

Town of  
**Williamsburg**  
Massachusetts



**2010**  
**Annual Report**

## **To the Volunteers**

This year's annual report is dedicated to the many volunteers who serve our town on committees, boards, commissions, and in our different departments.

Webster's Dictionary defines "volunteer" as one who enters into or offers oneself for a service of his own free will. Well, sometimes we might have to twist an arm or two but usually not more than once! Most do come to us on their own. What is for sure is that without these many town volunteers, our town would not function.

We can list them but we are sure we'll miss a few because there are so many. These volunteers are often hard at work promoting an individual need, and often times out of the limelight. Just look at pages 4-13, and except for a handful or two, these are our volunteers that we salute and say thank you! Also look at the variety of tasks that these townspeople take on. Most of these jobs are unpaid, some carry a very small stipend, and given the price of gas, all of them probably cost people just to attend the meetings.

Town government is a complex entity and with open town meeting and open meeting laws, is very transparent. It is very easy to sit on the outside and have opinions about almost everything. It is very difficult to sit on the inside and have to carefully set policy and make decisions. All of the volunteers in our town do this every day, week, or month.

We appreciate all of those who serve our town so well. We ask all of our residents simply to thank anyone you know who serves our town in any capacity, paid or not, but especially those volunteers who do so much, for so little.

Lastly, we ask those not serving to consider doing so. Simply call the Selectmen's office and express your area of interest or ask what openings there might be. If you want to talk with anyone on the Board of Selectmen, we'd be more than willing; just remember, we have been known to give a little twist of the arm from time to time.

Williamsburg volunteers...**THANK YOU** and this 2010 Williamsburg Annual Town Report is dedicated to you, for your dedication to Williamsburg.



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## **Government Officials**

### **Select Board**

Denise Banister, Chair  
Jeffrey S. Ciuffreda, Clerk  
David Mathers

### **Representative in the General Court**

Stephen Kulik  
1<sup>st</sup> Franklin District  
Room 473F, State House, Boston, MA 02133  
(617) 722-2210 Fax: (617) 722-2821  
E-mail: [StephenKulik@state.ma.us](mailto:StephenKulik@state.ma.us)  
1 Sugarloaf Street, South Deerfield, MA 01373  
(413) 665-7200 Fax: (413) 665-7101

### **State Senator (Berkshire, Hampshire & Franklin District)**

Benjamin B. Downing  
Room 413F, State House, Boston, MA 02133  
(617) 772-1625 Fax: (617) 722-1523  
20 Bank Row, Suite 202, Pittsfield, MA 01201  
(413) 442-4008 Fax: (413) 442-4077 [www.bendowning.org](http://www.bendowning.org)

### **United States Representative**

John W. Olver  
1<sup>st</sup> District  
1111 Longworth HOB, Washington, DC 20515  
(202) 225-5335 Fax: (202) 226-1224  
57 Suffolk Street, Suite 310, Holyoke, MA 01040  
(413) 532-7010 Fax: (413) 532-6543 [www.house.gov/olver](http://www.house.gov/olver)

### **United States Senators**

John F. Kerry  
304 Russell Senate Office Building  
Washington, DC 20510  
E-mail: [john\\_kerry@kerry.senate.gov](mailto:john_kerry@kerry.senate.gov)  
1500 Main Street, Suite 304  
Springfield, MA 01101  
(413) 785-4610 <http://kerry.senate.gov>

Scott Brown  
317 Russell Senate Office Building  
Washington, DC 20510  
(202) 224-4543  
2400 JFK Building, 55 New Sudbury St.  
Boston, MA 02203  
(617) 565-3170 <http://scottbrown.senate.gov>

### **Governor**

Deval Patrick  
Office of the Governor, State House, Room 360, Boston, MA 02133  
(617) 725-4005 Fax: (617) 727-9725  
(888) 870-7770 (in-state use only)  
E-mail: [GOffice@state.ma.us](mailto:GOffice@state.ma.us)

## Town Office Hours

*Subject to change, see [www.burgy.org](http://www.burgy.org)*

Town Offices, 141 Main Street

**TOWN ADMINISTRATOR**

Steven Herzberg, (413) 268-8418

Tuesday through Thursday 9:30-4:00,  
Friday by appointment

**ADMIN. ASST. TO SELECT BOARD**

Eleanor Warnock, (413) 268-8400

Monday and Thursday 10:00-12:00  
Tuesday and Wednesday 10:00-2:00

**TOWN COLLECTOR**

Bonnie Roberge, (413) 268-8401

Monday through Thursday 8:30-3:00

**TOWN CLERK**

Brenda Lessard, (413) 268-8402

Monday 8:30-3:30, eve 5:30-7:00, Tuesday 8:30-3:30  
Thursday 9:00-2:00, eve 6:00-8:00

**ASSESSORS**

(413) 268-8403

Tuesday 10-11:30, eve 7:00-8:00

**TOWN ACCOUNTANT**

Joyce Muka, (413) 268-8412

Thursday 9:00-3:00

**TOWN TREASURER**

Peter Mahieu, (413) 268-8415

By appointment

**FOOTHILLS HEALTH AGENT**

Jackie Duda, (413) 268-8404

By appointment

**SENIOR CENTER**

Director Marie Westburg, (413) 268-8407  
Program Director Fran Goebel

Monday through Thursday 8:30-1:30

**REGIONAL MEAL SITE**

Director Sandra Liimatainen  
(413) 268-9326

Meals served Wednesday and Thursday at 11:45 a.m.

**HIGHWAY SUPERINTENDENT**

Bill Turner, (413) 268-8405

24 Main St., Williamsburg  
Monday through Friday 7:00-3:30

**POLICE CHIEF**

Denise Wickland, (413) 268-7237

16 South Main Street, Haydenville

**HILLTOWN RESOURCE MANAGEMENT** P.O. Box 630, Williamsburg

Administrator Eric Weiss, (413) 268-3845

**TRANSFER STATION & RECYCLING CENTER** Mountain Street, Haydenville

(413) 268-8408

Winter: Wednesday and Saturday 9:00-4:00  
Summer: Wednesday 11:00-6:00, Saturday 9:00-4:00

**BUILDING INSPECTOR**

Louis Hasbrouck, (413) 587-1240  
Assistant: Chuck Miller

212 Main Street, Northampton, MA 01060  
Monday, Tuesday, Thursday, Friday 8:30-4:30  
Wednesday 8:30-12:30

## Board Meeting Schedules

<b>Agricultural Commission</b>	Varies
<b>Assessors</b>	Weekly, Tuesday 10:00-11:30 a.m., 7:00-8:00 p.m.
<b>Brassworks Reuse Committee</b>	Monthly, 2 <sup>nd</sup> Tuesday, 5:30 p.m.
<b>Conservation Commission</b>	Twice a month, 2 <sup>nd</sup> and 4 <sup>th</sup> Thursdays, 7:00 pm Site visits as needed
<b>Council on Aging</b>	Monthly, 3 <sup>rd</sup> Wednesday, 10:00 a.m.
<b>Energy Committee</b>	Varies
<b>Finance Committee</b>	Various Thursdays, 7:00 p.m.
<b>Board of Health</b>	2 <sup>nd</sup> & 4 <sup>th</sup> Monday, 7:00 p.m.
<b>Hilltown Resource Management</b>	Monthly, 1 <sup>st</sup> Thursday, 7:00 p.m., location varies
<b>Library Trustees</b>	Monthly, 3 <sup>rd</sup> Wednesday, at Meekins Library
<b>Open Space Committee</b>	Monthly, varies, often 3 <sup>rd</sup> Thursday, 7:00 p.m.
<b>Planning Board</b>	Twice a month, 1 <sup>st</sup> and 3 <sup>rd</sup> Mondays, 7:00 p.m.
<b>Recreation Commission</b>	Monthly, 1 <sup>st</sup> Wednesday, 6:30 p.m.
<b>Williamsburg School Committee</b>	Monthly, 3 <sup>rd</sup> Wednesday, 6:30 p.m. Anne T. Dunphy School
<b>Hampshire Regional School Committee</b>	Monthly, 1 <sup>st</sup> Monday, 7:00 p.m. Hampshire Regional School
<b>Select Board</b>	Every other Thursday, 7:00 p.m. (warrant weeks)
<b>Shade Tree Committee</b>	Monthly, 3 <sup>rd</sup> Tuesday, 7:00 p.m.
<b>Technology Committee</b>	Varies
<b>Trust Fund Commission</b>	Monthly, 1 <sup>st</sup> Mondays, 7:00 p.m.
<b>Water/Sewer Commission</b>	Every other Wednesday, 7:00 p.m. (warrant weeks)
<b>Woodland Trails</b>	Monthly, 2 <sup>nd</sup> Wednesday, 7:00 p.m.
<b>Zoning Board of Appeals</b>	Per application

*Please note that some changes are made in scheduling to accommodate summer/winter scheduling. Many boards hold additional meetings as necessary. Meetings are not held on state or federal holidays. All meetings and agendas are posted on the bulletin board in the Town Clerk's office and on the Town website [www.burgy.org](http://www.burgy.org).*

## 2010 Elected Officials

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
<b>Assessors</b>		
Marjorie Dunphy	3 years	2013
Peter Shumway	3 year	2011
Denise Banister	3 years	2012
<b>Board of Health</b>		
Donna Gibson	3 years	2013
Donald Lawton	3 years	2011
Gordon Luce	2 years	2012
<b>Board of Library Trustees</b>		
Anne Haxo	3 years	2013
Eileen Stewart	3 years	2013
Patricia Billingsley	3 years	2011
Connie Fitzgerald	3 years	2011
Christopher B. Loring	3 years	2012
Joan Coryat	3 years	2012
<b>Elector – Oliver Smith Will</b>		
Eric Cerreta	1 year	2011
<b>Finance Committee</b>		
Charles Heath	3 years	2013
Christopher Smith	3 years	2013
Gordon Allen	3 years	2013
Christopher Morris	3 years	2011
Robert Buchele	3 years	2012
Walter (Kim) Boas	3 years	2012
Eric Cerreta	3 year	2012
Gary R. Benoit	3 years	2011
Paul R. Wetzel	3 years	2011
<b>Hampshire Council of Government Councilors</b>		
Eileen Stewart	3 years	2012
<b>Local School Committee</b>		
Jeff Gelbard	3 years	2013
Duncan Laird	3 years	2011
Charlene Nardi	3 years	2012
Sarah Christiansen	3 years	2011
David Chase	3 years	2013

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Moderator</b>		
Joseph Larkin	1 year	2011
<b>Recreation</b>		
Alan Golash	3 years	2013
Robert Bihler	3 years	2013
Gary Benoit	3 years	2011
John O'Sullivan	3 years	2011
Dennis Bishop	3 years	2012 (resigned)
Pam Plumer	1 year	2011 (appt to fill Bishop seat)
<b>Regional School Committee</b>		
David P. Nardi	3 years	2011
Diane Bishop	3 years	2012
Carl Schlerman	1 year	2011 (appt to fill vacancy)
<b>Board of Selectmen</b>		
David Mathers	3 years	2013
Denise Banister	3 years	2011
Jeffrey Ciuffreda	3 years	2012
<b>Town Clerk</b>		
Brenda Lessard	2 years	2013
<b>Treasurer</b>		
Peter Mahieu	3 years	2013
<b>Trust Fund/Cemetery Commission</b>		
Andrew Gould	3 years	2013
John Pohanka	3 years	2011
Paul Dunphy	3 years	2012
<b>Water/Sewer Commission</b>		
Walter Kellogg	3 years	2013
Howard Sanderson	3 years	2011
Kenneth Taylor	3 years	2011
William Turner	3 years	2012
James Hyslip	3 years	2013

## 2010 Appointed Officials

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
<b>Administrative Assistant</b>			
Eleanor Warnock	1 year	2011	
<b>Agricultural Council</b>			
Paul Zononi	3 years	2013	
Alden Bacon	3 years	2013	
Alan Everett	3 years	2011	
Lincoln Fish	3 years	2011	
Keith Dufresne (alternate)	1 year	2011	
Amanda Emerson	3 years	2012	
<b>Americans with Disabilities Act Coordinator</b>			
Jeffrey Ciuffreda	1 year	2011	
<b>Animal Control Officer</b>			
Donald Lawton	1 year	2011	
<b>Assistant Town Treasurer</b>			
Karen Karowski	1 year	2011	
<b>Board of Appeals</b>			
Donald Turner (alternate)	1 year	2011	
Osa Flory (alternate)	1 year	2011	
Martin Mahoney	3 years	2012	
Lisa Berkman (Chair)	3 years	2013	
Gerald Mann	3 years	2011	
<b>Brassworks Reuse Committee</b>			
Peter Mahieu	1 year	2011	Appointed by Finance
Stephen Snow	1 year	2011	Appointed by Planning Board
Jeffrey Ciuffreda	1 year	2011	
<b>Building Inspector</b>			
Louis Hasbrouck	1 year	2011	
Charles Miller –Assistant	1 year	2011	
<b>Building Needs Committee</b>			
John Pohanka	1 year	2011	
James Locke	1 year	2011	
Bill Sayre	1 year	2011	
Stephen Smith	1 year	2011	
Andy Soles	1 year	2011	
Martin Mahoney	1 year	2011	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
<b>Capital Planning Committee</b>			
Robert Buchele	1 year	2011	
Fred Goodhue	3 years	2013	
Mitch Cichy	2 years	2012	
Bill Sayre	3 years	2011	
George Mathers	3 years	2010	
Peter Mahieu – Advisory	3 years	2013	
* 3 year appointments by Select Board * 1 year appointments by Finance Committee			
<b>Conservation Commission</b>			
C. Todd Lynch	3 years	2012	
Robert Stinson, Chair	3 years	2013	
Joseph Rogers	3 years	2013	
Tom Hodgkins, alternate	1 year	2011	
Jim Wilson	3 years	2011	
Wilbur Loomis	3 years	2011	
<b>Constables</b>			
Wilbur Loomis	3 years	2012	
Paul Sanderson, Asst Chief	3 years	2012	
Gordon Luce, Chief	3 years	2011	
Jason Connell	3 years	2011	
<b>Council on Aging</b>			
Eric Backer, Emeritus	Lifetime		
Dorothy Backer, Emeritus	Lifetime		
Donna Baldwin	3 years	2011	
Kerstin Liander	3 years	2011	
Gerald Mann	3 years	2012	
Janet Nurczyk	3 years	2012	
Lenore Gervais	3 years	2012	
Sandy Liimatainen, Associate	3 years	2012	
Emma Hall	3 years	2012	
Glen Goebel, Associate	3 years	2012	
Kate Davidheiser	3 years	2013	
Philip Reid	3 years	2011	
Nylda Weeks	3 years	2013	
James Cahillane, Associate	1 year	2011	
Lawrence West, Associate	1 year	2011	
Paula Wentworth	1 year	2011	
Frances M. Goebel, Program Director	1 year	2011	
Mary Wheelan, Director	1 year	2011	Resigned
Marie Westburg, Director	1 year	2011	Appointed 1/13/11
Sandy Liimatainen – Coordinator of Mealsite		2011	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
<b>Cultural Council</b>			
Linda Gibbon	3 years	2011	
Nan Fleming	3 years	2011	
Sarah Palmer	3 years	2011	
Freda Brackley	3 years	2012	
Anne Benedict	3 years	2011	
Jennifer Cody	3 years	2013	
Deborah Hollingworth	3 years	2013	
<b>Dog Officer</b>			
William Turner	1 year	2011	
Debra Turner	1 year	2011	
<b>Field Driver</b>			
Donald Lawton	1 year	2010	
Vacancy	1 year	2011	
<b>Emergency Management Director</b>			
Denise Banister	1 year	2011	
Jason Connell, Assistant	1 year	2011	
<b>Energy Committee</b>			
Kim Boas	1 year	2011	
Christian Lagier	1 year	2011	
Douglas McVey	1 year	2011	
<b>Fire Chief/Forest Fire Warden</b>			
Donald Lawton	1 year	2011	
<b>Fire Fighters</b>			
Donald Turner – Deputy Chief	1 year	2011	
Eric Cerreta – Deputy Chief			
James Ferron - Captain			
Jason Connell – Captain			
Paul Sanderson – Lieutenant			
Matt Brusio – Lieutenant			
Cory McGill - Lieutenant			
<b><u>Fire Fighters</u></b>			
Peter Banister	Roger Bisbee	Alan Everett	Glen Everett
Richard Karowski	Lawrence Lashway	John Pope	Brian McGill
Kenneth Taylor	Jeremiah Pelkey	Robert Parker	Robert Cayo III
Doug McGill	Greg Dibrindisi	Robert LaPointe	Jeremy LaRochelle
Nick Denno	Worth Noyes		
* Firefighters are appointed by the Fire Chief			
Daniel Banister**	Mark Curtin**	Tim McQueston**	Daryl Springman**
** Consultants to Williamsburg Fire Department			

<b><u>Office</u></b>	<b><u>Term</u></b>	<b><u>Expiration</u></b>
<b>Gas Inspector</b>		
Donald Lawton	1 year	2011
<b>Hampshire County Regional Housing Authority</b>		
Vacancy	4 years	2006
<b>Highway Superintendent</b>		
William Turner	1 year	2011
<b>Hilltown Resource Management Cooperative</b>		
Paul Wetzel	1 year	2011
Donna Gibson	1 year	2011
<b>Historical Commission</b>		
Mary Bisbee	3 years	2013
Ralmon Black	3 years	2012
Sarah Palmer	3 years	2010
Dave Majercik	3 years	2011
Eric Weber	3 years	2012
<b>Materials Recycling Facility Advisory Board</b>		
Eric Weiss	1 year	2011
<b>Measurer Gravel/Soil and Manure</b>		
Wilbur Loomis	1 year	2011
<b>Open Space and Recreation Committee</b>		
Kate Dollard	1 year	2011
Melissa Adams	1 year	2011
Roz Driscoll	1 year	2011
Sally Loomis	1 year	2011
Kenley Clark	1 year	2011
Jennifer Fish	1 year	2011
Eric Bloomquist	1 year	2011
* Representatives to the Five Town Initiative Committee are Sally Loomis and Kate Dollard		
<b>Parking Clerk</b>		
Steve Herzberg	1 year	2011
<b>Pioneer Valley Region Joint Transportation Commission</b>		
William Turner	1 year	2010
Vacant – alternate	1 year	2008

<u>Office</u>	<u>Term</u>	<u>Expiration</u>	
<b>Planning Board</b>			
Neal Anderson	5 years	2011	
Jim Locke	5 years	2012	
Roger Bisbee	5 years	2012	
Timothy McQueston	5 years	2015	
Gail Paddock	5 years	2015	
Stephen Snow	5 years	2011	
Vacancy	5 years		
<b>Plumbing Inspector</b>			
Donald Lawton	1 year	2011	
<b>Police and Fire Chaplain</b>			
Worth Noyes	1 year	2011	
<b>Police Chief</b>			
Denise Wickland	Contract		
<b>Police Officers</b>			
Aimee Wallace, Sergeant	1 year	2011	
Jeffrey Brooks, Corporal	1 year	2010	Resigned 6/30/10
Michael Wayne	1 year	2011	
Sabrina Willard	1 year	2011	
Michael A. Romano	1 year	2011	Resigned 12/31/10
Greg Smith	1 year	2011	
Robert Reinke	1 year	2011	
Bryan Luszczki	1 year	2011	
<b>Police Chief Screening Committee</b>			
Bill Sayre	1 year	2010	
Mitchell Cichy	1 year	2010	
Carol Conz	1 year	2010	
Jason Connell	1 year	2010	
Karen DeSalvio	1 year	2010	
<b>Procurement Officer</b>			
Steven Herzberg	1 year	2011	
<b>PVTA Representative</b>			
Christopher Morris	1 year	2011	
<b>Registrar of Voters</b>			
Jean York	3 years	2013	
Brenda Lessard	3 years	2013	
Marjorie Dunphy	3 years	2011	
Diane O'Sullivan	3 years	2012	

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
<b>School Building Committee</b>		
Steve Herzberg		
David Mathers		
Paul Wetzel		
John Pohanka		
Jim Locke		
Andy Soles		
Fred Venne		
Bill Sayre		
Michael Moran		
George Childs		
Alan Everett		
Craig Jurgensen		
Charlene Nardi		
Nancy Millette		
Nancy Mahoney		
<b>Shade Tree Committee</b>		
Osa Flory	1 year	2011
Anne Bussler	1 year	2011
John Kuzeja, Jr.	1 year	2011
<b>Surveyor Wood/Lumber</b>		
Alden Bacon	1 year	2011
<b>Technology Committee</b>		
Tom Adams	1 year	2011
David Nardi	1 year	2011
Lynn Goodhue	1 year	2011
David Chase	1 year	2011
<b>Town Accountant</b>		
Franklin Council of Governments		
Joyce Muka	Contract	
<b>Town Collector</b>		
Bonnie Roberge	3 year	2013
<b>Town Wide Wage Study Committee</b>		
Denise Banister	1 year	2011
Steve Herzberg	1 year	2011
Gordon Allen	1 year	2011
<b>Tree Warden/Gypsy Moth Superintendent</b>		
Shade Tree Committee	1 year	2011

<u>Office</u>	<u>Term</u>	<u>Expiration</u>
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**Trench Permit Granting Authority**

William Turner	1 year	2011
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**Veteran's Agent**

City of Northampton Steve Connor Joseph Russo	Contract	
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**Veteran's Memorial Committee**

Gordon Cranston	1 year	2011
James LeBeau	1 year	2011

**Whiting Street Fund**

Carol Conz	1 year	2010
Charlene Nardi	1 year	2010
Eileen Stewart	1 year	2010

**Williamsburg School Council** (The School Council is **not** appointed by Town Government)

Mindy Kelly, Parent	3 years	2012
Amelia Wright, Teacher	1 year	2011
Karen Schweitzer, Teacher	1 year	2011
Sara Wein, Community Member	3 years	2013
Jeff Gelbard, School Comm. liaison	1 year	2010
David Chase, School Comm. liaison	1 year	2011
Vacancy, Parent	1 year	2011

\* 2 parents (3 years), 3 teachers (1 years), 1 community member (3 years)

**Williamsburg Woodland Trails Committee**

Diane Merritt	1 year	2011
Eileen Keegan	1 year	2011
John Hoogstraten	1 year	2011
Paul Jahnige	1 year	2011
Gwen Blodgett	1 year	2011
Susan Milsom	1 year	2011
Hannah Gyovai	1 year	2011

**Wiring Inspector**

George Marney	1 year	2011
John Glenowicz, Alternate	1 year	2011

**Town Employees/Election Workers**

**Williamsburg Libraries**

Lisa Wenner – Library Director  
Rochelle Wildfong  
Bobbin Young

**Health Agent**

Jackie Duda

Contract

**Highway Department**

Kenneth Taylor

Donald Turner

Peter Banister

**Pollworkers**

Robert D. Acheson

Mark Corner

Thomas Hodgkins

Maureen Mathers

John Pohanka

Nylda Weeks

Pat Casterline

Sheila Dufresne

Gary Kuntz

Diane Merritt

Candy Smith

Nancy Zimmer

Mary Ann Ciuffreda

Mary Kay Hannon

Dot Lucey

Don Owens

Fran Tilley

Richard Zimmer

**Election Wardens**

Kathleen Luce

Kate Davidheiser

**Town Office Custodian**

Al Golash

**Transfer Station Manager**

Thomas Poudrier

**Transfer Station Staff**

George Newman

## Annual Report of the Town Clerk

The Town Clerk's office has been busy keeping up with the with the new Open Meeting Laws, the new Conflict of Interest Training, and other new changes that are happening in her office, including the introduction of E-Vitals.

This is along with running the elections, recording vitals, registering voters, updating the town website and community television (Channel 15), and keeping up with all the new requirements that come from the state.

The following Town Meetings and Elections were held in Williamsburg from January 2010 to December 2010.

Special State Election – January 19, 2010  
Annual Town Caucus – March 2, 2010  
Special Town Meeting – March 2, 2010  
Annual Town Election – May 3, 2010  
Special Town Meeting – June 7, 2010  
Annual Town Meeting – June 7, 2010  
State Primary – September 14, 2010  
State Election – November 2, 2010

As of December 31, 2010 there were 1,853 registered voters. The breakdown of registered voters:

680 active registered Democrats  
139 active registered Republicans  
1020 active registered Unenrolled (formerly called Independent)  
7 registered Green-Rainbow  
7 registered Libertarian

Thank you to the Registrar of Voters – Diane O'Sullivan, Jean York and Marjorie Dunphy; the Wardens – Kate Davidheiser and Kathleen Luce; and the dedicated and efficient election workers – Robert D. Acheson, Pat Casterline, Maryann Ciuffreda, Mark Corner, Sheila Dufresne, Mary Kay Hannon, Thomas Hodgkins, Gary Kuntz, Dot Lucey, Maureen Mathers, Diane Merritt, Don Owens, John Pohanka, Candy Smith, Fran Tilley, Nylda Weeks, Nancy Zimmer and Richard Zimmer. My office is always looking for new workers, so if you are interested, please let me know.

As always, I appreciate the support and flexibility of the School Administration, Fred Venne, and hard work of head custodian, Mike O'Brien, in the setup for all our town events. They do a great job. Thank you both in your support of the Town of Williamsburg.

I give my thanks to our dedicated constables. Our hardworking constables are: Gordon Luce, Paul Sanderson, Wilbur Loomis and Jason Connell. Thank you for helping keep our elections and town meetings running smoothly.

The following numbers and licenses were recorded as of December 31, 2010:

The total population – 2537

Residents 18 and over – 2131

The Dog Officers and Town Clerk licensed dogs (including kennel licenses).

Fishing and Hunting Licenses were issued from the Town Clerk's office as listed below:

36 Sporting and Hunting Licenses

22 Fishing Licenses

It is with great joy that the town of Williamsburg recorded 25 births for 2010. May all the children be happy and healthy, and bring their parents joy.

It is always exciting to see couples take the step of committing to one another through marriage. The town of Williamsburg issued and recorded 15 marriages for 2010. May you all have many years of wedded bliss!

The town of Williamsburg recorded 22 deaths in the year 2010. The town extends its deepest condolences to all the families that lost a loved one. May the memories of them stay close to their loved ones hearts.

Respectfully submitted,

Brenda M. Lessard

Town Clerk

**Minutes of the Special State Election  
January 19, 2010**

The polls were open at 7:00 a.m. and closed at 8:00 p.m.  
Delivered 1600 ballots to the polls.

The following were the results of the election.

Wardens: Kate Davidheiser and Kathy Luce  
Registered Voters: 1965  
Absentee Ballots: 74 Absentee Ballots Cast: 70  
Federal Write-In Ballots: 2  
Votes Talled by Accu-vote: 1269 (64.5%)  
Total Ballots Cast: 1272

Senator in Congress

Blanks: 0  
Scott Brown: 355  
Martha Coakley: 898  
Joseph Kennedy: 19  
Write-In: 0

Filed: February 1, 2010

*Brenda Lessard*

BRENDA LESSARD, TOWN CLERK  
TOWN OF WILLIAMSBURG

**Special Town Meeting  
March 2, 2010**

The Warrant was posted on February 11, 2010.

Moderator: Joseph Larkin Town Clerk: Brenda Lessard

Selectboard Members Present: David Mathers, Denise Banister and Jeffrey Ciuffreda

A quorum (60 registered voters) being present, the meeting was called to order at 7:00 P.M.

The Town Clerk read the greeting.

**Article 1** Moved and seconded that the town raise and appropriate the sum of \$1,284.32 to pay Dennis Burke, Inc., for vehicle fuel delivered in April and May of 2009 (fiscal 2009) that were not billed until fiscal 2010, and to take said sum from free cash.

**Passed Unanimously**

**Article 2** Moved and seconded that the town raise and appropriate the sum of \$18.36 to pay Crocker Communications, Inc. for hosting the town e-mail accounts in May and June 2009 (fiscal 2009) that were not billed until September of 2009 (fiscal 2010), and to take said sum from the fiscal year 2010 town building and grounds budget.

**Passed Unanimously**

**Article 3** Moved and seconded that the town raise and appropriate the sum of \$64.00 to pay Fire Control Systems, Inc. for inspection of fire extinguishers in town buildings performed in June of 2009 (fiscal 2009) that were not billed until October of 2009 (fiscal 2010), and to take said sum from the fiscal year 2010 town building and grounds budget.

**Passed Unanimously**

**Article 4** Moved and seconded that the town authorize the Water and Sewer Commissioners to acquire, by purchase, for water supply purposes, a parcel of land located on South Street, being a portion of that property owned by John R. Pepi and Nora Kelleher Pepi, described in a deed recorded with the Hampshire Registry of Deeds in Book 5145, Page 345, being a parcel containing 3.1696 acres, more or less, shown on a plan entitled "Plan of Land in Williamsburg, Massachusetts Prepared for John R. Pepi," dated September 12, 1997, prepared by E.B. Holmberg & Associates, recorded with the Hampshire Registry of Deeds in Plan Book 182, Page 210, plus a triangle of land, easterly of the aforesaid parcel, which includes the brook, located upon other property of Pepi, being a portion of Parcel A, as shown on a plan entitled "Plan of Land in Williamsburg, Massachusetts Prepared for John R. Pepi," dated July 31, 2009, prepared by Holmberg & Howe, recorded with the Hampshire Registry of Deeds in Plan Book 221, Page 36, all as shown on

a sketch plan on file in the Town Clerk’s Office, and further to transfer the sum of One Hundred and One Thousand and Seventy-Five Dollars (\$101,075.00) from Water Retained Earnings to fund the acquisition of said property and all related expenses.

**Passed 2/3 Majority**

**(136 voters present, 1 Nay, More than 2 Aye)**

**Article 5** Moved and seconded that the Town raise and appropriate the sum of Three Hundred and Fifty Thousand (\$350,000) Dollars, to be expended under the direction of the Williamsburg School Building Committee, for a study of educationally appropriate and financial feasible options to address the issues identified in the Town’s Statement of Interest to the Massachusetts School Building Authority and architectural plans for the Anne T. Dunphy Elementary School, One Petticoat Hill, said sum to be expended under the direction of the School Building Committee, and to meet said appropriation the Treasurer, with the approval of the Board of Selectmen is authorized to borrow said sum under M.G.L. Chapter 44, or any other enabling authority; that the Town of Williamsburg acknowledges that the Massachusetts School Building Authority’s (“MSBA”) grant program is a non-entitlement, discretionary program based on need, as determined by the MSBA, and any costs the Town of Williamsburg incurs in excess of any grant approved by and received from the MSBA shall be the sole responsibility of the Town of Williamsburg, and further provided that the appropriation hereunder shall be subject to and contingent upon an affirmative vote of the Town to exempt the amounts required for the payment of interest and principal on said borrowing from the limitations on taxes imposed by M.G.L. 59, Section 21C (Proposition 2½), and that the amount of borrowing authorized pursuant to this vote shall be reduced by any grant amount set forth in the Feasibility Study Agreement that may be executed between the Town of Williamsburg and the MSBA.

