

Town of
Williamsburg
Massachusetts



2009
Annual Report

Michael J. (Jim) Moran



This year's Annual Report is dedicated to Michael J. (Jim) Moran and his company, M. J. Moran, Inc., for all that he and his company do for Williamsburg. The dedication also wishes to recognize that Jim Moran and his business in many ways represent the numerous small businesses we are blessed with in our town.

Jim Moran can often be seen taking walks with his wife, Lynn, or frequenting some of our local restaurants. More often he can be seen hard at work at his company, which he formed in 1978 and which now employs over 60 people.

What cannot be seen so easily, because Jim is a person who does not call attention to himself or his actions, are the many contributions he has made to our town over the years and continues to make. When events such as parades, new flags, and major events are planned, Jim is always very generous with his donations. Oftentimes he volunteers his expertise, funds, or services without being asked.

Ask Jim Moran for some advice on what it might take to upgrade the school's 50-year-old heating system, and instead of just an answer, you get a complete professionally done study not only by his firm but also by one of the major engineering firms he works with. Cost? Nothing. When Jim Moran becomes interested in a major project in town, such as the highway garage expansion, and he sees something the town can't do because of lack of funds, he does it. In this case he provided the materials and oversight for a state-of-the-art radiant floor heating system. The bill? There was none.

As mentioned, M. J. Moran, Inc. is one of many hometown businesses. We ask that all residents of Williamsburg look around our town and not only notice the retail stores, the professional businesses such as Jim's plumbing and mechanical contracting business, but also carpenters, plumbers, electricians, farmers, logging and lumber companies, excavating contractors, landscapers, sugar houses, pharmacy, doctors, bankers and tax preparers. Notice the great diversity of restaurants and bars, of bakers, mechanics, and car and parts and hardware stores. After you notice them all, realize that these businesses help our town through their payment of taxes and by employing our residents. Then stop in, and say thank you by using their services. Especially in these difficult times, to preserve our small business economy we must all support them.

M. J. Moran, Inc., is one of these small businesses. It is a quiet business, mixed in with the houses of Haydenville.

Jim Moran is proud of his town, he is proud of its people, and Williamsburg is proud to dedicate this report to Jim for all he quietly does.

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Government Officials

Select Board

David Mathers, Chair
Denise L. Banister, Clerk
Jeffrey S. Ciuffreda

Representative in the General Court

Stephen Kulik
1st Franklin District
Room 473F, State House, Boston, MA 02133
(617) 722-2210 Fax: (617) 722-2821
E-mail: StephenKulik@state.ma.us
1 Sugarloaf Street, South Deerfield, MA 01373
(413) 665-7200 Fax: (413) 665-7101

State Senator (Berkshire, Hampshire & Franklin District)

Benjamin B. Downing
Room 413F, State House, Boston, MA 02133
(617) 772-1625 Fax: (617) 722-1523
20 Bank Row, Suite 202, Pittsfield, MA 01201
(413) 442-4008 Fax: (413) 442-4077 www.bendowning.org

United States Representative

John W. Olver
1st District
1111 Longworth HOB, Washington, DC 20515
(202) 225-5335 Fax: (202) 226-1224
57 Suffolk Street, Suite 310, Holyoke, MA 01040
(413) 532-7010 Fax: (413) 532-6543 www.house.gov/olver

United States Senators

John F. Kerry
304 Russell Senate Office Building
Washington, DC 20510
E-mail: john_kerry@kerry.senate.gov
1500 Main Street, Suite 304
Springfield, MA 01101
(413) 785-4610 <http://kerry.senate.gov>

Scott Brown
317 Russell Senate Office Building
Washington, DC 20510
(202) 224-4543
2400 JFK Building, 55 New Sudbury St.
Boston, MA 02203
(617) 565-3170 <http://scottbrown.senate.gov>

Governor

Deval Patrick
Office of the Governor, State House, Room 360, Boston, MA 02133
(617) 725-4005 Fax: (617) 727-9725
(888) 870-7770 (in-state use only)
E-mail: GOffice@state.ma.us

Town Office Hours

<i>Subject to change, see www.burgy.org</i>	
TOWN ADMINISTRATOR Steven Herzberg, (413) 268-8418	Town Offices, 141 Main Street Tuesday, Wednesday, Thursday, 9:30-4:00 Friday by appointment
ADMIN. ASST. TO SELECT BOARD Eleanor Warnock, (413) 268-8400	Monday and Thursday 10:00-12:00 Tuesday and Wednesday 10:00-2:00
TOWN COLLECTOR Bonnie Roberge, (413) 268-8401	Monday through Thursday 8:30-3:00
TOWN CLERK Brenda Lessard, (413) 268-8402	Monday 8:30-3:30, eve 5:00-6:30, Tuesday 8:30-3:30 Thursday 9:00-2:00, eve 6:00-8:00
ASSESSORS (413) 268-8403	Tuesday 10-11:30 a.m., eve 7:00-8:00
TOWN ACCOUNTANT Joyce Muka, (413) 268-8412	Thursday 8:00-3:00
TOWN TREASURER Peter Mahieu, (413) 268-8415	By appointment
FOOTHILLS HEALTH AGENT Jackie Duda, (413) 268-8404	By appointment
VETERANS' SERVICES Steven Connor, Joseph Russo, (413) 587-1251	Monday 11:00-1:00 and by appointment
REGIONAL SENIOR CENTER Mary Wheelan, (413) 268-8407, Fran Goebel	Monday through Thursday 8:30-1:30
REGIONAL MEAL SITE Director Sandra Liimatainen, (413) 268-9326	Meals served Wednesday and Thursday at 11:45 a.m.
HIGHWAY SUPERINTENDENT Bill Turner, (413) 268-8405	24 Main St., Williamsburg Monday through Friday 7:00-3:30
ACTING POLICE CHIEF Denise Wickland, (413) 268-7237	16 South Main Street, Haydenville
HILLTOWN RESOURCE MANAGEMENT Administrator Eric Weiss, (413) 268-3845	P.O. Box 630, Williamsburg
TRANSFER STATION & RECYCLING CENTER (413) 268-8408	Mountain Street, Haydenville Winter: Wednesday and Saturday 9:00-4:00 Summer: Wednesday 11:00-6:00, Saturday 9:00-4:00
REGIONAL BUILDING INSPECTOR Paul Tacy, (413) 296-0127 Office Assistant Tara Ussailis	Chesterfield Town Offices, P.O. Box 175, Chesterfield 01012 Monday through Wednesday 8:45-12:30

Board Meeting Schedules

Agricultural Commission	Varies
Assessors	Weekly, Tuesday 10:00-11:30 a.m., 7:00-8:00 p.m.
Brassworks Reuse Committee	Monthly, 2 nd Tuesday, 5:30 p.m.
Building Needs Committee	Monthly, 2 nd Monday, 7:00 p.m.
Capital Planning Committee	Monthly, 2 nd Tuesday (varies), 7:00 p.m.
Conservation Commission	Twice a month, 2 nd and 4 th Thursdays, 7:00 p.m. Site visits as needed
Council on Aging	Monthly, 3 rd Wednesday, 10:00 a.m.
Energy Committee	Monthly, 1 st Tuesday, 7:00 p.m.
Finance Committee	Monthly, 3 rd Thursday, 7:00 p.m.
Board of Health	Twice a month, 2 nd and 4 th Wednesdays, 7:00 p.m.
Hilltown Resource Management	Monthly, 1 st Thursday, 7:00 p.m.
Library Trustees	Monthly, 3 rd Wednesday, 7:30 p.m. at Meekins Library
Open Space Committee	Monthly, 4 th Thursday, 7:00 p.m.
Planning Board	Twice a month, 1 st and 3 rd Mondays, 7:00 p.m.
Recreation Commission	Monthly, 1 st Wednesday, 6:30 p.m.
School Building Committee	Monthly, 1 st Wednesday, 7:00 p.m.
Williamsburg School Committee	Monthly, 3 rd Wednesday, 5:30 p.m. Anne T. Dunphy School
Hampshire Regional School Committee	Monthly, 1 st Monday, 7:00 p.m. Hampshire Regional School
Select Board	Every other Thursday, 7:00 p.m. (warrant weeks)
Shade Tree Committee	Monthly, 3 rd Tuesday, 7:00 p.m.
Technology Committee	Varies
Trust Fund Commission	Monthly, 1 st Mondays, 7:00 p.m.
Water/Sewer Commission	Every other Wednesday, 7:00 p.m. (warrant weeks)
Woodland Trails	Monthly, 2 nd Wednesday, 7:00 p.m.
Zoning Board of Appeals	Per application

Changes may be made due to summer/winter scheduling. Additional meetings as necessary. No meetings on state or federal holidays. All meetings are posted on bulletin board in Town Clerk's office, on cable television channel 15 and on website www.burgy.org.

2009 Elected Officials

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Assessors		
Marjorie Dunphy	3 years	2010
Peter Shumway	3 year	2011
Denise Banister	3 years	2012
Board of Health		
Donna Gibson	3 years	2010
Ira Gabrielson	3 years	2012
Donald Lawton	3 years	2011
Board of Library Trustees		
Anne Haxo	3 years	2010
Mary Gabrielson	3 years	2010
Patricia Billingsley	3 years	2011
Connie Fitzgerald	3 years	2011
Christopher B. Loring	3 years	2012
Joan Coryat	3 years	2012
Elector – Oliver Smith Will		
Eric Cerreta	1 year	2010
Finance Committee		
Charles Heath	3 years	2010
Christopher Smith	3 years	2010
Gordon Allen	3 years	2010
Christopher Morris	3 years	2011
Robert Buchele	3 years	2012
Walter (Kim) Boas	3 years	2012
Eric Cerreta	3 year	2012
Gary R. Benoit	3 years	2011
Paul R. Wetzel	3 years	2011
Hampshire Council of Government Councilors		
Eileen Stewart	3 years	2010
Local School Committee		
Diane Bishop	3 years	2010 resigned 7/1/09
Jeff Gelbard	3 years	2010
Duncan Laird	3 years	2011
Charlene Nardi	3 years	2012
Sarah Christiansen	3 years	2011
David Chase	1 year	2010 appointed 7/2/09

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Moderator		
Joseph Larkin	1 year	2010
Recreation		
Alan Golash	3 years	2010
Robert Bihler	3 years	2010
Gary Benoit	3 years	2011
John O'Sullivan	3 years	2011
Dennis Bishop	3 years	2012
Regional School Committee		
Sherrie Marti	3 years	2010
David P. Nardi	3 years	2011
Kate Smith	3 years	2009
Diane Bishop	3 years	2012
Board of Selectmen		
David Mathers	3 years	2010
Denise Banister	3 years	2011
Jeffrey Ciuffreda	3 years	2012
Town Clerk		
Brenda Lessard	2 years	2010
Treasurer		
Peter Mahieu	3 years	2010
Trust Fund/Cemetery Commission		
Peter Siersma	3 years	2010
John Pohanka	3 years	2011
Paul Dunphy	3 years	2012
Water/Sewer Commission		
Walter Kellogg	3 years	2010
Howard Sanderson	3 years	2011
Kenneth Taylor	3 years	2011
William Turner	3 years	2012
James Hyslip	3 years	2010

2009 Appointed Officials

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
Administrative Assistant			
Eleanor Warnock	1 year	2010	
Agricultural Council			
Paul Zononi, Alternate	1 year	2010	
Alden Bacon	3 years	2010	
Jacqueline Dufresne	3 years	2009	
Alan Everett	3 years	2011	
Lincoln Fish	3 years	2011	
Keith Dufresne, Alternate	1 year	2010	
Amanda Emerson	3 years	2012	
Americans with Disabilities Act Committee			
Vacancy	1 year	2005	
Vacancy	1 year	2004	
Animal Control Officer			
Donald Lawton	1 year	2010	
Assistant Town Treasurer			
Karen Karowski	1 year	2010	
Board of Appeals			
Donald Turner, Alternate	1 year	2010	
Osa Flory, Alternate	1 year	2010	
Martin Mahoney, Chair	3 years	2012	
Lisa Berkman	3 years	2010	
Gerald Mann	3 years	2011	
Brassworks Reuse Committee			
Peter Mahieu	1 year	2010	Appointed by Finance
Martin Mahoney	1 year	2010	Appointed by Planning Board
Jeffrey Ciuffreda	1 year	2010	
Building Inspector			
Paul Tacy	1 year	2010	
Building Needs Committee			
John Pohanka	1 year	2010	
James Locke	1 year	2010	
Bill Sayre	1 year	2010	
Stephen Smith	1 year	2010	
Andy Soles	1 year	2010	
Martin Mahoney	1 year	2010	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
Capital Planning Committee			
Fred Goodhue	3 years	2010	
Robert Buchele	1 year	2010	
Gordon Allen	1 year	2010	
Bill Sayre	3 years	2011	
George Mathers	3 years	2010	
Peter Mahieu, Advisory	3 year	2010	
* 3 year appointments by Selectboard * 1 year appointments by Finance Committee			
Conservation Commission			
Philip Skwira	3 years	2009	Resigned 4/24/09
C. Todd Lynch	3 years	2012	
Robert Stinson, Chair	3 years	2010	
Gordon Luce	3 years	2010	
Tom Hodgkins, Alternate	1 year	2010	
Jim Wilson	3 years	2011	
Wilbur Loomis	3 years	2011	
Constables			
Wilbur Loomis	3 years	2012	
Paul Sanderson, Asst. Chief	3 years	2012	
Gordon Luce, Chief	3 years	2011	
Jason Connell	3 years	2011	
Council on Aging			
Carl Beach, Vice Chair	3 years	2010	
Dorothy Backer	3 years	2010	
Eric Backer	3 years	2010	
Donna Baldwin	3 years	2011	
Ira Gabrielson	3 years	2011	
Kerstin Liander	3 years	2011	
Gerald Mann	3 years	2012	
Janet Nurczyk	3 years	2012	
Lenore Gervais	3 years	2012	
Sandy Liimatainen, Associate	3 years	2012	
Emma Hall, Associate	3 years	2012	
Glen Goebel, Associate	3 years	2012	
Kate Davidheiser, Associate	3 years	2012	
Philip Reid, Associate	3 years	2010	
Nylda Weeks, Associate	3 years	2010	
Frances Goebel, Program Director	1 year	2010	
Mary Wheelan, Director	1 year	2010	
Athena Warren	Emeritus	Lifetime	
Sandy Liimatainen, Coordinator of Mealsite	1 year	2010	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
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Cultural Council

Mary Kay Hannon	3 years	2010
Linda Gibbon	3 years	2011
Nan Fleming	3 years	2011
Sarah Palmer	3 years	2011
Freda Brackley	3 years	2012
Anne Benedict	3 years	2011

Dog Officer

William Turner	1 year	2010
Debra Turner	1 year	2010

Field Driver

Donald Lawton	1 year	2010
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Emergency Management Director

Denise Banister	1 year	2010
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Energy Committee

Kim Boas	1 year	2010
John Cotton	1 year	2010
Gary Kuntz	1 year	2010
Tomasin Whitaker	1 year	2010

Fire Chief/Forest Fire Warden

Donald Lawton	1 year	2010
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Fire Fighters

Donald Turner – Deputy Chief	1 year	2010
Eric Cerreta – Deputy Chief		
James Ferron – Captain		
Jason Connell – Captain		
Paul Sanderson – Lieutenant		
Matt Bruso – Lieutenant		
Cory McGill – Lieutenant		

Fire Fighters

Peter Banister	Roger Bisbee	Alan Everett	Glen Everett
Richard Karowski	Lawrence Lashway	John Pope	Brian McGill
Kenneth Taylor	Jeremiah Pelkey	Robert Parker	Robert Cayo III
Doug McGill	Greg Dibrindisi	Robert LaPointe	Jeremy LaRochelle
Nick Denno	Worth Noyes		

* Firefighters are appointed by the Fire Chief

Daniel Banister**	Mark Curtin**	Tim McQueston**	Daryl Springman**
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** Consultants to Williamsburg Fire Department

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Gas Inspector		
Donald Lawton	1 year	2010
Hampshire County Regional Housing Authority		
Vacancy	4 years	2006
Highway Superintendent		
William Turner	1 year	2010
Hilltown Community Development Corporation		
Vacancy	1 year	1997
Hilltown Resource Management Cooperative		
Ira Gabrielson	1 year	2010
Donna Gibson	1 year	2010
Historical Commission		
Mary Bisbee	3 years	2010
Ralmon Black	3 years	2012
Sarah Palmer	3 years	2010
Dave Majercik	3 years	2011
Eric Weber	3 years	2012
Materials Recycling Facility Advisory Board		
Eric Weiss	1 year	2010
Measurer Gravel/Soil and Manure		
Wilbur Loomis	1 year	2010
Open Space and Recreation Committee		
Kate Dollard	1 year	2010
Melissa Adams	1 year	2010
Charlie Heath	1 year	2010
Roz Driscoll	1 year	2010
Sally Loomis	1 year	2010
Kenley Clark	1 year	2010
Jennifer Fish	1 year	2010
* Representatives to the Five Town Initiative Committee are Sally Loomis and Kate Dollard		
Parking Clerk		
Steve Herzberg	1 year	2010
Pioneer Valley Region Joint Transportation Commission		
William Turner	1 year	2010
Vacancy – Alternate	1 year	2008

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
Planning Board			
Neal Anderson	5 years	2011	
Jim Locke	5 years	2012	
Roger Bisbee	5 years	2012	
James Lawrence	5 years	2009	
Timothy McQueston	5 years	2010	
Andy Soles	5 years	2010	
Stephen Snow	5 years	2011	
Plumbing Inspector			
Donald Lawton	1 year	2010	
Police and Fire Chaplain			
Worth Noyes	1 year	2010	
Police Chief			
John Cotton	1 year	2009	Resigned 6/27/09
Denise Wickland – Acting Chief	1 year	2010	
Police Officers			
Denise Wickland, Sergeant	1 year	2010	Resigned 10/1/09
Jeffrey Brooks, Corporal	1 year	2010	
Michael Wayne	1 year	2010	
Aimee Wallace	1 year	2010	
William Chapman	1 year	2010	
Sabrina Willard	1 year	2010	
Michael Romano	1 year	2010	
Greg Smith	1 year	2010	
Police Chief Screening Committee			
Bill Sayre	1 year	2010	
Mitchell Cichy	1 year	2010	
Carol Conz	1 year	2010	
Jason Connell	1 year	2010	
Karen DeSalvio	1 year	2010	
Procurement Officer			
Steven Herzberg	1 year	2010	
PVTA Representative			
Christopher Morris	1 year	2010	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
Registrar of Voters			
Jean York	3 years	2010	
Brenda Lessard	3 years	2010	
Linda Rowley	3 years	2011	Resigned 5/7/09
Marjorie Dunphy	3 years	2011	
Diane O’Sulllivan	3 years	2010	
School Building Committee			
Steve Herzberg			
David Mathers			
Gordon Allen			
John Pohanka			
Jim Locke			
Andy Soles			
Fred Venne			
Bill Sayre			
Michael Moran			
George Childs			
Alan Everett			
Craig Jurgensen			
Charlene Nardi			
Nancy Millette			
Nancy Mahoney			
Shade Tree Committee			
Osa Flory	1 year	2010	
Anne Bussler	1 year	2010	
John Kuzeja, Jr.	1 year	2010	
Surveyor Wood/Lumber			
Alden Bacon	1 year	2010	
Technology Committee			
Tom Adams	1 year	2010	
David Nardi	1 year	2010	
Lynn Goodhue	1 year	2010	
David Chase	1 year	2010	
Town Accountant			
Franklin Council of Governments			
Joyce Muka	1 year	2010	
Town Administrator			
Steve Herzburg	3 years	2011	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
Town Collector		
Bonnie Roberge	3 year	2010
Town Wide Wage Study Committee		
Denise Banister	1 year	2010
Steve Herzberg	1 year	2010
Christopher Morris	1 year	2010
Tree Warden/Gypsy Moth Superintendent		
Shade Tree Committee	1 year	2010
Trench Permit Granting Authority		
William Turner	1 year	2010
Veterans' Agent		
City of Northampton	Contract	
Steve Connor		
Joseph Russo		
Veterans' Memorial Committee		
Gordon Cranston	1 year	2010
James LeBeau	1 year	2010
Russell Warner	1 year	2010
Whiting Street Fund		
Carol Conz	1 year	2010
Charlene Nardi	1 year	2010
Eileen Stewart	1 year	2010
Williamsburg School Council (The School Council is not appointed by Town Government)		
Alfred J. Venne, Principal	Principal	2011
Kate Dollard, Parent	3 years	2009
Sara Wein, Parent	3 years	2010
Mindy Kelly, Parent	3 years	2012
Lisa Peloquin, Teacher	1 year	2009
Karen Schweitzer, Teacher	1 year	2010
Amelia Wright, Teacher	1 year	2010
Jeff Gelbard, SC liaison	1 year	2010
Vacancy, Community Member	1 year	2010

* 2 parents (3 years), 3 teachers (1 year), 1 community member (3 years)

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
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Williamsburg Woodland Trails Committee

Diane Merritt	1 year	2010
Eileen Keegan	1 year	2010
John Hoogstraten	1 year	2010
Paul Jahnige	1 year	2010
Gwen Blodgett	1 year	2010
Susan Milsom	1 year	2010
Hannah Gyovai	1 year	2010

Wiring Inspector

George Marney	1 year	2010
John Glenowicz – Alternate	1 year	2010

Town Employees/Election Workers

Williamsburg Libraries

Lisa Wenner – Library Director
 Rochelle Wildfong
 Bobbin Young
 & all the wonderful volunteers

Health Agent

Jackie Duda	Contract
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Highway Department

Kenneth Taylor	Donald Turner	Peter Banister
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Pollworkers

Pat Casterline	Mary Ann Ciuffreda	Mark Corner
Sheila Dufresne	Ira Gabrielson	Mary Kay Hannon
Thomas Hodgkins	Gary Kuntz	Dot Lucey
Bernardine Magdalenski	Maureen Mathers	Diane Merritt
Don Owens	John Pohanka	Candy Smith

Election Wardens

Kathleen Luce	Kate Davidheiser
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Town Office Custodian

Russell Richardson Resigned 11/28/09
 Alan Golash

Transfer Station Manager

Thomas Poudrier

Transfer Station Staff

George Newman

Annual Report of the Town Clerk

The Town Clerk's offices has had a busy year, selling dog licenses, dump stickers and transfer station coupons, assisting people with genealogical research, helping new residents with questions, and hopefully giving them the right answers. This is along with running the elections, recording vitals, registering voters, updating the town website and community television, and keeping up with all the new requirements that come down from the state.

The following Town Meetings and Elections were held in Williamsburg from January 2009 to December 2009.

Annual Town Caucus – March 3, 2009

Annual Town Election – May 4, 2009

Annual Town Meeting – June 1, 2009

Special State Primary – December 8, 2009

As of December 31, 2009 there were 1,935 registered voters. The breakdown of registered voters:

710 active registered Democrats

157 active registered Republicans

1051 active registered Unenrolled (formerly called Independent)

11 registered Green-Rainbow

6 registered Libertarian

Thank you to the Registrar of Voters – Diane O'Sullivan, Jean York and Marjorie Dunphy; the Wardens – Kate Davidheiser and Kathleen Luce; and the dedicated and efficient election workers – Pat Casterline, Mary Ann Ciuffreda, Mark Corner, Sheila Dufresne, Ira Gabrielson, Mary Kay Hannon, Thomas Hodgkins, Gary Kuntz, Dot Lucey, Bernardine Magdalenski, Maureen Mathers, Diane Merritt, Don Owens, John Pohanka, and Candy Smith. Longtime warden, Bess Lojko, decided to retire after years of service to the town as warden. Thank you, Bess, for your devotion and hard work.

As always, I appreciate the support and flexibility of the School Administration, Fred Venne, and hard work of head custodian, Mike O'Brien, in the setup for all our town events. Thank you both for your support of the Town of Williamsburg.

I give my thanks to our dedicated constables. Our hardworking constables are: Gordon Luce, Paul Sanderson, Wilbur Loomis, and Jason Connell. Thank you for helping keep our elections running smoothly.

The following numbers and licenses were recorded as of December 31, 2009:

The total population – 2556

Residents 18 and over – 2160

The Dog Officers and Town Clerk licensed 458 dogs (including kennel licenses).

Fishing and Hunting Licenses were issued from the Town Clerk's office as listed below:

40 Sporting and Hunting Licenses

22 Fishing Licenses

It is with great joy that the town of Williamsburg recorded 17 births for 2009. May each of those children and their families be blessed with a lifetime of health and happiness.

It is always exciting to see couples take the step of committing to one another through marriage. The town of Williamsburg issued and recorded 6 marriages for 2009. May you all have many years of wedded bliss!

The town of Williamsburg recorded 22 deaths in the year 2009. The town extends its deepest condolences to all the families that lost a loved one.

Respectfully submitted,

Brenda M. Lessard
Town Clerk

CERTIFICATE OF NOMINATION – TOWN CAUCUS 2009

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Anne T. Dunphy School on the third day of March 2009, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 7:10 P.M. The Voters of Caucus elected a Chair and Secretary.

Chair: Eileen Stewart

Secretary: Charlene Nardi

<u>OFFICE</u>	<u>TERM</u>	<u>CANDIDATE</u>	<u>RESIDENCE</u>	<u>SIGNATURE</u>
ASSESSOR	3	Denise Banister	54 Old Goshen Road	Signed by same
BOARD OF				
HEALTH	3	Ira Gabrielson	85 Old Goshen Road	Signed by same
	3	Gordon Luce	26 North Farms Road	Signed by same
BOARD OF LIBRARY				
TRUSTEES	3	James Locke	26 South Street	Not Signed
	3	Christopher Loring	89 Mountain Street	Signed by same
ELECTOR – OLIVER				
SMITH WILL	1	Eric Cerreta	157 Main St.	Signed by same
FINANCE				
COMMITTEE	3	Robert Buchele	4 South Street	Signed by same
	3	Walter “Kim” Boas	6 Maple Street	Signed by same
	3	Eric Cerreta	157 Main Street	Signed by same
	3	John Cotton	70 Briar Hill Road	Declined Nomination
LOCAL SCHOOL				
COMMITTEE	3	Charlene Nardi	67 Nash Hill Road	Signed by same
MODERATOR	1	Joseph Larkin	3 Judd Lane	Signed by same
RECREATION				
COMMISSION	3	Dennis Bishop	179 Main Street	Not Signed
REGIONAL SCHOOL				
COMMITTEE	3			
SELECTMAN	3	Brenda Lessard	42 Nash Hill Road	Declined Nomination
	3	Jeffrey Ciuffreda	15 Village Hill Avenue	Signed by same
TRUST FUND/CEMETERY				
COMMISSION	3	Paul Dunphy	3 Grove Street	Signed by same
WATER/SEWER				
COMMISSION	3	William Turner	21 Lawton Hill Road	Signed by same
	3	Donald Turner	17 Old Goshen Road	Declined Nomination

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or ineligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 7:35 p.m.

S/ Eileen Stewart, Presiding Officer

S/ Charlene Nardi, Secretary to Caucus

Filed March 9, 2009

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK

Minutes of the Annual Election May 4, 2009

Warrant signed and posted on April 7, 2009 Selectmen: Jeffrey Ciuffreda, David Mathers, Denise Banister
Last day to register to vote – April 14, 2009 Constables: Paul Sanderson, Jason Connell
Twenty-one (21) ballots were used to test the machine and ballots
Twenty-three (23) Absentee ballots were mailed, Nineteen (19) were returned, Two (2) were rejected.
Delivered one thousand six hundred and twenty-nine ballots to the polls.

The polls opened at 10 a.m. in the Anne T. Dunphy School gymnasium and balloting begun.

The polls closed at 7 p.m., the machine tape was printed. The following are the Election Results recorded by Warden Kathleen Luce and Town Clerk Brenda Lessard. All Elected individuals take office July 1, 2009, per the bylaw change voted November 14, 2005.

Votes Cast – 357

Number of Eligible Voters – 1955

Assessor – 3 years – vote for 1

Blanks – 72

Denise Banister – 285 E

Write-ins – 0

Board of Health – 3 years – vote for 1

Blanks – 24

Ira Gabrielson – 216 E

Gordon Luce – 117

Write-ins – 0

Board of Library Trustees – 3 years – vote for 2

Blanks – 234

Christopher Loring – 247 E

Joan Coryat – 231 E

Write-ins – 2

Christopher Morris – 1

Eric Cerreta – 1

Elector – Oliver Smith Will – 1 year – vote for 1

Blanks – 93

Eric Cerreta – 262 E

Write-ins – 2

Diane Bishop – 1

Thomas Hodgkins – 1

Finance Committee – 3 years – vote for 3

Blanks – 330

Walter Boas – 251 E

Robert Buchele – 246 E

Eric Cerreta – 243 E

Write-ins – 1

Patrick Archbald – 1

Local School Committee – 3 years – vote for 1

Blanks – 44

Charlene Nardi – 311 E

Write-ins – 2

Diane Bishop – 2

Moderator – 1 year – vote for 1

Blanks – 71

Joseph Larkin – 286 E

Write-ins – 0

Recreation Commission – 3 years – vote for 1

Blanks – 73

Dennis Bishop – 284 E

Write-ins – 0

Selectman – 3 years – vote for 1

Blanks – 11

Jeffrey Ciuffreda – 220 E

Wilbur Loomis – 126

Write-ins – 0

Hampshire Regional School Committee – 3 years – vote for 1

Blanks – 277

Write-ins – 80

Diane Bishop – 68 E

Margaret Brown – 2

Denise Bishop – 4

Shannon Bishop – 1

Charlene Nardi – 1

Marilyn Everett – 1

Pete Mahieu – 1

Pat Billingsley – 1

Steve Smith – 1

Trust Fund/Cemetery Commission – 3 years – vote for 1

Blanks – 54

Paul Dunphy – 302 E

Write-ins – 1

Henry Warner-1

Water and Sewer Commission- 3 years – vote for 1

Blanks – 59

William Turner – 292 E

Write-ins – 6

Donald Turner – 6

Filed May 4, 2009

A TRUE COPY ATTEST

Brenda Lessard, Town Clerk

Annual Town Meeting June 1, 2009

The warrant was signed and posted on May 21, 2009

Town Moderator: Joseph Larkin Town Clerk: Brenda Lessard

Selectboard Members Present: Jeffrey Ciuffreda, David Mathers, and Denise Banister

Constables: Gordon Luce, Wilbur Loomis, and Paul Sanderson

A quorum (60 registered voters) being present (128), the meeting was called to order at 7:00 p.m. by the moderator. Greetings were read by the Town Clerk. Selectboard member Denise Banister read the dedication of the Annual Town Report.

