prepping Your Home for Winter” with Jim Lobley

- “Lives of the Valley” series, “Our Animal Friends, an exhibition celebrating the domestic and wild creatures that are part of our lives here in Williamsburg and Haydenville”, a celebration of National Archives Month at Meekins

November 2011

- “Materials, Methods and Maintenance for a Lasting Landscape” with master gardener Jay Vinsky, part of the Fall Garden Series: The Intentional Landscape, WMMGA
- “Renovating the Older Landscape” with master gardener Barbara Ferrante Bricker, part of the Fall Garden Series: The Intentional Landscape, WMMGA
- Reception for Todd Lynch, Vegetable Portraits: Exploration of Landscape and Produce
- “The Commercialization of Childhood” a talk by Susan Linn, Hilltown Families

December 2011

- 2nd Holiday Game Swap, Hilltown Families
- “Celebrate the Spirit of the Season with Hanukkah and Christmas Stories at Meekins” a community reading of: *Tree of Dancing Goats* by Polacco, *A Christmas Memory* by Capote and *A Visit from St. Nicholas* by Moore
- Coats and other warm clothing collection for the Northampton Survival Center as well as canned goods for the Hilltown Pantry and Daikin Animal Shelter all month
- “*An Angel on My Shoulder*” a book talk with author Lori Szepek
- “Green Fire: Aldo Leopold and a Land Ethic for our Time” remarks by Jeannine Richards of the Aldo Leopold Foundation and film screening

Meeting Space for Clubs, Organizations, Boards and Departments:

4-H Team Meeting, assorted private conferences, Burgy Market Committee, Camp Howe Board, Community Development Corporation First Time Home Buyers workshops, Center for Ecological Technology, Council on Aging Writers Group, Cultural Arts, Cultural Council~Williamsburg, Cummington Book Club, Fertile Ground, Foster Care Staff Meeting, Foster Parent Adoption Group, Foster Parents, French Conversation, Friends of the Williamsburg Libraries, Girl Scouts of America, Daisies and Brownies, Hampshire County Riding Club, Hilltown Hoofbeats, Lui Collins~ Hilltown Music and Kids Jam, Meekins Library Reading Group, Meekins Library Teen/Tween Group~The Library Transformers, Mother-Daughter Book Club, Northampton Camera Club, Reading to Dogs, Student tutoring, Trustees of Reservations, Williamsburg Alumni Association, Williamsburg Board of Library Trustees, Williamsburg Farm to School, Williamsburg Historical Society Board, Williamsburg Technology Committee, Yarn Spinners, Yoga with Kelli Finn

Additional Programs, Activities and Events:

Reading Programs: Children’s Librarian Rochelle Wildfong continued her popular weekly pre-school story hour on Wednesdays at 10:30. The program offered at the Library for decades has given many of Williamsburg’s children their first experience in a library. In late 2011 a new parent/child center playgroup opened every other Monday morning at Meekins. The group is led by Victoria Loud and made possible through funds from The Hampshire Regional Coordinated Family and Community Engagement Grant. The parent/child center playgroup is sponsored by HRSD and the Williamsburg Libraries. Please call the library for more information. Jennifer Black, a teacher at the Anne T. Dunphy School, and her dog Hopi and Sydney Flum-Stockwell and her dog Oscar offered the very popular children’s reading program, “Reading to Dogs”, during the fall and winter of 2011.

Meekins Market: In November 2011 Library Archivist Daria D'Arienzo opened the fourth Meekins Market! The special in-house tag sale, matching donated good quality new and gently used treasures with new homes has proven popular with children and adults alike. With Friends and community support, patrons enthusiastically provide quick changing inventory and make regular purchases. After four very successful years the Meekins Market is now an annual community-building event.

Community Giving: In December 2011 the Meekins held local community collections for the Survival Center and Hilltown Pantry and the Dakin Animal Shelter, collecting many pounds of food and numerous warm coats, clothing, and blankets for families and animals in need. The Williamsburg libraries also offer the opportunity for students and others to perform community service. During 2011 students from Hampshire Regional and other local schools gave over 125 hours in Community Service to the Meekins Library.

Burgy Market on the lawn at Meekins: In May of 2011 a new Williamsburg Farmers' market opened along the riverside at the Meekins Library. The Burgy Market and the Williamsburg Libraries signed an agreement that gave permission to the Burgy Market to set up each Thursday afternoon on the lawn at Meekins. During good weather throngs of shoppers as well as many children relaxed on the lawn and enjoyed shopping for a wide variety of locally grown fruits, vegetables, meats as well as locally produced maple sugar and other hand crafted food and goods.

Friends of the Libraries: 2011 Susan Farrell, President, and Anne Bussler, Treasurer. The Friends of the Williamsburg Libraries continue to support our libraries with financial donations, gifts and volunteer efforts, quite notably at the Haydenville Library, where Maureen Mathers, the volunteer coordinator, keeps the library staffed with volunteers. From 2008 through 2011, the Friends of the Williamsburg Libraries, Inc., were the recipients of a Florence Savings Bank Customers' Choice Community Grant, with voting orchestrated by the Friends. In October 2011, the annual Fall Foliage Book Sale over Columbus Day weekend brought book enthusiasts to the front lawn of the Meekins. The Friends continued to offer and support their wonderful winter concert series. The Friends also continued to make donations toward major gifts at the library, voting to support new sun shades as well as interior painting and other work at the Haydenville Library, fall-winter 2011-12.

Farms and Gardens of Williamsburg: A subcommittee of the Friends – Joan Coryat, Laura Davenport, Eleanor Hebert, Bobbie Knox, Maureen Mathers, Charlotte Otis, Judy Saulsbury, Molly Whitaker and Nancy Zimmer – spent the winter of 2011 planning for “Farms and Gardens of Williamsburg”, a successful farm and garden tour held in July 2011. The planning group worked with local farms and gardens to create the tour as well as organize demonstrations of beekeeping, maple sugaring and others. The event was a first, and farmers and gardeners as well as those taking the tour enjoyed the event immensely.

Respectfully Submitted,

Lisa Wenner, Library Director

Anne Haxo, Chair; Connie Fitzgerald, Treasurer; Pat Billingsley, Joan Coryat, Chris Loring, and Eileen Stewart, Williamsburg Board of Library Trustees

Williamsburg Libraries – Volunteers – January 2011 to December 2011

Haley Allcroft	Jason Heffner	Deanna Scarfe
Christine Allen	Steve Herzberg	Lisa Sheehy
Jennifer Miller Antill	John Hoogstraten	Art Silver
Jack Barry	Suzy Hoyt	Mary Smith
Amy Bedell	Elaine Hyde	Cheryl Stevens
Steve Berlin-Chavez	Myra Ilson	John G. Stevens
Gloria Black	Terry Johnson	Helen Symons
Ralmon Black	Eileen Keegan	Barnes Taft
Alison Bowen	Beth Kilduff	Kathy Thomas
Robert Buchele	Bobbie Knox	Sandy Thomson
Anne Bussler	John Lancaster	Woody Tucker
Sara Carragher	Jennifer Lewis	Janet Tudryn
Kathleen Casey	Jim Locke	Elaine Ulman
Dee Cinner	Sean Mallari	Margo Valone
John Connolly	Matthew Marian	Susan Waltner
Marianna Connolly	Maureen McKenna	Marvin Ward
Linda Culver	Charles Mathers	Eric Weber
Daria D'Arienzo	Maureen Mathers	Jim Weigang
Kate Davidheiser	Phoebe Mathews	Paul Wetzell
Nick Dines	Michele Morales	Rochelle Wildfong
Joan Donovan	Mally O'Hare	Christy Winslow
Friends of Library	Sandra Papush	Victoria Yosen
Mary Gabrielson	Rueben Perkins	Bobbin Young
Jeff Gelbard	Ben Preston	Marya Zilberberg
Hope Gobron	Sara Richards	Noah Zilberberg
Josh Gougeon	Dean Riel	Nancy Zimmer
Susan Goulet	Aliyah Sarro-Schwartz	

Annual Report of the Open Space Committee

In the beginning of 2011, the Open Space Committee oversaw the final steps to update Williamsburg's Open Space and Recreation Plan. Williamsburg's updated plan is valid through 2018, and makes the town eligible to apply for state funding for land protection and recreational activities. The resulting Plan is available at the Town offices and libraries.