*(Presentations made by Fred Venne, Principal; Michael J. Moran, School Building Needs Committee; Charlene Nardi, School Committee Chair; Andrew Soles, School Building Needs Committee; and Steve Herzberg, Town Administrator)*

**Passed 2/3 Majority**

**(136 Registered Voters present, 2 Nays, More than 4 Aye)**

The meeting adjourned at 8:30 P.M.

Filed: March 3, 2010                      A TRUE COPY ATTEST: Brenda Lessard, Town Clerk

cc: Accountant, Finance Committee, Selectboard, Treasurer, Assessors, Kopelman & Paige, Town Administrator, Water & Sewer Commission, School Building Needs Committee

## Certificate of Nomination – Town Caucus 2010

We certify that a caucus of qualified voters (quorum 40) of the Town of Williamsburg was called and held in accordance with the provisions of law relating thereto, at the Anne T. Dunphy School on the second day of March 2010, and the following nominations of Candidates for Town Offices were made:

The Town Clerk, Brenda Lessard, called the meeting to order at 6:35 P.M. The Voters of Caucus elected a Chair and Secretary.

Chair: Joseph Larkin      Secretary: Bonnie Roberge

<u>OFFICE</u>	<u>TERM</u>	<u>CANDIDATE</u>	<u>RESIDENCE</u>	<u>SIGNATURE</u>
ASSESSOR	3	Marjorie Dunphy	16 North Main Street	Signed by same
<b>BOARD OF HEALTH</b>				
	3	Donna Gibson	110 Nash Hill Road	Signed by same
	3	Gary Benoit	8 Grove Street	Signed by same
	2	Gordon Luce	26 North Farms Road	Signed by same
<b>BOARD OF LIBRARY TRUSTEES</b>				
	3	Anne Tumblin-Haxo	11 High Street	Signed by same
	3	Eileen Stewart	7 Petticoat Hill Road	Signed by same
<b>ELECTOR-OLIVER SMITH WILL</b>				
	1	Eric Cerreta	157 Main St.	Signed by same
<b>FINANCE COMMITTEE</b>				
	3	Charles Heath	83 Mountain Street	Signed by same
	3	Gordon Allen	48 Nash Hill Road	Signed by same
	3	Christopher Smith	1 Valley View	Signed by same
<b>HAMPSHIRE COUNCIL OF GOVERNMENTS COUNCILLOR</b>				
	3	Eileen Stewart	7 Petticoat Hill Road	Signed by same
<b>LOCAL SCHOOL COMMITTEE</b>				
	3	David Chase	99 Adams Road	Signed by same
	3	Jeff Gelbard	6 O'Neil Road	Signed by same
MODERATOR	1	Joseph Larkin	3 Judd Lane	Signed by same
<b>RECREATION COMMISSION</b>				
	3	Alan Golash	28 Kingsley Avenue	Signed by same
	3	Gary Benoit	8 Grove Street	Not signed

REGIONAL SCHOOL  
COMMITTEE 3

SELECTMAN 3 David Mathers 7 Eastern Avenue Signed by same

TOWN CLERK 3 Brenda Lessard 42 Nash Hill Road Signed by same

TREASURER Peter Mahieu 89 Nash Hill Road Signed by same

TRUST FUND/CEMETERY

COMMISSION 3 Peter Siersma 22 Hemenway Road Not signed

WATER/SEWER

COMMISSION 3 James Hyslip 29 Petticoat Hill Road Signed by same

3 Walter Kellogg 82 Mountain Street Signed by same

We hereby certify that at least forty qualified voters of the Town of Williamsburg participated and voted therein. Due to the fact that all of the nominees would be placed on the ballot, it was voted that the Secretary cast one ballot to certify the nominees are certified. We also certify that the caucus voted that in the case of death, withdrawal or in-eligibility of the candidate or candidates so nominated, the vacancy or vacancies shall be filled by the following: a committee consisting of the Chairman and Secretary of the Caucus and the Chairman of the Board of Selectmen.

Meeting adjourned at 6:45 p.m.

S/ Joseph Larkin, Presiding Officer S/ Bonnie Roberge, Secretary to Caucus

Filed March 8, 2010

A TRUE COPY ATTEST BRENDA LESSARD, TOWN CLERK



Williamsburg School Committee-3 years-vote for 2

Blank – 205  
Jeff Gelbard – 303 E  
David Chase – 299 E  
Write-In – 1  
Charlene Nardi

Moderator-1 year-vote for 1

Blank - 75  
Joseph Larkin – 329 E  
Write-In – 0

Recreation Commission-3 yrs-Vote for 2

Blank – 198  
Alan Golash – 313 E  
Robert Bihler – 297 E  
Write-In – 0

Regional School Committee-3 years-vote for 1

Blank – 394  
Write-In – 10  
Charlene Nardi – 2  
Jeffrey Ciuffreda – 1  
Catherine Sands – 1  
Sara Wein – 1  
Steve Snow – 1  
Sherrie Marti – 1  
Dorothy Backer – 1  
Philip Desrosier – 1  
Doris Shallcross – 1

Selectman-3 years-vote for 1

Blank – 82  
David Mathers – 318 E  
Write-In – 4  
John Cotton – 2  
Brenda Lessard – 1  
Kate Davidheiser – 1

Town Clerk-3 years-vote for 1

Blank – 63  
Brenda Lessard – 341 E  
Write-In – 0

Treasurer-3 years-vote for 1

Blank – 80  
Peter Mahieu – 324 E  
Write-In – 0

Trust Fund/Cemetery Commission- 3 years-vote for 1

Blanks – 374  
Write-In – 30  
Andrew Gould – 20 E  
Victor Zononi – 1  
Donald Nichols – 1  
Andrew Blunt – 1  
John Gould – 1  
Alton Wasson – 1  
Carl Beach – 2  
Micki McMillan – 1  
Steve Snow – 1  
Peter Cerreta – 1

Water & Sewer Commission-3 years-vote for 2

Blank – 184

James Hyslip – 305 E

Walter “Sam” Kellogg – 319 E

Write-In – 0

Ballot Question

Shall the Town of Williamsburg be allowed to exempt from the provisions of Proposition two-and-one-half, so called, the amounts required to pay for the bonds issued in order to study educationally appropriate and financial feasible options to address the issues identified in the Town’s Statement of Interest to the Massachusetts School Building Authority and for the architectural plans for the Anne T. Dunphy Elementary School, One Petticoat Hill?

Yes – 298

No – 74

Blank – 32

Filed May 6, 2010

A TRUE COPY ATTEST

Brenda Lessard, Williamsburg Town Clerk

**Special Town Meeting  
June 7, 2010**

The warrant was signed and posted on May 24, 2010

Moderator: Joseph Larkin                      Town Clerk: Brenda Lessard

Board of Selectmen present: David Mathers, Chair; Denise Banister, Clerk; Jeffrey Ciuffreda

Constables: Paul Sanderson and Wilbur Loomis

A quorum (60 registered voters) being present (there were 174 registered voters present), the Moderator called the meeting to order at 7:00 p.m. The Moderator noted the return of the warrant and that it had been posted.

**Article 1**

Moved and seconded that the town transfer the sum of \$20,037.50 from the F.E.M.A. Reimbursement Account to Highway Road Maintenance.

**Passed Unanimously**

**Article 2**

Moved and seconded that the town transfer the sum of \$4,200 from the F.E.M.A. Reimbursement Account to Highway Garage/Equipment Maintenance.

**Passed Unanimously**

Meeting Adjourned at 7:06 p.m.

Filed: June 8, 2010                      A True Copy Attest: Brenda Lessard, Town Clerk

Brenda Lessard

cc: Accountant, Treasurer, Board of Selectmen, Highway Superintendent, Town Administrator, Kopelman & Paige

## **Annual Town Meeting June 7, 2010**

The warrant was signed and posted on May 24, 2010

Moderator: Joseph Larkin                      Town Clerk: Brenda Lessard

Board of Selectmen present: David Mathers, Chair; Denise Banister, Clerk; Jeffrey Ciuffreda

Constables: Paul Sanderson and Wilbur Loomis

A quorum (60 registered voters) being present (there were 174 registered voters present), the Moderator called the meeting to order at 7:15 p.m. The Moderator noted the return of the warrant and that it had been posted.

**A motion was made and seconded** to adopt a rule that the Moderator be authorized to declare 2/3 vote in the same manner as a majority vote is declared, provided that if a vote so declared is questioned by seven (7) or more members, the Moderator shall verify the vote by taking a count.

### **Passed Majority**

Jeff Ciuffreda noted that the Annual Town Report for 2009 had been dedicated to M. J. Moran. Donna Gibson made an announcement of the loss this year of Board of Health member Dr. Ira Gabrielson.

### **Article 1**

Moved and seconded that the town empower the Board of Selectmen, Board of Water/Sewer Commissioners, Board of Assessors, Board of Health, Board of Appeals, Finance Committee, and the Trustees of Libraries to appoint their own members to town departments at such salaries or wage rates as shall be established by the Board of Selectmen.

### **Passed Unanimously**

### **Article 2**

Moved and seconded that the Town authorize the Moderator to choose a committee to expend the income from the Whiting Street Fund.

### **Passed Unanimously**

### **Article 3**

Moved and seconded that the Town continue membership in the Hampshire Council of Governments for Fiscal Year 2011 through Fiscal Year 2014.

### **Passed Unanimously**

### **Article 4**

Moved and seconded that the Town adopt a Capital Improvement Plan, as prepared by the Capital Planning Committee and whose budget has been accepted by the Finance Committee, including recommended capital improvements for the following five fiscal years.

### **Passed Unanimously**

**Article 5**

Moved and seconded that the town fix a salary and compensation of all elected and appointed officers of the town for the twelve month period ending June 30, 2011, as provided in Section 108, Chapter 41, General Laws as amended, and to see if the town will vote to raise and appropriate such sums of money as shall be deemed necessary to defray the expenses of the period as follows:

*(Moved section by section)*

**(Article 5)**

Moved and seconded that the Town raise and appropriate the sum of **\$379,432**, the amount recommended by the Finance Committee for the purpose of **General Government**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>GENERAL GOVERNMENT</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Moderator	0	284	284	288
Selectboard Salaries	7,769	7,924	7,924	8,043
Selectboard Expenses	2,080	2,750	3,750	3,750
Town Administrator	44,634	45,527	45,527	46,210
Administrative Assistant	12,359	12,607	12,607	12,796
Town Administrator Expenses	1,471	1,500	1,500	1,500
Oliver Smith Trustee	0	29	29	29
Town Counsel	17,213	15,000	15,000	15,000
Advertising Expense	225	850	1,000	1,000
Constable Salary	278	284	400	400
Constable Expenses Elections	188	200	100	100
Parking Clerk Labor	139	0	0	0
Finance Committee Salaries	2,731	3,581	3,581	3,635
Finance Committee Chair	0	162	162	164
Finance Committee Secretary	227	624	624	633
Finance Committee Expenses	185	500	500	500
Reserve Fund from Free Cash	47,271	42,000	0	0
Reserve Fund from Taxation	7,000	13,000	55,000	55,000
Capital Planning Labor	0	313	313	318
Capital Planning Expenses	125	75	75	75
Accountant Labor	24,474	22,380	21,779	21,779
Accountant Expense	0	950	250	250
Accounting Software Purchase	1,000	1,000	1,000	1,000
Audit Services	16,500	14,500	14,500	14,500

Assessor's Salaries	7,769	7,924	7,924	8,043
Assessor's Labor	6,078	7,140	7,140	7,247
Assessor's Expenses	3,765	3,700	3,700	3,700
Assessor's Revaluation	1,820	6,000	4,500	4,500
Treasurer Salary	17,483	17,833	17,833	18,100
Treasurer's Add'l Salary (Certification)	0	0	1,000	1,000
Assistant Treasurer	0	5,100	5,100	5,177
Treasurer's Assistant	3,996	0	0	0
Treasurer's Expenses	3,761	6,200	4,600	4,600
Treasurer's Software	1,708	1,832	1,960	1,960
Collector Salary	25,470	25,979	25,979	26,369
Collector's Add'l Salary	0	0	0	0
Collector's Expenses	9,588	9,630	8,430	8,430
Deputy Collector's Expenses	0	0	2,000	2,000
Clerk Salary	15,920	16,238	16,238	16,482
Clerk's Assistant	2,001	2,042	2,042	2,073
Clerk's Expenses	808	1,000	1,300	1,300
Clerk's Software	500	500	500	500
Elections, Registration, Listing	7,803	6,570	7,800	7,800
Town Meeting Expense	185	0	0	0
Street Listing	981	1,060	1,100	1,100
Conservation Comm Labor	0	0	1,900	1,900
Conservation Comm Expense	2,215	2,600	950	950
Energy Committee	0	500	500	500
Planning Board	428	750	750	750
Zoning Bd of Appeals	0	400	600	600
Custodian Labor	8,870	9,883	9,883	10,031
Town Buildings & Grounds	34,866	37,650	38,300	38,300
Town Office Expense	2,617	3,400	3,400	3,400
Town Office Telephone	5,261	6,245	6,300	6,300
Town Office Internet	1,746	2,200	2,250	2,250
Copier Maintenance	1,915	2,700	2,700	2,700
Technology Upgrade	683	0	2,500	2,500
Painting/Siding Town Office	15,000	0	0	0
Town Reports	1,770	1,800	1,900	1,900
<b>Subtotal General Government</b>	<b>370,876</b>	<b>372,916</b>	<b>376,984</b>	<b>379,432</b>

**Passed Unanimously**

**(Article 5)**

Moved and seconded that the Town raise and appropriate the sum of **\$311,340**, the amount recommended by the Finance Committee for the purpose of **Protection of Persons and Property**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>PROTECTION PERSONS and PROPERTY</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Police Chief Salary	19,055	0	0	0
Police Dept Labor	134,983	141,596	162,200	164,633
Police Dept Expenses	23,974	28,500	33,500	33,500
Regional Records Computers/Software	5,452	5,500	5,500	5,500
Fire Chief Salary	19,055	19,436	19,436	19,728
Fire Dept Labor	29,384	29,942	29,942	30,391
Fire Dept Expenses	20,244	20,320	20,320	20,320
Ambulance Service	27,758	27,718	30,233	30,233
Emergency Management Director	1,000	1,020	1,020	1,035
Shade Tree Committee Expenses	5,995	5,000	5,000	5,000
Tree Removal/Planting	2,450	1,000	1,000	1,000
<b>Subtotal Protection Persons and Property</b>	<b>289,350</b>	<b>280,032</b>	<b>308,151</b>	<b>311,340</b>

**Passed Unanimously**

**(Article 5)**

Moved and seconded that the Town raise and appropriate the sum of **\$1,422**, the amount recommended by the Finance Committee for the purpose of **School Committee Stipends**, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
School Committee Salaries	1,393	1,421	1,421	1,442

**Passed Unanimously**

Motion made and seconded to reconsider the motion for appropriations for school stipends.

**Passed Unanimously**

Moved and seconded to amend motion to read: That the Town raise and appropriate the sum of **\$1,442**, the amount recommended by the Finance Committee for the purpose of **School Committee Stipends**, and to raise said sum from taxation.

**Passed Unanimously**

Moved and seconded that the Town raise and appropriate the sum of **\$1,442**, the amount recommended by the Finance Committee for the purpose of **School Committee Stipends**, and to raise said sum from taxation.

**Passed Unanimously**

Moved and seconded that the Town raise and appropriate the sum of **\$1,540,133**, the amount recommended by the Finance Committee for the purpose of **Local School Expenses**, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Local School Expenses	1,402,986	1,510,984	1,540,133	1,540,133

**Passed Unanimously**

**(Article 5)**

Moved and seconded that the Town raise and appropriate the sum of **\$1,211,650**, the amount recommended by the Finance Committee for the purpose of **Hampshire Regional School Assessment**, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Hampshire Regional Assessment	1,367,555	1,272,726	1,211,650	1,211,650

**Passed Unanimously**

Moved and seconded that the Town raise and appropriate the sum of **\$314,285**, the amount recommended by the Finance Committee for the purpose of **Vocational School Assessment**, and to raise said sum from taxation.

<b>EDUCATION</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Vocational School Assessment	265,396	285,428	314,285	314,285

**Passed Unanimously**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$493,466**, the amounts recommended by the Finance Committee for the purpose of **Public Works and Facilities**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>PUBLIC WORKS and FACILITIES</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Highway Labor	148,384	158,337	158,337	160,712
Highway Road Maintenance	61,643	60,463	65,463	65,463
Highway Garage/Equipment Maintenance	36,971	37,000	40,721	40,721
Highway Surplus Equipment	0	2,000	2,000	2,000
Vehicle Fuel	29,866	29,707	29,969	29,969
Cement Sidewalk Construction	1,089	200	10,000	10,000
Winter Salaries	12,716	12,749	12,749	12,940
Winter Expenses	98,051	67,500	67,500	67,500
Bridges & Street Lighting	10,752	11,300	12,150	12,150
Transfer Station Labor (Board of Health)	18,597	18,907	19,380	19,191
Transfer Station Expenses (Board of Health)	63,848	71,800	71,800	71,800
Cemetery Commission	1,175	1,500	1,000	1,000
<b>Subtotal Public Works and Facilities</b>	<b>483,092</b>	<b>471,463</b>	<b>491,069</b>	<b>493,446</b>

Motion made and seconded to amend the motion to read: That the town raise and appropriate, and transfer from available funds the sum of **\$493,446**, the amounts recommended by the Finance Committee for the purpose of **Public Works and Facilities**, with each item to be considered a separate appropriation and to raise said sum from taxation.

**Passed Unanimously**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$493,446**, the amounts recommended by the Finance Committee for the purpose of **Public Works and Facilities**, with each item to be considered a separate appropriation and to raise said sum from taxation.

**Passed Unanimously**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$80,659**, the amount recommended by the Finance Committee for the purpose of **Human Services**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>HUMAN SERVICES</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Board of Health Salaries	3,428	3,497	3,497	3,549
Board of Health Expenses	115	200	300	300
Public Health Nurse	2,342	2,389	2,449	2,425
Animal Inspector	1,697	1,731	1,400	1,757
COA Director	10,855	11,072	11,072	11,238
COA Office Assistant	15,077	15,379	15,379	15,610
COA Meal Site Staffing	2,576	2,576	2,576	2,615
COA Expenses	2,800	2,800	2,800	2,800
COA HEN Program	3,500	3,500	3,500	3,500
Veterans Agent	439	8,366	8,465	8,465
Veterans Benefits	24,919	34,144	28,000	28,000
Amer With Disabilities Exp	0	400	400	400
<b>Subtotal Human Services</b>	<b>67,748</b>	<b>86,054</b>	<b>79,838</b>	<b>80,659</b>

**Passed Unanimously**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$117,327**, the amount recommended by the Finance Committee for the purpose of **Culture and Recreation**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>CULTURE and RECREATION</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Library Salaries	73,936	76,945	81,945	78,099
Library Expenses	28,653			
Library Exp-Utilities		13,620	13,620	13,620
Library Exp-Maintenance		8,040	8,040	8,040
Library Exp-Books & Supplies		5,014	5,014	5,014
Recreation Labor	4,502	3,570	4,570	3,624
Athletic Fields	3,880	4,000	4,000	5,000
Woodland Trails Committee	0	0	500	500
Open Space Committee	0	0	2,530	2,530
Historical Commission Exp	0	400	500	500
Veterans Recognition	0	400	400	400
<b>Subtotal Culture and Recreation</b>	<b>110,971</b>	<b>111,989</b>	<b>121,119</b>	<b>117,327</b>

Motion made and seconded to amend Library Salaries to 83,099 and Subtotal Culture and Recreation to 122,327 and to raise said sum from available funds.

Motion made and seconded to amend previous motion to read: to amend Library Salaries to 83,099 and Subtotal Culture and Recreation to 122,327 and to raise said sum from taxation.

**Passed Majority**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$122,327**, the amount recommended by the Finance Committee for the purpose of **Culture and Recreation**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>CULTURE and RECREATION</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Library Salaries	73,936	76,945	81,945	83,099
Library Expenses	28,653			
Library Exp-Utilities		13,620	13,620	13,620
Library Exp-Maintenance		8,040	8,040	8,040
Library Exp-Books & Supplies		5,014	5,014	5,014
Recreation Labor	4,502	3,570	4,570	3,624
Athletic Fields	3,880	4,000	4,000	5,000
Woodland Trails Committee	0	0	500	500
Open Space Committee	0	0	2,530	2,530
Historical Commission Exp	0	400	500	500
Veterans Recognition	0	400	400	400
<b>Subtotal Culture and Recreation</b>	<b>110,971</b>	<b>111,989</b>	<b>121,119</b>	<b>122,327</b>

**Passed Majority**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$279,510**, the amount recommended by the Finance Committee for the purpose of **Debt Service** with each item to be considered a separate appropriation and to raise said sum from taxation

<b>DEBT SERVICE</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Hampshire Regional Debt Service	93,442	89,233	89,490	89,490
Capping Wood Waste Principal	20,000	20,000	20,000	20,000
Capping Wood Waste Debt Interest	2,150	1,500	800	800
Fire Truck Principal	18,000	18,000	0	0
Fire Truck Debt Interest	1,215	630	0	0
Fire Truck #2 Principal	23,500	23,500	23,500	23,500
Fire Truck #2 Debt Interest	7,593	4,581	2,797	2,797
Highway Garage Principal	0	0	25,000	25,000
Highway Garage Interest	0	0	4,250	4,250
Highway Truck Principal	18,266	0	0	0
Highway Truck Debt Interest	656	0	0	0
Highway Truck 2009-Principal	0	26,000	26,000	26,000
Highway Truck 2009-Interest	0	3,168	1,768	1,768
Highway Loader Principal	20,000	20,000	20,000	20,000
Highway Loader Debt Interest	2,867	1,459	678	678
Library Principal	40,000	41,000	45,000	45,000
Library Debt Interest	11,815	10,515	9,080	9,080
Police/Fire Roof Principal	10,000	0	0	0
Police/Fire Roof Debt Interest	359	0	0	0
Police 4 x 4 Principal	14,709	0	0	0
Police 4 x 4 Debt Interest	529	0	0	0
Police Cruiser Principal	10,000	10,000	10,960	10,960
Police Cruiser Debt Interest	1,112	511	187	187
<b>Subtotal Debt Service</b>	<b>296,213</b>	<b>270,097</b>	<b>279,510</b>	<b>279,510</b>

**Passed Unanimously**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$59,040**, the amount recommended by the Finance Committee for the purpose of **Intergovernmental Expenses**, with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>INTERGOVERNMENTAL EXPENSES</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Hampshire Council of Governments Assessment	3,338	3,338	2,504	2,504
Hampshire County Regional Lockup	2,239	2,239	2,239	2,239
Hilltown Resource Management (Board of Health)	8,658	8,225	7,814	7,814
Foothills Health District (Board of Health)	22,967	21,630	23,078	23,078
Building Inspection Program	25,592	23,055	23,405	23,405
<b>Subtotal Intergovernmental Expenses</b>	<b>62,794</b>	<b>58,487</b>	<b>59,040</b>	<b>59,040</b>

**Passed Unanimously**

**(Article 5)**

Motion made and seconded that the town raise and appropriate, and transfer from available funds the sum of **\$715,893**, the amounts recommended by the Finance Committee for the purpose of **Fixed Miscellaneous Expenses** with each item to be considered a separate appropriation and to raise said sum from taxation.

<b>FIXED MISCELLANEOUS EXPENSES</b>	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
Hampshire County Retirement	123,107	143,602	161,688	161,688
Worker's Compensation	12,959	12,700	13,593	13,593
Unemployment Insurance	5,000	15,000	7,500	7,500
Group Insurance	367,338	425,000	446,250	446,250
Medicare & Social Security	27,981	28,000	29,000	29,000
Police and Fire Accident Insurance	0	0	11,222	11,222
Comprehensive Insurance	49,218	57,800	46,640	46,640
<b>Subtotal Fixed Misc Expenses</b>	<b>585,603</b>	<b>682,102</b>	<b>715,893</b>	<b>715,893</b>

**Passed Unanimously**

**(Article 5)**

Motion made and seconded that the town approve the **entire budget** as moved section by section in the sum of **\$5,509,157**, the amount recommended by the Finance Committee and to raise said sum from taxation.

	<b>FY09 Actual Expenditure</b>	<b>FY10 Town Meeting Approved Budget</b>	<b>FY11 Department Requests</b>	<b>FY11 Finance Committee Recommendation</b>
<b>TOTAL OPERATING BUDGET</b>	<b>5,303,978</b>	<b>5,403,699</b>	<b>5,499,093</b>	<b>5,509,157</b>
<b>FROM FREE CASH</b>		<b>42,000</b>	<b>0</b>	<b>0</b>
<b>FROM TAXATION</b>		<b>5,361,699</b>	<b>5,499,093</b>	<b>5,509,157</b>
<b>STABILIZATION FUND APPROPRIATION</b>				
<b>FROM FREE CASH</b>		<b>133,000</b>		<b>100,000</b>
<b>FROM TAXATION</b>		<b>17,000</b>		
<b>ANTICIPATED REVENUES</b>				<b>5,517,033</b>

**Passed Majority**

**Article 6****Departmental Revolving Funds Authorization.**

Motion made and seconded that the town authorize revolving funds for certain town departments under Massachusetts General Laws Chapter 44 §53E1/2 for the fiscal year beginning July 1, 2010.

*Recommended by Finance Committee*

<b>Revolving Fund</b>	<b>Authorized to Spend Fund</b>	<b>Revenue Source</b>	<b>Use of Fund</b>	<b>FY10 Spending Limit</b>
Gas Inspector Revolving Fund	Gas Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 1,500.00
Electrical Inspector Revolving Fund	Electrical Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 7,500.00
Plumbing Inspector Revolving Fund	Plumbing Inspector	Fees charged for inspections required under the permit process	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,500.00
Transfer Station Open Box Revolving Fund	Board of Health	Fees and charges for services related to the Transfer Station and disposal areas.	Disposal costs of the open box and management of the Transfer Station and disposal areas.	\$18,000.00
Planning Board Revolving Fund	Planning Board	Fees charged specific to proposed sub-divisions within Williamsburg and new construction	Expenses associated with proposed sub-divisions within Williamsburg and other related expenses associated with new buildings	\$30,000.00
Dog Control Revolving Fund	Town Clerk	Fees specific to dogs	Expenses associated with licensing and controlling dogs and to pay the Dog Officer salary.	\$ 5,000.00
Recreation Commission Revolving Fund	Recreation Commission	Fees specific to recreation programs	Pay cost of operating recreation programs.	\$30,000.00
Council on Aging Revolving Fund	Council on Aging Executive Director	Fees specific to advertising in the newsletter	Pay for printing and distribution of the Council on Aging newsletter	\$ 2,000.00
Conservation Commission Revolving Fund	Conservation Commission	Fees specific to NOI/WPA Filing fees.	Pay expenses associated with WPA filing fees for administration and Enforcement of Wetlands Protection Act.	\$ 5,000.00
Board of Appeals Revolving Fund	Board of Appeals	Fees specific to applications	Pay expenses associated with processing of applications, purchase of laptop computer and software for record keeping	\$ 6,000.00
Fire Dept Revolving Fund	Fire Chief	Fees specific to inspections (smoke, CO, etc.)	Salary of the Inspector and expenses related to the issuance of permits.	\$ 3,000.00
<b>Total Spending Limit</b>				<b>\$111,500.00</b>

**Passed Unanimously**

**Article 7**

Motion made and seconded that the town raise and appropriate the sum of \$240,890.00 composed of the amounts listed below, for the purpose of operating and maintaining the town’s water system, including the laying of mains for fiscal year 2011, and take said sum from Water Enterprise Revenue.

*Recommended by Finance Committee*

Salaries	\$ 2,800.00
Expenses	\$ 86,170.00
<u>Debt Service</u>	<u>\$ 151,920.00</u>
Total	\$ 240,890.00

**Passed Unanimously**

**Article 8**

Motion made and seconded that the town raise and appropriate \$ 162,170.00 composed of the amounts listed below, for the purpose of operating, maintaining and constructing the town sewer system for fiscal year 2011, and take said sum from Sewer Enterprise Revenue.

*Recommended by Finance Committee*

Salaries	\$ 2,800.00
Operation & Maintenance	\$ 129,370.00
<u>Debt Service</u>	<u>\$ 30,000.00</u>
Total	\$ 162,170.00

**Passed Unanimously**

**Article 9**

Motion made and seconded that the town transfer the sum of \$31,164.57 from Sewer Retained Earnings to pay the balance of the City of Northampton invoice from Fiscal Year 2009.

*Recommended by Finance Committee*

**Passed Unanimously**

**Article 10**

Motion made and seconded that the town transfer a sum not to exceed \$40,000 from Water Retained Earnings to Water Expenses for upgrades to the pump house and generator.

*Recommended by Finance Committee*

**Passed Unanimously**

**Article 11**

Motion made and seconded that the town raise and appropriate the sum of \$66,000 for the purchase of a new truck for the Highway Department to replace Truck #5, and appropriate \$54,000 from free cash and raise \$12,000 from taxation.

*Recommended by Finance and Capital Planning Committees*

**Passed Majority**

**Article 12**

Motion made and seconded that the town raise and appropriate or transfer from available funds the sum of \$35,000 for repairs and painting of the Town Offices, and appropriate said funds from the Brassworks Fund.

*Recommended by Finance and Capital Planning Committees*

**Passed Majority**

**Article 13**

Motion made and seconded that the town authorize the Board of Selectmen, on behalf of the Town, to acquire by gift from the City of Northampton, a certain parcel consisting of 70,622 square feet of land, more or less, located in the Haydenville section of Williamsburg, Hampshire County, Massachusetts, shown as “Parcel A, N/F Laurie B. Farkas, Deed 7762-187, Area = 70,622 S.F. +/-, Not a Building Lot” on a survey entitled “Plan of Land in Williamsburg, MA Hampshire Registry, Prepared for City of Northampton,” dated on or about May 19, 2010, prepared by Northeast Survey Consultants, as may be amended, to be recorded in the Hampshire County Registry of Deeds, subject to the non-exclusive right of the City of Northampton to construct, operate and maintain a multi-use non-motorized rail trail upon said property.

Motion made and seconded to move discussion and proceed to a vote.

**Passed 2/3 Majority (1 Nay)**

**Original Motion Passed 2/3 Majority (4 Nay)**

**Article 14**

Motion made and seconded that the town raise and appropriate or transfer from available funds the sum of \$25,000 to complete work on the Town Highway Garage, and appropriate said funds from free cash.