Article 1 Moved and seconded that the Town raise and appropriate the sum of \$802.21 to pay Marney Electrical Services, Inc., for electrical services in June of 2008 (fiscal 2008) that were not billed until April of 2009 (fiscal 2009) and to take said sum from free cash.

Passed Unanimously

Article 2 Moved and seconded that the Town transfer the sum of \$16,145.57 from Sewer Retained Earnings to pay the balance of the City of Northampton invoice from Fiscal Year 2008.

Passed Unanimously

Article 3 Moved and seconded that the Town empower the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to town departments at such salaries or wage rates as shall be established by the Board of Selectmen.

Passed Unanimously

Article 4 Moved and seconded that the Town authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

Passed Unanimously

Article 5 Moved and seconded that the Town raise and appropriate \$150,000 for the Stabilization Fund with \$133,000 appropriated from free cash and \$17,000 raised from taxation.

Passed Unanimously

Article 6 Moved and seconded that the Town raise and appropriate a sum not to exceed \$60,000 for the purpose of hiring a licensed design consultant to design a renovation for the Anne T. Dunphy School and appropriate said funds from free cash.

Passed Unanimously

Article 7 Moved and seconded that the Town fix a salary and compensation of all elected and appointed officers of the town for the twelve month period ending June 30, 2010, as provided in Section 108, Chapter 41, General Laws as amended, and to see if the town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the period as follows.

Moved the budget section by section.

(Article 7) Moved and seconded that the Town raise and appropriate, and transfer from available funds the sum of **\$372,916**, the amounts recommended by the Finance Committee for the purpose of **General Government**, with each item to be considered a separate appropriation and to raise **\$330,916** from taxation and appropriate **\$42,000** from free cash.

Passed Unanimously

GENERAL GOVERNMENT	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Moderator	0	278	278	284
Selectboard Salaries	7,543	7,769	7,769	7,924
Selectboard Expenses	2,588	3,000	2,750	2,750
Town Administrator	20,010	44,634	44,634	45,527
Administrative Assistant	12,000	12,360	12,360	12,607
Town Administrator Expenses		2,000	1,500	1,500
Oliver Smith Trustee	0	28	28	29
Town Counsel	24,350	17,000	15,000	15,000
Advertising Expense	815	1,200	850	850
Constable Salary	270	278	278	284
Constable Elections	200	200	200	200
Parking Clerk Labor	270	278	0	0
Finance Committee Salaries	2,873	3,511	3,511	3,581
Finance Committee Chair	90	159	159	162
Finance Committee Secretary	269	824	624	624
Finance Committee Expenses	240	600	500	500
Reserve Fund from Free Cash	29,643	48,000	40,000	42,000
Reserve Fund from Taxation	20,000	7,000	15,000	13,000
Capital Planning Labor	298	307	307	313
Capital Planning Expenses	60	125	75	75
Accountant Labor	24,728	26,690	22,380	22,380
Accountant Expense	339	0	200	950
Accounting Software Purchase	1,000	1,000	1,000	1,000
Audit Services	20,000	17,000	17,000	14,500
Assessor's Salaries	7,543	7,769	7,769	7,924
Assessor's Labor	5,827	7,027	7,000	7,140
Assessor's Expenses	1,857	4,192	3,700	3,700
Assessor's CAMA Fee	1,250	0	0	0
Assessor's Revaluation	1,760	4,000	6,000	6,000
Treasurer Salary	16,974	17,483	17,483	17,833
Treasurer's Add'l Salary		0	0	0
Assistant Treasurer		5,000	5,000	5,100
Treasurer's Assistant	2,310	0	0	0

Treasurer's Expenses	2,774	4,600	6,600	6,200
Treasurer's Software	1,580	1,709	1,832	1,832
Collector Salary	24,728	25,470	25,470	25,979
Collector's Add'l Salary		0	0	0
Collector's Expenses	9,225	9,630	9,630	9,630
Clerk Salary	12,063	15,920	15,920	16,238
Clerk's Assistant	5,337	2,002	2,002	2,042
Clerk's Expenses	1,000	1,000	1,000	1,000
Clerk's Software	500	500	500	500
Elections, Registration, Listing	5,811	6,570	6,570	6,570
Town Meeting Expense	0	578	0	0
Street Listing	960	1,060	1,060	1,060
Conservation Comm Labor	153	0	0	0
Conservation Comm Expense	1,211	3,100	3,100	2,600
Energy Committee	0	0	1,000	500
Planning Board Expense	178	1,500	750	750
Zoning Bd of Appeals	500	500	500	400
Custodian Labor	8,337	9,689	9,689	9,883
Town Buildings & Grounds	40,369	38,000	37,650	37,650
Town Office Expense	3,575	4,400	3,400	3,400
Town Office Telephone	6,024	7,245	6,245	6,245
Town Office Internet	1,843	2,300	2,200	2,200
Copier Maintenance	1,944	3,000	2,700	2,700
Technology Upgrade	3,112	0	0	0
Town Reports	1,760	2,500	1,800	1,800
First Call for Help	0	260	0	0
Subtotal General Government	338,091	381,246	372,973	372,916

(Article 7) Moved and seconded that the Town raise and appropriate the sum of **\$280,033**, the amounts recommended by the Finance Committee for the purpose of **Protection of Persons and Property**, with each item to be considered a separate appropriation and to raise said sum from taxation.

Passed Unanimously

PROTECTION PERSONS and PROPERTY	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Police Chief Salary	18,500	19,055	0	0
Police Dept Labor	120,512	120,765	138,820	141,596
Police Dept Expenses	29,263	30,540	30,540	28,500
Regional Records Computers/Software	2,400	5,500	5,500	5,500
Heating Upgrade Police/Fire	6,850	0	0	0
Fire Chief Salary	18,500	19,055	19,055	19,436
Fire Dept Labor	38,323	29,355	29,355	29,942
Fire Dept Expenses	20,041	21,320	21,320	20,320
Ambulance Service	27,653	27,758	27,718	27,718
Emergency Management Director	325	1,000	1,000	1,020
Shade Tree Committee Expenses	3,190	6,000	6,000	5,000
Tree Removal/Planting	0	1,000	1,000	1,000
Subtotal Protection Persons and Property	285,557	281,348	280,308	280,033

- (Article 7) Moved and seconded that the Town raise and appropriate the sum of **\$1,421**, the amounts recommended by the Finance Committee for the purpose of **School Committee Stipends**, and to raise said sum from taxation.
Passed Unanimously

EDUCATION	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
School Committee Salaries	1,352	1,393	1,393	1,421

- Moved and seconded that the Town raise and appropriate the sum of **\$1,510,984**, the amounts recommended by the Finance Committee for the purpose of **Local School Expenses**, and to raise said sum from taxation.
Passed Unanimously

EDUCATION	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Local School Expenses	1,463,587	1,466,975	1,461,975	1,510,984

- Moved and seconded that the Town raise and appropriate the sum of **\$1,272,726**, the amounts recommended by the Finance Committee for the purpose of **Hampshire Regional School Assessment**, and to raise said sum from taxation.
Passed Unanimously

EDUCATION	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Hampshire Regional Assessment	1,387,503	1,374,337	1,272,726	1,272,726

- Moved and seconded that the Town raise and appropriate the sum of **\$285,428**, the amounts recommended by the Finance Committee for the purpose of **Vocational School Assessment**, and to raise said sum from taxation.
Passed Unanimously

EDUCATION	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Vocational School Assessment	213,827	281,237	285,428	285,428

(Article 7) Moved and seconded that the Town raise and appropriate, and transfer from available funds the sum of **\$471,463**, the amounts recommended by the Finance Committee for the purpose of **Public Works and Facilities**, with each item to be considered a separate appropriation and to raise said sum from taxation.

Passed Unanimously

PUBLIC WORKS and FACILITIES	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Highway Labor	148,885	155,232	155,232	158,337
Highway Road Maintenance	68,251	60,463	65,463	60,463
Highway Garage/Equipment Maint.	35,371	37,375	38,812	37,000
Highway Surplus Equipment	0	2,000	2,000	2,000
Vehicle Fuel	29,707	24,000	29,707	29,707
Cement Sidewalk Construction	4,514	5,500	6,486	200
Winter Salaries	9,692	12,499	12,499	12,749
Winter Expenses	92,912	64,146	78,073	67,500
Bridges & Street Lighting	10,446	12,000	11,300	11,300
Transfer Station Labor-Board of Health	18,050	18,907	18,907	18,907
Transfer Station Expenses	67,300	72,300	71,800	71,800
Cemetery Commission	150	2,000	1,500	1,500
Subtotal Public Works and Facilities	485,278	466,422	491,779	471,463

(Article 7) Moved and seconded that the Town raise and appropriate, and transfer from available funds the sum of **\$86,053**, the amounts recommended by the Finance Committee for the purpose of **Human Services**, with each item to be considered a separate appropriation and to raise said sum from taxation.

Passed Unanimously

HUMAN SERVICES	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Board of Health Salaries	3,324	3,428	3,428	3,497
Board of Health Expenses	53	300	300	200
Public Health Nurse	2,274	2,342	2,342	2,389
Animal Inspector	1,550	1,697	1,697	1,731
COA Director	10,539	10,855	10,855	11,072
COA Office Assistant	14,638	15,077	15,077	15,379
COA Meal Site Staffing	2,501	2,576	2,576	2,576
COA Expenses	2,795	2,800	2,800	2,800
COA HEN Program	4,000	4,000	4,000	3,500
Veterans Agent	1,500	1,500	6,000	8,366
Veterans Agent Expense	243	400	0	0
Veterans Benefits	12,183	15,500	34,144	34,144
Amer With Disabilities Exp	0	400	400	400
Subtotal Human Services	55,600	60,875	83,619	86,053

(Article 7) Moved and seconded that the Town raise and appropriate, and transfer from available funds the sum of **\$111,989**, the amounts recommended by the Finance Committee for the purpose of **Culture and Recreation**, with each item to be considered a separate appropriation and to raise said sum from taxation.

Passed Unanimously

CULTURE and RECREATION	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Library Salaries	65,506	75,436	75,436	76,945
Library Expenses	37,051			
Library Exp-Utilities		13,620	13,620	13,620
Library Exp-Maintenance		9,540	8,040	8,040
Library Exp-Books & Supplies		5,014	5,014	5,014
Recreation Labor	4,435	4,570	3,500	3,570
Athletic Fields	3,663	4,000	4,000	4,000
Historical Commission Exp	0	500	400	400
Veterans Recognition	30	400	400	400
Subtotal Culture and Recreation	110,685	113,080	110,410	111,989

- (Article 7) Moved and seconded that the **Town** raise and appropriate, and transfer from available funds the sum of **\$270,097**, the amounts recommended by the Finance Committee for the purpose of **Debt Service** with each item to be considered a separate appropriation and to raise said sum from taxation
Passed Unanimously

DEBT SERVICE	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Hampshire Regional Debt Service	97,033	93,442	89,233	89,233
Capping Wood Waste Principal	20,000	20,000	20,000	20,000
Capping Wood Waste Debt Interest	2,750	2,150	1,500	1,500
Fire Truck Principal	19,000	18,000	18,000	18,000
Fire Truck Debt Interest	1,785	1,215	630	630
Fire Truck #2 Principal	23,500	23,500	23,500	23,500
Fire Truck #2 Debt Interest	9,588	7,593	4,581	4,581
Highway Truck Principal	17,000	18,266	0	0
Highway Truck Debt Interest	1,439	656	0	0
Highway Truck 2009-Principal			26,000	26,000
Highway Truck 2009-Interest			3,168	3,168
Highway Loader Principal	20,000	20,000	20,000	20,000
Highway Loader Debt Interest	3,979	2,867	1,459	1,459
Library Principal	42,000	40,000	41,000	41,000
Library Debt Interest	13,075	11,815	10,515	10,515
Police/Fire Roof Principal	10,000	10,000	0	0
Police/Fire Roof Debt Interest	816	359	0	0
Police 4 x 4 Principal	15,000	14,709	0	0
Police 4 x 4 Debt Interest	1,213	529	0	0
Police Cruiser Principal		10,000	10,000	10,000
Police Cruiser Debt Interest		1,112	511	511
Subtotal Debt Service	298,178	296,213	270,097	270,097

- (Article 7) Moved and seconded that the **Town** raise and appropriate, and transfer from available funds the sum of **\$58,487**, the amounts recommended by the Finance Committee for the purpose of **Intergovernmental Expenses**, with each item to be considered a separate appropriation and to raise said sum from taxation.

Passed Unanimously

INTERGOVERNMENTAL EXPENSES	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Hampshire Council of Governments Assessment	3,338	3,338	3,338	3,338
Hampshire County Regional Lockup	2,239	2,239	2,239	2,239
Hilltown Resource Management (Board of Health)	8,658	8,658	8,225	8,225
Foothills Health District (Board of Health)	18,790	22,967	21,630	21,630
Building Inspection Program	23,196	25,592	23,055	23,055
PVPC Assessment		364	0	0
Subtotal Intergovernmental Expenses	56,221	63,159	58,487	58,487

- (Article 7) Moved and seconded that the Town raise and appropriate, and transfer from available funds the sum of **\$682,102**, the amounts recommended by the Finance Committee for the purpose of **Fixed Miscellaneous Expenses** with each item to be considered a separate appropriation and to raise said sum from taxation.

Passed Unanimously

FIXED MISCELLANEOUS EXPENSES	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
Hampshire County Retirement	108,986	123,107	143,602	143,602
Worker's Compensation	17,121	12,959	12,700	12,700
Unemployment Insurance	5,000	5,000	5,000	15,000
Group Insurance	346,498	398,000	425,000	425,000
Medicare & Social Security	27,000	28,000	28,000	28,000
Comprehensive Insurance	55,267	52,342	57,800	57,800
Subtotal Fixed Misc Expenses	559,872	619,408	672,102	682,102

(Article 7) Moved and seconded that the Town approve the entire budget as moved section by section in the sum of **\$5,403,698**, the amounts recommended by the Finance Committee and to raise \$5,361,698 from taxation and \$42,000 from free cash.
Passed Unanimously

Budget Item	FY08 Actual Expenditure	FY09 Budget	FY10 Department Requests	FY10 Finance Committee Recommendation
<u>TOTAL OPERATING BUDGET APPROPRIATION</u>	5,277,451	5,405,693		5,403,698
FROM FREECASH		48,000		42,000
FROM TAXATION		5,357,693		5,361,698
<u>STABILIZATION FUND APPROPRIATION</u>				
FROM FREE CASH		-		133,000
FROM TAXATION		-		17,000
ANTICIPATED REVENUES		5,358,692		5,379,293

Article 8 Moved and seconded that the **Town** adopt a Capital Improvement Plan, as prepared by the Capital Planning Committee and, whose budget has been accepted by the Finance Committee, including recommended capital improvements for the following five fiscal years.

Passed Unanimously

Article 9 Moved and seconded that the Town transfer \$15,000 from Water Retained Earnings to FY09 Water Expenses.

Passed Unanimously

Article 10 Moved and seconded that the Town raise and appropriate the sum of \$241,780 composed of the amounts listed below, for the purpose of operating and maintaining the town's water system, including the laying of mains for fiscal year 2010, and take said sum from Water Enterprise Revenue.

Passed Unanimously

Salaries	\$ 2,800.00
Expenses	\$ 86,650.00
Debt Service	\$ 152,330.00
Total	\$ 241,780.00

Article 11 Moved and seconded that the Town raise and appropriate \$ 178,280 composed of the amounts listed below, for the purpose of operating, maintaining and constructing the town sewer system for fiscal year 2010, and take said sum from Sewer Enterprise Revenue.

Passed Unanimously

Salaries	\$ 2,800.00
Operation & Maintenance	\$ 144,605.00
Debt Service	\$ 30,875.00
Total	\$ 178,280.00

Article 12 Departmental Revolving Funds Authorization. Moved and seconded that the Town authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 §53E1/2 for the fiscal year beginning July 1, 2009.
Passed Unanimously

Revolving Fund	Authorized to Spend Fund	Revenue Source	Use of Fund	FY09 Spending Limit
Gas Inspector Revolving Fund	Gas Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 1,500.00
Electrical Inspector Revolving Fund	Electrical Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 7,500.00
Plumbing Inspector Revolving Fund	Plumbing Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,500.00
Transfer Station Open Box Revolving Fund	Board of Health	Fees and charges for services related to the Transfer Station and disposal areas.	Disposal costs of the open box and management of the Transfer Station and disposal areas.	\$ 18,000.00
Planning Board Revolving Fund	Planning Board	Fees charged specific to proposed sub-divisions within Williamsburg and new construction	Expenses associated with proposed sub-divisions within Williamsburg and other related expenses associated with new buildings	\$ 30,000.00
Dog Control Revolving Fund	Town Clerk	Fees specific to dogs	Expenses associated with licensing and controlling dogs and to pay the Dog Officer salary.	\$ 5,000.00
Recreation Commission Revolving Fund	Recreation Commission	Fees specific to recreation programs	Pay cost of operating recreation programs.	\$ 30,000.00
Council on Aging Revolving Fund	Council on Aging Executive Director	Fees specific to advertising in the newsletter	Pay for printing and distribution of the Council on Aging newsletter	\$ 2,000.00
Conservation Commission Revolving Fund	Conservation Commission	Fees specific to NOI/WPA Filing fees.	Pay expenses associated with WPA filing fees for administration and Enforcement of Wetlands Protection Act.	\$ 5,000.00
Board of Appeals Revolving Fund	Board of Appeals	Fees specific to applications	Pay expenses associated with processing of applications, purchase of laptop computer and software for record keeping	\$ 3,000.00
Fire Dept Revolving Fund	Fire Chief	Fees specific to inspections (smoke, CO, etc.)	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,000.00
Total Spending Limit				\$108,500.00

Article 13 Moved and seconded that the **Town** amend the Zoning Bylaw, section 14, as follows:

Strike section 14 “Permits and Exemptions” subsections 14.0, 14.1 and 14.2 and in its place adopt:

14.0 Building Permits.

A. Except as hereinafter provided, a twenty-one (21) day review period shall elapse between the filing of a valid application for a building permit for non-residential purposes and the issuance of such permit.

B. Within seven (7) days of application to the Inspector of Buildings for such a permit, the Building Inspector shall notify the Town Clerk of such application, and the Town Clerk shall make public notice of the application by posting a notice in the Town Office Building that such a permit has been requested, and the Town Clerk shall further notify in writing the Selectmen, the Zoning Board of Appeals, the Board of Health, the Conservation Commission, the Planning Board and other legally constituted town boards which request regular notification, that such an application for non-residential use or building is pending.

C. Within fourteen (14) days following receipt of such notice of pending application, any of the above Town Boards, by majority roll call vote, may notify the Inspector of Buildings in writing with reasons listed, that they believe that the issuance of such a permit would be in violation of federal, state, or town laws or regulations.

D. The above stated Town Boards and officials may establish procedures for the efficient processing of such applications and the notifications of pending applications.

E. If no objection to the application is received or found to have merit by the Inspector of Buildings within the time period stated above, the Inspector of Buildings may then issue a permit for the proposed construction or alteration within thirty (30) days of receipt of said application.

Exceptions:

- a. No review period shall be required for non-residential uses permitted by right under Section 3 of this By-Law.
- b. No review period shall be required for non-residential uses permitted by new Special Permit under Section 3 of this By-Law provided said Special Permit has been granted and recorded prior to the filing of application for the related Building Permit.
- c. No review period shall be required for repairs or alterations to existing non-residential use buildings or structures, provided such repairs or alterations will not increase the scope or use of any occupying business(es).

14.1 Construction or operations under a building or special permit shall conform to any subsequent amendment of this By-Law unless the use or construction is commenced within a period of six (6) months after the issuance of the permit and in cases of construction, unless such construction is continued through to completion as continuously and expeditiously as is reasonable.

Passed Unanimously

Article 14 Motion made and seconded that the Town amend the General Government By-law, Public Conduct, as follows:
Add section 6:

No person shall consume any alcoholic beverage nor possess or transport any open can, bottle or other container containing an alcoholic beverage on or in any of the following (unless application has been approved by the License Commission and a license has been issued for the sale and service of alcohol): Town streets and sidewalks; all Town parking lots; playgrounds and playing fields, including but not limited to the Ellen Ames Field, Helen E. James school playing fields; A. T. Dunphy School playing fields, all school property, any area or facility under the control or supervision of The Recreation Commission, Sewer and Water Commission, to include but not limited to the South Street Well Fields, town reservoirs, or dams, the Conservation Commission, the School Department, including but not limited to the school playgrounds and grounds, including parking areas, and buildings, and including schools not currently in active use as a school. Any person found in violation of this bylaw may be subject to a fine of \$ 100.00. Any person found in violation of this bylaw who refuses to identify themselves to a Police Officer may be arrested.

Motion made and seconded to lay on the table this article until a later date.
Passed Unanimously

Article 15 Motion made and seconded that the Town keep the position of Chief of Police a part-time position, to include a separate item in the police budget for the Chief's annual salary.

Moderator read:

Town counsel advises: Town meeting may not and cannot override the Board of Selectmen's decision not to renew the current police chief's appointment because the BOARD is the appointing authority for Police Chiefs pursuant to G.L. c 41 sec 108 O. A positive vote on these articles (15 & 16) would be directory and not binding on the Board of Selectmen.

Motion made and seconded to amend the motion to keep a separate budget line for Police Chief Salary.

Amendment as made Failed Unanimously

Motion made and seconded to call the question.

Passed by 2/3 vote Aye – 91 Nay – 2

Vote on original motion passed by majority vote. Aye – 45 Nay – 37

Article 16 Moved and seconded that the Town instruct the board of Selectmen to reappoint the present Chief of Police, John W. Cotton to the position of Chief of Police for the coming fiscal year (FY10).

Motion made and seconded to take no action on this article.

Passed Unanimously

The meeting adjourned at 9:24 P.M.

Filed: June 2, 2009

A TRUE COPY ATTEST: Brenda Lessard, Town Clerk

cc: Accountant, Department of Revenue, Bond Counsel, Finance Committee, Selectboard, Treasurer, Assessors, Kopelman & Paige, Town Administrator

**Minutes of the Special State Primary
December 8, 2009**

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The following were the results of the election.

Wardens: Kate Davidheiser and Kathy Luce
Registered Voters: 1967
Absentee Ballots: 9
Votes Tallied by Accu-vote: 471
Total Ballots Cast: 471
Democrat Ballots: 416
Republican Ballots: 55
Libertarian: 0

Senator In Congress Preference – Democratic Party

Blanks: 0
Michael E. Capuano: 191
Martha Coakley: 169
Alan A. Khazei: 41
Stephen G. Pagliuca: 15
Write-In: 0

Senator In Congress Preference – Republican Party

Blanks: 1
Scott P. Brown: 30
Jack E. Robinson: 24
Write-In: 0

Senator In Congress Preference – Libertarian

Blanks: 0
Write-In: 0

Filed December 10, 2009

A TRUE COPY ATTEST

BRENDA LESSARD, TOWN CLERK
TOWN OF WILLIAMSBURG

**Annual Report of the Town Accountant
Budget vs Revenue Report
June 30, 2009**

	<u>Account Name</u>	<u>2009 Budget</u>	<u>2009 YTD Revenues</u>	<u>Over/(Under)</u>
<u>Taxes</u>				
001-001-4110-000-000-0	Personal Property Taxes	74,387.51	75,962.35	-1,574.84
001-001-4120-000-000-0	Real Estate Taxes	4,204,964.49	4,317,276.24	-112,311.75
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	14,229.34	-14,229.34
001-001-4146-000-000-0	Rollback Taxes	0.00	2,353.24	-2,353.24
001-001-4150-000-000-0	Motor Vehicle Excise	230,000.00	272,958.42	-42,958.42
001-001-4162-000-000-0	Farm Animal Tax	1,500.00	1,892.18	-392.18
001-001-4163-000-000-0	Forest Products Tax	0.00	0.00	0.00
001-001-4170-000-000-0	Pen & Int on Taxes	25,000.00	37,803.78	-12,803.78
001-001-4180-000-000-0	Pmts In Lieu of Taxes	20,000.00	0.00	20,000.00
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	483.33	-483.33
	<u>Total Taxes</u>	<u>4,555,852.00</u>	<u>4,722,958.88</u>	<u>-167,106.88</u>
<u>Fees</u>				
001-141-4320-000-000-0	Fees-Assessors	0.00	3.00	-3.00
001-149-4320-000-000-0	Fees-Registry Markings	1,500.00	2,120.00	-620.00
001-161-4320-000-000-0	Fees-Town Clerk	0.00	483.49	-483.49
001-210-4320-000-000-0	Fees-Police	2,000.00	8,539.20	-6,539.20
001-220-4320-000-000-0	Fees-Fire Dept	1,000.00	3,283.45	-2,283.45
001-431-4320-000-000-0	Fees-Transfer Station Stickers	44,000.00	35,494.00	8,506.00
001-512-4320-000-000-0	Fees-Bd of Health	5,500.00	4,537.50	962.50
	<u>Total Fees</u>	<u>54,000.00</u>	<u>54,460.64</u>	<u>-460.64</u>
<u>Licenses & Permits</u>				
001-122-4410-000-000-0	Licenses-Liquor	11,000.00	9,165.00	1,835.00
001-122-4420-000-000-0	Licenses-Other	1,000.00	2,395.00	-1,395.00
001-210-4450-000-000-0	Permits-Police Dept	1,500.00	312.50	1,187.50
001-241-4450-000-000-0	Permits-Building Insp	16,746.00	9,471.37	7,274.63
001-242-4450-000-000-0	Permits-Gas Inspection	500.00	0.00	500.00
001-243-4450-000-000-0	Permits-Plumbing Insp	1,500.00	0.00	1,500.00
001-245-4450-000-000-0	Permits-Electrical Insp	0.00	155.00	-155.00
	<u>Total Licenses & Permits</u>	<u>32,246.00</u>	<u>21,498.87</u>	<u>10,747.13</u>
<u>State Revenue</u>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	1,774.00	11,946.00	-10,172.00
001-001-4613-000-000-0	Veterans Abatements	10,146.00	0.00	10,146.00
001-001-4616-000-000-0	Elderly Abatements	13,066.00	13,066.00	0.00
001-001-4620-000-000-0	School Aid Chapter 70	406,757.00	401,558.00	5,199.00
001-001-4661-000-000-0	Lottery Aid	376,807.00	340,089.00	36,718.00
001-001-4665-000-000-0	Veterans Benefits	1,396.00	8,433.00	-7,037.00
001-001-4680-000-000-0	Other State Revenue	0.00	540.00	-540.00
001-001-4681-000-000-0	Foundation Reserve	0.00	0.00	0.00
	<u>Total State Revenue</u>	<u>809,946.00</u>	<u>775,632.00</u>	<u>34,314.00</u>

**Annual Report of the Town Accountant
Budget vs Revenue Report
June 30, 2009**

	<u>Account Name</u>	<u>2009 Budget</u>	<u>2009 YTD Revenues</u>	<u>Over/(Under)</u>
<u>Fines</u>				
001-001-4685-000-000-0	Fines - RMV	0.00	6,095.00	-6,095.00
001-001-4771-000-000-0	Fines - District Court	4,000.00	750.00	3,250.00
	<u>Total Fines</u>	<u>4,000.00</u>	<u>6,845.00</u>	<u>-2,845.00</u>
<u>Other Revenue</u>				
001-001-4815-000-000-0	Sale of Fixed Assets	0.00	5.00	-5.00
001-001-4820-000-000-0	Earnings on Investments	30,000.00	26,109.51	3,890.49
001-001-4839-000-000-0	Indirect Costs Reimbursed	0.00	9,117.04	-9,117.04
001-001-4840-000-000-0	Miscellaneous Revenue	17,000.00	30,048.79	-13,048.79
001-001-4971-000-000-0	Tr Fr Special Revenue	0.00	0.00	0.00
001-001-4973-000-000-0	Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0	Tr Fr Stabilization	0.00	0.00	0.00
	<u>Total Other Revenue</u>	<u>47,000.00</u>	<u>65,280.34</u>	<u>-18,280.34</u>
	<u>Total Revenue</u>	<u>5,503,044.00</u>	<u>5,646,675.73</u>	<u>-143,631.73</u>