An outgrowth of the Plan development was the formation of a Village Center Visioning Committee that worked with the Pioneer Valley Planning Commission to look at zoning and other strategies to promote vibrant, mixed-use village centers in Williamsburg and Haydenville. The study makes recommendations for ways to ensure our zoning is more consistent with town plans and preferences. The Committee conducted a town-wide survey and public forum as part of this effort.

The Open Space Committee continued to educate interested residents about land protection options available to Massachusetts landowners and help people make connections to land conservation organizations that could help protect natural areas in town. The committee has detailed information about the ecological value of all sections of town for a range of criteria. Anyone interested in learning more about land protection options or the ecological value of their land should contact the Open Space Committee.

In 2012, the Open Space Committee hopes to be involved in implementation of two Open Space and Recreation Plan recommendations: a multi-use recreational corridor connecting Williamsburg and Haydenville Village Centers and passage of the Community Preservation Act.

Sally Loomis

Annual Report of the Planning Board

The Planning Board met 17 times during 2011. Meetings are held on the first and third Monday of each month unless pre-empted by a holiday or town meeting.

Steve Smith from Village Hill Road was appointed to the Planning Board. There are now six members and one vacancy.

Three applications for subdivision approval not required (A.N.R.) were received; all applications were approved. The Board finalized the proposed changes to the sign by-law. We must now hold a public hearing, then submit the proposed changes to town meeting in June.

The board met with the Town Energy Committee. They requested adding siting large scale photovoltaic arrays, wind mills, green energy research facilities or manufacturer's complexes to our by-law as part of the requirements for the town to receive a "green communities" status. The Board has had several discussions on this topic and visited a large scale photovoltaic array. There is much to consider and the Board will work to develop a by-law.

Respectfully submitted,

Roger Bisbee, Chairman

Steve Smith, Clerk

Timothy McQuestion

Jim Locke

Steve Snow, Representative to the Brassworks Reuse Committee

Gail Paddock



Annual Report of the Police Department

2011 was another year of growth for both the Town of Williamsburg and also the Police Department. During this year we welcomed two new officers. Officer Robert Reinke and Officer Bryan Luszczyk joined our team at the start of 2011.

Sergeant Aimee Wallace, Officer Michael Wayne, Officer Sabrina Willard, and Officer Gregory Smith continue to dedicate themselves to the Town of Williamsburg. Their collective duties include handling department administrative functions, routine patrols, investigations of various crimes, responding to 911 calls, responding to general service calls, responding to medical emergencies, responding to and investigating traffic accidents, and attending special events. A genuine “thank you” goes out to each of these officers for making themselves available and providing the service they do.

Year End Statistics

- Number of calls handled (all types) 2,247
- Arrests 86
- Motor vehicle accident responses 66
- Motor vehicle citations issued 406

A “thank you” also goes out to the residents of Williamsburg. The community has been very supportive of the police force. Citizens have been of great assistance when the Police Department has called upon them for information. A Citizens Neighborhood Watch Program also formed in 2011 and I expect this to expand in 2012.

Submitted by,

Denise Wickland – Chief of Police

Police Department Services

GENERAL ACTIVITY

- ◆ Alarm monitoring, response and billing
- ◆ Animal Control
- ◆ Court: traffic, misdemeanor and felony court calls
- ◆ Domestic calls/Juvenile problems
- ◆ First Responder
- ◆ Fingerprinting business, residents and child fingerprinting for identification
- ◆ Home, business, and school security surveys
- ◆ House watch checks (vacant houses/vacations)
- ◆ Lost and found (persons and property)
- ◆ Neighborhood Watch Programs/Senior Citizens Assistance
- ◆ Preventive/Deterrent Patrol
- ◆ Report safety problems, e.g., road hazards, water-main breaks, and icy streets

TRAFFIC ACTIVITY

- ◆ Accident reporting and investigation
- ◆ Enforcement of moving violations
- ◆ O.U.I. and Zero Tolerance enforcement
- ◆ Parking enforcement
- ◆ Preventive/Deterrent Patrol

CRIMINAL ACTIVITY

- ◆ Burglar/holdup alarm response
- ◆ Business premise examinations after hours
- ◆ Crime scene processing
- ◆ Drug enforcement
- ◆ Follow up/suspicious circumstance investigations
- ◆ Identification Theft Investigation
- ◆ Juvenile investigations
- ◆ Liquor licensee premise examinations
- ◆ Multi-jurisdictional cooperation, e.g., burglary/robbery surveillances, and drug investigations
- ◆ Preventive Patrol

Annual Report of the Williamsburg Elementary Schools

It is my pleasure to submit my first report as principal of the Williamsburg Elementary Schools. I am honored to have the opportunity to work alongside the staff, students, and community at the Helen E. James and Anne T. Dunphy Schools. I am appreciative of the energy and commitment the staff members bring to their profession, and look forward to continuing to work with the Williamsburg School community. I want to acknowledge the importance of the support provided by the School Council, the PTO, and the community of Williamsburg. I would also like to acknowledge the service of Williamsburg's School Committee members, **Sarah Christiansen, Duncan Laird, Jeff Gelbard, David Chase, and Kayla Gilman-Solomon**. In June, the Williamsburg School committee accepted, with regret, the resignation of **Charlene Nardi**. Charlene dedicated eight years of service to the Williamsburg School Committee, six of them serving as chair. We thank her for her years of service and leadership.

The students in the Williamsburg Schools continue to show strong performance on the Massachusetts Comprehensive Assessment System (MCAS). Using assessment and test data, our staff continues to strengthen existing programs, as well as seek additional curriculum tools to ensure continual academic success for our students. This year, staff have been involved in professional development aimed at creating mathematics curriculum and assessments that are aligned at each grade level across the district (horizontally) and aligned between grade levels (vertically). This initiative has allowed our staff members to collaborate with teachers from New Hingham, William E. Norris, and Westhampton Elementary Schools.

In the 2011-2012 school year, one of the focus areas has been to strengthen connections to Hampshire Regional High School (HRHS). A committee was formed to plan a transition program for students moving from sixth to seventh grade. We also continue to enjoy annual connections with HRHS and its students through programs such as the Salmon Project, visits from the music department, and an Internet Safety Program in conjunction with HRHS students and the District Attorney's office.

The Williamsburg Schools continue to enjoy connections to the larger community and are also appreciative of the relationship with many town boards, departments, and officials. The school's Open House event this fall gave us the opportunity to gather many of those supporting organizations in town. We have also appreciated the support of the Williamsburg Fire and Police Departments in working with our students and staff to educate us about and help us plan for emergency situations. In my transition to the Williamsburg Schools, I have enjoyed the opportunity to meet and work with members of all of these groups and look forward to future collaboration.

The 2010-2011 school year marked the end of a very special era for the Williamsburg school community. After sixteen years serving as the principal of the Williamsburg Schools, the community wished **Fred Venne** a fond farewell. Over the years his contributions to the Williamsburg Schools have been innumerable and the staff and students continue to look forward to connecting with him in his new role at Amherst College. The students and staff had the opportunity to honor him with some special mementos and celebrations in June. We also

wish **Erin O'Donnell, Michael Janik, and David Provencal**, former Williamsburg Schools paraprofessionals, well in their new endeavors.