*Recommended by Finance and Capital Planning Committees*

**Passed Unanimously**

**Article 15**

Motion made and seconded that the town raise and appropriate or transfer from available funds \$100,000 for the Stabilization Fund and appropriate said funds from free cash.

*Recommended by Finance Committee*

**Passed Unanimously**

**Article 16**

Motion made and seconded that the town amend the General Government By-law, Public Conduct as follows:

**Add** section 6: Public Consumption of Marijuana or Tetrahydrocannabinol

a. Prohibition on Use

1. Not in a Motor Vehicle: No person shall smoke, ingest, or otherwise use or consume marijuana or tetrahydrocannabinol (as defined in M.G.L. c. 94C, §1) while in or upon any public building, vehicle controlled by the Town, recreational area, playground, park, schoolhouse, school grounds, street, sidewalk, public way, passageway, bridge, stairs, parking lot, cemetery, bus stop, or any area or property owned or under the control of the Town, or any area accessible to the public.
2. In a Motor Vehicle: The consumption of marijuana or tetrahydrocannabinol is also prohibited in any motor vehicle in or on a public way whether or not the user is operating the vehicle or whether the vehicle is in operation at all.

b. Violations and Penalties

Whoever violates this bylaw shall be punished by a fine of \$300.00 for each offense. Any penalty imposed under this bylaw shall be in addition to any civil penalty imposed under M.G.L. c 94C, § 32L. If a violator fails to pay the fine issued, he or she may be subject to civil contempt proceedings.

c. Enforcement

Violations of any provision of this bylaw may be processed pursuant to M.G.L. c. 40, § 21D and shall be in the amount set forth above. Enforcement of this bylaw under the Non-Criminal Disposition process shall be carried out by the Police Chief, and duly sworn Police Officers who shall have full enforcement powers.

Motion made and seconded to move discussion and proceed to a vote.

**Passed Unanimously**

**Original Motion Fails 2/3 Majority**

**Article 17**

Motion made and seconded that the town amend the General Government By-law, Board of Water and Sewer Commissioners as follows:

**Add** after the first paragraph:

The Williamsburg Water and Sewer Commission is hereby authorized to promulgate regulations relative to the use of water in the Town's water distribution system and the use of the Town's sewer system. Violation of any regulations promulgated under the authority of this bylaw may be enforced through any lawful means in law or equity by the Water and Sewer Commission, or its designees, including but not limited to enforcement by non-criminal disposition in accordance with MGL Chapter 40, section 21D. Each day a violation exists shall constitute a separate violation. The regulations authorized by this section shall establish specific penalties for violation thereof in amounts not to exceed \$300 per violation; or to act in any other manner in relation thereto.

**Passed 2/3 Majority (3 Nay)**

The meeting adjourned at 9:44 P.M.

Filed: June 8, 2010

A true copy attest: Brenda Lessard, Town Clerk

Brenda Lessard

cc: Accountant, Department of Revenue, Finance Committee, Selectboard, Treasurer, Assessors, Kopelman & Paige, Police Department, Highway Superintendent, Town Administrator, Water & Sewer Commission

## Minutes of the State Primary September 14, 2010

The polls were open at 7:00 a.m. and closed at 8:00 p.m. The following were the results of the election.

Wardens: Kate Davidheiser and Kathy Luce  
 Constables: Wilbur Loomis, Gordon Luce and Paul Sanderson  
 Registered Voters: 1982  
 Absentee Ballots: 29 mailed, 22 returned and accepted  
 Total Ballots Cast: 500 (26.5% voter turnout)  
     Democrat Ballots: 453  
     Republican Ballots: 47  
     Libertarian: 0

### **Democrat Ballot:**

#### Governor:

Blanks	96
Deval L. Patrick	354
Write-Ins	3
Jill Stein-2	
Howie Carr-1	

#### Lieutenant Governor:

Blanks	116
Timothy P. Murray	337
Write-Ins	0

#### Attorney General:

Blanks	122
Martha Coakley	329
Write-Ins	2
David Sullivan-1	
Lester B. Thomas-1	

#### Secretary of State:

Blanks	119
William F. Galvin	334
Write-Ins	0

#### Treasurer:

Blanks	128
Steven Grossman	211
Stephen J. Murphy	114
Write-Ins	0

#### Auditor:

Blanks	81
Suzanne M. Bump	270
Guy William Glodis	68
Mike Lake	34
Write-Ins	0

#### Representative In Congress:

Blanks	83
John W. Olver	369
Write-Ins	1
Mike Cahillane-1	

#### Councillor:

Blanks	151
Thomas T. Merrigan	302
Write-Ins	0

#### Senator in General Court:

Blanks	140
B. Brackett Downing	313
Write-Ins	0

#### Representative In General Court:

Blanks	87
Stephen Kulik	366
Write-Ins	0

District Attorney:  
 Blanks 1  
 Michael A. Cahillane 143  
 David E. Sullivan 309  
 Write-Ins 0

Sheriff:  
 Blanks 103  
 Robert J. Garvey 350  
 Write-Ins 0

**Republican Ballot:**

Governor:  
 Blanks 3  
 Charles D. Baker 44  
 Write-Ins 0

Lieutenant Governor:  
 Blanks 9  
 Richard R. Tisei 37  
 Write-Ins 1  
 Keith Davis-1

Attorney General:  
 Blanks 43  
 Write-Ins 4  
 James McKenna-2  
 Guy Carbone-2

Secretary of State:  
 Blanks 10  
 William C. Campbell 37  
 Write-Ins 0

Treasurer:  
 Blanks 10  
 Karyn E. Polito 37  
 Write-Ins 0

Auditor:  
 Blanks 9  
 Mary Z. Connaughton 31  
 Kamal Jain 7  
 Write-Ins 0

Representative In Congress:  
 Blanks 6  
 William L. Gunn, Jr. 40  
 Write-Ins 1  
 Jay Fleitman-1

Councillor:  
 Blanks 13  
 Michael Franco 34  
 Write-Ins 0

Senator In General Court:  
 Blanks 47  
 Write-Ins 0

Representative In General Court:  
 Blanks 46  
 Write-Ins 1  
 Philip Desrosier-1

Attorney General:  
 Blanks 36  
 Write-Ins 11  
 Michael Cahillane-7  
 David Sullivan-4

Sheriff:  
 Blanks 10  
 Stephen A. Chojnacki 37  
 Write-Ins 0

There were no Libertarian Ballots Voted.

Filed: September 20, 2010  
**A TRUE COPY ATTEST**

**BRENDA LESSARD, TOWN CLERK**

## State Election November 2, 2010

Election held at Anne T. Dunphy School gymnasium, 1 Petticoat Hill Road

Polls opened at 7:00 a.m. and closed at 8:00 p.m.

Total Registered Voters: 1913- Total Ballots cast: 1251 (65.5%)

Warrant Posted: October 19, 2010

Constables: Gordon Luce, Paul Sanderson, Jason Connell and Wilbur Loomis

Wardens: Kate Davidheiser and Kathleen Luce

Pollworkers: Pat Casterline, Mark Corner, Sheila Dufresne, Thomas Hodgkins, Dot Lucey, John Pohanka, Candy Smith, Fran Tilley, Nylda Weeks, Nancy Zimmer and Richard Zimmer

### **Governor and Lt. Governor**

Patrick & Murray	821
Baker & Tisei	267
Cahill & Loscocco	75
Stein & Purcell	72
Blanks	15
Write-ins	1

### **Secretary of State**

William F. Galvin	902
William C. Campbell	235
James D. Henderson	40
Blanks	74
Write-ins	0

### **Auditor**

Suzanne M. Bump	734
Mary Z. Connaughton	255
Nathanael A. Fortune	178
Blanks	84
Write-ins	0

### **Councillor**

Thomas T. Merrigan	878
Michael Franco	256
Blanks	117
Write-ins	0

### **Representative in General Court**

Stephen Kulik	1036
Blanks	255
Write-ins	0

### **Attorney General**

Martha Coakley	910
James P. McKenna	294
Blanks	47
Write-ins	0

### **Treasurer**

Steven Grossman	877
Karyn E. Polito	297
Blanks	77
Write-ins	0

### **Representative In Congress**

John W. Olver	908
William L. Gunn, Jr.	245
Michael Engel	75
Blanks	23
Write-ins	0

### **Senator in General Court**

B. Brackett Downing	955
Blanks	295
Write-ins	1

### **District Attorney**

David E. Sullivan	995
Blanks	245
Write-ins	11

Michael Cahillane-11

**Sheriff**

Robert J. Garvey	926
Stephen A. Chojnacki	247
Blanks	78
Write-ins	0

**QUESTION 1: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

**SUMMARY**

This proposed law would remove the Massachusetts sales tax on alcoholic beverages and alcohol, where the sale of such beverages and alcohol or their importation into the state is already subject to a separate excise tax under state law. The proposed law would take effect on January 1, 2011.

A **YES VOTE** would remove the state sales tax on alcoholic beverages and alcohol where their sale or importation into the state is subject to an excise tax under state law.

A **NO VOTE** would make no change in the state sales tax on alcoholic beverages and alcohol.

**YES: 373    NO: 852    BLANKS: 26**

**QUESTION 2: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

**SUMMARY**

This proposed law would repeal an existing state law that allows a qualified organization wishing to build government-subsidized housing that includes low- or moderate-income units to apply for a single comprehensive permit from a city or town’s zoning board of appeals (ZBA), instead of separate permits from each local agency or official having jurisdiction over any aspect of the proposed housing. The repeal would take effect on January 1, 2011, but would not stop or otherwise affect any proposed housing that had already received both a comprehensive permit and a building permit for at least one unit.

Under the existing law, the ZBA holds a public hearing on the application and considers the recommendations of local agencies and officials. The ZBA may grant a comprehensive permit that may include conditions or requirements concerning the height, site plan, size, shape, or building materials of the housing. Persons aggrieved by the ZBA’s decision to grant a permit may appeal it to a court. If the ZBA denies the permit or grants it with conditions or requirements that make the housing uneconomic to build or to operate, the applicant may appeal to the state Housing Appeals Committee (HAC).

After a hearing, if the HAC rules that the ZBA’s denial of a comprehensive permit was unreasonable and not consistent with local needs, the HAC orders the ZBA to issue the permit. If the HAC rules that the ZBA’s decision issuing a comprehensive permit with conditions or requirements made the housing uneconomic to build or operate and was not consistent with local needs, the HAC orders the ZBA to modify or remove any such condition or requirement so as to make the proposal no longer uneconomic. The HAC cannot order the ZBA to issue any permit that would allow the housing to fall below minimum safety standards or site plan requirements. If the HAC rules that the ZBA’s action was consistent with local needs, the HAC must uphold it even if it made the housing uneconomic. The HAC’s decision is subject to review in the courts.

A condition or requirement makes housing “uneconomic” if it would prevent a public agency or non-profit organization from building or operating the housing except at a financial loss, or it would prevent a limited dividend organization from building or operating the housing without a reasonable return on its investment.

A ZBA’s decision is “consistent with local needs” if it applies requirements that are reasonable in view of the regional need for low- and moderate-income housing and the number of low-income persons in the city or town, as well as the need to protect health and safety, promote better site and building design, and preserve open space, if those requirements are applied as equally as possible to both subsidized and unsubsidized housing. Requirements are considered “consistent with local needs” if more than 10% of the city or town’s housing units are low- or moderate-income units or if such units are on sites making up at least 1.5% of the total private land zoned for residential, commercial, or industrial use in the city or town. Requirements are also considered “consistent with local needs” if the application would result, in any one calendar year, in beginning construction of low- or moderate-income housing on sites making up more than 0.3% of the total private land zoned for residential, commercial, or industrial use in the city or town, or on ten acres, whichever is larger.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would repeal the state law allowing the issuance of a single comprehensive permit to build housing that includes low- or moderate-income units.

**A NO VOTE** would make no change in the state law allowing issuance of such a comprehensive permit.

**YES: 300            NO: 870            BLANKS: 81**

### **QUESTION 3: LAW PROPOSED BY INITIATIVE PETITION**

Do you approve of a law summarized below, on which no vote was taken by the Senate or the House of Representatives before May 4, 2010?

#### **SUMMARY**

This proposed law would reduce the state sales and use tax rates (which were 6.25% as of September 2009) to 3% as of January 1, 2011. It would make the same reduction in the rate used to determine the amount to be deposited with the state Commissioner of Revenue by non-resident building contractors as security for the payment of sales and use tax on tangible personal property used in carrying out their contracts.

The proposed law provides that if the 3% rates would not produce enough revenues to satisfy any lawful pledge of sales and use tax revenues in connection with any bond, note, or other contractual obligation, then the rates would instead be reduced to the lowest level allowed by law.

The proposed law would not affect the collection of moneys due the Commonwealth for sales, storage, use or other consumption of tangible personal property or services occurring before January 1, 2011.

The proposed law states that if any of its parts were declared invalid, the other parts would stay in effect.

**A YES VOTE** would reduce the state sales and use tax rates to 3%.

**A NO VOTE** would make no change in the state sales and use tax rates.

**YES: 307            NO: 922            BLANKS: 22**

**QUESTION 4: THIS QUESTION IS NOT BINDING**

Shall the state representative from this district be instructed to support legislation that would establish health care as a human right regardless of age, state of health or employment status, by creating a single payer health insurance system like Medicare that is comprehensive, cost effective, and publicly provided to all residents of Massachusetts?

**YES: 842      NO: 292      BLANKS: 117**

**QUESTION 5: THIS QUESTION IS NOT BINDING**

Shall the state representative from this district be instructed to vote in favor of legislation that would allow the state to regulate and tax marijuana in the same manner as alcohol?

**YES: 811      NO: 322      BLANKS: 118**

FILED: November 4, 2010

Brenda Lessard, Williamsburg Town Clerk

**Annual Report of the Town Accountant  
Budget vs Revenue Report  
FY2010**

	<u>Account Name</u>	<u>2010 Budget</u>	<u>2010 YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Taxes</u></b>				
001-001-4110-000-000-0	Personal Property Taxes	80,926.08	79,159.78	1,766.30
001-001-4120-000-000-0	Real Estate Taxes	4,349,511.66	4,326,495.42	23,016.24
001-001-4142-000-000-0	Tax Liens Redeemed	0.00	48,823.68	-48,823.68
001-001-4146-000-000-0	Rollback Taxes	0.00	0.00	0.00
001-001-4150-000-000-0	Motor Vehicle Excise	230,000.00	252,721.42	-22,721.42
001-001-4162-000-000-0	Farm Animal Tax	1,500.00	58.00	1,442.00
001-001-4163-000-000-0	Forest Products Tax	0.00	0.00	0.00
001-001-4170-000-000-0	Pen & Int on Taxes	25,000.00	20,685.37	4,314.63
001-001-4173-000-000-0	Pen & Int on Tax Titles	0.00	36,046.23	-36,046.23
001-001-4180-000-000-0	Pmts In Lieu of Taxes	40,000.00	43,225.35	-3,225.35
001-001-4195-000-000-0	Abated MV Taxes Recovered	0.00	295.00	-295.00
	<u>Total Taxes</u>	<u>4,726,937.74</u>	<u>4,807,510.25</u>	<u>-80,572.51</u>
<b><u>Fees</u></b>				
001-141-4320-000-000-0	Fees-Assessors	0.00	8.00	-8.00
001-149-4320-000-000-0	Fees-Registry Markings	1,000.00	1,800.00	-800.00
001-161-4320-000-000-0	Fees-Town Clerk	0.00	548.10	-548.10
001-210-4320-000-000-0	Fees-Police	4,000.00	6,336.28	-2,336.28
001-220-4320-000-000-0	Fees-Fire Dept	1,000.00	1,430.00	-430.00
001-431-4320-000-000-0	Fees-Transfer Station Stickers	30,000.00	50,166.00	-20,166.00
001-512-4320-000-000-0	Fees-Bd of Health	4,000.00	5,925.00	-1,925.00
	<u>Total Fees</u>	<u>40,000.00</u>	<u>66,213.38</u>	<u>-26,213.38</u>
<b><u>Licenses &amp; Permits</u></b>				
001-122-4410-000-000-0	Licenses-Liquor	9,000.00	10,178.24	-1,178.24
001-122-4420-000-000-0	Licenses-Other	2,000.00	1,370.40	629.60
001-210-4450-000-000-0	Permits-Police Dept	0.00	287.50	-287.50
001-241-4450-000-000-0	Permits-Building Insp	9,000.00	14,254.78	-5,254.78
001-242-4450-000-000-0	Permits-Gas Inspection	0.00	0.00	0.00
001-243-4450-000-000-0	Permits-Plumbing Insp	0.00	0.00	0.00
001-245-4450-000-000-0	Permits-Electrical Insp	0.00	0.00	0.00
	<u>Total Licenses &amp; Permits</u>	<u>20,000.00</u>	<u>26,090.92</u>	<u>-6,090.92</u>
<b><u>State Revenue</u></b>				
001-001-4610-000-000-0	Reimb for Loss of Taxes	1,598.00	1,598.00	0.00
001-001-4613-000-000-0	Veterans Abatements	0.00	0.00	0.00
001-001-4616-000-000-0	Elderly Abatements	23,308.00	13,066.00	10,242.00
001-001-4620-000-000-0	School Aid Chapter 70	453,728.00	469,379.00	-15,651.00
001-001-4621-000-000-0	School Transportation	0.00	20,998.00	-20,998.00
001-001-4661-000-000-0	Lottery Aid	266,748.00	266,748.00	0.00
001-001-4665-000-000-0	Veterans Benefits	15,130.00	16,425.00	-1,295.00
001-001-4680-000-000-0	Other State Revenue	0.00	0.00	0.00
001-001-4681-000-000-0	Foundation Reserve	0.00	0.00	0.00
	<u>Total State Revenue</u>	<u>760,512.00</u>	<u>788,214.00</u>	<u>-27,702.00</u>

**Annual Report of the Town Accountant  
Budget vs Revenue Report  
FY2010**

<u>Account Name</u>	<u>2010 Budget</u>	<u>2010 YTD Revenues</u>	<u>Over/(Under)</u>
<b><u>Fines</u></b>			
001-001-4685-000-000-0 Fines - RMV	4,000.00	7,045.00	-3,045.00
001-001-4771-000-000-0 Fines - District Court	0.00	1,495.00	-1,495.00
<u>Total Fines</u>	<u>4,000.00</u>	<u>8,540.00</u>	<u>-4,540.00</u>
<b><u>Other Revenue</u></b>			
001-001-4815-000-000-0 Sale of Fixed Assets	0.00	1,197.00	-1,197.00
001-001-4820-000-000-0 Earnings on Investments	25,000.00	17,182.33	7,817.67
001-001-4839-000-000-0 Indirect Costs Reimbursed	0.00	9,258.42	-9,258.42
001-001-4840-000-000-0 Miscellaneous Revenue	15,001.00	42,069.07	-27,068.07
001-001-4971-000-000-0 Tr Fr Special Revenue	24,237.50	24,237.50	0.00
001-001-4973-000-000-0 Tr Fr Capital Projects	0.00	0.00	0.00
001-001-4974-000-000-0 Tr Fr Stabilization	0.00	0.00	0.00
<u>Total Other Revenue</u>	<u>64,238.50</u>	<u>93,944.32</u>	<u>-29,705.82</u>
<b><u>Total Revenue</u></b>	<b><u>5,615,688.24</u></b>	<b><u>5,790,512.87</u></b>	<b><u>-174,824.63</u></b>

**Annual Report of the Town Accountant  
Budget Expense Report FY2010**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-114-5100-000-000-0 Moderator	284.00	0.00	284.00	0.00	284.00	0.00%
001-122-5100-000-000-0 Selectboard Salaries	7,924.00	0.00	7,924.00	7,924.00	0.00	100.00%
001-122-5400-000-000-0 Selectboard Expenses	2,750.00	0.00	2,750.00	2,801.63	-51.63	101.88%
001-123-5100-000-000-0 Town Administrator	45,527.00	0.00	45,527.00	45,527.00	0.00	100.00%
001-123-5110-000-000-0 Administrative Assistant	12,607.00	0.00	12,607.00	12,608.18	-1.18	100.01%
001-123-5400-000-000-0 Town Administrator Expenses	1,500.00	0.00	1,500.00	1,381.39	118.61	92.09%
001-130-5110-000-000-0 Capital Planning Labor	313.00	0.00	313.00	0.00	313.00	0.00%
001-130-5400-000-000-0 Capital Planning Expenses	75.00	0.00	75.00	75.00	0.00	100.00%
001-131-5100-000-000-0 Finance Committee Salaries	3,581.00	0.00	3,581.00	2,785.23	795.77	77.78%
001-131-5110-000-000-0 Finance Committee Chair	162.00	0.00	162.00	0.00	162.00	0.00%
001-131-5120-000-000-0 Finance Committee Secretary	624.00	0.00	624.00	395.20	228.80	63.33%
001-131-5400-000-000-0 Finance Committee Expenses	500.00	0.00	500.00	0.00	500.00	0.00%
001-132-5400-000-000-0 Reserve Fund	55,000.00	0.00	55,000.00	0.00	55,000.00	0.00%
001-135-5110-000-000-0 Accountant Labor	22,380.00	0.00	22,380.00	22,379.00	1.00	100.00%
001-135-5400-000-000-0 Accountant Expenses	950.00	0.00	950.00	338.95	611.05	35.68%
001-135-5420-000-000-0 Accounting Software	1,000.00	0.00	1,000.00	1,000.00	0.00	100.00%
001-135-5800-000-000-0 Audit Services	14,500.00	0.00	14,500.00	12,500.00	2,000.00	86.21%
001-141-5100-000-000-0 Assessor's Salaries	7,924.00	0.00	7,924.00	7,924.00	0.00	100.00%
001-141-5110-000-000-0 Assessor's Labor	7,140.00	0.00	7,140.00	6,608.79	531.21	92.56%
001-141-5400-000-000-0 Assessor's Expenses	3,700.00	0.00	3,700.00	2,258.18	1,441.82	61.03%
001-142-5400-000-000-0 Assessor's Revaluation	6,000.00	4,420.00	10,420.00	9,650.00	770.00	92.61%
001-145-5100-000-000-0 Treasurer's Salary	17,833.00	0.00	17,833.00	17,833.00	0.00	100.00%
001-145-5120-000-000-0 Treasurer's Assistant	5,100.00	0.00	5,100.00	5,100.00	0.00	100.00%
001-145-5400-000-000-0 Treasurer's Expenses	6,200.00	0.00	6,200.00	4,044.69	2,155.31	65.24%
001-145-5420-000-000-0 Treasurer's Software	1,832.00	0.00	1,832.00	1,831.10	0.90	99.95%
001-146-5100-000-000-0 Collector's Salary	25,979.00	0.00	25,979.00	25,979.00	0.00	100.00%
001-146-5400-000-000-0 Collector's Expenses	9,630.00	0.00	9,630.00	8,365.19	1,264.81	86.87%

**Annual Report of the Town Accountant  
Budget Expense Report FY2010**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-149-5100-000-000-0 Oliver Smith Trustee	29.00	0.00	29.00	0.00	29.00	0.00%
001-151-5400-000-000-0 Town Counsel	15,000.00	0.00	15,000.00	11,468.20	3,531.80	76.45%
001-159-5410-000-000-0 Energy Committee	500.00	0.00	500.00	0.00	500.00	0.00%
001-159-5400-000-000-0 Advertising Expenses	850.00	0.00	850.00	652.21	197.79	76.73%
001-160-5100-000-000-0 Constable-Salary	284.00	0.00	284.00	284.00	0.00	100.00%
001-160-5400-000-000-0 Constable-Elections	200.00	0.00	200.00	0.00	200.00	0.00%
001-161-5100-000-000-0 Clerk's Salary	16,238.00	0.00	16,238.00	16,238.00	0.00	100.00%
001-161-5120-000-000-0 Clerk's Assistant	2,042.00	0.00	2,042.00	2,042.00	0.00	100.00%
001-161-5400-000-000-0 Clerk's Expenses	1,000.00	0.00	1,000.00	863.74	136.26	86.37%
001-161-5420-000-000-0 Clerk's Software	500.00	0.00	500.00	500.00	0.00	100.00%
001-162-5400-000-000-0 Registrar/Election Expenses	6,570.00	0.00	6,570.00	3,643.27	2,926.73	55.45%
001-164-5400-000-000-0 Street Listing	1,060.00	0.00	1,060.00	1,046.97	13.03	98.77%
001-171-5400-000-000-0 Conservation Comm Expenses	2,600.00	0.00	2,600.00	2,012.12	587.88	77.39%
001-175-5400-000-000-0 Planning Board	750.00	0.00	750.00	535.68	214.32	71.42%
001-176-5400-000-000-0 Zoning Bd of Appeals Expenses	400.00	0.00	400.00	357.96	42.04	89.49%
001-192-5120-000-000-0 Custodian Labor	9,883.00	0.00	9,883.00	8,453.15	1,429.85	85.53%
001-192-5400-000-000-0 Town Bldgs & Grounds	37,650.00	650.00	38,300.00	33,156.26	5,143.74	86.57%
001-192-5410-000-000-0 Town Office Expense	3,400.00	0.00	3,400.00	2,086.52	1,313.48	61.37%
001-192-5420-000-000-0 Town Office Telephone	6,245.00	0.00	6,245.00	5,509.10	735.90	88.22%
001-192-5430-000-000-0 Town Office Internet Services	2,200.00	0.00	2,200.00	1,990.93	209.07	90.50%
001-192-5440-000-000-0 Copier Maintenance	2,700.00	0.00	2,700.00	1,907.43	792.57	70.65%
001-192-5800-000-000-0 Technology Upgrades	0.00	887.30	887.30	0.00	887.30	0.00%
001-192-5810-000-000-0 Repair Boiler/Heating System	0.00	4,000.00	4,000.00	0.00	4,000.00	0.00%
001-192-5830-000-000-0 Town Office Weatherization	0.00	6,500.00	6,500.00	0.00	6,500.00	0.00%
001-192-5840-000-000-0 Town Building Space Utilization	0.00	2,500.00	2,500.00	2,000.00	500.00	80.00%
001-193-5400-000-000-0 Comprehensive Insurance	57,800.00	0.00	57,800.00	50,291.95	7,508.05	87.01%

**Annual Report of the Town Accountant  
Budget Expense Report FY2010**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-195-5400-000-000-0	1,800.00	0.00	1,800.00	1,535.50	264.50	85.31%
001-210-5120-000-000-0	141,596.00	0.00	141,596.00	129,642.02	11,953.98	91.56%
001-210-5400-000-000-0	28,500.00	448.75	28,948.75	23,881.84	5,066.91	82.50%
001-210-5410-000-000-0	5,500.00	-522.00	4,978.00	4,978.00	0.00	100.00%
001-220-5110-000-000-0	19,436.00	0.00	19,436.00	19,436.00	0.00	100.00%
001-220-5120-000-000-0	29,942.00	0.00	29,942.00	27,860.27	2,081.73	93.05%
001-220-5400-000-000-0	20,320.00	0.00	20,320.00	17,975.86	2,344.14	88.46%
001-231-5400-000-000-0	27,718.00	0.00	27,718.00	27,718.00	0.00	100.00%
001-232-5110-000-000-0	1,020.00	0.00	1,020.00	1,020.00	0.00	100.00%
001-294-5400-000-000-0	5,000.00	0.00	5,000.00	4,295.00	705.00	85.90%
001-294-5410-000-000-0	1,000.00	1,500.00	2,500.00	0.00	2,500.00	0.00%
001-300-5100-000-000-0	1,421.00	0.00	1,421.00	1,420.00	1.00	99.93%
001-300-5400-000-000-0	1,510,984.00	0.00	1,510,984.00	1,510,570.96	413.04	99.97%
001-300-5820-000-000-0	60,000.00	0.00	60,000.00	932.62	59,067.38	1.55%
001-310-5400-000-000-0	1,272,726.00	0.00	1,272,726.00	1,270,278.00	2,448.00	99.81%
001-320-5400-000-000-0	285,428.00	0.00	285,428.00	282,757.52	2,670.48	99.06%
001-422-5110-000-000-0	158,337.00	0.00	158,337.00	153,942.74	4,394.26	97.22%
001-422-5400-000-000-0	60,463.00	25,037.50	85,500.50	86,402.42	-901.92	101.05%
001-422-5410-000-000-0	37,000.00	4,200.00	41,200.00	41,205.05	-5.05	100.01%
001-422-5800-000-000-0	2,000.00	0.00	2,000.00	0.00	2,000.00	0.00%
001-422-5420-000-000-0	29,707.00	0.00	29,707.00	23,739.60	5,967.40	0.00%
001-422-5430-000-000-0	0.00	1,284.32	1,284.32	1,284.32	0.00	0.00%
001-422-5810-000-000-0	200.00	5,397.27	5,597.27	2,484.75	3,112.52	0.00%
001-422-5820-000-000-0	0.00	28,000.00	28,000.00	573.48	27,426.52	0.00%
001-423-5110-000-000-0	12,749.00	-5,000.00	7,749.00	7,689.76	59.24	99.24%
001-423-5400-000-000-0	67,500.00	0.00	67,500.00	66,929.57	570.43	99.15%
001-424-5400-000-000-0	11,300.00	850.00	12,150.00	10,303.72	1,846.28	84.80%
001-433-5110-000-000-0	18,907.00	0.00	18,907.00	18,590.67	316.33	98.33%
001-433-5400-000-000-0	71,800.00	0.00	71,800.00	71,789.51	10.49	99.99%

