Minutes of Williamsburg Water/Sewer Commission Tuesday, November 26, 2013

Present: Walter Kellogg III, William Turner-Vice-Chair, Ken Taylor, James Hyslip, Jerry Roberge-Clerk & Brenda Lessard-Secretary.

Absent:

Public Present: Norma & Richard Whitely, Louise Kanus, and Doris Shallcross.

Meeting called to order at 7:00 pm

Brenda Lessard, Secretary

- 1. Motion made (WT) and seconded (JH) to sign and accept the water and sewer warrants for 11/20/13 & 12/4/13. Motion so voted.
- 2. Motion made (KT) and seconded (WT) to accept the minutes of 9/18/13. Motion so voted.
- 3. Motion made (WT) and seconded (KT) to accept the minutes of 10/16/13. Motion so voted.
- 4. Motion made (JH) and seconded (JR) to accept the minutes of 10/30/13. Motion so voted.
- 5. Norma & Richard Whitely from 166 Main Street were in regarding their water & sewer bill. The bill had been estimated due to the inability to get a reading from the meter reading head. A new meter had been installed and a reading had been gotten off of the meter which was 130491. His bill had been estimated to read 132550. Mr. Whitely explained that the house had been empty as his wife had been away over the summer and he felt the reading was too high and wanted the board to charge only for the water that the meter reading said had gone through it. Motion made (WT) and seconded (KT) to abate the bill for 166 Main Street to the actual reading of 130491 on the meter. Motion so voted. This would bill for 400 cubic feet of water.
- 6. Louise Kanus and Doris Shallcross were in regarding their water and sewer bill for 2 Pine Street which is an apartment rental. They feel the bill was too high and that a mistake was made in the reading. The meter had been changed and an actual reading was done from the meter. The board had the meter to show Ms. Kanus & Ms. Shallcross. They said the bill was ten times what it usually runs. The board explained about leaks and checking the meter. Tenants live in the home. The board told the owners that they had to charge for the water that went through the meter.
- 7. WK spoke to the board regarding a call he had gotten from ISO Insurance regarding fire flow of the hydrants and color coding or tagging the hydrants based on the pressure. ISO would like the board to do flow tests in areas around town and to do them regularly. Each time they do the testing they would like the locations changed. The board will start a schedule.
- 8. Propane bids: (BL) had requested bids for propane for the pump house. RFP were requested from Osterman Propane, George Propane and Pioneer Valley. Two bids were received back. The first was from Pioneer Valley for \$1.62/gallon and George Propane for \$1.85/gallon. After some discussion regarding the need to have someone close by in case of service, motion made (WT) and seconded (KT) to use George Propane in Goshen due to the closeness for service reasons.
- 9. WT had asked for a proposal from MJ Moran to change the sodium hydroxide line at the pump house which is leaking. The proposal is for \$2976.00 and the board has to flush the old line. Motion made (WT) and seconded (JH) to accept the proposal from MJ Moran for the replacement of the sodium hydroxide piping.

10. Motion to adjourn meeting (WT).	Motion seconded (KT). Motion so voted.	
Respectfully submitted:	CLERK:	