In June, a special celebration was held to honor twenty sixth graders as they prepared to begin middle school. Graduates honored in the Class of 2011 were **Olivia Bielski, Jacob Bihler, Regan Bishop, Hannah Bruso, Calista Bulman, Laura Burns, Zachary Chapman, Kyron Cheek, Kayla Christian, Corinne Coryat, Caleigh Creighton, Taryn Hillenbrand, Emily Howell, Anthony Nardi, Ailis O'Sullivan, Graham Pilger, Scarlet Sands-Bliss, Marlena Schlerman, Sam Spelman, and Taylor Tanguay-Graves.**

We began our 2011-2012 school year with 159 students and an energized staff ready for a great year. In November, we said goodbye to one of our school nurses, **Amy Avakian**, when she accepted the school nurse position at Westhampton Elementary School. We are appreciative to have very capable and dependable nursing substitute coverage from **Linda Kisloski.**

The staff and students at the Williamsburg Schools wish to thank the citizens of Williamsburg for your support and invite your suggestions for how we can continue to make important connections to the community.

Respectfully submitted,



Stacey Jenkins, Principal

Student Enrollment Fall 2011	
Preschool	15
Kindergarten	25
1 st grade	24
2 nd grade	19
3 rd grade	25
4 th grade	21
5 th grade	13
6 th grade	17
No. of School Choice Students attending Williamsburg Schools : 11	
No. of Williamsburg students out on elementary School Choice or Charter School : 29	

Annual Report of the School Building Committee

In 2009-2010, the residents of Williamsburg authorized the expenditure of \$410,000 for the purpose of conducting a feasibility study of the potential solutions for the Anne T. Dunphy and Helen E. James Schools to address our aging facilities. The study, done in partnership with the Massachusetts School Building Authority (MSBA), involved looking at five options: doing no renovations or additions, renovating both buildings, renovating and adding on to the Helen E. James School, renovating and adding on to the Anne T. Dunphy School, and building a brand new school.

The Williamsburg School Building Committee met over 33 times and hosted 17 public forums in 2011, completing its charge of conducting a feasibility study of the Williamsburg School building needs.

In March 2011, the Committee, guided by Arcadis, the Owner's Project Manager, and under the guidelines of the MSBA, contracted with Drummey Rosane Anderson, Inc. (DRA) for design and architectural services. The architects assessed each of the buildings, outlining the needs and issues of the 60- and 97-year-old school buildings. They met extensively with the school administration and staff to determine the educational needs for our children today and well into the future. They hosted forums with the community at large to understand better what is important to our town. DRA compiled all of that data and used it to create design alternatives.

DRA presented five designs for consideration, which the Committee analyzed based on cost, construction issues, and educational and project results. Having reviewed all of the options and deliberated the pros and cons of each, the Building Committee members chose a renovation and addition design for the Anne T. Dunphy School. This option was presented to and approved by the MSBA in September.

The fifty-year design proposes an entire renovation of the approximately 22,000 square feet of the existing building, retaining the gymnasium, and adding 16,000 square feet of new construction. The flexible classroom configuration is designed to accommodate the larger and smaller student populations as they enter and move through the grade levels, supporting 13 classrooms for a maximum population of 170 students. As an important community facility it retains the public use of the gymnasium and cafeteria commons.

The School Building Committee was committed to being cost effective in the design and worked effectively with the MSBA to adjust the state guidelines to accommodate the needs of our small community. The modern and efficient design will resolve health and safety issues and will include fire safety and suppression and communication systems. The project design will be brought to a Special Town Meeting in February 2012.

Respectfully,

Dave Mathers, Chair
Stacey Jenkins
Paul Wetzel
Nancy Mahoney

Bill Sayre, V. Chair
Fred Venne
John Pohanka
Nancy Millette

Jim Moran
Jim Locke
Steve Herzberg
Charlene Nardi

Craig Jurgensen
Andy Soles
Jeff Gelbard
George Childs

Annual Report of the Hampshire Regional School Committee

The Hampshire Regional School Committee consists of 18 members who are elected representatives of the five towns that make up the region: Chesterfield, Goshen, Southampton, Westhampton, and Williamsburg. The committee meets the first Monday of each month in the library of the Regional School in Westhampton, MA at 7:00 p.m. Williamsburg elects three representatives directly to the committee and appoints one member of the local school committee, which serves the Helen E. James and the Anne T. Dunphy schools, to attend regional meetings and report back to its members.

One of the main functions of the School Committee is to review and approve the annual budget for the Regional school. In spite of the relentlessly difficult fiscal environment that all towns are dealing with currently, the Hampshire Regional administration has done an admirable job of keeping a very tight budget balanced and accountable. The administration and School Committee have worked with the local finance committees for several years to keep the assessments to the towns to minimal increases while keeping the inevitable cuts to the school budget as far away from the students as possible. While this is a necessary reality in the short term, clearly this is not a sustainable pattern. If the financial climate in the state does not improve, the ability to maintain the mandated educational standards will risk being compromised.

Changes in the funding stream for public education have been felt by taxpayers and school administrators alike. Over the last five years, level funding of Chapter 70 money from the state and a decrease in transportation reimbursements have shifted the burden of increasing costs for utilities, school supplies, benefits and salaries to the town assessments. Federal stimulus money has plugged that gap for a couple of years, but runs out this year. In future years the towns will be faced with significantly larger assessments just to maintain level service budgets at the schools. This will be a global problem for schools beyond the Hampshire Regional district and one that we as citizens of the state of Massachusetts need to challenge our representatives to address on the state level.

An ongoing area of concern at Hampshire Regional has been the loss of students, and the dollars that follow them, to school choice and to charter schools. Currently we send in excess of 6% of our operating budget to other schools to fund these students. Both the School Committee and the administration have continued to explore and implement strategies to bring these students and the associated dollars back to Hampshire Regional. We continue to work at highlighting the many virtues, dispelling myths, and searching for solutions to problems with the intent of building a school that all members of our community are proud to attend.

In other more positive School Committee business, the retirement of the High School principal and vice principal this July prompted the formation of a search committee to advertise and interview potential candidates for the principal position. Three Williamsburg residents served on this committee: Paul Wetzel (parent), Else Schlerman (student), and Carl Schlerman (school committee member and parent). The committee's unanimous choice for finalist, and ultimately our new principal, was Doctor Laurie Hodgdon. Dr. Hodgdon brings a very strong educational

background and enthusiasm to the school. With a mandate from the School Committee and administration to undertake some significant changes in school function and culture, the years ahead look positive for the school. The subsequent appointment of Kristen Bouley as the new vice principal in charge of the middle school further strengthens the atmosphere of change at Hampshire Regional and potential for the future.

One program that has started with great success this year at Hampshire Regional is the Virtual High School. This spring, on a limited basis, several students were able to select from a wide range of courses that are not offered at the Regional and were taught online. The enthusiastic response of the students and the administration has led to further expansion of the program next fall with additional plans for the future. In addition, extra Advanced Placement and Honors level classes are also scheduled to begin next fall, allowing students more opportunities to prepare themselves for college. Please read the reports from the Superintendent and the Principal for a more extensive discussion of the many accomplishments at Hampshire Regional.

Hampshire Regional is a fine school that prepares the students of the five towns to navigate the ever more complex fabric of our society. Whatever the ultimate career choices our children make, the Regional can give them the tools they will need to excel and become contributing members of our community. This is your public school; it needs your enthusiastic children and the support of the community to hold out under the pressures of the current economic times and continue to thrive into the future.

Respectfully submitted,
Carl Schlerman

Hampshire Regional School Committee Williamsburg Elected Members:

Diane Bishop
David Nardi
Carl Schlerman

Appointed Member:
Sarah Christiansen

Annual Report of the Superintendent of Schools

Superintendent Craig Jurgensen reports that the schools in the Hampshire Regional School District have had a productive and reaffirming year while also addressing the challenges facing public schools and teachers. The collaboration and coordination between and among the District's five schools has been reaffirmed. School administrators continued working together to demonstrate and embrace contributions that improve coordination, collaboration, and communication among the schools of the Hampshire Regional Public Schools that will also support continually improving student performance and welfare, professional development, and instructional strategies to address the needs of all learners. As a District, all of our school staff work conscientiously with commitment and purpose to uphold our responsibility to teach students to read, write, speak well, and calculate, as we also embrace our increasing responsibility to address "21st Century Learning Skills," including critical thinking, creativity, communication, and collaboration paired with an integration of emerging technologies. The following report highlights some of the programs, events, and activities undertaken to promote excellence in achievement and to support our students' success as life-long learners and responsible participants in our society.