**Annual Report of the Town Accountant  
Budget Expense Report FY2010**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-491-5400-000-000-0	1,500.00	0.00	1,500.00	650.00	850.00	43.33%
Cemetery Expense						
001-510-5400-000-000-0	1,731.00	0.00	1,731.00	1,495.00	236.00	86.37%
Animal Inspector						
001-512-5100-000-000-0	3,497.00	0.00	3,497.00	3,496.38	0.62	99.98%
Bd of Health Salaries						
001-512-5400-000-000-0	200.00	0.00	200.00	116.33	83.67	58.17%
Bd of Health Expenses						
001-512-5410-000-000-0	2,389.00	0.00	2,389.00	2,388.96	0.04	100.00%
Public Health Nurse						
001-541-5110-000-000-0	11,072.00	0.00	11,072.00	11,071.84	0.16	100.00%
COA Director						
001-541-5120-000-000-0	15,379.00	0.00	15,379.00	15,379.00	0.00	100.00%
COA Office Assistant						
001-541-5130-000-000-0	2,576.00	0.00	2,576.00	2,574.00	2.00	99.92%
COA Meal Site Staffing						
001-541-5400-000-000-0	2,800.00	0.00	2,800.00	2,800.00	0.00	100.00%
COA Expenses						
001-541-5410-000-000-0	3,500.00	0.00	3,500.00	3,500.00	0.00	100.00%
COA HEN Program						
001-543-5110-000-000-0	8,366.00	0.00	8,366.00	8,366.00	0.00	100.00%
Veterans Agent						
001-543-5410-000-000-0	34,144.00	0.00	34,144.00	33,548.43	595.57	98.26%
Veterans Benefits						
001-549-5400-000-000-0	400.00	0.00	400.00	0.00	400.00	0.00%
Amer With Disabilities Expense						
001-610-5110-000-000-0	76,945.00	0.00	76,945.00	76,944.99	0.01	100.00%
Library Labor						
001-610-5400-000-210-0	13,620.00	0.00	13,620.00	12,680.74	939.26	93.10%
Library Exp-Utilities						
001-610-5400-000-240-0	8,040.00	0.00	8,040.00	8,940.00	-900.00	111.19%
Library Exp-Maintenance						
001-610-5400-000-850-0	5,014.00	0.00	5,014.00	5,014.00	0.00	100.00%
Library Exp-Books & Supplies						
001-610-5800-000-000-0	0.00	2,742.60	2,742.60	2,720.00	22.60	99.18%
Library Fence						
001-630-5110-000-000-0	3,570.00	73.25	3,643.25	3,643.25	0.00	100.00%
Recreation Labor						
001-630-5400-000-000-0	4,000.00	0.00	4,000.00	4,000.00	0.00	100.00%
Athletic Fields						
001-691-5400-000-000-0	400.00	0.00	400.00	0.00	400.00	0.00%
Historical Commission						
001-699-5400-000-000-0	400.00	0.00	400.00	100.00	300.00	0.00%
Veterans Recognition						
001-710-5910-000-000-0	89,233.00	0.00	89,233.00	89,233.00	0.00	100.00%
Principal-School Debt						
001-710-5920-000-000-0	20,000.00	0.00	20,000.00	20,000.00	0.00	100.00%
Principal-Capping Wood Waste						
001-710-5930-000-000-0	18,000.00	0.00	18,000.00	18,000.00	0.00	100.00%
Principal-Fire Truck						
001-710-5935-000-000-0	23,500.00	0.00	23,500.00	23,500.00	0.00	100.00%
Principal- Fire Truck #2						
001-710-5950-000-000-0	41,000.00	0.00	41,000.00	41,000.00	0.00	100.00%
Principal-Library						
001-710-5965-000-000-0	10,000.00	0.00	10,000.00	10,000.00	0.00	100.00%
Principal-Police Cruiser						

**Annual Report of the Town Accountant  
Budget Expense Report FY2010**

	<u>Original Budget</u>	<u>Budget Revisions</u>	<u>Total Budget</u>	<u>Year to Date Expenses</u>	<u>Balance Remaining</u>	<u>% Used</u>
001-710-5980-000-000-0	26,000.00	0.00	26,000.00	26,000.00	0.00	100.00%
001-710-5985-000-000-0	20,000.00	0.00	20,000.00	20,000.00	0.00	100.00%
001-751-5920-000-000-0	1,500.00	0.00	1,500.00	1,500.00	0.00	100.00%
001-751-5930-000-000-0	630.00	0.00	630.00	630.00	0.00	100.00%
001-751-5935-000-000-0	4,581.00	0.00	4,581.00	4,580.40	0.60	99.99%
001-751-5950-000-000-0	10,515.00	0.00	10,515.00	10,515.00	0.00	100.00%
001-751-5965-000-000-0	511.00	0.00	511.00	510.67	0.33	99.94%
001-751-5980-000-000-0	3,168.00	0.00	3,168.00	3,167.31	0.69	99.98%
001-751-5985-000-000-0	1,459.00	0.00	1,459.00	1,458.18	0.82	99.94%
001-820-5640-000-000-0	658.00	0.00	658.00	658.00	0.00	100.00%
001-820-5646-000-000-0	1,560.00	0.00	1,560.00	2,120.00	-560.00	135.90%
001-820-5663-000-000-0	22,887.00	0.00	22,887.00	22,887.00	0.00	100.00%
001-820-5691-000-000-0	175,951.00	0.00	175,951.00	211,271.00	-35,320.00	120.07%
001-830-5622-000-000-0	3,338.00	0.00	3,338.00	3,337.52	0.48	99.99%
001-830-5640-000-000-0	2,239.00	0.00	2,239.00	2,239.00	0.00	100.00%
001-840-5400-000-000-0	8,225.00	0.00	8,225.00	8,224.86	0.14	100.00%
001-840-5410-000-000-0	21,630.00	0.00	21,630.00	21,630.00	0.00	100.00%
001-840-5420-000-000-0	23,055.00	0.00	23,055.00	23,054.56	0.44	100.00%
001-911-5400-000-000-0	143,602.00	0.00	143,602.00	143,602.00	0.00	100.00%
001-912-5400-000-000-0	12,700.00	0.00	12,700.00	12,252.35	447.65	96.48%
001-913-5400-000-000-0	15,000.00	0.00	15,000.00	15,000.00	0.00	100.00%
001-914-5400-000-000-0	425,000.00	0.00	425,000.00	371,503.18	53,496.82	87.41%
001-916-5400-000-000-0	28,000.00	0.00	28,000.00	27,984.49	15.51	99.94%
001-970-5962-000-000-0	150,000.00	100,000.00	250,000.00	250,000.00	0.00	0.00%
<b>Totals</b>	<u>5,814,755.00</u>	<u>182,968.99</u>	<u>5,997,723.99</u>	<u>5,738,873.64</u>	<u>258,850.35</u>	<u>95.68%</u>

**Annual Report of the Town Accountant  
Special Revenue Funds Report FY2010**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>	
<b><u>Highway Funds</u></b>					
216	MA Highway-C291 FY06	26.63	0.00	0.00	26.63
217	Highway C291 FY07	-100.00	68,064.71	-73,361.84	-5,397.13
<b><u>Revolving Funds</u></b>					
231	Wetlands Protection Fund	4,416.25	0.00	0.00	4,416.25
232	Dog Revolving Fund	2,158.86	2,450.00	-4,218.99	389.87
233	Transfer Station Open Box	23,746.67	15,836.00	-11,054.96	28,527.71
234	Planning Board	8,707.59	350.00	0.00	9,057.59
235	Recreation Revolving Fund	7,730.62	495.00	-864.00	7,361.62
236	COA Newsletter	124.01	470.00	-100.45	493.56
237	Fire Inspections	600.00	1,745.00	-1,360.00	985.00
238	Plumbing Inspections	309.00	3,297.00	-3,497.00	109.00
239	Electrical Inspections	2,625.00	5,585.00	-3,150.00	5,060.00
240	Appeals Consultant	-615.66	0.05	0.00	-615.61
241	Board of Appeals Revolving	335.77	953.00	-183.64	1,105.13
243	Conservation Revolving	798.59	522.50	0.00	1,321.09
					58,211.21
<b><u>Receipts Reserved for Appropriation</u></b>					
256	Insurance Claims	4,083.27	0.00	0.00	4,083.27
258	Library Fees Revolving Fund	8,870.60	0.00	0.00	8,870.60
<b><u>Other Special Revenue Funds</u></b>					
270	COA Donations	3,426.37	2,039.13	-2,578.86	2,886.64
271	Flag Donations	535.42	0.00	0.00	535.42
272	War Memorial Fund	1,333.80	0.00	-1,200.00	133.80
273	Police Donations Fund	600.00	0.00	0.00	600.00
274	Library Donations	5,249.63	1,695.00	-1,529.14	5,415.49
275	Library Local	20,647.12	26,019.32	-29,080.61	17,585.83
276	Library School	82.33	13,250.00	-13,244.89	87.44
277	Shade Tree Comm Donations	5.36	0.00	0.00	5.36
278	Town Line Signs	1,161.83	0.00	0.00	1,161.83
279	Angel Garden Fund	3,366.34	780.00	-3,971.25	175.09
280	Woodland Trails Project	121.27	0.00	0.00	121.27
281	Law Enforcement Fund	317.62	0.00	0.00	317.62
282	NIMS Training	90.00	0.00	0.00	90.00
283	Septic Grants	15,934.23	0.00	0.00	15,934.23
284	Highland Valley Elder Serv	521.20	600.00	-223.41	897.79
285	Consortium Support	54.21	649.50	-528.34	175.37
287	PVTA	506.10	8,764.26	-11,298.88	-2,028.52
288	EOEA Service Incentive Grant	70.51	0.00	-1,499.74	-1,429.23
289	Timber Sales	9.02	0.00	0.00	9.02
290	Bond Premium-Issuance Costs	8,523.88	0.00	0.00	8,523.88
291	Land Acquisition Fund	9,711.50	0.00	-4,100.00	5,611.50
293	Comcast Technology Fund	6,144.01	4,808.18	-4,250.00	6,702.19
296	Appraisal Grant	0.00	4,100.00	0.00	4,100.00
297	MTC Clean Energy Grant	0.00	21,775.13	0.00	21,775.13
298	Fire Pagers	0.00	508.00	0.00	508.00

**Annual Report of the Town Accountant  
Special Revenue Funds Report FY2010**

	<u>Opening Balance</u>	<u>YTD Revenue</u>	<u>YTD Expense</u>	<u>Ending Balance</u>	
<b><u>State &amp; Federal Grants</u></b>					
402	-630.54	0.00	0.00	-630.54	
405	0.00	1,578.50	0.00	1,578.50	
407	756.50	3,439.29	-3,512.45	683.34	
408	669.10	2,500.00	0.00	3,169.10	
409	875.50	0.00	0.00	875.50	
410	10,849.25	56,402.90	-24,237.50	43,014.65	
411	2,517.52	0.00	0.00	2,517.52	
412	166.13	5,000.00	-3,396.48	1,769.65	
414	1,958.58	8,823.15	-9,748.79	1,032.94	
415	4,088.60	6,084.46	-6,777.63	3,395.43	
416	49.72	0.00	-49.72	0.00	
417	559.90	0.00	-559.90	0.00	
418	3,391.35	10,770.48	-10,359.32	3,802.51	
420	4,463.55	3,400.00	-3,193.05	4,670.50	
422	0.03	0.00	0.00	0.03	
423	0.00	0.00	0.00	0.00	168,728.15
<b><u>Education Funds</u></b>					
501	6,762.64	24,000.00	-19,261.97	11,500.67	
502	351,651.92	85,846.00	-86,938.15	350,559.77	
503	2,999.84	22,157.00	-24,056.78	1,100.06	
504	3,219.84	0.00	-403.81	2,816.03	
505	13,696.90	7,008.00	-22,691.29	-1,986.39	
508	71,389.89	50,186.00	-27,988.23	93,587.66	
510	0.00	19,938.00	-24,254.43	-4,316.43	
511	0.00	6,836.00	-6,836.04	-0.04	
512	0.00	9,173.00	-5,043.99	4,129.01	
514	0.00	0.00	-11,000.00	-11,000.00	
552	64,220.67	76,907.30	-62,433.76	78,694.21	
554	11,181.02	2,549.40	-11,744.02	1,986.40	
559	-887.25	41,456.12	-43,211.14	-2,642.27	
560	16,951.05	3,200.00	0.00	20,151.05	
561	16,143.28	0.00	-2,142.55	14,000.73	558,580.46
<b><u>Enterprise Funds</u></b>					
610	191,918.22	231,901.97	-342,816.00	81,004.19	
620	318,348.32	156,863.06	-128,491.27	346,720.11	
<b><u>Capital Projects</u></b>					
710	2,665.60	0.00	0.00	2,665.60	
712	-2,797.25	0.00	0.00	-2,797.25	
718	5,005.00	0.00	0.00	5,005.00	
<b><u>School Trust Funds</u></b>					
801	418,289.65	38,629.19	-26,320.38	430,598.46	
802	82,329.43	7,446.70	-3,294.28	86,481.85	
803	2,121.91	254.78	-1,540.20	836.49	
804	19,683.14	1,791.88	-1,099.64	20,375.38	

**Annual Report of the Town Accountant  
Special Revenue Funds Report FY2010**

	<u>Opening</u> <u>Balance</u>	<u>YTD</u> <u>Revenue</u>	<u>YTD</u> <u>Expense</u>	<u>Ending</u> <u>Balance</u>	
805 Dunphy-Dunphy School Fund	22,725.30	2,091.18	-1,424.98	23,391.50	
806 Dunphy-James School Fund	30,425.83	2,783.04	-1,797.67	31,411.20	
807 Ellsworth Hyde Fund	5,686.47	517.25	-263.44	5,940.28	
808 Byron Loomis Fund	21,955.45	2,025.99	-1,415.93	22,565.51	
810 Helen E James Fund	15,741.23	1,332.99	-213.48	16,860.74	638,461.41
<b><u>Town Trust Funds</u></b>					
821 WCTU Clock Fund	12,019.17	1,145.26	-1,648.86	11,515.57	
822 Cemetery Perpetual Care	1,231.65	0.00	-28.58	1,203.07	
823 Whiting Street Fund	3,263.01	494.42	0.00	3,757.43	
824 Arthur King Fund	48,492.41	7,314.28	0.00	55,806.69	
825 Albert Hills Fund	15,940.84	1,519.12	-2,272.93	15,187.03	
826 Christian Hills Fund	21,285.54	1,870.82	-1,405.86	21,750.50	
827 Henry Hills Fund	67,101.99	5,966.66	-4,623.48	68,445.17	
828 Mary Main Fund	7,447.12	667.22	-1,238.91	6,875.43	
829 Lyman Wait Fund	325.25	49.06	0.00	374.31	
830 Electra Wait Fund	3,717.82	560.78	0.00	4,278.60	
831 Henry Warner Fund	29,170.74	2,506.79	-1,694.07	29,983.46	
832 Women's Club Fund	1,437.64	121.75	-45.47	1,513.92	
833 James Taylor Fund	2,043.98	193.10	-203.92	2,033.16	
834 Sanderson/Heath Fund	3,161.90	287.79	-217.05	3,232.64	
835 Library Humanities Fund	9,504.45	804.86	-140.21	10,169.10	
836 William J Sheehan Fund	69.25	10.45	0.00	79.70	
838 KMIT Library Fund	296,827.43	28,446.26	-3,054.05	322,219.64	558,425.42
<b><u>Brassworks Funds</u></b>					
841 Brassworks-Rec Operating	24,833.93	2,172.53	-301.34	26,705.12	
842 Brassworks-Rec Long-Range	1,569.83	740.28	-1,657.41	652.70	
843 Brassworks-Economic Dev	60,634.51	6,133.79	-166.88	66,601.42	
844 Brassworks-Loan Fund	210,204.21	1,262.00	0.00	211,466.21	305,425.45
<b><u>Other Funds</u></b>					
851 Unemployment Comp	12,786.90	10,123.17	-243.29	22,666.78	
852 Elder Trust Fund	11,543.93	209.57	-840.00	10,913.50	
853 Stabilization Fund	135,844.56	251,316.72	0.00	387,161.28	
854 Meekins Library Trust	19,210.53	1,557.91	-249.01	20,519.43	
855 Seewald Technology Grant	7,376.55	624.66	-86.64	7,914.57	449,175.56
<b><u>Agency Funds</u></b>					
891 Off Duty Police Detail	2,610.53	23,435.01	-31,333.51	-5,287.97	
892 Firearm ID Cards	-152.00	837.50	-937.50	-252.00	
893 Clerk Fees	295.18	1,502.25	-1,502.15	295.28	
895 State Wildlife Permits	0.00	1,261.00	-1,261.00	0.00	
897 Collector Fees	990.00	11,410.00	-12,355.00	45.00	
898 Deputy Collector Fees	139.00	5,815.00	-5,815.00	139.00	

## **Annual Report of the Town Administrator**

The year 2010 saw the Town build on some of the accomplishments of 2009, some of which are reported elsewhere in the Annual Report: the Building Needs Committee has issued its report on the condition of town-owned buildings; funding was received to install an elevator at Nash Hill Place, ensuring that all the units there are available to mobility-impaired seniors; and the Town hired both a new full-time chief of police and a new building commissioner. The Town also opened up the Town Offices for use by the Bureau of the Census to test and train potential census takers, providing Williamsburg residents with an opportunity to find at least temporary employment during the depths of the recent recession.

The project to renovate and expand the Anne T. Dunphy School also reached significant milestones this year, as is further described elsewhere in this report. To reach those milestones took enormous effort and dedication on the part of the School Building Committee and absorbed a large part of my time and efforts. That level of effort will need to be maintained in 2011 in order to ensure the project is completed as quickly as possible.

Significant work was also done to improve and maintain the Town Offices and make them more energy-efficient. The Brassworks fund was tapped to paint the sides of the building, repair a leaky roof and rebuild the chimney, which had cracked. Contracts for all three of these projects were procured and awarded and the painting and roof repair were completed; the chimney will be done in early spring. The Town has also secured the services of an information technology specialist who will help us troubleshoot, maintain, improve and begin to upgrade our computers and insure the information in them is both safe and secure. With his help the Technology Committee has completed an inventory of the Town's computer equipment and is developing a replacement schedule.

A number of energy conservation measures were also undertaken in 2010, affecting almost every town building. National Grid paid 70% of the cost of replacing the lighting in the Town Offices, Haydenville Police and Fire Station, and the Dunphy and James Schools with more energy-efficient and cost-effective fixtures. Although the Town's share of this work was \$5,476, the Town will save over \$3,150 every year and reduce its energy consumption by over 28,000 Kwh a year. Grant funding was received from the state, through the Federal American Recovery and Reinvestment Act, which will pay for insulation, weather-stripping and other conservation measures at the Town Offices and Highway Garage, which should further reduce energy consumption in those buildings. The Town continues to buy its heating oil at discounted prices through the larger purchasing power of the Lower Pioneer Valley Educational Collaborative and at the end of the year engaged a new supplier of electricity (Hampshire Power).

Steven Herzberg  
Town Administrator

## Annual Report of Angel Park Quiet Reflections Garden

The Angel Park Quiet Reflections Garden hosted a Summer Music Series again and was the site of a number of weddings, group photo shoots, and other private events. The Park was maintained on a regular basis and any broken plants were replaced immediately. The level of youthful misuse was negligible during the entire season, which reflects the extra care taken by school administrators, parents, and the Police Chief to educate and guide the children about the meaning of the Park and their own responsibility for respecting public property.

The Angel Park Quiet Reflections Garden received a number of improvements during the 2010 garden season:

1. The drip irrigation system was flushed to clear sand infiltration in a number of valves and a few valves were replaced. The control system was reset to conserve water and to avoid heavy use periods. It is now fully operable in automatic setting mode.
2. This year marks the beginning of the first perennial division activity to harvest the quickly growing plants and to transplant them in other Town gardens (Veterans' Park, Walk of Flowers, etc.). 2011 will see a major effort to rearrange the plantings in response to the changing shadow patterns cast by new trees as they mature. Additional plantings were added to south facing slope adjacent to the Teacher's Coffee Walk and lower branches of birch trees were pruned to allow for unrestricted and safe pedestrian passage.
3. New memorial bricks were added to the circle walk around the Angel statue.
4. The lawn was treated with beneficial nematodes in late spring to create natural competition for five types of lawn grubs. The lawns also received organic fertilizer and lime, and calcium sulfate (Gypsum) was spread on the lawns adjacent to the road and parking lots to neutralize winter road salt.

Ongoing mowing and leaf raking was furnished by Zononi Lawn Maintenance and planting beds were tended to by N. Dines and volunteers from the Williamsburg Dead-Head Society (Heidi Johnson and Joan Coryat). Fertilizer, new plants, and biological pest controls were purchased through the Garden and Park Beautification Fund, which is supported by local contributions and receipts from redeemed beverage bottles and cans.

The Angel Park Quiet Reflections Garden was described in the new Williamsburg Open Space Plan as a Town resource that deserves protection and ongoing care: *"Angel Park Quiet Reflections Garden was created in 2007 as a public park dedicated to the memory of children who have passed away. It was built on public land adjacent to the Anne T. Dunphy Elementary School and features accessible seating for music events and presentations. The heavily planted setting has been used for a summer concert series and School related gatherings."* (page 44)

Plans for 2011:

If funding can be arranged, a new bench will be added to the upper terrace next spring to allow more seating options for regular park users as well as audience members who attend the Angel Park Music Series. The perennials will be divided next spring to stimulate continued bloom and to provide plants for the school plant sale and for new plantings in the other Town Gardens.

Submitted by N. Dines, FASLA

## **Annual Report of the Board of Assessors**

During Fiscal Year 2010 all property values were adjusted to bring them into the range of 90% to 110% of market value. Sales from calendar years 2007 and 2008 were used for the comparison, as required by the guidelines presented by the Massachusetts Department of Revenue. The values were presented to and certified by the State. The tax rate for Fiscal Year 2010 was increased from \$13.87 per \$1,000 valuation to \$14.43 per \$1,000 valuation.

Any resident with questions is urged to contact the Board of Assessors by telephone (268-8403) or in person at our meetings, which are from 7:00 to 8:00 p.m. on Tuesday evenings.

Respectfully submitted,

Denise L. Banister, Chair  
Peter B. Shumway  
Marjorie Dunphy

## Annual Report of the Brassworks ReUse Committee

The Brassworks ReUse Committee typically meets each month on the second Tuesday at 5:00 p.m. in the Town Office Building. In 2010 the committee met a total of ten times.

The Committee is made up of one member from three town committees/boards: Board of Selectmen, Planning Board, and the Finance Committee. The names of the committee members are found at the end of this report.

During the year, Martin Mahoney, the representative of the planning board resigned and was replaced by Steve Snow at the December meeting.

The report of the activities of the funds were;

- \* The Small Business Revolving Fund. While there was some very limited interest in this fund, there were no applications filled out and returned during the year. Because of the lack of use of this fund at the Annual Town Meeting in June 2010, the committee recommended and the town meeting agreed, to use up to \$35,000 of this fund's balance of roughly \$215,000 for the painting, repairing of the roof, and repairing of the chimney of the Town Office Building. All work except the chimney repair was done in 2010.
- \* Economic Development and Housing Fund. This fund has one outstanding loan made to the Hilltown Community Development Corporation in 1998 and the loan was current at year's end. The loan is due in May 2018.
- \* Recreation Equipment/Capital Fund. This fund has been used periodically over the years and the small balance remaining at the end of last year, \$1,569.83, was expended in 2010 on basketball backboards at the Earl Tonet Gym.
- \* Recreation Long Range Planning Fund. No activity has taken place in this fund during the year.

Going forward, the committee is trying to determine if the small business revolving fund is serving its purpose as no new loan has been made in the last few years. It is unsure if the economy, attractive rates of banks, or lack of understanding about the fund is responsible for this. Therefore, the committee is contemplating other uses of this fund, which would require a vote of town meeting.

It is being proposed at the Annual Town Meeting of 2011 that the Recreation Long Range Planning Fund, with its balance of roughly \$24,000 be closed and funds transferred to the Recreation Committee's Revolving Fund. This will allow the funds to continue to be used for recreational purposes and make the expenditure of those funds less cumbersome. Town meeting will have to vote to approve this.

Information on the Small Business Revolving Fund can be found on the town's web site or through the Town Clerk or by stopping in to the committee's monthly meeting.

### Committee Members

Peter Mahieu, Chairman

Jeffrey Ciuffreda, Clerk

Steve Snow

(Martin Mahoney resigned during the year)

## Annual Report of the Building Inspector

Beginning on July 1, 2010, the Town of Williamsburg has contracted with the City of Northampton to provide Building Inspection and Zoning services as required by M. G. L. c. 143, § 3 and c. 40A, §7. The Building Department office in Northampton is open from 8:30 to 4:30 Monday through Friday except for Wednesdays after 12:00. The telephone number is (413) 587-1240 and my email address is [lhasbrouck@northamptonma.gov](mailto:lhasbrouck@northamptonma.gov). The office has three building inspectors and a full time clerk. This staffing allows us to schedule timely inspections and provide support for permit applications.

Building activities seem to have returned to normal levels during 2010. Permit activity started slowly; permit fees for the first half of the year totaled \$3,521 but fees collected during the second half of the year totaled \$17,794, bringing the year's total to \$21,274. This compares to \$24,497 collected in collected in 2007, the year before the latest recession really took hold, and is a significant increase from 2008 and 2009 (\$13,301 and \$14,471 respectively).

The number and types of permits issued during the first half of the year were not available at the time of this report. During the second half of the year, 69 building permits were issued. Six new houses were permitted during the second half of the year, along with the same number of additions to existing homes. Renovations accounted for the largest number of permits during the second half of the year (13), followed by roofing, window replacement, siding, sheds, garages and repairs. One house was demolished and one house was moved.

A number of zoning complaints were investigated, and all establishments holding liquor licenses were inspected, as were schools and places of assembly.

We look forward to providing prompt and courteous Building and Zoning services to Williamsburg and Haydenville residents in the coming year. Feel free to contact me with any problems or concerns you may have regarding building or zoning issues.

Respectfully submitted,

Louis Hasbrouck

Building Inspector  
Town of Williamsburg

## **Annual Report of the Building Needs Committee**

In the fall of 2008, the Williamsburg Board of Selectmen appointed a Building Needs Committee and charged it with evaluating the town's current land and building assets, determining the Town's short term and long term building and space needs, and making recommendations on fulfilling those needs. The Board of Selectmen indicated that the Committee's survey shall include, but not be limited to, regular town office functions, Council on Aging and senior center, schools, and highway, police, and fire departments, and all other town administrative functions.

Over the course of this study, the Committee reviewed previous studies, surveyed Town Board and Committee members, and conducted physical surveys of town owned buildings and land. The committee also contacted adjacent towns to benchmark conditions in similar municipalities and to compare similar departmental needs elsewhere. The Committee also gathered together information from a separate audit by the state Division of Energy Resources. In concert with this effort, committee members researched and documented Town-owned land parcels and categorized the existing uses of these properties.

### **Conclusion**

What became evident during the course of this study is that many of the Town's buildings are in serious disrepair with no existing capital program to maintain them. This Committee's study confirmed that with the exception of the Fire and Police Departments, the Town in general has more square footage to house its services than it needs. The problem lies in the condition of the structures and the efficiency with which they are being utilized. Buildings that play a vital role in defining the quality and character of the Town's centers are rapidly deteriorating and some are on the verge of becoming unusable. This committee found that there is an urgent need to initiate a campaign to renovate and restore these structures, or be forced to sell the buildings with the expectation that the new owners could restore and maintain the structures. If the Town is successful in finding the funds to improve these structures, this committee stresses that it is equally important that an ongoing capital program be developed to insure their continued maintenance.

The Committee's report contains several options that investigate selling some Town buildings to help finance renovations to house the Town's administrative functions, and to provide for the Fire and Police Departments. One option looks to consolidate the Town's administrative functions in the James School and to build a new Life Safety complex on the adjacent land. This option recognizes the relatively good condition of the James School building as a town asset and provides the Fire and Police Departments a location near the center of town. The Committee recommends that any sale of town buildings be undertaken with efforts to preserve the historical and visual integrity of the villages. While these options may not represent a preferred solution, it is clear that inaction will eventually force the Town to respond to these needs in some drastic manner.

The Building Needs Committee invites all to read the full building needs report that is available on the Town's website or in hard copy at the Town Offices and Library.

Thank you,  
Andy Soles – Chair

## **Annual Report of the Capital Planning Committee**

The charge of the Capital Planning Committee is to help the town plan for anticipated capital expenditures and their financing. The Committee is to be composed of six members; three at-large members appointed by the Board of Selectmen, two members of the Finance Committee, appointed by the Finance Committee, and the Town Treasurer, serving as an ex-officio member.

The current members are Gordon Allen, Robert Buchele, Mitch Cichy, Fred Goodhue, William Sayre, and Peter Mahieu.

Each year the committee solicits capital expenditure requests for the next fiscal year and anticipated requests for the next five years from all town departments. (Capital expenditures include all equipment or projects that cost at least \$10,000 and have a useful life of at least five years.) It then compiles and prioritizes these requests and forwards them to the Finance Committee along with its funding recommendations.

The Committee forwarded the following Capital Improvement Budget FY11 and Capital Improvement Program FY12 – FY16 for the Town of Williamsburg to the Finance Committee in May 2010 (see spreadsheet on the next page.)

