

**Town of Williamsburg  
Finance Committee  
Meeting Minutes  
December 16, 2009**

Committee Members in Attendance: Gordon Allen, Kim Boas, Bob Buchele, Gary Benoit, Charles Heath, Kit Smith, Paul Wetzel, Chris Morris

Kit Smith, Chair called the meeting to order at 7:05PM

Meeting minutes from the July 16, 2009 meeting were reviewed and amended. A motion to approve the minutes was made by Gordon Allen and seconded by Charlie Heath. The minutes were unanimously approved.

The minutes of the November 19<sup>th</sup> meeting were reviewed and amended. A motion by Kim Boas was made to approve the minutes as amended and seconded by Paul Wetzel. The minutes were approved unanimously.

The Capital Request – Specification and Quotes Policy was reviewed and discussed by the committee. Gordon Allen moved for approval and Chris Morris seconded. The Policy was approved unanimously.

The 2011 budget cycle schedule was presented by the Chair and discussed by the Committee.

Other discussion items concerned the \$70,000 from FEMA for ice storm expense reimbursement and the situation with regional transportation funding

A motion to adjourn was made by CM, seconded by Bob Buchele and approved unanimously. The committee adjourned at 7:35PM.

Respectfully submitted by:

Kim Boas

**Finance Committee Vice Chairman**