To promote student achievement it is critical that our schools hire thoughtful, creative, and effective school leaders. In addition to hiring outstanding new teachers in 2011, new principals were hired at Hampshire Regional High School and at the Williamsburg Elementary Schools. Dr. Laurie Hodgdon left her position as Co-Principal at the Milton, Vermont, Middle/High School and joined the Hampshire Regional staff in July. Stacey Jenkins, Westhampton native and active community member, accepted the principal's job at Anne T. Dunphy and Helen E. James Schools after five successful years as a principal in the Pioneer Valley Regional School District. Also joining the District administrative team, as the Assistant Principal for Middle Level Programming and Academic Affairs at HRHS was Kristen Bouley, who previously worked at Duggan Middle School in Springfield.

On August 31, 2011, the staff of the Hampshire Regional Schools attended the annual Convocation Day at Hampshire Regional High School for the "Sharing of Promising Practices," which highlighted several of the innovative practices school staff is using to increase student engagement and achievement. Principal Michael Fredette and reading teacher Katherine First, Chesterfield-Goshen Elementary School, focused on "Universal Screening, Progress Monitoring, and Data Driven Instruction"; John Heffernan, Technology Educator, Williamsburg Public Schools: "Robotics and other STEM Initiatives"; Kevin Hodgson, 6th Grade Teacher, Southampton Elementary School: "Connecting Students to the World"; Amy Cyr, Nicole Rainville, and Andrea Belanger, Hampshire Regional High School: "Compassionate Math". Convocation, bringing together all of the District's talented and committed staff at the beginning of the new school year, reinforced the connections of each of our schools to one another and, in turn, their connection to accepting the challenges, rewards, and of working together to achieve common goals.

The District's goals were reaffirmed through numerous coordinated projects and initiatives. The District's teacher mentoring program (Beginning Educators' Support and Training – BEST) that

was started at Norris School was expanded to include new teachers from all four elementary schools. BEST brings each new teacher together with a mentor teacher who work in tandem to build community, learn and understand the culture and policies of each school, and to provide resources for ongoing personal and professional growth. In short, BEST strives to provide support and ensure success for new teachers. The District has found that providing this type of support to new teachers and administrators during their first years of teaching is a critical support for the professional growth and development of our newly hired staff.

The importance of implementing a district-wide (preK-12) curriculum aligned with the Massachusetts Curriculum Frameworks moved forward with a project that promotes preschool to eighth grade curriculum articulation and coordination, a web-based curriculum mapping project, and teaching of concepts completely and in-depth so that students have a deep understanding of curriculum. Staff, parents, and students refocused efforts to structure and expand the supports provided to sixth grade students as they transition to HRHS. Outreach activities to students and their parents/guardians were enriched with visits by current HRHS students to our elementary schools and community events, and complemented with increased opportunities for sixth grade students to visit HRHS. Scheduling these events, professional development activities, as well as other activities and opportunities that deepen our appreciation for working together, was made easier by the work of our school administrators, who worked closely together to streamline and coordinate school calendars for increased consistency and continuity.

The District continued its commitment to a strong, student-centered and positive school climate. Our “Bullying Prevention and Intervention Plan” was approved by the Department of Elementary and Secondary Education and we continue to provide support for parents and students on topics such as “Bullying: Community Approach”, “Internet Safe and Smart” and “Internet Safety and Cyberbullying”.

We continue to be proud of our student performance record and the achievement of our students which individual school principals have written about in their annual reports. For parents who are interested in broader access to student performance data, the Department of Elementary and Secondary Education has several useful tools and informational components to their website. Interested parents should look at the DESE website (www.doe.mass.edu) and then select “School/District Profiles” for information and comparison of school and district data. Specific information about MCAS, the Student Growth Model and other assessment topics can be found under “Assessment and Accountability”.

The Williamsburg School Building Committee continued to work with The Massachusetts School Building Authority (MSBA) to complete a feasibility study and schematic designs of a renovation/addition project at the Anne T. Dunphy School. The work of the Committee is just one example of the energy, commitment and support our students receive from the residents of our five towns.

Last year’s winter weather was slow in arriving but when it came it did so with ferocity and regularity. We had a snow storm each weekend for a month beginning mid-January 2011, which was followed by unpredictable ice. Although our schools were not directly impacted by the tornado June 1st, our students rallied to support students, schools, and families living in the

storm's path. Then in September, Hurricane Irene caused significant disruption which was followed in October by the surprise of a "Halloween Snow Storm" that closed all of our schools and brought our towns to a standstill for a week. The work of town crews – as well as those from other towns, and states – helped us weather all of these storms safely so that we could return to work and school.

Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. What is more is that we are increasingly coming together as a "Hampshire Regional Community" and engaging in shared commitment for improving the opportunities available to our children. I encourage you to visit the individual school's or Superintendent's website for current news and information about our students and District activities. Whenever you have a question or wish to become involved in your community schools, please call me.

Respectfully submitted by
Craig Jurgensen
Superintendent of Schools

Pupil Services Annual Report 2010-2011

During the 2010-2011 school year the Pupil Services Department of the Hampshire Regional School District provided support services to approximately 318 special needs students in district buildings or in out-of-district placements, 37 Smith Vocational School special needs students, 22 English Language Learners, 240 504 Accommodation Plan students, and 5 homeless students. Services were provided within the District's five public schools as well as in specialized programs in the region. These services consisted of educational assistance and remediation aligned with the established regulations of the Individuals with Disabilities Act (IDEA), the Americans with Disabilities Act (ADA), policies and laws for educating students with limited English proficiency and the McKinney-Vento Act for serving homeless students. Direct related services included the following: speech and language therapy, occupational therapy, physical therapy, vision and mobility therapy, support for students with hearing impairments, therapies for students with an Autism Spectrum Disorder and support/training for their families, counseling, and behavior management. The district also funded day and residential special education programs for 19 eligible students.

Special education students receiving services in the district were provided access to each school's curriculum. The least restrictive environment concept, mandated through regulatory language in IDEA and considered best practice, provides for special education within our schools. All of our elementary schools have developed inclusion classrooms and/or specific subjects where students are taught using a co-teaching model with the regular classroom teacher and the special education teacher. There was ongoing decision making at TEAM meetings, focusing on determining eligibility and meeting the program needs of eligible students. Agreements between parents and the school regarding programming were made in approximately 500 TEAM meetings. There were two TEAM meetings in which there was a need for mediation or intervention by the Bureau of Special Education Appeals. Staff efforts

resulted in student success within the district’s special education services. Assistance from teachers, administrators, support staff, paraprofessionals, and consultants contributed to the gains made in well-run inclusion-based services.

The Life Skills program at Hampshire Regional High School, serving students from 7th grade to age 22 with cognitive impairments and multiple disabilities, has continued to experience significant expansion to serve an increased number of students at middle school age. Participation in this program provides students with ongoing access to a pragmatically based academic program as well as education in skills needed for daily independent living, vocational and social success. Students are placed in community based jobs with coaches who provide them with guidance and support, allowing for immediate feedback while learning in an environment where skills are practiced in “real time”.

In addition, the Norris Elementary School continues to offer a daily pragmatics class for 5th and 6th graders that incorporates communication skills, gross motor skills that build the capacity to learn, introductions to activities of daily living, and review of basic math and reading skills into one program. The class has provided an opportunity for students with multiple disabilities to receive integrated direct instruction in areas critical to their development as productive adults.