William Sayre  
Chairman

**Annual Report of the Capital Planning Committee  
Capital Improvement Budget FY11  
Capital Improvement Program FY12-FY16**

Requests Prioritized*	Total Debt Years	Years Remaining	Estimated Interest %	Project Description	Estimate Received	Town's Share of Project (Current Dollars, Interest Not Incl.)	Remaining Principle	FY 2011	FY 2012	FY 2013	FY 2014	FY 2015	FY 2016
				<b>APPROVED REQUESTS</b>									
				Bonded									
11	5	3.33		Library - Meekins (2003) DE <sup>3</sup>		\$500,000	\$227,000	\$54,080	\$48,280	\$51,640	\$48,800	\$52,000	
10	1	2.95		Wood Waste (\$20,000/yr.Principal) (2001) DE		\$200,000	\$20,000	\$20,800					
				Short Term Borrowing									
10	7	1.7		Fire Dept. - Engine II (2006) DE		\$235,000	\$164,500	\$26,297	\$25,897	\$25,498	\$25,098	\$24,699	\$24,299
5	2	1.9		Hwy. Dept. - Loader (2007)		\$99,850	\$39,850	\$20,677	\$20,264				
3	1	1.7		Police - Cruiser - Car 23 (2008)		\$30,960	\$10,960	\$11,146					
5	4	1.7		Hwy. Dept. - Truck #6 w. plow (2009)		\$130,000	\$104,000	\$27,768	\$27,326	\$26,884	\$26,442		
10	10	1.7		Hwy. Dept. - Addition & Improvements (2010) DE		\$250,000	\$250,000	\$29,250	\$28,825	\$28,400	\$27,975	\$27,550	\$27,125
10	10	2.5		Anne T. Dunphy Building Renovation - Design Phase		\$140,000	\$140,000		\$17,500	\$17,150	\$16,800	\$16,450	\$16,100
				Third Party Assessments									
7	5	7.0		Highland Ambulance (2009)		\$25,240	\$22,804	\$0	\$4,564	\$4,564	\$4,564	\$4,564	\$4,564
25	14	?		Hampshire Regional - Renovation = 18.388% of \$26 Million		\$4,768,088	\$706,339	\$89,488	\$90,418	\$90,875	\$91,734	\$92,062	\$92,924
				<b>Approved Requests Subtotals</b>		<b>\$6,379,138</b>	<b>\$1,685,453</b>	<b>\$279,506</b>	<b>\$263,074</b>	<b>\$245,011</b>	<b>\$241,413</b>	<b>\$217,325</b>	<b>\$165,012</b>
				<b>CURRENT REQUESTS PROPOSED 2011</b>									
				Recommended									
3	1			Hwy. - Ford 550 (Truck 5)	Y	\$65,697	\$65,697	\$65,697					
1	1			Town Office Bldg Repair - Emergency Funding	N	\$35,000	\$35,000	\$35,000					
3	1			Hwy Dept. - Addition & Improvements - Completion	Y	\$25,000	\$25,000	\$25,000					
				<b>Current Requests Subtotals</b>		<b>\$125,697</b>	<b>\$125,697</b>	<b>\$125,697</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>	<b>\$0</b>
				<b>FUTURE REQUESTS<sup>1</sup></b>									
20	4.5			Anne T. Dunphy Building Renovation		\$2,750,000				\$261,250	\$255,063	\$248,875	\$242,688
20	4.5			Public Safety Complex		\$2,500,000				\$237,500	\$231,875	\$226,250	\$220,625
20	4.5			Helen E. James Site Upgrade		\$390,361				\$39,343	\$38,411	\$37,479	\$36,547
5	4.5			Police - Cruiser - Car 23 (Current condition excellent - 2008)		\$31,889				\$8,537	\$8,224	\$7,910	\$7,596
5	4.5			Police - Cruiser - Car 22 (Current condition good - 2005)		\$31,889				\$8,952	\$8,623	\$8,294	\$7,965
5	4.5			Police - 4x4 - Car 20 (Current condition excellent - 2006)		\$31,517				\$36,150	\$35,028	\$33,906	\$32,785
10	4.5			Fire - Engine I (Current truck fair condition - 1987)		\$235,000				\$8,832	\$8,508	\$8,183	\$7,859
5	4.5			Fire - Chief's Vehicle (Current condition good - 2001)		\$35,000				\$10,397	\$10,015	\$9,633	\$9,251
5	4.5			Hwy. - Ford Pickup - School (Current condition good - 2001)		\$40,000				\$18,669	\$18,089	\$17,510	\$16,931
5	4.5			Hwy. - Truck 4 & Sander (Current condition good - 2000)		\$120,000				\$620,678	\$614,164	\$607,699	\$611,733
5	4.5			Hwy. - Sweeper (Current condition dead - 1987)		\$125,000				\$865,689	\$855,577	\$825,023	\$776,745
				<b>Future Year Requests Subtotals</b>		<b>\$6,290,656</b>	<b>\$0</b>	<b>\$0</b>	<b>\$263,074</b>	<b>\$865,689</b>	<b>\$855,577</b>	<b>\$825,023</b>	<b>\$776,745</b>
				<b>TOTALS</b>		<b>\$12,795,491</b>	<b>\$1,811,150</b>	<b>\$405,203</b>	<b>\$263,074</b>	<b>\$865,689</b>	<b>\$855,577</b>	<b>\$825,023</b>	<b>\$776,745</b>
				See Note 2									

\*Current requests are prioritized as follows: 1. State mandated/health and safety; 2. Imminent large dollar loss; 3. Potential dollar loss/quality of life/replacement; 4. Lowest Priority

**Note 1** - Current Dollars; Amounts Under FY\_\_ are Adjusted for Inflation of 3%/yr. **Note 2** - Average Capital Expenditure + Requests for Last 5 years = \$320,035

**Note 3** - DE: Items funded by debt exclusion

## Annual Report of the Town Collector for FY2010

The following lists represent amounts that remain outstanding as of the end of the fiscal year - June 30th.

### Real Estate Taxes

Year	Balance o/s 06/30/2007	Balance o/s 06/30/2008	Balance o/s 06/30/2009	Balance o/s 6/30/2010
2010				\$ 109,575.52
2009	\$ -	\$ -	\$ 66,617.00	\$ 472.52
2008	\$ -	\$ 97,198.75	\$ 1,999.00	\$ -
2007	\$ 176,212.34	\$ 43,254.30	\$ -	\$ -
2006	\$ 57,270.97	\$ 31,377.43	\$ -	\$ -
2005	\$ 31,185.72	\$ 12,869.71	\$ -	\$ -
2004	\$ 11,011.53	\$ 8,106.53	\$ -	\$ -
2003	\$ 10,733.18	\$ 3,792.62	\$ -	\$ -
2002	\$ 4,281.27	\$ -	\$ -	\$ -
2001	\$ 495.68	\$ -	\$ -	\$ -
Totals	\$ 291,190.69	\$ 196,599.34	\$ 68,616.00	\$ 110,048.04

### Personal Property Taxes

2010				\$ 1,676.43
2009	\$ -	\$ -	\$ 124.00	\$ -
2008	\$ -	\$ 1,443.07	\$ -	\$ -
2007	\$ 1,325.08	\$ 293.56	\$ -	\$ -
2006	\$ 1,082.18	\$ 303.04	\$ -	\$ -
2005	\$ 1,510.67	\$ 1,279.95	\$ -	\$ -
2004	\$ 368.92	\$ 368.92	\$ -	\$ -
Prior Yrs	\$ 5,433.00	\$ -	\$ -	\$ -
Totals	\$ 9,719.85	\$ 3,688.54	\$ 124.00	\$ 1,676.43

### Motor Vehicle

2010				\$ 23,103.23
2009			\$ 8,426.00	\$ 5,276.47
2008	\$ -	\$ 22,422.38	\$ 3,231.00	\$ 2,525.59
2007	\$ 51,205.30	\$ 6,260.57	\$ 3,408.00	\$ 2,176.06
2006	\$ 7,099.24	\$ 5,094.74	\$ 3,287.00	\$ -
2005	\$ 2,715.56	\$ 2,067.54	\$ -	\$ -
2004	\$ 2,736.66	\$ -	\$ -	\$ -
Prior Yrs	\$ 20,582.70	\$ -	\$ -	\$ -
Totals	\$ 84,339.46	\$ 35,845.23	\$ 18,352.00	\$ 33,081.35

### Water and Sewer Usage

Water	\$ 64,577.12	\$ 22,570.36	\$ 43,168.00	\$ 34,996.14
Sewer	\$ 36,588.30	\$ 13,217.50	\$ 17,608.00	\$ 20,646.98
Liens	\$ -	\$ 13,432.24	\$ 344.00	\$ 175.93
Totals	\$ 101,165.42	\$ 49,220.10	\$ 61,120.00	\$ 55,819.05
	\$ 486,415.42	\$ 285,353.21	\$ 148,212.00	\$ 200,624.87

**The following list represents other money and fees collected.**

	FY2007	FY2008	FY2009	FY2010
Water Connection Fees	\$ 2,100.00	\$ 2,040.00	\$ 437.00	\$ 1,647.00
Sewer Connection Fees	\$ 19,560.00	\$ 35,590.00	\$ 21,330.00	\$ 5,490.00
Cross Connection Insp Fees/Misc		\$ 2,200.00	\$ 10,425.00	\$ 4,717.00
Final Water Readings for MLCs			\$ 100.00	\$ 450.00
Brassworks Loan Payments	\$ 3,635.88	\$ 3,332.89	\$ 3,029.90	\$ 4,544.89
Building Inspector	\$ 23,893.91	\$ 20,799.22	N/A	
Electrical Inspector	\$ 4,520.00	\$ 5,080.00	N/A	
Fire Inspector	\$ 3,090.00	\$ 2,580.00	N/A	
Gas Inspector	\$ 1,215.00	\$ 3,275.00	N/A	
Board of Health	\$ 83,386.00	\$ 39,115.20	N/A	
Planning Board	\$ 250.00	\$ 350.00	N/A	
Plumbing Inspector	\$ 3,886.00	\$ 2,716.00	N/A	
Parking Clerk	\$ 50.00	\$ 375.00	\$ 100.00	
Registry Mark Fees	\$ 880.00	\$ 1,520.00	\$ 2,020.00	\$ 1,825.00
Farm & Machinery Excise	\$ 2,005.58	\$ 2,024.43	\$ 1,656.68	Incl w/ Motor Veh.
PILOT	\$ -	\$ 43,742.64	\$ 20,590.02	\$ 22,535.33
Appeals Board	\$ -	\$ 509.20	N/A	
<b>Totals</b>	<b>\$ 148,472.37</b>	<b>\$ 165,249.58</b>	<b>\$ 59,688.60</b>	<b>\$ 41,209.22</b>

Respectfully submitted,

*Bonnie Roberge*  
Collector

## **Annual Report of the Conservation Commission**

Members of the Williamsburg Conservation Commission include Robert Stinson, Chairman, Wilbur Loomis, Christopher Lynch, Jim Wilson, Tom Hodgkins, and Joseph Rogers.

In 2010, the Conservation Commission approved the following:

- 7 Requests for Determination
- 1 Notice of Intent
- 3 Certificate of Compliance

The role of the Conservation Commission is to ensure protection of resource areas, which include rivers, perennial streams and a 200-foot buffer zone extending from the river's mean annual high water line. Wetlands and a 100-foot buffer zone extending from their boundaries also are considered resource areas. Wetlands and rivers provide important ecological services like flood control and drinking water for the people of our town. The Conservation Commission helps to make sure that these systems function through review of development proposals and site plans.

The Conservation Commission meets the second and fourth Thursdays of every month at 7 p.m. on the second floor of the Town Offices in Haydenville. Committee members as well as Linda Babcock, the secretary of the Commission, can answer questions or provide relevant information about resource areas on your land. Linda Babcock's office hours are 9:30-11:30 a.m. every Wednesday at the Town Offices. The telephone contact number is (413) 268-8416. For more general information about wetlands, stream and river protection, please visit the Massachusetts Department of Environmental Protection – <http://www.mass.gov/dep/about/index.htm>.

Respectfully submitted,

The Williamsburg Conservation Commission

Wilbur Loomis, Rob Stinson, Christopher T. Lynch, James Wilson, Joseph Rogers, Tom Hodgkins (alt)

## **Annual Report of the Williamsburg Council on Aging**

The Council on Aging is now serving 612 seniors in Williamsburg and Haydenville. This number increases yearly as people reach the age of sixty and as new seniors move into the area. Last year there were 599 seniors as documented through the census. The COA provided numerous services to elders in town under the general categories of outreach, advocacy, professional help, support, wellness, information and referrals, education and recreation. Coordination of transportation, provided through PVTa funding and volunteer drivers, is arranged for seniors on a daily basis through the COA. Referrals for homecare needs are provided on site daily through the HEN Program (The Hilltown Elder Network), which is partially funded by the Town and state funded grants. This program is not officially a COA program but is a direct referral site due to the dual role of our activities director who is also the HEN Coordinator. This year the COA provided many seniors with assistance in applying for SNAP Benefits (a senior food stamps program) and Fuel Assistance, as well as the Brown Bag Program, which is funded through the Food Bank Farm. The Council on Aging received funding from the Town of Williamsburg, the Executive Office of Elder Affairs, Highland Valley Elder Services, Pioneer Transit Authority, Williamsburg Elder Trust Fund, newsletter advertisers, and donations from the Village Green, the Williamsburg Market and the Grocer's Association of New England. Newsletters were sent out electronically, available to elders on the town website and distributed around town for people to pick up. A resource guide called "Care Options Pertaining To Elders" was put together in collaboration with the Hilltown Consortium of Councils on Aging and distributed to elders in all five of the Hilltown Communities. This project was funded by the Office of Elder Affairs and Overlook Health Center of Northampton.

### **Staffing**

The COA was short staffed in the spring due to the medical leave of our activities director, Fran Goebel. The help of volunteers helped to keep things running smoothly during this time. In August of 2010, COA Director Mary Wheelan resigned from her position, which she held for the eight years prior. The activities director, with the help of several volunteers, managed the daily functioning of the senior center for six months while a search for a new director was in process. During this time newsletters did not get distributed but the program ran well despite this major shift in staffing.

### **Community Projects**

The Nash Hill Elevator Project continued to progress this year with the help of committee members Phil Reid (COA Board Chair), Sandra Leary, Connie Young, Mae Smith and Jacqueline Burgin. Mae Smith moved out of town and Julia Kellogg has now replaced her on the committee. The Hilltown Community Development Corporation has received all the funding to begin the work on the elevator and the job will go out to bid in early 2011. Construction is expected to start in the spring of 2011. The residents at Nash Hill will greatly benefit from the use of this elevator, making their attendance at programming at their residence and at the COA more feasible.

### **Programs and Events**

Programs and activities held at the COA include weekly offerings of Line Dancing, Quilting, Tai Chi, Card Club and Puzzle Making. We also started an Inter-generational Yoga class in the fall.

In February we had a very entertaining performance, called “Love Letters” by Richard Clark and Diane Giammarce, which was paid through funding from the Williamsburg Cultural Council. Elders attended an Ice Cream Social at the COA, which was generously provided for by the Village Green. The Annual Senior Picnic took place on a beautiful August Day this year and was attended by over 80 people. The food for this event was generously donated by the Sheriff’s Department. TRIAD and Chris Geffen from the District Attorney’s Office provided an informational presentation about Fraud and Scams during the picnic.

#### Services

Through the generous work of AARP volunteer and COA Board member Kate Davidheiser, over 50 seniors and people with low incomes were assisted with filing State and Federal taxes. Elders were treated to a presentation from two guest speakers from the SHINE Program (Serving Health Insurance Needs of Elders). Seniors were updated on their healthcare options. After many years of dedicated service Kerstin Liander, our local SHINE Counselor, has retired. The COA would like to acknowledge and thank her for all the help she has given to our seniors and seniors in the surrounding towns. The new SHINE representative is now Lucille Temple. The COA sponsored two flu shot clinics with the help of the Williamsburg Visiting Nurse Association and 50 shots were administered at the senior center. Additional shots were given in the community to home bound elders and elders at Nash Hill Place.

#### Visitors from other COA’s

The activity director from North Andover Council on Aging and some of their seniors came for a visit here and had lunch with our elders. We shared stories, experiences and ideas about programs with them and they did the same. Our seniors were presented with a certificate of appreciation and some gifts from the Andover COA as a thank you for their hospitality.

Respectfully submitted,

Marie Westburg  
Director  
Williamsburg Senior Center

## **Annual Report of the Emergency Manager**

This year Jason Connell stepped forward to take on the position of Assistant Emergency Manager. His experience with the local fire department and also as an emergency services dispatcher makes him a valuable addition to the team.

The Hazard Mitigation Plan, which was put together with the help of the Pioneer Valley Planning Commission, was approved by FEMA and subsequently adopted by the Board of Selectmen. This enables the town to apply for federal grant funding to fix identified areas before a problem arises.

I attended a tabletop exercise for emergency service personnel in Huntington, where we practiced planning for mitigating a hazardous spill. These exercises provide an opportunity to network with area responders as well as a chance to gain knowledge of practices and procedures. I also join other area Emergency Managers at quarterly meetings at MEMA headquarters in Agawam.

The Emergency Dispensing Site Committee for the towns of Williamsburg and Goshen remains active, and meets periodically to update plans for an emergency dispensing site, should one become necessary.

I wish to thank those folks who have generously responded when I have asked for their help with tasks. And I urge people to check out FEMA's website: <http://www.fema.gov> for emergency preparedness tips and checklists.

Respectfully submitted,

Denise L. Banister

## Report of Employee Earnings

<u>last name</u>	<u>first name</u>	<u>middle</u>	<u>job title</u>	<u>total</u>
ACHESON	ROBERT	DEAN	POLL WORKER	110.00
ALLEN	GORDON F.		Finance Committee	397.89
ANDREWS	RANDY	K	CUSTODIAN	34,081.48
AUST-ANASTASI	MARGARET	W.	LIBRARY	2,455.10
AVAKIAN	AMY	E.	SCHOOL NURSE	20,856.66
BABCOCK	LINDA	L	CON. COMM. SEC	501.15
BAKER	BETTINA		Clerical	37,448.20
BAKER	JOANNE	E	SCHOOL-SUBSTITUTES	60.00
BANISTER	DANIEL		Firefighter	170.71
BANISTER	DENISE		Assessor	7,607.96
BANISTER	PETER	B	FIRE FIGHTER	262.20
BANISTER	PETER	B	Highway	42,680.52
BARRON	PAULA		SCHOOL-SUBSTITUTE	410.00
BELDENGREEN	CLAUDIA	A	TEACHER	12,649.00
BENOIT	GARY	R.	FINANCE COMMITTEE	397.89
BIERWERT	KAREN		SCHOOL SUBSTITUTE	585.00
BISBEE	ROGER		Firefighter	736.12
BLACK	HANNAH	R	SCHOOL-SUBSTITUTES	900.00
BLACK	JENNIFER L.		Teacher	60,048.00
BOAS	WALTER	K	FINANCE COMMITTEE	397.89
BOYLE	THOMAS	J	HIGHWAY-WINTER	621.00
BRAMAN	DIANA L.		Teacher	63,714.01
BRENNAN	MEGHAN	G	LIBRARY	1,648.54
BROOKS	RHONDA	G.	SCHOOL AIDE	17,645.81
BRUSO	MATTHEW J.		Firefighter	13.07
BUCHELE	ROBERT K.		Finance Committee	397.89
CASEY	BARTHOLOMEW	E	FIREFIGHTER	261.40
CASTERLINE	PATRICIA A.		Pollworker	305.00
CAYO III	ROBERT A.		Firefighter	818.54
CERRETA	ERIC		FINANCE COMMITTEE	397.89
CERRETA	ERIC		FIRE FIGHTER	1,374.17
CHASE	DAVID	C	SCHOOL COMMITTEE	284.00
CHILDS	LARAINÉ		Teacher	52,872.00
CHRISTIANSEN	SARAH	E.	SCHOOL COMMITTEE	284.00
CIUFFREDA	JEFFREY S.		Select Board	2,661.17
CONNELL	JASON	A.	CONSTABLE	71.00
CONNELL	JASON A.		Fire Fighter	3,958.87
CORNER	MARK	D.	POLLWORKER	260.00
CYCZ	MARTHA		Teacher	17,807.39
DAVIDHEISER	KATHY M.		POLL WORKER	305.00
DENNO	NICHOLAS	M.	FIREFIGHTER	1,338.34
DIBRINDISI	GREG	ALAN	FIREFIGHTER	802.67
DINES	EMILY	S	SCHOOL SUBSTITUTE	60.00
DONOVAN	JOAN	A.	LIBRARY	112.20

DUFRESNE	SHELIA		POLL WORKER	305.00
DUNPHY	MARJORIE		ASSESSOR	7,888.31
EDWARDS	CHARLES H.		WATER	4,600.00
EVERETT	ALAN		FIREFIGHTER	406.97
EVERETT	GLEN		FIREFIGHTER	775.33
FERRON	JAMES		FIREFIGHTER	1,288.46
FORMAN	SUZANNE		SCHOOL SUBSTITUTE	30.00
FORSTER	NANCY	S	TEACHERS AIDE	21,584.94
GAY	STEPHEN	J	SCHOOL SUBSTITUTE	450.00
GELBARD	ANNE C.		SCHOOL AIDE	9,477.01
GELBARD	JEFFREY D.		SCHOOL COMMITTEE	284.00
GIBSON	DONNA		BOARD OF HEALTH	1,214.23
GILLIAM	THEORA	I.	SCHOOL-SUBSTITUTE	1,230.00
GOEBEL	FRANCES M.		COA-ACTIVITIES DIRECTOR	16,102.52
GOLASH	ALAN	A.	CUSTODIAN	9,397.06
GOODRIDGE	SARAH	E.	SCHOOL SUBSTITUTE	65.00
GURDAK-FOLEY	ROBIN GRACE		TEACHER	64,545.00
HARVEY	JENNIFER	M	SCHOOL - CAFETERIA	3,618.97
HARVEY	RENEE		CAFETERIA	26,864.75
HEATH	CHARLES	D.	FINANCE COMMITTEE	397.89
HEFFERNAN	JOHN S.		Teacher	64,914.00
HENDRY	KAREN	A.	SCHOOL NURSE	35,211.60
HERZBERG	STEVEN	M	TOWN ADMINISTRATOR	45,729.54
HINDS	ALIA	K.	SCHOOL SUBSTITUTE	260.00
HODGKINS	THOMAS	C.	POLL WORKER	305.00
HOWLAND	BETH	C.	SCHOOL SUBSTITUTE	200.00
HYSLIP	JAMES	P	WATER DEPARTMENT	1,650.00
JANIK	MICHAEL	E	SCHOOL AIDE	5,524.18
KAROWSKI	KAREN	M	ASSISTANT TREASURER	5,318.64
KAROWSKI	RICHARD P.		Firefighter	603.42
KAY	JULIA		TEACHER	6,074.19
KELLER	RACHEL		TEACHER	9,674.55
KELLOGG III	WALTER E.		Water	15,342.55
KORPITA	JOHANNA M.		Teacher	54,372.00
KRESS	CHERYL A.		Teachers Aide	21,784.94
KUNTZ	GARY	P	Poll Worker	130.00
LAIRD	DUNCAN		School Committee	284.00
LAPOINTE	ROBERT	A.	FIREFIGHTER	1,367.48
LAROCHELLE	JEREMY	M.	FIREFIGHTER	2,487.03
LASHWAY	LAWRENCE J. III		Firefighter	329.55
LAWTON	DONALD	E	HIGHWAY	1,962.12
LAWTON	DONALD	E	Fire Chief	27,018.11
LAWTON	JACQUELINE	A.	CONSERVATION COMM. SEC.	1,146.47
LESSARD	BRENDA	M	TOWN CLERK	26,123.12
LEWIS	JENNIFER		LIBRARY	30.60
LIIMATAINEN	SANDRA		COA	2,390.95
LONG	MARY JANE		Teacher	55,172.40
LOOMIS	WILBUR W.		Constable	101.00
LOOMIS	WILBUR W.		PT Winter Hwy	1,328.94

LOUD	VICTORIA	K.	SCHOOL-SUBSTITUTE	330.00
LUCE	GORDON	R.	CONSTABLE	1,520.23
LUCE	KATHLEEN		Poll Worker	320.00
LUCE	RITA MACINNIS		Teacher	52,872.00
LUCEY	DOROTHY L.		Poll Worker	305.00
LULEK	AGNES T.		Clerical	22,162.12
LULEK	CHESTER J.		Custodian	5,719.20
MAGDALENSKI	BERNIE		Poll Worker	45.00
MAHIEU	PETER		Treasurer	17,912.27
MAHONEY	NANCY K.		Teacher	31,732.00
MARTI	SHERYL A.		Teacher	59,558.00
MATHERS	DAVID E.		Select Board	2,661.17
MATHERS	MAUREEN		POLL WORKER	240.00
MAYNARD	PATRICIA		Teacher	61,358.00
MCGILL	BRIAN R.		Firefighter	26.14
MCGILL	CORY J.		Firefighter	1,892.68
MCGILL	DOUGLAS	C.	FIREFIGHTER	683.24
MCNEIGHT	RYAN M.		Custodian	1,636.26
MCQUESTON	TIMOTHY E.		Firefighter	131.50
MERRITT	DIANE U.		Poll Worker	175.00
MEUNIER	CATHERINE	M.	SCHOOL SUBSTITUTE	150.00
MILLETTE	NANCY		Teacher	55,422.00
MILSOM	SUSAN D.		Teachers Aide	25,659.44
MORRIS	CHRISTOPHER		Finance Committee	397.89
MOULTON	SHARON		Teacher	63,134.00
MURASKI	STEVEN	R.	SCHOOL SUBSTITUTE	840.00
NARDI	CHARLENE L.		School Committee	284.00
NEWMAN	GEORGE A.		Transfer Station	7,761.25
NOYES	WORTH	H	FIRE FIGHTER	791.94
O'BRIEN	MICHAEL	J	FIRE FIGHTER	685.24
O'BRIEN	MICHAEL P.		Custodian	40,709.59
O'CONNELL	MICHAEL P.		Teacher	21,953.76
O'DONNELL	ERIN	M.	SCHOOL-AIDE	9,397.40
O'SULLIVAN	DIANE M.		Poll Worker	80.00
OWENS	DONALD L.		Poll Worker	65.00
PELOQUIN	LISA A.		Teacher	59,968.72
PIERCE	MIRANDA	T.	LIBRARY	1,544.16
POHANKA	JOHN		Poll Worker	195.00
POPE	JOHN P.		Firefighter	1,288.46
POUDRIER	THOMAS		Transfer Station	11,875.50
PROVENCAL	DAVID	B	SCHOOL AIDES	6,500.80
RHOADES	SOLANGE	R	COA	74.25
ROBERGE	BONNIE		Collector	38,667.67
ROMANO	MICHAEL	A	POLICE OFFICER	22,078.31
ROWLEY	LINDA		Finance Comm.Secretary	269.20
RYAN	ANNE	M	TEACHERS AIDE	21,584.93
SANDERSON	HOWARD		Water	1,650.00
SANDERSON	PAUL		CONSTABLE	101.00
SANDERSON	PAUL		Firefighter	1,341.34

SCARFE	DEANNA	B	LIBRARY	395.00
SCHIPPELLITE	KAREN M.		Substitute	1,170.00
SCHWEITZER	KAREN		Teacher	55,152.00
SHUMWAY	PETER B., JR		Board of Assessors	3,564.95
SMITH	CANDACE	M.	POLL WORKER	195.00
SMITH	GREGORY	C.	POLICE OFFICER	7,712.01
SMITH	MARY		SWOP	704.00
SMITH	SYLVIA	I	SCHOOL-SUBSTITUTE	90.72
SPIZZ	RENEE	J	SCHOOL SUBSTITUTE	420.00
SPRAGUE	DAVID R.		Teacher	32,148.54
SPRINGMAN	DARYL R.		Firefighter	170.71
SUOZZO	ELIZABETH	A	SCHOOL SUBSTITUTE	90.00
TANGUAY	DENISE	A.	SCHOOL SUBSTITUTE	60.00
TAYLOR JR.	KENNETH H.		FIRE FIGHTER	66.15
TAYLOR, JR.	KENNETH H.		Highway	43,795.78
TILLEY	FRANCES		POLL WORKER	110.00
TURNER	DONALD W.		FIRE FIGHTER	3,371.97
TURNER	DONALD W.		Highway	42,763.80
TURNER	WILLIAM		Highway Supt	56,605.45
VENNE	ALFRED		School Principal	83,710.00
WALLACE	AIMEE M.		Police Officer	38,941.78
WARD	MARVIN	J	SCHOOL SUBSTITUTE	600.00
WARNOCK	ELEANOR	H	ADMINISTRATIVE ASSISTANT	12,681.12
WAYNE	MICHAEL H.		Police Officer	12,235.83
WEEKS	NYLDA		SWOP	750.00
WEEKS	NYLDA	L.	COA-MEALSITE	919.50
WEEKS	NYLDA	L.	POLLWORKER	240.00
WENNER	LISA W.		Library Director	34,733.84
WENTWORTH	PAULA A.		SWOP	750.00
WHEELAN	MARY P.		COA Director	11,991.10
WICKLAND	DENISE		Police Officer	55,291.73
WICKUM	MARY ELLEN		SUBSTITUTE	60.00
WILCOX	WENDY	J.	SCHOOL-CAFETERIA	5,175.86
WILDFONG	ROCHELLE L.		Librarian	27,932.36
WILLARD	SABRINA	M	POLICE OFFICER	23,853.55
WOLK	MICHELE	MORALES	LIBRARY	6,329.72
WOODS	MARY ELLEN		Teacher	58,766.00
WRIGHT	AMELIA		Teacher	59,996.00
YORK	JEAN T.		POLL WORKER	80.00
YOUNG	BARBARA		Library	15,974.64
ZIMMER	NANCY	A	POLL WORKER	110.00
ZIMMER	RICHARD	W	POLL WORKER	110.00

## **Annual Report of the Finance Committee Fiscal Year 2010 Reserve Fund**

The Town of Williamsburg Finance Committee is composed of nine elected members who meet monthly to approve budget transfers as well as other expenditures for the town's departments and who work closely with these departments as well as the town's Select Board to create a budget, that will in turn be presented to the town at its annual meeting for discussion and approval.

Each year at the Town Meeting, the Finance Committee is authorized to spend up to the specified dollar amount to cover all unforeseen departmental expenses. There were no budget transfers made by the Finance Committee in Fiscal Year 2010.

## Annual Report of the Fire Department

Members of the Williamsburg Fire Department responded to 296 calls in 2010. This is the highest number of calls ever recorded. Many of the calls were very minor, but some were very serious. We had one serious structure fire in late February due to a tree limb that took wires down to a house. It was very difficult to fight, but the house was saved and has been repaired.

The calls were as follows:

System malfunction	2
Fire or explosion	8
Structure fires	17
Grass and brush	13
Good intent call	36
Hazardous conditions	20
Power lines down or fuel leaks	16
Motor vehicle accidents	22
Rescue and medical	81
Animal rescue	4
Total	219
Unclassified calls	77

Unclassified calls are for assistance for helping people, false alarms, and miscellaneous calls.

We received a safe grant in 2010 for fire safety taught in our schools by members of the Fire Department. Worth Noyes is now the program coordinator and is doing an excellent job.

In the winter please keep the hydrants near your homes clean of snow so the Fire Department can access them if needed.

Burning season runs from January 15 to April 30. Burning hours are from 10:00 a.m. to 4:00 p.m. daily, if weather conditions permit it. You can obtain a permit by calling the fire station at (413) 268-7233 in advance of the day you want to burn.

It is a state law for your residences and businesses to have a number on them for emergency personnel to be able to find them. The numbers should be able to be seen from the street.

I would like to thank everybody for the support the Fire Department is given from the people of Williamsburg and the surrounding communities. Also I would like to thank the firefighters and their families for their support to make the Williamsburg Fire Department an effective protective service for the town of Williamsburg.

Respectfully submitted,  
Chief  
Donald Lawton

## Annual Report of the Board of Health

At the Transfer Station:

The “check or coupons only” policy is going well. We have built up money in our “Open Box Revolving Fund” to purchase a new roll-off box, repair the blacktop surface for better footing, and build a platform and railing at the paper and cardboard recycling box for better safety. Williamsburg’s Transfer Station annual permit/sticker has for many years remained at \$60, the lowest price in the county. The coupons continue to be sold at the Williamsburg Pharmacy and at the Town Offices, from the Town Clerk.

Through participation in the HRMC, Williamsburg has been able to continue holding annual household hazardous waste collections, paint, tire, fluorescent bulb, books and electronics collections. We recently changed companies for the electronics because of the company’s increasing charges and lack of transparency in the final destination of these products.

This past year we:

- Re-bid the hauling contract for our municipal solid waste taken to the Northampton landfill
- Updated the attendants’ job descriptions
- Overhauled the compactor motor and repaired the metal chute

At present the Department of Environmental Protection continues to require an annual inspection of every town’s transfer station to show that it meets DEP’s standards of operation. We have been able to use Eric Weiss of the Hilltown Resource Management Cooperative, of which Williamsburg is a member, to do these inspections at no cost to the town.

We are required annually to monitor the sampling wells of the capped former wood waste area. The sampled water continues to be nearly of drinking water quality.