Annual Report of the Town Accountant Budget Expense Report FY2009

	<u>Balance Forward</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100-000-000-0 Moderator		278.00	0.00	278.00	0.00	278.00	0.00%
001-122-5100-000-000-0 Selectboard Salaries		7,769.00	0.00	7,769.00	7,769.00	0.00	100.00%
001-122-5400-000-000-0 Selectboard Expenses		3,000.00	0.00	3,000.00	2,080.47	919.53	69.35%
001-123-5100-000-000-0 Town Administrator		44,634.00	0.00	44,634.00	44,634.00	0.00	100.00%
001-123-5110-000-000-0 Administrative Assistant		12,360.00	0.00	12,360.00	12,358.97	1.03	99.99%
001-123-5400-000-000-0 Town Administrator Expenses		2,000.00	0.00	2,000.00	1,470.92	529.08	73.55%
001-130-5110-000-000-0 Capital Planning Labor		307.00	0.00	307.00	0.00	307.00	0.00%
001-130-5400-000-000-0 Capital Planning Expenses		125.00	0.00	125.00	125.00	0.00	100.00%
001-131-5100-000-000-0 Finance Committee Salaries		3,511.00	0.00	3,511.00	2,730.77	780.23	77.78%
001-131-5110-000-000-0 Finance Committee Chair		159.00	0.00	159.00	0.00	159.00	0.00%
001-131-5120-000-000-0 Finance Committee Secretary		824.00	0.00	824.00	226.50	597.50	27.49%
001-131-5400-000-000-0 Finance Committee Expenses		600.00	0.00	600.00	184.50	415.50	30.75%
001-132-5400-000-000-0 Reserve Fund		55,000.00	-54,271.34	728.66	0.00	728.66	0.00%
001-135-5110-000-000-0 Accountant Labor		26,690.00	0.00	26,690.00	24,473.79	2,216.21	91.70%
001-135-5420-000-000-0 Accounting Software		1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5800-000-000-0 Audit Services		17,000.00	0.00	17,000.00	16,500.00	500.00	97.06%
001-141-5100-000-000-0 Assessor's Salaries		7,769.00	0.00	7,769.00	7,768.99	0.01	100.00%
001-141-5110-000-000-0 Assessor's Labor		7,027.00	0.00	7,027.00	6,077.55	949.45	86.49%
001-141-5400-000-000-0 Assessor's Expenses		4,192.00	0.00	4,192.00	3,764.81	427.19	89.81%
001-142-5400-000-000-0 Assessor's Revaluation		4,000.00	2,240.00	6,240.00	1,820.00	4,420.00	29.17%
001-145-5100-000-000-0 Treasurer's Salary		17,483.00	0.00	17,483.00	17,483.00	0.00	100.00%
001-145-5120-000-000-0 Treasurer's Assistant		5,000.00	0.00	5,000.00	3,996.43	1,003.57	79.93%
001-145-5400-000-000-0 Treasurer's Expenses		4,600.00	0.00	4,600.00	3,761.20	838.80	81.77%
001-145-5420-000-000-0 Treasurer's Software		1,709.00	0.00	1,709.00	1,708.00	1.00	99.94%
001-146-5100-000-000-0 Collector's Salary		25,470.00	0.00	25,470.00	25,470.00	0.00	100.00%
001-146-5400-000-000-0 Collector's Expenses		9,630.00	0.00	9,630.00	9,588.36	41.64	99.57%
001-149-5100-000-000-0 Oliver Smith Trustee		28.00	0.00	28.00	0.00	28.00	0.00%

Annual Report of the Town Accountant Budget Expense Report FY2009

	<u>Balance Forward</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-151-5400-000-000-0 Town Counsel	17,000.00		213.37	17,213.37	17,213.37	0.00	100.00%
001-159-5400-000-000-0 Advertising Expenses	1,200.00		0.00	1,200.00	224.76	975.24	18.73%
001-160-5100-000-000-0 Constable-Salary	278.00		0.00	278.00	278.00	0.00	100.00%
001-160-5400-000-000-0 Constable-Elections	200.00		0.00	200.00	187.95	12.05	93.98%
001-161-5100-000-000-0 Clerk's Salary	15,920.00		0.00	15,920.00	15,920.00	0.00	100.00%
001-161-5120-000-000-0 Clerk's Assistant	2,002.00		0.00	2,002.00	2,001.01	0.99	99.95%
001-161-5400-000-000-0 Clerk's Expenses	1,000.00		0.00	1,000.00	808.27	191.73	80.83%
001-161-5420-000-000-0 Clerk's Software	500.00		0.00	500.00	500.00	0.00	100.00%
001-162-5400-000-000-0 Registrar/Election Expenses	6,570.00		1,232.79	7,802.79	7,802.79	0.00	100.00%
001-162-5410-000-000-0 Town Meeting Expense	578.00		0.00	578.00	184.86	393.14	31.98%
001-164-5400-000-000-0 Street Listing	1,060.00		0.00	1,060.00	981.04	78.96	92.55%
001-171-5400-000-000-0 Conservation Comm Expenses	3,100.00		0.00	3,100.00	2,215.24	884.76	71.46%
001-175-5400-000-000-0 Planning Board	1,500.00		0.00	1,500.00	428.27	1,071.73	28.55%
001-176-5400-000-000-0 Zoning Bd of Appeals Expenses	500.00		0.00	500.00	0.00	500.00	0.00%
001-192-5120-000-000-0 Custodian Labor	9,689.00		0.00	9,689.00	8,869.90	819.10	91.55%
001-192-5400-000-000-0 Town Bldgs & Grounds	38,000.00		650.00	38,650.00	34,865.84	3,784.16	90.21%
001-192-5410-000-000-0 Town Office Expense	4,400.00		0.00	4,400.00	2,616.71	1,783.29	59.47%
001-192-5420-000-000-0 Town Office Telephone	7,245.00		0.00	7,245.00	5,261.00	1,984.00	72.62%
001-192-5430-000-000-0 Town Office Internet Services	2,300.00		0.00	2,300.00	1,745.83	554.17	75.91%
001-192-5440-000-000-0 Copier Maintenance	3,000.00		0.00	3,000.00	1,914.57	1,085.43	63.82%
001-192-5800-000-000-0 Technology Upgrade	0.00		887.30	887.30	682.84	204.46	76.96%
001-192-5810-000-000-0 Repair Boiler/Heating System	0.00		4,000.00	4,000.00	0.00	4,000.00	0.00%
001-192-5820-000-000-0 Painting/Siding Town Office	0.00		15,000.00	15,000.00	15,000.00	0.00	100.00%
001-192-5830-000-000-0 Town Office Weatherization	6,500.00		0.00	6,500.00	0.00	6,500.00	0.00%
001-192-5840-000-000-0 Town Bldg Space Utilization	2,500.00		0.00	2,500.00	0.00	2,500.00	0.00%
001-193-5400-000-000-0 Comprehensive Insurance	52,342.00		0.00	52,342.00	49,217.66	3,124.34	94.03%
001-195-5400-000-000-0 Town Reports	2,500.00		0.00	2,500.00	1,770.00	730.00	70.80%
001-199-5400-000-000-0 First Call for Help	260.00		0.00	260.00	0.00	260.00	0.00%

Annual Report of the Town Accountant Budget Expense Report FY2009

	<u>Balance Forward</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-210-5110-000-000-0 Police Chief Salary	19,055.00	19,055.00	0.00	19,055.00	19,055.00	0.00	100.00%
001-210-5120-000-000-0 Police Dept Labor	120,765.00	14,531.60	14,531.60	135,296.60	134,983.10	313.50	99.77%
001-210-5400-000-000-0 Police Dept Expenses	30,540.00	-6,281.60	-6,281.60	24,258.40	23,973.56	284.84	98.83%
001-210-5410-000-000-0 Police Records Software	5,500.00	5,500.00	0.00	5,500.00	5,452.04	47.96	99.13%
001-220-5110-000-000-0 Fire Dept Salaries	19,055.00	19,055.00	0.00	19,055.00	19,055.00	0.00	100.00%
001-220-5120-000-000-0 Fire Dept Labor	29,355.00	29,355.00	28.95	29,383.95	29,383.95	0.00	100.00%
001-220-5400-000-000-0 Fire Dept Expenses	21,320.00	21,320.00	-28.95	21,291.05	20,243.98	1,047.07	95.08%
001-231-5400-000-000-0 Ambulance Service	27,758.00	27,758.00	0.00	27,758.00	27,758.00	0.00	100.00%
001-232-5110-000-000-0 Emer Management Dir Salary	1,000.00	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-249-5100-000-000-0 Parking Clerk Labor	278.00	278.00	0.00	278.00	139.00	139.00	50.00%
001-294-5400-000-000-0 Shade Tree Committee Expenses	6,000.00	6,000.00	0.00	6,000.00	5,995.10	4.90	99.92%
001-294-5410-000-000-0 Tree Removal/Planting	1,000.00	1,000.00	1,500.00	2,500.00	2,450.00	50.00	98.00%
001-300-5100-000-000-0 School Committee Salaries	1,393.00	1,393.00	0.00	1,393.00	1,393.00	0.00	100.00%
001-300-5400-000-000-0 Local School Expenses	1,466,975.00	-45,475.00	-45,475.00	1,421,500.00	1,402,985.50	18,514.50	98.70%
001-310-5400-000-000-0 Hampshire Reg School Assessment	1,374,337.00	1,374,337.00	0.00	1,374,337.00	1,367,555.00	6,782.00	99.51%
001-320-5400-000-000-0 Vocational School Assessment	281,237.00	281,237.00	0.00	281,237.00	265,395.80	15,841.20	94.37%
001-422-5110-000-000-0 Highway Labor	155,232.00	155,232.00	0.00	155,232.00	148,384.30	6,847.70	95.59%
001-422-5400-000-000-0 Highway Road Maintenance	60,463.00	60,463.00	1,500.00	61,963.00	61,642.55	320.45	99.48%
001-422-5410-000-000-0 Highway Garage/Equip Maintenance	37,375.00	37,375.00	0.00	37,375.00	36,971.29	403.71	98.92%
001-422-5800-000-000-0 Highway Surplus Equipment	2,000.00	2,000.00	-1,500.00	500.00	0.00	500.00	0.00%
001-422-5420-000-000-0 Vehicle Fuel	24,000.00	24,000.00	5,952.20	29,952.20	29,866.30	85.90	0.00%
001-422-5810-000-000-0 Cement Sidewalk Construction	5,500.00	5,500.00	986.03	6,486.03	1,088.76	5,397.27	0.00%
001-422-5820-000-000-0 Highway Building Addition	0.00	0.00	3,000.00	3,000.00	0.00	3,000.00	0.00%
001-423-5110-000-000-0 Winter Overtime	12,499.00	12,499.00	216.68	12,715.68	12,715.68	0.00	100.00%
001-423-5400-000-000-0 Winter Expenses	64,146.00	64,146.00	33,904.76	98,050.76	98,050.76	0.00	100.00%
001-424-5400-000-000-0 Street Lighting	12,000.00	12,000.00	850.00	12,850.00	10,752.40	2,097.60	83.68%
001-433-5110-000-000-0 Transfer Station Labor	18,907.00	18,907.00	0.00	18,907.00	18,596.64	310.36	98.36%
001-433-5400-000-000-0 Transfer Station Expenses	72,300.00	72,300.00	0.00	72,300.00	63,847.94	8,452.06	88.31%
001-491-5400-000-000-0 Cemetery Expense	2,000.00	2,000.00	0.00	2,000.00	1,175.00	825.00	58.75%

Annual Report of the Town Accountant Budget Expense Report FY2009

	<u>Balance Forward</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-510-5400-000-000-0 Animal Inspector		1,697.00	0.00	1,697.00	1,325.00	372.00	78.08%
001-512-5100-000-000-0 Bd of Health Salaries		3,428.00	0.00	3,428.00	3,428.00	0.00	100.00%
001-512-5400-000-000-0 Bd of Health Expenses		300.00	0.00	300.00	114.90	185.10	38.30%
001-512-5410-000-000-0 Public Health Nurse		2,342.00	0.00	2,342.00	2,341.95	0.05	100.00%
001-541-5110-000-000-0 COA Director		10,855.00	0.00	10,855.00	10,855.00	0.00	100.00%
001-541-5120-000-000-0 COA Office Assistant		15,077.00	0.00	15,077.00	15,077.00	0.00	100.00%
001-541-5130-000-000-0 COA Meal Site Staffing		2,576.00	0.00	2,576.00	2,576.00	0.00	100.00%
001-541-5400-000-000-0 COA Expenses		2,800.00	0.00	2,800.00	2,799.66	0.34	99.99%
001-541-5410-000-000-0 COA HEN Program		4,000.00	0.00	4,000.00	3,500.00	500.00	87.50%
001-543-5110-000-000-0 Veterans Agent		1,500.00	0.00	1,500.00	438.53	1,061.47	29.24%
001-543-5400-000-000-0 Veterans Agent Expenses		400.00	0.00	400.00	0.00	400.00	0.00%
001-543-5410-000-000-0 Veterans Benefits		15,500.00	9,418.52	24,918.52	24,918.52	0.00	100.00%
001-549-5400-000-000-0 Amer With Disabilities Expense		400.00	0.00	400.00	0.00	400.00	0.00%
001-610-5110-000-000-0 Library Labor		75,436.00	0.00	75,436.00	73,935.51	1,500.49	98.01%
001-610-5400-000-210-0 Library Exp-Utilities		13,620.00	0.00	13,620.00	13,620.00	0.00	100.00%
001-610-5400-000-240-0 Library Exp-Maintenance		9,540.00	479.75	10,019.75	10,019.15	0.60	99.99%
001-610-5400-000-850-0 Library Exp-Books & Supplies		5,014.00	0.00	5,014.00	5,014.00	0.00	100.00%
001-610-5800-000-000-0 Library Fence		12,366.00	0.00	12,366.00	9,623.40	2,742.60	77.82%
001-630-5110-000-000-0 Recreation Labor		4,570.00	0.00	4,570.00	4,502.08	67.92	98.51%
001-630-5400-000-000-0 Athletic Fields		4,000.00	0.00	4,000.00	3,880.40	119.60	97.01%
001-691-5400-000-000-0 Historical Commission		500.00	0.00	500.00	0.00	500.00	0.00%
001-699-5400-000-000-0 Veterans Recognition		400.00	0.00	400.00	0.00	400.00	0.00%
001-710-5910-000-000-0 Principal-School Debt		93,442.00	0.00	93,442.00	93,442.00	0.00	100.00%
001-710-5920-000-000-0 Principal-Capping Wood Waste		20,000.00	0.00	20,000.00	20,000.00	0.00	100.00%
001-710-5930-000-000-0 Principal-Fire Truck		18,000.00	0.00	18,000.00	18,000.00	0.00	100.00%
001-710-5935-000-000-0 Principal-Fire Truck #2		23,500.00	0.00	23,500.00	23,500.00	0.00	100.00%
001-710-5950-000-000-0 Principal-Library		40,000.00	0.00	40,000.00	40,000.00	0.00	100.00%
001-710-5965-000-000-0 Principal-Police Cruiser		10,000.00	0.00	10,000.00	10,000.00	0.00	100.00%
001-710-5980-000-000-0 Principal-Highway Truck		18,266.00	0.00	18,266.00	18,266.00	0.00	100.00%
001-710-5985-000-000-0 Principal-Highway Loader		20,000.00	0.00	20,000.00	20,000.00	0.00	100.00%

Annual Report of the Town Accountant Budget Expense Report FY2009

	<u>Balance Forward</u>	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-710-5990-000-000-0		10,000.00	0.00	10,000.00	10,000.00	0.00	100.00%
001-710-5995-000-000-0		14,709.00	0.00	14,709.00	14,708.50	0.50	100.00%
001-751-5920-000-000-0		2,150.00	0.00	2,150.00	2,150.00	0.00	100.00%
001-751-5930-000-000-0		1,215.00	0.00	1,215.00	1,215.00	0.00	100.00%
001-751-5935-000-000-0		7,593.00	0.00	7,593.00	7,592.85	0.15	100.00%
001-751-5950-000-000-0		11,815.00	0.00	11,815.00	11,815.00	0.00	100.00%
001-751-5965-000-000-0		1,112.00	0.00	1,112.00	1,111.46	0.54	99.95%
001-751-5980-000-000-0		656.00	0.00	656.00	655.75	0.25	99.96%
001-751-5985-000-000-0		2,867.00	0.00	2,867.00	2,866.62	0.38	99.99%
001-751-5990-000-000-0		359.00	0.00	359.00	359.00	0.00	100.00%
001-751-5995-000-000-0		529.00	0.00	529.00	528.03	0.97	99.82%
001-820-5640-000-000-0		618.00	0.00	618.00	618.00	0.00	100.00%
001-820-5646-000-000-0		1,120.00	0.00	1,120.00	1,560.00	-440.00	139.29%
001-820-5663-000-000-0		24,779.00	0.00	24,779.00	24,779.00	0.00	100.00%
001-820-5691-000-000-0		167,145.00	0.00	167,145.00	163,137.00	4,008.00	97.60%
001-830-5622-000-000-0		3,338.00	0.00	3,338.00	3,337.52	0.48	99.99%
001-830-5640-000-000-0		2,239.00	0.00	2,239.00	2,239.00	0.00	100.00%
001-840-5400-000-000-0		8,658.00	0.00	8,658.00	8,657.75	0.25	100.00%
001-840-5410-000-000-0		22,967.00	0.00	22,967.00	22,967.00	0.00	100.00%
001-840-5420-000-000-0		25,592.00	0.00	25,592.00	25,592.00	0.00	100.00%
001-840-5430-000-000-0		364.00	0.00	364.00	0.00	364.00	0.00%
001-911-5400-000-000-0		123,107.00	0.00	123,107.00	123,107.00	0.00	100.00%
001-912-5400-000-000-0		12,959.00	0.00	12,959.00	12,700.02	258.98	98.00%
001-913-5400-000-000-0		5,000.00	0.00	5,000.00	5,000.00	0.00	100.00%
001-914-5400-000-000-0		398,000.00	-4,963.37	393,036.63	367,337.95	25,698.68	93.46%
001-916-5400-000-000-0		28,000.00	0.00	28,000.00	27,980.52	19.48	99.93%
001-970-5962-000-000-0		0.00	0.00	0.00	0.00	0.00	0.00%
Totals	<u>0.00</u>	<u>5,620,719.00</u>	<u>-15,928.31</u>	<u>5,604,790.69</u>	<u>5,448,783.89</u>	<u>156,006.80</u>	<u>97.22%</u>

**Annual Report of the Town Accountant
Special Revenue Funds Report FY2009**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Highway Funds</u>				
216 MA Highway-C291 FY06	26.63	0.00	0.00	26.63
217 Highway C291 FY07	-72,358.30	298,777.72	-226,519.42	-100.00
<u>Revolving Funds</u>				
231 Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
232 Dog Revolving Fund	3,779.36	2,895.00	-4,515.50	2,158.86
233 Transfer Station Open Box	24,176.21	15,476.00	-15,905.54	23,746.67
234 Planning Board	8,307.59	400.00	0.00	8,707.59
235 Recreation Revolving Fund	7,245.62	575.00	-90.00	7,730.62
236 COA Newsletter	157.83	450.00	-483.82	124.01
237 Fire Inspections	0.00	760.00	-160.00	600.00
238 Plumbing Inspections	64.00	2,932.00	-2,687.00	309.00
239 Electrical Inspections	0.00	5,210.00	-2,585.00	2,625.00
240 Appeals Consultant	-615.87	0.21	0.00	-615.66
241 Board of Appeals Revolving	278.66	227.30	-170.19	335.77
243 Conservation Revolving	798.59	0.00	0.00	798.59
<u>Receipts Reserved for Appropriation</u>				
256 Insurance Claims	580.27	3,503.00	0.00	4,083.27
258 Library Fees Revolving Fund	8,870.60	0.00	0.00	8,870.60
<u>Other Special Revenue Funds</u>				
270 COA Donations	2,674.54	1,393.44	-641.61	3,426.37
271 Flag Donations	535.42	0.00	0.00	535.42
272 War Memorial Fund	435.24	1,215.00	-316.44	1,333.80
273 Police Donations Fund	600.00	0.00	0.00	600.00
274 Library Donations	6,529.68	225.00	-1,505.05	5,249.63
275 Library Local	14,355.90	27,626.64	-21,335.42	20,647.12
276 Library School	-110.77	13,500.00	-13,306.90	82.33
277 Shade Tree Comm Donations	5.36	0.00	0.00	5.36
278 Town Line Signs	1,161.83	0.00	0.00	1,161.83
279 Angel Garden Fund	3,875.34	1,310.00	-1,819.00	3,366.34

**Annual Report of the Town Accountant
Special Revenue Funds Report FY2009**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
280 Woodland Trails Project	121.27	0.00	0.00	121.27
281 Law Enforcement Fund	317.62	0.00	0.00	317.62
282 NIMS Training	90.00	0.00	0.00	90.00
283 Septic Grants	15,934.23	0.00	0.00	15,934.23
284 Highland Valley Elder Serv	-769.50	2,600.00	-1,309.30	521.20
285 Consortium Support	356.81	667.50	-970.10	54.21
286 FRTA	0.00	0.00	0.00	0.00
287 PVTa	420.95	8,710.47	-8,625.32	506.10
288 EOEa Service Incentive Grant	0.00	1,500.00	-1,429.49	70.51
289 Timber Sales	9.02	0.00	0.00	9.02
290 Bond Premium-Issuance Costs	8,523.88	0.00	0.00	8,523.88
291 Land Acquisition Fund	9,711.50	0.00	0.00	9,711.50
292 NCOA Grant	262.78	0.00	-262.78	0.00
293 Comcast Technology Fund	6,139.39	4,991.62	-4,987.00	6,144.01
<u>State & Federal Grants</u>				
402 Mass Personal Safety Grant	-630.54	0.00	0.00	-630.54
404 Comm Policing Grant	-552.16	9,162.00	-8,609.84	0.00
407 Gov Highway Safety Grant	-101.10	8,902.28	-8,044.68	756.50
408 Local Preparedness	669.10	0.00	0.00	669.10
409 FY08 Police Station Grant	875.50	0.00	0.00	875.50
410 MEMA-LEPC Grant	10,849.25	0.00	0.00	10,849.25
411 MEMA Grant	2,517.52	0.00	0.00	2,517.52
412 Council on Aging Grant	220.11	3,300.00	-3,353.98	166.13
414 Library State Aid	-298.47	4,874.10	-2,617.05	1,958.58
415 Cultural Council	3,338.60	4,500.00	-3,750.00	4,088.60
416 Library OTSP Grant	49.72	0.00	0.00	49.72
417 Library Equal Access Grant	0.00	3,000.00	-2,440.10	559.90
418 Library Tweens & Teens Grant	0.00	10,000.00	-6,608.65	3,391.35
420 Fire Dept SAFE Grant	2,108.89	4,464.62	-2,109.96	4,463.55
422 Fire Dept Equip Grant	0.03	3,897.00	-3,897.00	0.03
423 Bd of Health Mini Grant	0.00	0.00	0.00	0.00

**Annual Report of the Town Accountant
Special Revenue Funds Report FY2009**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
<u>Education Funds</u>				
501 Title I Grant	6,762.64	0.00	0.00	6,762.64
502 School Choice	418,834.84	134,199.00	-201,381.92	351,651.92
503 REAPS Grant	4,174.28	38,082.00	-39,256.44	2,999.84
504 Early Literacy Grant	1,316.04	9,500.00	-7,596.20	3,219.84
505 Kindergarten Enhancement Grant	1,436.13	22,333.00	-10,072.23	13,696.90
507 Summer Academic Support	0.00	0.00	0.00	0.00
508 Special Education Grant	71,140.24	24,058.49	-23,808.84	71,389.89
551 Lawrence Fisher Fund	0.00	0.00	0.00	0.00
552 Preschool Program	37,457.67	84,398.25	-57,635.25	64,220.67
553 Afterschool Program	0.00	0.00	0.00	0.00
554 School Building Use	10,201.02	980.00	0.00	11,181.02
555 Warren Book Fund	0.00	0.00	0.00	0.00
556 Cultural Arts Committee	0.00	0.00	0.00	0.00
557 GAPS	0.00	0.00	0.00	0.00
558 Tech Lit Challenge	0.00	0.00	0.00	0.00
559 School Lunch Fund	292.29	41,382.65	-42,562.19	-887.25
560 Elaine Lawton Fund	21,451.05	500.00	-5,000.00	16,951.05
561 Foundation Reserve	5,000.00	14,000.00	-2,856.72	16,143.28
<u>Enterprise Funds</u>				
610 Water Enterprise Fund	223,604.14	213,444.08	-245,130.00	191,918.22
620 Sewer Enterprise Fund	291,321.13	152,170.46	-131,764.91	311,726.68
<u>Capital Projects</u>				
710 Library Construction	2,665.60	0.00	0.00	2,665.60
711 Highway Pickup	0.00	0.00	0.00	0.00
712 Capping Wood Waste Area	-2,797.25	0.00	0.00	-2,797.25
713 Painting Dunphy School	0.00	0.00	0.00	0.00
714 Fire Station Repairs	0.00	0.00	0.00	0.00
715 Town Hall Heating System	0.00	0.00	0.00	0.00
716 Town Hall Elevator	0.00	0.00	0.00	0.00

**Annual Report of the Town Accountant
Special Revenue Funds Report FY2009**

		<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
717	Highway Sander	0.00	0.00	0.00	0.00
718	Police/Fire Station Roof	5,005.00	0.00	0.00	5,005.00
719	Fire Truck	0.00	0.00	0.00	0.00
720	Police Cruiser	0.00	0.00	0.00	0.00
721	Highway Loader	0.00	0.00	0.00	0.00
	<u>School Trust Funds</u>				
801	Daniel Collins Fund	564,436.96	-104,174.89	-41,972.42	418,289.65
802	O C Spellman Fund	107,138.03	-19,636.01	-5,172.59	82,329.43
803	Ethel Curry Fund	2,658.52	-491.33	-45.28	2,121.91
804	Albert D Sanders Fund	25,571.37	-4,685.94	-1,202.29	19,683.14
805	Dunphy-Dunphy School Fund	29,745.08	-5,461.04	-1,558.74	22,725.30
806	Dunphy-James School Fund	39,703.30	-7,317.72	-1,959.75	30,425.83
807	Ellsworth Hyde Fund	7,442.36	-1,369.10	-386.79	5,686.47
808	Byron Loomis Fund	28,759.98	-5,256.32	-1,548.21	21,955.45
810	Helen E James Fund	19,454.30	-3,514.91	-198.16	15,741.23
	<u>Town Trust Funds</u>				
821	WCTU Clock Fund	17,592.05	-4,438.47	-1,134.41	12,019.17
822	Cemetery Perpetual Care	1,251.60	-19.95	0.00	1,231.65
823	Whiting Street Fund	4,018.06	-705.05	-50.00	3,263.01
824	Arthur King Fund	59,210.57	-10,718.16	0.00	48,492.41
825	Albert Hills Fund	21,329.49	-3,987.13	-1,401.52	15,940.84
826	Christian Hills Fund	26,875.97	-4,940.12	-650.31	21,285.54
827	Henry Hills Fund	85,824.69	-15,646.37	-3,076.33	67,101.99
828	Mary Main Fund	9,320.76	-1,776.99	-96.65	7,447.12
829	Lyman Wait Fund	880.01	-179.76	-375.00	325.25
830	Electra Wait Fund	4,539.55	-821.73	0.00	3,717.82
831	Henry Warner Fund	36,667.04	-6,748.12	-748.18	29,170.74
832	Women's Club Fund	1,787.72	-331.71	-18.37	1,437.64
833	James Taylor Fund	2,766.15	-543.20	-178.97	2,043.98
834	Sanderson/Heath Fund	4,146.90	-791.97	-193.03	3,161.90

**Annual Report of the Town Accountant
Special Revenue Funds Report FY2009**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>
835 Library Humanities Fund	11,751.17	-2,126.96	-119.76	9,504.45
836 William J Sheehan Fund	85.80	-16.55	0.00	69.25
838 KMIT Library Fund	304,643.67	-4,715.93	-3,100.31	296,827.43
<u>Brassworks Funds</u>				
841 Brassworks-Rec Operating	30,757.12	-5,765.58	-157.61	24,833.93
842 Brassworks-Rec Long-Range	3,482.85	-1,755.06	-157.96	1,569.83
843 Brassworks-Economic Dev	60,080.12	732.98	-178.59	60,634.51
844 Brassworks-Loan Fund	207,192.56	3,011.65	0.00	210,204.21
<u>Other Funds</u>				
851 Unemployment Compensation	7,672.74	5,114.16	0.00	12,786.90
852 Elder Trust Fund	14,420.66	291.27	-3,168.00	11,543.93
853 Stabilization Fund	133,898.27	1,946.29	0.00	135,844.56
854 Meekins Library Trust	32,349.05	-5,574.80	-7,563.72	19,210.53
855 Seewald Technology Grant	9,065.28	-1,596.08	-92.65	7,376.55
<u>Agency Funds</u>				
891 Off Duty Police Detail	426.50	31,969.24	-29,785.21	2,610.53
892 Firearm ID Cards	-139.50	862.50	-875.00	-152.00
893 Clerk Fees	229.18	1,010.45	-944.45	295.18
895 State Wildlife Permits	0.00	1,477.75	-1,477.75	0.00
897 Collector Fees	0.00	12,074.00	-11,084.00	990.00
898 Deputy Collector Fees	139.00	7,049.00	-7,049.00	139.00

Annual Report of the Town Administrator

2009 was a year in which the Town faced significant challenges, yet at the same time we embarked on a number of important projects. The most significant challenge was, and remains, the economic downturn and its impact on state and local revenues. A decline in state tax collections in FY09 resulted in mid-year cuts in both local aid and Chapter 70 school aid. While the cuts to Chapter 70 were offset by use of federal Recovery Act/stimulus funds, thereby maintaining educational services intact, no such relief was available on the town side. As a result we were forced to cut expenditures during the first half of calendar 2009 by \$19,000 from what had been budgeted at the 2008 Town Meeting. Savings were achieved primarily through cuts to departmental expense lines, which meant deferring maintenance or replacement of equipment for the police, fire and highway departments; it also meant deferring sidewalk repairs and reconstruction. The Town's contribution to the Hilltown Elder Network (HEN) program run through the Hilltown CDC was also cut; despite that cut HCDC has attempted to maintain the level of services given to Williamsburg seniors. The library found a way to cut its Town-funded labor line while still maintaining its ability to serve its patrons, and the local schools also cut their expenses. At a time when prices – especially those of fuels and materials – are highly volatile, managing the Town budget while still maintaining the level of services expected by our residents continues to be challenging. Systems have been put into place, and are continually being refined, to ensure that the Town receives fair and competitive prices for the goods and services we purchase, and to maximize our return on the goods and surplus equipment we sell, and to use our available resources efficiently.