Our district preschools continue to do an exceptional job serving young students with disabilities in an inclusion setting. Our programs are language-based and provide intensive related services within the typical preschool setting giving all children an enriched program and allowing students to maximize the development of peer related social skills and readiness for academic learning.

The Pupil Services Department continues to provide a wide array of training and in-service opportunities during the school year. Training was provided in the areas of working with children on the Autism Spectrum, special education regulations and the development of IEPs, restraint training, the development of MCAS alternative assessment portfolios, reading and writing instruction, and the instruction of English Language Learners. Preschool teachers met regularly to enhance their individual work at their respective schools through sharing strategies and aligning curriculum/assessment for all district preschool students. Additionally, the Pupil Services Department has actively engaged in efforts to establish and maintain an active Parent Advisory Council.

The breadth and depth of services and programs offered to the students of the Hampshire Regional School District is formidable and provided by skilled faculty working as a team with parents, classroom teachers, community members, and administrators. We continue to strengthen these services through aligning our approach to remediation in the primary subject areas, further implementation of school-wide curriculum based assessment and the development of student goals based on data, and the training of classroom teachers in areas necessary to enable them to reach all students in their classrooms more effectively.

Submitted by:
Laurie Farkas
Director of Pupil Services

Hampshire Regional

Dear Families and Friends of HRHS,

I am proud and honored to be the new principal of Hampshire Regional High School. I join Mr. Mark Folta, assistant principal, and Ms. Kristen Bouley, new assistant principal, leading the Hampshire Regional High School Learning Community into the future. We would like to express a heartfelt “Thank You” from the school community for your continued support of learning at HRHS. Due to your strong support we are able to offer a breadth of learning opportunities across classrooms, labs, stages, fields, courts and online. As more and more people around the world become educated and access to information grows exponentially it is imperative that the HRHS community continue to shape the education of our students for this changing world. Continued advocacy from the community of HRHS, even in the shadow of a challenging economy, demonstrates your resolve to improve learning for our students.

2011 was a year of challenge and opportunity. The dismal economic situation left our school communities with the formidable task of providing the excellent education we all want and expect – with increasingly shrinking resources.

We started formal budget work as early as October. We met together for extended meetings to plan thoughtfully and strategically for the reductions we all knew would have to come. While this was grueling and heart-wrenching work, it does provide the opportunity for all of us to come to consensus around the basic elements of a quality education. We understand more than ever how very important it is for our students to have a common educational foundation at the preK-8 level so that they enter HRHS having had the same educational opportunities. This year’s focused work brought specific clarity to what we have always known: it is in the best interests of all of our students for us to coordinate and align our work – even, and perhaps especially, when we are contemplating reductions. In the end, I believe that the budget being presented represents the desire of the community for austerity AND the preservation of excellence. I was careful to stay away from cuts that would decimate our system.

Our goal is to continually improve our systems of support and delivery of instruction so that all of our students are engaged in rigorous and engaging learning. This belief guides our decision-making as we prepare students to navigate the future. We will continue to explore what we teach and how people learn to support students for a world that changes so rapidly. We live in a world that values the ability to understand other cultures, apply complex and critical thinking skills, exhibit teamwork and leadership qualities, access reliable information and utilize appropriate technologies. As many call for sweeping changes in education, HRHS will move thoughtfully as we embark upon significant change in our learning organization. We must blend what we know improves student learning with research, technology and cost-sensitivity. Above all we must keep the focus on all HRHS students and continue to foster multiple paths for students to experience success through appropriate academic rigor and with appropriate support.

Specifically, our learning will encompass three tenets that we believe will enhance student learning:

- Instruction
 - This area focuses on curriculum, instruction and assessment via differentiation, standards-based instruction and assessment, formative and summative assessment methodology, and integrated learning.
- Opportunities
 - This area is developing standards-based Extended Learning Opportunities through the mediums of on-line learning, internships/apprenticeships, independent studies, college courses and self-directed and interest-based learning.
- Communication
 - This area challenges teachers and students to develop and implement a standards-based e-portfolio system that empowers students to capture and convey essential information about their skills, strengths, challenges, goals, interests and learning styles. This essential information will be used by students, teachers and parents to reflect, share and plan for the future.

The HRHS Learning Community has consistently demonstrated their support for learning and high expectations for students and staff. Our students and educators work collaboratively and creatively to reveal depth in content and skills while compassionately addressing whatever arises in the complex world of adolescence. I feel immeasurably grateful to work with such a dedicated and caring group of students and staff who never cease to amaze!

It is my privilege to serve the students and families of Hampshire Regional School District. It is an honor to work with the teachers, administrators, and school committee whose collective efforts are singularly focused on achieving the very best results. I look forward to my continued work with all of you.

Laurie A. Hodgdon, Ed.D.
Principal of Hampshire Regional Middle and High School

School Enrollment 2011

GRADE	7	8	9	10	11	12
Enrollment	148	159	133	114	142	139

School Committee Members for 2010-11

Donald Abel	Vanessa Fish	Irene Ryan
Diane Bishop	Jessica McConnell	Carl Schlerman
Barry Brandow	Joseph Moynahan	Kim Schott
Sarah Christiansen	David Nardi	Angela Valinski
Patricia Colson-Montgomery	Karl Norris	Todd Haskell, alternate
William Curran	David Pesuit	Tarin Weiss, alternate
Nancy Curtis	Jennifer Peotter	

Class of 2012 College Acceptance List

Bay Path College
Daniel Webster College
University of Vermont
Simmons
University of New Hampshire
Salve Regina Pace
University of New Haven
UMass Amherst
Northeastern
Elms
Clark
Ursinus College
University of Hartford
Quinnipiac University
Fitchburg State University
UMass Dartmouth
Springfield College
University of New England
Anna Maria

Rochester Institute of Technology
Becker College
Curry College
Franklin Pierce
Western New England
UMass Lowell
Arizona State University
Herberger Institute of Music
Saint Anselm
Eastern Nazarene College
SUNY Cortland
New England College
University of Connecticut
University of Rhode Island
Ithaca
Westfield State
Bryant University
Western New England University
Lasell

2011 Athletics Highlights:

Winter Season:

Wrestling wins its first league championship.

Girls' basketball wins league championship.

The Varsity Cheerleading squad placed 1st at their WMASS competition.

Two junior girls, Allison Bednarsky and Julie Roberts, represented Hampshire Regional at the annual Massachusetts Celebration of Girls and Women in Sport, held in Boston in February.

Spring Season:

Softball places 2nd at the Western Mass Division 2 Championships.

Junior Bri Moussette reaches a milestone with 100 hits in her career.

Two seniors, Jonathan Labrie and Margo McCarthy, were honored by McDonald's Corporation at a ceremony at the Basketball Hall of Fame as "McScholar/Athletes".

Fall Season:

Golf team wins league title for the 6th season in a row and qualifies for WMASS Championship.

Six Senior Captains, along with Mrs. Trytko and Mr. Bryant, attended the Annual Sportsmanship Summit at Gillette Stadium. This is the largest non-sporting event sponsored by the MIAA.

The Athletic Program was once again honored by the MIAA as a member of the Sportsmanship Honor Roll.

“Beyond the Norm”:

The Girls’ Soccer team, under the direction of Coach John Aberdale, was recognized by the Republican as one of TOP 10 Sports Stories of the Year. The team was highlighted at #4 for their incredible display of Sportsmanship with a fundraiser for a family in Monson who lost their home to the June tornado, and presented the family with gifts after their game at Monson. This team, over the past two years, has also fundraised over \$3000 for the Rays of Hope.

Staff Recognition:

Girls’ Varsity Basketball Coach Rich Moussette was chosen by his fellow coaches as the Division 2 Girls’ Coach of the Year in WMASS.

Varsity Wrestling Coach Todd Bryant was honored by the MIAA, having been chosen as their very first State Wrestling Coach of the Year.