The Board is working with the HRMC to seek alternate disposal sites for our waste in planning for Northampton’s landfill closure in 2012. A number of decisions will have to be made in the next year or two about our waste stream in general. The Materials Recovery Facility (MRF) in Springfield is looking into changing from a double stream collection (paper and cardboard in one container, glass, plastics and cans in another) to a single stream collection method to increase recycling in large cities. After all our years of separating our recyclables – which produces a cleaner end product for resale – it would be disappointing to sort less.

Last year’s H1N1 influenza clinics allowed the Board to practice setting up and running an *emergency distribution site* in several settings utilizing the fire and police departments, town office staff and other volunteers. The State Public Health Department is encouraging all towns to do continual exercises to be ready for any future emergencies involving the public health. Our town’s one very evident lack is the Dunphy School’s electrical system being unable to accept a generator so the school can be used for a shelter as well as an EDS. So far all of the public health emergency funds from the state and from MEMA have not been able to be used for this glaring need. But we’re still working on it. A health board member continues to meet monthly with the Mohawk Area Public Health Coalition to plan for a variety of region-wide public health emergency scenarios.

Jackie Duda, our shared Health Agent for the Foothills Health District, continues to perform inspections of restaurants, camps, septic systems, housing and nuisance complaints, and private well permitting, among other tasks. This past year she developed new well regulations that include geothermal wells to better protect our ground water. Her hours have had to be cut back to 3½ days due to Ashfield withdrawing from our district. After our forming the Foothills Health District twenty years ago, Williamsburg is now being asked to support other towns' efforts to regionalize these services.

Donna Gibson  
Donald Lawton  
Gordon Luce

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## **Annual Report of the Foothills Health Agent**

It has been another great year working in Williamsburg. During 2010 I witnessed 7 perc tests and 9 Title V inspections; I performed 28 food inspections or reinspections, inspected 11 new septic systems, issued 5 well permits, and 9 new septic system permits. Housing and nuisance complaints resulted in 12 inspections or investigations. Two beaver removal permits were issued in 2010. A total of \$5285 was collected in fees.

I was fortunate to be chosen to attend an in-depth training on the role of the Board of Health and me in the aftermath of a natural disaster, and I also received advanced training on housing inspections.

A revision of the existing well regulations, which had been in place for many years and needed updating, was completed and passed in 2010. It includes a new provision for geothermal well drilling, as well as defining agricultural wells separate from drinking water wells. The Board of Health and I have worked on this revision for over two years.

Eight new cases of Lyme disease in Williamsburg were reported to me by the Department of Public Health in 2010; this is a large spike, and residents should take precautions against tick bites: keep grass cut, check your dogs and cats daily, wear light colored clothing so that ticks on clothing are visible, use an insect repellent, keep your body covered when in tall grass or wooded areas, and check children and yourself daily for the presence of ticks, whose bite is anesthetized and may not be otherwise apparent. These guidelines apply in spring, summer, and fall.

I may be reached at 268-8404. In-person help must be scheduled in advance. Written messages or mail should be directed to me at P.O. 447, Haydenville, MA 01039. You will also find much information on the town webpage at [www.burgy.org](http://www.burgy.org).

Jackie Duda  
Health Agent, Foothills Health District

## Annual Report of Highland Ambulance EMS

**Operations.** Highland Ambulance is the primary ambulance service provider for the towns of Ashfield, Chesterfield, Cummington, Goshen, Plainfield and Williamsburg. In 2010 Highland also provided primary back-up and Paramedic service in the town of Worthington in support of Hilltown Ambulance of Huntington. Paramedics are on duty at Highland's station in Goshen from 6:00 AM until midnight seven days a week. During the midnight to 6:00 AM time period, on-call Highland EMT's are assisted by Paramedics from other ambulance companies when the service of a Paramedic is required.

**Staffing and Training.** Highland's active roster consists of 40 members including 15 Paramedics, 3 Intermediate EMT's and 22 Basic EMT's. In 2010 two Highland EMT's completed their training and were certified as Paramedics.

We installed computer software to meet new State and Federal reporting requirements and the staff was trained in its use.

**Emergency Responses.** During 2010 Highland responded to 588 emergency calls. These are broken down by Town as follows:

Ashfield	110	Chesterfield	61	Cummington	71	Worthington	48
Goshen	56	Plainfield	38	Williamsburg	193	Other	11

Out of these responses, 328 required advanced life support services of a paramedic.

**Community Involvement.** During the year we participated in a school safety program at Sanderson Academy in Ashfield. We held a First Responder course in order to recertify our area Police and Fire emergency responders. Our 2010 Annual Fund Drive raised nearly \$15,000 that helped fund equipment upgrades. The depth of community support we receive is greatly appreciated.

### **Cash On Hand June 30, 2010**

Operating Funds	\$ 22,048.54
Memorial Fund	12,128.51
Equipment Fund	1,059.28
Dresser Fund	2,981.47
Reserve Funds	
Cummington Funds	\$ 4,659.64
Williamsburg Funds	4,583.28
Highland Funds	3,076.37
Total	\$ 12,319.29
Total Cash On Hand	\$ 50,537.09

Respectfully Submitted,  
Highland Ambulance Board of Directors

Ashfield	Patricia Thayer	Plainfield	Stacey Magdycz
Chesterfield	Spencer Timm	Williamsburg	Christopher Smith
Cummington	James Drawe	At-Large	Francis Dresser
Goshen	Donald Boisvert	At-Large	Bernard Forgea
		At-Large	Douglas Mollison

## **Annual Report of the Highway Department**

Along with all of the normal yearly maintenance and snow removal, the following construction projects were done:

The sidewalks from the driveway into the Anne T. Dunphy School to the Williamsburg General Store were replaced with concrete, along with a pad for the new PVTA bus stop. The sidewalk from the General Store to South Street will be done spring 2011.

The winter of 2010-2011 was a very busy winter for the Highway Department due to the frequency and large amount of snowfall.

Village Hill Road was rebuilt and repaved from Village Hill Avenue to 36 Village Hill Road.

Drainage was rebuilt on Village Hill Road from Route 9 to 64 Village Hill Road.

I would like to thank the Highway Crew: Don Turner, Ken Taylor and Pete Banister, for their dedicated service to the Town of Williamsburg Highway Department, and all the sub-contractors that help with snow removal.

Thank You  
Highway Superintendent  
Bill Turner

## Annual Report of the Hilltown Community Development Corporation

The Hilltown Community Development Corporation (Hilltown CDC) was created in 1981 with a mission to “*improve the quality of life for hilltown residents by addressing economic, housing, educational, social and community needs while preserving the rural character of the area.*” Its core service area includes the ten towns of Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington. In recent years its small business assistance program has expanded to serve 20 Hilltowns. Hilltown CDC’s four major program areas are affordable housing, small business assistance, social services and community facilities development. Hilltown CDC also writes applications for and manages Community Development Block Grant (CDBG) funds on behalf of Hilltown communities. In Fiscal Year 2010, Hilltown CDC helped the eight towns of Chesterfield, Cummington, Goshen, Peru, Plainfield, Westhampton, Worthington and Williamsburg secure \$2.035 million in CDBG funds to support the programs highlighted below.

**Social Services:** Hilltown CDC’s Hilltown Elder Network (HEN) Program delivered 7,000 hours of in-home caregiving assistance (primarily chore and transportation assistance) to over 120 low-income Hilltown elders at no cost to the participants. HEN staff provided 20,000 miles of transportation for medical visits and other purposes, and \$10,000 in snow removal help. Hilltown CDC also secured CDBG funding for three locally-based social service programs:

- **The Health Outreach Program for Elders (HOPE)**, administered by Hilltown Community Health Centers (HCHC), provided free in-home nursing care and podiatric services to nearly 250 eligible homebound elders.
- **The Hilltown Food Pantry** distributed 63,000 pounds of food to 287 eligible hilltown individuals. The Pantry is administered by the Northampton Survival Center at the Goshen Town Hall. Call 586-6564 or 268-7578 for information.
- **Families Together**, another HCHC program, offered training and peer support activities focused on family issues such as parenting, family dynamics, and family health education to 52 hilltown households.

**Economic Development:** Hilltown CDC, from July 2009 to June 2010:

- Provided individualized consulting and/or training workshops to 176 small businesses.
- Published the 2010 Hilltown Business Directory, distributed to 13,500 hilltown households in 20 towns, listing 290 hilltown businesses, 80 regional resource agencies, and contact information for officials of 20 towns. The Directory is also on-line at [www.hilltowncdc.org](http://www.hilltowncdc.org).
- Organized the 4th annual Hilltown Spring Festival at the Cummington Fairgrounds, gathering 2,000 hilltowners to enjoy 17 local music and dance groups, food from 7 local vendors, and displays by 55 local businesses and 15 non-profit organizations.

**Affordable Housing:** We actively pursue opportunities to preserve and create affordable housing to meet the needs of low and moderate income Hilltown residents.

- **Westhampton Woods Senior Housing:** Hilltown CDC conducted a feasibility study to expand this senior rental housing complex we built in 2005 from seven to fifteen units.
- **Chesterfield Senior Housing:** Hilltown CDC worked with the Chesterfield Senior Housing Committee to identify a site and obtain funds for a small senior housing project.
- **Rental Housing:** Hilltown CDC improved management of its 30 units of scarce affordable rental housing in Williamsburg, Huntington, Westhampton and Chesterfield.

- **New Project Development:** Hilltown CDC investigated a number of other potential sites in an ongoing effort to develop additional rental housing for seniors and families in the region.

**First-time Homebuyer Program:** Hilltown CDC provided individual homebuyer counseling and workshops to 118 households to help them prepare for the purchase of homes. In addition, CDBG funding enabled 5 income-eligible households to secure grants and deferred payment loans to help them buy homes in the Hilltowns.

**Housing Rehabilitation Program:** Program provides zero percent interest, deferred-payment loans to income-eligible homeowners for use in making a wide variety of repairs to their homes, including roofs, septic systems, electrical, plumbing, and heating. In addition, the program provides a source of steady year-round employment for area contractors. In FY 2010 HCDC:

- Rehabilitated 11 houses in the towns of Chesterfield, Cummington, Goshen, Westhampton, Williamsburg and Worthington using deferred payment loans for home repairs and lead paint removal totaling \$213,134.

**Community Facilities:** Hilltown CDC works with municipalities and a wide range of community groups in the public and private sector. The Community Facilities Program provides project management services for development and the construction of buildings or infrastructure projects, large or small. We provide guidance to building committees and town officials. We also assist by researching and completing applications for project funding.

Below is a list of FY 2010 accomplishments in the Community Facilities Program:

- Procured architectural services to develop construction documents for an elevator project at Nash Hill Place. Worked with an Advisory Committee appointed by the town of Williamsburg to oversee the work. An application was submitted to the CDBG Program for FY10 funding to construct the project.
- Entered into a fee for service contract with the town of Chesterfield to provide project management services for the construction of a new Highway Garage. Procured architectural services and coordinated funding applications with USDA Rural Development and with The Recovery Zone Economic Development Bond Fund Programs.
- Assisted the town of Plainfield with the procurement and delivery of a new police cruiser valued at \$35,041.

**Community Planning:** We also work closely with municipalities and community groups in our service area to plan for, raise funds for and/or manage a range of projects. During FY10 HCDC:

- Provided planning assistance to the Northern Hilltowns of Chesterfield, Cummington, Goshen, Plainfield, Westhampton, Williamsburg and Worthington for preparing and updating their Community Development Strategies. A number of new community needs were identified, along with projects to be included in future CDBG funding applications.
- Secured a second \$15,000 grant from the Mass. Service Alliance to engage three part-time Commonwealth Corps volunteers who provided planning and logistical support to expand the Elder Small Home Repair program and to create a new youth pilot project.

In FY 2010, Hilltown CDC generated over \$1.6 million in revenue to support the above projects and its members elected five new Board representatives: Bill Adams (Plainfield), Michele Morris (Williamsburg), Andy Myers (Chester), Laura Porter (Haydenville), Cathy Roth (Middlefield). We also bid farewell to two members retiring from Board service: Bob Heath (Huntington) and Marjorie Snyder (Williamsburg). Thanks to you all for your dedicated service to the Hilltowns!

Respectfully submitted by:  
Catherine Roegge, Executive Director

## **Annual Report of the Hilltown Resource Management Cooperative FY2010**

The HRMC is a unique, regional municipally funded organization which was created in 1989 by concerned residents in the towns of Ashfield, Chester, Chesterfield, Cummington, Goshen, Huntington, Middlefield, Plainfield, Westhampton, Williamsburg and Worthington.

**Since 1989 the HRMC has assisted its member Towns with the following efforts:**

- Local and regional Recycling and Solid Waste Management Programs
- Promote Waste Reduction and Green House Gas Reduction Programs
- Promote recycling, waste reduction and sustainability outreach programs
- Support Development of Potential Wind and Solar Power Projects in the HRMC region
- Assist towns with reducing their municipal Carbon Footprints

**Last year the HRMC helped all its Member Towns recycle 2070 tons of materials, saving 6514 tons of green house gas emissions, creating \$165,938 in indirect disposal costs savings and earning the Towns over \$42,800 in recycling revenue.**

**Currently the HRMC directly assists your Town in the following ways:**

- 1) Assist local officials with the cost efficient management of the Town's waste management, recycling and sustainability programs.
- 2) Operate the regional Household Hazardous Waste Collection, Paint Recycling, Electronics Recycling programs and Mercury Collection Programs to help keep toxic materials out of our local environment.
- 3) Obtain grants to assist the HRMC and your Town with recycling and sustainability.
- 4) Work on "rural" sustainability issues (such as wind and solar power) including the Massachusetts "Green Communities Program" on behalf of member Towns.

We look forward to continuing to help you and your Town protect the environment, become more sustainable and save money. Please call us at (413) 268-3845 or email us any time at [hrmc@crocker.com](mailto:hrmc@crocker.com) with your questions.

Respectfully submitted,  
Eric Weiss, Administrator  
Hilltown Resource Management Cooperative  
PO Box 630, Williamsburg, MA 01096  
(413) 268 -3845  
[hrmc@crocker.com](mailto:hrmc@crocker.com)  
Cell (413) 687-3356

## **Annual Report of the Historical Commission**

The Historical Commission works on projects from time to time, in collaboration with the Town Office, Meekins Library and the Williamsburg Historical Society, addressing various aspects of the history of Williamsburg, helping to identify, reorganize and catalog Williamsburg's historic resources, copying, digitizing and transcribing; and developing material for a future Williamsburg historical website.

Members of the Commission have assisted the Town Clerk and the Librarians in responding to the many requests from local, visiting or distant researchers, seeking genealogical and other information on the Town's history and those who peopled it. Such work has resulted in digitizing and indexing many 19<sup>th</sup> and early 20<sup>th</sup> century images of houses, activities and people; photographing from different angles all structures in the Williamsburg and Haydenville Historic Districts; compiling a history of Town Properties present and past; and copying, transcribing and indexing old documents and ledgers.

About a dozen tours have been conducted for schools, organizations and private individuals whose ancestors lived in the town.

There has been a continued interest in the site of the failed reservoir dam off Judd Lane. The route to the dam site crosses private property. Anyone traversing that property will be treated as trespassers unless part of an organized tour, giving advanced notice to the property owners. Such arrangements may be made through the Historical Commission by contacting Ralmon Black or Eric Weber.

Respectfully submitted,  
Ralmon Jon Black, Chair  
Mary Bisbee, Clerk  
Eric W. Weber  
Russell Warner  
Sarah C. Palmer

## Annual Report of the Williamsburg Libraries ~ Meekins & Haydenville ~

**Fence along the riverside:** In February 2008, the Friends of the Williamsburg Libraries purchased for \$7,000 a turn-of-the-century cast iron fence that Library Director Lisa Wenner found on eBay. At the June 2008 Annual Town Meeting, town residents voted \$12,366 to prepare (sandblast, galvanize, and powder coat) and install the fence along the Mill River. Jim Locke, Library Trustee, stored the fence, made arrangements, and trucked it here and there to be sandblasted, repaired and painted. Once the fence was repaired, the Town Highway Department stored it on-site at the Town Garage. During this time, Nick Dines took on the seemingly insurmountable task of repairing over 170 feet of riverside wall, replacing the capstones, and preparing the site for the fence. By the time he and his helpers were through in October 2010, the town had a beautifully restored black iron fence and a newly revitalized Riverside walk at the Meekins Library. New benches were purchased with donations from private citizens, the Friends of the Library, and the Williamsburg Board of Library Trustees. The benches along the riverside park are in honor of the Friends of the Williamsburg Libraries, Nick Dines, and Lynda Hall. The following people donated labor, materials, and/or time to complete the project: Christine Allen, Paul Wetzel, Art Silver, Eric Weber, John Hoogstraten, Todd Lynch, Jim Lucey, Jim Locke, Carl Schlerman, Gordon Cranston, Lincoln Fish, M. J. Moran (drill bit), Town Highway Department (gravel, security fence, and trailer), Gary Warner (Goshen Stone Company) who donated 60' of capstones and wall and patio stones, J&J and Son Excavating (fine grading), Clark Excavating (top soil and delivery), Cotton Tree Service (initial stump removal and site preparation), Joel Strate (capstone cutting), Hathaway Gravel, Willard Concrete, and Lisa Wenner (administrative assistance). Thank you to the Williamsburg Conservation Commission for their helpful guidance during the permit process. The Friends of the Williamsburg Libraries continued to support the project financially.

Nick Dines says, "It took a village for the park to become a reality." The Library Trustees say: "Thank you, Nick Dines, for your hard labor, vision, artistry, and patience! You with the help of many others brought a greenway along the Mill River back to life and made the fence along the Mill River at Meekins Library a reality." For more on this project and the Mill River Greenway, go to: [http://millrivergreenway.org/?page\\_id=120](http://millrivergreenway.org/?page_id=120)

**National Award:** For the second year in a row; Meekins Library was awarded three gold stars from the Library Journal Index of Public Library Service 2010. One of 258 public libraries recognized across the country, the Meekins Library excelled in four service measures compared with peer libraries nationally: circulation, patron visits, program attendance and public internet terminal use. In Massachusetts, only 3% of public libraries received stars. Nationally, only 258 libraries (3.5% of 7,407 public libraries that were rated) received stars. The Library was recognized in the \$100,000-\$199,000 expenditure range. For more information and the full text article in the October 1, 2010 Library Journal go to: [http://www.libraryjournal.com/lj/articlereview/886935-457/americas\\_star\\_libraries\\_2010\\_top-rated.html.csp](http://www.libraryjournal.com/lj/articlereview/886935-457/americas_star_libraries_2010_top-rated.html.csp)

**Trustees and Staff:** Trustees: Anne Haxo, Chair; Patricia Billingsley; Joan Coryat; Connie Fitzgerald; Mary Gabrielson (retired June 2010); Eileen Stewart; and Chris Loring.

**Library Staff:** Lisa Wenner, Library Director; Rochelle Wildfong, Children's Librarian; Bobbin Young, Technical Services; Michele Morales, Circulation Assistant; Meg Anastasi, Teen Grant Coordinator; Deanna Scarfe, Teen Assistant; Daria D'Arienzo, Archivist; and Kathleen Gravel and Delia Nash Senior AIDES Program. The 8,500 square foot Meekins Library was cleaned five hours a week by Meghan Brennan.

**Haydenville Library:** The Haydenville Library is open thanks to the generosity of volunteers organized by Maureen Mathers. Anne Bussler, John Connolly, Marianna Connolly, Kate Davidheiser, Bobbie Knox, Maureen Mathers, Cheryl Stevens, Helen Symons, Kathy Thomas, Christy Winslow, and Nancy Zimmer all volunteered at the Haydenville Library during 2010. The Haydenville Library Wi-Fi is available to neighbors and those near the library 24/7. During open hours the library computer and printer are available to patrons. New to the library: a comfortable chair and reading table donated by Elaine Hyde and Gary Richards.

**Volunteers:** About seventy-eight volunteers gave more than 4,500 hours of service to the Meekins and Haydenville libraries providing public, technical and support services. Volunteers Nick Dines, Eric Weber, Paul Wetzal, Kathleen Casey and John Stevens again tended Meekins Library gardens and grounds. Each week Bob Buchele picks up and delivers all library recycling and trash to the Williamsburg Transfer Station. (See complete volunteer list at end of report.)

**Serving as the Elementary School Library:** Classes from the James and Dunphy schools make visits twice a week to the Meekins Library to learn library research skills, to research class and individual school projects, to participate in discussions about books, to be read to by the librarians, and to select books and other library materials. Fall 2010 marked the 26<sup>th</sup> year that Meekins has served as the school library.

#### **Library Statistics and Services FY 2010:**

- **Circulation:** In FY2010 total circulation increased from 97,273 to 106,899, an increase of almost 10%. During FY2010 the Williamsburg Libraries lent 9,965 items to other libraries and borrowed 11,131 items for our patrons from other libraries through the statewide inter-library loan system. Total inter-library loans were up 8% from FY09.
- **Haydenville Library:** In FY2010, the Haydenville Library circulated 113 items and was open to the community, thanks to the generosity of volunteers.
- **Hours:** In FY2010 Meekins Library was open to the public a total of 1,482 hours. Once again thanks to support from the Library Annual Appeal, the Meekins maintained Wednesday evening and full Saturday hours.
- **Patrons and Attendance:** As of December 31, 2010, 2,199 patrons listed Williamsburg as their home library, while many others held CW/MARS cards from other area libraries. These cards are used interchangeably at all CW/MARS libraries. During FY10 more than 54,055 patrons came to the library. From July 2010 to December 31, 2010, more than 30,982 people came to the Meekins.
- **Website and social media:** The Library web-site: <http://www.meekins-library.org/> continues to provide access to library and community information, the library catalog, information databases and links to other libraries, thanks to our volunteer webmaster Steve Berlin-Chavez. Other ways in which the public can access information about the Williamsburg Libraries, its programs, collections and services include: Facebook <http://www.facebook.com/meekinslibrary>. Become a FRIEND of Meekins Library on

Facebook! Also, *WOWBRARY!*, a new service that sends a list of the latest library acquisitions, new books, CDs, DVDs and other materials, to your email inbox each week. Access *WOWBRARY* and sign up at [www.meekins-library.org](http://www.meekins-library.org). Be the first to request the items you want! You can also subscribe to the Williamsburg Libraries online newsletter for more library news. The Meekins online newsletter will keep you up-to-date on all library activities. Ask at the circulation desk.

**Library Annual Appeal:** During the winter of 2010 the Williamsburg Board of Library Trustees undertook their third Annual Appeal for FY2011. Goals for the annual fund included: to maintain library service on Wednesday evening and continue the expanded Saturday hours; provide continuing service and programming for children, teens and seniors; continue to build the collection in areas of community interest; upgrade computers and Wi-Fi. The Board set an overall goal of \$18,000 for the 2010 appeal. Hundreds of families helped the library reach our goal by the end of June 2010.

**Hilltown Community Challenge:** As part of the winter of 2010 Annual Appeal (for FY11), Goshen resident Kay Warren generously issued her own \$1,500 “Hilltown Challenge” to encourage residents of surrounding communities to support the library they use. The 2010 matching challenge raised \$2,199. In December of 2010 Kay Warren once again offered a challenge to all patrons living outside Williamsburg. FY12 challenge is currently underway.

**Grants:** In June of 2010, working with the Williamsburg Historical Society, the Meekins Library applied for and was awarded a “Small Institution Grant” of \$1,500, from the State of Massachusetts, to digitize some of Williamsburg’s treasures from the past. Daria D’Arienzo and Eric Weber are directing this project. In July of 2010 the final new computer funded by the Gates Foundation was received and made available for public use.

**Teens and Tweens Grant:** In October 2008, the library initiated an Institute of Museum and Library Services grant under the Library Services and Technology Act, called “Serving ’Tweens and Teens”. The award of \$20,000 funded the program for two years. The grant-funded program ended in September of 2010. The Williamsburg Board of Library Trustees has since voted to maintain funding for the program through the end of June 2011. Librarian Meg Anastasi continues her work as Teen Coordinator; assisting her each Monday is Librarian Deanna Scarfe. The Monday afternoon “Teen Space” from 2:30-5 pm offers a special library time for teens and tweens, who frequently use the computers, attend a book discussion, do homework, play games (board and video) or chat in an area designed especially for them.

Activities for 2010 included: An in-library teen book group, a “Twilight Party” for teens, a “Harry Potter and the Half Blood Prince” Party, a training in email etiquette, Murder Mystery Party, “Watermelon and Movies” a summer movie series for Tweens and Teens, Mad Hatters Party prior to watching the new Alice in Wonderland movie and a Jane Austen Tea Party, teen artist Sophie Page displayed her work in the Hawks~Hayden room, teen author Bailly Morse read from her second novel. Teen volunteers Cara Haxo and Aliyah Sarro-Schwartz revamped the Teen & Tween Book section. Over the summer Teens and Tweens read a total of 500 hours to take home prizes! The Friends of the Williamsburg Libraries supported the purchase of Teen and Tween reading program prizes, as well as purchasing snacks for Monday Teen/Tween time and parties. The “High School Required Reading Shelf” provides books and other required items, and the library now stocks popular teen/tween items on CD and DVD purchased with

grant appropriations and other funding. With help from donations from patrons the Teen reading area continues to grow.

**Summer Reading Program:** 200 children, tweens and teens participated in the 2010 “Go Green at your Library” and “TNK GRN” reading program for children and young adults. The program opened with a performance by “Ed the Wizard” in July. For the third year the Williamsburg Libraries offered online reading program access through [www.readsinma.org](http://www.readsinma.org) to children and young adults. Keeping track of books and writing reviews online has proven popular and especially important for those children away on vacation as well as those who enjoy working online!

The Summer Reading Programs are made possible in part by support from the Friends of the Williamsburg Libraries, the Williamsburg Cultural Council, the Massachusetts Cultural Council, the Western Massachusetts Regional Library System (which provides, at no cost to the library, program promotional materials that include posters, bookmarks, certificates, and reading records), and the Massachusetts Board of Library Commissioners. Donations of prizes and other support materials were made by The Village Green of Williamsburg, Acme Surplus of Northampton, and participating families.

**Reading Programs:** Jennifer Black, a teacher at the Anne T. Dunphy School, and her dog Hopi and Robin Merritt and her dog Chief, offered the very popular children’s reading incentive program, “Reading to Dogs,” during the winter of 2010. Children’s Librarian Rochelle Wildfong continued weekly the pre-school story hour on Wednesdays at 10:30, which has been offered at the Library for decades and has given many of Williamsburg’s children their first experience in a library.

**Exhibitions: The following shows appeared in the Neil Hammer Gallery in the Hawks~Hayden Community Room and on the Meekins Library grounds during 2010.**

- January & February 2010: *Rootsongs; wood sculptures*, by Nancy Mahoney
- March 2010: *Drawing, Painting, Sculpture*, by Valerie Claff
- April 2010: *National Poetry Month*, display by Rochelle Wildfong & Daria D’Arienzo
- May 2010: *6<sup>th</sup> Grade Peace Posters*, Dunphy School Students
- June 2010: *Rug Hooking Exhibition in Memory of Lynda Hall*, by Rug Hooking Friends
- July and August 2010: *Little Red; a fledgling exhibition*, works by Sophie Page
- September 2010: *Juxtapositions; an exhibition of collage*, by Sharon Ligorner Castelli
- September – November 2010: *A Table Set Forever*, by Pioneer Valley Sustainability Network winner Jane Beatrice Wegscheider
- October 2010: *Inventive Photo Design*, by Amanda S. Merullo
- November 2010: *Nature’s Pottery – Gourd Art*, by Joan Levy
- December 2010: *Shirley Cranston’s Winter Wonderland Village & Paintings by Greta Carey*
- August 2008 – present: *Sculpture by James Kitchen*, on the Meekins grounds

**Public Programs held in the Hawks~Hayden Community Room, the Black Room, or sponsored by the Williamsburg Libraries:**

- Book Reading: retellings of *Tom Sawyer & Huckleberry Finn*, by Anna Kirwan, January 2010
- Hilltown Winter Concert Series: Giving the World a Squeeze, performance by Chris Haynes sponsored by the Friends of the Williamsburg Libraries Inc., Downtown Sounds, Twin

- Maples Bed & Breakfast, Florentine Films, and funding by Local Cultural Councils, January 2010
- Diamond Bridge Night, a fast paced board game!, with game designer Andy Grant, February 2010
  - “No Fear of Drawing” with Paula Gottlieb, February 2010
  - Hilltown Winter Concert Series: Banish Misfortune, performs at Meekins, sponsored by the Friends of the Williamsburg Libraries Inc., Downtown Sounds, Twin Maples Bed & Breakfast, Florentine Films, and funding by Local Cultural Councils, March 2010
  - Celebration of National Poetry Month all month, April 2010
  - *Poetry Reading* with poets Mary Beth O’Shea, Joel Arsenault, Susan Riley, Jack Barry, Rochelle Wildfong on Earth Day April 22, 2010
  - World Tai Chi Day, with Tai Chi teacher Marty Phinney, April 2010
  - Hilltown Winter Concert Series: The Eiseman Brothers perform RAGTIME at Meekins, sponsored by the Friends of the Williamsburg Libraries Inc., Downtown Sounds, Twin Maples Bed & Breakfast, Florentine Films, and funding by Local Cultural Councils, April 2010
  - “Songbirds of the Northeast” with naturalist John Root, May 2010
  - Reading is Magic; Ed the Wizard returns to the Meekins Library, July 2010
  - *“Empty Tubes and Back Seat Memories; a memoir of the Vietnam War”*, by Russ Warriner, August 2010
  - Jim Kitchen Speaks, with Jim Kitchen, August 2010
  - *“Renegade Ransom”*, a book reading by Bailly Shannon Morse, August 2010
  - *“The Corrections”* by Jonathan Franzen, a library reading discussion group, September 2010
  - Be Well. Strong. Inspired. ; improving health, fitness and rest – for life, presentation by Jillian Hanson, September 2010
  - Dance Generators and Friends performing “Street Dance” and “Duet”; Meekins Library Lawn, October 2010
  - *“Lives of the Valley” Fanny Clay and Jessie Tarbox Beals: Williamsburg Ladies Ahead of their time On the Leading Edge in a Changing World*, an illustrated talk by historian Ralmon Black held at Williamsburg Congregational Church, October 2010
  - Day of the Dead Altar, celebration of the Mexican days of the dead, October 2010
  - Happy Halloween! Celebrating Halloween at the library with food, friends and candy, October 2010
  - The Sunrise Foundation; Many Hands Helping Children Grow a Better Tomorrow, a talk and film with Rachel Greenwood, November 2010
  - CLIMATE DISRUPTION, a discussion led by David Ham, November 2010
  - “Seeing- New-Englandly” a new documentary offering a fresh look at Emily Dickinson, a film by Ernest Urvater, produced by Terry Allen, screenplay & narration by Susan Snively, November 2010
  - Alive & Well, a workshop to improve your health and transform your life, with professional wellness coach Jillian Hanson, CPCC, November 2010
  - Hilltown Family Network Family Game Swap, December 2010
  - Talk on the fundamentals of Tibetan Medicine with Anasuya Weil, Doctor of Tibetan Medicine, December 2010
  - Community Reading of Singer’s, *“Power of Light”*, O. Henry’s *“The Gift of the Magi”* , and *“A Childs Christmas in Wales”* by Dylan Thomas, December 2010

### **Meeting Space for Clubs, Organizations, Boards and Departments:**

4-H Team Meeting, AFSCME Bargaining Committee, Arts Alive from Worthington – Jim Kitchen, Boy Scouts of America troop, Camp Howe Board, Community Development Corporation – 1<sup>st</sup> Time Home Buyers workshops, Center for Ecological Technology, Council on Aging Writers Group, Country Dance & Song Society, Cultural Arts, Cultural Council~ Williamsburg, Fertile Ground, Foster Care Staff Meeting, Foster Parent Adoption Group, Foster Parents, Friends of the Williamsburg Libraries, Girl Scouts of America, Hampshire County Riding Club, Hampshire Hoofbeats, Henna Mother’s Day, Hilltown Land Trust, Lui Collins~ Hilltown Music and Kids Jam, Meekins Library Reading Group, Meekins Library Teen/Tween Group~The Library Transformers, Northampton Camera Club, Reading to Dogs, Teachers of History Meeting, Transition Team Reading Group, Trustees of Reservations, Williamsburg Board of Library Trustees, Williamsburg Farmers’ Market Committee, Williamsburg Historical Society Board, Williamsburg Technology Committee, Worthington Health Center Childbirth Class, Yarn Spinners, Yoga with Kelli Finn

**Facilities and Grounds:** The “new” library addition and renovation is seven years old. Expenditures for maintenance on the building, systems, as well as replacement of parts and upkeep increased last year. The grounds continue to be maintained during the summer by volunteers and in winter by Ken Woofenden at Ken’s Lawn Care.