Like many other small towns, Williamsburg is faced with the challenge of increasing demands on, and complexity of, local government, while at the same time the cost to provide services rises faster than our revenues. To help meet those challenges, in 2007 the Board of Selectmen requested that the state Department of Revenue conduct a Financial Management Review to help the town develop better budgetary and administrative systems. The financial management team, composed of the Treasurer, Collector, Accountant, and Assessors, made enormous strides in 2009 in implementing the DOR's recommendations, making improvements to our systems for collecting revenues and tracking – and controlling – expenditures, and cleaning up delinquencies in both property tax collections and water and sewer charges. The conclusion of our annual independent financial audit is that our operations have been much improved and we expect that in 2010 our bond rating will also improve, saving the town money on short- and long-term borrowings.

The Town was also faced with the task of transitioning from a part-time to a full-time chief of police. That process began in late 2009 when the Town advertised for a new chief and formed a committee to screen applicants.

Finally, the Town faced the challenge of planning for the H1N1 flu outbreak. The Town, under the leadership of the Board of Health and Emergency Management Director, planned for and held several H1N1 clinics, which ensured that virtually every child over the age of 6 months was immunized in a timely fashion, despite the fact that we had very little advanced notice of when, or of how many, doses of vaccine would be available to us.

There was movement in 2009 on several projects the Town has been pursuing for some time. First and foremost, with the help of the Technology Committee, the Town modernized the ways in which we communicate with our residents. Not only did we update the equipment used to

bring you Channel 15, our local cable access TV station, but we also contracted with Virtual Town Hall to develop, host and maintain a more effective, easier to navigate, and more visually pleasing Town web-site, which can be found at www.burgy.org. We have been using the web-site to keep residents up to date on such things as flu clinics, meeting agendas and minutes, and the Town Meeting warrants, and to allow you to transact business with the Town on-line; in the future the web-site will also be used to broadcast Town newsletters.

Funds were voted and construction completed on a new 3,600 square foot addition to the Town Highway Garage, which, by providing heated enclosed space to store more of our vehicles and equipment, will also extend the life and decrease the maintenance costs of that equipment. After years of effort, the Skinnerville Bridge, which had deteriorated to the point that oil trucks and emergency vehicles could no longer cross, was replaced. While much of the work was done, and paid for, by Mass. Highway, the Town's Highway Department assisted in the demolition and construction of the bridge and paved the roadbed. The entire project, from removal of the old bridge to putting a new structure in place and paving the roadway, was accomplished in less than two weeks. Pictures from both of these projects can be found on the Town's web-site.

After spending significant time and effort in an apparently unsuccessful attempt to secure state assistance for the renovation and expansion of our local schools, the School Committee requested seed-funding from Town Meeting to begin design work on a renovation of the Dunphy School. Hard on the heels of that vote, and after a meeting in town with the Executive Director of the Massachusetts School Building Authority (MSBA), the MSBA Board voted to partner with us in a feasibility study to analyze several options to address the issues in the current buildings identified by the School Committee. That study is just beginning, and is being led by a School Building Committee composed of town officials and residents who have particular expertise in education, construction and design.

Much of the progress made by the Town on these projects in 2009, and the work done to position the Town to make further progress in 2010, are due to the efforts of the many volunteers, boards and committees who serve the Town. Over the past year I have worked closely with a number of these volunteers and would like to highlight the work of just a few of the committees. The Open Space Committee worked diligently to apply for funds to protect open space in town, and will be working in 2010 to update our Open Space and Recreation Plan; the Energy Committee held an energy fair at the Dunphy School, has taken on the unenviable task of keeping the Board of Selectmen and myself current on all the changes hitting the energy markets, has helped the Town to secure funds for a photovoltaic solar panel that will be installed on one of the Town's buildings, and secured additional funds to help us make those buildings more energy efficient and save money. The Building Needs Committee worked to understand the space and facilities needs of Town departments and boards and the ability of our current facilities to meet those needs; the committee will make its recommendations in 2010. The Shade Tree Committee has invested many hours working to preserve the large older shade trees that line our streets and to provide trees and guidance to people who want to replace some of those that have been lost. And the Capital Planning Committee has continued to develop and implement policies that are intended to put the Town in a position to better afford needed improvements to, and replacement of, our major physical assets.

I would like to offer my sincere thanks to these and the other boards, committees and Town employees who have been of great help to me over the past year in moving these projects forward.

Annual Report of Angel Park

The Angel Park received a new bench installation and additional plantings of divided chrysanthemums from other Town Gardens. Additionally, new Phlox subulata Emerald Blue were planted along the south edge of the Angel circle and along the walkway adjacent to the General Store path. Additional Nepeta “Walker’s Low” were planted on the South slope as well.

The entrance walk was engraved to read, “Quiet Reflections Garden, 2008” and a stone dedicated to the teachers was engraved to read, “Teacher’s Coffee Walk” (adjacent to the rear walkway south of the School Garage).

Additional engraved bricks were installed within the Angel Circle path and at the upper pet memorial landing. The major maintenance and new work was dedicated to replacing defective irrigation valves (sand clogging from initial installation), connecting newly installed drip irrigation and completing the wiring from valves to the computer controller board next to the power panels. Additional tubing and valves were installed to complete the Veterans’ Memorial planting beds. (John Kinchla of Amherst Nursery did the irrigation work during the spring and summer.)

Annual plants were placed in new pots adjacent to benches and upon the wall seating areas to discourage skateboarding. Signs were posted to eliminate bicyclists from riding in park and through the planting beds (the signs and police intervention actually stopped the behavior).

The Park was used on several occasions (when it was not raining) for Friday music events. The events raised money for the Park maintenance and introduced the space to many families in the area.

The lawns adjacent to the school exit road and parking lot were treated with Calcium Sulfate to counteract salt concentrations and this treatment will be repeated annually in the spring. (Note: All Town beds and lawns adjacent to Route 9 in the Center of Town were also treated.)

Snow was kept cleared by Mike O’Brien. The Park was cleaned of winter debris in the spring and received a weekly mowing by Zononi Property Maintenance. Members of the Williamsburg Dead-Head Society (Heidi Johnson, Joan Coryat, and Donna Baldwin) pruned and weeded the plantings at strategic times during the growing season. Plants continue to receive organic fertilizers and organic pest controls (soaps, beneficial nematodes, Neem oil, and bacillus thuringiensis).

Volunteers have sorted over 100,000 cans and bottles with proceeds deposited into the Williamsburg-Haydenville Parks and Gardens Beautification fund c/o Doug Baker at the Florence Savings Bank.

Note: The flowers were beautiful during the 2009 growing season, and people have been respectful of its beauty and intention. Special thanks to Lashway Lumber for providing bark mulch for all of the Town beds, and to the volunteers who work to make the gardens beautiful from spring to frost.

Respectfully Submitted,

Donna Baldwin, Henry Warner, Co-chairs

Nick Dines, FASLA, Coordinator of construction and ongoing care.

Annual Report of the Board of Assessors

During Fiscal Year 2009 all property values were adjusted to bring them into the range of 90% to 110% of market value. Sales from calendar years 2006 and 2007 were used for the comparison, as required by the guidelines presented by the Massachusetts Department of Revenue. The values were presented to and certified by the State. The tax rate for Fiscal Year 2009 was increased from \$13.52/ \$1,000 valuation to \$13.89/ \$1,000 valuation.

Any resident with questions is urged to contact the Board of Assessors by telephone (268-8403) or in person at our meetings, which are from 7:00 to 8:00 p.m. on Tuesday evenings.

Respectfully submitted,

Denise L. Banister, Chair

Peter B. Shumway

Marjorie Dunphy

Annual Report of the Brassworks ReUse Committee

The Williamsburg Brassworks ReUse Committee is made up of appointees of the following boards and committees:

Board of Selectmen
Finance Committee
Planning Board

Its purpose is to oversee the various monies that came to the town through a grant many years ago lent to the owners of the Brassworks Building, repaid to the town, and ultimately approved as to re-use by town meeting.

The Committee normally meets the second Tuesday of each month at 5:00 p.m. in the Town Offices. In 2009 the committee met ten times.

Only one outstanding loan was on the books for 2009, that being to the Hilltown Community Development Corporation made several years ago for the renovation of some affordable housing units in town. That loan is current.

There were a few small businesses that expressed interest in the small business loan fund and one that met with the committee. After researching the eligibility requirements for a small business loan, it was determined loans can only be made to businesses in Williamsburg or to Williamsburg residents that own businesses in neighboring towns.

An exact accounting of all four loan pools was carried out with the expectation that some fine tuning of how these funds operate would be required as this was brought to the attention of the committee.

Some work was done in looking into the use of some of the funds for building repairs as had been done in past years. The source of these funds would be from interest gained by the small business fund as no activity has taken place in that fund for all of 2009.

Committee members continue to be

Chairman, Peter Mahieu representing the Finance Committee
Martin Mahoney, representing the Planning Board
Jeffrey Ciuffreda, representing the Board of Selectmen



Chesterfield

Goshen

Huntington

Middlefield

Williamsburg

Hampshire Inspection Program
P.O. Box 175 - 422 Main Road
Chesterfield, MA 01012

Paul F. Tacy, Building Commissioner
Phone: (413) 296-0127
Fax: (413) 296-0147

Annual Report of the Hampshire Inspection Program

Three hundred and fifteen building permits were issued throughout the member towns of the Hampshire Inspection Program in 2009. Of these, 19 permits were for new homes.

The breakdown of permit activity for the five member towns is as follows:

<u>Town</u>	<u>Total permits</u>	<u>New homes</u>	<u>Total permit fees collected</u>
Chesterfield	77	10	\$ 15,548.73
Goshen	43	2	\$ 6,025.30
Huntington	52	2	\$ 7,077.17
Middlefield	17	0	\$ 986.50
Williamsburg	120	5	\$ 14,471.87

The deep and prolonged recession has put a damper on construction since mid 2008. While overall permit activity has remained more or less constant in terms of number of permits issued, far less than normal fees collected is a reflection of the fact that most projects have been small. About half of all fees were the minimum \$30. These were for reroofs, wood stove installations, etc. Very few new homes or sizeable renovation projects were started in 2009, and virtually no new commercial projects were permitted. It is our hope and belief that 2010 will finally bring us back to normal activity and fee revenues.

One ongoing concern should be addressed and explained. We have many, perhaps hundreds, of permit files open without any calls for inspections. Upon random calls to check on the status of these permits, we find that the work has been completed, but has not been inspected. Please remember that the purpose of a building permit is to ensure that the work meets the State Building Code requirements for life safety and workmanlike completion. Unless we are called for an inspection, we have no way of knowing the project is complete and ready for safe use. The Code dictates that no space constructed under a permit may be used or occupied until an inspection has been done to confirm compliance. This is for your safety, and that of future occupants. Please also remember that your insurance carrier may question any claim on property which is still in the process of construction – without final inspection. Even small projects such as reroofs, replacement windows, small decks, etc., require inspection. You have paid for the inspection in the permit fee; you are entitled to the satisfaction that your project is complete and code-compliant!

This year marks my fifteenth annual report for the Hampshire Inspection Program, and I sincerely wish to thank all the boards and departments of all the member towns for their continued support and cooperation. I have formed many close relationships with these hard-working, dedicated folks over the years, and have come to respect them deeply for their selfless commitment to their towns.

I would also like to extend a special thank-you to Tara Ussailis, nine years on the job as my administrative assistant. Countless times I've been told what a pleasant surprise residents have experienced when calling or visiting a municipal office and finding a charming, helpful and truly caring person. It just comes naturally to Tara. A true bonus is that she is also efficient, and understands the complex nature of our business completely. She is a blessing, and I'd be lost without her. You can find her in our office every Monday through Wednesday from 9:00 – 12:00. She'll be the one with the smile.

Our office is located at the Davenport School Building, 422 Main Road in Chesterfield, and is open Monday, Tuesday and Wednesday mornings to serve residents of all member towns. Since the beginning of the Hampshire Inspection Program, I have also held office hours in Huntington on Wednesday evenings. Unfortunately, due to severe budget cuts the Wednesday hours have been eliminated until further notice. We regret any inconvenience this may cause, and hope to reinstate the Wednesday hours as soon as economic conditions allow.

Residents may phone anytime at (413) 296-0127. Permit applications are available at our Chesterfield office, Williamsburg Town Clerk's office, Huntington town offices, and Goshen town offices. Call Tara to get town websites where applications can be found.

Respectfully submitted,

Paul Tacy
Building Commissioner

Year	Total Permits	Houses	Total Fees	Hours
2009	120	5	\$ 14,471.87	481.85
2008	106	4	\$ 13,301.60	496.50
2007	106	19	\$ 24,497.72	196.80
2006	123	13	\$ 38,698.86	514.15
2005	119	11	\$ 19,120.66	410.38

Annual Report of the Building Needs Committee

Since its inception the Building Needs Committee has been actively working to assess the Town's existing building and land assets. These efforts have included survey, documentation and assessment as to physical condition of the Town's buildings and an evaluation as to how well these structures accommodate the uses contained therein. The Committee has uncovered a series of deferred maintenance concerns with the Town's structures as well as inadequacies and inefficiencies in how Town buildings are currently being utilized. At this time the Committee has completed the survey and assessment phase of the study and are structuring recommendations for the final report. Some of these recommendations may include efforts to address deteriorated conditions in the Town's buildings and options to improve efficiencies in how these structures are utilized.

Andrew Soles

Annual Report of the Capital Planning Committee

The charge of the Capital Planning Committee is to help the town plan for anticipated capital expenditures and their financing. The Committee is to be composed of six members: three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the Town Treasurer, serving as an ex-officio member.

The current members are Robert Buchele, Gordon Allen, William Sayre, George Mathers, Peter Mahieu, and Fred Goodhue.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all town departments. (Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years.) It then compiles and prioritizes these requests and forwards them to the Finance Committee along with its funding recommendations.

The Committee forwarded the following Capital Improvement Budget FY10 and Capital Improvement Program FY11 – FY15 for the Town of Williamsburg to the Finance Committee in May 2009 (see spreadsheet on the next page.)

William Sayre
Chairman

**Annual Report of the Capital Planning Committee
Capital Improvement Budget FY10
Capital Improvement Program FY11-FY15**

Requests Prioritized*	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Estimate Received	Town's Share of Project. (Current Dollars, Interest Not Incl.)	Remaining Principal	FY 2010	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015
				APPROVED REQUESTS									
	11	6	3.3	Library - Meekins (2003)	DE ³	\$500,000	\$268,000	\$51,515	\$54,080	\$48,280	\$51,640	\$48,800	\$52,000
	10	1	2.7	Fire Dept. - Engine IV (1999)	DE	\$185,000	\$18,000	\$18,630					
	10	3	3	Wood Waste (\$20,000/yr.Principal) (2001)	DE	\$200,000	\$40,000	\$21,500	\$21,150	\$20,800			
	25	15	?	Hampshire Regional - Renovation =18.388% of \$26 Million		\$4,768,088	\$706,339	\$89,233	\$91,130	\$90,418	\$90,875	\$91,734	\$92,062
	10	8	4.5	Fire Dept. - Engine II (2006)	DE	\$235,000	\$188,000	\$28,081	\$31,725	\$30,550	\$29,375	\$23,970	\$27,025
	5	3	4.5	Hwy. Dept. - Loader (2007)		\$99,850	\$59,850	\$21,459	\$21,626	\$20,810			
	3	2	4.5	Police - Cruiser - Car 23 (2008)		\$30,960	\$20,960	\$10,511	\$11,454				
	5	5	4.5	Hwy. Dept. - Truck #6 w. plow (2009)		\$130,000	\$130,000	\$29,168	\$31,850	\$30,680	\$29,510	\$28,340	\$27,170
	10	10	4.5	Hwy. Dept. - Addition & Improvements	DE	\$250,000	\$250,000		\$36,250	\$35,125	\$34,000	\$32,875	\$31,750
				Prior Year Requests Subtotals		\$6,398,898	\$1,681,149	\$270,097	\$299,265	\$276,663	\$235,400	\$225,719	\$230,007
				CURRENT REQUESTS PROPOSED 2010				[Note 2]	\$0	\$0	\$0	\$0	\$0
				Current Requests Subtotals		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
				FUTURE REQUESTS ¹									
	20		4.5	Public Safety Complex		\$2,500,000					\$237,500	\$231,875	\$226,250
	20		4.5	Anne T. Dunphy Building Renovation		\$3,800,000				\$361,000	\$352,450	\$343,900	\$335,350
	20		4.5	Helen E. James Site Upgrade		\$390,361				\$39,343	\$38,411	\$37,479	\$36,547
	5		4.5	Police - Cruiser - Car 23 (Current condition excellent - 2008)		\$31,889							\$9,329
	5		4.5	Police - Cruiser - Car 22 (Current condition good - 2005)		\$31,889				\$8,537	\$8,224	\$7,910	\$7,596
	5		4.5	Police - 4x4 - Car 20 (Current condition excellent - 2006)		\$31,517						\$8,952	8,623
	10		4.5	Fire - Engine I (Current truck fair condition - 1987)		\$235,000					\$36,150	\$35,028	\$33,906
	10		4.5	Fire - Engine III (1 ton - Current truck poor condition - 1973)		\$220,000				\$32,857	\$31,837	\$30,818	\$29,798
	5		4.5	Fire - Chief's Vehicle (Current condition v. good - 2001)		\$35,000				\$8,832	\$8,508	\$8,183	\$7,859
	5		4.5	Hwy. - Ford 560 (Truck 5) (Current condition fair - 2000)		\$52,500				\$12,863	\$12,390	\$11,918	\$11,445
	5		4.5	Hwy. - Sweeper (Current condition dead - 1987)		\$125,000				\$18,669	\$18,089	\$17,510	\$16,931
				Future Year Requests Subtotals		\$7,453,156	\$0	\$0	\$0	\$482,101	\$743,559	\$733,573	\$723,634
				TOTALS		\$13,852,054	\$1,681,149	\$270,097	\$299,265	\$758,764	\$978,959	\$959,292	\$953,641
				*Current requests are prioritized as follows: 1. State mandated/health and safety; 2. Imminent large dollar loss; 3. Potential dollar loss/quality of life/ replacement; 4. Lowest priority.									
				Note 1 - Current Dollars; Amounts Under FY_ are Adjusted for Inflation of 3%/yr. Note 2 - Average Capital Expenditure for Last 5 years = \$345,094, 6.03% of budget									
				Note 3 - DE: Items funded by debt exclusion									

Annual Report of the Town Collector for FY 2009

The following lists represent amounts that remain outstanding as of the end of the fiscal year, June 30th.

Real Estate Taxes	Year	Balance o/s '06/30/2007	Balance o/s '06/30/2008	Balance o/s '06/30/2009
	2009	\$ -	\$ -	\$ 66,617.00
	2008	\$ -	\$ 97,198.75	\$ 1,999.00
	2007	\$ 176,212.34	\$ 43,254.30	\$ -
	2006	\$ 57,270.97	\$ 31,377.43	\$ -
	2005	\$ 31,185.72	\$ 12,869.71	\$ -
	2004	\$ 11,011.53	\$ 8,106.53	\$ -
	2003	\$ 10,733.18	\$ 3,792.62	\$ -
	2002	\$ 4,281.27	\$ -	\$ -
	2001	\$ 495.68	\$ -	\$ -
	Totals	\$ 291,190.69	\$ 196,599.34	\$ 68,616.00

Personal Property Taxes

	2009	\$ -	\$ -	\$ 124.00
	2008	\$ -	\$ 1,443.07	\$ -
	2007	\$ 1,325.08	\$ 293.56	\$ -
	2006	\$ 1,082.18	\$ 303.04	\$ -
	2005	\$ 1,510.67	\$ 1,279.95	\$ -
	2004	\$ 368.92	\$ 368.92	\$ -
	Prior Yrs	\$ 5,433.00	\$ -	\$ -
	Totals	\$ 9,719.85	\$ 3,688.54	\$ 124.00

Motor Vehicle

	2009			\$ 8,426.00
	2008	\$ -	\$ 22,422.38	\$ 3,231.00
	2007	\$ 51,205.30	\$ 6,260.57	\$ 3,408.00
	2006	\$ 7,099.24	\$ 5,094.74	\$ 3,287.00
	2005	\$ 2,715.56	\$ 2,067.54	\$ -
	2004	\$ 2,736.66	\$ -	\$ -
	Prior Yrs	\$ 20,582.70	\$ -	\$ -
	Totals	\$ 84,339.46	\$ 35,845.23	\$ 18,352.00

Water and Sewer Usage

	Water	\$ 64,577.12	\$ 22,570.36	\$ 43,168.00
	Sewer	\$ 36,588.30	\$ 13,217.50	\$ 17,608.00
	Liens	\$ -	\$ 13,432.24	\$ 344.00
	Totals	\$ 101,165.42	\$ 49,220.10	\$ 61,120.00

		\$ 486,415.42	\$ 285,353.21	\$ 148,212.00
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The following list represents other money and fees collected.

	FY2007	FY2008	FY2009
Water Connection Fees	\$ 2,100.00	\$ 2,040.00	\$ 437.00
Sewer Connection Fees	\$ 19,560.00	\$ 35,590.00	\$ 21,330.00
Cross Connection Insp Fees/Misc	\$ -	\$ 2,200.00	\$ 10,425.00
Final Water Readings for MLCs			\$ 100.00
Brassworks Loan Payments	\$ 3,635.88	\$ 3,332.89	\$ 3,029.90
Building Inspector	\$ 23,893.91	\$ 20,799.22	N/A
Electrical Inspector	\$ 4,520.00	\$ 5,080.00	N/A
Fire Inspector	\$ 3,090.00	\$ 2,580.00	N/A
Gas Inspector	\$ 1,215.00	\$ 3,275.00	N/A
Board of Health	\$ 83,386.00	\$ 39,115.20	N/A
Planning Board	\$ 250.00	\$ 350.00	N/A
Plumbing Inspector	\$ 3,886.00	\$ 2,716.00	N/A
Parking Clerk	\$ 50.00	\$ 375.00	\$ 100.00
Registry Mark Fees	\$ 880.00	\$ 1,520.00	\$ 2,020.00
Farm & Machinery Excise	\$ 2,005.58	\$ 2,024.43	\$ 1,656.68
PILOT	\$ -	\$ 43,742.64	\$ -
Appeals Board	\$ -	\$ 509.20	N/A
Totals	\$ 148,472.37	\$ 165,249.58	\$ 39,098.58

Respectfully submitted,

Bonnie Roberge
Collector

Annual Report of the Conservation Commission

Members of the Williamsburg Conservation Commission include Robert Stinson, Chairman, Wilbur Loomis, Gordon Luce, Christopher Lynch, Jim Wilson and Tom Hodgkins, alternate.

In 2009, the Conservation Commission approved the following:

- 10 Requests for Determination
- 3 Notices of Intent
- 1 Certificate of Compliance

The role of the Conservation Commission is to ensure protection of resource areas, which include rivers, perennial streams and a 200-foot buffer zone extending from the river's mean annual high water line. Wetlands and a 100-foot buffer zone extending from their boundaries also are considered resource areas. Wetlands and rivers provide important ecological services like flood control and drinking water for the people of our town. The Conservation Commission helps to make sure that these systems function through review of development proposals and site plans.

The Conservation Commission meets the second and fourth Thursdays of every month at 7 p.m. on the second floor of the Town Offices in Haydenville. Committee members as well as Jackie Lawton, the secretary of the Commission, can answer questions or provide relevant information about resource areas on your land. Jackie Lawton's office hours are 9-11 a.m. every Wednesday at the Town Offices. The telephone contact number is 413-268-8416. For more general information about wetlands, stream and river protection, please visit the Massachusetts Department of Environmental Protection – <http://www.mass.gov/dep/about/index.htm>.

Respectfully submitted,

The Williamsburg Conservation Commission

Annual Report of the Williamsburg Council on Aging

The number of elders in Williamsburg and Haydenville continues to grow. As of 12/31/09 there were 599 residents age sixty or over, an increase of 27 elders in one year. So there was an increased need for services, which were delivered sometimes in a much different way than in the past. For instance, since people sometimes find out about the COA via the town website (www.burgy.org), needs were at times expressed via email. An example of this is an email received from someone needing to get a walker for her partner but unable to get here during our regular hours. Arrangements were made for her to pick up the walker in the Town Clerk's office on a Thursday evening. The plans for this all took place via emails. There was no phone or in-person contact with COA staff, a new way of doing business. Being able to be flexible in the provision of services to elders will continue to be of the utmost importance as the population grows and changes. Another example of such flexibility is the fact that the COA newsletter, *Mature Matters*, and the monthly calendar are both now available online at www.burgy.org. The newsletter is also distributed through several locations around town. And COA news is disseminated via Channel 15 and press releases to the media.

During 2009 the Williamsburg Council on Aging received funding from the Town of Williamsburg, the Executive Office of Elder Affairs, Highland Valley Elder Services, the Williamsburg Cultural Council, newsletter advertisers, and donations. With donations received in memory of Carl Sylvester we purchased more comfortable chairs for the COA meal site, as requested by his friends who ate lunch with him for many years. Other donations, including one in memory of Leon Destromp (Fran Goebel's father), helped to support costs associated with the newsletter, the COA picnic, and the CPR training.

This year there was a greater emphasis on training. A CPR certification training was provided by Mary Ann Richardson, a trainer at Highland Ambulance. With funding from the Executive Office of Elder Affairs we were able to provide a series of trainings for COA employees and volunteers in the Hilltowns. The trainings took place in Williamsburg, Chesterfield and Plainfield. All of them were recorded and copied on DVD's for each of the seven COA's in the Hilltown Consortium of Councils on Aging. The DVD's can, therefore, be used to continue to train paid staff and volunteers for years to come. A training that was brought to Williamsburg for the very first time was a regional COA Board training presented by Emmett Schmarsow of the Executive Office of Elder Affairs. It was attended by 23 staff and board members of area COA's. And many of the Consortium meetings have included guest speakers knowledgeable on a variety of topics of interest to elders. There was even a meeting where the speakers included the Secretary and Undersecretary of Elder Affairs as well as the Director of the Massachusetts Councils on Aging.

A committee consisting of Philip Reid (Chair of Williamsburg COA), Mae Smith, Sandra Leary, Connie Young and Jacquelyn Burgin have worked hard on the Nash Hill Elevator project. An architect was hired, designs have been made and the Hilltown Community Development Corporation will be applying for federal funding to build the elevator. It is hoped that this long-awaited and much-needed project will become a reality in the not-too-distant future. Also this year a committee composed of Nash Hill residents applied for and received funding from

Highland Valley Elder Services to do the type of programming the COA provided for the previous two years. The COA got things going with seed funding and residents succeeded in getting their own funding for the fiscal year than began on 10/1/09. Residents will be able to purchase a picnic table, a croquet set, and some other items for various activities that will help improve the quality of life there. Elders living at Nash Hill Place meet monthly and plan their own activities. The COA helps to support their efforts by helping to promote events, especially those that are open to non-residents.

In addition to ongoing services and activities some special events took place. The annual picnic took place on a beautiful September day with music provided by the Horse Mountain Jazz Band with funding from the Williamsburg Cultural Council. Also a very entertaining event was the concert of holiday music provided by the Dunphy School Chorus. There were 100 flu shots given out at the COA flu clinic and there were additional flu shots given out by the Williamsburg VNA at Nash Hill Place and at the residences of homebound elders. Kate Davidheiser, a Haydenville resident and AARP volunteer, filed state and federal taxes for elders from Williamsburg and surrounding towns. The COA also distributed carbon monoxide detectors, emergency lights, first aid kits, emergency cell phones and blankets provided by the Hampshire County Sheriff's Office. Speakers on a variety of subjects of interest to elders came to our meal site to present their programs before or after meals. Among our speakers were two Elms College nursing students who did a presentation on health care proxies as part of a field placement here. Generally speakers cover health or legal issues of concern to seniors.

Numerous services were provided to elders in town that would fall under the general categories of outreach, advocacy, professional, support, wellness, information and referral, education and recreation. With assistance not only from paid staff but also from many very wonderful volunteers we were able to accomplish much more than one might expect despite an extended medical leave for one staff person.

Respectfully submitted,

Mary Wheelan
Executive Director

Annual Report of the Emergency Manager

During the past year, the position of Emergency Manager became vacant with the resignation of John Cotton. It is important to have an emergency manager in place, as the town's eligibility for some grants is dependent upon the position being filled. When the vacancy was announced, no qualified person stepped forward, so it fell to a member of the Board of Selectmen who has participated in NIMS and ICS training.

This fall and winter a small group has been working with the Pioneer Valley Planning Commission to identify potential hazards in the town. These were included in the Hazard Mitigation Plan which has been submitted to FEMA for preliminary approval. Once approved, the plan will be sent back to the town for adoption by the Board of Selectmen. The town may then apply for federal grant funding to fix identified areas before the area becomes a problem.

As Emergency Manager I have also been working closely with representatives of the Board of Health, Foothills Health District, Goshen's Emergency Manager, and representatives of the Franklin Council of Government on a combined Emergency Dispensing Site Plan for the towns of Williamsburg and Goshen. Portions of this plan were put to use in setting up H1N1 clinics this winter.

I wish to thank those folks who have generously responded when I have asked for their help with tasks. And I urge people to check out FEMA's website: <http://www.fema.gov> for emergency preparedness tips and checklists.

