

Town of Williamsburg
Capital Planning Committee
MINUTES
February 18, 2009

Present: William Sayre, George Mathers, Gordon Allen, Pete Mahieu
Absent: Bob Buchele
Guests: Fred Goodhue, Fred Venne, Michele Venne, Jeff Galbraith

The meeting was called to order at 7:05 pm.

Fred Venne provided a brief history of the Massachusetts School Building Authority involvement with the Town of Williamsburg and mentioned the federal stimulus program. He provided the committee with a summary of a three option plan

Option #1: The “stimulus” plan includes a complete envelope update, consolidation of the grades into the ATD building, and a geothermal HVAC system.
Cost: ~\$3.8m

Option #2: The “emergency” plan is divided in three phases, not necessarily in consecutive years, which would update only the heating systems. Cost: \$0.98m. If the boiler fails during a school year, the immediate cost is \$235,000 to be covered by short term borrowing and would take approximately 3 weeks.

Option #3: The “immediate” plan is for heating system replacement, but done all at once. Cost: \$0.825m.

Fred also mentioned that there is a potential \$300,000 budget shortfall this year and that it will cost \$30,000 - \$45,000 to heat the ATD building.

Gordon Allen will recommend to the Finance Committee that \$100,000 of free cash be moved into the Stabilization Fund as a reserve for the school heating project, giving a balance of \$235,000.

Forms from the Fire Department, no requests this year, and Highway Department were reviewed. Highway is requesting a new truck V for \$52,500. Bill Sayre will schedule a Saturday morning meeting to inspect the truck.

The next meeting is scheduled for Wednesday, March 18, 2009. The meeting after that is scheduled for April 22.

Meeting adjourned at 8:45 pm.

William Sayre
Chair