**Friends of the Libraries:** In October of 2006, Jayne Tauscher became President of the Williamsburg Friends of the Libraries. Jayne served the Friends of the Library with an eye towards bringing many people together to work for the town and the library. We appreciate so much her service and dedication to her job as President. Jayne retired in October 2010. Susan Farrell is now President and Anne Bussler, Treasurer. The Friends of the Williamsburg Libraries continue to support our libraries with financial donations, gifts and volunteer efforts, quite notably at the Haydenville Library, where Maureen Mathers, the volunteer coordinator, keeps the library staffed with volunteers. In 2008, 2009, and 2010, the Friends of the Williamsburg Libraries, Inc. were the recipients of a Florence Savings Bank Customers’ Choice Community Grant, with voting orchestrated by the Friends. In October 2010, the annual Fall Foliage Book Sale over Columbus Day weekend brought book enthusiasts to the front lawn of the Meekins. On October 24, 2010, the Williamsburg Fall Festival and “Move it for Meekins”, as well as the ever-popular Chili-Fest event combined to bring hundreds of people to Williamsburg. Weather was wonderful, the chili sold out and people were able to enjoy a view of the new fence. The Friends continued to offer the support of their wonderful winter concert series. The Friends also continued to make donations toward the library fence project.

**Meekins Market:** In November, 2010, library Archivist Daria D’Arienzo opened the third Meekins Market! The special in-house tag sale, matching donated good quality new and gently used treasures with new homes has proven popular with children and adults alike. With Friends and community support, patrons enthusiastically provide quick changing inventory and make regular purchases. After three very successful years the Meekins Market is now an annual community-building event.

**Community Giving:** In December 2010 the Meekins held local community collections for the Survival Center and Hilltown Pantry and the Dakin Animal Shelter, collecting many pounds of food and numerous warm coats, clothing, and blankets for families and animals in need. The Williamsburg libraries also offer the opportunity for students and others to perform community

service. During 2010 students from Hampshire Regional and other local schools gave over 97 hours in Community Service to the Meekins Library.

**Regional and State-Wide Activities:** In 2010, the librarians attended the annual Hampshire County and Berkshire County Legislative Breakfasts, meeting with Senators Stan Rosenberg and Ben Downing and Representative Steve Kulik. They also participated in the annual Library Legislative Day at the State House, and in April had individual meetings with Senator Downing and Representative Kulik in Boston.

During the winter of 2010 thousands of library patrons as well as librarians wrote letters and made calls to inform Governor Patrick, as well as state legislators, about the importance of the Western Massachusetts Regional Library System to our region. While the WMRLS Bookmobile made its last stop at Meekins in November 2009, in 2010 the six regional library systems in Massachusetts were disbanded and the Massachusetts Board of Library Commissioners made the decision to re-form, reinventing the long-standing regional system, under one office in the eastern part of the state. The inter-library loan delivery system continues.

Respectfully Submitted,

Lisa Wenner, Library Director

Anne Haxo, Chair; Connie Fitzgerald, Treasurer; Pat Billingsley, acting Chair; Joan Coryat; Eileen Stewart; Chris Loring; Williamsburg Board of Library Trustees

#### Williamsburg Libraries – Volunteers – January 2010 to December 2010

Christine Allen	Myra Ilson	Art Silver
Jennifer Miller Antill	Terry Johnson	Mary Smith
Jack Barry	Eileen Keegan	Cheryl Stevens
Lois Beaty	Beth Kilduff	John G. Stevens
Amy Bedell	Bobbie Knox	Joel Strate
Steve Berlin-Chavez	Hannah Laird	Helen Symons
Robert Buchele	John Lancaster	Barnes Taft
Anne Bussler	Dan Lenkowski	Kathy Thomas
Kathleen Casey	Jennifer Lewis	Sandy Thomson
Sharon Castelli	Jim Locke	Janet Tudryn
John Connolly	Jim Lucey	Elaine Ulman
Marianna Connolly	Todd Lynch	Margo Valone
Gordon Cranston	Matthew Marian	Susan Waltner
Linda Culver	Maureen McKenna	Marvin Ward
Daria D'Arienzo	Charles Mathers	Eric Weber
Kate Davidheiser	Maureen Mathers	Ingar Westburg
Nick Dines	Phoebe Mathews	Paul Wetzel
Joan Donovan	Michele Morales	Rochelle Wildfong
Lincoln Fish	Mally O'Hare	Christy Winslow
Mary Gabrielson	Isabel Page	Victoria Yoshen
Lee Garvais	Sandra Papush	Bobbin Young
Hope Gobron	Peter Pelland	Marya Zilberberg
Sara Goodrich	Lauren Salva	Noah Zilberberg
Cara Haxo	Aliyah Sarro-Schwartz	Nancy Zimmer
John Hoogstraten	Deanna Scarfe	
Elaine Hyde	Carl Schlerman	

## **Annual Report of the Open Space Committee**

In 2010, several members the Williamsburg Open Space Committee worked with a newly appointed Open Space and Recreation Plan Update committee to update the town's Open Space and Recreation Plan with help from the Pioneer Valley Planning Commission. We organized a public visioning session get community input on open space and recreation needs and opportunities in Williamsburg, conducted a survey of town residents to gauge use of and interest in recreational facilities and natural areas in town, and held a public meeting to share the draft plan. Williamsburg now has a new Open Space and Recreation Plan, valid through 2018, that makes the town eligible to apply for state funding for land protection and recreational activities.

The Open Space Committee is continuing to organize a series of neighborhood conversations about land protection options available to Massachusetts landowners. We want to ensure landowners are aware of these options and to help people make connections to land conservation organizations that could help protect natural areas in town. The committee also has detailed information about the ecological value of all sections of town for a range of criteria. Anyone interested in learning more about land protection options or the ecological value of their land should contact the Open Space Committee.

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## **Annual Report of the Planning Board**

The Planning Board met 15 times in 2010. Meetings are held on the first and third Mondays of each month unless pre-empted by holidays or town meetings.

Seven applications for subdivision Approval Not Required (A.N.R.) were received; all applications were approved.

The board held one joint tree removal hearing with the Tree Warden as is required by the Scenic Road Law to remove public shade trees on scenic roads.

The Planning Board continues to discuss and should soon finalize changes to the sign bylaw. This has been a difficult project to bring to a conclusion. We should be having a public meeting, necessary hearings and present the changes to a town meeting soon.

Respectfully Submitted,

Roger Bisbee, Chairman

Gail Paddock, Clerk

Timothy McQueston

Jim Locke

Neal Anderson

Stephen Snow, Representative to Brassworks Reuse Committee

Andy Soles (Resigned)

Vacancy

## Annual Report of the Williamsburg Police Department

This year the Williamsburg Police Department has continued to grow. Denise Wickland was promoted to Chief of Police after serving as the Town's Acting Chief of Police since 2009. Aimee Wallace was promoted to Sergeant and will be attending a Recruit Class at the Western MA Academy in 2011. The Department participated in several Community Policing Activities throughout the year including the Annual Safety Day, The Williamsburg Market Anniversary Celebration, and The Florence Savings Bank Anniversary Celebration. Officers continue to visit with local businesses and residents.

The Police Department was able to secure funding from the Executive Office of Public Safety for extra traffic enforcement patrols throughout the year. The Police Department was also able to receive seventy-five bicycle helmets, also through grant funding. These helmets are distributed to youths and teens from the community who are in need of new helmets. The Police Department also provides bicycle safety education to students at the elementary schools. Members of the Department were provided with new ballistic vests which were purchased with grant monies.

There were several investigations throughout the course of the year which led to the arrest and conviction of persons responsible for assaults, larcenies, drug possessions, burglaries, and several other offenses.

### Personnel

The Police Department has two full time employees, Denise Wickland – Chief of Police and Aimee Wallace – Sergeant. The part time officers continue to serve the community, work shifts as needed, and provide coverage of calls as needed. The officers serving the Town of Williamsburg are a dedicated, professional, and highly trained group of individuals and the Town is lucky to have them. Officer Michael Romano resigned from the Department in December 2010 to dedicate his time to his full time employment.

### 2010 Year End Statistics

* Number of calls handled (all types, excluding motor vehicle stops)	2,106
* Motor Vehicle Accident Responses	45
* Arrests made	56

I want to take a moment to personally thank the following officers for their dedication and professionalism. These officers work around the clock every day to keep our community safe. Sergeant Aimee Wallace (5 years), Officer Michael Wayne (5 years), Officer Sabrina Willard (4 years), Officer Michael Romano (3 years), Officer Gregory Smith (2½ years).

Sincerely,

Denise L. Wickland  
Chief of Police  
(6 years)

## Annual Report of the Williamsburg Elementary Schools

**Anne T. Dunphy School Grades 3 – 6**

**Helen E. James School Grades PK – 2**

### School Enrollment Fall 2010

Grade	PK	K	Grade 1	Grade 2	Grade 3	Grade 4	Grade 5	Grade 6
	24	23	21	26	23	14	17	20

### School Council

Membership included community members parents Mindy Kelly and Sara Wein, teachers Amelia Wright and Karen Schweitzer, School Committee Liaison David Chase, and Principal Alfred Venne. Major School Council accomplishments during 2010 included the completion of the Annual School Improvement Plan, updating of the District Accommodation Plan, oversight of the Title I Reading Recovery program, Review of English Language Learners Program, Review of district Bullying Prevention policy, Review of School Safety and Lockdown protocols and a first look at Enrichment Programming.

### Federal ARRA Technology Grant – Robotics Project John Heffernan, Williamsburg Schools

The district received a \$200,000 federal grant. The purpose of the grant was to disseminate best practices in LEGO robotics technology. John Heffernan, the school technology teacher, developed and implemented this grant initiative. Eight area schools enrolled nearly forty teachers. In the spring of 2010 upper elementary and middle school teachers were trained. In the fall of 2010 the training was for K-4 teachers. Williamsburg teachers Karen Schweitzer and Nancy Millette participated in the fall 2010 training. This quarter million dollar grant provided an outstanding STEM (Science, Technology, Engineering and Math) opportunity that will impact students for years to come.

### Wellness Focus Group

A group of parents and school staff met a few times in 2010 to discuss ideas for how the school can support wellness among our students. The group discussed challenges and aspirations related to food/ nutrition, physical activity, environmental issues and social/ emotional issues. Parent Sally Loomis has helped spearhead this effort.

### Staff changes during 2010

Martha Cycz, 36 year veteran music teacher, retired June 2010. Julia Kay replaced Mrs. Cycz. David Sprague, veteran Adjustment Counselor, retired June 2010. Rachel Keller replaced Mr. Sprague. David Provincial and Michael Janik were hired as assistant teachers for the fall of 2010.

**Open House and Community Connections** – Our annual family open house had a new look in 2010. Representatives from the following town organizations were in attendance this year to be both recognized and make connections with families: Meekins Library, Recreation Commission, Williamsburg Police Department, Williamsburg Fire Department, Florence Savings Bank, Bonnie's Program, Fertile Ground, the local School Committee, School Council, PTO, Williamsburg Trust Fund, and the Cultural Arts Committee. **Mini Fire Muster** – On November

1, 2010, the Williamsburg Fire Department conducted a Mini Fire Muster with each of the classes grades K-6. Worth Noyes, the community liaison from the fire department, coordinated the day's events. The program included a visit/tour of the "Safe House," a specially designed trailer that helps mimic a real fire event that is safe for student practice.

### **P.T.O.**

Membership included Jeana Stanek President, Melissa Zononi Vice President, Nancy Joyner and Hanna Black both served as Treasurer; other core members included parents Phoebe Shaw, Gary Kuntz, Pattie Hillenbrand and teacher Sharon Moulton. In 2010 the PTO had a number of major accomplishments. First, they sponsored a series of family workshops that addressed a range of topics including Internet Safety, Mother and Daughter Relationships and Anti-Bullying. Second, they coordinated with the parent organized school photo program the "Photo Collaborative". Parent Amanda Merullo was the school photographer. Parents Tom Adams, Phoebe Shaw and Laurie Burns ably supported her. Third, the PTO rebuilt and stained our picnic tables, supported by parent Bob Stanek, his wife Jeana and Phoebe Shaw. Fourth, our James School tire swing was rebuilt with the help of parents John Devino and Mindy Kelly. Fifth, PTO fundraising included a catalog sale, Scholastic Book Fair (Diane O'Sullivan and Pattie Hillenbrand), Maple Syrup and Coffee sales, a Spaghetti Dinner and a Basket Raffle. Lastly, the annual Family Science Night was a big hit thanks to the tireless efforts of Kate Dollard.

### **The Cultural Arts Committee (CAC)**

Parent Tom Adams took over the helm of the CAC in 2010 from Nancy Mahoney. Other key members included parents Jenn Drumm, Phoebe Shaw, Ingar Westburg and teachers Nancy Mahoney and Karen Schweitzer. The CAC is a volunteer committee made up of parents of children in the Williamsburg Schools and interested staff members. The purpose of the group is to research, organize and sponsor culturally diverse arts programming for the students in Kindergarten – grade 6. To that end the CAC sponsored 4 Fridays in January. This effort helped raise part of the funds necessary to support the Arts Adventure Day program in March.

### **Gardening/Sustainability work**

Forest Garden Immersion Course and Garden Installation May 28 – 31, 2010. The Forest Gardening Course was held at the Anne T. Dunphy School. There were over 20 participants; school families and area educators joined course instructors Benneth Phelps, Connor Stedman, Keith Zaltzberg and Alisha Mai Frank (with guests Dave Jacke, Eric Toensmeier and Jonathan Bates) to learn to design, establish and maintain forest gardens by creating one at the Dunphy Elementary School in Williamsburg. The new garden is enriching the school department's ongoing School Sprouts education program by providing the Dunphy School grounds with a handicapped accessible outdoor space.

The garden is like the forest, with layers of crops at different heights supporting each other as parts of an ecosystem. Imagine a garden where every tree drips with fresh fruits and ripening nuts. Each shrub overflows with delicious berries, and every other plant provides medicine, culinary spice, fresh spring greens or beautiful edible flowers. Tubers and root crops abound underfoot, gourmet mushroom logs sprout in the shade, and hardy kiwi vines climb back up through the layers of this multi-functional forest of food. Trees, shrubs, vines and ground covers (annuals and perennials) add up to many yields in one space.

The 2010 Harvest Feast – As is the case this year we could not have such events without the many volunteers and all teachers that make the Harvest Feast a huge success. Each class prepared one or more garden dish for the Feast (cider, pumpkin muffins, apple cake in preschool; pickles, applesauce, kale squares in kindergarten; pesto pasta, garlic bread, herb butter, raspberry jam cookies in 1<sup>st</sup> grade; salad, vegetable soup in 2<sup>nd</sup> grade; pizza with homemade sauce in 3<sup>rd</sup> grade; roasted squash and radishes in 4<sup>th</sup> grade; carrot salad in 5<sup>th</sup> grade and kale squares in 6<sup>th</sup> grade). This menu was enhanced by a true Williamsburg potluck to dazzle a school full of kids, parents and grandparents. We filled the James School cafeteria and art room with people and filled our bellies with great food. Thanks to an enormous donation of bread from Bread Euphoria and quantities of kale from Town Farm in Northampton; there was plenty of garlic bread and kale chips for all.

Respectfully submitted,  
Alfred J. Venne, Principal

## Annual Report of the School Building Committee

The Williamsburg School Building Committee (WSBC) is working with the Massachusetts School Building Authority (MSBA) to develop and implement a plan to renovate and perhaps consolidate the Williamsburg elementary schools. The process for working with the MSBA is complex, with each step being prescribed by the rules and regulations of the Authority; the pay-off for the Town is that the MSBA will be paying more than half of the costs of this project.

During 2010 this project took major steps forward. The Williamsburg School Building Committee:

- Successfully negotiated, and the Selectboard signed, an agreement with the MSBA to proceed with a feasibility study that will study various renovation and expansion options.
- Made a presentation to the March 2<sup>nd</sup> Special Town Meeting explaining the request for an appropriation of \$350,000 to cover the costs of the feasibility study and preliminary plans.
- Developed a scope of services for an Owner's Project Manager, conducted interviews and recommended that the Town hire Arcadis, Inc., as project manager. The Owner's Project Manager will act as our agent in our dealings with the design team, construction contractors and MSBA, and is one of the most crucial actions the WSBC will take during this project.
- Presented our choice of Arcadis to the MSBA, got their approval to hire them and successfully negotiated a contract.
- Developed a scope of services and began the procurement of a design team that will lead the Town through a study of the various options for the schools and produce the preliminary plans.
- Before this report went to press, a contract was signed with our preferred design team, keeping the project on track, if all goes well, to begin construction in mid- to late 2012.

During 2011 we will be working with the community to conduct the feasibility study, arrive at a preferred option, develop the required plans and specifications, and, hopefully, hire a construction contractor.

Respectfully,

Dave Mathers, chair  
Gordon Allen  
George Childs  
Alan Everett  
Jeff Gelbard  
Steve Herzberg

Bill Sayre, vice chair  
Craig Jurgensen  
Jim Locke  
Nancy Mahoney  
Nancy Millette  
Jim Moran

Charlene Nardi  
John Pohanka  
Andy Soles  
Fred Venne  
Paul Wetzel

## **Annual Report of the Hampshire Regional School Committee**

The Hampshire Regional School Committee is composed of 18 elected and appointed members from the five communities of Chesterfield, Goshen, Southampton, Westhampton, and Williamsburg, that meet monthly on the first Monday of each month. Williamsburg elects three members and the local school committee appoints one member to sit on the Committee. One of the primary goals of the school committee is to create a budget to support a rich and challenging academic curriculum for our students while being fiscally responsible. The factors that determine funding, the state and the town budget, are still the same. In this tight economy, we continue to see a level or reduced funding at the state level and a struggle to get all five towns to support the budget. Fortunately, Williamsburg has always been supportive of education for our children at Hampshire Regional. However, times have changed and the regional school is feeling more than ever the need to promote itself and its academic programs, and to push for higher funding support. As more educational choices are extended to each family and the Hampshire Regional budget continues to be reduced or level funded, its impact strikes hard; first with the ongoing fallout of local residents sending their children out of district for their schooling and second the regional school's ability to provide a rich and challenging curriculum to educate our children.

Williamsburg families have many choices for educating their children and they opt to make those choices. Last year, 25 elementary students and 45 Hampshire Regional students chose to educate their children out of district. Overall, at the regional, close to 100 students choose to attend school elsewhere, at an annual cost to the budget of nearly \$700,000. Fortunately, this is currently almost offset by an equal number of choice-in students, but there are no guarantees for the future.

Today's educational landscape is littered with choices for families. Aside from attending other districts using school choice, we also have charter schools, and now virtual schools, all competing for scarce dollars. This is a growing issue for our school and an important one for us, as Williamsburg students make up a high proportion of students who opt out of our schools as compared to the other four towns in the district.

The Regional School Committee has had many discussions on this issue and has charged the Hampshire Regional Curriculum sub-committee to investigate the problem more thoroughly and suggest strategies to address the problem.

Fortunately, in the short run, much can be accomplished by simply making public the many virtues and accomplishments of the regional school, its students and teachers. It has never been necessary in the past for public schools to promote themselves and advertise to their own district, but in our case it is time to do just that. Hampshire Regional needs to create a "buzz" about itself. Williamsburg, by nature of geography, tends to be detached from the regional, and seems to have forgotten it is our school as well. The Committee is currently working on other strategies to both learn more about the problem and to try to institutionalize the marketing of the school and reconnect with our community. At this time the administration is positive in its

understanding of the issue and support for solutions. Time will tell if we can work together to make real change and affect a positive outcome for our district by retaining more of our students.

Of course, a budget that impedes the ability of the Regional to provide enriched programs for students will create more incentive for families to choice out of district.

School administration, the Hampshire Regional finance sub-committee and the members of the Regional School Committee have worked very hard to level fund the budget this year in deference to the realities of the fiscally strapped town budgets, keeping the cuts away from the students in most cases. However, long-term there is a high level of concern.

There is a limit to the cuts a school can sustain before serious, long-term damage is done to the program. The Hampshire Regional district is not rich but has achieved some excellent results with limited resources; however, it does not have the buffer of larger districts. Hampshire Regional is a “good” school now, and yet we know the effects of years of tight budgets could tip the scales and make it a “mediocre” school in the near future. One only has to look back ten years ago to the time when a temporary budget shortfall affected student programming. That event is still being felt today in the form of school choice dollars leaving our district.

Hampshire Regional provides great programs and our children achieve amazing things at our school and through promotion of those programs and achievements, it is hoped the residents of Williamsburg continue to provide educational support with their tax dollars.

Respectfully submitted,  
Carl Schlerman

Hampshire Regional School Committee Williamsburg Elected Members:

Diane Bishop  
David Nardi  
Carl Schlerman

Appointed Member:

Sarah Christensen

## Annual Report of the Superintendent of Schools

Superintendent Craig Jurgensen reports that the schools in the Hampshire Regional School District have had a productive and reaffirming year while also addressing the challenges facing public schools and teachers. The collaboration and coordination between and among the District's five schools has been reaffirmed and strengthened in order to provide quality instructional and extra-curricular programs, while maintaining safe, positive and productive learning environments for all students. Our responsibility is to teach students to read, write, speak well, and calculate as we also embrace our increasing responsibility to address "21<sup>st</sup> Century Learning Skills" including critical thinking, creativity, communication, and collaboration paired with an integration of emerging technologies. The following report highlights some of the programs, events, and activities undertaken to promote excellence in achievement and to support our students' success as life-long learners and responsible participants in our society.

On September 1, 2010, the staff of the Hampshire Regional Schools attended the annual Convocation Day at Hampshire Regional High School. The highlight of the meeting, following the introduction of new staff and acknowledgement of milestone years of service, was "Relating to Teaching and Each Other". I asked seven educators to speak about their ". . . teaching in its broadest and narrowest context – to tell your personal story and how it relates to teachers, children, students, history, the future, and how it motivates you to do the best you can do . . . to think in terms of our district and connections between communities, teaching, relationships, and your life . . . stressing the importance of teaching and getting ready to begin a new year." The results were amazing. Reaction ranged from "outstanding" to "fabulous – the energizing I needed to start the year." The speakers were: Mr. William E. Collins, Principal at Southampton's Norris Elementary School; Ms. Jenna Luce, 3<sup>rd</sup> grade teacher, Chesterfield-Goshen Regional, and her mother, Ms. Rita Luce, Kindergarten teacher, Helen E. James School, Williamsburg; Mr. John Bye, 3<sup>rd</sup> grade teacher, Westhampton Elementary School; Ms. Jenny Livingstone, Math Teacher, Hampshire Regional High School, and Hampshire Regional High School alumna; and Mr. Chris Butler, Social Studies Teacher, Hampshire Regional High School. Dr. Donna Harlan, retired School Superintendent, Director of DESE's Berkshire "District and School Assistance Center" tied all of the stories together with a marvelous synthesis of ideas and emotions anchored to her own early teaching experience in Texas.

Much attention was given to the federal initiative labeled "Race To The Top" during 2010. RTTT is focused on educational reform in the areas of: educator effectiveness, curriculum and instruction, school turnaround, college and career readiness, and data systems and infrastructure. Our schools, particularly Hampshire Regional High School and Chesterfield-Goshen Elementary, will be actively involved in RTTT activities including those related to implementation of a statewide educator evaluation framework, aligning our curriculum to the Common Core State Standards and Massachusetts Curriculum frameworks (as they are revised), strengthening school climate, improving our near-real-time access to student data.

In December, after many discussions and meetings with many community and school groups, the “Bullying Prevention and Intervention Plan” was submitted to the Department of Elementary and Secondary Education. District schools also provided workshops for parents, families, and staff: “Bullying: Community Approach”, “Internet Safe and Smart” and “Internet Safety & Cyberbullying”. School staff participated in numerous discussion groups and workshops to increase awareness, understanding and appropriate prevention and intervention strategies. Students had many age appropriate opportunities to learn about bullying and cyber-bullying and students at Hampshire Regional planned and organized their own very successful anti-bullying program.

The District’s goals were reaffirmed and the importance of implementing a district-wide (preK-12) curriculum, professional development, supporting the use of technology, differentiated instruction, and student assessment, continuing ongoing and open communication with parents and community members, and providing for the safety and welfare of all students and staff. To this end, the District has: fully adopted a standards based report card aligned to school curriculum and State standards; increased the use of assessment data to help identify strengths and needs in instructional programming to enhance student academic performance; coordinating professional development to align our English Language Arts curriculum from preschool to eighth grade that incorporates curriculum, instruction, and assessment; examined the use of instructional technology to address effective and meaningful use of interactive whiteboards and technology integration; refined the use of tiered instructional interventions and differentiated instruction; expanded outreach to parents and community members through expanded website, newsletter, and media use; and promoted wellness and health initiatives for students and staff.

The elementary Standards-Based Report Card reached full implementation in June. This important initiative is consistent with a nationwide effort to implement effective grading practices that reflect what a student *should know* and *be able to do* at the end of each grade level. The District’s Standards-Based Report Card is the culmination of a two year project during which time teachers and administrators reviewed curriculum frameworks, and identified “power standards” to improve the reporting of student progress to parents.

The Massachusetts School Building Authority (MSBA) continues to support Williamsburg in completing a feasibility study to address possible renovation of elementary school facilities. The School Building Committee contracted with the design and engineering firm ARCADIS to act as the Project Manager and continues to work with MSBA to move into the building design phase of this project.

All schools have developed and continue to revise and improve their school’s multi-hazard emergency plans that include procedures for evacuation (fire drills), shelter-in-place, lockdown and relocation drills. The plans were developed in collaboration with the local police and fire departments. Each school has an identified team that is trained in emergency procedures such as CPR and the use of an automatic external defibrillator (AED). Schools have also practiced simulation exercises under the direction of the Massachusetts State Police STOP Team. Plans are to expand the type of drills conducted to include an evacuation and reunification exercise.

Our work together in the schools and communities is complex, sometimes overwhelming, and yet unquestionably essential and rewarding. Together we make a positive difference in the lives of our students, their families, and the communities in which we work. I encourage you to visit the individual school or Superintendent’s website (<http://www.hr-k12.org>) for current news and information about our students and District activities. Whenever you have a question or wish to become involved in your community schools, please call the school principal or contact me by email or telephone ([cjurgensen@hr-k12.org](mailto:cjurgensen@hr-k12.org) or 413-527-7200).

Respectfully submitted by  
 Craig Jurgensen  
 Superintendent of Schools

### **Pupil Services Annual Report 2009-2010**

During the 2009-2010 school year the Pupil Services Department of the Hampshire Regional School District provided support services to approximately 311 special needs students in district buildings or in out-of-district placements, 39 Smith Vocational School special needs students, 21 English Language Learners, 210 504 Accommodation Plan students, and 6 homeless students. Services were provided within the district’s five public schools as well as in specialized programs in the region. These services consisted of educational assistance and remediation aligned with the established regulations of the Individuals with Disabilities Act (IDEA), the Americans with Disabilities Act (ADA), policies and laws for educating students with limited English proficiency and the McKinney-Vento Act for serving homeless students. Direct related services included the following: speech and language therapy, occupational therapy, physical therapy, vision and mobility therapy, support for students with hearing impairments, therapies for students with an Autism Spectrum Disorder and support/training for their families, counseling, and behavior management. The district also funded day and residential special education programs for 16 eligible students.

Special education students receiving services in the district were provided access to each school’s curriculum. The least restrictive environment concept, mandated through regulatory language in IDEA and considered best practice, provides the goal of special education within our schools. All of our elementary schools have developed inclusion classrooms and/or specific subjects where students are taught using a co-teaching model with the regular classroom teacher and the special education teacher. There was ongoing decision making at TEAM meetings, focusing on determining eligibility and meeting the program needs of eligible students. Agreements between parents and the school regarding programming were made in approximately 500 TEAM meetings. There were no TEAM meetings in which there was a need for mediation or intervention by the Bureau of Special Education Appeals. Staff efforts resulted in student success within the district’s special education services. Assistance from teachers, administrators, support staff, paraprofessionals, and consultants contributed to the gains made in well-run inclusion-based services.

The Life Skills program at Hampshire Regional High School, serving students from 7<sup>th</sup> grade to age 22 with cognitive impairments and multiple disabilities, has continued to experience

significant expansion to serve an increased number of students at middle school age. Participation in this program provides students with ongoing access to a pragmatically based academic program as well as education in skills needed for daily independent living, vocational and social success. Students are placed in community based jobs with coaches who provide them with guidance and support, allowing for immediate feedback while learning in an environment where skills are practiced in “real time”. The success of this program has led to other districts’ interest in accessing “slots” to tuition students into our program.