Respectfully submitted,

Denise L. Banister

Annual Report of Employee Earnings

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
ALLEN	GORDON F.		Finance Committee	390.11
ANDREWS	RANDY	K	CUSTODIAN	32502.96
AUST-ANASTASI	MARGARET	W.	LIBRARY	685.00
AVAKIAN	AMY	E.	SCHOOL NURSE	19444.65
BAKER	BETTINA		Clerical	36657.26
BANISTER	DANIEL		Firefighter	89.67
BANISTER	DENISE		Assessor	6073.25
BANISTER	PETER B.		FIRE FIGHTER	295.67
BANISTER	PETER B.		Highway	42717.79
BARRON	PAULA		SCHOOL-SUBSTITUTE	560.00
BELDENGREEN	CLAUDIA	A	TEACHER	12438.88
BENOIT	GARY	R.	FINANCE COMMITTEE	390.11
BIERWERT	KAREN		SCHOOL SUBSTITUTE	455.00
BISBEE	ROGER		Firefighter	1082.28
BISHOP	DIANE C.		School Committee	278.60
BLACK	JENNIFER L.		Teacher	58904.43
BOAS	WALTER	K	FINANCE COMMITTEE	390.11
BOWYER	DIANE H.		Substitute	13449.29
BOYLE	THOMAS	J	HIGHWAY-WINTER	1288.61
BRAMAN	DIANA L.		Teacher	62559.29
BROOKS	JEFFREY M.		Police Officer	9397.62
BROOKS	RHONDA	G.	SCHOOL AIDE	17300.57
BRUSO	MATTHEW J.		Firefighter	1885.56
BUCHELE	ROBERT K.		Finance Committee	390.11
CASTERLINE	PATRICIA A.		Pollworker	45.00
CAYO III	ROBERT A.		Firefighter	747.14
CERRETA	ERIC		FINANCE COMMITTEE	390.11
CERRETA	ERIC		FIRE FIGHTER	1218.86
CHAPMAN	WILLIAM A.		Police Officer	1702.60
CHEVALIER	ELIZABETH A.		Cafeteria Sub	2599.12
CHILDS	LARAINÉ		Teacher	51885.07
CHRISTIANSEN	SARAH	E.	SCHOOL COMMITTEE	278.60
CIUFFREDA	JEFFREY S.		Select Board	2615.49
CONNELL	JASON	A.	CONSTABLE	84.50
CONNELL	JASON A.		Fire Fighter	3807.54
CORNER	MARK	D.	POLLWORKER	45.00
COTTON	JOHN W.		Police Chief	10887.48
CYCZ	MARTHA		Teacher	23476.21
DAVIDHEISER	KATHY M.		POLL WORKER	45.00
DEMERS	JANET	M.	SCHOOL SUBSTITUTE	60.00
DENNO	NICHOLAS	M.	FIREFIGHTER	1203.81
DIBRINDISI	GREG	ALAN	FIREFIGHTER	464.54
DOYLE	STEVEN	A	SCHOOL CROSSING GUARD	1090.00
DUFRESNE	SHELIA		POLL WORKER	45.00
DUNPHY	MARJORIE		ASSESSOR	7224.67
EDWARDS	CHARLES H.		WATER	1700.00
ELINE	LYNN	E.	SCHOOL SUBSTITUTE	140.00

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
EVERETT	ALAN		FIREFIGHTER	630.29
EVERETT	GLEN		FIREFIGHTER	911.85
FERRON	JAMES		FIREFIGHTER	1778.95
FORSTER	NANCY	S	TEACHERS AIDE	20956.28
GABRIELSON	IRA		BOARD OF HEALTH	1174.13
GELBARD	ANNE C.		SCHOOL AIDE	8903.39
GELBARD	JEFFREY D.		SCHOOL COMMITTEE	278.60
GIBSON	DONNA		SWOP	124.00
GIBSON	DONNA		BOARD OF HEALTH	1154.13
GILLIAM	THEORA	I.	SCHOOL-SUBSTITUTE	510.00
GOEBEL	FRANCES M.		COA-ACTIVITIES DIRECTOR	17831.00
GURDAK-FOLEY	ROBIN GRACE		TEACHER	63494.58
HARVEY	JENNIFER	M	SCHOOL - CAFETERIA	1399.48
HARVEY	RENEE		CAFETERIA	25591.92
HEATH	CHARLES	D.	FINANCE COMMITTEE	390.11
HEFFERNAN	JOHN S.		Teacher	61029.30
HENDRY	KAREN	A.	SCHOOL NURSE	34541.16
HERZBERG	STEVEN	M	TOWN ADMINISTRATOR	44942.90
HODGKINS	THOMAS	C.	POLL WORKER	45.00
HOWLAND	BETH	C.	SCHOOL SUBSTITUTE	560.00
HUFNAGEL	KIMBERLY	B.	SCHOOL SUBSTITUTE	140.00
HUGHES	CAROLYNE	L.	SCHOOL SUBSTITUTE	480.00
HYSLIP	JAMES	P	WATER DEPARTMENT	550.00
JANIK	MICHAEL	E.	SCHOOL SUBSTITUTE	60.00
KAROWSKI	KAREN	M	ASSISTANT TREASURER	4526.79
KAROWSKI	RICHARD P.		Firefighter	1185.53
KELLOGG III	WALTER E.		Water	13658.51
KORPITA	JOHANNA M.		Teacher	53365.07
KRESS	CHERYL A.		Teachers Aide	16543.94
LABONTE	MEGHAN	L.	SCHOOL SUBSTITUTE	420.00
LAIRD	DUNCAN		School Committee	278.60
LAPOINTE	ROBERT	A.	FIREFIGHTER	1563.00
LAROCHELLE	JEREMY	M.	FIREFIGHTER	1521.20
LASHWAY	LAWRENCE J. III		Firefighter	141.43
LAURIN	DONNA	M.	SCHOOL SUBSTITUTE	160.00
LAWTON	DONALD E.		Fire Chief	25353.35
LAWTON	JACQUELINE	A.	CONSERVATION COMM. SEC.	1633.90
LESSARD	BRENDA	M	TOWN CLERK	21531.78
LEWIS	JENNIFER		LIBRARY	107.10
LIIMATAINEN	SANDRA		COA	2551.25
LONG	MARY JANE		Teacher	53764.67
LOOMIS	WILBUR W.		Constable	84.50
LOOMIS	WILBUR W.		PT Winter Hwy	1731.70
LOUD	VICTORIA	K.	SCHOOL-SUBSTITUTE	120.00
LUCE	GORDON	R.	CONSTABLE	84.50
LUCE	KATHLEEN		Poll Worker	45.00
LUCE	RITA MACINNIS		Teacher	51865.07
LUCEY	DOROTHY L.		Poll Worker	45.00
LULEK	AGNES T.		Clerical	21173.67

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
LULEK	CHESTER J.		Custodian	5592.70
MAGDALENSKI	BERNIE		Poll Worker	45.00
MAHIEU	PETER		Treasurer	17603.68
MAHONEY	NANCY K.		Teacher	31139.65
MARTI	SHERYL A.		Teacher	59048.58
MATHERS	DAVID E.		Select Board	2615.51
MAYNARD	PATRICIA		Teacher	60244.43
MCGILL	CORY J.		Firefighter	1853.48
MCGILL	DOUGLAS	C.	FIREFIGHTER	338.78
MCQUESTON	TIMOTHY E.		Firefighter	116.59
MILLETTE	NANCY		Teacher	54256.66
MILSOM	SUSAN D.		Teachers Aide	23402.51
MOISE	ANA MARIE	R.	SCHOOL SUBSTITUTE	60.00
MORRIS	CHRISTOPHER		Finance Committee	390.11
MOULTON	SHARON		Teacher	61964.84
MURASKI	STEVEN	R.	SCHOOL SUBSTITUTE	1110.00
NARDI	CHARLENE L.		School Committee	278.60
NEWMAN	GEORGE A.		Transfer Station	7607.28
O'BRIEN	MICHAEL P.		Custodian	40880.03
O'CONNELL	MICHAEL P.		Teacher	20746.10
O'DONNELL	ERIN	M.	SCHOOL-AIDE	2914.48
O'SULLIVAN	DIANE M.		Poll Worker	80.00
PELOQUIN	LISA A.		Teacher	57968.57
PERRAULT	RONALD C.		Cafeteria	4051.68
PIERCE	MIRANDA	T.	LIBRARY	702.65
POHANKA	JOHN		Poll Worker	45.00
POPE	JOHN P.		Firefighter	845.64
POUDRIER	THOMAS		Transfer Station	11340.88
PRINCE	SARAH	J.	SCHOOL SUBSTITUTE	420.00
RANDOLPH	WILLIAM	A.	SCHOOL SUBSTITUTE	18904.80
RHOADES	SOLANGE	R	COA	24.75
RICHARDSON	RUSSELL C.		Custodian	8601.02
ROBERGE	BONNIE		Collector	36599.14
ROMANO	MICHAEL	A	POLICE OFFICER	25240.00
ROWLEY	LINDA		Finance Comm.Secretary	306.50
RYAN	ANNE	M	TEACHERS AIDE	20956.29
SANDERSON	HOWARD		Water	550.00
SANDERSON	PAUL		CONSTABLE	84.50
SANDERSON	PAUL		Firefighter	1844.56
SCHIPPELLITE	KAREN M.		Substitute	4110.00
SCHWEITZER	KAREN		Teacher	53966.64
SHUMWAY	PETER B., JR		Board of Assessors	2572.42
SMITH	GREGORY	C.	POLICE OFFICER	8075.97
SMITH	MARY		SWOP	712.00
SPRAGUE	DAVID R.		Teacher	48261.98
SPRINGMAN	DARYL R.		Firefighter	270.31
STERSTE	NADINE	S.	SCHOOL - SUBSTITUTE	420.00
TANGUAY	DENISE	A.	SCHOOL SUBSTITUTE	450.00
TAYLOR JR.	KENNETH H.		FIRE FIGHTER	38.69

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
TAYLOR, JR.	KENNETH H.		Highway	42959.30
TURNER	DONALD W.		FIRE FIGHTER	3226.10
TURNER	DONALD W.		Highway	42713.60
TURNER	WILLIAM		Highway Supt	57232.88
VALONE	MARGO G.		Library	1781.52
VENNE	ALFRED		School Principal	82490.05
WALLACE	AIMEE M.		Police Officer	29782.21
WARNOCK	ELEANOR	H	ADMINISTRATIVE ASSISTANT	12610.05
WAYNE	MICHAEL H.		Police Officer	7113.51
WEEKS	NYLDA		SWOP	750.00
WENNER	LISA W.		Librarian	31780.06
WENTWORTH	PAULA A.		SWOP	750.00
WHEELAN	MARY P.		COA Director	17341.98
WICKLAND	DENISE		Police Officer	47818.46
WILCOX	WENDY	J.	SCHOOL-CAFETERIA	1858.21
WILDFONG	ROCHELLE L.		Librarian	26861.26
WILLARD	SABRINA	M	POLICE OFFICER	34465.40
WOLK	MICHELE	MORALES	LIBRARY	6762.75
WOODS	MARY ELLEN		Teacher	57678.57
WRIGHT	AMELIA		Teacher	58878.57
YORK	JEAN T.		POLL WORKER	80.00
YOUNG	BARBARA		Library	14541.50

Annual Report of the Finance Committee Fiscal Year 2009 Reserve Fund

The Town of Williamsburg Finance Committee is composed of nine elected members who meet monthly to approve budget transfers as well as other expenditures for the town's departments and who work closely with these departments as well as the town's Select Board to create a budget, that will in turn be presented to the town at its annual meeting for discussion and approval.

These three entities, Select Board, Capital Planning Committee and the Finance Committee, should have no problem with controlling spending this coming year and should be able to come up with a level and fair budget.

Each year at the Town Meeting, the Finance Committee is authorized to spend up to the specified dollar amount to cover all unforeseen departmental expenses. The 2009 budget transfers specified by the Finance Committee are as shown below.

Fiscal Year 2009 Reserve Fund Transfers:

Opening Balance: **\$55,000.00**

Feb-09	(\$8000.00)	Veterans' Services
Apr-09	(\$2523.19)	Town Vehicle Fuel
Apr-09	(\$479.75)	Library Maintenance
Apr-09	(\$317.14)	Vehicle Fuel
Apr-09	(\$1232.79)	Registrar / Election Expense
Jun-09	(\$1611.87)	Vehicle Fuel
Jun-09	(\$5000.00)	Police Department Labor
Jun-09	(\$1418.52)	Veterans' Services
Jun-09	(\$216.68)	Winter Overtime
Jun-09	(\$33904.76)	Winter Highway Expenses

Total Transfers: **(\$54,488.02)**

Closing Balance: **\$728.66**

Annual Report of the Fire Department

In 2009 the Fire Department responded to 232 calls. They are as follows:

Structure fires	10
Oil burner or chimney fires	7
Brush or trash fires	4
Motor vehicle accidents	39
Fuel spills	5
Electrical fires	4
Medical assistance	84
Carbon monoxide alarms	1
Miscellaneous, false alarms, water problems and lockout assistance	78

In 2009 one more firefighter, Nicholas Denno, completed FF I and II. This is training provided by the Massachusetts Fire Academy in Springfield at no cost to the town. The training is approximately 250 hours Tuesday and Thursday evenings and at least one Saturday a month from February to June. This is a great accomplishment! Thank you, Nick, for your dedication. Most of the members have completed FF I at this time.

Williamsburg, Goshen and Chesterfield have been training at least one Tuesday a month since midsummer. This has been a big help for everybody. It really makes mutual aid calls go much more organized.

The calls in 2009 were 13% out of town, Haydenville 38% and Williamsburg 49%.

I was hoping to replace our Engine III in 2011, but we were able to acquire a mini-pumper from the Department of Defense at no cost to the town. The pumper should work fine for at least 10 years. The truck is a 1993 Ford Diesel with a pump and water supply. I had planned to ask for \$225,000 to purchase a vehicle like this. This was a great deal for the town. Thank you, Gil and Cory, for making this possible.

Matt Brusco has done an excellent job as SAFE educator in the schools again. We have received funding for SAFE education for 2010 in the amount of \$3,400. This really helps.

In 2009 we received a grant for \$3,900 from the state. This was used to purchase 10 new pagers for our members to alert them to fire calls.

Our fire stations are old and obsolete, our engines do not fit in them, and they were made for much smaller trucks with less equipment on them. The Williamsburg Building Needs Committee is looking at building one fire station instead of two. This would be much more economical to run and maintain. I sincerely hope the two villages will support one station instead of two. The vehicles and roads are much better than they were 50 years ago and I feel one station would work very well.

Again I would like to thank all of the Fire Fighters and their families for their support of me and the rest of the department. I know that family members are home worrying while the Fire Fighters are in harm's way. I would also like to thank the townspeople for their continued support.

Respectfully submitted,
Fire Chief Donald Lawton

Annual Report of the Foothills Health Agent

The 2009 building season perked up a little bit over 2008, but was still slower than previous years, allowing me the time to participate more fully in Williamsburg's emergency planning activities, specifically, H1N1 ("swine flu") clinics in November and December – and much of the planning beforehand. We anticipate having future clinics, and volunteers are always welcomed and needed. Please contact me if you are interested. No training on your part is needed – we will provide you with everything you need.

During 2009 I also witnessed 14 perc tests, 9 Title V inspections; I performed 26 food inspections or reinspections, inspected 14 new septic systems, issued 4 well permits, and 14 new septic system permits. Housing and nuisance complaints resulted in 9 inspections or investigations. Four beaver removal permits were issued in 2009. A total of \$6607 was collected in fees.

In April, the Foothills Health District partnered with our emergency partner, MAPHCO, to provide training to town officials on how to act as the public information officer during a public health emergency. Five town officials attended, including two members of your Board of Health. Earlier, I had participated in a press conference regarding H1N1 activities, which gave me experience in talking with the press that I can bring to the town in an emergency.

This year I received additional training in emergency planning – that seems to be a focal point these days – and I also had the opportunity to attend a conference on food safety, as well as many other topics. These trainings are a vital link in gaining the knowledge I need to serve Williamsburg residents.

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. 447, Haydenville, MA 01039. You will also find much information on the town webpage at www.burgy.org. Thank you for another interesting and pleasurable year working in Williamsburg.

Jackie Duda
Health Agent
Foothills Health District

Annual Report of the Hampshire Council of Governments Fiscal Year 2009

The focus of the Hampshire Council of Governments continues to be to help local governments save money and solve problems through regional cooperation and a commitment to the concept of local control over local affairs. The combined dues for the Council of Governments in Fiscal Year 2009 were \$37,206. Dues for all member towns have been reduced to ease the financial burden to the municipalities while increasing the stability of the Council membership. The dues collected help support Council programs, services, and assistance to a variety of programs. It is the continued goal of the Council to increase revenues from a variety of sources to offset the reduced assessment and to expand services.

The Council achieved two of its major goals this past fiscal year. The Electricity Program has expanded into the five western counties of Massachusetts – Hampshire, Franklin, Hampden, Worcester and Berkshire Counties. Additionally, during FY09 the Council prepared for the eventual sale of Hampshire Care to the Masonic Health System of Massachusetts, a non-profit corporation. The elected Commissioners, now Councilors of Hampshire County, have provided public oversight to this health care facility since 1914, since it was the County Sanatorium for the treatment of Tuberculosis. In 1997 the facility changed its name and its function and became Hampshire Care, a rehabilitation and skilled nursing facility. The Council is proud of its stewardship of this very important facility which has been providing high quality health care to the citizens of the county for 85 years. Given the current economics of health care, it was no longer possible for the Council to run Hampshire Care without losing money. However, although the Council will no longer act as trustees for this fine facility, we are very pleased that Hampshire Care will continue to provide a high quality of service and even expand its offerings under the direction of the Masons. Going forward, the Council will continue to provide health services to the citizens of Hampshire County through the Tobacco Free grant and the Wellness programs offered through the Insurance Trust.

Fiscal Year 2009 was a very busy one for Hampshire Power, a year that brought change and significant growth to the program. To accommodate the load increase, the Council contracted with Energy Services Group of Rockland, Massachusetts, for a software system to manage customer enrollments, billing, and account management. The new system is very powerful and capable, and has reduced staff time spent on manual data entry and manipulation, while making it possible for the program to grow in the future. New customers were enrolled in Worcester, Hampden and Berkshire Counties, including several new businesses. The two rate plans of Profit Sharing and Real-Time continued to be offered through the fiscal year, but staff worked toward developing a fixed price plan for the coming year. FY09 was also a profitable year, with \$203,953.90 generated in profit rebates to be returned to Profit-Sharing customers. Real-Time customers saved \$504,172 compared to utility prices during the year. The program continues to serve the citizens of the region by sharing the savings from bulk power purchasing and efficient management. Hampshire Power staff are excited about the program's successes, and eager to see it continue to expand and flourish, bringing affordable power to western Massachusetts.

The Cooperative Purchasing program, now in its 29th year, coordinates and administers a formal bidding process on behalf of Council departments, municipalities, school districts, human service

agencies, and miscellaneous governmental entities throughout the Berkshire, Franklin, Hampden and Hampshire County region. Buying in bulk generates added savings over lone bidding efforts while complying with state procurement statutes and eliminating duplication of administrative work. The total purchasing volume for goods and services for Fiscal Year 2009 was \$5.8 million with a projected savings of \$863,395.

In a year when many towns are facing double-digit rate increases in health insurance premiums, our towns once again held their costs to single-digit increases. The Hampshire Councilors serve as the trustees of the Hampshire County Group Insurance Trust, a cooperative effort to provide health and life insurance with excellent benefits at competitive rates. An Insurance Advisory Committee, made up of representatives of all participating units, meets regularly to discuss problems and possible solutions and to explore new ideas. The Trust manages a self-funded group of health insurance products. The Insurance Year 2009, April 1, 2008, to March 31, 2009, collective premium for the Trust was \$40M. Through the efforts and expertise of the Trust management, the volume of participation in the program, and the participation of the town representatives on the Advisory Board, the Insurance Trust is successful at managing costs while providing excellent benefits.

The Regional Services Department develops regional approaches to problems shared by Hampshire County municipalities. Department personnel are primarily involved with sales, account analysis, and program development for Hampshire Power. In addition, the department continues to secure surplus federal equipment for various Massachusetts municipalities and state entities. The current net savings of property delivered to member communities for Fiscal Year 2009, after fees and delivery charges, totaled \$18,274. Member communities receive a discount on the fees, as well as the right of first refusal on nicer pieces of equipment obtained through the surplus program. The availability of federal surplus property in New England continues to dwindle, but we are in hopes that this will change.

Regional Services continued its oversight of the Hampshire Inspection Program, which provides building inspection and zoning enforcement services for Chesterfield, Goshen, Huntington, Middlefield and Williamsburg. Three hundred and thirty-six building permits were issued in 2008. Of these, 13 permits were for new homes. The severe economic downturn in the second half of 2008 put a definite halt to construction of new homes, yet more permits were issued this year than last, mostly due to small renovation projects, repairs, and wood stove installations. While permit activity has increased since last year, most towns have seen a decrease in fees collected. This is due to the small minimum fee collected for smaller projects. The new State Building Code, the seventh edition, went into effect this year. Many changes appear in the new code, requiring numerous training sessions to keep current. The code is a living document and many amendments have been made since it was first introduced. Emergency inspection services are also available for other towns not in the program for an hourly fee.

The Council continued to provide Health and Wellness programs through the Tobacco Free Community Partnership funded by the State Department of Public Health and the Wellness Initiative, a workplace wellness program provided by the Hampshire County Group Insurance Trust. The Tobacco Free Community Partnership conducts compliance checks to monitor the illegal sale of tobacco products to minors, and provides education on the health and economic

effects of tobacco. In addition the program sponsors a Western Mass. smoke-free apartment website for both landlords interested in making their buildings smoke-free and tenants interested in finding smoke-free apartments. Landlords can list their smoke-free apartments for free. The website can be found at www.smokefree.hampshirecog.org. The Wellness Initiative is a worksite wellness program working with 70 municipal units to identify the needs and interests of subscribers and to provide information, education and programs promoting healthier choices.

In January 2009 the Hampshire Council of Governments began administering RSVP, the Retired and Senior Volunteer Program, of Hampshire and Franklin Counties. RSVP is a national community service program that mobilizes adults age 55+ to meet community needs by recruiting, placing and supporting volunteers in a diverse array of service opportunities at local non-profit and public agencies. RSVP matches people with experience and skills to offer with organizations that need their help. From January to June 2009, RSVP brought on 89 new volunteers, bringing our total volunteer force to 613. RSVP Volunteers serve at hospitals, nursing homes, schools, libraries, after school programs, survival centers, and senior centers in towns across the two counties. The following are some examples of the impact RSVP volunteers are having on our communities:

- During the reporting period, 29 volunteers worked with 227 students in schools and after-school programs to improve academic skills; 84% of students increased their interest in reading and 88% improved their academic skills.
- Through RSVP's Osteoporosis Exercise Program, 34 volunteers led strength training classes for 181 seniors; 86% of class participants improved their physical health and 95% improved their ability to avoid falls or broken bones.
- 127 volunteers increased food security in our region by providing food to more than 800 elders.
- 268 volunteers improved the quality of life for more than 2200 seniors by leading activities and providing information at senior centers.

In addition to the various departments, programs, and services, each Councilor attends a monthly Full Board Meeting as well as a Standing Committee Meeting. Each Committee has oversight of specific departments and programs and continues to look for ways to increase revenue and provide services.

For further information on Council programs, expenses, and revenues, please contact the Councilors' Office at 413-584-1300 ext. 2. You may also visit the Council website at www.hampshirecog.org.

Annual Report of the Board of Health

Emergency Dispensing Site planning continued this past year. We were able to use the H1N1 flu pandemic as a focus to set up vaccine clinics. About 160 people were vaccinated at the three public clinics held for Williamsburg and Goshen. Residents were very cooperative in allowing high-risk populations to be vaccinated first with the limited vaccine we were able to get at the beginning. About 160 residents were vaccinated in addition to children (at highest risk with this flu strain) in all three schools in town. This gave the EDS planning team practice in using the Anne T. Dunphy school as a dispensing site and helped us perfect our public health emergency plans utilizing town departments and volunteers. The Board continues to work with the Mohawk Area Public Health Coalition out of Franklin County in perfecting our regional efforts to respond to a variety of public health emergency scenarios.

As recycling markets slowly improve along with our economic picture, recycling continues to be the best way townspeople can positively affect town budgets. We continue to be one of ten towns making up the Hilltown Resource Management Cooperative and in that forum expanding from trash and recycling cost containment to seeking ways to use more green energy sources and to use energy more efficiently. Several grants were acquired recently to pursue these endeavors in the hill towns. Please see the HRMC annual report for details.

At the town's Transfer Station our switch from accepting payment for large loads in cash to accepting only checks and coupons has been gradually successful. Residents can continue to buy coupons at the Williamsburg Pharmacy and from our Town Clerk.

This past year we purchased a new "roll-off box" for our town's use as the previous one was no longer roadworthy. This box will be used for Williamsburg only and not be shared with the others that move from town to town with hauling recyclables to Springfield and municipal solid waste to Northampton's landfill. The expansion of that landfill continues to be contested and planning for landfill site use elsewhere should the expansion be voted down is being investigated by the HRMC board.

The Health Board, responding to townspeople's complaints, has voted to change the hours the Transfer Station is open from the current 9 a.m. to 4 p.m. on Wednesdays and Saturdays back to including some evening hours. Starting May 15, 2010, the hours will be Saturdays 9 a.m. – 4 p.m. and Wednesdays 11 a.m. to 6 p.m. That will switch back to 9 – 4 for winter hours beginning September 15.

Of great sadness has been the passing away of Dr. Ira Gabrielson on January 18, 2010. He was a valuable member of the Board, a conscientious representative for Williamsburg to the HRMC board of directors and a fine person. His background of both medicine and public health as well as his commitment to town service, energy, interest and sense of humor will be sorely missed.

Donna Gibson

Annual Report of Highland Ambulance EMS

Operations. Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. In February, Highland became the primary back-up and provider of Paramedic service in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6 a.m. until midnight seven days a week. During the midnight to 6 a.m. time period, on-call Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required.

Staffing and Training. Highland's active roster consists of 48 members, including 14 Paramedics, 7 Intermediate EMT's and 27 Basic EMT's. At the close of 2009 the following Highland EMT's had completed advanced training courses at Greenfield Community College and are in the process of meeting the experience requirements to obtain State certification.

Paramedics: Angela Colby, Ashfield; Colleen Culver, Goshen, and Dustin Culver, Goshen.

Intermediate EMT's: Annmarie Dresser, Goshen; Vince Houlberg, Plainfield, and Kyle Walker, Ashfield.

Highland acquired a Continuous Positive Airway Pressure Device to assist patients with acute cardiogenic pulmonary edemas. We also acquired a Bone Injection Gun which provides IV type access when standard IV placement is not possible. Our Paramedics have been trained in the use of these devices, which will further enhance our emergency response capabilities.

Emergency Responses. During 2009 Highland responded to 535 emergency calls. These are broken down by Town as follows:

Ashfield	83	Chesterfield	64	Cummington	69	Worthington	28
Goshen	64	Plainfield	48	Williamsburg	169	Other	10

Out of these responses, 313 required advanced life support services of a paramedic.

Community Involvement. During the year we participated in a school safety program at New Hingham Elementary School in Chesterfield. We assisted in several H1N1 flu clinics within our towns. We held a First Responder course in order to recertify our area Police and Fire emergency responders.

In 2009 a fund drive raised over \$51,000 in much-needed funds that were applied toward the cost of purchasing a new ambulance to replace the 2002 ambulance that was leased from the town of Goshen. We are deeply grateful for the continuing support of the community residents and businesses.

Cash On Hand June 30, 2009

Operating Funds	\$ 17,042.28
Memorial Fund	8,785.47
Training Fund	3,709.80
Equipment Fund	1,046.23

Reserve Funds		
Cummington Funds	\$	6,237.57
Williamsburg Funds		8,913.99
Highland Funds		75,593.66
Total	\$	90,745.22
Total Cash On Hand		\$121,329.00

Respectfully Submitted,

Highland Ambulance Board of Directors

Ashfield – Patricia Thayer	Goshen – Donald Boisvert	At-Large – Francis Dresser
Chesterfield – Spencer Timm	Plainfield – Stacey Magdycz	At-Large – Bernard Forgea
Cummington – James Drawe	Williamsburg– Christopher Smith	At-Large – Douglas Mollison

Annual Report of the Highway Department

Along with all of the normal yearly maintenance and snow removal the following construction projects were done:

The sewer manholes and catch basins on High Street and Mountain Street were rebuilt and adjusted so not to be hit by snow plows

The damage from the December ice storm was cleaned up this spring. This took a lot of time away from normal road work. We were reimbursed around \$75,000 for the clean up

The sidewalks at the corner of North Street and East Main Street were replaced with new concrete, also the walk in front of Brewmasters was replaced with concrete

The project on Old Goshen and Hemenway is almost complete with a little clean up and seeding to be done this spring

So far the winter of 2009/2010 has been an easy one but with a lot of small long lasting storms.

I would like to thank the Highway Crew, Don Turner, Ken Taylor and Pete Banister, for their dedicated service to the Town of Williamsburg Highway Department and all the sub-contractors that help with snow removal.

Thank you.

Bill Turner
Highway Superintendent

Annual Report of the Hilltown Community Development Corporation

The Hilltown Community Development Corporation (Hilltown CDC) was created in 1981 with a mission to “*improve the quality of life for hilltown residents by addressing economic, housing, educational, social and community needs while preserving the rural character of the area.*” Its core service area includes the ten towns of Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. In recent years its small business assistance program has expanded to serve 20 Hilltowns. Hilltown CDC’s four major program areas are affordable housing, small business assistance, social services and community facilities development. Hilltown CDC also writes applications for and manages Community Development Block Grant (CDBG) funds on behalf of Hilltown communities. In Fiscal Year 2009, Hilltown CDC helped the five towns of Chesterfield, Cummington, Plainfield, Worthington and Williamsburg secure \$1.073 million in CDBG funds to support the programs highlighted below.