Director of Athletics Ann Trytko was honored by the Massachusetts Secondary School Athletic Directors Association as the recipient of their President’s Award of Merit.

Respectfully submitted,

Ann Trytko
Director of Athletics
Hampshire Regional High School

Annual Report of the Board of Selectmen

The Select Board of Denise Banister, Jeff Ciuffreda and Dave Mathers met regularly during the year, on alternating Thursdays at 7:00 p.m. in the Town Offices, and often on off weeks for special meetings to address emergencies and deal with other issues that arose.

Our first Town Administrator decided to leave his position on June 30, 2011, after 3½ years, to pursue another career path. We advertised for a new Town Administrator and formed a screening committee, which, after meeting several times to screen and rank the applicants, was able to supply the Board with five excellent candidates. After screening and interviews the Board chose Charlene Nardi of Williamsburg to be our new Town Administrator and awarded her a three-year contract.

The town received several grants throughout the year, such as the Safe Grant to the Fire Department for \$3,765 and \$420,000 for resurfacing Chesterfield Road from the Mass Works Infrastructure Program.

The Board accepted the very generous donation of a new Haydenville sign from the Berkshire Bank on the corner of their property, to replace the very deteriorated one that was erected many years ago by members of the town.

Town meeting voted \$30,000 to study the renovation and repair of the Old Town Hall, and we formed a committee to draw up a Request for Proposals for Design Services. The committee reviewed the proposals and recommended we award the contract to Austin Design of Conway, which we did in the beginning of 2012.

The town received a final report from our auditors, Melanson Heath and Company, stating that overall the town's finances look very healthy.

The majority of the work done in our Town Offices, letters, filling reports and communicating with the state and other agencies must be done online, which requires reliable computers, safe data storage and constant access to the internet. Because of this we requested and were granted a \$6,000 budget line for technology upgrades for all town offices, and \$25,000 was voted to install a server in the Town Office Building. The Technology Committee and the Town's IT consultant recommended a priority list for replacements over the long term and, based on that recommendation, we have replaced five computers this year. The server project is moving along and is expected to be completed during the first half of 2012.

Timely and reliable communication between the town and its residents is becoming more and more important, whether it is an emergency or a reminder of important meetings or events. It is important the town have a reliable and cost-effective system for contacting its residents, and because of that we purchased the reverse 911 system. This town-wide system has been used with great success this past year,

In support of our local agriculture, the Board supported the initiative of residents to establish a local farmers' market to work in cooperation with the village center businesses. The market was held every Thursday from May to October and while the rain this first year seemed to conspire against it, it was well attended by local vendors and residents. As it highlights the products and wares of local agriculture, we look forward to its continued success and growth.

Because of our long-time cooperation with the Hilltown Community Development Corporation, the HCDC was able to apply for and receive a community block grant on our behalf to install an elevator at the Nash Hill Place. This work was completed and provides handicapped accessibility to the affordable housing complex.

Through a grant received by the Pioneer Valley Planning Commission, the town Village Centers Visioning Committee received administrative support from the PVPC for their task of looking at zoning and strategizing how best to promote a vibrant mixed use within the two village centers.

Because of the energy improvement grants the Board applied for and received, the original Highway Garage outside walls were insulated and re-sided and some doors and weather stripping were replaced. At the Town Office Building a new programmable thermostat was installed and the gable ends and attic floor were insulated.

The Board over the last few years has made an effort to explore opportunities for regional services with Northampton and other neighboring communities, such as the Veterans' District and our Building Inspector/Zoning Enforcement Officer agreement with Northampton, which has improved the level of service and saved money. Because of this success the Board entered into an agreement with Northampton for Wiring Inspection services this year.

The Town of Williamsburg is able to provide exceptional services through the dedication and commitment of all our Town employees. We thank our Administrative Assistant, Eleanor Warnock, and our Town Administrator, Charlene Nardi, and all the staff in the Town Offices, and all the other elected or appointed officials, staff or committees. We would also like to thank our Highway Department, Emergency Management Director, Police and Fire Departments for their dedication and professionalism, which makes our community a safe and great place to live.

Respectfully submitted,

Jeffrey Ciuffreda, Chair
Denise Banister
Dave Mathers

Annual Report of the Shade Tree Committee/Tree Wardens

The weather in 2011 created a situation where the general population was concerned about the trees along the roadways as much as the tree committee! National Grid has been very helpful in taking down any town trees that endangered electrical wires.

The tree committee takes several tree surveys every year. But we appreciate phone calls alerting us to a dangerous tree. Sometimes we are needed to determine if a tree is a town tree or a private tree. State Law Chapter 87 and chapter 40 define town trees as “all trees within a public way”. While the Public Way often changes by the street, it is sometimes within 25 feet of the center of the road. The Tree Committee uses stone walls, property pins, and deeds to determine ownership of trees. Public Shade Trees may be growing on public or private property.

As in other years, we are planning to plant young trees. There has been some interest expressed to us by private citizens to participate in the planning and planting of trees on their street. We encourage and welcome any citizen or group to be of help.

The Tree Warden is currently composed of three members. There were at one time seven members. More work was completed when the committee was larger. We urge and welcome citizens to observe our monthly meetings and consider joining our committee.



Respectfully submitted,
Anne Bussler, 268-7979
John Kuzeja, 268-7265
Osa Flory, 268-7522

Annual Report of the Oliver Smith Will Charities

During the past year nine tradespersons were enrolled. Loans of \$600 each were made to nine apprentices; the notes of eleven tradespersons have been surrendered and the benefit of \$600 granted to each. One student nurse has enrolled under the Nurses' Program; three nurses who earned their degree have received the nurses' gift of \$600. Eleven tradespersons and three nurses received an additional distribution of \$500 each. Thirty widows have been paid a total of \$10,634 and nine brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$36,725, which includes \$9,791 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. This year, because of the low mortgage interest rate environment, there was no money to place in the Reserve for Beneficiaries account.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

Tradespersons*	\$2,890,800
Nurses**	807,333
Widows	1,746,229
Brides***	1,493,900
Smith's Agricultural School	1,495,418
Annuities	35,374
Taxes	<u>613,717</u>
Total Payments	<u>\$9,082,771</u>

*Originally designated in the Will as Indigent Boys

**Originally designated in the Will as Indigent Female Children

***Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees
John E. Devine, Jr.
David Murphy
Andrew F. Rohrs

During Smith Charities' fiscal year, February 1, 2011-January 31, 2012, the following applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

1 Widow received a gift totaling	\$400.00
1 Tradesperson received a gift of \$600 plus an additional distribution of \$500, totaling	\$1,100.00
1 Bride received the marriage gift of \$100	\$100.00

Eric Cerreta, Elector
Under the Oliver Smith Will

Annual Report of the Technology Committee

The year 2011 was a relatively busy year for John Sternala, part-time Information Technology Specialist. Sternala worked closely with Town Administrator Charlene Nardi, Lisa Wenner at the Meekins Library and other departments to update and transition their technological operations.

After several years of good work, committee member Lynn Goodhue stepped down. Her talents and good spirit will be missed.

