

# Williamsburg Planning Board



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Minutes of meeting for 4/7/2008

Commissioners present: Roger Bisbee, Tim McQueston, Steve Snow, Andy Soles, Jim Locke, Neal Anderson  
Others present: Jessica Allan (PVPA)

Chairman Bisbee called the meeting to order at 7:07

## Discussion:

- Chair read letter from Bill Turner which says Deer Haven Drive was built to Town specifications. Bill T. noted he had not received as-built drawings of utilities or layout, and that curb stops need to be raised to the road surface elevation. He also noted his understanding the Homeowners' Association there would retain ownership of the retention ponds, a condition he finds necessary for his approval.
- Jessica Allan from Pioneer Valley Planning Commission came at 7:20 to talk over how PVPA could help us present the ARHC to the Town. She noted this is the first joint use of the ZBA and Planning Board, which might need a little explaining. She will send some slides for our Board to try as a practice run for the public meeting. She noted we can allow any uses, or restrict any uses, in the overlay district. She suggested if we allow non-residential uses, to limit them to a percentage, rather than a specific square foot figure. She said we probably don't need size restrictions on accessory structures. Ms. Allan stayed about 45 minutes, and was quite helpful to the Board.
- Board discussed the Masters application. Agreed we need five items:
  - a) corrected Street Acceptance Plan (currently labeled As-Built)
  - b) Legal description of Lot 2 Retention Pond
  - c) Lot 10 drainage easement should be modified to include the area within the roadway to the edge of the pavement.
  - d) Provide Record Plan to Planning Board showing utilities
  - e) Mr. Masters to agree to raise the curb boxes to the final road surfaceMotion made + seconded (T. McQ.) to recommend to Selectboard they put an article on the Town Meeting warrant accepting Deer Haven Drive pending Planning Board receipt of above five corrections. Vote in favor, unanimous. Chair Bisbee will disseminate via email for approval.
- Agreed public hearing on the ARHC would be scheduled for May 19, 2008
- Motion made + seconded (T. McQ.) to agree with changes to Williamsburg building regulations suggested by the Hampshire Building Inspector, to better align our regulations with MA code. Vote in favor, unanimous.
- Chair Bisbee noted the Town Administrator wanted to know if the Board wanted to subscribe to printed updates from the General Court, declined.

Meeting was adjourned at 8:52 PM    Next meeting: May 5, 2008  
Respectfully submitted,

Jim Locke

Roger Bisbee   Tim McQueston   Steve Snow   Andy Soles   Jim Locke   Neal Anderson  
Williamsburg Planning Board