Social Services: Hilltown CDC’s Hilltown Elder Network (HEN) Program delivered 7,070 hours of in-home caregiving assistance (primarily chore and transportation assistance) to over 100 low-income Hilltown elders at no cost to the participants. HEN staff provided 17,150 miles of transportation for medical visits and other purposes, and \$7,742 in snow removal help. Hilltown CDC also secured CDBG funding for three locally-based social service programs:

- **The Health Outreach Program for Elders (HOPE)**, administered by Hilltown Community Health Centers (HCHC), provided free in-home nursing care and podiatric services to nearly 250 eligible homebound elders.
- **The Hilltown Food Pantry** distributed 63,000 pounds of food to 269 eligible hilltown individuals. The Pantry is administered by the Northampton Survival Center at the Goshen Town Hall. Call 586-6564 or 268-7578 for information.
- **Families Together**, another HCHC program, offered training and peer support activities focused on family issues such as parenting, family dynamics, and family health education to 83 hilltown households.

Economic Development: Hilltown CDC provided individualized consulting and training workshops to 176 small and micro-businesses in FY 2009. Hilltown CDC also:

- Published the 2009 Hilltown Business Directory, distributed to 13,000 hilltown households in 20 towns, listing 300 hilltown businesses. The Directory is also on-line at www.hilltowncdc.org.
- Organized the 3rd annual Hilltown Spring Festival at the Cummington Fairgrounds, gathering 1,500 hilltowners to enjoy local food and music, an Arts and Crafts Expo, a Business Expo, environmental sustainability education, and school group performances.

Affordable Housing: We actively pursue opportunities to preserve and create affordable housing to meet the needs of low and moderate income Hilltown residents.

- **Westhampton Woods Senior Housing:** Hilltown CDC conducted a feasibility study to expand this senior rental housing complex we built in 2005 from seven to fifteen units.
- **Chesterfield Senior Housing:** Hilltown CDC worked with the Chesterfield Senior Housing Committee to identify a site and obtain funds for a small senior housing project.
- **Rental Housing:** Hilltown CDC improved management of its 30 units of scarce affordable rental housing in Williamsburg, Huntington, Westhampton and Chesterfield.

First-time Homebuyer Program: Hilltown CDC offered individual homebuyer counseling and workshops to 141 households to help them find and purchase affordable homes in the Hilltowns. In addition, CDBG funding enabled 9 income-eligible households to secure grants and deferred payment loans to help them buy Hilltown homes.

Housing Rehabilitation Program: provides zero percent interest, deferred-payment loans to income eligible homeowners for use in making a wide variety of repairs to their homes, including roofs, septic systems, electrical, plumbing, and heating. In addition, the program provides a source of steady year round employment for area contractors. In FY 2009 HCDC:

- Rehabilitated 10 houses in the towns of Chesterfield, Cummington, Goshen, Westhampton and Williamsburg using deferred payment loans for home repairs and lead paint removal totaling \$156,514.

Community Facilities: Hilltown CDC's Community Facilities Program helps local municipalities and community groups with the development process for renovation and construction of buildings and infrastructure by identifying project needs, obtaining funding and providing project management services. In FY09 HCDC:

- Oversaw installation of new wood floors at the Chesterfield Senior Center.
- Managed installation of new doors at Hillside Terrace senior housing in Cummington.
- Worked with residents of Nash Hill Place senior housing in Williamsburg to complete a feasibility study for the construction of an elevator.
- Oversaw completion of construction of a new Handicapped Accessible Bathroom at the Westhampton Town Hall.
- Entered into a fee for service contract with the Town of Peru to provide project management services for the construction of a new Public Safety Building.

Community Planning: We also work closely with municipalities and community groups in our service area to plan for, raise funds for and/or manage a range of projects. During FY09 HCDC:

- Provided planning assistance to the Northern Hilltowns of Chesterfield, Cummington, Goshen, Plainfield, Westhampton, Williamsburg, and Worthington for preparing and updating their Community Development Strategies. A number of new community needs were identified, along with projects to be included in future CDBG funding applications.
- Secured a \$15,000 grant from the Mass. Service Alliance to engage three part-time Commonwealth Corps volunteers from Cummington, Plainfield and Worthington, who provided planning and logistical support to local arts and health services groups.
- Completed a five-year Strategic Plan for Hilltown CDC.

In FY 2009, Hilltown CDC generated over \$1.6 million in revenue to support the above projects and its members elected five new Board representatives: Jim Ayres (Williamsburg), Cynthia Magrath (Worthington), John Maruskin (Cummington), Margaret Parsons (Westhampton), and Susan Riley (Cummington). We also bid farewell to five members retiring from Board service: Laurie Breitner (Westhampton), Kristin Cole (Williamsburg), Hattie Plehn (Worthington), Pam Sanborn (Chester) and Noreen Suriner (Middlefield). Thanks to you all for your dedicated service to the Hilltowns!

Respectfully submitted by:

Andrew Baker, Executive Director
Hilltown Community Development Corporation

Annual Report of the Hilltown Resource Management Cooperative FY 2009

The HRMC is a unique, regional municipally funded organization which was created by a small group of concerned citizens in 1989 to help small rural Towns manage the issues of waste disposal, recycling and sustainability. Currently the member Towns are Ashfield, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington.

Last Year the HRMC helped all of its Member Towns:

Recycle 1,955.41 tons of materials.
Save \$141,767.23 in avoided disposal costs.
Earn over \$23,354.09 in recycling revenue.
Save 5,612.03 equivalent metric tons of “carbon” emissions.

Since 1989 the HRMC has assisted its member Towns with:

Creating Recycling Programs
Solid Waste Management Programs
Providing Waste Reduction Programs
Expanding recycling options for residents

Since 2008 the HRMC has also been working on a broad range of rural sustainability issues on behalf of your Town. These areas include:

Potential Wind & Solar Power Projects
Carbon Foot Printing Measurement/Evaluation Programs
Green House Gas Reduction Efforts
Regional Sustainability Grants Efforts

The HRMC budget is supported from 3 primary sources;

Annual Town Assessments,
State Federal and Foundation grants
Recycling Revenue

Note: The HRMC has also reduced its Town assessment budget by 10% in the last two fiscal years (5% each year) because of the difficult fiscal times we are in.

During the upcoming year the HRMC plans to continue to assist all of its member Towns to reduce their carbon footprint by assisting them with their important recycling, sustainability and environmental protection efforts. Encouraging environmental protection and sustainability through recycling and sustainability based programs will help all Towns and their residents protect the environment and reduce costs.

The HRMC Administrator, Eric Weiss, our one and only contract employee, helps all HRMC member Towns with many tasks. Currently the HRMC directly assists your Town in the following (9) ways:

- 1) Assist local officials with the careful and cost efficient management of the Town's waste management and recycling program.
- 2) Management of many recycling programs including: glass, cans, plastic bottles, paper, newspaper, junk mail, cardboard, electronics, tires, propane tanks, paint, clothes, fluorescent light bulbs and other common household products.
- 3) Operate the regional Household Hazardous Waste Collection, Paint Recycling, Electronics Recycling and Fluorescent Light Collection Programs to help keep toxic materials out of our local environment.
- 4) Assist your Town directly with the bidding of recycling hauling, solid waste hauling, disposal contracts as well as new transfer station equipment.
- 5) Obtain grants to assist the HRMC and your Town.
- 6) Assist your Town with the development of new recycling & sustainability programs.
- 7) Advocate on behalf of its member Towns with State and Federal legislators.
- 8) Work on "rural sustainability issues" (by helping develop potential wind and solar power sites) for member Towns including the "Green Communities Program".
- 9) Study the feasibility of locating a wind turbine at the New Hingham School.

We look forward to continuing to help you and your Town protect the environment and save money. If you have any questions about recycling, sustainability or have a waste disposal problem, please call us at (413) 268-3845 or email us any time at hrmc@crocker.com.

Respectfully submitted,

Eric Weiss
Administrator
Hilltown Resource Management Cooperative
P.O. Box 630, Williamsburg, MA 01096
Phone (413) 268-3845, Cell # (413) 687-3356
hrmc@crocker.com

Annual Report of the Historical Commission

The Historical Commission has continued working on several small on-going projects, in collaboration with the Town Office, Meekins Library and the Williamsburg Historical Society, addressing various aspects of the history of Williamsburg, helping to identify, reorganize and catalog Williamsburg's historic resources, copying, digitizing and transcribing; and developing material for a future Williamsburg historical website.

Members of the Commission have assisted the Town Clerk and the Librarians in responding to the many requests from local, visiting or distant researchers, seeking genealogical and other information on the Town's history and those who peopled it. Such work has resulted in digitizing and indexing many 19th century photographs of houses, activities and people; photographing from different angles all structures in the Williamsburg and Haydenville Historic Districts; compiling a history of Town Properties present and past; and copying, transcribing and indexing old documents and ledgers.

Such a project was the Ledger of Dr. Elijah Paine, which provides a list of town residents before the first Federal Census, and reveals much information on their lives, commodity money and values.

About a dozen tours have been conducted for schools, organizations and private individuals whose ancestors lived in the town.

There has been a continued interest in the site of the failed reservoir dam off Judd Lane. The route to the dam site crosses private property. Anyone traversing that property will be treated as trespassers unless part of an organized tour, giving advanced notice to the property owners. Such arrangements may be made through the Historical Commission by contacting Ralmon Black or Eric Weber.

Respectfully submitted,

Ralmon Jon Black, Chair
Mary Bisbee, Clerk
Eric W. Weber
Russell Warner
Sarah C. Palmer

Annual Report of the Williamsburg Libraries ~ Meekins & Haydenville ~ July 1, 2008 – December 31, 2009

National Award: Meekins Library was awarded three gold stars from the Library Journal Index of Public Library Service 2009. One of 258 public libraries recognized across the country, the Meekins Library excelled in four service measures compared to peer libraries nationally: circulation and visits, (where it topped the list for both), as well as program attendance and public internet terminal use. In Massachusetts, only 3.5% of public libraries received stars. Nationally, only 258 libraries (2.8% of all the 9,214 public libraries) were awarded stars. The Library was recognized in the \$100,000-\$199,000 expenditure range. For more information and the full text article in the November 15, 2009, *Library Journal* go to: <http://www.libraryjournal.com/article/CA6705374.html><http://www.libraryjournal.com/article/CA6705374.html>

Trustees and Staff: Trustees: Anne Haxo, Chair; Patricia Billingsley; Joan Coryat (replaced Jim Locke, 7-1-09); Connie Fitzgerald; Mary Gabrielson; and Chris Loring.
Library Staff: Lisa Wenner, Library Director; Rochelle Wildfong, Children's Librarian; Bobbin Young, Technical Services; Michele Morales, Circulation Assistant; Meg Anastasi, Teen Grant Coordinator; and Kathleen Gravel, Senior AIDES Program. The 8,500 square foot Meekins Library was cleaned five hours a week by Margo Valone (until 6-2009) and now by Miranda Pierce. From July 1, 2008, about seventy-five volunteers gave more than 4500 hours of service to the Meekins and Haydenville libraries providing public, technical and support services. Volunteer Daria D'Arienzo served as Archivist for the historical and archival collections and related programs. Meekins Library gardens and grounds were again tended by volunteers Nick Dines, Eric Weber, Paul Wetzal, Kathleen Casey and John Stevens. (See list at end of report.)

Serving as the Elementary School Library: Classes from the James and Dunphy schools make bi-weekly visits to the Meekins Library to learn library research skills, to research class and individual school projects, to participate in discussions about books, to be read to by the librarians, and to select books and other library materials. Fall 2009 marked the 25th year that Meekins has served as the school library.

Library Statistics and Services July 1, 2008 – June 30, 2009 and July 1, 2009 – December 31, 2009:

Circulation: In FY2009 total circulation increased from 87,501 to 97,273, an increase of 11%. During FY2009 the Williamsburg Libraries lent 8,043 items to other libraries and borrowed 11,495 items for our patrons from other libraries through the statewide inter-library loan system. Total inter-library loans were up 11% from FY08.

Total circulation for July 1 through December 31, 2009, was 47,959. During this period the Williamsburg Libraries lent 4,648 items and borrowed 5,287 items.

Hours: In FY2009 Meekins Library was open to the public a total of 1,364 hours. Thanks to support from the Annual Appeal, Wednesday evening and Saturday hours were restored with an

additional two hours on Saturdays. From July 1, 2009 through December 31, 2009, Meekins was open to the public for 626 hours.

Patrons and Attendance: As of December 31, 2009, 2,178 patrons listed Williamsburg as their home library, while many others held CW/MARS cards from other area libraries. These cards are used interchangeably at all CW/MARS libraries.

From July 2008 to June 2009, more than 45,000 people came to the Meekins. From July through December 2009, the library had more than 22,500 visitors.

Website: The Library web-site: <http://www.meekins-library.org/> continues to provide access to library and community information, the library catalog, information databases and links to other libraries, thanks to our volunteer webmaster Steve Berlin-Chavez.

Haydenville Library: In FY2009, the Haydenville Library circulated 127 items and was open to the community 235 hours, thanks to the generosity of volunteers organized by Maureen Mathers. From July 1 through December 31, 2009, the Haydenville Library was open 66 hours and circulated 52 items to the public. In fall 2009, two kindergarten classes from the Hilltown Charter School began coming to the Haydenville Library once a week. The School provides volunteers to staff the library during their visits and offers a small subsidy for using the space. Between November 23 and December 31, 2009, 164 students used the Haydenville Library, open 5 extra hours for their visits, and checked out 164 additional items.

Library Annual Appeal: During the winter of 2008/2009 the Williamsburg Board of Library Trustees undertook their second Annual Appeal for FY2010. Goals for the annual fund included: to maintain library service on Wednesday evening and continue the expanded Saturday hours; provide continuing service and programming for children, teens and seniors; continue to build the collection in areas of community interest; upgrade computers and wi-fi. The Board set an overall goal of \$15,000 for the 2008/2009 appeal. Hundreds of families helped the library reach \$16,000 by the end of June 2009. The third Annual Appeal for FY2011 was launched in late December 2009 and will continue into mid 2010.

Hilltown Community Challenge: As part of the winter 2008/2009 (for FY2009) and again for winter 2009/2010 (for FY 2010) Annual Appeal, Goshen resident Kay Warren generously issued her own \$1500 “Hilltown Challenge” to encourage residents of surrounding communities to support the library they use. The 2008/2009 matching challenge raised \$2,475. The 2009/2010 challenge is currently underway.

Grants:

In 2009, the library participated in the National Grid Small Business Energy Efficiency Program for the Haydenville and Meekins library buildings to help reduce electricity consumption.

In June 2009, the Library was awarded an Institute of Museum and Library Services “Connecting to Collections Bookshelf” grant which provided a set of conservation resources designed to assist cultural institutions in caring for their collections, especially local history and archival collections.

The first of two new computers and a printer funded by the Gates Foundation Computer Grant were received and made available for public use.

In 2009 the Library was awarded an Equal Access Grant for \$3,000 to help provide health information and programming at the library. Working with the Williamsburg Council on Aging, the Health Nuts program brought blood pressure testing (with Judith Abraham), yoga (with Michele Morales and Kelli Finn), tai chi (with Marty Phinney), meditation (with Jean Esther), Feldenkrais (with Kate Stevenson), a parenting series (with Frank Grindrod), and dark chocolate Valentine treats to the community (courtesy of the Friends of the Libraries). The grant also funded a travelling kit for seniors.

The library continued to benefit from its participation in the LSTA funded “Together We Thrive” grant awarded to the Western Massachusetts Regional Library System.

Teens and Tweens Grant: In October 2008, the library initiated its Institute of Museum and Library Services grant under the Library Services and Technology Act, called “Serving ’Tweens and Teens,” an award of \$20,000. Meg Anastasi and Rochelle Wildfong serve as Grant Coordinator and Teen Librarian. The grant focuses on tweens and teens, young adults, 11 years old and up.

The Teen Advisory Group, AKA The Library Transformers spearheaded the grant programming by creating the spectacular Harry Potter Costume Party and Feast (March 2009), by far the most popular event yet which transformed the Library into Hogwarts Academy for an evening of fun for all.

Teen/tween ideas burgeoned into programs, including a book discussion group, drawing workshops (with Tom Haxo and Marie Westburg), woodcarving (with Sadie Stull and son), sculpting fimo jewelry (with Laura Curran), a henna party (with Sangita Desai), a Pixar night (June 2009), an international gaming day tournament (November 2009) and six movie nights. The High School Required Reading Shelf provides books and other popular items on CD and DVD purchased with grant appropriations.

The Monday afternoon “Teen Space” from 3-5 pm offers a special library time for teens and tweens, who frequently use the computers, attend a book discussion, do homework, play games (board and video) or chat in an area designed especially for them.

Summer Reading Program: Almost 200 children, tweens and teens participated in the 2008 “Wild Reads at Your Library.” The program kicked off with a “Create a Wild and Wonderful Mask” party and included a five week music series with Lui Collins of Hilltown Music Together (“Lui’s Summer Jam”) and a program about “Birds of Prey” by Tom Ricardi, founder of a local rehabilitation center for injured birds.

For the summer 2009 program, more than 227 children, tweens and teens participated in “Starship Adventure at Your Library.” The program opened with a performance by Ed the Wizard in June and Rona Leventhal told “Travelin’ Shoes: Stories of Near and Far” in July.

The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Massachusetts Cultural Council, the Western Massachusetts Regional Library System (which provides, at no cost to the library, program promotional materials that included posters, bookmarks, certificates, and reading records), and the Massachusetts Board of Library Commissioners.

Reading Programs: Jennifer Black, a teacher at the Anne T. Dunphy School, organizes and runs the very popular children's reading incentive program, "Reading to Dogs." Children's Librarian Rochelle Wildfong continued weekly the pre-school story hour on Wednesdays at 10, which has been offered at the Library for decades and has given many of Williamsburg's children their first experience in a library.

Exhibitions: The following shows appeared in the Neil Hammer Gallery in the Hawks~Hayden Community Room and on the Meekins Library grounds during July 1, 2008 – December 31, 2009:

- July 2008: *folktography* multimedia art by Tom Adams
- August 2008-present: *Sculpture* by James Kitchen, on the Meekins grounds
- August-September 2008: *Young Masters Art Camp*
- October 2008: photography by Carol Duke
- November 2008: *Another Point of View*, photographs by Emily Dines
- February 2009: *Light & Motion*, watercolors and gestural photography by Robert E. and Andrew P. Grant
- March 2009: *Peace Posters*, by the Williamsburg Elementary School 6th Grade
- April 2009: *Riverside Arts*, the work of 26 artists from the Art Program of the Riverside Industries, Denise Herzog, coordinator
- May 2009: *Persons, Places and Things: Photographs*, by Ira Gabrielson
- July 2009: *Gina Vernava Retrospective*, multi medium show by Gina Vernava
- September 2009: *Visual Passages*, by Sean Burns
- October 2009: "From Our Other Lives: An Exhibition Celebrating All those Who Work on Behalf of the Library," a "live archives" exhibition created by Daria D'Arienzo for American Archives Month
- November 2009: *Photography Exhibition*, by Hannah Laird

Public Programs held in the Hawks~Hayden Community Room, the Black Room and throughout the Library:

- *Walking on the Moon: Poetry and Politics*, reading and book signing by Mary Wheelan, July 2008
- *Metalhenge*, a music, cooking and art event featuring sculpture by Jim Kitchen, August 2008
- "Baby Boomers: What's Next" with Fern Selesnick, September 2008
- Installation of Williamsburg Postmaster Mary Wheeler, October 2008
- *Sacred Sea: a Journey to Lake Baikal* with Peter Thomson, October 2008
- "Where Did They Go? Possible Explanations for Neanderthal Extinctions" with Anna Backer, November 2008
- "'For when the Frosts begin:' A Williamsburg Evening with Emily Dickinson", viewing of the film "The Poet in Her Bedroom" with scriptwriter and producers, Terry Allen and Ernest Urvater, December 2008
- "How to Start a Common Good Bank in Your Community" with William Spademan, December 2008 (Common Good Finance)
- Radio Free Earth concert, February 2009 (Friends of the Libraries, local Cultural Councils, Downtown Sounds, Twin Maples, Florence Films, Massachusetts Cultural Council)

- Jazz by Kawajmal!, February, 2009 (Friends of the Libraries, local Cultural Councils, Downtown Sounds, Twin Maples, Florence Films, Massachusetts Cultural Council)
- Stephen Katz, Cello, March 2009 (Friends of the Libraries)
- Backyard Tracking!, Mass. Audubon, March 2009
- World Tai Chi Day, April 2009
- WEC Energy Commission Fair, May 2009
- “She Sells Seaweed: All About Atlantic Sea Veggies,” with Kacie Loparto, June 2009
- *World’s End*, book reading and signing with author Erica Verrillo, September 2009
- Poetry reading with Diane Tanzi, September 2009
- “Thomas Hardy and His Animals” poetry with Mark Richardson, October 2009
- “From Our Other Lives: An Exhibition Celebrating All those Who Work on Behalf of the Library” closing celebration, songs by Mary Smith and Susanne Anderson, November 2009
- *A Beautiful Future: Multicultural Music & Dreams*, interactive music show for children, November 2009 (Massachusetts Cultural Council and the Williamsburg Cultural Council)
- “Friends Indeed: How to Help During a Serious Illness” with Hélène Powers, November 2009 (with the Williamsburg Council on Aging)
- Community Reading of Dickens’ *A Christmas Carol*, December 2009

Meeting Space for Clubs, Organizations, Boards and Departments:

Board of Library Trustees, Camp Howe Board, Center for Ecological Technology, CW/MARS, Fire Chief’s meeting, Foster Parents Group, Friends of the Williamsburg Libraries, Girl Scout Daisy Troops, Boy Scouts, Hampshire County Riding Club, Hampshire Hoof-Beats 4-H Group, Hilltown Community Development Corporation: First Time Home Buyers and informational meetings about local housing, Hilltown Community Land Trust, Massachusetts Woodland Cooperative, Hilltown Music Together and Kids Jam, Petticoat Hill Neighborhood Group, Spanish Language Group led by Gloria Black, Trustees of Reservations, Williamsburg Council on Aging Writing Group, Williamsburg Cultural Council, Williamsburg Historical Commission Board, Williamsburg Historical Society, Williamsburg Police Department, Williamsburg Select Board, Williamsburg Technology Committee, WMRLS, Yarnspinners, several reading and writing groups, and community yoga classes.

Facilities and Grounds: From August through December 2009, the Meekins Library participated in the free Environmental Monitoring Program sponsored by the Massachusetts Board of Library Commissioners which provided seven dataloggers to record conditions and will provide recommendations to the library to ameliorate environmental conditions that may be detrimental to the life of the collections.

Progress on the fence project continued: the fence was purchased, cement supports poured, and the capstones have begun being mortared in. Work will be completed in spring 2010. Thanks to volunteers Nick Dines, Paul Wetzel, Eric Weber, Joel Strate, Carl Schlernman, Jim Lucey, Todd Lynch, John Hoogstraten, Art Silver, Gordon Cranston, Gary Warner, Dave Cotton and crew, and Christine Allen who all helped with the heavy lifting or donated materials and equipment. Additional thanks to the Williamsburg Highway Department, Hathaway Gravel and Willard Concrete.

Friends of the Libraries: Jane Tauscher, President, Anne Bussler, Treasurer, Joan Coryat, Recording Secretary. The Friends of the Williamsburg Libraries continued to support our libraries with financial donations, gifts and volunteer efforts, most notably at the Haydenville Library, where Maureen Mathers, the volunteer coordinator, keeps the library staffed with volunteers. In 2008 and 2009, the Williamsburg libraries were the recipients of a Florence Savings Bank Customers' Choice Community Grant, with voting orchestrated by the Friends. In October 2008 and 2009, the annual Fall Foliage Book Sale over Columbus Day weekend brought book enthusiasts to the front lawn of the Meekins. The October 2008 "Move it for Meekins" event had beautiful weather and a good crowd. The Friends sponsored a Garden Tour of local community gardens in June 2009. The Friends continued support of their winter concert series. The Friends also continued to make donations toward the library fence project.

In 2009, the Friends funded shelving for the Local History Collection, built by The New England School of Architectural Woodworking in Easthampton. They also funded a new and more modern outdoor book drop that accommodates media materials, making it easier for patrons to return all library materials. The Friends provided funding for the Teen/Tween café counter on the lower level built by Carl Schlerman that has gotten lots of use by the students who love the space.

Meekins Library 5th Anniversary Year Renovation and Expansion Celebration and Fundraiser: On May 30, 2009, the Meekins celebrated the fifth anniversary of the library expansion and renovation with a gala event and a silent auction. The library and the grounds were transformed with festive lights and decorations. The event was organized by the Friends of the Libraries, library staff and local friends of the library who provided artwork, crafts, goods and services that were auctioned to support library collections and programs. Two hundred people attended and enjoyed food catered by the Blue Heron and bid on more than 100 items that had been on display for several weeks in Meekins.

Meekins Market: In November 2008, the library initiated a special in-house tag sale, matching donated good quality new and gently used treasures with new homes. With Friends and community support, patrons provided the quick changing inventory and made regular purchases. The Market was created by volunteer Daria D'Arienzo especially for library children to shop for holiday presents, most priced 5 to 50 cents. Deemed a success the first year, the Market returned in 2009 and will now be an annual community building event.

Community Giving: In December 2008 and 2009 the Meekins held local community collections for the Survival Center and Hilltown Pantry and the Dakin Animal Shelter, collecting many pounds of food and numerous warm coats, clothing, and blankets for families and animals in need. The Williamsburg libraries also offer the opportunity for students and others to perform community service.

Regional and State-Wide Activities: In 2008 and 2009, the librarians attended the annual Hampshire County and Berkshire County Legislative Breakfasts, meeting with Senators Stan Rosenberg and Ben Downing and Representative Steve Kulik. They also participated in the annual Library Legislative Day at the State House, and in November 2009 had individual meetings with Senator Downing and Representative Kulik in Boston.

The WMRLS Bookmobile made its last stop at Meekins in November 2009. As of December 31, 2009, budget cuts have eliminated this service, which for many years allowed small libraries to augment their collections with long-term loan items. The Bookmobile is not to be confused with the inter-library loan delivery system, which will continue.

Respectfully Submitted,

Lisa Wenner, Library Director

Anne Haxo, Chair; Connie Fitzgerald, Treasurer; Pat Billingsley; Joan Coryat; Mary Gabrielson; Chris Loring; Williamsburg Board of Library Trustees

Williamsburg Libraries --Volunteers -- July 1, 2008 through December 31, 2009

Christine Allen	Elaine Hyde	Else Schlerman
Jennifer Miller Antill	Myra Ilson	Art Silver
Jack Barry	Lizzie Jekanowski	Gloria Silverman
Lois Beaty	Lukin Jacob	Mary Smith
Amy Bedell	Terry Johnson	John G. Stevens
Steve Berlin-Chavez	Eileen Keegan	Joel Strate
Robert Buchele	Beth Kilduff	Barnes Taft
Anne Bussler	John Lancaster	Kathy Thomas
Kathleen Casey	Jennifer Lewis	Sandy Thomson
John Connolly	Jim Locke	Janet Tudryn
Marianna Connolly	Todd Lynch	Elaine Ulman
Gordon Cranston	Matthew Marian	Margo Valone
Linda Culver	Maureen McKenna	Susan Waltner
Daria D'Arienzo	Charles Mathers	Marvin Ward
Kate Davidheiser	Maureen Mathers	Eric Weber
Nick Dines	Phoebe Mathews	Ingar Westburg
Joan Donovan	Charlotte Meryman	Eva Wetzel
Maire Doyle	Michele Morales	Gina Wetzel
Brandon Ellsworth	Mally O'Hare	Paul Wetzel
Mary Gabrielson	Sophie Page	Rochelle Wildfong
Lee Garvais	Sandra Papush	Victoria Yoshen
Phoebe Gelbard	Pete Pelland	Bobbin Young
Zoe Goodwin	Liza Powers	Marya Zilberberg
Lynda Hall	Lauren Salva	Noah Zilberberg
Eleanor Hebert	Aliyah Sarro-Schwartz	Nancy Zimmer
John Hoogstraten	Carl Schlerman	

Annual Report of the Open Space Committee

In 2009, the Open Space Committee tested a new procedure for informing town boards and committees when land protected under the Chapter 61 provision is proposed for development or conversion to another use. As a result of this process, the Committee assisted the Conservation Commission in applying for state funding for a property adjacent to the Anne T. Dunphy School. Funding was denied by the state, but the Open Space Committee is pursuing other options for the protection of this land.

In the fall of 2009, the Open Space Committee began what should be a series of neighborhood meetings to talk with owners of large parcels of land about their land protection options. Protecting your land can reduce a landowner's tax burden and protect land for values the landowner deems important. People interested in learning more or hosting a conversation in their neighborhood should contact a member of the Open Space Committee.

In 2010, the Open Space Committee hopes to update Williamsburg's Open Space Plan, which will allow the town to apply for state land protection funding in the future. The Committee will be looking for new members to assist with this effort.

Annual Report of the Planning Board

The Planning Board met 16 times during 2009. Meetings are held on the first and third Mondays unless pre-empted by holidays or town-wide meetings.

Five applications for subdivision Approval Not Required (A.N.R.) were received; all applications were approved.

The Board presented an article at town meeting to amend Section 14, Permits and Exemptions, of the town Zoning Bylaw. The changes were approved by town meeting.

After more than a year of discussions, the name of the Laurel Road subdivision was changed from 6R Laurel Road to Solar Circle. The Planning Board had little to do with the change at the end of the process, but was active in starting the change.

After a request from the Zoning Board of Appeals, the Board is in the process of reviewing and updating the sign bylaw. There has been much discussion about the topic at the meetings. Member Tim McQueston produced and presented a slide presentation of the signs along Route 9. Several example bylaws from other towns were reviewed and input from the Pioneer Valley Planning Commission was presented. The Board finds it difficult to find a balance between a sign bylaw that is not easily interpreted or enforced and one that is overbearing and cumbersome.