The following is a list of Technology Committee related events and tasks accomplished by Technology Specialist John Sternala:

- Transitioned IT Direction and Control with Town Administrator Charlene Nardi
- Reformulated upgrade, installation plans, and operational activities via support and direction of the Technology Committee and Town Administrator
- Presented a comprehensive Town Offices Information Technology upgrade plan at a Finance Committee meeting, with approximate pricing (via State Bid List requirements)
- Technology Committee and IT Consultant held an open Information Technology Upgrade secondary meeting, specifically scheduled to answer invitees' questions and concerns as a result of Annual Town Meeting
- Annual Town Meeting voted to approve warrant item funding the Town Offices Server Upgrade Project
- The Selectboard also set aside monies to initiate a Williamsburg Town Offices Computer Workstation upgrade project, which will also refurbish viable existing workstations for continued use in other departments
- Planned implementation of a comprehensive Acceptable Use Policy that speaks to all operational information and communication activities for the town and its employees
- Prepared a comprehensive definition and operational record that defines town-wide Information Technology activities, security definition(s), and the town's commitment to ongoing technology activities for the FY11 Audit Report
- Implemented a wireless stabilization plan; stabilized and secured the wireless infrastructure at the Town Offices
- Specified technology-related building improvements (wall shelf, electrical wiring, backup generator connectivity, Comcast Business Class Internet connectivity, UPS power protection on core, key, and critical communication devices)
- Worked with Town Administrator to create, complete, and disseminate IT Services Request Form, which will facilitate and help to categorize all IT service requests
- Migrated all core users (First Phase of 5 Workstations) at Town Offices to new workstations and worked with Technology Committee to parse out and upgrade all viable refurbished workstations
- Reviewed and gathered initial information for Massachusetts Broadband Initiative installation of "Dark Fiber" for possible future upgrades and conceptual creation of Williamsburg Enterprise Fund, that would be self funded via future contractual negotiations
- Held several Technology Committee meetings, in order to be prepared and adapt to the town's technology needs.
- The Selectboard approved laptop as part of mobile disaster communications and data operations. This dual purpose laptop will serve the Town Administrator and possible Senior Management for remote/off-site communications and remote connectivity.

Prepared by John Sternala and Tom Adams

Annual Report of the Trust Fund and Cemetery Commission & Trustees of the Meekins Library Corporation

During 2011, the three-member Trust Fund and Cemetery Commission continued to oversee the more than 30 bequests left to the town by generous benefactors over the years, making distributions according to the terms of the various trusts, to our public schools, the library, newborns, senior citizens, and the financially disadvantaged.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations. In recent years, the Town has received bequests from the estates of Gertrude Ronk, Lois Scott and, most recently, from The Kmit family. The Kmit gift of \$354,000 is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen. Most bequests have been made for a specific intent but the purpose of a trust is limited only by the creative spirit of the donor.

Other gifts are now used to aid students and strengthen our public schools. In the past year, Trust Fund support has enabled Williamsburg Public School students to explore robotic technology, enjoy performance and studio arts, take field trips and benefit from many other teacher or student projects. The Trust Fund has also provided support to Hampshire Regional students for academic related travel, computers, extracurricular activities and study materials. The commission encourages creative, student-initiated proposals.

The Trust Fund Commission also handles the endowment for the Meekins Library. Acting as “Trustees of the Meekins Library Corporation,” the Commission is managing the principal from the original library trust.

Distributions from the trusts are based on a formula that uses earned income and protects the principal. Due to a sharp decline in the financial markets in 2008 and 2009, the value of some of trusts fell below their original endowment and have been closed until the funds recover. However, the past two years have seen some market improvement, making it possible for the Trust Fund to provide support to many worthy initiatives.

Another responsibility of the Commission is to oversee the Town’s two cemeteries, Old Village Hill and Mountain Street, and to handle the sale of plots at Mountain Street, the historic Old Village Hill Cemetery being closed for burials.

The Trust Fund is also responsible for the beautiful E. Howard & Co. clock donated to the people of Haydenville in 1901 by Hayden Sands in memory of his mother, Alice, and housed in the steeple of the Haydenville Congregational Church. This year the Trust Fund was able to hire a restoration specialist to repair the chiming mechanism and, once again, send the sound of the large steeple bell tolling across the village to mark the passing of the hours.

Whether helping students, providing for needy families, sending flowers to the elderly, welcoming newborns, or aiding in beautification projects, your gifts, too, could be a source of continued giving. The generosity and forethought of a 19th century town doctor, Daniel Collins, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Since then the bequest has generated tens of thousands of dollars to help our public school students grow and learn. Yet today the Collins Fund is worth more than \$430,000.

Trust Fund meetings are held each month at the Town office, as posted.

Paul Dunphy, chair; John Pohanka; Andrew Gould

Annual Report of Veterans' Services

The Central Hampshire County Veterans Services District (HVSD) through its Northampton Veterans Service main Office (NVSO) and its Veterans Field Agents have assisted 9 local veterans and their families (in 2010/2011 fiscal years) with State Veterans Chapter 115 Benefits, and 27 additional veterans and their families with Veterans Administration filings and other miscellaneous paperwork, to include the Massachusetts "Welcome Home Bonuses", Veterans Administration Aid and Attendance applications, VA and State Death Benefits, Massachusetts Veterans Cemeteries, VA Cemetery applications, grave markers and headstone. This assistance with Veterans Administration cases helps bring federal dollars into the local communities and maintain federal VA monies equal to \$28,469 last year into town of Williamsburg. This work also included assisting veterans and families with Commonwealth of Massachusetts Holyoke Soldiers Home Applications and VA HUD VASH Program applications for housing.

The Field Agent covering Williamsburg attended town meetings, Veterans' Council meetings, Council on Aging meeting and Veterans' Day and Memorial Day parades.

The Hampshire County Veterans District began servicing Williamsburg and the hill towns in 2007 and brought the Ch 115 veteran support program from 1 veteran up to 9 veterans in 2011. The District has been instrumental handling a \$50 a month benefits program up to \$4,500 a month and again from 1 local veteran to 9 veterans and their families. Across the Commonwealth the average veteran Ch 115 program runs about 1 veteran for every 1000 population count in most communities. In Williamsburg the veteran proportion stands at 3 per thousand. Last year Veterans benefits payments totaled \$33,566.75 with 75% being returned by the Commonwealth to Williamsburg's general account.



The goal of the Hampshire Veterans District is to assist Veterans who need or are awaiting VA claims approval, Holyoke Soldier Home assistance or housing, medical approvals and or hospitalization with Ch 115 benefits.

Annual Report of the Water and Sewer Commission

The Williamsburg Water and Sewer Commission meets every other Wednesday at 7:00 p.m. at the Town Offices. The public is welcome to come in with any questions they may have or any comments they may have for the Board.

Meters are read every spring and fall and residents are reminded to not pile anything near the meter readers as we need to get near them to get a reading of your usage. If we are unable to get a reading, your bill will be estimated for your usage.

The Water and Sewer Commission has recently bought a new GPS system with the highway department and hope soon to begin mapping our water and sewer lines and have a much better mapping system in place.

The town had a water main break during Tropical Storm Irene on August 28, 2011. A water main that was under the Mill River was compromised by large boulders coming down the river, which broke the old pipe. Hillenbrand Road was the only street affected and residents of that street were put under a “boil water” order for several days until a temporary fix was done. We hope to have the repair done early this summer. Bids are going out in March or early April 2012.

We had five water main leaks that were detected and repaired this past year. If you see large amounts of leaking water from the street, please notify us.

We are still in talks with Northampton in regard to a contract for the sewer disposal through the City of Northampton. The contract is close to being signed. Costs of providing water and sewer are constantly rising and unfortunately we will be passing those costs on to the consumers of our system when the new contract is signed.

The Commission is still working on new Rules and Regulations for users of our municipal water and sewer system.

Again, we would like to remind you to check for leaky faucets, toilets, sill cocks, showers, etc., around your home. A small drip that goes undetected or is allowed to continue will increase your water usage more than you might think and your water bill will reflect that. It is your responsibility to watch for and repair those leaks. Any water that goes through your meter will be billed, whether it is a leak or not. It “pays” to take that few minutes periodically to check on things.

As always, we thank the Williamsburg Highway Department for their continued work in conjunction with water and sewer lines. It is a pleasure to see the town departments working well together for the benefit of the town.

Respectfully submitted,

Walter “Sam” Kellogg, Chairman

Annual Report of the Woodland Trails Committee

The Williamsburg Woodland Trails Committee was established by the selectmen to work with interested public and private property owners to enhance trail opportunities in town.