In addition, the Norris Elementary School continues to offer a daily pragmatics class for 5<sup>th</sup> and 6<sup>th</sup> graders that incorporates communication skills, gross motor skills that build the capacity to learn, introductions to activities of daily living, and review of basic math and reading skills into one program. The class has provided an opportunity for students with multiple disabilities to receive integrated direct instruction in areas critical to their development as productive adults.

Our district preschools continue to do an exceptional job serving young students with disabilities in an inclusive setting. Our programs are language-based and provide intensive related services within the typical preschool setting giving all children an enriched program and allowing students to maximize the development of peer related social skills and readiness for academic learning.

The Pupil Services Department continues to provide a wide array of training and in-service opportunities during the school year. Training was provided in the areas of working with children on the Autism Spectrum, achievement testing, special education regulations and the development of IEPs, restraint training, the development of MCAS alternative assessment portfolios, reading instruction, and the instruction of English Language Learners. Preschool teachers met regularly to enhance their individual work at their respective schools through sharing strategies and aligning curriculum/assessment for all district preschool students.

The breadth and depth of services and programs offered to the students of the Hampshire Regional School District is formidable and provided by skilled faculty working as a team with parents, classroom teachers, community members, and administrators. We continue to strengthen these services through aligning our approach to remediation in the primary subject areas, further implementation of school-wide curriculum based assessment and the development of student goals based on data, and the training of classroom teachers in areas necessary to enable them to reach all students in their classrooms more effectively.

### **Hampshire Regional High School**

At the end of the 2009-2010 school year and at the start of the 2010-2011 school year, Hampshire Regional saw several faculty and staff changes.

- **Allison O’Shea** is the new grade seven English teacher on the Blue Team. Allison previously taught at Turners Falls High School. She takes the place of **Dr. George Biggs**, who retired at the end of last school year.
- **John Plourd** is the new Physical Education teacher. John is a 2006 graduate of Hampshire Regional High School and just graduated from Springfield College with a degree in Physical

Education. He is taking the place of Desi Vega, who accepted an administrative position in Belchertown.

- **Shane Harrington**, who recently graduated from Springfield College, is teaching Health, taking the position left by **Colleen Tamsey**, who retired at the end of the school year.
- **Jason Threlfall** has been hired as a paraprofessional who will work in our Life Skills department. Jason has been a special needs paraprofessional at the Hilltown Cooperative Charter School. He also headed up our Life Skills Summer School this summer.

### Celebrating Teaching and Learning

HRHS was well represented at the State History Day Competition on April 10, 2010, at Clark University in Worcester. Special recognition goes to **Ryan Rogers** (grade 8) who received the Geographic Alliance award for his documentary, *The Compass: History and Navigation*.

We are proud to announce the following students who have been selected by the Massachusetts Department of Education for the John and Abigail Adams Scholarship based on their MCAS scores. They qualify for free tuition at any Massachusetts State College or University. These students are: **Karolina Bak, Allyson Batchelder, Jared Bean, Shelby Benoit, Matthew Boucher, Patrick Boudreau, Caitlin Cauley, Hudson Cooney, Kellie Crabtree, Treya Crisafulli, Kara Cummings, Cailee Dean, Max Feron, Lucas Fitzpatrick, Jeffrey Florek, Dylan Hand, Sam Hanson, Kristie Harris, Katelyn Hurley, Brittney Karowski, Mollyrose Kelly-Gorham, Evan Klich, Michael Korona, Jonathan Labrie, Sarah Labrie, Kendra Lohr, Leah Lyons, Alexander Malanowski, Margo McCarthy, Jocelyn Murphy, Adam Neilsen, Ashley Novak, Matthew Patton, Bailey Rice, Dean Riel, Jessica Rosewarne, Abigail Sztatowski, Ryan Thornhill, Daniel Valinski.**

In addition to the Adams Scholarship, the following students qualified to receive the Stanley Z. Koplak Certificate of Mastery with Distinction. They are: **Michael Abel, Patrick Anthony, Samuelli Anthony, John Arbuckle, Miranda Avery, Emily Barcomb, Morgan Bean, Sarah Bishop, Justin Camp, Matthew Campbell, Sarah Carragher, Elizabeth Cauley, Austin Champagne, Max Childs, Hannah Davidson, Thomas Dolan, Robert Dragon, Kayla Fappiano, Bailey Gobillot, Zoe Goodwin, Lucas Hamel, Austin Hathaway, Brenden Hatzipetro, Megan Hazen, Michael Hotham, Lindsey Jankowski, Casey LaBerge, Taylor Lawson, Anna Belle Layman, Jameson Leveille, Julia MacFadzen, Leanna Mendrek, Lisa Mogilka, Michael Morin, Brendyn Pac, Jared Parsons, Rachael Powers, Kellie Riel, Michael Sarafin, Benjamin Sciaky, Alyssa Shelkey, Nicole Stasz, Kayla Sypek, Victoria Weltlich, Abigail Whiting, Rebekah Wright.**

On Friday, April 9<sup>th</sup>, 2010, Mrs. Carpenter escorted juniors **Abigail Whiting and Sarah Labrie** to the State House in Boston to participate in Student Government Day.

8th Grader **Colton Garelli** qualified to represent Hampshire Regional at the state level of the National Geographic Bee on April 9<sup>th</sup>, 2010, in Worcester.

Junior **Cailee Dean** of Southampton was accepted to Earthwatch Institute's 2010 Student Challenge Awards Program (SCAP). Cailee was chosen from a pool of over 200 applicants and awarded a full scholarship to do hands-on research with studying coastal ecology of the Bahamas

in Matthew Town, Inagua. At the end of June, Cailee spent 15 days in the Bahamas along with 10 other SCAP award winners.

Congratulations go to **Ryan Thornhill** and **Hudson Cooney** who have been named Commended Students in the 2011 National Merit Scholarship Program.

Six students from Hampshire Regional were accepted into the All-State Ensembles that performed at Boston Symphony Hall. They are: **Sarah Labrie, Alyssa Labrie, Rory Kitchen, Zoe Baghdoyan, Mollyrose Kelly-Gorham, Chris Bassett.**

The Hampshire Regional Band performed at the Berkshire Jazz Festival and came in third place. Special congratulations went to senior trumpeter **Michael LeMoine**, who won the Judge's Choice Award for the single most outstanding instrumentalist in an ensemble.

Hampshire Regional sent sixteen students to the State Science Fair in June. They are: **Georgina Wetzel, Katelyn Parzych, Margaret Pooler, Mikaela Fairman, Sasha Clapp, Jess Cowley, Josh Rosenthal, Meaghan Carey, Madison Boucher, Nick Wykowski, Colton Garelli, Francesca Bartolomeo, Jenessa Labrie, Ryan Paxton, Chelsea Smith, Brendan Strong.**

Hampshire Regional Senior **Sarah Labrie** has been accepted into the All Eastern Festival Chorus that will perform in Baltimore, Maryland.

#### Athletic Achievements and Awards

The MIAA Sportsmanship Committee has once again congratulated Hampshire Regional High School's qualification for the 2009 Sportsmanship Honor Roll. The Honor Roll designation is given to schools that did not have any coaches or athletes disqualified from a contest for an entire academic year.

**Jennah Brennan** (8<sup>th</sup> grade) competed in the Women's National Wrestling Championships in Michigan and took second place.

The Girls' Softball Team qualified for the Western Mass. Tournament Finals.

The Boys' Varsity Baseball team was awarded the 2010 Division II Team Sportsmanship Award.

Hampshire Regional High School has been selected as the District F recipient of the MIAA Sportsmanship Award. The presentation of the award took place at the MIAA/MSSADA annual Sportsmanship Summit at Gillette Stadium.

**Sam Hanson** has been chosen as MIAA's Student Athlete of the Month.

The Golf Team, Boys' Basketball Team and Girls' Co-op Swimming Team were League Champions.

The Boys' and Girls' Basketball Teams were chosen by the MIAA Board as the Frederick Ames Award Winners for both the quality of the program and sportsmanship.

Boys' Basketball Coach **Claud Salomao** was chosen as Boys Division II Coach of the Year in western Mass.

Former Coach **Mike Dorunda** was chosen to become a member of the Massachusetts Soccer Coaches Hall of Fame.

Wrestler **Frankie Weir** was runner up in the Western Mass. Championships.

The Co-op Football Team became the Division IV Super Bowl Champions.

Staff Recognition

**Jim Liptak** was selected to present at the 5<sup>th</sup> Annual MassCUE Leadership Symposium. MassCUE is an organization of technology-using educators who share, create and support visions of teaching and learning through technology to enhance the educational environment.

**Ann Trytko** was selected as one of the recipients of the Pioneer Valley Excellence in Teaching Award, which annually recognizes the importance of teaching in the lives of children in our society and in the communities where they live, and is meant to encourage and support these extraordinary professionals in their commitment to teaching. Sponsored by the Harold Grinspoon Charitable Foundation, this prestigious award went to Ann to recognize her for her enthusiasm, energy, creativity and leadership.

**Dr. Tara O'Brien** and her Environmental Science class traveled to the State House in Boston to receive the Excellence in Energy and Environmental Education Award.

**The Guidance Department** received the MARC Jr. Award, for its work on successfully completing the Massachusetts Accountability Report Card, at a ceremony including State Education Commissioner Mitchell Chester.

**HAMPSHIRE REGIONAL HIGH SCHOOL  
Fall 2010 Enrollment**

GRADE	7	8	9	10	11	12
Enrollment	150	153	133	116	142	138

School Committee Members for 2010

Donald Abel	Catherine Karowski	Irene Ryan
Diane Bishop	Sherrie Marti	Kim Schott
Barry Brandow	Patrick Monahan	Angela Valinski
Brad Brousseau	Joseph Moynahan	Tarin Weiss, Alt.
Patricia Colson-Montgomery	David Nardi	Todd Haskell, Alt.
Nancy Curtis	Karl Norris	
Janice Gibeau	David Pesuit	

## **Annual Report of the Board of Selectmen**

The Select Board of Denise Banister, Jeff Ciuffreda, and Dave Mathers met regularly throughout the year on alternating Thursdays at 7:00 p.m. in the Town Offices, in addition to several special meetings called to address emergencies or to further specific projects underway.

Early in the year a screening committee was charged with assisting the board in its transition to a permanent full-time Police Chief. That committee did great work over a four-month period and received 36 applications, culminating in the board interviewing four candidates and on June 29 offering the position to Williamsburg Sergeant Denise Wickland, who accepted and was sworn in at a standing-room-only ceremony on September 30.

Work was begun on applying to the Massachusetts School Building Assistance Program to qualify for partial state funding of a renovated or new school for Williamsburg's elementary students. This early work began in January. A debt exclusion vote was put forth for the town's portion of the design of this project, which was approved by the town vote. An eighteen person School Building Committee was sworn in under the Chairmanship of Selectman Dave Mathers. An owner's project manager (OPM) was chosen in August and Town Administrator Steve Herzberg received the required certification of Public Procurement Officer. The project continued its very rapid movement through the process throughout the year.

The extremely well qualified Town Building Needs Committee completed its work on inventorying all town buildings and land, including an analysis of the buildings' structural needs, and ranked the significance of the buildings using several criteria. The complete report was accepted by the Board in October and among many findings it prioritized having a dedicated person to oversee buildings and having a maintenance account, and it issued some possible scenarios for the future, given the possibility of a school building being vacant once the school building project is complete.

Several grants were applied for and received, which were extremely helpful in moving some of the many projects and undertakings forward. Among them were:

- Two energy grants totaling roughly \$60,000 to be spread between the town garage and town office building. The Energy Committee was reconstituted to help apply for and oversee this work.
- HCDC block grant, which is an annual grant but often with specific projects for the town.
- A state grant to help purchase an additional parcel of land on South Street to further protect the town wells.
- A grant to update the town's Open Space and Recreation Plan, which was overseen by a dedicated group of volunteers specifically working on this issue.
- A grant to assist the Energy Committee in the town's efforts to be certified as a Green Community under the state program.
- A grant to assist the town update and expand its work on open space and trails, to be overseen by that standing committee.
- A grant, based upon formulas for the Council on Aging.

We were very pleased to have been able to host a meeting with our Congressman John Olver, where he visited with us and visited the sites in town that we felt needed some help from the federal government. Those requests were:

- A reconstruction project for High Street and Mountain Street, that would include drainage of parts of Mountain Street, which would help Northampton's water supply. Representatives from Northampton attended the meeting.
- Reconstruction of a section of the stone retaining wall on River Road in Northampton, as the town's sewer pipe travels down that section of road and could be endangered if the road continues to deteriorate.
- The need for a new safety complex for police and fire.
- Miscellaneous other issues raised in the Town Building Needs report.

All of these issues were worked on throughout the year, and it should be noted that Senator Ben Downing and especially Representative Steve Kulik have been very involved in these issues and in the grants listed above.

Other highlights of the year were:

- Entered into a contract with the City of Northampton for Building Inspector/Zoning Enforcement officer.
- Appointed an Information Technology consultant to work with the IT committee in town to help address the deficiencies of the IT system in town.
- Accepted from Northampton, after a town meeting vote, a parcel of land at the end of the current Northampton rail trail.
- Located a Pioneer Valley Transit Authority bus shelter in the middle of Williamsburg.
- Hired a new Director of the Council of Aging after the resignation of Mary Wheelan.
- Chose Hampshire Power as the town's electricity supplier after a competitive bid.
- Received another "clean audit" report, which is a very high level of audit, thanks to the hard work of the financial team. This resulted in a bond rating increase.
- Completed more repairs to the town office building, including painting and temporary patching of the roof.

These are just a few of the many undertakings of the Board of Selectmen and certainly do not cover the "routine" tasks at the meetings. All of this work would not be possible without a dedicated immediate staff of our Administrative Assistant Eleanor Warnock and our Town Administrator Steve Herzberg; and all of the staff in the town offices, elected and appointed by us, and, as you can read from this report, the many great volunteers we have been able to find to staff various committees.

## **Annual Report of the Shade Tree Committee/Tree Wardens**

The Tree Warden operates under State Law Chapter 87 and Chapter 40. “Public Shade Trees” are defined as “all trees within a public way or on the boundaries thereof.” Public Shade Trees include trees that are acquired or planted for the purpose of “improving, protecting, shading or ornamenting” the public ways. Public Shade Trees may be growing on public or private property.

The Tree Warden meets on the third Tuesday of each month. In the past year we have had notifications from citizens regarding hazardous trees located along the road in front of their private property. National Grid requested permission to remove trees to protect their electric wires. In each case, the Tree Warden inspects the trees, holds public hearings in conjunction with the planning board, and a determination is made.

As in other years, we are planning to plant young trees. There has been some interest expressed to us by private citizens to participate in the planning and planting of trees on their street. We encourage and welcome any citizen or group to be of help.

We have been informed that there are new products to fight the Woolly Adelgid, a parasitic beetle from the Northwest which kills hemlock trees. There are signs of damage from these beetles off Petticoat Hill Road where there are many hemlock trees. The University of Massachusetts and the University of Connecticut are doing a lot of research on this problem. Tree Wardens make efforts to keep informed.

The Tree Warden is currently composed of three members. There were at one time seven members. More work was completed when the committee was larger. We urge and welcome citizens to observe our monthly meetings and consider joining our committee.

Respectfully submitted,  
Anne Bussler, 268-7979  
John Kuzeja, 268-7265  
Osa Flory, 268-7522

## Annual Report of the Oliver Smith Will Charities

During the past year nineteen tradespersons were enrolled. Loans of \$600 each were made to fourteen apprentices; the notes of fifteen tradespersons have been surrendered and the benefit of \$600 granted to each. Three student nurses have enrolled under the Nurses' Program; two nurses who earned their degrees have received the nurses' gift of \$600. Fifteen tradespersons and two nurses received an additional distribution of \$700 each. Thirty-two widows have been paid a total of \$11,400 and six brides have received the marriage gift of \$100 each. The total sum disbursed as gifts to beneficiaries was \$43,893, which includes \$9,793 that was paid to the City of Northampton for the account of Smith's Agricultural School, being the net income from the permanent fund established for the school. Additionally, \$4,232 was placed in the Reserved for Beneficiaries account.

Since the provision of the Will went into effect, the beneficiaries of the nine communities have been paid:

Tradespersons*	\$2,878,700
Nurses**	804,033
Widows	1,735,595
Brides***	1,493,000
Smith's Agricultural School	1,485,627
Annuities	35,374
Taxes	613,717
Total Payments	\$9,046,046

\*Originally designated in the Will as Indigent Boys

\*\*Originally designated in the Will as Indigent Female Children

\*\*\*Originally designated in the Will as Indigent Young Women

Mortgage payments have been made promptly and outstanding loans are up to date.

Trustees  
 John E. Devine, Jr.  
 John Coull  
 David Murphy

During Smith Charities' fiscal year, February 1, 2010 – January 31, 2011, the following applicants from Williamsburg were paid as beneficiaries under the Oliver Smith Will:

1 Widow received a gift totaling	\$300.00
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Eric Cerreta, Elector  
 Under the Oliver Smith Will

## **Annual Report of the Technology Committee**

John Sternala, the part-time Information Technology Specialist under contract since last spring, worked closely with Lisa Wenner at the Meekins library to secure several new computers and hardware for the daily operation. He also prepared an inventory of the town's computer equipment and software, and discussed his findings with the committee. The results were presented to the Selectboard for budget deliberations.

Committee member Lynn Goodhue was appointed by the Selectboard to be the Community Representative for the town to the Mass Broadband Initiative 123, which has begun the development of a fiber-optic backbone linking every community in Western Massachusetts. The project is scheduled to be completed by summer 2013.

## **Annual Report of the Trust Fund and Cemetery Commission & Trustees of the Meekins Library Corporation**

The three-member Trust Fund and Cemetery Commission continued during 2010 to oversee bequests left to the town by generous benefactors over the years, making distributions according to the terms of the various trusts, to our public schools, the library, senior citizens, the financially disadvantaged and to the many newborns who arrived during the year.

As trustees, we encourage all Williamsburg residents to consider the Town when planning their estate, so their generosity and forethought can benefit our community for generations. In the past few years alone, the Town has received bequests from the estates of Gertrude Ronk, Lois Scott and, most recently, from The Kmit family. The Kmit gift of \$354,000 is earmarked for the libraries, specifically to strengthen the programs and expand educational opportunities for children under the age of nineteen. Most bequests have been made for a specific intent but the purpose of a trust is limited only by the creative spirit of the donor.

Other gifts are now used to aid students and support our public schools. In the past year, the Williamsburg Public Schools have benefited from trust fund support, enabling students to explore robot technology, performance and studio arts, and many other teacher or student projects. The trust fund has also provided support to Hampshire Regional students for academic related travel, computers, extracurricular activities and study materials. The commission encourages creative, student-initiated proposals.

The Trust Fund Commission also handles the endowment for the Meekins Library. Acting as "Trustees of the Meekins Library Corporation," the commission is managing the principal from the original library trust.

Distributions from the trusts are based on a formula that uses earned income and protects the principal. Unfortunately, due to a sharp decline in the investment markets during 2008 and 2009, the value of some of the trusts fell below their original endowment and have had to be closed until the funds recover. This past year did see market improvement and some recovery in the accounts, making it possible for the trust fund to provide support to so many worthy initiatives.

Another responsibility of the Commission is to administer upkeep of the Town's two cemeteries, Old Village Hill and Mountain Street, and to handle the sale of plots at Mountain Street, the historic Old Village Hill Cemetery being closed for burials.

The Trust Fund also oversees the Howard and Co. tower clock donated to the people of Haydenville in 1901, by Hayden Sands in memory of his mother, Alice, and housed in the steeple of the Haydenville Congregational Church.

Whether helping students, providing for needy families, sending flowers to the elderly on their birthdays, welcome newborns, or aiding in beautification projects, your gifts will be a source of continued giving. The generosity and forethought of Daniel Collins, the town doctor, is a case in point. In 1856, Dr. Collins left the town 51 shares of bank stock and \$7,000. Today his bequest is worth more than eight hundred thousand dollars and is used annually to help our young public school scholars grow and learn.

Trust fund meetings are held each month at the Town office, as posted.

John Pohanka, chair; Paul Dunphy; Andrew Gould

## Annual Report of Veterans' Services

In FY 2010, Williamsburg joined the Central Hampshire Veterans' Services district with five other communities in an innovative regionalization initiative. We had joined forces with Northampton, Pelham, Amherst, Chesterfield, Cummington and Williamsburg to share administrative costs and give full time and part time coverage with three Veterans' Service officers. This past calendar year, our neighbors Goshen and Worthington have merged with the original six and we now have a larger district with an increase in hours for our Hilltown VSO, Joseph Russo.

This year the treasurers of each town have been included in the state's Department of Veterans' Services' new Web-VSMIS system. This is a web-based program to operate the chapter 115 veterans' benefits through the state portal. All members of the CHVS district have been trained and received updated training just this past month on operation of this new system. This accelerates the eligibility determination and authorizations necessary for state reimbursements. The objective to including local treasurers in the paperless system is to increase the turnaround time for state reimbursements back to the community. Currently, towns receive 75% a year after they have been disbursed. The belief is this new system will allow a six month turnaround. This is a completely secure website and all information is protected.

The monument committee is continuing its updating of the names on the veterans' wall. The committee members have worked tirelessly with this office and others to verify information on wartime service through both the Massachusetts state archives and the National Archives and Records Administration in St. Louis, MO. Also many repairs and improvements have been happening thanks to James LeBeau and others. If anyone is interested in joining this committee please contact our office.

Our goals for the coming year and into the future are many and we've listed as follows:

- We will increase outreach to returning Operation Enduring Freedom (OEF) and Operation Iraqi Freedom (OIF) veterans and those who have served during the Global War on Terrorism through mailings of the state's Welcome Home Package, creating events specifically for these veterans, and through our website. Our website <http://northamptonma.gov/veterans/> has expanded to include a page specific to returning service members and we will begin a campaign to inform the community of its existence and its value as a good source for information and referral regarding federal, state and local benefits, as well as a link to each town's homepage. Also, it will be tied in with the state MVSOA site. We have also created and we are operating a Facebook page <https://www.facebook.com/northamptonvets> for district-wide up-to-date information on what's happening in the world of veterans. This site is managed by a number of interns (returning veterans attending 2- or 4-year college programs) who work in our various offices. Please "like" our page and feel free to send us a message.
- We will continue to increase collaboration with other state, local, and non-profit agencies to improve the delivery of services, such as SNAP (formerly Food Stamps) program and LIHEAP (fuel assistance) to our veterans.
- This office will increase its efforts to help our recipients apply for and receive alternative

sources of income, such as SSDI, SSI and VA disability claims and ADA.

- We will work with members of the district board to notify other towns of the benefits of joining the CHVS district, and possibly joining our district to better serve their community's veterans.
- We will establish a resource list of service providers in the community that support returning veterans and the families of service members called to duty with assistance for things such as landscaping, shopping, childcare as well as support to help with physical or mental issues that require counselors, chiropractors or massage therapists through a collaboration with numerous faith and civic organizations.

Our service levels were up this year over the last several periods. We are currently assisting between eight and nine veterans and/or their dependants on a monthly basis. A couple of veterans have recently returned from active duty in these conflicts and we've helped them get back on their feet. I'm pleased to report that all of our benefits paid out to date have been authorized by the state and all of our state reimbursement has been approved. We have also increased our outreach through speaking engagements with local Council on Aging departments and special events (i.e., health fairs). And as I stated we have seen an increase in returning town veterans contacting our office for all type of assistance, from GI Bill and state bonus filings to housing issues.

The two biggest days of recognition to our veterans are Memorial Day and Veterans' Day. This past year we worked cooperatively with the American Legion and their officers to continue, and improve upon, the demonstration of patriotism this community has always shown to those who've served their country so proudly. The 2010 Memorial Day Parade was a real success. Many citizens showed an interest in participating or simply viewing the event, which included the ceremonial salute to those who gave the ultimate sacrifice and for those veterans from our town who have passed on. We honor their service. We are working with various veterans and non-veterans groups to join in our parade and add to our tribute, and we are hoping Memorial Day 2011 will be another significant event. Meetings have already been set up to start planning for 2011 this month.

The Veterans' Day ceremony, as well, was a well-spirited and well-attended event. Although a very cold day, it was heartwarming to see so many of the community out to honor our veterans from yesterday and today.

Great thanks go out to the American Legion, our speakers, Scouts, and singing voices that greatly enhanced our proceedings. We will continue to strive to include more and more of our local citizenry, as well as bring in outside talent and organizations to improve our patriotic appreciation to our local veterans from the past wars to the current conflicts.

I look forward to another year of serving the veterans and their families and welcome any input the residents of Williamsburg have to offer to me or my staff.

Steven James Connor  
Director of Veterans' Services  
Central Hampshire Veterans' Services District

## **Annual Report of the Water and Sewer Commission**

The Williamsburg Water and Sewer Commission meets every other Wednesday at 7:00 p.m. at the Town Offices. The public is welcome to come in with any questions they may have or any comments they may have for the Board.

The Water and Sewer Commission bought land on South Street in the spring to add to the Zone 2 Protection Area for our wells. The sale adds to the protection area for our municipal drinking water.

Overlook at Northampton was ordered to remove their water storage tank from our system after we had some problems with testing of total coliform bacteria in our water. The tank has been problematic for some time and we finally got it off our system at the end of the year.

We are still in talks with Northampton in regards to a contract for the sewer disposal through the City of Northampton. The contract is close to being signed. Costs of providing water and sewer are constantly rising and unfortunately we will be passing those costs onto the consumers of our system when the new contract is signed.

The Commission is currently working on new Rules and Regulations for users of our municipal water and sewer system.

Again, we would like to remind you to check for leaky faucets, toilets, sill cocks, showers, etc., around your home. A small drip that goes undetected or is allowed to continue will increase your water usage more than you might think and your water bill will reflect that. It is your responsibility to watch for and repair those leaks. Any water that goes through your meter will be billed, whether it is a leak or not. It “pays” to take that few minutes periodically to check on things.

As always, we thank the Williamsburg Highway Department for their continued work in conjunction with water and sewer lines. This allows the town to keep costs down for the residents by “hiring locally”. It is a pleasure to see the town departments working well together for the benefit of the town.

Respectfully submitted,

Walter “Sam” Kellogg, Chairman

## **Annual Report of the Woodland Trails Committee**

The Williamsburg Woodland Trails Committee was established by the selectmen to work with interested public and private property owners to enhance trail opportunities in town.

### **Goals of the committee:**

- Improve and expand the system of existing trails in town for all users
- Respect individual landowners' rights with respect to trails and trail use on their land
- Strengthen the coalition of all trail users (including hikers, skiers, snowmobile and ATV riders, bikers and equestrians) interested in maintaining and improving Williamsburg's trails
- Organize and lead hikes on local trails
- Strengthen the bonds of our community through this effort

Members continue to collaborate with the Four Town Trails Initiative, a cooperative venture involving the towns of Williamsburg, Goshen, Conway and Ashfield and facilitated by the Highland Communities Initiative (HCI). The group continues to work to create a connected trail network in the four towns. We submitted a letter of support for The Trustees of Reservations grant application to the DCR Recreational Trails Program for the Four Town Trail project.

On May 15, members attended a day of workshops and presentations at the DCR-HCI sponsored Trail Stewards Training hosted by the Ashfield Trails group, held at Sanderson Academy in Ashfield. Attendees participated in indoor and outdoor sessions including trail design, signage, tools and trail construction.

We met with the Open Space Committee and provided input related to town trails and information on our current activities and future projects for their updated Open Space and Recreation Plan.

We partnered with a Williamsburg Girl Scout troop and helped coordinate a project with them and The Trustees of Reservations to remove the invasive species, garlic mustard, from the Petticoat Hill Reservation entrance.

The director of HCI and members of a future trails group from Cummington attended one of our meetings to discuss our experience of forming and managing a trails committee.

The committee continues to explore the idea of constructing a centrally located town kiosk where information about local trails, historical sites, public gardens and other points of interest would be displayed. We are consulting with landscape architect Nick Dines on a location and design.

We are collaborating with MA Audubon on the possibility of improving the trail network on their O'Neil Hill property in town.

For the first time we submitted a request and received a small budget from the town for our trail development, maintenance expenses and promotion of our trails through our website, Facebook and printed materials.

## **2010 Hikes**

- First Day Snowshoe Hike at the Williamsburg Briar Hill Conservation Area
- Full Moon Hike, Feb. 27, at the Big View Trail on Unquomunk Hill
- Spring Wildflower Hike, April 11, led by naturalist Aimee Gelinias (Cultural Council Grant) in the Breckenridge Property
- Move it for Meekins Hike, Oct. 24 , through the Petticoat Hill Reservation to Unquomunk Reservoir and return
- Invasives Hike, Nov. 7, led by forester Lincoln Fish through the town's Hall Conservation Area and MA Audubon's O'Neil Hill

## **Trail maintenance**

In the spring each member surveys a town trail for clean-up and maintenance needs. This year the following projects were accomplished:

- The Briar Hill Conservation Area kiosk was maintained and maps and information updated.
- Individuals from the committee and volunteers worked to clean up winter debris, refresh blazes, post signage and perform chainsaw and drainage work on trails
- Members met with Hilltown Land Trust representatives at the Breckenridge property to plan the installation of a stream crossing bridge which we will construct.

## **Using Williamsburg's trails**

Information on Williamsburg's trails and current activities is available on our website, [WilliamsburgWoodlandTrails.org](http://WilliamsburgWoodlandTrails.org). These trails may cross public and private property, so please respect the trails and the property. The Woodland Trails Committee requests that all users follow these guidelines when using local trails.

- Please follow all posted trail use and property signs
- Please respect all trail users. Hiking, skiing, biking, horseback riding, and ATV and snowmobile riding are all important trail uses in Williamsburg
- Please stay on trails
- Please be sensitive to natural and cultural resources, remove trash if you find it, and avoid environmentally sensitive areas

Respectfully submitted,

*Williamsburg Woodland Trails Committee*

Committee members: Paul Jahnige, chair, Gwen Blodgett, Hannah Gyovai, John Hoogstraten, Eileen Keegan, Diane Merritt, Susan Milsom

## **Annual Report of the Zoning Board of Appeals**

There were very few applications for Special Permits and none for Variances filed during the year. The three applications that were granted involved minor construction on existing properties. The lack of activity probably mirrors the economic climate and the decline in new construction.

An appeal from a decision of the Building Inspector, who is charged with Code Enforcement, declining to enforce a complaint concerning the operation of a shooting range, was filed late in 2010 and the matter was scheduled for a hearing on January 31, 2011. The hearing was very well attended and many of the attendees voiced their opinion on the issues before the Board.

The Board met again on February 7, 2011 and found that the use of the property, which is a pre-existing non-conforming use (grandfathered), has greatly expanded since the passage of our Zoning Bylaw in November 2003. The Building Inspector will be directed to issue a Cease and Desist Order as to the increased use and return the use of the range to its former level.

Gerald Mann  
Chairman