The Board received an informational letter regarding an Age Restricted Housing Community proposed for some property that abuts Petticoat Hill Road and the Dunphy School property. There was no further information or application.

Respectfully submitted,

Roger Bisbee, Chairman

Jim Locke, Clerk

Neal Anderson

Timothy McQueston

Stephen Snow

Andy Soles

Vacancy

Martin Mahoney, former member representing the Planning Board on the Brassworks Reuse Committee.

Annual Report of the Williamsburg Police Department

This has been another year of growth and change for the Williamsburg Police Department. The Police Department has been able to continue our community policing and we have been able to continue our response to calls as well as provide increased coverage of the Town.

Although many cuts have been made to grant funding opportunities, the Police Department received a new speed display trailer and put it to use. The department has displayed this trailer on several streets and roads and takes requests for streets from the community and its residents.

The Police Department was also able to obtain a grant for bicycle and skateboard helmets. The grant, which was applied for through the Executive Office of Public Safety and Security, provided seventy-five helmets to the department for distribution to citizens and youth in need of one.

The Police Department is now equipped with twenty-four-hour video surveillance thanks to a grant through MIAA insurance. Several cameras have been installed inside and outside the department to ensure safety and security.

There have been several lengthy investigations over the past year which have led to the arrest and conviction of persons responsible for several larcenies, burglaries, and assaults.

Personnel

Chief John W. Cotton retired from the Police Department in June of 2009. Sergeant Denise Wickland was appointed to Acting Chief of Police while the Town formed a committee to search for a full-time Chief of Police.

The Department's part-time officers continue to serve the community, work shifts as needed, and fill in for extra coverage of calls as needed. The officers serving the Town are dedicated, professional, and highly trained and we are lucky to have them.

2009 Year End Statistics

- | | |
|--|-------|
| • Number of calls handled (all types, excluding motor vehicle stops) | 1,913 |
| • Motor Vehicle Accident Responses | 63 |
| • Arrests made | 82 |

I want to personally thank the following officers for their consistent, professional work that they do every day to keep our community safe, Corporal Jeffrey Brooks (4 years), Officer Aimee Wallace (4 years), Officer Michael Wayne (4 years), Officer Sabrina Willard (3 years), Officer Michael Romano (2 years), Officer Gregory Smith (1½ years).

Acting Chief of Police
Denise L. Wickland (5 years)

Annual Report of the Recreation Committee

The Recreation Committee continues to support youth and adult recreational activities within the Town of Williamsburg. In recent years the number of youth athletes has diminished and we have sought alternate means to provide participation in athletics for these groups. Members of the committee are active in regional youth sports leagues. Our youth participate in soccer in the Northampton Youth Soccer Association as well as Hampshire United in the Pioneer Valley Junior Soccer League. Baseball is played both in the Cal Ripken and Little League. In basketball this year we were able to field a 5-6 boys suburban team. We were assisted by a parent volunteer, Mike Connor, to be able to offer a youth basketball program to children in grades one through four. We are in need of more parent volunteers to be able to offer youth programs from kindergarten through second grade.

Adult programs continue to be offered in basketball at the gym. The Ellen Ames field is used for pickup soccer and ultimate frisbee in the fall. The tennis courts at Ellen Ames continue to get considerable use.

Financially, our priority is for maintenance of the Ellen Ames Field. This is a considerable portion of our budget. At the beginning of this fiscal year, noting the tight fiscal constraints of the Town, the committee offered to voluntarily decrease our budget by \$1000. In this past year we have replaced the basketball backboard and goals at the Anne T. Dunphy gym. Financially we were helped by the Brassworks Re-use Committee.

We would welcome any help in bringing forth new recreational opportunities to the Town.

Submitted by the Recreation Committee

Gary Benoit

Bob Bihler

Dennis Bishop

Al Golash

John O'Sullivan

Annual Report of the School Committee

The Williamsburg School Committee is made up of five elected Williamsburg voters. The 2009 members were Diane Bishop (January – June), David Chase (July – December), Sarah Christiansen, Jeff Gelbard, Duncan Laird and Charlene Nardi. The Committee under the Education Reform Act of 1993 has three main responsibilities: to hire and evaluate the Superintendent, to establish policy and to review and approve the budget.

The School Committee continues to support the work of the Superintendent Craig Jurgensen, hired in 2009 following the retirement of Barbara Ripa, in addressing the goals identified by him, our Principal and other School Administrators in the regional district. In this past year, the Committee worked with the Superintendent and Administrators to continue the process of updating our policies to be in compliance with state law or changes within the educational framework. Wherever possible, we seek to learn from policy improvements in other schools to maximize efficiency and support consistency across the region.

School Renovation. As was reported to you in June 2009, we cannot continue to support two aging school buildings while continuing to provide quality education in a fiscally responsible manner.¹ We reported that after six years of applying, we did not feel the Massachusetts School Building Authority (MSBA) was going to support our renovation project. In July of 2009 the MSBA pleasantly surprised us by announcing its willingness to partner with the Town in the renovation of our schools. This financial partnership means that the MSBA will pay for a minimum of 56.89% of the costs of analyzing and renovating our building. At most the Town will pay 43.11% of the costs, possibly slightly less.

To initiate this through the MSBA prescribed process, the Select Board, in cooperation with the School Committee, appointed a School Building Committee. This Committee is currently guiding the first few steps which include a feasibility study and architectural design. Once the schematic plans/design development drawings are complete, we will go back to the MSBA to negotiate the final scope and budget for the project. Once the MSBA board has approved this final scope and budget, the Town has 120 days to hold a town meeting and ballot vote to authorize the appropriation of the full construction cost. We look forward to embarking on this long overdue renovation to provide needed safety and infrastructure improvements as well as increased fiscal efficiency through consolidation and energy upgrades. More information on the studies, process and timeline can be found online at www.burgy.org.

Budget. In light of the unpredictable nature of the economy, the Administration and School Committee worked hard to develop a budget to meet the educational needs of our children while also being fiscally responsible. After several public hearings and collaboration with the Finance Committee, the School Committee created a two-year, FY10 & FY11, comprehensive budget which took into consideration program needs, school population projects, and anticipated

¹ For more details on the space, fire safety, heating, energy efficiency and other issues, please see two studies from 2003 and 2009, available from the School Building Committee and on-line at www.burgy.org.

revenue sources to maintain level services to students where possible. However, the School Committee made compromises as adjustments were made in transportation, the school lunch program and classroom configurations and continue to feel there is a gap in programming with the lack of world language. The Williamsburg School FY10 budget (2009 – 2010 school year), approved at the June 2009 Annual Town Meeting, supported a total budget of \$1,892,344, the Town portion being \$1,510,984.

Unfortunately, we are again facing the reality of potentially significant cuts in funding for the remainder of this fiscal year and next year, in addition to a reduction in school of choice funds this next fiscal year. In light of the challenging economic times we are in, the School Committee appreciates the consistent funding support from the Williamsburg voters and Town Officials, the commitment of our school community families, and leadership and guidance of our district Administrators and Principal. All of these contribute to the high quality education and safe learning environment of the Williamsburg Schools which continue to attract families to our town and school. We especially thank our teachers for their commitment and dedication to our children

As your representatives in the community in managing the school budget, we encourage you to come and listen in on our regular monthly meetings held on the third Wednesday of every month at 5:30 p.m. in the Anne T. Dunphy Cafeteria.

Respectfully submitted,

Williamsburg School Committee

Annual Report of the Williamsburg School Department

Anne T. Dunphy School Grades 3 – 6

Helen E. James School Grades PK – 2

School Vision and Focus

Our school Mission states, “At the core of our mission are the students. We guide students to develop their minds, bodies and spirits to sustain themselves, their communities and the Earth.” Over the past several years the broad concept of Sustainability has helped focus our school mission. Sustainability, a term used in everyday language, may have its origin in the Brundtland Commission, led by the former Norwegian Prime Minister Gro Harlem Brundtland. The Commission defined sustainable development as “that which meets the needs of the present without compromising the ability of future generations to meet their own needs.” In Williamsburg we have narrowed this concept down to three areas of school focus. First, Sustainability as it relates to the social emotional well being of our school community. Second, Sustainability as it relates to our school facilities and practices. And third, Sustainability as it is formally learned through our integrated curriculum work.

Williamsburg School Council

The mission of the School Council is to assist the Principal in formulating meaningful educational goals for the students of the Williamsburg Schools, assessing the needs of the schools in light of those goals, and defining and promoting objectives and activities that will advance those goals, address those needs and improve student performance.

Membership 2009

Kate Dollard, Parent Completed her service in September 2009 – Thank you

Sarah Wein, Parent (2nd Year of 3 year term)

Mindy Kelly, Parent (1st year of 3 year term)

Lisa Peloquin, Teacher Completed her service in September 2009 – Thank you

Karen Schweitzer, Teacher (2nd Year of 3 year term)

Amelia Wright (1st Year of 3 year term)

Jeff Gelbard, School Committee Liaison (Appointed by the School Committee 1 year term)

Vacancy – Community Member

Alfred Venne, Principal

Topics addressed in 2009: School Improvement Planning using Massachusetts Comprehensive Assessment System (MCAS) & Adequate Yearly Progress (AYP), Standards Based Progress Reporting (District Level), Teacher Evaluation Pilot (District Level), School Transportation, Lunch Program, Preschool Program expansion to Full Day, School vision of Sustainability, Title I, Volunteer Protocol, Visitor Protocol, Wellness Focus Group, Leo Robotics Tech Grant Application and District Curriculum Accommodation (DCAP) Planning.

Parent Teacher Organization

The PTO met each month. Co-Presidents are Jeana Stanek and Melissa Zononi, Nancy Joyner, Treasurer, and Mindy Kelly, Secretary. Other board members are Gary Kuntz, Phoebe Shaw and

Sharon Moulton. The PTO hosted a series of fund raisers this year including: Meadow Farms, Amazon School Rewards program, Dufresne's Maple Syrup and Dean's Beans Coffee, Basket Raffle and the annual Scholastic Book Fair. Two very successful social events were sponsored this year. Spaghetti Dinner was March 13, 2009. The Bands rocked the gym, the food was plentiful and delicious and the company couldn't be beat. May 8, 2009 Family Science Night made possible by the many excellent volunteers including: Anne Gelbard, Jeff Gelbard, Patty Hillenbrand, Gary Kuntz, Mike O'Brien, Andy Soles, Neal Anderson, many students and teachers and most importantly coordinator Kate Dollard.

Cultural Arts Committee

The Williamsburg Cultural Arts Committee (WCAC) is a volunteer committee made up of parents of children in the Williamsburg school system as well as interested staff members. The purpose of the committee is to research, organize, and sponsor culturally diverse arts programming for students in Kindergarten through 6th grade. The Committee collaborates with teachers and staff within the school to integrate the arts into the curriculum wherever possible. The committee believes in the value of arts education that includes exposure and involvement with performing arts such as theater, dance and music, as well as the visual arts and creative writing. This year Tom Adams served as the parent coordinator with the able assistance of Art Teacher Nancy Mahoney. Two events of significance sponsored this year were the 4-Fridays in January and Arts Adventure Day. Fees paid to participate in 4-Fridays workshop series helped defray the cost of the Annual Arts Adventure Day. Every student PK-6 was provided an unparalleled arts experience as part of March 2009 Arts Adventure Day.

Facility Work

MSBA – The Massachusetts School Building Authority voted in July to change the status of the Statement of Interest (SOI) submitted by the Town of Williamsburg in 2007. Williamsburg's application to receive assistance from the state to assist in a long-term facility solution moved into the Feasibility stage. As required by state statute, the town created a building committee to begin the process of Feasibility work, etc.

ATD - Asbestos – August 24, 2009, Janet McKenna, an Environmental Examiner of the Massachusetts Department of Labor and Workforce under Title II of the Toxic Substance Control Act, conducted an onsite Asbestos Inspection. Ms. McKenna indicated no complaints had been filed and that the state was reviewing school buildings assessed by the MSBA that were built following WW II and before 1985. This was the period asbestos was used as a primary component of some building materials and insulation. Ms. McKenna was provided with a full tour and had the opportunity to inspect the condition of the building and paperwork on file. She noted that we would be given a written citation that will call for an updated Asbestos Management Plan, increased asbestos signage on pipe covers/the boiler and enhanced maintenance records related to the condition of the building asbestos. She noted that the condition of the pipe wrap in the classroom was excellent. Finally, she noted with our custodian's prior training related to Asbestos Management we could continue our practice of replacing worn, popped up tiles so long as we keep a record of the work. A full asbestos inspection and an updated management plan were in process at the time of this writing.

Staff & Faculty

Wendy Wilcox of Westhampton and **Jen Harvey** of Worthington took over the shared role of Food Service Helper this year. They replace **Ron Perrault** and **Betty Chevalier** both of whom came out of retirement to help us out and are returning to retirement. **Erin O'Donnell** was hired part time this year to round out our PK staff. In addition, Nancy Forster was reassigned from the ATD School to the HEJ preschool full time. In 2009 **Jen Black** was reassigned to become our RTI, UDL and 504-accommodation support teacher. **William Randolph** and **Holly Bowyer** completed worked with our Special Education Program this past year and have moved on. We wish to thank them for their service to the students of the Schools.

Professional Day Curriculum Work, Monday, September 26. Using the results from the school wide administration of the Developing Writer's Assessment teachers worked together to score student samples and set writing goals for individual students. In addition, yearlong writing goals were set for each classroom.

October 9, 2008 ½ Day (District). Kim Marshal presented an overview of the Professional Growth and Evaluation program being piloted by our school district. A quote from Kim's work, "We need to streamline supervision and evaluation so that principals can spend their time doing what will make the most difference: quickly and efficiently keeping tabs on what is really happening in classrooms, giving teachers constant feedback, making fair judgments about teacher performance, and getting teams invested in improving student learning and focused on results. Principals need to be able to shape a creative, low-stakes, professional learning community so that teacher teams can continuously improve their students' chances of succeeding in a high-stakes world." This effort is a continuation of work started in 2008.

Fall 2009 Professional Development. The focus of our Fall 2009 staff meetings and November District Professional Development was the 5 components of reading. The staff was researching best practices in Reading Assessment. Under strong consideration is the Developmental Reading Assessment 2 (DRA 2) developed by Joetta Beaver. This program is consistent with the existing work we do like Reading Recovery, Clay's Observation Survey, and the Developing Writer's Assessment (DWA). In total about Twenty (20) hours of professional time was devoted to English Language Arts professional development during the fall of 2009.

Program

Student/Teacher Council. During the 2009 year, we were continuing our theme of building positive school climate and spirit. In the spring of 2009, the council coordinated a number of community meetings. The centering theme was related to Sustainability. The outcome of our spring effort was an enhanced sense of belonging for both students and staff as measured by a qualitative assessment conducted by the council. The council met twice a month and culminated with a "Solstice Celebration" on December 21, the winter solstice.

Positive School Climate. Trainers in "Help increase the Peace", a project of the American Friends Service committee, came to teach Sixth Grade about non-violent approaches to conflict resolution and social change. Fertile Ground's Maggie Shar has been working with teachers Lisa Pelouquin and Jen Black to support their unit in peace studies through setting up two HIPP workshops and brainstorming other curriculum connections. Fertile Ground raises funds to

support these workshops in order to help the teachers equip our students to develop interpersonal skills, the ability to think critically about social forces that perpetuate inequity, and to take on action for change in their lives. By learning to work together, we can create a world in which everyone has enough good, healthy food to eat.

Exhibition of Peace Posters. The sixth graders made peace posters that were on display at the Meekins Library for the month of March 2009. All the sixth graders made statements about their poster that explain why they chose the colors, symbols and tools they used. They all communicated an important message and supported our Positive School Climate work.

President Obama Inauguration, January 20, 2009. The Inauguration was viewed at both schools. The ATD students viewed the full event and ate lunch during the swearing in portion. The HEJ students viewed the event in small pieces over the 45-minute period. In the fall of 2009, President Obama addressed schoolchildren across the nation in a welcome back to school address. All Williamsburg School students had the opportunity to view his address and later discuss the address in their classrooms.

Grade 3 Play, “Lemonade” was presented on Friday, February 6, 2009, to rave reviews. The play was a three-month effort jointly led by Music Teacher Martha Cycz and grade 3 teacher Diana Braman. The play was a fun review of many famous fairy tales. This is one example of the many varied ways students are provided opportunities to express themselves. Comparable opportunities abound in every classroom grades PK-6.

FSB Banking Presentation. On October 8, 2009, students in grades 3-6 were treated to silver bars and gold medals. Direct from the Treasury was a brick of silver and with it a pitch about the importance of saving. A soccer gold medalist/inspirational speaker addressed the Anne T. Dunphy School Students. She spoke about setting goals and achieving them. She was wearing her Olympic goal medal.

Federal ARRA Technology Grant– Robotics Project John Heffernan. As of this writing a \$200,000 grant supported by stimulus funds was to be awarded to the Hampshire District and coordinated by Williamsburg’s Technology Specialist John Heffernan. This grant will provide technology, math, and science rich robotics kits and training to elementary and middle schools in Western Massachusetts. The Lego Mindstorms kits are for students in grades 6 and up. The Lego We Do kits for students in grades 1 to 5. Grant recipients receive robot kits and laptops (used for programming the robots) to create a technology rich environment. Teachers receive 45 hours of professional development with a hybrid online and face-to-face course using MassOne MOODLE. The grant also provided for mentoring including a coach to assist teachers with at least one lesson with students.

The grant will address Curriculum Standards, Cooperative Learning, Distance Learning, Improving Teaching and Learning, Technology infrastructure, Gender Issues and be linked to Assessment and Data. Grant activities will require restructuring of John Heffernan’s position. Any restructuring will result in reduced expenditure of local funds for technology in the current budget year. The trade off will be some reduction in John’s availability to students and staff. Our history with technology has been to apply for such grants and when received share our

expertise with others. This opportunity has the potential to help a number of schools at both the Elementary and Middle school levels.

Harvest Feast. The Harvest Feast was a huge success with close to 200 people in attendance. On a beautiful fall day, we listened to music by Jay Mankita, toured the school garden and shared a delightful meal of pizza, soups, garlic bread, pickles, pies, salsas and much more. Thanks to all of the children, parents, grandparents and others who helped make this a special event. Every class Pre K - 6th cooked something for the Feast.

Other

H1N1 Clinic Community Based. The town sponsored a Clinic Thursday, December 3, 2009. The town implemented their first Emergency Dispensing site event earlier in the month. The Board of Health used the Anne T. Dunphy School cafeteria as the site for the H1N1 vaccine-dispensing site. About 80 high-risk individuals were immunized.

H1N1 Clinic School Based. School Nurses Karen Hendry and Amy Avakian successfully coordinated an H1N1 flu clinic for the students in both the James and Dunphy Schools. The clinics were carried out over a 6-week (November – December 2009) period during the school day. The local board of health was instrumental in their effort to make available to the school all the necessary vaccine.

Respectfully submitted,
Alfred J. Venne, Principal

Annual Report of the Superintendent of Schools

Superintendent Craig Jurgensen reports that the schools in the Hampshire Regional School District have had a productive and reaffirming year while also addressing the challenges facing public schools and teachers. Everyone has worked to provide quality instructional and extra-curricular programs for our students, while maintaining safe, positive and productive learning environments within our schools. The following report highlights some of the programs, events, and activities undertaken, paraphrasing the mission statement of the Hampshire Regional High School, to empower students to be capable, confident, and prepared to meet the challenges of life by encouraging cooperation, critical thinking, and creativity that will develop the knowledge and skills needed to be life-long learners and responsible participants in our society.

On September 1st, Superintendent Craig Jurgensen was introduced to the staff of the Chesterfield-Goshen and Hampshire Regional School Districts and the Public Schools of Southampton, Westhampton, and Williamsburg. Superintendent Jurgensen welcomed back staff members from all five school districts during Convocation Day held at the Hampshire Regional High School auditorium. He also introduced new staff members and recognized teachers who had reached service benchmarks of 10 to 35 years of teaching in the District. After brief remarks to the audience, Southampton Teacher and Massachusetts 2008 Teacher of the Year, Mike Flynn, introduced Anthony Mullen, the 2009 National Teacher of the Year. Mr. Mullen, a special education teacher in Greenwich, CT with 21 years of work with the New York City Police Department, shared thoughts about the challenges faced by public educators and the fact that teaching and connecting with students is more important than ever before.

The funding challenges faced by all schools have been and will continue to be significant. The restoration of Regional Transportation funding and inclusion of a “hold harmless” clause in the recently approved Education Reform Act, as well as Governor Patrick’s commitment to fund Chapter 70, gives us hope that maintaining high quality educational opportunities in a safe and supported school environment will not be compromised.

Notable activities, accomplishments and initiatives include:

- Professional development for teaching staff continues to be important to improve teaching and promote student learning. All five of our elementary schools are engaged in a two year long, in-depth professional development project titled the “Literacy Initiative”. During the first year, the project is promoting collaboration between schools, tapping into the strengths of current teacher-leaders, and moving toward broader and more systematic literacy instruction based on “best practices” and research-based methodologies that emphasize the five components of reading and writing. On November 23rd and 24th, the District hosted the “Pioneer Valley Literacy Conference” at Norris School in Southampton beginning with a keynote address by Jae Goodwin, Massachusetts Teacher of the Year.
- The elementary schools introduced a Standards-Based Report Card at the first trimester of the 2009 school year. This important initiative is consistent with a nationwide effort to implement effective grading practices that reflect what a student *should know* and *be able*

to do at the end of each grade level. The District's Standards-Based Report Card is the culmination of a two year project during which time teachers and administrators reviewed curriculum frameworks, identified "power standards," and reviewed feedback from parents and teachers from the pilot report card issued last spring 2009.

- A new model of teacher evaluation that promotes professional growth and recognizing best practices is in the second year of a pilot. A committee of administrators, teachers and association representatives designed an evaluation tool that is based on the Principles of Effective Teaching. Frequent classroom visits from the evaluator with timely feedback to the evaluatee and the use of a rubric for determining for the end of the year summary evaluation are important features of the new evaluation model. Teachers and administrators who participated in the first year pilot have expressed preference for this model, and reported increased opportunities for focused discussions related to teaching and learning.
- The development of curriculum maps for all offered courses at HRHS is nearing initial completion with most departments documenting their work by June 2009. Ongoing revisions will take place to align curriculum with materials, assessments, resources and the Massachusetts frameworks. Vertical and horizontal articulation of the PreK – 12 curriculum continues to be an integral part of curriculum alignment.
- School Principals and the Curriculum Coordinator created a "Professional Development Calendar" and newsletter to inform our schools and communities, as well as increasing coordination.
- The Hampshire Regional Public Schools were awarded \$200,000 in grant funding to implement a technology support project that will provide high quality professional development opportunities and support teachers in the integration of technology into curriculum and instruction, as well as sharing promising practices with other teachers. The "WeBot – Western Massachusetts Robotics Project" funded by the American Recovery and Reinvestment Act through the Massachusetts Department of Elementary and Secondary Education will provide technology, math, and science rich robotics kits and training to elementary and middle schools in Western Massachusetts. The project will integrate this promising technology into curriculum and instruction in participating schools in seven Western Massachusetts districts (Amherst, Easthampton, Northampton, Hampshire Regional, Gateway Regional, Greenfield, South Hadley, and Ashburnham-Westminster.) The curriculum provides rich learning in science, math, and technology/engineering. Technology and engineering have traditionally been difficult areas in which to provide for students with meaningful, innovative, and engaging instruction. Teachers will specifically address the engineering and scientific processes from the Massachusetts Curriculum Frameworks.
- The Massachusetts School Building Authority (MSBA) voted in July to assist Williamsburg in completing a feasibility study to address possible renovation of elementary school facilities. As required by state statute, the town created a building committee to begin the process and is presently defining the scope of the feasibility study.

- In anticipation of the H1N1 flu outbreak the health coordinator partnered with local boards of health, safety agencies and the Hampshire County Public Health Department to prepare for school clinics and the arrival of the long awaited vaccine. School nurses were updated for the expected health emergency by participating in Department of Public Health trainings. When the vaccine arrived, the CDC guidelines were followed and students were offered the first opportunity to be vaccinated; additional clinics provided the required second dose for younger students. As the vaccine supply increased, school staff, families and community members were immunized at community clinics held at schools in the district's towns. In all, over 1600 doses of vaccine were dispensed at no expense to the HRSD. The vaccine was provided by the federal government and additional money to support the purchase of ancillary supplies was offered through Public Health Emergency Response program (PHER). Each school was fortunate to have many parent and community volunteers assist the vaccinators at the clinics.
- Massachusetts responded to the latest Federal data that continues to show increases in rates of obesity and eating disorders by passing amendments to the regulations on Physical Examination of School Children. The goal of the amendments is to improve the screening and monitoring of the health assessment of children. The amended regulations require screening for height and weight and the recording and reporting of the Body Mass Index (BMI) for all students in grades 1, 4, 7 and 10 (or of comparable age) directly to parents and guardians. A BMI is a measure that is used to show a person's "weight for height age" and is calculated using a formula that includes an individual's height and weight. The BMI can be a useful tool in identifying possible health risks. School nurses routinely provide a series of wellness screenings that also include vision, hearing and postural screening. This new requirement does not include any new screening procedures, but indicates what age group of children must have their BMI calculated and how the information will be reported to families. Student screenings were conducted by the school nurses and the child's privacy was respected at all times. School nurses will send families the screening results by mail that will include a brief explanation of the screening, screening results and possible recommendations. School nurses will continue to promote healthy lifestyles by sending information to families that include hints on how to improve family nutrition, strategies on ways to increase physical activity for the entire family and community resources.

In anticipation of the implementation of this new mandate, all of the school nurses received MA Department of Public Health training related to BMI calculations and the Essential School Health Services grant provided new digital scales and stadiometers for each school.

- All schools have developed and continue to revise and improve their school's multi-hazard emergency plans that include procedures for evacuation (fire drills), shelter-in-place, lockdown and relocation drills. The plans were developed in collaboration with the local police and fire departments. Each school has an identified team that is trained in emergency procedures such as CPR and the use of an automatic external defibrillator (AED). Schools have also practiced simulation exercises under the direction of the Massachusetts State Police STOP Team. Plans are to expand the type of drills conducted to include an evacuation and reunification exercise.

- Recognizing that achieving wellness is an ongoing process, the health education coordinator collaborates with the Hampshire Council Group Insurance Trust – Wellness Program Initiative to offer health promotion activities for staff. Annually, the health education coordinator and the Northampton Visiting Nurses Association offer seasonal flu clinics for staff.
- District and School Assistance Centers (DSAC) were opened by the Massachusetts Department of Elementary and Secondary Education (ESE) to support school districts and their schools in accessing and using professional development and technical assistance to improve instruction and improve student achievement. The Hampshire Regional School District is working with the Berkshire DSAC.
- Several school communities have enhanced and intensified gardening activities and included themes of intergenerational community outreach and sustainability.
- The use of technological tools such as SMART and Promethean boards, classroom laptop computer use through mobile carts called “COWS” (Computers on Wheels).
- Moving forward with Response to Treatment Intervention (RTI) a model of intervention and support designed to reduce special education referrals by utilizing classroom instruction and support prior to special education identification in an effort to also improve instruction for all students.
- Central Office and School administrative staff revisited District goals reaffirming the importance of implementing a district-wide (preK-12) curriculum, professional development, supporting the use of technology, differentiated instruction, and student assessment, continuing ongoing and open communication with parents and community members, and providing for the safety and welfare of all students and staff.
- Professional Learning Communities, educators working together in an ongoing process of collective inquiry and action research to achieve better results for the students they serve and operating under the assumption that the key to improving learning for students is continuous professional development for educators, are functioning all at all levels and in all schools.

Our work this school year will be complex, sometimes overwhelming, and yet unquestionably essential. Together we will make a positive difference in the lives of our students, their families, and the communities in which we work. Whenever you have a question or wish to become involved in your community schools, please call me.

Respectfully Submitted by
Craig Jurgensen
Superintendent of Schools

Pupil Services Annual Report 2008-2009

During the 2008-2009 school year the Pupil Services Department of the Hampshire Regional School District provided support services to approximately 356 special needs students in district buildings or in out-of-district placements, 42 Smith Vocational School special needs students, 10

English Language Learners, 183 students with 504 Accommodation Plans, and 6 homeless students. Services were provided within the district's five public schools as well as in specialized programs in the region. These services consisted of educational assistance and remediation aligned with the established regulations of the Individuals with Disabilities Act (IDEA), the Americans with Disabilities Act (ADA), policies and laws for educating students with limited English proficiency and the McKinney-Vento Act for serving homeless students. Direct related services included the following: speech and language therapy, occupational therapy, physical therapy, vision and mobility therapy, support for students with hearing impairments, therapies for students with an Autism Spectrum Disorder and support/training for their families, counseling, and behavior management. The district also funded day and residential special education programs for 22 eligible students.

Special education students receiving services in the district were provided access to each school's curriculum. The least restrictive environment concept, mandated through regulatory language in IDEA and considered best practice, provides the goal of special education within our schools. All of our elementary schools have developed inclusion classrooms and/or specific subjects where students are taught using a co-teaching model with the regular classroom teacher and the special education teacher. There was ongoing decision making at TEAM meetings, focusing on determining eligibility and meeting the program needs of eligible students. Agreements between parents and the school regarding programming were made in approximately 500 TEAM meetings. There were no TEAM meetings in which there was a need for mediation or intervention by the Bureau of Special Education Appeals. Staff efforts resulted in student success within the district's special education services. Assistance from teachers, administrators, support staff, paraprofessionals, and consultants contributed to the gains made in well-run inclusion-based services.