Goals of the committee

- ❑ To improve and expand the system of existing trails in town for all users
- ❑ Respect individual landowners' rights with respect to trails and trail use on their land
- ❑ Strengthen the coalition of all trail users (including hikers, skiers, snowmobile and ATV riders, bikers and equestrians) interested in maintaining and improving Williamsburg's trails
- ❑ Organize and lead hikes on local trails
- ❑ Strengthen the bonds of our community through this effort

Members continue to collaborate with the Four Town Trails Initiative, a cooperative venture involving the towns of Williamsburg, Goshen, Conway, and Ashfield and facilitated by the Highland Communities Initiative (HCI). The project did not receive the applied for grant from DCR Recreational Trails Program this year to proceed with its trails work. Our efforts have been to continue researching possible trail connections from Williamsburg to Goshen and Conway.

We have been collaborating with Mass. Audubon to establish a trail from the end of Valley View Road into the Mass. Audubon property to connect with the O'Neil Hill trail network. The route has been completed but some blazing and signage remain to be done by Mass. Audubon.

On May 26, the committee assisted the Trustees of Reservations with an invasive species workshop held at the Petticoat Hill Reservation, specifically aimed at eradicating the garlic mustard located in the area around the reservation entrance.

On June 5, the committee again partnered with the Trustees of Reservations at the Petticoat Hill Reservation for a hands-on workshop on water management strategies used in trail construction and maintenance. Members assisted workshop attendees in using special tools and techniques to stabilize trails damaged by storm erosion.

Members met with the Conservation Commission at the Briar Hill Conservation Area to discuss present and future trail uses on the property.

We used our budget to purchase hand tools, used specifically for trail construction and maintenance, and to promote our trails through our website, Facebook and printed materials.

2011 Hikes

- ❑ First Day Snowshoe Hike at the Bradley Sanctuary owned by the Hilltown Land Trust
- ❑ Big View Trail Hike, March 6, on Unquomunk Hill, canceled due to inclement weather
- ❑ Native Breeding Birds Hike, June 11, led by local birder Geoff LeBaron at Mass. Audubon Graves Farm Sanctuary
- ❑ Fall Hike, November 13, from the Petticoat Hill Reservation to Unquomunk Reservoir and return loop

Trail maintenance

In the spring each member surveys a town trail for clean-up and maintenance needs. Then the following projects were accomplished.

- ❑ Individuals from the committee worked to clean up winter debris, refresh blazes, post signage and perform chainsaw and drainage work on trails.
- ❑ On October 29, our members and Hilltown Land Trust (HLT) members constructed a new bridge over Blake Brook on the HLT-owned Breckenridge property, replacing one destroyed by Tropical Storm Irene.
- ❑ Members assessed and cleaned up damage on the Petticoat Hill Reservation and other affected trails after exceptional storms – Tropical Storm Irene, the Halloween Nor'easter, etc. – devastated the area.

Using Williamsburg's trails

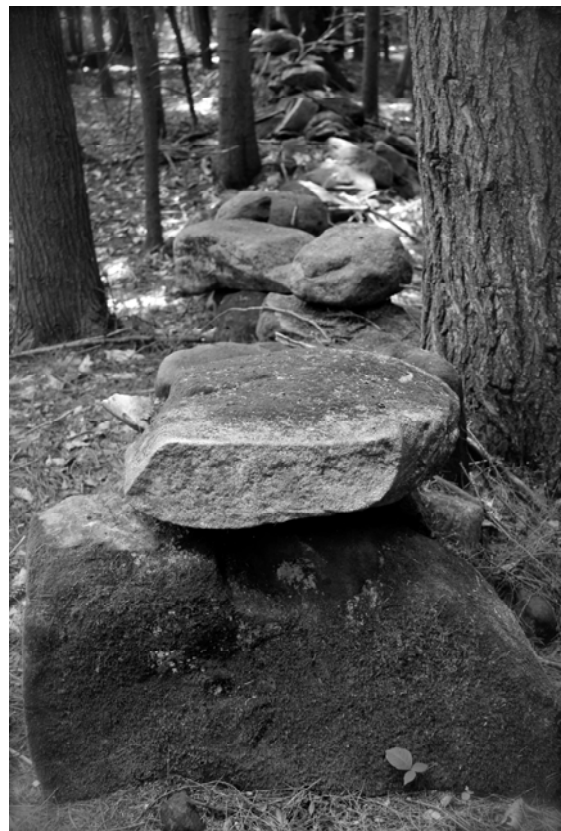
Information on Williamsburg's trails and current activities is available on our website WilliamsburgWoodlandTrails.org. These trails may cross public and private property, so please respect the trails and property. The Woodland Trails Committee requests that all users follow these guidelines when using local trails.

- ❑ Please follow all posted trail use and property signs
- ❑ Please respect all trail uses: Hiking, skiing, biking, horseback riding, and ATV and snowmobile riding are all important trail uses in Williamsburg
- ❑ Please stay on trails
- ❑ Please be sensitive to natural and cultural resources, remove trash if you find it, and avoid environmentally sensitive areas.

Respectfully submitted,

Williamsburg Woodland Trails Committee

Committee members: Paul Jahnige, chair, Gwen Blodgett, Andrew Gould, John Hoogstraten, Eileen Keegan, Diane Merritt



Annual Report of the Zoning Board of Appeals

In 2011, this Board held only two hearings. The first, a request for a special permit for an extension of a small business on non-conforming property was granted with only minor restrictions. The second hearing was an appeal from a decision of an official or board of the town, which attracted major attention both in this town and in the press. This appeal reviewed the decision of the Building Inspector concerning a complaint of increased (possible changes in customary) use of a shooting range on Village Hill Road. The Board voted in favor of the applicant and issued restrictions on activities at the shooting range and requested enforcement by the Building Inspector.

The membership of the Zoning Board of Appeals is unchanged from last year. We are Gerald Mann, Martin Mahoney, Lisa Berkman as full members and Osa Flory and Donald Turner alternate members.

Respectfully submitted,

Lisa Berkman
Current Chair

CITIZEN PARTICIPATION FORM

Residents interested in serving on any of these boards or committees can apply by filling out this form and forwarding it to the Selectmen:

Town Government Talent Bank
c/o Board of Selectmen
PO Box 447, Haydenville, MA 01039-0447

Name _____ Telephone # _____

Address _____ Occupation _____

Background _____

Brief description of boards or committees you have served on, if any or any talents you may have

Number in the order of your preference

- | | | |
|---|--|-------------------------------------|
| ___Animal Inspector | ___Agricultural Council | ___Board of Appeals |
| ___Call Firefighter | ___Capital Planning | ___Conservation Commission |
| ___Constable | ___Council on Aging | ___Cultural Council |
| ___Dog Officer | ___Energy Committee | ___Field Driver |
| ___Historical Commission | ___Library Volunteer | ___Memorial Day Committee |
| ___Open Space & Recreation | ___Planning Board | ___Poll Worker |
| ___Registrar of Voters | ___Shade Tree Committee | ___Technology Committee |
| ___Town Birthday Committee | ___Transfer Station Staff | ___Tree Warden/Shade Tree Cmte |
| ___Veterans' Day Committee | ___Veterans' Memorial Cmte | ___Volunteer Driver for the Elderly |
| ___Woodland Trails | ___Emergency Dispensing Site Vol. (No Medical Background Needed) | |
| ___Town Parks Beautification Volunteers (Deadheads) | ___Other _____ | |

THE FOLLOWING ARE ELECTED POSITIONS

- | | | |
|-------------------------------|------------------------------|------------------------------|
| ___Assessor | ___Board of Health | ___Board of Library Trustees |
| ___Elector, Oliver Smith Will | ___Finance Committee | ___Hampshire COG Councillor |
| ___HRHS School Cmte | ___Local School Committee | ___Moderator |
| ___Recreation Commission | ___Board of Selectmen | ___Town Clerk |
| ___Treasurer | ___Trust Fund/Cemetery Comm. | ___Water & Sewer Commission |