The Life Skills program at Hampshire Regional High School, serving students from 7th grade to age 22 with cognitive impairments and multiple disabilities, has experienced significant expansion to serve an increased number of students at middle school age. Participation in this program provides students with ongoing access to a pragmatically based academic program as well as education in skills needed for daily independent living, vocational and social success. Students are placed in community based jobs with coaches who provide them with guidance and support, allowing for immediate feedback while learning in an environment where skills are practiced in "real time". The success of this program has led to other districts interest in accessing "slots" to tuition students into our program.

In addition, the Norris Elementary School continues to offer a daily pragmatics class for 5th and 6th graders that incorporates communication skills, gross motor skills that build the capacity to learn, introductions to activities of daily living, and review of basic math and reading skills into one program. The class has provided an opportunity for students with multiple disabilities to receive integrated direct instruction in areas critical to their development as productive adults.

Our district preschools continue to do an exceptional job serving young students with disabilities in an inclusion setting. Our programs are language-based and provide intensive related services within the typical preschool setting giving all children an enriched program and allowing students to maximize the development of peer related social skills.

The Pupil Services Department continued to provide a wide array of training and inservice opportunities this school year. Training was provided in the areas of working with children on the Autism Spectrum, achievement testing, special education regulations and the development of IEPs, restraint training, the development of MCAS alternative assessment portfolios, and the instruction of English Language Learners. Preschool teachers met regularly to enhance their individual work at their respective schools through sharing strategies and aligning curriculum/assessment for all district preschool students.

The breadth and depth of services and programs offered to the students of the Hampshire Regional School District is impressive and always provided by skilled faculty working as a team with parents, classroom teachers, community members, and administrators. We continue to strengthen these services through aligning our approach to remediation in the primary subject areas, further implementation of school-wide curriculum based assessment and the development of student goals based on data, and the training of classroom teachers in areas necessary to enable them to reach all students in their classrooms more effectively.

Hampshire Regional High School

Celebrating Teaching and Learning

Congratulations to **Else Schlerman** (grade 8) who won first place in The State History Day competition in the junior web site category with her project, Leonardo da Vinci. Else competed at the National History Day competition held at the University of Maryland in June. Congratulations also to **Megan Thompson-Munson** and **Elizabeth Woods** (both grade 8) who received an Honorable Mention for their project, Muhammad Yunus.

The 2009 Adams Scholarship offers four years of free tuition for students attending the University of Massachusetts or any participating state or community college. To qualify for the award, students must receive a score in the proficient or advanced level on the MCAS exam. We proudly announced the following students who have been selected by the Massachusetts Department of Education for the John and Abigail Adams Scholarship based on their MCAS scores. These students are **Tom Alexander, Sam Antill, Evan Baum, Michael Boucher, Eleanor Cook, Taryn Crisafulli, Lauryn Cronin, Bryan Cummings, Trevor Devine, Marissa Dombkowski, Jonathan Downing, Ursula Elmes, Jaclyn Essa, Marissa Feldberg, Matt Furman, Elizabeth Gaudet, Karissa Gorman, Ben Hanson, Cara Haxo, Marshall Hendrick, Katherine Himmelman, Lauren Howe, Erika Kleeberg, Michael Konarski, Julia Mawdsley, Tia Novak, Sarah O'Connor, Nick Otis, Corey Pac, Adam Parsons, Brian Patterson, Joy Rizos, Caitlin Sarazin, Andrew Stolarik, Alexandra Tonelli, Charlotte Turner, and Emilie Wallace.**

In addition to the Adams Scholarship, the following students qualified to receive the Stanley Z. Koplik Certificate of Mastery with Distinction. They are: **Kirsten Alexander, Ben Bachteler, Dan Brown, Stephanie Brown, Andrew Cauley, Danielle Dennett, Kaitlin Esposito, Chris Foskett, Andrew Gaspari, Matt Geary, Michelle Gosselin, Stephanie Hancock, Emily Hazen, Elizabeth Jekanowski, James Labrie Jr, Jamie Labrie, Derek Luong, Sean Martin,**

Kyle McWherter, Justin Mularski, Alex Pilger, Jon Pinsky, Brittany Rice, Keith Robbins, Kim Rosenthal, Michael Seklecki, Jacklyn Sniadach, Jessica Spear, and Savannah Taylor.

Ninth grader **Renee Picard** was accepted into Smith College's Summer Science and Engineering Program for High School Girls. Renee participated in a month long residential program where she expanded her math and science skills.

Brittany Rice from Southampton and **Caitlin Sarazin** from Williamsburg participated in the Robert Floyd Photo Gallery's "Nature in the Pioneer Valley" Photo Contest and they each earned awards in the "18 and under" category. The winning images were selected by the three contest judges and were put on display at the photography gallery in Southampton. Congratulations, girls.

Junior **Samantha Brown** spent her April vacation volunteering her time to the Safe Haven Project. She served as a camp counselor in a weeklong camp for kids with HIV.

At the All State Music Festival in Boston Symphony Hall, **Samuel Antill, Cara Haxo** and **Sarah Labrie** sang in the chorus and **Christopher Bassett** played bass trombone in the orchestra.

Senior **Jamison Wickman** was honored as a Commended Student by the 2010 National Merit Scholarship Program.

Athletic Department Highlights 2009

- Female athletes Ashlee Moussette and Lauren McGrath represented HRHS at the Massachusetts Celebration of Girls and Women in Sport Day in Boston.
- Boys' ski team wins their league championship.
- Swimmer Karissa Gorman wins both Western Mass and State titles in the breaststroke event.
- The Softball team wins their league championship as well as the Western Mass. championship. The team was also presented the Sportsmanship Award from the umpires association.
- The golf team wins their league championship as well as the PVIAC Conference championship for the 2nd consecutive year.
- The boys' soccer team wins their league championship.
- The girls' soccer team wins their league championship.
- The boys' and girls' soccer teams were jointly awarded the Fred Ames Award signifying a high level of play as well as outstanding sportsmanship.
- The golf team, having switched from spring golf to fall golf, continues to be successful, winning another league championship.
- Student leaders, Kathleen O'Connor, Jon Labrie, Sam Hanson, Matt Dziok and Bridget Rowan represented Hampshire Regional at the Annual Sportsmanship Summit sponsored by the MIAA and the MSSADA at Gillette Stadium.
- In addition, numerous HRHS athletes were chosen as All-League and All Scholastic selections for their respective sports.

Staff Recognition

Warren Smith's artwork was accepted into a national juried ceramics competition in Minnesota. The “It’s Only Clay” 2008 exhibit is a juried competition focusing on, and dedicated to, functional clay vessels. The annual exhibition is a collaboration sponsored by the Bemidji Community Art Center and Bemidji State University.

Ann Trytko, Athletic Director, was awarded the District F Athletic Director of the Year Award.

Penny Walker was selected as one of the recipients of the Pioneer Valley Excellence in Teaching Award, which annually recognizes the importance of teaching in the lives of children in our society and in the communities where they live, and is meant to encourage and support these extraordinary professionals in their commitment to teaching. Sponsored by the Harold Grinspoon Charitable Foundation, this prestigious award went to Penny to recognize her for her enthusiasm, energy, creativity and leadership.

Principal **Pat Clem** was awarded the James Garvin Distinguished Service Award by the New England League of Middle Schools.

At the end of the 2008-2009 school year and at the start of the 2009-2010 school year, Hampshire Regional saw several faculty and staff changes.

- Shaari Mersack is the new .6 English teacher replacing Tony DelSignore who left to move to Eastern MA. Shaari recently worked in Agawam and at the Cape.
- Kara (Yearance) Will is the new PE teacher replacing Judy Carriere who retired. Kara previously worked at Hampshire Regional as a long-term sub and then in Westfield. Welcome back, Kara!
- Amy Scully is our new high school guidance counselor replacing Jeanne Thompson who moved to Colorado. Amy previously worked at Monson High School.
- Chris Herzog is a new custodian replacing Lisa Brusco who left for another job.
- Jennifer Garmirian has left to take a job in Washington, DC.
- Bill Randolph was hired to replace Jennifer Garmirian. Bill has recently worked with the Hampshire Educational Collaborative and at the Anne T. Dunphy School in Williamsburg.

School Enrollment 2009 - 2010

GRADE	7	8	9	10	11	12
Enrollment	154	168	128	144	137	112

School Committee Members for 2009-10

Donald Abel	Cathy Karowski	David Pesuit
Diane Bishop	Sherrie Marti	Irene Ryan
Brad Brousseau	Patrick Monahan	Katherine Smith
Todd Haskell, Alternate	Joseph Moynahan	Donald Snyder
Nancy Curtis	David Nardi	Angela Valinski
Janice Gibeau	Karl Norris	Tarin Weiss, Alternate
Patricia Colson-Montgomery, chair		

Williamsburg**WILLIAMSBURG ELEMENTARY SCHOOL**

2009 – 2010 Enrollment

GRADE	PRE-K	K	1	2	3	4	5	6
ENROLLMENT	25	24	25	22	13	15	21	22

WILLIAMSBURG STUDENTS AT HAMPSHIRE REGIONAL HIGH SCHOOL

2009 – 2010 Enrollment

GRADE	7 th	8 th	9 th	10 th	11 th	12 th
ENROLLMENT	13	24	18	15	12	7

School Committee members for school year 2009-2010:

David Chase
 Sarah Christiansen
 Jeff Gelbard
 Duncan Laird
 Charlene Nardi, Chair

Annual Report of the Board of Selectmen

The Board of Selectmen accomplished a great deal during 2009, in part because Town Administrator Steve Herzberg and Administrative Assistant Eleanor Warnock performed much research and legwork, thereby enabling board members to concentrate on decision making. The Town Administrator has taken on the task of Chief Procurement Officer, and in that role is responsible for writing up requests for proposals, receiving bids, and assuring that proper procedure is followed before the town's money is spent.

The audit of the town's 2008 financial records gave good grades to the town's financial team. Collection of overdue taxes resulted in a large sum of free cash, a percentage of which was moved into the town's stabilization account. The Capital Planning Committee drafted a Capital Planning and Debt Management policy to guide financial decision making.

The Highway Garage addition, funding for which was approved by town meeting in 2008, became a reality in 2009. Sage Engineering was the contractor. The addition was "christened" at the annual holiday party in December.

Skinnerville Bridge was discovered to be deteriorating and the weight limit was lowered, making it impossible for heavy trucks to cross. Representative Steve Kulik went to bat with Mass. Highway, and a replacement bridge was put on the fast track. Thanks to a collaboration between Mass. Highway and the town's Highway Department, the bridge was replaced within a two-week timeframe, minimizing the disruption of daily lives for the families who are served by the bridge.

Williamsburg's oldest citizen is honored by the awarding of the Boston Post cane. Charlotte Bachand was honored posthumously, and her family accepted the replica cane and the certificate naming Charlotte as the oldest citizen. Ernest Beliveau received the cane in October.

The town's aging school buildings have received much attention. At the annual town meeting voters committed funds to proceed with a study of the buildings. Massachusetts School Building Authority became interested in the project, and an initial compliance certificate was signed in September. A School Building Committee was appointed and worked diligently throughout the fall, preparing for a late winter town meeting to request funding for a more in-depth feasibility study of options for updating one or both buildings or replacing the buildings.

Having a developer interested in purchasing land under Chapter 61 restrictions resulted in an updated protocol for chapter land conversion. With this protocol in place, all boards and parties are now on the same page.

Part time Police Chief John Cotton retired in June. The transition to a full time chief has begun; a job description was written, the job was advertised, and a screening committee was named. Sergeant Denise Wickland was named acting chief, and has done a commendable job earning the respect of her officers and townspeople alike.

The Energy Committee arranged for energy audits on town-owned buildings. Energy conservation and renewable energy programs are being pursued with Pioneer Valley Planning Commission. A MassTech grant for photovoltaic installation has been received, and the installation should be in place at a building to be determined within a year. The Building Needs Committee has completed its fact gathering, doing a very thorough and comprehensive job, and a report is expected during 2010.

The Water/Sewer Commission is working on the purchase of land on South Street adjacent to the town's wells. A Purchase and Sale agreement was signed in October, and a grant from Environmental Protection was received.

There has been much discussion to determine a suitable site for the PVTA bus shelter. A steering committee for an elevator installation at Nash Hill Place has been named; the design was presented, and a grant will be applied for through the Hilltown Community Development Corporation. H1N1 flu shot clinics have been held, and plans are in place to continue inoculating residents. Veterans' services are being provided by the regional veterans' agent. Joe Russo holds office hours in Williamsburg on Mondays from 11 a.m. to 1 p.m. If a veteran in need of service cannot meet with Joe during those hours, he is encouraged to call the Northampton office at 584-1407 to arrange an appointment.

Upon petitioning by residents of 6R Laurel Road, neighbors, and the Planning Board, the access driveway to the condominium development was named Solar Circle.

As recommended by the Building Inspector, building permit fees were raised to be more in line with neighboring communities. There has been much discussion regarding the driveway by-law.

The town's website, burgy.org, is up and running, and offers much information. We encourage you to visit!

As always, we wish to thank the residents who are willing to step forward and accept positions on town boards and committees.

David Mathers, Chair
Denise Banister, Clerk
Jeffrey Ciuffreda

Annual Report of the Shade Tree Committee/Tree Wardens

This past summer, with the talented support of the Highway Department and our various pickup trucks, the committee planted ten linden trees. We planted two on South Main Street in Haydenville, three on Village Hill, two on South Street, two on Eastern Avenue, and one on Nash Hill Place. We were very fortunate to have a rainy August that assisted us in keeping these young trees well watered. Some of these plantings were at the request of citizens. We encourage and welcome any citizen or group to be of help. The Tree Committee needs help in finding locations for new trees and then watering the trees after planting. Please let us know if you can suggest a likely site for a sapling or are willing to water sapling(s).

The Tree Wardens operate under State Law Chapter 87 and Chapter 40. "Public Shade Trees" are defined as "all trees within a public way or on the boundaries thereof." Public Shade Trees include trees that are acquired or planted for the purpose of "improving, protecting, shading or ornamenting" the public ways. Public Shade Trees may be growing on public or private property.

The Tree Wardens meet on the third Tuesday of each month. We have had notifications from citizens regarding hazardous trees located along the road in front of their private property. Also, National Grid requested permission to remove trees to protect their electric wires. The Tree Wardens inspect the trees and often hold public hearings in conjunction with the Planning Board.

We have been informed of the Asian Longhorn Beetle infestation in Worcester. This beetle's origin is China and it has been imported via wood crates. These beetles love sugar maple trees. Worcester is working hard on their infestation. To limit chances of a local infestation, we advise people to purchase wood for burning from our country only.

The Tree Warden is currently composed of three members. There is a lot to do for three people. We urge and welcome residents to consider joining our committee.

Respectfully submitted,

Anne Bussler, 268-7979

John Kuzeja, 268-7265

Osa Flory, 268-7522

Annual Report of the Oliver Smith Will Charities

During the past year twenty tradespersons were enrolled. Loans of \$600 each were made to twelve apprentices; the notes of seven tradespersons have been surrendered and the benefit of \$600 granted to each. Two student nurses have enrolled under the Nurses' Program; two nurses who earned their degrees have received the nurse's gift of \$600. Seven tradespersons and three nurses received an additional distribution of \$700 each. Thirty-eight widows have been paid a total of \$13,933 and ten brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$36,662, which includes \$9,329 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. Additionally, \$6,064 was placed in the Reserved for Beneficiaries account.

Since provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

Tradespersons*	\$ 2,859,200
Nurses**	801,433
Widows	1,724,195
Brides***	1,492,400
Smith's Agricultural School	1,475,834
Annuities	35,374
Taxes	613,717
	<hr/>
Total Payments	\$ 9,002,153
	=====

*Originally designated in the Will as Indigent Boys

**Originally designated in the Will as Indigent Female Children

***Originally designated in the Will as Indigent Young Women

Trustees
John E. Devine, Jr.
Eric Cerreta
John Coull

During Smith Charities' fiscal year, February 1, 2009 – January 31, 2010, the following applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

1 Bride received the Marriage Gift totaling	\$ 100.00
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Two tradespersons were voted into the program and will be paid when they turn 22 years of age.

Eric Cerreta
Elector under the Oliver Smith Will

Annual Report of the Technology Committee

We are happy to report the successful launching of the newly designed town website, www.burgy.org, hosted by VirtualTownHall.net. The new website allows each department and board to post their own updates, from news, calendars, meeting agendas and minutes to forms and historical data. The site is easy to use for town residents and business owners. The content of both the website and the town's "community message board" on Comcast Channel 15 have been updated regularly.

Committee chairman Tom Adams continues to accept photos from residents and music from local musicians to add to the Channel 15 mix. For more information, email townclerk@burgy.org or tomadams@gmail.com.

The other major effort of the committee this year has been to develop a job description for an Information Technology Specialist who will provide technical assistance to employees of the town and to oversee the operation of the town's computer systems. The job description was the basis for the recently posted Request for Qualifications, and the committee is currently in the process of reviewing the proposals submitted. Note that the IT Specialist will perform work on an independent or consulting basis and will not be a town employee.

In addition, various members of the committee worked over the year with the town offices to address immediate problems and concerns, including switching the town's email service to another provider.

Annual Report of the Trust Fund and Cemetery Commission & Trustees of the Meekins Library Corporation

The three-member Trust Fund and Cemetery Commission is responsible for overseeing the investment and distribution of funds left to benefit the people of Williamsburg as well as the maintenance of two town cemeteries. We are currently managing the funds with assistance from the investment firm Morgan Stanley.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estates, so their generosity and forethought can benefit our community for generations to come. Most bequests have been made for a specific purpose, such as education, town beautification, or assisting low-income families, but the purpose of a trust is limited only by the creative spirit of the donor.

In the past four years alone, the Town has received generous bequests from the estates of Gertrude Ronk, Lois Scott and, most recently, from The Kmit family. The Kmit gift of \$354,000 is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen.

Other gifts are now used to aid students and support our public schools. In the past few years, public school students of Williamsburg have benefited from our funding of renewed creative efforts in computer technology and teacher- or student-initiated projects.

The Trust Fund Commission also handles the endowment for the Meekins Library. Acting as “Trustees of the Meekins Library Corporation,” the commission is managing the principal from the original library trust. As with all Town funds, we have the responsibility of investing the funds and making distributions based on a formula that uses earned income and protects the principal. During these difficult economic times, it is important for the Trust Fund to provide as much support as possible, while adhering to guidelines that instruct us to protect the original investment.

Another responsibility of the Commission is to administer upkeep of the Town’s two cemeteries, Old Village Hill and Mountain Street, and to handle the sale of plots at Mountain Street, the historic Old Village Hill Cemetery being closed for burials.

The Trust Fund also oversees the town clock donated to the town in 1901 by Hayden Sands in memory of his mother, Alice, and housed in the steeple of the Haydenville Congregational Church.

Whether helping students, providing for needy families, sending flowers to the elderly on their birthdays, underwriting maintenance of the town clock or aiding in beautification projects, your gifts will be a source of continued giving for years to come. The generosity and forethought of Daniel Collins, the town doctor, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Today his bequest is worth more than \$700,000 and is used annually to help our young scholars grow and learn.

The trust fund meets on the first Monday of each month, at 7 p.m. in the Town Office.

Respectfully submitted,
John Pohanka, Chair
Peter Siersma
Paul Dunphy, Clerk

Annual Report on Veterans' Services

In 2009 Williamsburg joined the Central Hampshire Veterans' Services District (CHVS) with five other communities in an innovative regionalization initiative. We have joined forces with Northampton, Pelham, Amherst, Chesterfield and Cummington to share administrative costs and give Williamsburg full time coverage with three Veterans' Service officers.

This year we also changed how we interrelate with the Massachusetts Department of Veterans' Services. We fully transitioned to the new Web-VSMIS system. This is a web-based program to operate the Chapter 115 veterans' benefits through the state portal. All members of the CHVS district have been trained to operate this new system, which accelerates the eligibility determination and authorizations necessary for state reimbursements. This is a completely secure website and all information is protected.

The Monument Committee was assigned with updating the names of veterans on the wall. The committee members have worked tirelessly with this office to verify information on wartime service through both the Massachusetts state archives and the National Archives and Records Administration in St. Louis, MO. Currently, 64 names have been verified for addition to the Memorial: three from WWII; 32 from the Korean War; 12 from the Vietnam War; 11 from the Persian Gulf; and 6 from the ongoing wars in Afghanistan and Iraq. All of the Korean War veterans were added last summer. The remainders of names from the other wars were added shortly before Veterans' Day with the exception of the WWII stone. This section required special treatment for any additions and it is still in process. Actually, at the time of this report the entire monument is in the process of being repaired and stabilized and the hope is that the entire project will be completed by Memorial Day 2010. Most of the labor is being donated and the supplies are coming out of the War Memorial Fund. The committee continues to run fundraisers and to date has raised over \$5,000 to pay for the engraving of the new additions at a cost of \$115 for each one. There is a balance of approximately \$2,000 to be used for repairs. Donations are continuing to be accepted and may be made out to the Florence Savings Bank, c/o War Memorial.

Our goals for the coming year and into the future are many and include the following:

- We will increase outreach to returning Operation Enduring Freedom (OEF) and Operation Iraqi Freedom (OIF) veterans and those who have served during the Global War on Terrorism through mailings of the state's Welcome Home Package, through events specifically created for these veterans, and through our website. Our website has expanded to include a page specific to returning service members and we will begin a campaign to inform the community of its existence and its value as a good source for information and referral regarding federal, state and local benefits. Development of a CHVS District website will be investigated, but links to each town's homepage will be integrated into it. Also, it will be tied in with the state MVSOA site.
- We will continue to increase collaboration with other state, local, and non-profit agencies to improve the delivery of services, such as the SNAP (formerly Food Stamps) program and LIHEAP (fuel assistance) to our veterans.

- This office will increase its efforts to help our recipients apply for and receive alternative sources of income, such as SSDI, SSI and VA disability claims.
- We will work with members of the district board to notify other towns of the benefits of joining the CHVS district, and possibly joining our district to better serve their community's veterans.
- We will establish a resource list of service providers in the community that support returning veterans and the families of service members called to duty with assistance for things such as landscaping, shopping, and childcare as well as support to help with physical or mental issues that require counselors, chiropractors or massage therapists through a collaboration with numerous faith and civic organizations.

The two biggest days of recognition to our veterans are Memorial Day and Veterans' Day. This past year we worked cooperatively with the American Legion and their officers to continue, and improve upon, the demonstration of patriotism this community has always shown to those who have served their country so proudly. The 2009 Memorial Day Parade was a real success. Many citizens showed an interest in participating or simply viewing the event, which included the ceremonial salute to those who gave the ultimate sacrifice and for those veterans from our town who have passed on. Supporting the parade and ceremonial part of Memorial Day were the Board of Selectmen, Father Goni, Rev. Noyes, Edward Roberts Jr. Also supporting the Memorial Day activities were the Haydenville American Legion Post, the 9th Mass. Battery and the local Boy and Girl Scouts Troops, all taking part in honoring their sacrifices. We are working with various veterans and non-veterans groups to join in our parade and add to our tribute, and we are hoping Memorial Day 2010 will be another significant event.

The Veterans' Day ceremony, as well, was a well-spirited and well-attended event. Although a chilly day, it was heartwarming to see so many of the community out to honor our veterans from yesterday and today. Also supporting this ceremony were the Board of Selectmen, the Haydenville American Legion, Edward Roberts Jr., and Father Gori and Rev. Noyes and some very cold Girl Scouts.

Great thanks go out to the American Legion, our speakers, Scouts, and lovely singing voices that greatly enhanced our proceedings. We will continue to strive to include more and more of our local citizenry, as well as bring in outside talent and organizations to improve our patriotic appreciation to our local veterans from the past wars to the current conflicts.

We look forward to another year of serving the veterans and their families and welcome any input the residents of Williamsburg have to offer to me or my staff.

Steven James Connor
Director of Veterans' Services

Joseph S. Russo
Veterans' Service Officer
Central Hampshire Veterans' Services District

Annual Report of the Williamsburg Water and Sewer Commission

The Water and Sewer Commission has been busy this year. Our longtime secretary, Fran Goebel, had a health crisis and was out of commission for a while. The Chairman did his best until Fran came back but unfortunately she was unable to continue as the secretary. The Water and Sewer Commission would like to thank Fran for her years of service to our board. We hired a new secretary, Brenda Lessard, who has been working since August.

The Water and Sewer Commission is in the process of trying to buy some land on South Street to offer protection to our wells. Part of the land is in the buffer zone for the aquifer. The Board has received the grant to partially fund this and will be taking it to Special Town Meeting in the spring.

The work at the Unquomunk Dam is completed. The spillway has been reinforced. Tree cutting has been done. It has been determined that the dam does not generate enough power to consider it as a hydroelectric provider.

We are still in talks with Northampton in regard to a contract for the sewer disposal through the City of Northampton and an Emergency Water Hook-up. Costs of providing water and sewer are constantly rising and unfortunately we will be passing those costs on to the consumers of our system.

Again, we would like to remind you to check for leaky faucets, toilets, sill cocks, etc., around your home. A small drip that goes undetected or is allowed to continue will increase your water usage more than you might think and your water bill will reflect that. It is your responsibility to watch for and repair those leaks. It “pays” to take that few minutes periodically to check on things.

As always, we thank the Williamsburg Highway Department for their continued work in conjunction with water and sewer lines. This allows the town to keep costs down for the residents by “hiring locally”. It is a pleasure to see the town departments working well together for the benefit of the town.

Respectfully submitted,

Walter “Sam” Kellogg, Chairman

Annual Report of the Woodland Trails Committee

The Williamsburg Woodland Trails Committee was established by the Selectmen to work with interested public and private property owners to enhance trail opportunities in town.

Goals of the committee:

- Improve the system of existing trails in town for all users
- Respect individual landowners' rights with respect to trails and trail use on their land
- Strengthen the coalition of all trail users (including hikers, skiers, snowmobilers, ATV riders, bikers and equestrians) interested in maintaining and improving Williamsburg's trails
- Strengthen the bonds of our community through this effort

The Four Town Trails Initiative, a cooperative venture involving the towns of Williamsburg, Goshen, Conway and Ashfield and facilitated by The Highland Communities Initiative is a plan to connect the trails of the adjacent towns. Williamsburg members attended the initial meeting held in Goshen, May 13, as well as two subsequent meetings with members of the other trail groups. Williamsburg members have been exploring possible trail connections between the Williamsburg Briar Hill Conservation Area and the DAR State Forest trail system and the Conway State Forest.

We submitted a letter of support to the Goshen Open Space Committee for a grant application for trail improvements on their Goshen Town Trail. The grant was approved and we have offered to assist them in their improvement of this trail.

The committee supported naturalist Aimee Gelin's application for a grant through the Williamsburg Cultural Council to lead a Spring Ephemerals (wildflowers) hike for the trails committee. The grant was approved and the hike will be held in the spring of 2010.

A letter was sent to the Heritage Landscape Inventory Program supporting the town's application to identify significant landscapes in town. Since then the program has been discontinued due to State budget tightening.

On September 15, members attended an Invasive Plant workshop sponsored by the Trustees of Reservations held at the Bryant Homestead in Cummington.

The committee is exploring the idea of constructing a centrally located town kiosk where information about local trails, historical sites, public gardens and other points of interest would be displayed. We are consulting with Nick Dines on a location and design.

2009 Hikes

- First Day Snowshoe Hike at the Petticoat Hill Reservation and Locke's Loop trails
- Full Moon Hike, February 7, at the Big View Trail on Unquomunk Hill
- Fathers' Day Hike, June 21, at the Petticoat Hill Reservation and Locke's Loop trails
- Among the Deserted Homesteads Historical Hike, November 1, led by Eric Weber of the Williamsburg Historical Society

Trail maintenance

- Town resident Roger Allcroft, for his Eagle Scout project, organized trail maintenance workdays performed by him and his volunteers at the Briar Hill Conservation Area. Roger completed his Eagle Scout requirements by reporting on his project at our November meeting.
- Our committee assisted the Ashfield Trails committee with a spring clean-up of ice storm debris on their trail from Sanderson Academy to Bear Swamp.
- On April 19 we participated in a maintenance day held by Hilltown Land Trust members on their Bradley and Breckenridge properties. Trails were cleared of debris, a bridge repaired, a water bar built, trail blazes were refreshed and new signage installed.
- Individuals from the committee worked to clean up winter debris and improve trail marking and signage on the town-owned Hall Conservation Area.

Using Williamsburg's trails

The most up to date information on Williamsburg's trails and our activities is available on our website WilliamsburgWoodlandTrails.org. These trails may cross public and private property, so please respect the trails and the property. The Woodland Trails committee requests that all users follow these guidelines when using local trails.

- Please follow all posted trail use and property signs.
- Please respect all trail users. Hiking, skiing, biking, horseback riding, ATV and snowmobile riding are all important trail uses in Williamsburg.
- Please stay on trails.
- Please be sensitive to natural and cultural resources. Please remove trash if you find it, and avoid environmentally sensitive areas.

Respectfully submitted,

Williamsburg Woodland Trails Committee

Committee members: Paul Jahnige, chair, Gwen Blodgett, Hannah Gyovai, John Hoogstraten, Eileen Keegan, Diane Merritt, Susan Milsom

Annual Report of the Zoning Board of Appeals

The appointed members of the Zoning Board of Appeals are empowered to grant Special Permits and Variances within the criteria established by our Zoning Bylaw and Massachusetts General laws. We also hear appeals of decisions of the action or inaction of our town's Building Inspector acting as the Town's zoning enforcement officer.

Copies of the Town's Zoning Bylaw are available at the Town's website, www.burgy.com, or for purchase from Town Clerk Brenda Lessard. Brenda also serves as the Board secretary and contact person and can be reached at 268-8402.

During the course of the past year the Board received one request for a Special Permit and one request for a variance. Both were granted.

Martin Mahoney, chairman
Gerald Mann, clerk
Lisa Berkman, member
Donald Turner, alternate
Osa Flory, alternate

